

BOARD OF SELECTMEN MINUTES
NOVEMBER 3, 2008

I. Call to Order/Roll Call

Chairman Teichert called the Open Session meeting of the Board of Selectmen to order at 7:12 P.M. **in the Selectmen's Conference Room at the Town Offices. Present at the** Regular Meeting: Selectman Vispoli – Y, Selectman Stabile – Y, Selectman Lyman – Y and Selectman Major – Y. Town Manager Buzz Stapczynski was also present. The meeting was duly posted and cable-cast live.

II. Executive Session

Chairman Teichert called the meeting of the Board of Selectmen to order at 5:35 P.M. in the Selectmen's Conference Room in the Town Offices. Present were: Chairman Teichert, Selectman Mary Lyman, Selectman Brian Major, Selectman Alex Vispoli and Selectman Gerald Stabile who arrived at 5:40 P.M.

On a motion by Selectman Lyman and a second by Selectman Vispoli, it was voted to go into an Executive Session to discuss collective bargaining strategy, to conduct a strategy session in preparation for negotiations with non-union personnel, to conduct contract negotiations with non-union personnel, and to discuss potential litigation and confidential consultation with Town Counsel, and to return to Open Session. On a motion duly made and seconded it was voted to adjourn the Executive Session at 7:00 P.M. and return to Open Session. Roll Call Vote: Selectman Lyman – Y, Selectman Vispoli – Y, Selectman Teichert – Y, Selectman Major – Y and Selectman Stabile – Y.

III. Opening Ceremonies

Chairman Teichert asked for a Moment of Silence in memory of Linda Cahalane and her son, Sean. The Moment of Silence was followed by the Pledge of Allegiance.

IV. Communications/Announcements/Liaison Reports

The Town Manager made the following announcements:

Tuesday, November 4th is Election day-residents are encouraged to vote between 9:00 A.M. and 4:00 P.M. to avoid the before and after work rush as a huge turnout is expected. Andover election results will be on Channel 22 approximately two hours after the polls close.

Michael Burke, Director of Veterans' **Services** has been hard at work making the arrangements for the Veterans Luncheon to be held on Friday, November 7th at 12 noon in the Town House. On Veterans Day, Tuesday, November 11th the Patriotic Holiday Committee will begin services at the West Parish Cemetery at 10:00 A.M., followed by ceremonies at Spring Grove Cemetery at 11:00 A.M. and Ballardvale Green at 12:00 P.M.

The theme for services this year is a Salute to a Disabled Soldier.

The Firefighters Annual Holiday Parade will be held on Sunday, November 30th starting at 1:00 P.M.

Town Assessor David Billard will present the tax classification at a public hearing at the November 17th **Board of Selectmen's Meeting.**

Town Treasurer David Reilly has been certified by the Massachusetts Association of Treasurers Association as a Certified Municipal Treasurer. Town Counsel Tom Urbelis

received the Robert W. Ritchie Award from the Massachusetts Cities and Town Counselors Association. Congratulations to both David and Tom.

Selectman Stabile said he received a letter from Philip Latorre, 17 Strawberry Hill Road, recognizing the extra efforts of Joe Piantedosi and his team. Selectman Stabile also reminded everyone that Comcast will raise their rates in December.

Selectman Major said the American Red Cross held their annual Disabled American Veterans Breakfast this morning which Michael Burke played a major role in organizing.

Selectman Vispoli congratulated the team that worked on the new sign at Andover High School. They did a terrific job and the sign looks great. Selectman Vispoli also said an update by the Audit Committee on the first draft of the preliminary results for FY-2008 will soon be available from the auditors, Powers & Sullivan.

Selectman Teichert said the School Building Task Force will hold a public meeting on November 10th at 7:00 P.M. at the Public Safety Center to discuss Bancroft School.

V. Citizens Petitions and Presentations

John Pasquale, 47B Whittier Street, inquired about the status of the cannon that was located in The Park. (The cannon will be back in place for Veterans Day on November 11th). Mr. Pasquale also asked talked exploring a four-day work week at the Town Offices.

VI. Regular Business of the Board

A. North Billerica Power Plant Proposal

Public Health Director Thomas Carbone updated the Board on the North Billerica Power Plant proposal. Mr. Carbone researched the work the Peer Review Group in Billerica did, attended an informational meeting by opponents to the plant and read the environmental impact report. The Plant will use ultra low sulfur fuel which he does not see as an issue for Andover from a public health aspect. The bigger issue is the densely populated area where the plant is to be built. The Board thanked Mr. Carbone and said they will vote on their position to the building of the power plant at the next meeting after they receive language for a vote from Tewksbury and Billerica.

B. Andover Youth Foundation

Andover Youth Services Director, Bill Fahey started the discussion with a review of all the programs that have been established by the Youth Services and talked about the role of the Youth Services Foundation, the revenue raised and grant money awarded by the State that enabled them to offer programs and, most importantly, maintain staff.

Peg Campbell, Andover Youth Foundation President, updated the Board on the proposed Andover Youth Center project earmarking three points: 1) Revitalization – feel good about the direction they are heading; 2) Honor people and sharing space – ability of the group to remain open and flexible and to bring different groups in the community together, and finally, 3) Deadline – It has taken too long to build a Youth Center. The Youth Services Foundation will commit to fundraising as much as they can for one year to increase the money needed to build the Youth Center and after one year if Town Meeting does not agree to support them with the additional funds needed, they will continue to support the youth of Andover but return donations to major donors and discontinue the idea of building a Youth Center.

