TOWN OF ANDOVER - MEETING NOTICE

BOARD OR COMMITTEE: BOARD OF REGISTRARS OF VOTERS

DATE & TIME: AUGUST 8, 2018 AT 3:30 PM

PLACE: SECOND FLOOR CONFERENCE ROOM
TOWN OFFICE BUILDING
36 BARTLET STREET, ANDOVER, MA

BY: WILLIAM E. MELAHN, CHAIR

AGENDA:

1. Call to order
2. Introduction of new members Brian P Major and Austin P. Simko, Town Clerk
3. Town Clerk to report on annual training of Registrars
4. Planning for November 6 Election
   a. Discussion of voter registration sessions, including Andover Day
   b. Designation of early Voting Locations and Hours
   c. Designation of Central Tabulation Facility for counting Early Voting ballots
   d. Designation of Date & Time of Post-Election Audits
   e. Appointment of Early Voting, Central Tabulation Facility and Post-Election Audit officials
   f. Designation of time and place to count overseas ballots
5. Approval of minutes of April 18, 2018 Meeting
6. Adjournment