

BOARD OF SELECTMEN MINUTES
JULY 14, 2008

I. Call to Order/Roll Call

Chairman Teichert called the Regular meeting of the Board of Selectmen to order at 7:01 P.M. in the Selectmen's Conference Room at the Town Offices. Present were (by Roll Call): Chairman Teichert – Y, Selectman Stabile – Y, Selectman Vispoli – Y, Selectman Major – Y and Selectman Lyman – Y. Also present were: Town Manager Buzz Stapczynski and Town Clerk Randy Hanson. The meeting was duly posted and cablecast live.

II. Opening Ceremonies

Chairman Teichert asked for a Moment of Silence followed by the Pledge of Allegiance.

III. Communications/Announcements/Liaison Reports

The Town Manager made the following announcements:

- ~ Thank you to everyone who participated in the preparation of the 4th of July festivities, particularly Jerry Silverman, Lt. Todd Pomerleau and Chief Mansfield for the fireworks display and Mary Donahue, Kim Stamas and the DCS staff who assisted with the pancake breakfast, Horribles Parade and other activities in spite of the weather conditions.
- ~ The State Budget information has been released and it looks like Andover could receive approximately \$45,000 in additional revenue.
- ~ The Main Street Renovation Project is in full swing and the heavy-duty sidewalk renovations will begin as scheduled.
- ~ The CRT Collection Project for 2008 was quite a success, with approximately 65 tons **of CRT's and other technical equipment collected.**
- ~ Governor Patrick is coming to Amesbury on Wednesday, July 16th at 6:00 P.M. to listen to issues and concerns – everyone is invited.
- ~ Fox TV's Zip Trip will be held in The Park on Friday, July 18th from 6:00 A.M. to 9:00 A.M. **Please bring a new children's book to donate.**
- ~ The Board will visit the Melmark School on Monday, August 4th at 9:30 A.M.
- ~ Congratulations to Gail Ralston who has received a certificate from the Massachusetts Association Conservation Commission.

Selectman Teichert thanked Lisa Schwartz from the Planning Department for providing weekly detailed reports on the Main Street Renovation Project.

Selectman Stabile said the Town Yard Task Force will meet on Thursday, July 17th at 7:30 A.M. He also asked if the requests by Mr. Heckendorn regarding the Lincoln/Shawsheen Road construction were addressed. Mr. Petkus, Director of Public Works, said the recent road cut at the intersection of Lincoln/Shawsheen Road was an emergency cut to repair a leak. The crew did not properly pave the area afterwards but they will. A communication

schedule for the upcoming work on LincolnStreet/Shawsheen Road will be sent to residents as requested. Mary Carbone of 3 Cyr Circle said there is a lot of traffic confusion on Lincoln Street because it is a narrow street.

Selectman Major said Governor Patrick will be in Andover on Tuesday, July 15th at Phillips Healthcare for the announcement of the relocation of their World Headquarters to Andover.

IV. Citizens Petitions and Presentations

John Pasquale, 47B Whittier Street, said the parking lots behind Old Town Hall have been cleaned up and new mulch spread.

Selectman Stabile asked Jack Petkus for an update on the roads in the Shawsheen area. Mr. Petkus said they are in poor condition due to the sewer replacements. Roads will be re-paved when the sewer work is completed.

V. Regular Business of the Board

A. Verizon New England, Inc.

Mr. Robert Grassia from Verizon New England reported that the existing phase of the construction is moving along and all issues have been addressed. **Mr. O’Leary from White Mountain Cable** said residents should call their hotline at 1-800-320-8862 with any problems. This request represents the last group of streets to have underground utilities replaced with fiber optic.

Alpine Drive	Forest Hill Drive
Argyle Street	Fossen Way
Arundel Street	Greenbriar Circle
Belknap Drive	Greybirch Road
Belle Haven Drive	Langley Lane
Belle Isle Lane	Mulberry Circle
Berkeley Lane	Pepperidge Circle
Brierwood Circle	Ravens Bluff
Carisbrooke Street	Sandalwood Lane
Ellsworth Road	Sugarbush Lane
Fairway Drive	Wellington Circle

The requests have been reviewed and approved by the Department of Public Works subject to the condition that street opening permits are obtained from the Department of Public Works prior to the commencement of any construction. Selectman Lyman motioned to approve the list of streets as presented. The motion was removed as no vote is required.

