

### **Call to Order**

The Chair called the meeting to order at 7:00PM in the Selectmen's Conference Room. Present were Chair Eugenie (Janie) Moffitt, Andrew Betts, Linn Anderson, Paul Monticciolo, Paul Russo (arrived late), John Barry, Bonnie Zahorik (arrived late) and Bojay Taylor (arrived late.) Also present was Donna Walsh, Finance Director and Patrick Lawlor, Management Analyst. Absent was Spiro Christopoulos. The meeting was taped and live cablecast.

### **Liaison Update**

*Library and IT* – Mr. Monticciolo reported Mr. Puzzanghera was on target on his budget presentation for next meeting. He also said he would be bringing Mr. Betts up to speed on taking over as library liaison.

*School* - Ms. Anderson reported the School Committee would meet tomorrow evening to vote on its budget. Mr. Russo reported the template for the FTE report twice a year had been agreed upon.

*Public Safety* – Mr. Barry reported he would be meeting with Chief Keefe on his budget presentation scheduled for February 27.

*General Government* – Ms. Moffitt reported she had been contacted by Dan Casper, Chair of the Zoning Bylaw Study Committee, advisory to Planning Board on zoning affairs. He asked that a letter be inserted in the Finance Committee report about its role. Following discussion, it was decided that a better publicity option would be the town website and/or the Annual Report. Ms. Moffitt will follow up with Mr. Casper.

Ms. Anderson reported she had sent a link to members on the preliminary cherry sheet showing an estimated \$800K+ in Chapter 70 funds.

### **Plant and Facilities Presentation**

Ms. Nicosia reviewed CIP requests for FY2020 (see attached.) Discussion ensued.

### **Town Manager Presentation**

The Town Manager gave an overview of the preliminary FY2020 budget. Discussion ensued.

### **Approval of Minutes – Triboard – December 5, 2018**

Upon motion duly made by Ms. Anderson and seconded by Mr. Barry, it was voted to approve the above minutes as amended. Motion passed 7-0-1 with Mr. Monticciolo abstaining.

### **Approval of Minutes – January 9, 2019**

Upon motion made by Ms. Anderson and seconded by Mr. Barry, it was unanimously voted to approve the above minutes. Motion passed 8-0.

### **Audience Participation**

Ms. Kruse addressed the committee on the matter of its approval of the Ballardvale Fire Station project. Discussion ensued.

**Finance Committee Report**

Ms. Anderson reviewed the preliminary timeline for the report (see attached.) Discussion ensued.

**Next Meeting**

Wednesday, February 13 – IT and School Committee presentation

Wednesday, February 27 – Public Safety presentation

Saturday, March 2 – Joint Finance Committee and Board of Selectmen

Wednesday, March 6 – Triboard

Wednesday, March 13 – Finance Committee

**Adjournment**

Upon motion duly made by Mr. Barry and seconded by Mr. Betts, it was unanimously voted to adjourn. Motion passed 8-0. Meeting adjourned at 8:47PM.

Respectfully submitted,

Christine Martin Barraford

Recording Secretary

*Attachments:*

Plant and Facilities CIP Requests

Preliminary Timeline Finance Committee Report