I. **Call to Order**
Chairperson Laura Gregory called the meeting of the Select Board to order at 7:04 P.M. in the 2nd Floor Conference Room located at Town Offices. Present from the Select Board: Alex Vispoli, Dan Koh, Annie Gilbert, Chris Huntress, and Laura Gregory. The meeting was duly posted and cablecast live.

Also in attendance: Town Manager Andrew Flanagan, Deputy Town Manager Michael Lindstrom, Town Clerk Austin Simko, and Town Counsel Tom Urbelis.

II. **Opening Ceremonies**
A. **Moment of Silence/Pledge of Allegiance**
The meeting began with a Moment of Silence followed by a Salute to the Flag.

III. **Communications/Announcements/Liaison Reports**
The Town Manager shared the following communications:

- A joint settlement with Andover, North Andover, and Lawrence has been reached with Columbia Gas in the amount of $80M with $20M allocated for Andover mainly for road and sidewalk restoration. Acceptance of the settlement will require a Special Town Meeting to appropriate the funds this June. Columbia Gas is holding an open house on Saturday to answer any outstanding questions.
- This Sunday at 11:00 A.M. the annual flag replacement for Memorial Day will be held at Spring Grove Cemetery.
- Founders Day will be held this Thursday, May 16th starting at 4:00 P.M. at Indian Ridge Country Club.

Michael Lindstrom said they are wrapping up the Social Media Project this week that has been highlighting Town Departments. Austin Simko said the Historic Mill District Meeting will be meeting at 8:30 A.M. tomorrow to look at how the plans are shaping up.

Chris Huntress, congratulated the folks at Christ Church who organized an event at Arts in the Park with the benefits going to help people in the Merrimack Valley affected by the events of the Columbia Gas crisis.

Annie Gilbert acknowledged Alex Vispoli for the work he did as Chair of the Select Board over the past year that included several Town Meetings and the historic Gas Crisis. Annie also welcomed Laura Gregory as the new Chair of the Select Board.

Andover Coalition of Education (ACE) is sponsoring its 3rd Showcase of work by the Capstone students at the Cormier Youth Center on Monday, May 21st.

Dan Koh thanked everyone who attended the Ironstone Derby, Run for the Troops, and Step Up for Colleen 5K, which were all amazing community events.
Alex Vispoli reported:

- He attended the Council on Aging Meeting and the Seniors are thrilled with the support received for the new Senior Center.
- The Ribbon Cutting Ceremony for the new Pfizer 175,000 campus addition was an inspiring event, and he is proud of their partnership with the Town.
- The Economic Development Committee (EDC) shared an information graphic on what our Town looks like going forward at their meeting last Friday.
- Once the Certificate of Occupancy is received and paving is finished, a date for the Open House for new Maintenance Facility will be announced.

Laura Gregory communicated the following:

- Thank you to Alex for the excellent job done as Chair last year.
- Congratulations to the Town Manager and his Team on negotiating the settlement with Columbia Gas.
- The Andover Center for History and Cultural held their Spring Event last week and she learned something new about Andover.
- Pfizer’s ribbon cutting was a great event with Governor Baker in attendance.

IV. **Citizens Petitions and Presentations - none**

V. **Regular Business of the Board**

A. **Memorial Bench Gift at Deyermond Field**

Mark Comeiro, Director of Veteran Services, and Peter Witman from American Legion Post 8 said that to commemorate the 100th Anniversary of the American Legion, Post 8 is donating a bench to be placed at Deyermond Field in memory of Buster Deyermond who lost his life in Vietnam. There will be a proper dedication at a future date.

On a motion by Alex Vispoli and seconded by Chris Huntress, the Board voted 5-0 to accept the Memorial Bench.

B. **Town of Tewksbury Request – Approval of Heavy Commercial Vehicle (Truck) Exclusion (First reading)**

Tewksbury Town Manager Richard Montuori and Assistant Town Manager Steve Sadwick, appreciate the opportunity to discuss the request for a heavy truck exclusion on East Street in Tewksbury which experiences a great deal of truck traffic and which the residents have asked them to find an alternative. They are here to request approval from the Andover Select Board that would provide relief for the citizens of Tewksbury by instituting a Heavy Vehicle Exclusion from 6 P.M. to 6:00 A.M. that would reduce travel during that time period.

Chairman Vispoli acknowledged that this is one of the most challenging intersections in the area, but he is not sure if adding more heavy traffic to the area is good for Andover traffic, especially due to the current zoning going through that area. He cannot support the request because it would not add any benefits to Andover residents.

