

TOWN OF ANDOVER MEETING NOTICE

ANDOVER TOWN CLERK
RCUD 2021 NOV 30 PM1:26

BOARD/COMMITTEE: TOWN GOVERNANCE STUDY COMMITTEE (TGSC)
Date: December 2, 2021
Time: 4:00-6:00PM
Location: Virtual Meeting Broadcast on Comcast Channel 8 and
Verizon Channel 47, and livestreamed at:
<https://andovertv.org/livestreams>

Agenda

- | | |
|---|--------|
| 1) Call to Order | 4:00pm |
| 2) Approve Committee's November 15, 2021 Meeting Minutes | 4:00pm |
| 3) Current Focus of Committee: | 4:05pm |
| a. Report-Writing | |
| b. Committee Approval of Report for Delivery to Select Board | |
| 4) Public Comment | 4:10pm |
| 5) Discuss Draft Committee Report & Consider Approving Report | 4:20pm |
| 6) Next Steps: | 5:45pm |
| a. Incorporate Final, Non-Substantive Edits | |
| b. Submit Report to Select Board | |
| 7) New business? | 5:55pm |
| 8) Adjourn | 6:00pm |

Pursuant to S.2475 "An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency," which was enacted into law on June 16, 2021, this meeting of the Town Governance Study Committee will be conducted via remote participation to the greatest extent possible. The virtual meeting will be broadcast on Comcast Channel 22 and Verizon Channel 45.

Members of the public who wish to participate in the meeting can do so by calling (978) 623-8230, or by emailing townclerk@andoverma.us, at or before the meeting's designated public comment period. Residents are encouraged to email their questions or comments ahead of the meeting. Please include your name and address with your question or comment.

Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.