B. FY-08 Year End Budget Transfers

Selectman Lyman motioned to approve the FY-08 Year-end Budget Transfers as follows:

<u>Transfer From</u>	<u>Amount</u>
DPW-Other Expenses	\$200,000
General Government-Other	\$ 53,000
Library-Personal Services	\$ 25,000
Elder Services – Personal Services	\$ 30,000

Plant & Facilities-Personal Services	<u>\$ 60,000</u>
Total	\$368,000

Transfer To: Fire-Personal Services \$ 368,000

The motion was seconded by Selectman Major, voted 3-0-2 and approved. Selectman Teichert and Selectman Stabile abstained from voting.

C. FY-08 Revolving Account Increase

Selectman Vispoli motioned to approve the increase in the FY-2008 Revolving Account for Youth Services from \$225,000 to \$300,000 as presented. The motion was seconded by Selectman Major, voted 5-0 and approved.

D. Town Yard Task Force Presentation

Hooks Johnston, Town Yard Task Force Chairman, and Paul Materazzo, Planning Director, presented the proposal with the recommendation for the relocation of the Town Yard. The current town yard is too small and the headquarters must be replaced and relocated. The current yard sits strategically in an important parcel adjacent to the core Central Business District and Regional Transit Station which if moved, has the potential to open up the lower piece of Town Center. The project can pay for itself in 10-12 years.

Ledge Road and 5 Campanelli Drive were the two sites considered and the Task Force is unanimously recommending the selection of 5 Campanelli Drive for several reasons: it meets all relocation criteria, no nearby residents, adequate infrastructure, site previously permitted, and the site is located in an industrial zone.

Tangible benefits for use of the existing Town Yard location include: potential for new tax revenue generated for mixed use development of approximately \$1,000,000, double the present parking capacity at the Regional Transit Station, a catalyst for precipitating **future economic growth in the “golden triangle” which will expand the tax base, increase office/retail space, provide new housing opportunities, improve traffic conditions, create new jobs, and bolster real estate in the community.**

A discussion followed the presentation. Mr. Piantedosi said the area is not as convenient as the current central location but will allow for all needs of the Town Yard to be met, although not all functions may go there. Necessary steps to remove the low level environmental concerns have begun, and grant money can be obtained to develop brown field sites. Selectman Major suggested they consider the opportunity for regionalization at the site, town yard functions with multiple communities.

The Town Yard Task Force recommends the Board of Selectmen authorize the Town Manager to:

1. Hire a consultant to develop an RFP for 2.5 acres of Town Yard.
2. Authorize the Town Yard Task Force to solicit a planning consultant with expertise in developing SMART growth overlay district for the town holdings at Lewis Street and to develop an RFP.
3. Recommend an interim solution for the Town Yard space issues.
4. Petition Town Meeting in 2009.

Selectman Stabile motioned to approve the request to authorize the Town Yard Task Force to go forward with the first four bullet points on page 9 of the presentation (noted above). The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

E. Estimated Sewer Betterment Statements

Selectman Vispoli motioned for the Board to approve and sign the Estimated Sewer Betterment Statements for the Kirkland Drive and Dascomb Road/Osgood Street sewer projects. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

F. FY-09 Goals & Objectives

Chairman Teichert distributed last year’s goals and objectives to the members to use as a template for this year. Selectman Vispoli wants to be clear on the process of how the goals are established and presented to the department heads. The Town Manager suggested establishing high level items tonight and meeting with the department heads by the 11th of August as a possibility. The Board discussed the 5 major projects (Andover Youth Center, Bancroft School, Fire Station, Town Yard, and Fields) and the impact they will have. The Board talked about items to be added under sub-topics (i.e., vehicle reduction plan, energy reduction and managing of resources, consolidation of IT, negotiations, etc) as well as items that could be removed.

