



DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
ANDOVER TOWN OFFICES, 36 BARTLET STREET
ANDOVER, MA 01810

<http://www.andoverma.gov/cdp>

**BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES**

Wednesday, December 3, 2025 at 7:00 P.M.

Ballardvale Fire Station

Meeting was called to order by Chair at 7:08 PM

Present: Elisabeth Hoehn, Remi Machet, Joanna Reck, Katherine Robinson, Mark Rogers,
Absent: Sabina Dowell, Alexis Winnell, Veena Kothapalli alternate
Town employees: Austin Simko, Eric Tetreault, Lisa Schwartz

Public Meetings:

8 Clark Rd. – BHC-25-18 – Philip Kapitan – solar panels

Applicant did not appear. Postponed until next meeting.

Public Hearings: None

Discussion Items: Review of the Ballardvale Historic District Bylaw

Communications, Reports, and other Commission Business:

1. Meeting minutes– November 5, 2025 (Robinson / Rogers 5-0-0)

Motion to adjourn the meeting (Robinson /Machet 5-0-0) at 8:37pm.

Documents Presented

1. Bylaw documents