



## Select Board Meeting

Monday, November 15, 2021 7:00 PM

School Administration Building

2<sup>nd</sup> Floor School Committee Conference Room

30 Whittier Court, Andover, MA 01810

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**I. Call to Order – 7:00 P.M.**

**II. Opening Ceremonies**

A. Moment of Silence/Pledge of Allegiance

**III. Communications/Announcements/Liaison Reports**

**IV. Citizens Petitions and Presentations**

**V. Public Hearings**

A. Liquor License Change of Officer/Director – (10 minutes)

Board to review and consider voting to approve the application of 99 Restaurants of Boston, LLC d/b/a 99 Restaurant & Pub, for a Change of Officer/Director or New Officer/Director to an All Alcoholic Restaurant Beverages License at 464 Lowell Street, Andover, MA.

B. Liquor License Transfer – (10 minutes)

Board to review and consider voting to approve the application of Aimbridge Hospitality, LLC, d/b/a Spring Hill Suites Andover for a Change of Manager to their Innholder – Wine & Malt Beverages License at 550 Minuteman Rd., Andover, MA.

C. Liquor License New License – (10 minutes)

Board to review and consider voting to approve the application of Andover Town Market, LLC, for a new All Alcoholic Restaurant Beverages License, at 429 South Main Street, Andover, MA.

**VI. Regular Business**

A. Stott Circle Condominium Project – (10 minutes)

Board to review and consider voting to approve the Regulatory Agreement and Declaration of Restrictive Covenants and the Monitoring Agreement for the Stott Circle Condominium Project and authorize the Town Manager to sign the Agreements and any related documents.

B. Commission on Diversity, Equity and Inclusion Strategic Plan (2<sup>nd</sup> Reading) – (10 minutes)

Board to considering voting to accept the Commission on Diversity, Equity and Inclusion Strategic Plan.

C. Acceptance of the Deeds and Approval of the Orders of Taking for 138 Chandler Road and 0 Cross Street and 140 Chandler Road – (5 minutes)

Board to review and vote to accept the deeds and approve the orders of taking for 138 Chandler Road and 0 Cross Street and 140 Chandler Road.

D. Disposal of Surplus Information Technology Property – (10 minutes)

Board to discuss and possibly vote on the disposal of 2,210 units of information technology surplus property.

E. Disposal of Surplus Andover Fire Rescue Property – (10 minutes)

Board to discuss and possibly vote on the disposal of Andover Fire and Rescue cylinders and harnesses as surplus property.

F. Water Update – (10 minutes)

Director of Public Works to provide a water update.

G. Open Meeting Law Complaint – (5 minutes)

Board to review and possibly delegate responsibility to respond to, complaint of Kathleen Grant, 83 Morton Street, Andover, MA, of an Open Meeting Law violation on October 25, 2021.

H. Andover Means Tested Senior Tax Exemption – (20 minutes)

Board to consider voting to set the exemption amount for the Andover Means Tested Senior Tax Exemption as voted in the 2018 ATM Article 37. The exemption may be up to a 100% match but no less than a 50% match of the amount of the circuit breaker income tax credit that the applicants received in the previous year.

**VII. Public Hearings**

A. Fiscal Year 2022 Tax Classification – (1<sup>st</sup> Reading) - (30 minutes)

Board to discuss classification and taxation of all property in Town.

B. Capital Improvement Program FY2023 – 2027 – (20 minutes)

Town Manager to present the Town Manager’s recommended Capital Improvement Program.

**VIII. Consent Agenda**

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Andover Fire Rescue	Emma Keefe (Michael Oteri)	Firefighter	\$61,359.82/yr	11/28/2021
Department of Public Works	Vincent Mitrano (Jason Ouellette)	Equipment Operator I	\$54,024.39/yr	11/16/2021
Community Services – Recreation	Tori Manteo	Seasonal Employee	\$24.00/hr	10/27/2021
Community Services – Elder Services	Patricia Kelly (Caren Connor)	Part Time Office Assistant	\$23.47/hr	11/16/2021

Community Services – Youth Services	Vivian Steinbaugh	Temporary Program Coordinator	\$20.00/hr	11/19/2021
Commission on Diversity, Equity and Inclusion	Rajiv Chopra	At-Large Member	Term Expires 6/30/2024	11/15/2021
Preservation Commission	Amy Bloom	Member	Term Expires 6/30/2022	11/15/2021
Revenue and Expenditure Task Force	Eugenie Moffitt	Member	Term Expires 6/30/2024	11/15/2021

**IX. Approval of Minutes**

A. Board to approve minutes from the following meetings:

1. October 4, 2021
2. October 12, 2021

**X. Adjourn**

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Kathryn Forina in the Town Manager's Office at 978-623-8215 or by email at [kathryn.forina@andoverma.us](mailto:kathryn.forina@andoverma.us)*

MEETINGS ARE TELEVISED ON  
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45