



## Select Board Meeting

Monday, January 24, 2022 7:00 PM

Virtual Meeting Broadcast on Comcast Channel 22 Verizon Channel 45

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**I. Call to Order – 7:00 P.M.**

**II. Opening Ceremonies**

A. Moment of Silence/Pledge of Allegiance

**III. Communications/Announcements/Liaison Reports**

**IV. Citizens Petitions and Presentations**

To provide public comment during Citizens Petitions and Presentations visit:

[www.andoverma.gov/JoinSelectBoardMeeting](http://www.andoverma.gov/JoinSelectBoardMeeting)

**V. Regular Business**

A. Nixon Peabody Investigative Report – AYS (5 minutes)

Chair to provide update.

B. COVID-19 Update (15 minutes)

Director of Public Health to provide update and Board to discuss and consider recommending a mask mandate.

C. 2022 Annual Town Meeting (15 minutes)

Board to discuss and consider voting to approve changing the venue and date of 2022 Annual Town Meeting.

D. Revenue Recommendation for FY2023 – (15 minutes)

Town Manager to present revenue recommendation for FY2023 Operating Budget.

E. American Rescue Plan Act (ARPA) Framework – 2<sup>nd</sup> Reading - (10 minutes)

Board to consider voting to adopt the framework for American Rescue Plan Act funds.

F. Select Board/ Town Manager Goals – 3<sup>rd</sup> Reading - (10 minutes)

Board to consider voting to adopt the Select Board / Town Manager 2021-2022 Goals.

**VI. Consent Agenda**

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

ANDOVER TOWN CLERK  
RCUD 2022 JAN 20 PM4:29

Department	Name	Position	Rate/Term	Date of Hire
Human Resources	Risa Hassel <i>(Rita Marconi)</i>	Benefits Manager	\$100,000.00/yr	1/31/2022
Finance – Assessor	Megan Anderson <i>(Patricia Sullivan)</i>	Senior Assessor	\$81,398.36/yr	1/31/2022
Memorial Hall Library	Meaghan Brown <i>(Tricia Craig)</i>	Library Assistant	\$26.21/hr	1/31/2022
Community Services – Youth Services	Sean Ballou	Seasonal	\$18.00/hr	1/18/2022
Community Services – Youth Services	Girish Rao	Seasonal	\$18.00/hr	1/18/2022
Community Services – Recreation	Enclin Guerrero	Seasonal	\$14.25/hr	1/08/2022

## VII. Adjourn

Pursuant to S.2475 “An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency,” which was enacted into law on June 16, 2021, this meeting of the Select Board will be conducted via remote participation to the greatest extent possible. The virtual meeting will be broadcast on Verizon Channel 45 and Comcast Channel 22

Members of the public who wish to participate in the meeting can do so by emailing [manager@andoverma.us](mailto:manager@andoverma.us) or by calling (978) 623-8311. Residents are encouraged to email their questions or comments ahead of the meeting – however, staff will be available to present the Select Board with questions and comments received during the meeting. Please include your name and address with your question or comment.

Every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. In the event that we are unable to do so despite our best efforts, we will post on the Town’s website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.

MEETINGS ARE TELEVISED ON  
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45



# TOWN OF ANDOVER

Town Offices  
36 Bartlet Street  
Andover, MA 01810  
(978) 623-8200  
www.andoverma.gov

To: Town Manager

From: Thomas Carbone  
Director of Public Health

Date: January 20, 2022

Re: Mask Mandate Discussion

**Communities with Current Mandates** (assembled 1/12/2022) (Source:

<https://boston.cbslocal.com/2021/01/10/face-mask-mandates-massachusetts-towns-cities-covid-omicron/>

)

- Acton
- Amherst
- Arlington
- Ashfield
- Bedford
- Belchertown
- Belmont
- Beverly
- Billerica
- Boston
- Boxford
- Cambridge
- Canton
- Carlisle
- Charlemont
- Chelsea
- Concord
- Conway
- Danvers
- Eastham
- Easthampton
- Essex
- Georgetown
- Gill
- Granby
- Greenfield
- Hadley
- Hamilton
- Heath
- Lancaster
- Lawrence
- Lee
- Lenox
- Lexington
- Lincoln
- Littleton
- Lowell
- Lynn
- Malden
- Manchester-by-the-Sea
- Marblehead
- Martha's Vineyard
- Medford
- Montague
- Newburyport
- Newton
- Northampton
- Northboro
- Orange
- Peabody
- Pittsfield
- Plymouth
- Provincetown
- Reading
- Rowe
- Salem
- Saugus
- Sharon
- Shrewsbury
- Somerville
- South Hadley
- Stockbridge
- Sudbury
- Swampscott
- Waltham
- Watertown
- Wellfleet
- West Boylston
- Westboro
- Westfield
- Westford
- Winchester
- Worcester

