

**DESIGN REVIEW BOARD
MEETING MINUTES**

June 9, 2021
36 Bartlet Street
VIRTUAL MEETING

Call to Order:

The meeting was called to order at 6:32 p.m. Present were members Craig Gibson, Suzanne Korschun, Anita Renton and Eric Daum.

APPLICATIONS

34 Park, 34 Park Street
DRB-21-11 (GB)

Mr. Conserva, Metro Sign and Awning, presented the application of a free-standing externally-illuminated double-sided directory address sign. This sign was discussed at the DRB meeting on October 20, 2020 and approved, and sent to ZBA for a special permit. A variance was granted by the ZBA. There were some changes made such as a size decrease. The location remains the same at the landscape island at the entrance of the parking lot. The new base of the sign will be 7.5 sq ft. The dimensions are 31”H x 48” W. The base is a printed wood grain matte finish. The sign is a black aluminum cabinet with white acrylic script. The script material and letter height has changed. The letter height ranges from 2 ½” – 1 ½”. The height of the sign is now in compliance with the Zoning By-Law at 72” H. The external illumination is by 2 fixtures mounted on the sides of the sign face.

Mr. Gibson moved to accept the application as submitted.

Ms. Renton seconded the motion.

Vote: Unanimous (4-0)

DISCUSSION

Town Yard

Ms. Korschun updated the board that 4 developers are going to be submitting proposals for the RFP.

Minutes

Meeting May 12, 2021

Ms. Renton motioned to accept the minutes with changes discussed.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Adjournment

There being no further business, the meeting of the Design Review Board for June 9, 2021 was adjourned at 7:03 p.m.

Respectfully Submitted,

Gina Decareau

Approved at July 14, 2021 Meeting