

## **DESIGN REVIEW BOARD**

### **MEETING MINUTES**

May 12, 2021

36 Bartlet Street

VIRTUAL MEETING

#### **Call to Order:**

The meeting was called to order at 6:30 p.m. Present were members Craig Gibson, Paul Maue, Suzanne Korschun, Anita Renton and Eric Daum.

#### **APPLICATIONS**

##### **Native Sun, 1 Main Street**

DRB-21-7 (GB)

Mr. Yong presented the application for an attached sign on the façade. It will be 14” H x 70.77” W, 3D plastic letters. The sign will be stud mounted.

Mr. Gibson moved to accept the application as submitted.

Ms. Renton seconded the motion.

**Vote:** Unanimous (5-0)

##### **Andover Bakeshop LLC, 28 Chestnut St, Unit 7**

DRB-21-8 (GB)

Jenni from the Sign Center, presented the application for two attached signs and two tenant directory signs. These will be replacing what is there now. Mr. Gibson asked if they were required to add the LLC because graphically he preferred if it wasn't there. The two signs on the front and back façade have a cupcake graphic in front of the wording.

Mr. Maue moved to accept the application with the provision the owner review the “LLC” at the end of the sign.

Ms. Korschun seconded the motion.

**Vote:** Unanimous (5-0)

## **Elm Square Liquor Co, 2 Elm Square**

DRB-21-9 (GB)

Mr. Soni, owner of the company, presented the application for one permanent sign on the facade, a banner on the side of the building, and a temporary vinyl banner sign until the permanent one comes in. The red background has some shadowing so Ms. Korschun recommended a fresh coat of paint so the sign will look better. He is adding his brand logo within the wine glass. Mr. Soni is still waiting to get approval from the landlord for the LED light bar for down-wash lighting. The DRB said if he is going to go with the LED a warm tone would look better than a cool tone. The banner sign will be a black background with white lettering. The temporary sign will be separate and go through the Building Department as a separate application.

Ms. Korschun moved to accept the application as submitted.

Mr. Maue seconded the motion.

**Vote:** Unanimous (5-0)

## **Playstead area, 0 Chestnut Court**

DRB-21-10

Mr. Headrick, project manager presented the application of 2 signs for the Playstead area. The Conservation Commission wanted them to add educational signage. There will be 2 powder-coated aluminum leg sign supports and a panel in the middle. Sign panels are 18" x 36". One of the panels will be about Protecting Rogers Brook and the other on Discovering Rogers Brook. A few edits were made as far as placement of wording and spacing.

Ms. Korschun moved to accept the application as submitted.

Ms. Renton seconded the motion.

**Vote:** Unanimous (5-0)

## **DISCUSSION**

### **32 Park Street**

Ms. Korschun attended the ZBA meeting a few weeks ago and presented the memo from the DRB. Ms. Montalto's lawyers invited the Zoning Board of Appeals to take a look at the sign at night. They were going to meet again to discuss their findings to determine if the sign was backlit.

### **Town Yard**

Ms. Korschun updated on the Town Yard. The committee has been meeting and they are reviewing 9 proposals for the RFP. Next week they will be discussing which applications they want to submit full proposals.

### **305 North Main Street**

Mr. Daum updated the DRB that the Preservation Commission put together a letter endorsing the creation of landmark status by the state for the entire building. This will be going before the state. If the owner receives tax credits some of the historic parts will be preserved.

## **Minutes**

### **Meeting April 14, 2021**

Craig motioned to accept the minutes with changes discussed.

Vote: Unanimous (5-0)

## **Adjournment**

There being no further business, the meeting of the Design Review Board for May 12, 2021 was adjourned at 7:41 p.m.

Respectfully Submitted,

Gina Decareau