**Select Community Information:**

Community	Date Implemented	Positivity Rate* 1/6/2022	Positivity Rate* 1/13/2022	Positivity Rate* 1/20/2022	Vax Rate**	Booster Rate**
Acton	12/22/2021	11.86%	15.9%	15.7%	86%	51%
Arlington	8/19/2021	8.85%	12.8%	11.7%	83%	52%
Billerica	11/8/2021	15.53%	24.3%	24.6%	71%	35%
Danvers	12/24/2021	13.77%	17.7%	17.7%	76%	41%
Lexington	8/18/2021	8.84%	12.9%	12.5%	88%	54%
Newburyport	12/30/2021	11.47%	16.1%	16.2%	82%	40%
Saugus	1/3/2022	18.69%	25.9%	25.1%	75%	36%
Westford	10/01/2022	15.06%	22.5%	22.4%	87%	49%
Winchester	12/23/2021	8.78%	13.8%	12.8%	87%	49%
Andover		12.42%	18.4%	18.0%	79%	46%
N. Andover		16.04%	20.7%	20.4%	76%	40%
N. Reading		16.85%	22.2%	21.3%	73%	41%
Reading		13.59%	19.0%	19.1%	76%	45%
Tewksbury		16.12%	23.5%	23.9%	74%	38%
Wilmington		13.98%	21.5%	22.5%	72%	39%

\*Source – MDPH Weekly Community Case Report

\*\*Source – 1/20/2022 MDPH Weekly Community Vaccination Report

**Discussion:**

- Arlington, Lexington, and Winchester have the lowest positivity rates of the select communities; Winchester only recently instituted the mask mandate.
- Those three communities have a vaccination rate of 83% and greater. Those communities also have the better booster rates.
- Westford & Billerica have had a mask mandate in place for at least two months, and the positivity rates continue to be high.
- The positivity rates have stabilized in every community in this table.
- The Positivity Rate is calculated by taking the 14 day case count, and comparing it to the total number of tests in that same period.

**Regulated Spaces:**

Community	Food Service	Performa. Venue	Retail	Lodging	Private Clubs	Fitness	Person. Care	Worship	Gen. Bus.
Acton	X	X	X						X
Arlington	X	X	X	X	X	X			X
Billerica	X	X	X	X	X	X	X	X	X
Danvers	X	X	X	X		X	X		X
Lexington	X	X	X	X		X	X		X
Newburyport	X	X	X						X
Saugus	X	X	X	X	X	X	X	X	X
Westford	X	X	X	X		X	X	X	X
Winchester	X	X	X	X		X	X	X	X

