



# ANDOVER HOUSING AUTHORITY

100 Morton Street Andover, Mass. 01810 Tel. 978-475-2365 FAX: 978-475-0313

TDD 1-800-441-3377

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TOWN OF ANDOVER, MA

## MEETING NOTICE TOWN OF ANDOVER

### **Regular Meeting of the ANDOVER HOUSING AUTHORITY Board of Commissioners in PERSON Wednesday, January 21st, 2026, at 6:00 PM Stowe Court Community Room at 100 Morton Street, Andover, MA 01810**

and VIRTUALLY

Please join my meeting from your computer, tablet, or smartphone. <https://meet.goto.com/AndoverHABoardmeeting>

You can also dial in using your phone.

Access Code:608-670-053. United States (Toll Free): [1 866 899 4679](tel:18668994679)

### AGENDA

1. **Call to Order:**
2. **Roll Call:**
3. **Board Discussion and Vote:** Approval of Minutes from the Regular Board Meeting held on December 17th, 2025.
4. **Board Discussion and Vote:** Approval of December 2025 Accounts Payables, Check Register and Payroll
5. **Report from the Executive Director:** State Housing Vacancy, Maintenance, Active Capital Projects, section 8, AHVP
6. **Board Discussion:** Monthly Financials ending December 31, 2025
7. Old Business:
  - A.) **Board Review, Discussion and Approval to Vote:** Update on the Proposed Bylaws (REVISED)
  - B.) Follow-Up On-Board Request: CD&O Coverage Confirmation
8. New Business:
  - A.) **Board Discussion and Approval to Vote:** To Apply for the MHP Grant with the Andover Planning and Land Use Division.
  - B.) **Board Discussion and Approval to Vote:** 009115 - Vacant Unit Rehab Chestnut Court Payment for Req #1, CSC and CFC.
  - C.) **Board Discussion and Approval to Vote:** 009127 – Bathroom Rehab D6, Change Order #2
  - D.) **Board Discussion and Approval to Vote:** 009126 – Vacant D5, Change Order #1
  - E.) **Board Discussion and Approval to Vote:** Andover Housing Authority Parking Policy (Revised)
  - F.) **Board Discussion and Approval to Vote:** To appoint the Maintenance Supervisor as second purchasing agent, authorized to issue purchase orders
  - G.) **Board Discussion and Approval to Vote:** To enter into a management agreement with Manchester HA
  - H.) **Board Discussion and Approval to Vote:** To move February Monthly Meeting to February 25, 2026
9. Correspondence received
  - A.) Nov/December MASSNAHRO newsletter
10. Public Participation
11. Adjournment:

Emily LaMacchia, Executive Director

DATE: January 15, 2026

*This Agenda has been prepared in advance and represents a listing of topics that the chair reasonably anticipates will be discussed at the meeting. However, the agenda does not necessarily include all matters that may be taken up at this meeting.*