

DESIGN REVIEW BOARD

MEETING MINUTES

May 10, 2023

36 Bartlet Street

VIRTUAL MEETING

Members Present: Eric Daum
Paul Maue
Suzanne Korschun
Jonathan Fournier
Kenneth Feyl

Members Absent:

Call to Order:

Mr. Maue, chair, called the meeting to order at 6:36pm.

APPLICATIONS

Residence Inn, 500 Minuteman Road

DRB-23-8 (ID2)

Mr. Brinkers, ACME sign company presented the application of the re-branding of 4 signs. The size, style and content are the same.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage

Mr. Fournier moved to accept the application as submitted.

Mr. Daum seconded the motion.

Vote: Unanimous (5-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes
Jonathan Fournier – yes
Kenneth Feyl – yes

School Street Group, 33 Chestnut Street
DRB-23-9 (GB)

Mr. Alexandris presented the application to convert commercial property into three residential townhouses. They are proposing to enclose the covered parking and add garage doors and entrances for each unit. The side entrance on Chestnut they will be creating a pediment entrance which will be the rear entrance for the end unit. They will be creating a rear access by CVS and enclosing one window. They will be using Andersen windows with divided lights as well as the same cedar clapboards currently on the building. The east elevation will have individual residential front entrances. Mr. Daum is concerned with the detail of the pediment entry. Mr. Daum suggested pulling the columns outward toward the edge of the pediment or making the pediment smaller. Mr. Alexandris said there is 6 feet from the corner of the building to the sidewalk. Any lighting that is there will remain. They reduced the number of parking spaces and turned them into wider 9 foot spaces. Each unit will have an exterior, interior and guest space. The landscaping will be upgraded. The tree on the corner will be replaced with a Cherokee Dog Wood. Mr. Maue doesn't feel that is a good fit for the space as it will impinge on the sidewalk and the end parking space. He recommended street trees in combination with an evergreen hedge to be installed next to the sidewalk Mr. Maue recommended to replace the shrubs with a hedge and plant them consistently towards the sidewalk.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage.

Mr. Daum moved to accept the application as submitted with the recommendations that the design of the portico on Chestnut St be further developed along Historic precedence and that the planting plans substitute a U hedge for the plantings proposed as well as 3 street trees to be determined.

Mr. Fournier seconded the motion.

Vote: Unanimous (5-0)

Roll Call:

Eric Daum – yes
Paul Maue – yes
Suzanne Korschun – yes
Jonathan Fournier – yes
Kenneth Feyl – yes

Andover Christian Center, 10 Main St, 2nd FL
DRB-23-11 (GB)

Mr. Zhang presented the application for a banner sign. This will be replacing the old banner with the same color and material.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage.

Mr. Daum moved to accept the application as submitted.

Mr. Feyl seconded the motion.

Vote: Unanimous (5-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Jonathan Fournier – yes

Kenneth Feyl – yes

DISCUSSION

Mr. Daum wants to alert Chris Clemente, Building Commissioner that several store fronts in the downtown area violate the sign by-law.

Minutes

Meeting April 12, 2023

Mr. Daum motioned to accept the minutes with changes discussed.

Mr. Fournier seconded the motion.

Vote: Unanimous (5-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Jonathan Fournier - yes

Kenneth Feyl - yes

Adjournment

Mr. Daum made a motion to adjourn the Design Review Board Meeting for May 10, 2023 at 7:48pm. Mr. Fournier seconded.

Vote: Unanimous (5-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Jonathan Fournier – yes

Kenneth Feyl - yes

Respectfully Submitted,

Gina Paldino

Approved at 6/14/23 meeting