**Strategies for Intervention:**

- Immunization
- Mask Use
- Social Distancing
- Testing

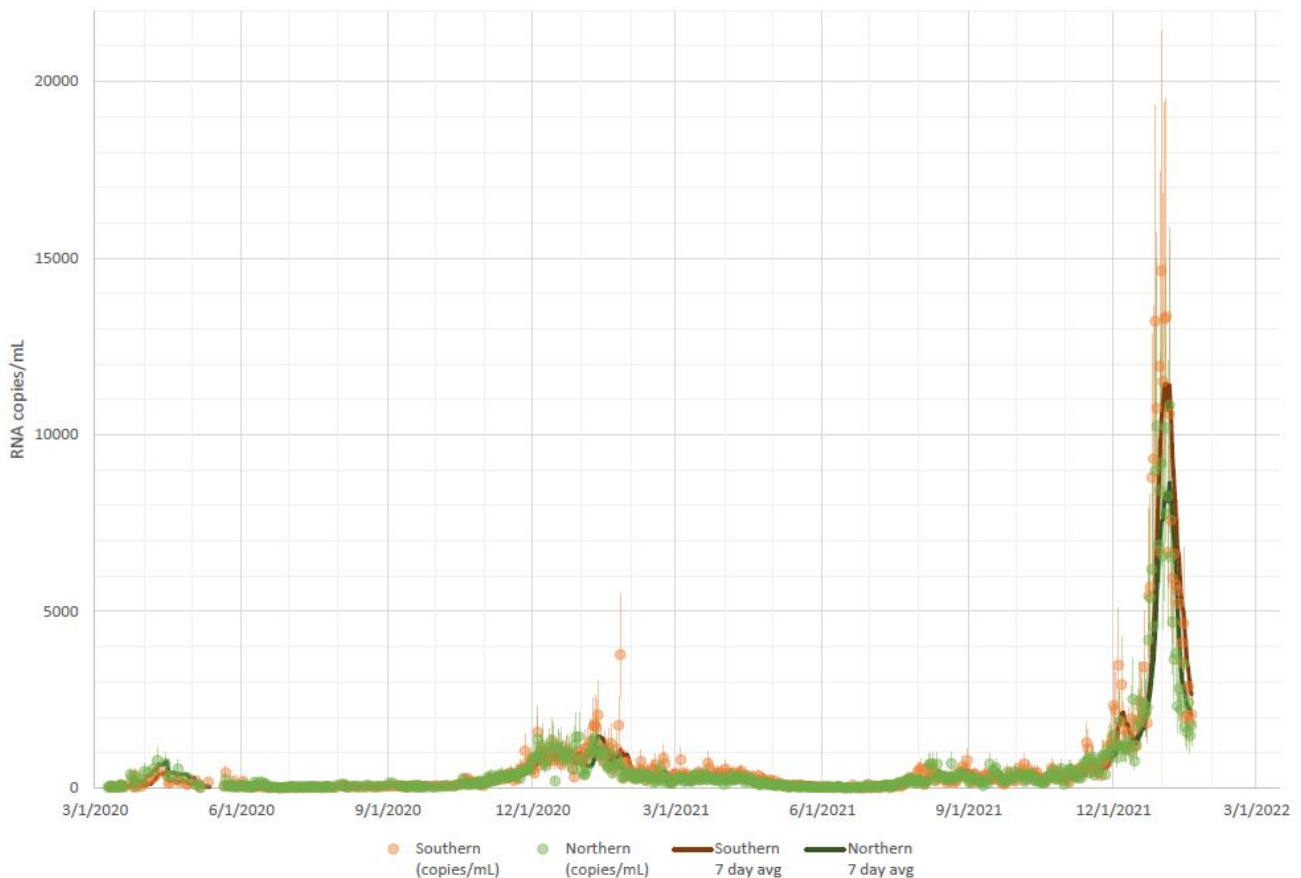
**Impacts of Mask Mandate Implementation:**

- Municipal staff will be re-tasked from current work to provide information to the affected businesses, and to address complaints.
- Telephone and email traffic to municipal offices, especially the Health Division will increase dramatically. An employee of the Reading Health Department reported to me that their calls increased, both with complaints about violations and from businesses asking questions.
- Businesses will need to install signage at their doors, and enforce compliance within their locations.
- Every need to address the above corresponds with a delay in other work (vaccination planning, building permit review, FOIA requests...)

**Other Data Points:**

- MWRA Sewage Data indicates drop in Covid-19 concentrations:  
<https://www.mwra.com/biobot/biobotdata.htm>
  - Data indicates that virus concentrations in sewerage is decreasing.

DITP Viral RNA Signal by Date

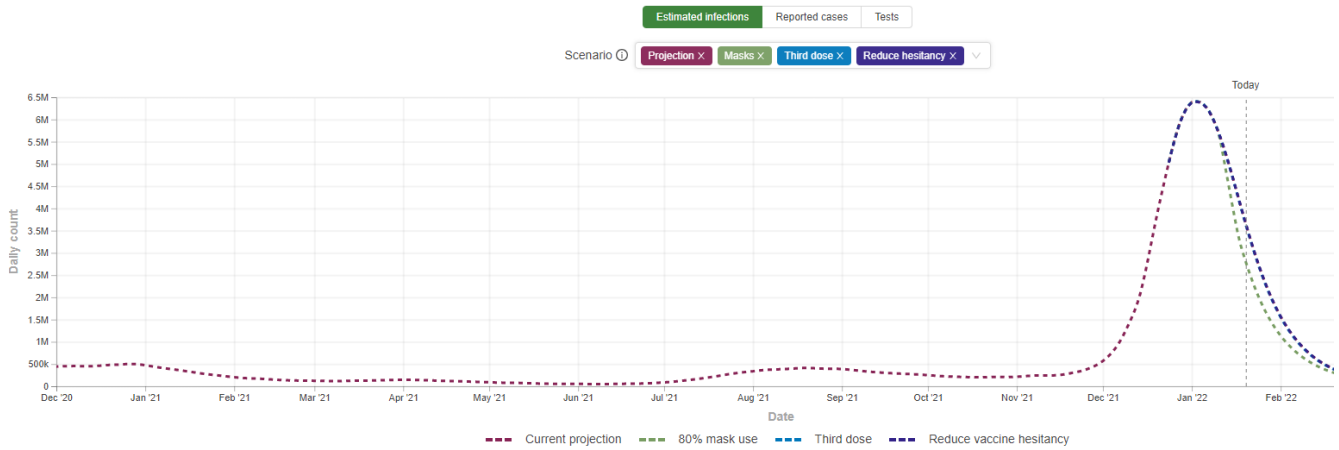


- University of WA Covid-19 Projections: <https://covid19.healthdata.org/global?view=infections-testing&tab=trend&test=infections>
  - Data indicates that estimated infections in the United States peaked around January 3, 2022.
  - Data indicates that hospital resource use could peak around January 25, 2022.

