

Andover 375th Anniversary Committee
Meeting Minutes
July 21, 2021

Attendees: Buzz Stapczynski, Chair, Tom Adams, Clerk, Susan Pokress, Melissa Litton, and Joann Michalik and Ann Ormond, Town Liaison

Chm. Stapczynski: Called meeting to order and called role at 5:45 pm. Called for motion to approve minutes of July 7, 2021 meeting. A motion was made by Joann Michalik; seconded by Tom Adams. Motion passed.

Chm. Stapczynski: Called for motion to approve minutes of June 23, 2021 meeting. Motion was made by Susan Pokress; seconded by Joann Michalik. Motion passed.

Chm. Stapczynski: Asked if there was any public correspondence, there was none. Asked if any citizens were present at meeting; there were none.

Joann Michalik: Finance & Fundraising update – Funds needed through 12/2021 = \$147,500; tracking toward \$250,000 total 375th budget. All set for Final Night/Laser Light funding. Pfizer has agreed to be a Platinum sponsor with donation several months downstream. Presently in conversation with Lillian Montaldo and others.

Chm. Stapczynski: Don't forget Sen. Finegold.

Ann Ormond: Dalton and Finegold as well as the banks are all on the list.

Joann Michalik: Many verbal promises from potential sponsors – potential of an additional \$150,000 coming in. Working on Vicor.

Mentioned a Mr. Browner who worked for Grumman. A big donor considering a donation to the 375th.

Melissa Litton: Is the Classic Car Show approved?

Ann Ormond: Met with Lola at People United. May be considering a smaller donation.

Melissa Litton: Events Update – Trolley is a “go” – Kudos to Ann Ormond. Will save 375th \$1200-2500! A lot of interest in Community Day booths; need for more diversity in performance groups.

Ann Ormond: Currently we are in contact with, or will be shortly, Indian, Chinese groups, along with others.

Susan Pokress: Donations are not required for a booth at Community Day but must have an activity that engages the public. Expect first delivery of merchandise next week. Need to speak with Fire & Police about parades etc.

Ann Ormond: Laser & Sound/Stage vendors will be at Shawsheen Park site visit Wednesday, 8/4 @ 5:30 pm. Tom & Ann will work with RaeAnn on website.

Melissa Litton: Can help with volunteers for events. Has contacts.

Susan Pokress: Working out 1st Night staffing and entertainment details. Bill Pennington working on road race and will train leader. May have found less expensive ice sculptor.

Ann Ormond: Required Town approvals for the car show progressing; have three (3) in hand; need one (1) more to begin to put the event in motion.

Chm. Stapczynski: Bring in DeLuca and Charlie Daher and Doherty Insurance as major sponsors. Lots of ideas for filler events; AVIS Hiking Challenge/375th Logo; musicians want to play concerts. Can we bring trolley back for the historical tours with pick up/drop off at Brickstone & Downtown?

Ann Ormond: End of Summer Event 8/19 close to approval. Entertainment includes street performers, music, beer & wine with several interested restaurants. Some potential crossover for 1st Night (belly dancing, salsa dancing, etc.)

Susan Pokress: The marionettes are worth looking into (i. e. 1st Night, Community Day?). Performances last an hour.

Chm. Stapczynski: Anything needed for the End of Summer Event 8/19?

Ann Ormond: Always need an extra set of hands.

Chm. Stapczynski: Do we need to change out meeting time? Susan to reach out to Rich Padova and Joann to Joe Halprin to see if an alternate meeting time works. Will continue Finance/Fundraising meeting at 7 pm going forward.

Ann Ormond: Next full-committee meeting on Wednesday 8/4 at 5:30 pm in-person at Shawsheen Park. Community Day site visit with lighting & stage vendors.

Chm. Stapczynski: Called for a motion to adjourn. So motioned and seconded. Meeting adjourned at 6:50 pm EDT.