BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES DRAFT #1
Wednesday, October 2, 2019 at 7:00 P.M.
Second Floor Conference Room, Andover Town Offices

The meeting was called to order by Chair, Joanna Reck, at 7:03 PM

Present: Joanna Reck, Diane Derby, Gary Rowe, Remi Machet, Bob Branca, Alternate: Sara Nigrelli
Absent: Ron Abraham, Matt Pimentel

Sara is made a full voting member for this meeting.

APPLICATIONS:
151 Andover Street (BH19-11) – Wayne Davis, Ben Gless - Pella Windows and Doors
   Windows to be Architectural Series, clad in aluminum, replacement windows removing the interior stops, removing the exterior storm.

   Joanna asked if they could add 2 over 1 grills to the new windows so that future new windows will be matched to the correct style for the house. Ben explained that this could create a financial hardship for the owner. Wayne said he may never replace other windows.

   Motion: Move that application BH19-11 does fall under the BVHDC purview (Machet/Rowe 6-0)
   Motion: Move that application BH19-11 that a public hearing can be waived for a public meeting. (Machet/Rowe 6-0).

PUBLIC MEETINGS:
23 Tewksbury Street (BH19-09) – Dorothy Madden, window replacement
   Windows to be Andersen 400 Series, 6 over 6, full divided light

   Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH19-09 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue. (Machet/Rowe 6-0)
3 Chester Street (BH19-10) – Kathleen + Sylvia Zalla, window replacement
Renewal windows, 2 over 2 full divided lights, 6 windows to be replaced

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH19-10 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COA shall issue. (Machet/Rowe 6-0)

PUBLIC HEARINGS: None

CITIZEN'S "SPEAK TIME": None

COMMUNICATIONS, REPORTS AND OTHER COMMISSION BUSINESS:

1. Motion to approve the meeting minutes from 9/11/19. (Machet/Rowe 6-0)
2. January to be changed to the 8th
3. Other business - violations

Motion: To adjourn. (Machet/Rowe 6-0) at 8:08pm