



MEETING NOTICE TOWN OF ANDOVER

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TOWN CLERK'S OFFICE

2021 MAY 14 PM 2:43

375th Anniversary Committee
May 19, 2021 at 4 PM Meeting via WebEx link

AGENDA

1. Call to Order/Roll Call

Thomas Adams, Cipriano Apicelli, Joe Halpern, Melissa Litton, Paul MacKay, Joann Michalik, Richard Padova, Bill Pennington, Susan Pokress, Buzz Stapczynski

2. Approval of Meeting Minutes

a. May 5, 2020

3. Correspondence

4. Citizen Input on topics not on agenda

5. Subcommittee Reports

a. Publicity (Tom Adams) - 10 minutes

i. Completed activities

ii. Anticipated activities

b. Finance (Paul MacKay) - 5 minutes

i. Update

c. Fundraising (Joann Michalik) - 15 mins

i. Action plan

d. Event (Susan Pokress) - 20 mins

i. You've Been 375thd

ii. Community Day

iii. Field of Dreams

- Committee to discuss and consider voting to incorporate as an activity on Community Day

iv. New England Fall Classic Show

- Committee to discuss and consider voting to proceed with as an event

v. First Night

- Committee to discuss and consider event name alternatives and voting to apply for "First Night" one-year name usage license

6. Other Business

7. Adjournment

Next Meeting June 2, 2021 at 4:00 pm

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the **375th Anniversary Committee** will be conducted via remote participation to the greatest extent possible.*

Members of the public who wish to ask a question on particular agenda items can do so by emailing ann.ormond@andoverma.us. Residents are encouraged to email their questions ahead of the meeting; however, staff will be available to present the Committee with questions received during the meeting. Please include your name and address with your question.

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.

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