

# TOWN OF ANDOVER MEETING NOTICE

TOWN CLERK'S OFFICE

2021 JUL -2 PM 3:56

BOARD/COMMITTEE: TOWN GOVERNANCE STUDY COMMITTEE (TGSC)  
SUBCOMMITTEE ON COMMITTEE TOWN OF ANDOVER, MASS  
APPOINTMENTS/STRUCTURE/ETC.

Date: Tuesday, July 13, 2021

Time: 2:30PM

Location: Second Floor Conference Room, Town Offices, 36 Bartlet Street, Andover, MA

## Agenda

- 1) Call to Order
- 2) Review Study Topics Relating to Committee/Board/Commission Member Appointments, Structure & Composition

	<b>Appointment Process:</b>
1	By what process should members be appointed to Boards and Committees? Election or appointment? Appointment by who? Do different Boards have different requirements?
2	Should an Appointments Committee be constituted?
3	Is the appointment process sufficiently transparent, or how could transparency be enhanced?
	Specifically, is the Talent Bank form too vague to be a basis by which appointments are made?
	Should the appointment process consider certain skillsets helpful to committees regardless of committee purview (e.g., data analysis, legal background, marketing/communication)?
	Specifically, should openings be advertised more prominently?
	Specifically, how do we ensure that the people who are appointed to committees are those who are most able to contribute?
	<b>Board/Committee/Commission Existence &amp; Structure:</b>
4	What is the optimal level of granularity of government?

5	Generally, which Boards and Commissions should be established or subsumed and what should the composition be?
	Specifically, should a Water Commission be established?
	Specifically, should the Board of Health be expanded to 5 members?
	For example, should we reduce Planning Board Terms From Five Years to Three Years?

3) Adjourn