

MEETING NOTICE
TOWN OF ANDOVER

Board/Committee Name: ANDOVER HOUSING AUTHORITY
MONTHLY MEETING

Date: June 20th, 2019
Time of Meeting: 5:15 P.M.

Location: STOWE COURT COMMUNITY ROOM
100 MORTON STREET
ANDOVER, MA 01810

Signature

Louis Ouellette

Executive Director

Town Clerk Date Stamp

RECEIVED
TOWN CLERK'S OFFICE

2019 JUN 14 A 10:08

TOWN OF ANDOVER, MASS

AMENDED AGENDA

1. Call to Order and Roll Call:
2. Acceptance of Minutes from The Regular Board Meeting held on May 16th 2019
3. Bills - Warrant:
4. Communication(s) received from:
 - a. PHN-2019-13 Technical Assistance for Vacant Land Development
 - b. PHN-2019-14 Public Housing Innovations
 - c. PHN-2019-15 Blanket Waiver for rent Retroactive TAFDC Payments Due to Repeal of Family Cap Rule
 - d. PHN-2019-16 Wage Match for State Housing Program Tenants
 - e. DHCD Approval Letter Granting the AHA's Waiver Application from (RCAT)
5. Financial:
 - a. Monthly Statements Ending for May 31st 2019
6. Report of Executive Director (written provided on program utilization, and contract, etc.)
7. Other Matters-Public Participation:
8. Unfinished Construction Business:
 - a. Board review and approval on accepting the low bid from Varieka Construction for the base bid sum of \$253,300.00 and Alternate #1 for the sum of \$24,300.00 to do the Grandview Terrace Window Replacement job with the Fish #009080 for a total of \$277,600.00
9. New Business:
 - a. Board Review and Approval of Contract with J.W. Watson Jr. Paving Inc. for the sum of \$2,500.00 to do over the short walk leading to the parking lot and to appoint Louis Ouellette Contract Officer and Calvin Deyermond as the alternate Contract Officer.
 - b. Review and approval of disposition of old Equipment

- c. Review and approve the following people as Single Hearing Officers for Tenant Grievances for the AHA under the Single Hearing Officer Provision voted on in 2004.
Michelle Bibeau: Executive Director of the Amesbury/Merrimac Housing Authority
Ann-Marie Moglia: Executive Director of the Burlington Housing Authority
- d. Board Review and Approval of Contract with Cape Ann Painting for the sum of \$6,000.00 to paint Frye Circle Rec Hall and Cathedral Ceiling inclusive of ramp area down to mail room and to appoint Louis Ouellette contract officer and Calvin Deyermond as the alternate Contract Officer.
- e. Board Review and Approval of Contract with Andover Electric Services for the sum of \$9,870.00 to furnish and install a portable 17,500 K.W. Generac Generator for Stowe Court Administration Building for Emergency use and to assign Louis Ouellette as the Contract Officer and Calvin Deyermond as the alternate Contract Officer.
- f. Election of Officers for the Andover Housing Authority
- g. Thank you, Letter for the Andover Home for Aged People
- h. Board Review for the Friday after July Fourth
- i. Board Review and Approval of Contract with Retelle Tree Corporation for the sum of \$6,800.00 for Removal of Dead Trees and heavy Trimming of Frye Circle outer perimeter along with Trimming and removing brush and Trees along parking lot behind #1-#23 Memorial Circle and to Appoint Louis Ouellette Contract Officer and Calvin Deyermond as the Alternate Contract Officer.

10. Adjournment:

11. Executive Session (If Necessary):