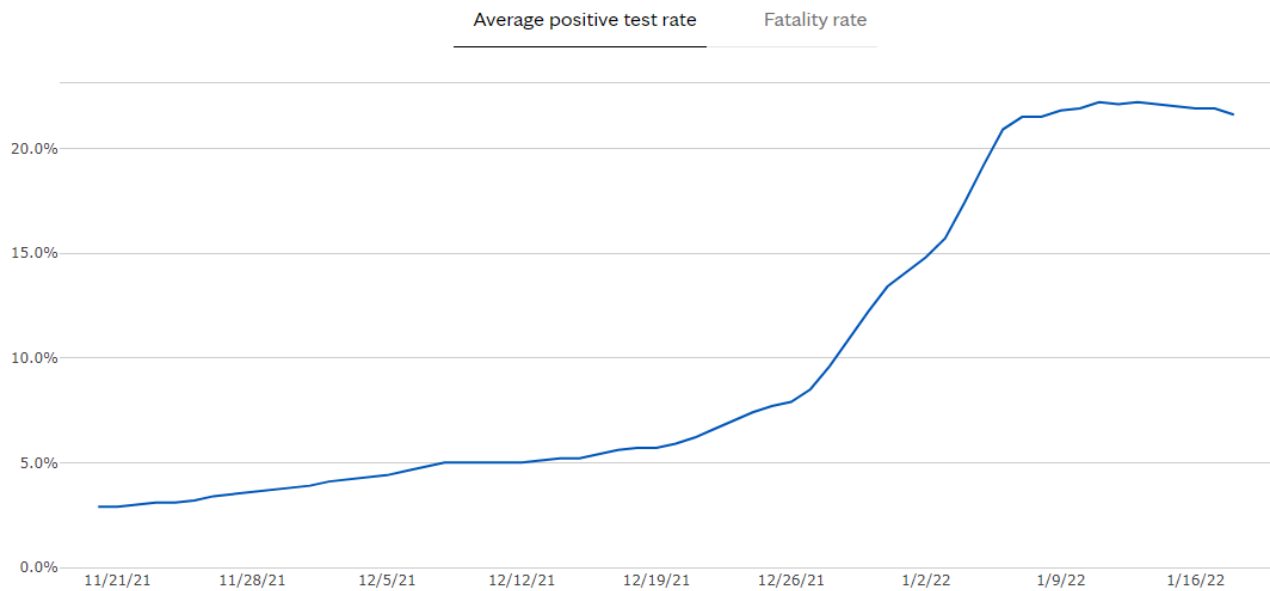
Daily infections and testing [↗](#)

[↗](#) Trend

Estimated infections are the number of people we estimate are infected with COVID-19 each day, including those not tested.



- Mayo Clinic Projections: <https://www.mayoclinic.org/coronavirus-covid-19/map/massachusetts>
  - The average positive test rate for Massachusetts leveled off around January 11, 2022.



This data is subject to change.

**Recommendation:**

While mask use is an important intervention, I continue to recommend against implementing a mask mandate at this time, for the following reasons:

1. I do not see a noticeable positive effect on positivity rates in the communities with a mask mandate.
2. The best positivity rates are in communities with the best immunization rates; I believe this is where we should be putting our resources. A mandate implementation will slow our immunization work.
3. All data reviewed indicates that we have peaked in this current surge, and that hospitalizations will likely peak in the next week.
4. Implementing the mandate would be a symbolic action, but have little impact on decreasing the positivity rate.
5. Service Businesses like restaurants and personal care providers have already been negatively impacted by this pandemic; implementation could further impact them.
6. Businesses have the right to implement their own mask restrictions as they see fit.

