

**ANDOVER BOARD OF HEALTH**  
**Minutes**  
**March 20, 2023 6:00 P.M.**  
**3rd Floor Conference Room, Andover Town Offices**  
**36 Bartlet Street**

The Board of Health Meeting was called to order at 6:00 p.m. Present were Pamela Linzer, Ph.D., Chair, Gopala K. Dwarakanath, M.D., Vice-Chair, Deb Enegess, M.D., Clerk, and Mr. Thomas G. Carbone, Director of Public Health.

**I. Appointments & Hearings**

- #1 –N/A

**II. Approval of Minutes**

- # 2 – February 13, 2023

*Motion by Dr. Linzer to approve the minutes dated February 13, 2023, seconded by Dr. Dwarakanath. Unanimous approval.*

**III. Discussion Items**

- #3 – **Annual Report** - Mr. Carbone reviewed the Health Division’s section of the Town of Andover Annual Report. Mr. Carbone noted a few highlights such as the department is getting back on track with inspections post Covid-19. Mr. Carbone also commented that the decrease in permits issued is due to a more efficient process for issuing permits. Dr. Linzer commended Mr. Carbone and the Health staff for another remarkable year.

**IV. Old Business**

- #4 - N/A

**V. Subdivision Definitive Plans**

- #5 - N/A

**VI. Septic System Variances/Local Upgrade Approval**

- **#6 – 1 Woodman Ridge Rd.** – LUA to allow the SAS to be 94’ to a wetland adjacent to a tributary to a water supply, 100’ required, and to allow the pump chamber to be 83’ from the same wetland, 100’ required. Mr. Carbone explained that this property is expected to be on the April 10, 2023 BOH agenda for a full variance request. The current LUA request is to replace the current failed system of the 4-bedroom home. Mr. Carbone further explained that the homeowner is actually looking to increase the home to a 5-bedroom by adding an addition to the property which will prompt the need for a Title 5 variance and an additional proposed septic design plan submission.

Mr. Carbone recommends the approval of the LUA for the current proposed plan.

*Motion by Dr. Linzer to approve the LUA for 1 Woodman Ridge Road to allow the SAS to be 94’ to the wetland adjacent to a tributary to a public water supply, 100’ required, and for the pump chamber to be 83’ to the wetland adjacent to a tributary to a public water supply, 100’ required, seconded by Dr. Enegress. Unanimous approval.*

- **#7 – 207 Salem St.** – LUA to allow the SAS to be 3’ above the seasonal high water table, 4’ required. Mr. Carbone informed the Board that the property does not have a large back yard and in order for the property to have full compliance additional fill and a retaining wall would be needed adding an additional cost of approximately \$7,000.00.

Mr. Carbone recommends the approval of the LUA.

*Motion by Dr. Dwarakanath to approve the LUA for 207 Salem Street to allow the SAS to be 3’ above the SHWT where 4’ is required, seconded by Dr. Enegress. Unanimous approval.*

## **VII. Staff Reports**

- **#10 – Director’s Report**– Mr. Carbone updated the Board on the progress of the Community Health Assessment. Mr. Carbone stated that the focus now is developing the Community Health Improvement Plan. The three main areas of focus are: affordable housing, behavioral health across all ages, and diversity and inclusion. Mr. Carbone has previewed the draft of the final report and has requested more detailed information to be able to guide the work of the health staff as well as other departments in implementing the improvement plan.
- **#11 – Community Health Report** – Mr. Carbone distributed the Community Health Report for February 2023
- **#12 – Environmental Health Reports** – Mr. Carbone distributed the Environmental Health Report for February 2023

### **VIII. Board Member Reports**

- N/A

### **IX. Adjournment**

*Motion by Dr. Linzer to adjourn the Board of Health Meeting at 6:26pm, seconded by Dr. Enegess. Unanimous approval.*

- **Important Dates:**

- March 29<sup>th</sup> @ 6:30PM – Leadership Academy Presentation
- April 10<sup>th</sup> @ 6PM- Board of Health Meeting
- May 1<sup>st</sup> & 2<sup>nd</sup> – Annual Town Meeting
- May 15<sup>th</sup> @ 6PM – Board of Health Meeting

Per the New Open Meeting Law, the following is a list of the documents that were either distributed to the Andover Board of Health before the meeting in a packet, or at the meeting.

1. Board of Health (BOH) Meeting Agenda.
2. Draft minutes from February 13, 2023 BOH Meeting.
3. Annual Report - Health Division 2022 Notable Highlights
4. Memo from Mr. Carbone to BOH dated March 15, 2023 – LUA Requests
5. Community Health Report – February 2023
6. Environmental Health Report – February 2023