Trustees of the Towle Fund  
Minutes of 3-28-19

March 28, 2019, 8:30 AM @ Town Offices - 3rd Floor Conf Room A  
Present: George Nugent, Melissa Strout, Gloria Wager

Meeting called to order at 8:39 a.m.

Motion made at 8:42 a.m. to approve the minutes of the 2-22-2019 meeting. Motion passes unanimously.

Motion made at 8:43 a.m. to move into executive session per M.G.L. Chapter 4, Section 7 to review and discuss applications for assistance. All present in favor. Board will reconvene in open session when discussion is completed.

Reconvened to open session at 9:16 a.m.

Disposition of applications:

**Applicant #1: Case #611**  
The application is pending and has been since the previous meeting of the Towle Fund. The applicant was contacted and asked to submit backup paperwork detailing the cost of the work to be performed on their waterline at the home. The applicant did not submit the paperwork at the time of this meeting.

No vote taken.

**Applicant #2: Case #612**  
The applicant is disabled and unemployed. The applicant is requesting assistance with paying back due rent to the Andover Housing Authority. The Housing Authority rent invoice and eviction notice were dated over a month prior to the meeting. The trustees spoke to a representative at the Housing Authority to see if the amount due was still current. It was not. The representative at the Housing Authority also explained that the tenant’s son who is working full-time caused the increase to the tenant’s rent. The son is not contributing to the household expenses. The Housing Authority explained that the resident would not be evicted if she went on a payment plan. Her rent would return to a lower amount if her son who is not contributing to the household expenses wasn’t living with her.

The trustees voted to not fund this request because the applicant wasn’t in urgent need. Her and her son’s combined income would pay the rent if her son was contributing to the household.

Vote: 3-0

Returned to open session.

Tentative date of next meeting decided for 4-29-19 pending applications.
It was moved and seconded to adjourn the meeting at 9:28 a.m.

Respectfully Submitted,
George Nugent