

**DESIGN REVIEW BOARD  
MEETING MINUTES**

January 13, 2021

36 Bartlet Street

VIRTUAL MEETING

**Call to Order:**

The meeting was called to order at 6:36 p.m. Present were members Craig Gibson, Paul Maue, Suzanne Korschun, Anita Renton and Eric Daum.

**APPLICATIONS**

**Bobbles & Lace, 4 Main Street**

DRB-21-1 (GB)

Ms. Etheridge presented the application of one attached sign. This business is moving into the space next door. The sign will be a single white matte backing panel with black acrylic letters. No lighting is proposed for this project. This sign will be flush mounted with screws.

Mr. Gibson moved to accept the application as submitted.

Mr. Daum seconded the motion.

**Vote:** Unanimous (5-0)

**Laer Realty, 185-187 North Main Street**

DRB-21-2 (MU)

Ms. Etheridge presented the application of a set of two black awnings with white lettering. There is an existing awning on the smaller portion of the building. The owner is expanding the business into the space next door as well so she wants to extend this awning and add another one on the parking lot side. Ms. Renton stated you can have as many awnings on the building as you want because they are not considered signs. The lettering will be 5" H x 141" L. The logo will be 21" x 31". The DRB's concern is the text on one of the 2 logos on Main St. Per the DRB the application is non-conforming as submitted. There is an inch above the bottom of the skirt and an inch below the bottom of the skirt on the awning. Ms. Korschun felt the letters are tight to the bottom edge of the awning and requested making them smaller. Mr. Gibson recommended moving the lettering up an inch instead of making them smaller. Ms. Etheridge felt if she moves the letters up it will sit on the seam.

Mr. Daum moved to accept the application as submitted with the following comments. The DRB recognizes the application is non-conforming but they recommend its approval by the Building Department. In addition the lettering in the valances should be reduced in size to 4 inches.

Ms. Renton seconded the motion.

**Vote:** Unanimous (5-0)

## **DISCUSSION**

The DRB discussed the memo created on backlit signs for the building at 32 Park St, Lillian Montalto Signature Properties International. All 5 members endorsed the memo.

## **Minutes**

### **Meeting November 2020**

Eric motioned to accept the minutes with changes discussed.

Vote: Unanimous (5-0)

## **Adjournment**

There being no further business, the meeting of the Design Review Board for January 13, 2021 was adjourned at 7:43 p.m.

Respectfully Submitted,

Gina Decareau

Approved at February 10, 2021 Meeting