Peter Comeau said they will hold events, raise revenue and report back to the Board of Selectmen to let them know where they are in the process. They are asking the Board to back them in this endeavor. Wil English spoke about his personal experience with Youth Services throughout the years. The one-year fundraising will begin January 2010 through January 2011 and Youth Services will provide a quarterly update to the Board and email in between.

John Pasquale asked where the funds are coming from to renovate the temporary offices on Pearson Street to which Mr. Fahey replied that the money is from the Youth Foundation. Mary Carbone, 3 Cyr Circle, asked Peg Campbell to write out what the money is being spent on.

C. Capital Improvement Program

The Town Manager presented the FY-2010 recommended Capital Improvement Program to the Board. Present in the audience were members of the Finance Committee and the School Committee along with Superintendent Bach. The total amount of the CIP for FY-2010 is \$7,826,632 and funded from the following sources: General Fund \$1,780,000, General Borrowing \$3,000,000, Special Dedicated Funds \$1,196,632, Sewer Enterprise Reserves \$250,000, Water Enterprise Reserves \$50,000 and Water Enterprise Borrowing \$1,550,000.

A public hearing on the Capital Improvement Plan will be held on November 17th in the **Board of Selectmen’s Conference Room as required by law. The CIP document can be accessed on the Town website at www.andoverma.gov and hard copies will be available at Memorial Library, the Town Clerk’s Office and the Town Manager’s Office.**

The Town Manager talked about the state of the economy and how the recession could **affect local aid. Various programs have already been reduced through the Governors’ 9C** cuts. The Town will closely monitor revenue items, expenses and how we use free cash. Some projects will be planned out during the recession cycle and ready to go when the recession has receded.

The list of General Fund Revenue items being proposed totals \$1,780,000 (School Dept \$830,000) and requests from General Fund Borrowing totals \$3,000,000 which includes the Ballardvale Fire Station Replacement, a feasibility study for major school and town projects, school roofs, the **Blanchard Street Field, Veterans’ Memorial Auditorium repairs,** as well as a fire rescue ambulance.

The Town Manager thanked Tony Torrisi, Steve Bucuzzo, Carolyn Lynch, Sandy Cassano, all the Department Heads and the Superintendent of Schools for their assistance in putting together the Capital Improvement Program for FY-2010 – FY-2014. A public hearing will be held on November 17th.

VII. Approval of Consent Agenda Items

A. Appointments and Re-appointments

Selectman Lyman motioned to approve the following appointments recommended by the Town Manager. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

DEPARTMENT	POSITION	RATE	EFF. DATE
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PLANT & FACILITIES DEPARTMENT

David W. Ferris	Painter – Temp. (v. J. Sgrosso)	W-5-1	11/4/08
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COMMUNITY SERVICES

Kenneth Johnson	Sports Assistant – PT	C4C	10/17/08
Allison K. Davis	Sports Assistant – PT C2A		10/15/08

Selectman Lyman motioned to approve the following appointments to the Information Technology Committee as recommended by the Town Manager. The motion was seconded by Selectman Vispoli, voted 5-0 and approved.

INFORMATION TECHNOLOGY COMMITTEE – Terms to expire 6/30/09

George Cordina
Leonard D’Innocenzo
Kurt Guthmann
Kristen Howard
Christopher Imhof

B. Holiday Happenings

Selectman Major motioned to approve the request of Sharon Breighner, President of the Andover Business Center Association, for permission to conduct their Annual Holiday Happenings in the downtown business district on Friday, December 5, 2008 from 5:00 P.M. to 8:00 P.M. and Saturday, December 6, 2008. On Friday, December 5th, they wish to close Main Street from Elm Square to Punchard Avenue and requesting permission to place a banner on the railing in front of the Stride Rite store on Main Street advertising the event. She is also requesting approval of free parking in the downtown on the first three Saturdays in December. Arrangements have been reviewed and approved with conditions by the Police Department as outlined by Chief Pattullo. The motion was seconded by Selectman Stabile and voted 5-0 to approve.

C. One-Day Beer & Wine Licenses

Selectman Vispoli motioned to approve the request of Maura Boucher, on behalf of the Andover School of Montessori, 400 South Main Street, Andover, for a one-day beer & wine license for use on Friday, November 14, 2008 from 6:30 P.M. to 9:00 P.M. for a parents social at the school. The motion was seconded by Selectman Major and voted 5-0 to approve.

Selectman Vispoli motioned to approve the request of Kim Stamas, Community Services, Town Offices, 36 Bartlet Street, Andover, for a one-day beer & wine license for use on Saturday, January 31, 2009 from 7:00 P.M. to 11:00 P.M. for a Dance at the Town House. The motion was seconded by Selectman Lyman and voted 5-0 to approve.

The requests have been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the licenses.

VIII. Approval of Minutes of Previous Meetings

Selectman Major motioned to approve the Minutes of the Regular Meeting of October 20, 2008 as presented. The motion was seconded by Selectman Lyman, voted 5-0 and approved.

IX. Adjournment

Selectman Lyman motioned to adjourn the Regular Meeting and to return to Executive Session to discuss collective bargaining strategy, not to return to Open Session. The motion was seconded by Selectman Major voted 5-0 and approved. Roll call vote: Selectman Teichert – Y, Selectman Lyman – Y, Selectman Vispoli – Y, Selectman Stabile – Y and Selectman Major – Y.

The meeting adjourned at 9:20 P.M.

Respectfully submitted,

Dee DeLorenzo, Recorder