Annie Gilbert’s concern is with the intersection itself, and that the proposed exclusion from 6:00 P.M. to 6 A.M. is right in the teeth of rush hour. It appears to her that things are going to get worse rather than better due to the development in process right now, and therefore not sure this is the right time for this request.
Chris Huntress shares the Boards concern and asked what the volume of traffic is from 6:00 P.M to 6:00 A.M. that residents in the area have expressed concern with. Paul Materazzo will ask the Traffic Management Consultants for a review.

Dan Koh does not see how the exclusion would benefit our residences at this time. Laura Gregory is concerned about the timing and the volume of traffic there now, and environmental issues in that area that don’t benefit our residents either.

The Tewksbury Town Manager read a report conducted for Tewksbury on the traffic study. Three streets are heavily impacted by current truck traffic and they are not looking to push any additional traffic through to Andover. They are asking Andover to be neighborly to Tewksbury and are willing to conduct the request on a trial basis. Mass DOT has reviewed this request.

**Audience comments:**
Residents of the area (Carriage Hill Road, Surry Lane, Dascomb Road) expressed their concerns about adding additional traffic to an already busy area that has more than their share of trucks coming on/off the 93 interchange. Traffic is already problematic due to the work trains that go through backing up traffic at key times of the day, and there will be more congestion when the development on Dascomb Road, and the use of Carriage Hill Road being used to change direction.

Alex Vispoli moved that the Board disapprove the request by Tewksbury for a Heavy Commercial Vehicle (Truck) Exclusion. The motion was seconded by Dan Koh and voted 5-0 to disapprove the request.

**C. Overview of the Local Initiative Program**
Paul Materazzo, Planning Director for the Town of Andover gave an overview of the Local Initiative Program (LIP) which is a State program for communities and developers who are working together to create affordable house and bypassing local zoning restrictions. An informal IDR was presented a few months ago to the Select Board and Paul Materazzo said he can work with Town Counsel to provide the Select Board more information. Annie Gilbert said this program is meant to support a positive partnership for a win/win situation but if the Select Board says no, the developer could come back with a planning project that would not include residential use. Chris Huntress would like to engage the neighbors to determine their needs. Town Counsel reported that there is no application filed yet with any Board for this particular project and that the developer should reach out to residents in the neighborhood. The project should be a good fit for the Town, affordable housing (also for seniors) should be important component.

Mr. Poe, Enmore Street, asked why would you bypass normal local zoning restrictions. If you approve the LIP and a developer wants to develop a project but the area is zoned industrial, does that override the zoning? Sean Duffy, 24 Riverina Road, supports affordable housing but is concerned about the LIP process and changing zoning. The 40B Handbook has very severe strict guidelines and timelines. On a large scale, 40B’s are used to get these types of developments approved.
D.  **Department of Conservation and Recreation Open Space Acquisition**
Chris Huntress moved that the Board vote to authorize the Chair to certify that on May 13, 2019 at a duly held meeting of the Town of Andover Board of Selectmen, an announcement was publicly made regarding the Commonwealth’s interest in acquiring approximately twenty-seven (27) acres of undeveloped land, located in the Town of Andover to be added to Harold Parker State Forest. The motion was seconded by Alex Vispoli and voted 5-0 to approve.

Alex Vispoli moved that pursuant to Chapter 51 of Title 301 of the Code of Massachusetts Regulations, that the Board authorizes the Chair to sign a waiver of the 120-day notice period as required by said regulations as to the six (6) parcels of forestland containing approximately twenty-seven (27) acres located in the Town of Andover, in which the Department of Conservation and Recreation is considering acquiring an interest. The motion was seconded by Dan Koh and voted 5-0 to approve.

E.  **Vicor TIF Agreement**
On a motion by Alex Vispoli and seconded by Chris Huntress, the Select Board moved to approve and sign the Tax Increment Financing Agreement between the Town of Andover and Vicor Corporation and to approve the submission of Vicor Corporation’s EDIP Local Incentive Only Application to the Massachusetts Economic Assistance Coordinating Council in accordance with the provisions of M.G.L. Chapter 23A, Sections 3(A) and 3(C), and as authorized by vote of the Town of Andover Special Town Meeting on April 30, 2019.

