

# TOWN OF ANDOVER MEETING NOTICE

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2021 SEP 14 AM 8:29

BOARD/COMMITTEE: TOWN GOVERNANCE STUDY COMMITTEE (TGSC)  
Date: September 23, 2021  
Time: 4:00-6:30PM  
Location: Virtual Meeting Broadcast on Comcast Channel 22 and  
Verizon Channel 45, and livestreamed at:  
<https://andovertv.org/livestreams>

TOWN OF ANDOVER, MASS

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## Agenda

- 1) Call to Order 4:00pm
- 2) Approval of Committee's August 30, 2021 Meeting Minutes 4:00pm
- 3) Current Focus of Committee: Study of Non-Form of Government Topics 4:05pm
  - a. Tier 1 – May & June: Committee Appointment/Structure/Existence and Communications
  - b. Tier 2 – July-September: Financial Process, Government Business Process, and Miscellaneous Topics, as formulated in January 2020
  - c. Report-Writing: October and November
- 4) Public Comment 4:10pm
- 5) Tier 2 Topics Study Presentations and Discussion: 4:20pm

Study Topic	Point Person(s)	Estimated Discussion Time
1. Town Elections: Should elections be moved to May, or should effective dates for office-holders be postponed?	Austin Simko	30 minutes (to 4:50pm)
2. Should we have a recall mechanism for elected officials?	Paradigm Associates	30 minutes (to 5:20pm)
3. Should residency requirement for Town officials be removed?	Paradigm Associates	20 minutes (to 5:40pm)
4. Ranked choice voting	Andy McBrien	20 minutes (to 6:00pm)

6) Next Steps:

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6:00pm

a. Report-Writing Milestones

- i. First Draft Provided to the Committee – October 18
- ii. Submission of Members' Edits – Late October
- iii. Discussion of Report in Open Meeting – Mid-November
- iv. Final Draft Presented to Select Board – December 3

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- b. Updates from report authors, if any
- c. Remote vs. in-person for future meetings?
- d. New business?

7) Adjourn

6:30pm

*Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, this meeting of the Town Governance Study Committee will be conducted via remote participation to the greatest extent possible. The virtual meeting will be broadcast on Comcast Channel 22 and Verizon Channel 45.*

*Members of the public who wish to participate in the meeting can do so by calling (978) 623-8230, or by emailing [townclerk@andoverma.us](mailto:townclerk@andoverma.us), at or before the meeting's designated public comment period. Residents are encouraged to email their questions or comments ahead of the meeting. Please include your name and address with your question or comment.*

*Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.*