

DESIGN REVIEW BOARD

MEETING MINUTES

March 8, 2023

36 Bartlet Street

VIRTUAL MEETING

Members Present: Eric Daum
Paul Maue
Suzanne Korschun
Kenneth Feyl

Members Absent: Jonathan Fournier

Call to Order:

Mr. Maue, chair, called the meeting to order at 6:30pm.

APPLICATIONS

The Salon Beau, 10 Main St, 3rd FL

DRB-23-1 (GB)

This application is for one attached banner sign. The banner will be green with white lettering, and the applicant will use the existing banner poles on the wall. The size is 150" H x 24" W.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage

Mr. Daum moved to accept the application as submitted.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes
Kenneth Feyl – yes

The Drip Bar Andover, 28 Chestnut St, Unit 6
DRB-23-2 (GB)

Mr. Costello presented the application for one attached sign. The original proposal had internal illumination, but he is aware Andover does not allow that, so they are proposing to mount the sign with the existing light in the same location. The frame is 108” and the sign within that is 70” long. The letters are 17” tall and raised that get applied to a panel being mounted on a white background.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage.

Mr. Daum moved to accept the application as submitted and the sign is not to be internally illuminated.

Mr. Feyl seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Cambridge Trust, 69 Park Street
DRB-23-3 (GB)

Ms. Dudko presented the application for 2 attached signs and 2 free standing signs. Sign 1 they will remove a wall sign to the left of the door and replace it with a 4” H non-illuminated pinn mounted letters above the doorway entrance. This will be at a different location then the existing sign. Sign 2 is a wall sign on the side elevation. The existing sign is 15 sq ft and the replacement will be proposed at 27 sq ft. There is existing external illumination that will remain. The sign is pinn mounted letters attached to the background. Sign 3 is a tenant panel refaced with vinyl. The existing post will stay in place, and they will replace the panel at the same size as the existing.

Sign 16 is a new aluminum panel with vinyl lettering free standing sign. Mr. Daum said S2 is larger than what the by law allows and would have to be reduced to 25 sq ft. Ms. Dudko said she measured incorrectly, and it measures 24.5.”

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage.

Mr. Daum moved to accept the application as submitted.

Mr. Feyl seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Minutes

Meeting December 14, 2022

Mr. Daum motioned to accept the minutes with changes discussed.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Meeting January 11, 2023

Mr. Daum motioned to accept the minutes with changes discussed.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes
Kenneth Feyl – yes

Meeting January 18, 2023

Mr. Daum motioned to accept the minutes with changes discussed.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Adjournment

Mr. Daum made a motion to adjourn the Design Review Board Meeting for March 8, 2023 at 7:04pm. Ms. Korschun seconded.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl - yes

Respectfully Submitted,

Gina Paldino