# Town of Andover American Rescue Plan Act Funding Framework



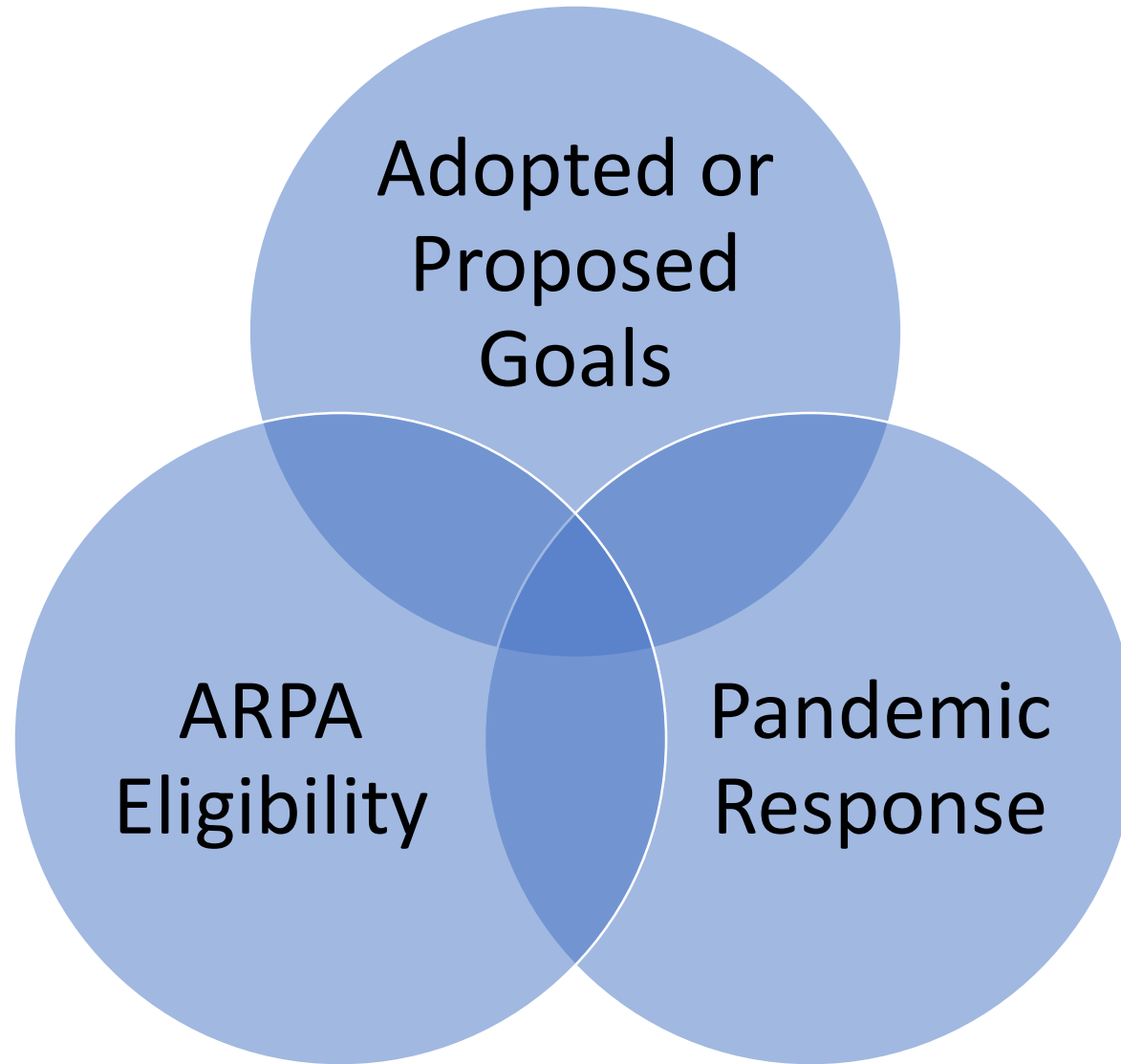
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**Select Board  
January 24, 2022**

# Available Funds

- A total of **\$10,867,057** will be allocated to the Town of Andover. This includes both the town allocation and the Essex County reallocation
- The ARPA program is managed by the United States Department of Treasury. The Treasury issued an Interim Final Rule which provides guidelines for how the funds should be expended
- Town departments met to discuss funding priorities, develop project priorities, and discussed collaboration possibilities – similar to the Capital Improvement Program process
- The funding recommendations are aligned with either the TM/Select Board adopted and/or proposed goals or the town's continued and long-term response to the pandemic







<b>Focus Area</b>	<b>Amount</b>	<b>% of Total</b>
Capital Improvements/Infrastructure	9,344,500	85.99%
Public Health and Pandemic Response	871,885	8.02%
Community Engagement and Administration	395,672	3.64%
Community Assistance and Partnerships	255,000	2.35%
<b>Total</b>	<b>10,867,057</b>	<b>100.00%</b>



