



## MEETING NOTICE TOWN OF ANDOVER

**375<sup>th</sup> Anniversary Fundraising Sub-Committee**  
**May 5, 2021 Meeting via WebEx link**  
**7 PM**  
**AGENDA**

RECEIVED  
TOWN CLERK'S OFFICE

2021 MAY -3 AM 11:54

TOWN OF ANDOVER, MASS

1. Call to Order
2. Any updates/communications to share
3. Review edits and finalize to write ups: sponsorship, events, draft letter
4. Review distribution lists of potential sponsors progress - each member to share progress
5. Discuss lessons learned
6. Other Business
7. Adjourn

Next Meeting: Monday, May 12, 2021 at 7 PM

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the **375<sup>th</sup> Anniversary Committee** will be conducted via remote participation to the greatest extent possible.*

*Members of the public who wish to ask a question on particular agenda items can do so by emailing [ann.ormond@andoverma.us](mailto:ann.ormond@andoverma.us). Residents are encouraged to email their questions ahead of the meeting; however, staff will be available to present the Committee with questions received during the meeting. Please include your name and address with your question.*

*Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.*