DESIGN REVIEW BOARD
MEETING MINUTES
May 8, 2019
36 Bartlet Street
Third Floor Conference Room B

Call to Order:
The meeting was called to order at 6:34 p.m. Present were members Craig Gibson, Paul Maue, Suzanne Korschun, Anita Renton and Eric Daum.

APPLICATIONS

TD Bank, 61 Main Street
DRB-19-9 (GB)

Mr. Ancello presented the application to reface 5 non-illuminated signs. They will be re-branding them with their new logo, the TD Shield. The re-branding will consist of the 2 on the clock, 2 on the back entrance and one on the back of the building. The sign on the drive-through will stay as is for now.

Mr. Daum moved to accept the application as submitted.
Ms. Renton seconded the motion.
Vote: Unanimous (5-0)

Touchstone Closing & Escrow, 27 Main Street
DRB-19-10 (GB)

Ms. Estheridge presented the application for one attached sign. The existing letters from their previous location will be installed in the new location on the back of the building. The letters will be 10 inches with a white outline. The sign will face the parking lot and street. Ms. Korschun does not agree with the white outline. She feels there is a fair amount of contrast between black and brick already. Ms. Estheridge will bring this recommendation to the owners.

Ms. Korschun moved to accept the application with the condition that the white outlining be removed.
Mr. Daum seconded the motion.
Vote: Unanimous (5-0)
J.P Licks, 28 Park Street
DRB-19-11 (GB)

Mr. Gioia presented the application for 3 awnings and one projecting sign. The letters on the valance should be kept within 6 inches so they will be exempt from the by-law, and the applicant will not require a variance. Mr. Gioia did not have that information but he said he will keep it within the 6 inches. The awning will have a black and white pattern with white lettering. The projecting sign, which is 24 x 23 inches, overhangs a right-of-way so the town requires the applicant to have liability insurance. The projecting sign is also proposed to be installed above the front entrance. Mr. Maue thinks there is a lot going on in that area in terms of signage and recommended moving the blade sign to the corner where the existing brackets are. Another recommendation would be to keep the presented blade sign and remove the old brackets.

Mr. Maue moved to accept the application as submitted with the condition that the letters on the awnings valances are 6” or less in height, and with the recommendation that the building owner remove the corner brackets.
Mr. Daum seconded the motion.
Vote: Unanimous (5-0)

Elm & Main Hair Studio & Spa, 7 Elm Street
DRB-19-12 (GB)

Ms. Estheridge presented the application to recover an existing awning. The awning will be black with white graphic and lettering. The graphic is 29” x 70”. The current decal on the window will be removed.

Mr. Daum moved to accept the application as submitted.
Ms. Renton seconded the motion.
Vote: Unanimous (5-0)
DISCUSSION

Draper Block
Ms. Ellen Murphy Meehan attended the meeting to discuss the Draper Block project. She had sent in a letter regarding this matter explaining her concerns. Ellen was made aware that there aren’t any requirements or guidance about red brick. Ellen read the guidance that was online for the Historic Mill District and there is a whole page of recommendations about facades. Ellen thinks the Design Review Board is missing the opportunity to give guidance on buildings on Main Street, which would put more responsibility on the DRB. Andover doesn’t have any regulation that stops people from painting the building bright orange. It is impossible to determine that the current paint color is the finish color, but nothing else has been submitted to the DRB. Mr. Daum said, (going back and looking at the renderings), he feels the color looks close to what was submitted. Mr. Daum is still not happy with the painted brick, and he still believes the DRB made a mistake accepting the application. He thinks that the town should create a set of design guidelines to protect Main Street. The DRB is going to reach out to Paul Materazzo, Director of Planning, to review this with him. Ellen said it bothers her the DRB doesn’t have more authority over things in town.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Letter from Ellen Murphy Meehan with her concerns on the Draper Block project.

Minutes
Meeting of April 2019
Ms. Renton motioned to accept the minutes with changes discussed.
Mr. Daum seconded the motion.
Vote: Unanimous (5-0)

Adjournment
There being no further business, the meeting of the Design Review Board for May 8, 2019 was adjourned at 7:44p.m.

Respectfully Submitted,

Gina Decareau