Project Description	ARPA Eligibility Category	Priority/Goal Alignment	FY2022	FY2023	FY2024	FY2025	Total
<b>Capital Improvements/Infrastructure</b>							
Water Main Transmission Lines	Drinking Water: Transmission and Distribution			4,600,000			<b>4,600,000</b>
Ledge Road Landfill	Social Detriments of Health			2,250,000			<b>2,250,000</b>
Town Building Improvements	Capital investments in response to the public health emergency		110,000	400,000	1,000,000		<b>1,510,000</b>
Park Property Phased Implementation	Strong neighborhoods/Healthy childhood environments/Other public health services			500,000			<b>500,000</b>
Old Town Hall Parking Lot Infrastructure	Clean water: Storm Water/Water Conservation/Energy Conservation			300,000			<b>300,000</b>
Water Treatment Plant Security Enhancements	Infrastructure - Drinking Water			100,000			<b>100,000</b>
Emergency Management Capacity and Initiatives	Capital investments in response to the public health emergency		25,000	25,000	25,000		<b>75,000</b>
Conservation Land Management Policy Development	Strong neighborhoods/Healthy childhood environments/Other public health services			9,500			<b>9,500</b>
<b>Total</b>							<b>9,344,500</b>
<b>Community Assistance and Partnerships</b>							
Expansion of Public Cable Access	Other COVID-19 Public Health Expenses		5,000	5,000	5,000	5,000	<b>20,000</b>
Rental and Home Buying Assistance	Household Assistance: Rent, Mortgage and Utility Aid		25,000	25,000	25,000	25,000	<b>100,000</b>
Small Business Assistance - Economic Development	Small Business Economic Assistance		15,000	40,000	40,000	40,000	<b>135,000</b>
<b>Total</b>							<b>255,000</b>
<b>Public Health and Pandemic Response</b>							
Behavioral Health Contracted Services/Staffing	Mental Health Services/Substance Use Services/Other Public Health Services		50,000	100,000	100,000		<b>250,000</b>
Board of Health Regulation & Policy Review	Other Public Health Services		4,500	9,000	9,000		<b>22,500</b>
Pandemic Response	COVID-19 Testing/COVID Vaccination/Other COVID-19 Public Health Expenses		450,000	100,000			<b>550,000</b>
Expanded Elder Home Visits	Other Public Health Services		23,499	25,886			<b>49,385</b>
<b>Total</b>							<b>871,885</b>
<b>Community Engagement &amp; Administration</b>							
Administration and Oversight	Administrative Expenses/Evaluation and Data Analysis		25,000	75,000	76,875	78,797	<b>255,672</b>
Participatory/Community Driven Programs	All eligible categories		20,000	20,000	20,000	20,000	<b>80,000</b>
General Allocation for CARES/FEMA Non-Reimursed	All eligible categories			60,000			<b>60,000</b>
<b>Total</b>							<b>395,672</b>

**Grand Total** 10,867,057



**Town of Andover**

**Framework for American Rescue Plan Act (ARPA) Funds**





**TOWN OF ANDOVER** *Finance & Budget*

Hayley Green, CPA, Town Accountant/Assistant Finance Director  
Accounting Department

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Andover, MA 01810  
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[hayley.green@andoverma.us](mailto:hayley.green@andoverma.us)  
[www.andoverma.gov](http://www.andoverma.gov)

Andrew P. Flanagan  
Town Manager

Michael Lindstrom  
Deputy Town Manager

To: Select Board  
Finance Committee  
Superintendent of Schools  
School Committee  
Revenue and Expenditure Task Force

From: Hayley Green, Town Accountant/Assistant Finance Director

CC: Andrew Flanagan, Michael Lindstrom, Patrick Lawlor, Donna Walsh, Paul Szymanski,  
Janet Wright, Town Website

Date: January 4, 2022

Re: ***FY 2022 Financials***

The attached reports summarize the Town's financial position through October 31, 2021.  
Included are the following:

- Executive Summary
- Budgeted versus Actual Revenues – General Fund and Enterprise Funds
- Revenue Comparison Graph – Local Receipts
- Personal Services and Other Expenditures by Department
- Reserve Account and Compensation Fund Analysis
- Chapter 44 § 53 E ½ Revolving Funds
- Capital Projects status – FY16 – FY22

Feel free to contact me, should you have any questions regarding the reports.

The attached reports of the Town Accountant summarize FY 2022 revenues and expenditures for the General Fund, Enterprise Funds, Compensation Fund, Reserve Fund, Revolving Funds and Capital Projects through October 31, 2021.

**General Fund**

The total general fund receipts of all sources collected through October 31, 2021 are exceeding the annual projections through the first four months of the year. FY2022 local receipts are approximately \$320,000 greater than FY 2021 collections through the same period of time. This is primarily due to the increase in hotel motel and meals tax revenue as more people are dining out and traveling as compared to last year. Off-set receipts collections are approximately \$107,000 greater than collections through the same period of time last fiscal year mainly due to higher ambulance collections.

