

TOWN OF ANDOVER MEETING NOTICE

BOARD/COMMITTEE: TOWN GOVERNANCE STUDY COMMITTEE (TGSC)
 SUBCOMMITTEE ON COMMITTEE
 APPOINTMENTS/STRUCTURE/ETC.

Date: Monday, June 21, 2021

Time: 10:00AM

Location: Select Board Conference Room, Town Offices, 36 Bartlet Street, Andover, MA

RECEIVED
 TOWN CLERK'S OFFICE
 2021 JUN -8 AM 11:20
 TOWN OF ANDOVER, MASS

Agenda

- 1) Call to Order
- 2) Review Study Topics Relating to Committee/Board/Commission Member Appointments, Structure & Composition

Appointment Process:	
1	By what process should members be appointed to Boards and Committees? Election or appointment? Appointment by who? Do different Boards have different requirements?
2	Should an Appointments Committee be constituted?
3	Is the appointment process sufficiently transparent, or how could transparency be enhanced?
	Specifically, is the Talent Bank form too vague to be a basis by which appointments are made?
	Should the appointment process consider certain skillsets helpful to committees regardless of committee purview (e.g., data analysis, legal background, marketing/communication)?
	Specifically, should openings be advertised more prominently?
	Specifically, how do we ensure that the people who are appointed to committees are those who are most able to contribute?
Board/Committee/Commission Existence & Structure:	
4	What is the optimal level of granularity of government?

5	Generally, which Boards and Commissions should be established or subsumed and what should the composition be?
	Specifically, should a Water Commission be established?
	Specifically, should the Board of Health be expanded to 5 members?
	For example, should we reduce Planning Board Terms From Five Years to Three Years?

3) Adjourn

This meeting is being scheduled as an in-person only meeting at the Town Offices because the Covid protocols for remote meeting attendance/participation will end on June 15, 2021, unless extended by State action.

Please note that, if the protocols are extended, the meeting format may be changed at the direction of the Chair from in-person only to a combination of in-person and remote attendance/participation, or to remote attendance/participation only. Accordingly, prior to the meeting, please check the Town's website and the committee's webpage for updated information on the meeting format and how the public may attend/participate. Persons may also call the Town Clerk's Office at (978) 623-8230.

RECEIVED
TOWN CLERK'S OFFICE
2021 JUN -8 AM 11:20
TOWN OF ANDOVER, MASS