Call to Order:
The meeting was called to order at 7:30 p.m. in the 3rd Floor Conference Room of the Town Offices. Present were Chairman Zachary Bergeron, Members Vincent Chiozzi, Joan Duff, Ann Knowles and Associate Member Rocky Leavitt. Also present was Jacki Byerley, Planner.

161 & 163 Andover Street:
Mr. Bergeron opened the continued public meeting for 161 and 163 Andover Street, an application for Site Plan Review filed by the Town of Andover for a proposed 10,524 s.f. fire station.

Ms. Byerley informed the Board that the stormwater peer review is complete and the design has been signed off on by the peer reviewer, Janet Bernardo of Horsley Witten Group. The Conservation Commission has closed their hearings and issued a positive determination.

James Downing of Howard Stein Hudson, an engineer representing the applicant, noted that the site will have three new stormwater infiltration systems. In the last iteration of the plan, one of the infiltration systems was rotated to avoid some larger plantings that are being considered to be added to the plan. The peer reviewer has signed off on the updated design. The peer reviewer had also asked for the stormwater on the adjacent properties to be modeled in HydroCAD. The modeling has been completed.

Ms. Byerley reviewed the traffic circulation. She asked the applicant for an update on the landscaping. Ellen Light of Context Architecture, representing the applicant, reviewed the plantings for the site. She noted that the Design Review Board gave feedback on the plantings, and they are placed in a way to screen the parking from an abutting property. Ms. Knowles asked about landscaping in the intersection of Clark Road and Andover Street. Ms. Light stated that landscaping for that intersection is not part of this project because once the fire station is built, the Town will be taking the lead to redesign that intersection. Ms. Knowles asked if any existing trees will remain. Ms. Light stated that the trees that will remain on the property will be marked on the plan.

Ms. Knowles requested that Chief Michael Mansfield inform the public through different channels exactly how South Andover will be protected during the construction to alleviate resident concerns. Chief Mansfield stated that there will be no interruption of service. The existing fire station will stay in service while the new station is under construction and will remain active until the new fire station is complete. Ms. Knowles asked what trucks are located at the Ballardvale Station. Chief Mansfield stated that Engine 2 is stationed in Ballardvale.

On a motion by Ms. Knowles seconded by Ms. Duff the Board closed the discussion for Ballardvale Fire Station at 161 and 163 Andover Street. Vote: Unanimous (5-0).

On a motion by Ms. Knowles seconded by Mr. Chiozzi approved the Site Plan for Ballardvale Fire Station, 161 and 163 Andover Street, with conditions as amended including a new landscape plan and updated dates on the site plans. Vote: Unanimous (4-0).
Minutes:
On a motion by Ms. Knowles seconded by Ms. Duff the Board approved the TriBoard meeting minutes with the Board of Selectmen and Historic Mill District Task Force of July 15, 2019. **Vote:** 4-0-1 with Mr. Chiozzi abstaining.

146 Dascomb Road:
Mr. Bergeron stated that the applicant for this project has requested that the Board continue their public hearings without discussion.

On a motion by Mr. Leavitt seconded by Ms. Knowles the Board continued the public hearings for 146 Dascomb Road without discussion to Tuesday, September 3rd at 7:30 PM in the Second Floor Conference Room. **Vote:** Unanimous (5-0).

Adjournment: The meeting was adjourned at 7:46 P.M.

Documents:

161 & 163 Andover Street:
- Memo from Jacki Byerley, Planner to Planning Board dated August 22, 2019

146 Dascomb Road:
- Email from Rick Friberg, TEC, Inc. to Jacki Byerley, Planner dated August 27, 2019, Requesting to Continue Public Hearings Without Discussion

Minutes:
- Andover Planning Board Draft Minutes of July 15, 2019 (TriBoard)