General fund personal services are lower and other expenditures are in line with FY 2022 projections through October 2021. The school encumbers most of their projected salaries at the beginning of the fiscal year and makes adjustments during the school year as they determine where staff will be funded. Insurance premiums were paid in July and the required appropriation for pension was paid in full in August.

**Water Enterprise Fund**

The total water enterprise fund collections are in line with the annual projections through October 2021. The user charges receipts are \$1,463,0148 less than FY21 through the same period of time because there were drier conditions and more pool installations, resulting in more consumption for FY21. Water personal services and other expenses are both consistent with FY 2022 projections through October 2021.

**Sewer Enterprise Fund**

The total sewer enterprise fund collections are lower than annual projections through October 2021 with user charges being \$696,221 less than prior year receipts through the same period. The lower collections are correlated with the lower water collections.

Sewer personal services are consistent with and other expenses are greater than the FY 2022 projections through October 2021.

**Reserve Fund**

Town Meeting approved a reserve fund balance of \$200,000. This money has not been used through October 2021.

**Compensation Fund**

Town Meeting approved a compensation fund balance of \$155,326. This money has not been used through October 2021.

**Revolving Accounts**

Town Meeting voted to approve 16 revolving funds with a total spending limit of \$2,240,000.

**Capital Projects**

These projects are part of the Town's capital improvement plan voted at Town Meeting from taxation. There is a balance of \$3,580,785 available for the most recent seven years of approved projects.

**Town of Andover**  
**FY 2022 General Fund Year-To-Date Revenue Report**  
**Budgeted vs. Actuals 10/31/2021 and 10/31/2020**

<b>Local Receipts</b>	<b>FY 22 Budgeted Receipts</b>	<b>FY 22 YTD Revenues</b>	<b>% Collected</b>	<b>FY 21 Budgeted Receipts</b>	<b>FY 21 YTD Revenues</b>	<b>% Collected</b>	<b>Change in Budgets</b>	<b>Change in YTD Receipts</b>
Motor Vehicle Excise	5,595,875	547,879	9.8%	5,245,856	600,279	11.4%	350,019	(52,399)
Hotel/Motel/Meals	1,475,000	555,061	37.6%	1,769,000	364,240	20.6%	(294,000)	190,822
Penalties and Interest on Taxes and Excises	480,000	145,960	30.4%	480,000	181,699	37.9%	-	(35,739)
Fees	61,000	77,757	127.5%	61,000	26,780	43.9%	-	50,977
Payments in Lieu of Taxes	440,713	-	0.0%	430,000	-	0.0%	10,713	-
Other Departmental Revenues	300,000	56,276	18.8%	300,000	93,179	31.1%	-	(36,903)
Other Departmental Revenues - School Medicare	200,000	56,107	28.1%	180,000	49,671	27.6%	20,000	6,436
Licenses and Permits	2,354,000	902,486	38.3%	1,903,505	832,234	43.7%	450,495	70,252
Fines & Forfeits	227,000	47,718	21.0%	227,000	51,631	22.7%	-	(3,913)
Investment Income	200,000	54,823	27.4%	414,862	124,089	29.9%	(214,862)	(69,266)
Special Assessments	-	-	N/A	-	-	N/A	-	-
<b>Total Estimated Receipts</b>	<b>11,333,588</b>	<b>2,444,067</b>	<b>21.6%</b>	<b>11,011,223</b>	<b>2,323,802</b>	<b>21.1%</b>	<b>322,365</b>	<b>120,265</b>

<b>Off-Set Receipts</b>	<b>FY 22 Budgeted Receipts</b>	<b>FY 22 YTD Revenues</b>	<b>% Collected</b>	<b>FY 21 Budgeted Receipts</b>	<b>FY 21 YTD Revenues</b>	<b>% Collected</b>	<b>Change in Budgets</b>	<b>Change in YTD Receipts</b>
Recreation	393,510	125,516	31.9%	593,510	152,655	25.7%	(200,000)	(27,139)
Elder Services	106,000	37,838	35.7%	106,000	41,284	38.9%	-	(3,446)
Public Facilities - Rental Receipts	20,000	31,654	158.3%	80,000	2,785	3.5%	(60,000)	28,868
Cemetery - Interment Fees	60,000	23,387	39.0%	60,000	23,210	38.7%	-	177
Public Safety - Police Detail Fees	60,000	22,326	37.2%	90,000	9,848	10.9%	(30,000)	12,479
Public Safety / Fire - Ambulance Receipts	1,250,000	457,430	36.6%	1,350,000	361,404	26.8%	(100,000)	96,027
<b>Total Off-Set Receipts</b>	<b>1,889,510</b>	<b>698,151</b>	<b>36.9%</b>	<b>2,279,510</b>	<b>591,185</b>	<b>25.9%</b>	<b>(390,000)</b>	<b>106,966</b>

