

Call to Order

Chair Moffitt called the meeting to order at 6:12p.m. in the Select Board Conference Room. Present were: Chair Eugenie (Janie) Moffitt, John Barry, Linn Anderson, Andrew Betts, Paul Monticciolo and Spiro Christopulos. Also present were Donna Walsh, Finance Director and Patrick Lawlor, Management Analyst. Absent were Paul Russo and Bojay Taylor. The meeting was videotaped and live cablecast.

Reserve Fund Transfer Request – Ms. Walsh

Ms. Walsh noted that there are no requests for reserve funds transfers for FY2019. She noted that June 14th was the cutoff date for new purchase orders, and the Accounting Department is in the process of reconciling year end finances. Discussion ensued.

Liaison Updates

Ms. Moffitt passed out the FY2020 approved school budget.

Ms. Anderson asked Ms. Walsh for clarification of Columbia Gas settlement monies. \$2.2M has not yet been disbursed and the company is being billed for ongoing costs in FY2020.

Mr. Monticciolo suggested that the state auditor's office being invited to an upcoming meeting to discuss unfunded mandates for town and school.

Ms. Moffitt distributed the attached FY2020 goals and objectives passed by the Select Board including the addition of a non-benefit eligible FTE for Sustainability Coordinator. Mr. Lawlor shared information on the role of the Revenue and Expenditure Task Force in the financial goals and objectives of the Select Board. Discussion ensued.

FY2020 Liaison Assignments and Appointment of Vice-Chair

Mr. Monticciolo was nominated for Vice Chair and was unanimously approved. Liaison assignments were discussed. There was preliminary discussion about Mr. Barry being the school liaison in place of Ms. Anderson, and Mr. Russo being the SPED liaison. Mr. Christopulos and Ms. Anderson expressed interest in Municipal Services. Mr. Monticciolo also noted that IT has a stable long-term plan in place and he would like to see the new member as liaison and him as backup, and his being assigned to Public Safety. Ms. Moffitt will check with Mr. Taylor on his continuing on with Community Services and Retirement, and Mr. Russo continuing as the Audit liaison. Mr. Betts will take over from Ms. Zahorik on the Permanent Town Building Committee and Ms. Anderson as backup. Ms. Moffitt will assume responsibility for the West El project with Mr. Barry as backup, and Mr. Betts on the High School project. Ms. Anderson will continue on with CD&P. It was suggested that these positions be finalized at the next meeting when the new member joins.

Also discussed was the revamping and redistribution of responsibility for the Finance Committee Report/Letter for the upcoming year and discussion of the work involved in multiple town meetings. It was suggested that efforts be made to limit town meetings to two per year in the fall and spring. Discussion also ensued about changing how the finance report is compiled and written, and the possibility of electronic reporting.

Schedule of Meetings

Wednesday, August 14, September 11, September 25, October 9 and October 23

Approval of Minutes – June 19, 2019

Upon motion duly made by Mr. Barry and seconded by Mr. Christopulos, it was voted to approve the above minutes as amended. Motion passed 4-0-2 with Mr. Monticciolo and Mr. Betts abstaining.

Adjournment

Upon motion duly made by Mr. Christopulos and seconded by Mr. Barry, it was unanimously voted to adjourn. Motion passed 6-0. Meeting adjourned at 6:25PM.

Respectfully submitted,

Christine Martin Barraford
Recording Secretary