F.  **Preservation Restriction**
Attorney Mark Johnson shared a document showing the site of the preservation restriction and explained the request. The Preservation Commission has signed off on the Agreement and Karen Herman, Preservation Committee, explained that they had to allow the State to take over the process because of specific requirements to sign a preservation request. The Zoning Board had to approve the request and the State has agreed to signed off on the Agreement after the Select Board has approved the request.

Chris Huntress moved to approve the Preservation Restriction Agreement for 147 Lovejoy Road to move and place an Historic Structure on the foundation. The motion was seconded by Annie Gilbert and voted 5-0 to approve.

G.  **Board Policy Guidelines relating to Citizens Petitions and Presentations (Second reading)**
Town Counsel provided a brief follow-up of the prior presentation on the Revision to the Select Board Policy Guidelines, Section Guidelines 1.6 that would provide a 3-minute time period for public speaking, and not allow improper conduct and if it continues, the Chair may discontinue the speaker from commenting further, or allow an extension of a comment period, and not hear personal complaints of Town personnel, except those that the Board itself replaces. Written comments may be provided to the Board.
Discussion: Allow the presiding chairperson to determine the length of time for public comment, eliminate the 3-minute rule, keep in mind the need to balance the desire to hear public comment and to accomplish the business of the Town. How to reign in public accusations of employees, while allowing an opportunity to speak at an open meeting. Allow criticism of Town Programs and Operations without getting into the personality of Town employees. The Board will include this item on a future agenda and Town Counsel will provide some alternative wording.

Public comment: It was suggested that the Board allow a few minutes to introduce comments and if more time is needed, add the item(s) to a future agenda and publically post.

VI. **Consent Agenda**

A. **Appointments by the Town Manager**

On a motion by Annie Gilbert and seconded by Chris Huntress, the Board voted 5-0 that the following appointments by the Town Manager be approved:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Position</th>
<th>Rate/Term</th>
<th>Date of Hire</th>
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</thead>
<tbody>
<tr>
<td>Library</td>
<td>Clare Curran-Ball (Barbara McNamara)</td>
<td>Assistant Director for Technical Services and Collection Development</td>
<td>$84,902.17</td>
<td>5/14/2019</td>
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<tr>
<td>Public Works/ Treasurer’s Office</td>
<td>Lisa Ring (Dianne Anciello)</td>
<td>Office Assistant III</td>
<td>$53,237.55</td>
<td>5/28/2019</td>
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<tr>
<td>Community Services – Youth Services</td>
<td>Jacob Dalimonte</td>
<td>Youth Services</td>
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<td>4/22/2019</td>
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<td>Community Services – Recreation</td>
<td>Haley Brenner</td>
<td>Kid Care After School Program</td>
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<td>8/1/2019</td>
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<tr>
<td>Community Services – Recreation</td>
<td>Emma Accardi</td>
<td>Kid Care After School Program</td>
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<td>9/2/2019</td>
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<tr>
<td>Community Services – Recreation</td>
<td>Kelley Carzo</td>
<td>Kid Care After School Program</td>
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<td>6/17/2019</td>
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<td>Community Services – Recreation</td>
<td>Rachel Souza</td>
<td>Seasonal</td>
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<td>5/20/2019</td>
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<td>Information Technology</td>
<td>Ronald Arbo</td>
<td>Department Assistant</td>
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<td>Information Technology</td>
<td>Gavin O’Neil</td>
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<td>Matthew MacGregor</td>
<td>Department Assistant</td>
<td>$13.00/hour</td>
<td>6/17/2019</td>
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</tbody>
</table>
VII. **Approval of Minutes**
   A. Board to approve minutes from the following meetings:
      On a motion by Alex Vispoli and seconded by Annie Gilbert the Board voted 5-0 to approve the Minutes of the March 18, 2019 Select Board Meeting, the March 25, 2019 Triboard Meeting, and the April 30, 2019 Select Board Work Session as presented.

VIII. **Executive Session**
   Alex Vispoli moved for the Select Board to move to Executive Session to discuss and approve Select Board Executive Sessions of March 25, 2019, April 11, 2019, and April 22, 2019 and not to return to Open Session. The motion was seconded by Annie Gilbert. Roll call: D. Koh-Y, C. Huntress, A. Vispoli, A. Gilbert, L. Gregory-Y. Motion passes 5-0.

IX. **Adjourn**
   At 9:00 P.M. the Select Board adjourned the Regular Meeting of May 13, 2019.

Respectfully submitted,

Dee DeLorenzo
Recording Secretary