

BOARD OF SELECTMEN MINUTES – OCTOBER 5, 2009

I. Call to Order/Roll Call

Chairman Alex Vispoli called the meeting of the Board of Selectmen to order at 7:00 P.M. in the Selectmen's Conference Room at the Town Offices. Present at the meeting: Chairman Vispoli – Y, Selectman Teichert – Y, Selectman Lyman – Y and Selectman Major – Y. Selectman Stabile arrived at 7:15 P.M. Also present: Town Manager Reginald Stapczynski and Town Clerk Randy Hanson. The meeting was duly posted and cable-cast live.

II. Opening Ceremonies

Chairman Vispoli asked for a Moment of Silence followed by the Pledge of Allegiance.

III. Communications/Announcement

The Town Manager made the following announcements:

- A Special Town Meeting will be held on Wednesday, October 7th at the Collins Field House beginning at 7:00 P.M. and a shuttle bus will be available.
- A Special Senatorial Primary Election will take place on December 8th – the last day to register to vote will be Wednesday, November 18th. **The Town Clerk's Office will remain open until 8:00 P.M. on that day to accommodate residents who want to register to vote. There will be two polling places established for the Primary – one at the Senior Center for Precincts 1, 7, and 8 with all other precincts voting at the Collins Field House. Additional information can be found on the Town's website.**
- An I-93 Interchange public meeting will be held at the Public Safety Center on Tuesday, October 6th from 6:00 P.M. – 9:00 P.M. to receive feedback on zoning and form-based code.
- The Greater Lawrence Regional Technical School will host an informational breakfast along with four other communities on Friday, October 16th at 7:30 A.M.
- The Mass Municipal Association Breakfast will be held on Friday, October 23rd at 7:00 A.M. at the Stevens Estate in North Andover.
- On Monday, October 19th Veterans Administrator Michael Burke will attend the **Board of Selectmen's meeting to discuss the Veterans' Programs.**

Selectman Teichert said Andover Day has been rescheduled to Saturday, October 17th with a rain date for Sunday, October 18th (12-5 PM). A shuttle bus will run from Brickstone Square to Elm Square. He also said the School Building Committee will meet on Thursday, October 8th **in the Selectman's meeting room.**

Selectman Lyman reported that the Council on Aging and TRIAD Council will meet on Thursday, October 8th at 8:00 A.M. at the Senior Center.

Selectman Major reminded everyone that the Public Safety Center Open House is Saturday, October 17th from 10:00 A.M. to 2:00 P.M.

IV. Citizens Petitions and Presentations

Mary Carbone, 3 Cyr Circle, reported that all but one street light on her street was shut off on Friday. She questioned the legality of the August 17th Board of Selectmen amendment and vote to turn off street lights and the September 14th vote to clarify the August 17th vote with only three of the Board members in attendance at the September 14th meeting. She feels the issue was handled illegally by not rescinding the first vote and would like the issue revisited.

V. Regular Business of the Board

A. October 7th Special Town Meeting

In preparation of the Special Town Meeting, the Board assigned speakers for the various warrant articles.

B. Water Department Budget Reduction and Proposed Water Rate Increase

The Town Manager and Water Division staff discussed recommended budget reductions and the proposed water rate increase for the Water Department. Through a PowerPoint presentation, Public Works Director Jack Petkus reviewed the previous **year's** consumption rates of water against the current year and said the water reserve fund has been depleted necessitating a warrant article to replenish it. The kilowatt costs to the Town for operating the plant has almost doubled since 2002 and a large portion of the Water Reserve Fund was aggressively used for capital projects. He explained the FY-2010 Water Operating Budget totaling \$2,176,400 and gave an analysis of the direct and indirect expenses of the plant. Mr. Petkus said the metering project is ahead of schedule with completion anticipated within the next 14-16 months which will be followed by a tiered billing structure. Mr. Petkus noted that last year the water rate was increased by \$.13 cents and this year they are requesting twice that amount or a \$.26 cent increase, however, Andover is still in line with what surrounding communities charge. The Board discussed options to consider if the water rate increase does not pass at the Town Meeting.

Selectman Major motioned to recommend approval of Warrant Article 8 to increase the water rates as written. The motion was seconded by Selectman Stabile, and unanimously approved.

C. Sewer Flusher Truck

Chairman Vispoli said the agreement to share the Sewer Flusher Truck with North Andover has been finalized.

