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DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
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*10-6-21
Approved as
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BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES ~~DRAFT~~ #2
Wednesday, July 7, 2021 at 7:00 P.M.
Virtual

The meeting was called to order by Chair, Joanna Reck at 7:05 PM

Present: Joanna Reck, Sara Nigrelli, Remi Machet, Diane Derby, John Maier

Absent: Ron Abraham

Public Hearings:

2 Clark Road (BH21-7) – Steve + Mary Pritchard, new fencing

Motion to close the commission (Machet / Nigrelli 5-0)

Motion to open the public hearing (Machet / Nigrelli 5-0)

Fence to enclose the rear and right side of house. Fence will be a six-foot tall flatboard wood fence with a lattice top. Right side of the house fence will be recessed back 11 feet from the corner of the house to the edge of the bulkhead. There will be one gate near the driveway and another at approximately six feet from the left side of the house to access the open side yard. Posts will be 4x4. Existing shrubs will remain on the Center Street side. Diane commented she would like to see shrubbery planted in front of the Clark Road fence. Steve said it wasn't in their current budget, but they would be open to adding plantings in future seasons. Steve and Diane agreed that 2 years seemed like a reasonable time for getting the shrubbery added.

Motion to close the public hearing (Machet / Maier 5-0)

Motion: I move that application BH-21-7 be issued a COA based on the information submitted in the additional information packed received by the building department on 6/25/21 and not the information submitted in application BH-21-7, with the following conditions:

- (1) The COA is based only on the information submitted in the additional information packet received on 6/25/21
- (2) The fence on the right side of the house near the bulkhead shall be 11 feet back from the front right corner of the house
- (3) That there be shrubs in front of the fence on the right side of the house facing Clark Road to be put in the next two years. These should partially screen the fence and not be taller than the fence.
- (4) Along Center Street the existing shrubbery should remain and be located between the sidewalk and the new fence.

(Derby / Mchet 5-0)

Public Meetings:

206 Andover Street Suite 1-4 (BH21-8) – Ryan Guthrie, replacement of slate roof with architectural asphalt shingles

Ryan said that the composite slate shingle was double the cost of the asphalt shingles and the product availability is limited. Diane said that the building is so far off the public way that she feels it's OK to go with asphalt shingles in this case. Skylights will to be replaced in kind. Joanna confirmed that the snow guards will remain.

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH-21-8 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue with no conditions. (Mchet / Nigrili 5-0)

16 Clark Road (BH21-9) – Steve Garten, window replacement

Applicant provided the requested photos of the previous vinyl windows.

Motion: I move that application BH-21-9 be issued a COA based on what was provided in the application and the additional information packet provided to the building department with the following conditions:

- (1) The current vinyl framed windows are not to be replaced with vinyl framed windows

(Derby / Machet 5-0)

Applications: None

Citizen's Speak Time: None

Communications, Reports and other Commission Business:

1. Approval of Minutes: meeting minutes 6/2/21 (Maier/ Machet 5-0)

Motion to adjourn the meeting (Machet/ Maier 5-0) at 7:42pm.

