

MEETING NOTICE
TOWN OF ANDOVER


Town Clerk Date Stamp

Board/Committee Name: ANDOVER HOUSING AUTHORITY
MONTHLY MEETING

Date: February 16, 2022
Time of Meeting: 5:00 P.M.

Location: STOWE COURT COMMUNITY ROOM
100 MORTON STREET
ANDOVER, MA 01810

ANDOVER TOWN CLERK
RCUD 2022 FEB 11 AM 10:22

Signature 
Executive Director

Andover Housing Authority Monthly Meeting

February Board Meeting
Wed, Feb 16, 2022, 5:00 PM - 8:00 PM (EST)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/675943893>

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AGENDA

ANDOVER TOWN CLERK
RCUD 2022 FEB 11 AM 10:22

1. **Call to Order and Roll Call:**
2. **Acceptance of Minutes from The Regular Board Meeting held on January 19th, 2022.**
3. **Bills - Warrant:**
4. **Communication(s) received from:**
 - a. **PHN-2022-03 Fair Housing Marketing Plan**
 - b. **PHN-2022-02 FY 2022 Executive Director Salary and Qualification Schedule**
 - c. **PHN-2022-01 COVID-19 Omicron Variant and State Aided Public Housing**
 - d. **NAHRO January, February Newsletter**
5. **Financial:**
 - a. **Quarterly Operating Statements Ending December 31st, 2021**
 - b. **Year End Operating Statements Ending December 31st, 2021, with Board Vote and Approval**
6. **Report of Executive Director (written provided on program utilization, and contract, etc.)**
7. **Other Matters-Public Participation:**
8. **Unfinished Construction Business:**
 - a. **Gas issue in Chestnut Court Update**
 - b. **Memorial Circle Phase Two 18 units Certificate of Substantial Completion**
 - c. **Chestnut Court Fire Alarm Panel Upgrade Ongoing**
 - d. **Bathroom Fan Upgrade**
 - e. **Concrete Porch and Railing Replacement Update**
9. **New Business:**
 - a. **Review and Approve Contract with Thomas E. Snowden Inc. for Bathroom Ventilation Project, Chestnut Court 667-1 & Grandview Terrace 667-2 for the Sum of \$279,000**
 - b. **Review and Approve Contract with Automatic Laundry for an 8-year term**
 - c. **Review and Approve the New Executive Director Salary in accordance with PHN-2022-02**
 - d. **Review and Approve Vareika's submission for the 'Equitable Adjustment to Contract for Cabinets' Change Order Proposal, for the sum of \$19,842.25**
 - e. **Review and Approve OnSolve (On Call Now) Mass Notification Service for the sum of \$1465.00 One (1) year Subscription**
10. **Adjournment:**
11. **Executive Session: (If Necessary)**