Selectman Teichert motioned for the Board of Selectmen to sign the Inter-municipal Agreement with the Town of North Andover for the shared use of a sewer flusher truck. Selectman Lyman provided a second to the motion, which was voted 4-0 to approve. Selectman Major was out of the room when the vote was taken.

D. Snow and Ice Maintenance

DPW Director Jack Petkus and Highway Superintendent Chris Cronin provided a **presentation of Andover's snow and ice removal expenses** and distributed a copy of the Standard Operating Procedures Manual which **follows Mass Highway's guidelines. A summary of data comparing Andover's snow and ice costs to other communities was also** provided and explained. It was noted that Andover has three major thoroughways and the **Department's expenses include removal of snow and ice on twenty-eight school parking lots and sixty-three sidewalks Town-wide.**

VI. Consent Agenda

A. Appointments/Re-Appointments

Selectman Teichert motioned to approve the following appointments recommended by the Town Manager. The motion was seconded by Selectman Major and voted 5-0 to approve.

DEPARTMENT	POSITION	RATE	EFF. DATE
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ELDER SERVICES

Karen Payne-Taylor

Program Coordinator – Temp.
(v. P. Becker)

IE-20 9/7/09

BALLARDVALE HISTORIC DISTRICT COMMITTEE

Madelyn I. Mitton – Alternate Member – Term expires 6/30/11
(v. D. DiAntonio)

B. Trick or Treat

Selectman Stabile motioned to set Saturday, October 31, 2009 from 5:00 P.M. to 7:00 P.M. for Trick-or-Treat in Andover as recommended by the Police Department. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

C. Firefighters Holiday Parade

Selectman Teichert motioned to approve the request of the Andover Firefighters for permission to conduct their annual Holiday Parade through the downtown on Sunday, November 29, 2009 (rain/snow date – Sunday, December 6, 2009) from Noon to 2:00 P.M. They are requesting permission to use the parking areas at the Doherty Middle School and close the following streets: Whittier Street, Elm Street from Whittier Street to Main Street, Main Street from Elm Square to Punchard Avenue, Punchard Avenue and Bartlet Street. Arrangements have been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

D. Andover Day – Re-scheduled Dates

Selectman Stabile motioned to approve the request of Betsy Powers, President of the Andover Business Center Association, for permission to re-schedule Andover Day in the downtown business district from Saturday, October 3, 2009 to Saturday, October 17, 2009 with a rain date of Sunday, October 18, 2009. The closure of Main Street from Elm Square to Punchard Avenue, Park Street from Main Street to the end of the Town House and Barnard Street from Main Street to the end of the Town House would take place on Saturday from 6:00 A.M. to **8:00 P.M. with the day's events beginning at 9:00 A.M. and on Sunday (the rain date) from 9:00 A.M. to 6:00 P.M. with the day's events beginning at Noon.** Arrangements for the re-scheduled event have been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Lyman, and voted 4-0 to approve.

E. One-Day Beer & Wine Licenses

Selectman Teichert motioned to approve the request of Dennis Vecchi, 5 Sweetbriar Lane, Andover, on behalf of the Harvard Club of Andover, for a one-day beer & wine license on Wednesday, November 4, 2009 from 6:00 P.M. to 9:00 P.M. for a club event at 22 William Street, Andover. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

Selectman Teichert motioned to approve the request of Nicholas G. Coufas, 10 Sterling Lane, Bradford, who has applied for a one-day beer & license on Saturday, October 17, 2009 from 6:00 P.M. to Midnight for a fundraiser at the Sts. Constantine & Helen Church, 71 Chandler Road, Andover. The motion was seconded by Selectman Lyman, voted 4-0 and approved.

Both requests have been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the licenses.

VII. Approval of Minutes from Previous Meetings

Selectman Stabile motioned to approve the Board of Selectmen Work Session Minutes of September 8, 2009. The motion was seconded by Selectman Teichert and voted 4-0 to approve.

Selectman Stabile motioned to approve the Board of Selectmen Regular Session minutes of September 14, 2009. The motion was seconded by Selectman Teichert, and voted 4-0 to approve.

VIII. Adjournment

Selectman Teichert motioned to adjourn the meeting of the Regular Session. The motion was seconded by Selectman Stabile, and unanimously approved.

The meeting adjourned at 9:28 P.M.

Respectfully submitted,

Dee DeLorenzo
Recorder