

DESIGN REVIEW BOARD

MEETING MINUTES

June 14, 2023

36 Bartlet Street

VIRTUAL MEETING

Members Present: Eric Daum
Paul Maue
Suzanne Korschun
Kenneth Feyl

Members Absent:
Jonathan Fournier

Call to Order:

Mr. Maue, Chair, called the meeting to order at 6:33pm.

APPLICATIONS

Town of Andover, 36 Bartlet St / 30 Whittier Ct

DRB-23-12 (SRA)

Ms. Nicosia presented the application for one attached sign and two free-standing signs. One sign will be at the entrance of Town Offices on granite posts with gold leaf lettering. The style and color will match the Playstead sign. This will be placed close to the building entrance. It will have the address and “Main Entrance” on it. The second sign will be in the traffic island on Whittier Court to provide a welcome and identify the three Town of Andover locations; Central Offices, Cormier Youth Center and the Doherty Middle School. The sign will be 40” x 48” mounted between two 10” granite posts. The third sign will identify the departments housed at 30 Whittier Court affixed to the exterior wall of the Central Offices building. This will be a 36” x 48” flush mounted sign with gold leaf lettering.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage

Mr. Daum moved to accept the application as submitted with the following recommendations. The top of the signs aligns with pyramidal breaks on the posts and the front of the number 36 for the Town Offices sign match the proposed font for the number 30 at the Whittier Ct sign. On the

Town Offices sign to align the horizontal lines with the flat portion of the top of the sign and the “Welcome to Andover” sign. The attached sign should align with “Central Offices”.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Dovetail, 46 Main Street

DRB-23-13 (GB)

Ms. Etheridge presented the application for one attached flush mounted sign. The size will be 32” x 120”. The sign will be a matte black background with metallic champagne vinyl letters and border.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage.

Mr. Daum moved to accept the application as submitted.

Mr. Feyl seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Allure Verdue, 168 North Main Street

DRB-23-14 (MU)

Ms. Etheridge presented the application for one flush mounted sign and one hanging sign. The flush mounted sign will be an 18” x 120” burgundy background with gold letters and a black border. The hanging sign will be a 20” x 25” hanging sign scroll bracket with the same color pattern as the flush mounted sign.

Per the New Open Meeting Law, the list of the documents that were either distributed to the Design Review Board before the meeting in a packet, or at the meeting:

1. Photos of proposed signage.

Mr. Daum moved to accept the application as submitted.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl – yes

Minutes

Meeting May 10, 2023

Mr. Feyl motioned to accept the minutes with changes discussed.

Ms. Korschun seconded the motion.

Vote: Unanimous (3-0)

Roll Call:

Eric Daum – abstain

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl - yes

Adjournment

Mr. Daum made a motion to adjourn the Design Review Board Meeting for June 14, 2023 at 7:10pm. Mr. Feyl seconded.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Paul Maue – yes

Suzanne Korschun – yes

Kenneth Feyl - yes

Respectfully Submitted,

Gina Paldino