

## BOARD OF SELECTMEN MINUTES OF APRIL 21, 2009

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### **I. Call to Order/Roll Call**

Board of Selectmen Chairman Ted Teichert called the Regular meeting of the Board of Selectmen to order at 7:33 A.M. **in the Selectmen's conference room at the Town Offices.** He requested a Roll Call: Chairman Teichert – Y, members Brian Major – Y, Mary Lyman – Y, Jerry Stabile – Y, and Alex Vispoli – Y. Also present were: Town Manager Reginald S. Stapczynski, Assistant Town Manager Steve Bucuzzo, and Finance Director, Anthony Torrisi. The meeting was duly posted.

### **II. Opening Ceremonies**

Chairman Teichert asked for a Moment of Silence followed by the Pledge of Allegiance.

### **III. Regular Business of the Board**

Selectman Stabile announced that a Town Yard Public Session will be held on May 6, 2009 at 6:30 P.M. at the Public Safety Center.

#### **A. 2009 Annual Town Meeting Warrant Article**

#4 – FY-2010 Budget

**Selectman Major revisited last week's discussion and vote to have \$1.5 certified Free Cash at the end of the Annual Town Meeting stating realistically it will be hard to reach that amount if revenue deficits are still a concern. He is requesting Town Accountant Rod Smith attend the next meeting and provide a report of last year's quarterly reports to show how we compare to this year.**

The Board discussed the impact of CIP holdbacks on the FY-2010 budget. Selectman Vispoli recommends the Town look at different ways to complete CIP requests and other ways to save significant money. Selectman Major feels \$500,000 needs to be cut from **this year's budget but not from the CIP. Finance Chair Joanne Marden said the problem is where to get it from in the budget. Over time, items have migrated to the CIP that don't belong there and these items should be pushed back into the Operating Budgets.**

Selectman Stabile has reviewed the clerical positions in Town Hall and wonders if there are opportunities for departments to run with less clerical staff. Selectman Vispoli suggested consolidating departments, and outsourcing services be considered to realize savings. Selectman Major suggested managerial positions are given a second look instead of clerical positions. The Town Manager said several positions have not been added over the years although the public demands have increased. The Town Offices workers perform a variety of duties, some of which include public relations, processing paperwork, and interacting with builders and developers. There are ten positions on the **Town side that won't be replaced. In addition,** many costs have been shifted to cover salaries from revolving accounts. Joanne Marden said the positions being cut need to be identified so we can respond to what efficiencies will be affected. The Town Manager said he has discussed with all Unions about participating in a COLA freeze and encouraging retirements. Selectman Stabile inquired if it would be acceptable to re-pay a COLA **freeze at a different point such as, when an employee's leaves or retires, or somewhere else down the road.**

The Board discussed establishing a base for the CIP and creating goals at the start of the budget process. Jon Stumpf said regionalization on both the Town and School side

needs to be embraced by the Town Manager, School Superintendent and all Department Heads. The community needs to hear something is being done differently and with less money.

The Board will meet on Friday, April 24 to at 7:30 A.M. to continue the discussion on the FY2010 budget.

**IV. Approval of Consent Agenda Items**

**A. One-Day Beer & Wine License**

Selectman Lyman motioned to approve the request of Leigh Heffron, Izzy's Inc., 21 Barnard Street, Andover, for a one-day beer & wine license for April 23, 2009 from 6:00 P.M. to 10:00 P.M. for a sales/promotional event at her place of business. The application has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Vispoli, and voted 5-0 to approve.

**V. Adjournment**

Selectman Vispoli motioned to adjourn the Regular Meeting of the Board of Selectmen. The motion was seconded by Selectman Major, voted 4-0 and approved.

The meeting adjourned at 8:57 A.M.

Respectfully submitted,

Dee DeLorenzo  
Recorder