

**DESIGN REVIEW BOARD
MEETING MINUTES**

July 14, 2021

36 Bartlet Street

VIRTUAL MEETING

Members Present: Eric Daum
Craig Gibson
Paul Maue
Suzanne Korschun

Members Absent: Anita Renton

Call to Order:

Mr. Daum, chair, called the meeting to order at 6:36pm.

Motion: I move that the Board go into executive session for confidential consultation with Town Counsel and pursuant to option 3 of the Open Meeting Law to discuss litigation strategy with respect to claims of Lillian Montalto relating to 32 Park Street and that the Chair declare that an open session may have a detrimental effect on the litigating position of the Board and to return to open session.

A Motion was made by Mr. Gibson to enter into Executive Session, seconded by Mr. Maue and unanimously approved by Roll Call Vote:

Roll Call:

Eric Daum – yes

Craig Gibson – yes

Paul Maue – yes

Suzanne Korschun - yes

Return to open session. 7:05pm

APPLICATIONS

Royal Jewelers, 58 Main Street

DRB-21-12 (GB)

Mr. Batten, Batten Brothers Signs, presented the application to remove existing spotlights and install a new light fixture along the front of the building. The fixture will be a custom-fabricated aluminum light bar which will have LED lights shining on the sign face. The light will be more evenly distributed along the façade of the building. Mr. Leed said the reason for the change is for efficiency and it is more esthetically pleasing. Mr. Gibson asked how warm the LED light will be. Mr. Batten said they use 6500k lamps. Mr. Gibson and Mr. Daum feel that is bright and would like to see it warmer. The DRB discussed the color of the conduit cover and recommended using black.

Mr. Gibson moved to accept the application as submitted on the condition that the light color temperature be reduced to 4500k max.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Craig Gibson – yes

Paul Maue – yes

Suzanne Korschun - yes

Level Up Med Spa/ Winchester Women's Healthcare, 27 Main Street

DRB-21-13 (GB)

Mr. Jarvis presented the application to add additional letters under the current sign at the front and rear facades. The sign will be ¼ inch aluminum black and white letters. The existing signs will stay in the same location. The board felt the space for the new letters was tight. Mr. Gibson asked if they could be moved down to add an inch of space between the signs. Mr. Jarvis wants to stay away from the top of the sill. Ms. Korschun recommended 7 inch letters to give it a little more space.

Ms. Korschun moved to accept the application as submitted with the one change to reduce the letter height of the new type from 7 ½ inches to 7 inches to create an extra ½ inch of space between the existing and new sign.

Mr. Gibson seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Craig Gibson – yes

Paul Maue – yes

Suzanne Korschun - yes

34 Park, 34 Park Street

DRB-21-14 (GB)

Ms. Busted presented the application for two new tenant signs, Andover Cosmetic Dental Group and Fit Body Boot Camp. These will be the same type of sign, same build and same material as the other tenants there now. The existing lighting will remain.

Mr. Maue moved to accept the application as submitted.

Ms. Korschun seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Craig Gibson – yes

Paul Maue – yes

Suzanne Korschun - yes

Minutes

Meeting June 9, 2021

Mr. Gibson motioned to accept the minutes with changes discussed.

Mr. Maue seconded the motion.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Craig Gibson – yes

Paul Maue – yes

Suzanne Korschun - yes

Adjournment

Ms. Korschun made a motion to adjourn the Design review Board Meeting for June 9, 2021 at 7:48pm. Mr. Maue seconded.

Vote: Unanimous (4-0)

Roll Call:

Eric Daum – yes

Craig Gibson – yes

Paul Maue – yes

Suzanne Korschun - yes

Respectfully Submitted,

Gina Decareau

Recording Secretary

Approved at August 11, 2021 Meeting