

## TOWN OF ANDOVER MEETING NOTICE

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2021 MAY 18 PM 12: 09

TOWN OF ANDOVER, MASS

BOARD/COMMITTEE: TOWN GOVERNANCE STUDY COMMITTEE (TGSC)  
Date: May 24, 2021  
Time: 4:00-6:30PM  
Location: Virtual Meeting Broadcast on Comcast Channel 22 and  
Verizon Channel 45, and livestreamed at:  
<https://andovertv.org/livestreams>

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### Agenda

- 1) Call to Order 4:00pm
- 2) Approval of Committee & Subcommittee Meeting Minutes: 4:00pm
  - a. April 12, 2021 TGSC meeting minutes
  - b. April 27, 2021 subcommittee on committees meeting minutes
  - c. May 7, 2021 subcommittee on committees meeting minutes
  - d. May 17, 2021 subcommittee on committees meeting minutes
  - e. April 30, 2021 subcommittee on communication meeting minutes
  - f. May 17, 2021 subcommittee on communication meeting minutes
- 3) Current Focus of Committee: 4:05pm
  - a. Recommended Retention of Open Town Meeting
  - b. Reported Recommendation to Select Board
  - c. Study of Non-Form of Government Topics:
    - i. Tier 1 – May & June: Committee Appointment/Structure/Existence and Communications
    - ii. Tier 2 – July & August: Financial Process, Government Business Process, and Miscellaneous Topics
- 4) Public Comment 4:10pm
- 5) Report by Subcommittee on Communication, and Discussion by TGSC 4:20pm
- 6) Report by Subcommittee on Committee Appointment/Existence/Structure, and Discussion by TGSC 5:00pm

- 7) Next Steps: 6:20pm
- a. Convene in June to Decide on Tier 1 Study Topics
  - b. In July & August, Study Tier 2 Topics
  - c. New business?
- 8) Adjourn 6:30pm

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town Governance Study Committee will be conducted via remote participation. The virtual meeting will be broadcast on Comcast Channel 22 and Verizon Channel 45.*

*Members of the public who wish to participate in the meeting can do so by calling 978-623-8230, or by emailing [townclerk@andoverma.us](mailto:townclerk@andoverma.us). Residents are encouraged to email their questions or comments ahead of the meeting, however, staff will be available to present the Committee with questions and comments received during the public comment period of the meeting. Please include your name and address with your question or comment.*