VI. Approval of Consent Agenda Item

A. Appointments and Re-appointments

Selectman Vispoli motioned to approve the following appointments recommended by the Town Manager. The motion was seconded by Selectman Lyman, voted 5-0 and approved.

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>PLANT & FACILITIES DEPARTMENT – Parks & Grounds Division</u>			
Peter M. Spinazola	Summer Laborer (v. A. Freccero)	\$12.00/hr.	7/9/08
<u>COMMUNITY SERVICES</u>			
Emily L. Finneran	Counselor – PT	C2A	6/25/08
Cheyenne Coldwell	Counselor – PT	C2A	7/7/08
Joshua B. Mack	Counselor – PT	C2A	6/23/08
Elizabeth O’Connor	Lifeguard – PT	C2C	6/23/08
Alexandra S. Delyani	Office Assistant – PT	C2A	7/21/08
Meghan A. Matson	Program Instructor – PT	***	6/30/08
Bradley C. Jensen	Stage Manager – PT	***	7/7/08
Shirley L. Fong	Asst. Costume Designer – PT	***	7/1/08
*** Varies with course/program			
<u>TOWN CLERK’S OFFICE</u>			
Madelaine St. Amand	Pollworker – PT	\$8.00/hr.	7/8/08
<u>CONSERVATION OVERSEERS – Terms expire 6/30/11</u>			
Ellen Townson – Glenwood Road			

B. One-Day Beer & Wine License

Selectman Major motioned to approve the request of Thomas R. Deso, on behalf of the Friends of the Andover Senior Center, 81 High Street, Andover, for a one-day beer & wine license for use at the Andover Historical Society, 97 Main Street, Andover, on Friday, July 18, 2008 from 6:00 P.M. to 8:00 P.M. for a fundraiser. The application has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Vispoli, voted 3-0-1 and approved. Selectman Lyman abstained.

C. Common Victualler License

Selectman Vispoli motioned to approve the request of LPM Holding Co., Inc., d/b/a Epicurean Feast, 24 Main Street, Maynard, MA, for a Common Victualler license for use at Draeger Medical Systems, 6 Tech Drive, Andover. The application has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

D. Secondhand Dealer License Renewal

Selectman Vispoli motioned to approve the request of The Town Clerk for the following Secondhand Dealer License renewal for the period of July 14, 2008 through April 30, 2009:

~ Grecoe Jewelers, 26 Park Street, Andover

The application has been reviewed and approved by the Police Department and the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Lyman, and voted 4-0 to approve.

E. Hike for Hope

Selectman Lyman motioned to approve the request of Roger Desjardins, Hike for Hope Committee, who is requesting permission to conduct the 9th **Annual Lazarus House “Hike for Hope”** 5-mile walk through the streets of Andover on Sunday, October 5, 2008 beginning at 1:00 P.M. at Merrimack College. Arrangements have been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Major, voted 4-0 and approved.

F. Block Parties

Selectman Major motioned to approve the request of Patrick J. Scanlon, 34 Washington Avenue, for permission to block off his street on Saturday, September 13, 2008 (rain date – September 14, 2008) from 10:00 A.M. to 10:00 P.M. for a neighborhood block party. The motion was seconded by Selectman Vispoli, voted 4-0 and approved.

Selectman Major motioned to approve the request of Jenny Luxa of 4 Olde Berry Road, to block off her street on Saturday, August 23, 2008 (rain date – September 6, 2008) from Noon to 4:00 P.M. for a neighborhood block party. The motion was seconded by Selectman Vispoli, voted 4-0 and approved.

Arrangements have been reviewed and approved with conditions by the Police Department for both requests.

VII. Approval of Minutes of Previous Meetings

Selectman Lyman motioned to approve the Minutes of the Joint Meetings of February 11, 2008 and February 13, 2008 as presented. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

VIII. Adjournment

Selectman Major motioned to adjourn the Regular Meeting of the Board of Selectmen. The Motion was seconded by Selectman Lyman, voted 5-0 and approved. The Meeting adjourned at 10:02 P.M.

Respectfully submitted,

Dee DeLorenzo, Recording Secretary