

MEETING NOTICE
TOWN OF ANDOVER

RECEIVED
Town Clerk Date Stamp

Board/Committee Name: ANDOVER HOUSING AUTHORITY
 MONTHLY MEETING

2021 OCT 17 PM 11:53

Date: October 21st, 2021
Time of Meeting: 5:00 P.M.

TOWN OF ANDOVER, MASS

Location: FRYE CIRCLE COMMUNITY ROOM
 256 NO. MAIN STREET
 ANDOVER, MA 01810

Signature *Louis Queltette*
 Executive Director

AGENDA

1. **Call to Order and Roll Call:**
2. **Acceptance of Minutes from The Regular Board Meeting held on September 16th, 2021**
3. **Bills - Warrant:**
4. **Communication(s) received from:**
 - a. **PHN-2021-25 Revised DHCD Guidelines for Executive Director Contracts**
 - b. **NAHRO August/September Newsletter**
 - c. **Section 8 Management Assessment Program (SEMAP) Report FY2019**
5. **Financial:**
 - a. **Monthly Statements Ending for September 30th 2021**
 - b. **Quarterly Statements Ending for September 30th 2021**
 - c. **Modernization Cost Reports Ending for September 30th 2021**
6. **Report of Executive Director (written provided on program utilization, and contract, etc.)**
7. **Other Matters-Public Participation:**
8. **Unfinished Construction Business:**
 - a. **Memorial Circle Phase Two Starting October 18th**
 - b. **Chestnut Court Fire Alarm Panel Upgrade Ongoing**
 - c. **Bathroom Fan Upgrade Fish # 009090 Ongoing**
 - d. **Concrete Porch & Railing Replacement Fish # 009085 Update**
9. **New Business:**
 - a. **Board Approval for the day after Thanksgiving**
 - b. **Executive Director Search Update and Discussion**
 - c. **Office Staff Reorganization Proposal Due to Retirement for FY22 Budget Submission**
 - d. **New Receptionist Position Proposal and Board Approval**
 - e. **FY 2020 Audit Report Results and Hand Out to Board**
 - f. **Board Vote to Dispose of Obsolete Office Computers**
10. **Adjournment:**
11. **Executive Session: (If Necessary)**