BALLARDVALE HISTORIC DISTRICT COMMISSION
MEETING MINUTES DRAFT #2
Wednesday, November 6, 2019 at 7:00 P.M.
Second Floor Conference Room, Andover Town Offices

The meeting was called to order by Chair, Joanna Reck, at 7:02 PM

Present: Joanna Reck, Diane Derby, Gary Rowe, Remi Machet, Matt Pimentel, Alternate: Sara Nigrelli
Absent: Ron Abraham

Sara is made a full voting member for this meeting.

APPLICATIONS:
17 Chester Street (BH19-12) – Sandra McCarthy, Chris McCarthy, Ryan Clancy for Pella Windows –
Hardship Application

House was condemned by the board of health for multiple violations, one of which was four missing and broken windows on the second floor. Applicant is required to replace/install new windows in order to have the condemnation order lifted. Windows to be Architectural Series, clad in aluminum, simulated divided light grills (ILT), the exterior storm will be removed.

Motion: Move that application BH19-12 does fall under the BVHDC purview. (Machet/Pimentel 6-0)

Motion: I move that the BallardVale Historic District Commission finds that the proposal of application BH19-12 is consistent with the requirements of the BVHDC by-law and regulation of said Commission and in keeping with the historic character of the neighborhood and that, therefore, a COH shall issue with the condition that we are also approving any temporary solution approved by Tom Carbone and the building inspector that would lift the condemnation order until the new windows are in place in 1 to 2 months. (Machet/Pimentel 6-0).

Matt will be the project liaison.

PUBLIC MEETINGS: None

PUBLIC HEARINGS: None

CITIZEN’S “SPEAK TIME”: None
COMMUNICATIONS, REPORTS AND OTHER COMMISSION BUSINESS:

1. Motion to approve the meeting minutes from 10/2/19. (Machet/ Fimentel 6-0)
2. BVHD signs - Matt reported that all signs have been re-painted and will be installed next week along with new granite posts and metal brackets. Work is being done by the Public Works Dept.
3. Other business - violations

Motion: To adjourn. (Machet/Fimentel 6-0) at 7:48pm