



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING  
ANDOVER TOWN OFFICES, 36 BARTLET STREET  
ANDOVER, MA 01810

<http://www.andoverma.gov/cdp>

ANDOVER TOWN CLERK  
COVID 2021 NOV 22 PM 10

**BALLARDVALE HISTORIC DISTRICT COMMISSION  
MEETING AGENDA**

**Wednesday, December 1, 2021 at 7:00 P.M.  
TO BE HELD VIRTUALLY**

**(PLEASE NOTE CHANGE OF LOCATION)**

**PUBLIC HEARING: NONE**

**PUBLIC MEETINGS: NONE**

**NEW APPLICATIONS: 195-195A ANDOVER ST (BH-21-12) YUANHENG TRUST – BIN HU  
8 REPLACEMENT WINDOWS**

**CITIZENS SPEAK TIME:**

**COMMUNICATIONS, REPORTS AND OTHER COMMISSION BUSINESS: 7:05 (APPROX.)**

1. December 23, 2021: Due date for any additional material requested by BVHDC and for new applications for January 5, 2022 virtual meeting
2. Minutes approval - none
3. Updates: BallardVale Day- Oct 16 - Report  
Tree Lighting Dec 5 - Update  
Window Guidelines discussion & approval  
Projects (violations)
4. Upcoming Dates of Interest  
**BallardVale Tree Lighting – Sunday, Dec 5 @ 5:00pm**  
**January BVHDC Meeting: please check town website for date & location**  
**Expected date: January 5, 2022**

Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, this meeting of the BallardVale Historic District Commission will be conducted via remote participation to the greatest extent possible.

Members of the public who wish to participate in the meeting can do so by emailing [cdpbuilding@andoverma.us](mailto:cdpbuilding@andoverma.us) Residents are encouraged to email their questions or comments ahead of the meeting – however, staff will be available to present the BallardVale Historic District Commission with questions and comments received during the meeting. Please include your name and address with your question or comment.

Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.

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The matters listed above are those that are reasonably anticipated by the Chair to be discussed at the meeting. Matters may be discussed out of order or may be deferred. Any member of the public wishing to attend this meeting who requires special accommodations in accordance with the Americans with Disabilities Act should contact the Town Manager's Office at 978-623-8210 or [manager@andoverma.gov](mailto:manager@andoverma.gov).