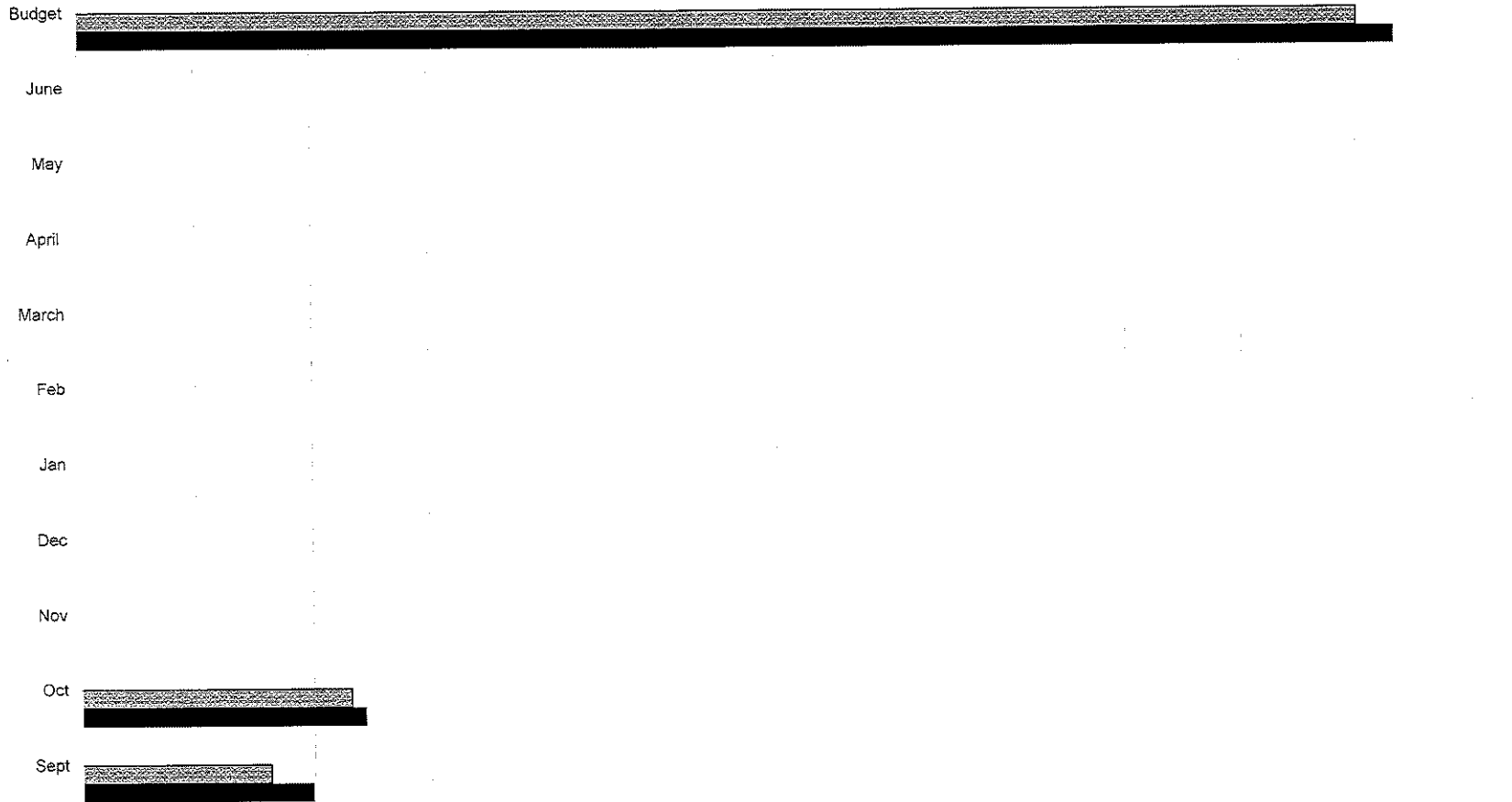
  

<b>Other Revenues</b>	<b>FY 22 Budgeted Receipts</b>	<b>FY 22 YTD Revenues</b>	<b>% Collected</b>	<b>FY 21 Budgeted Receipts</b>	<b>FY 21 YTD Revenues</b>	<b>% Collected</b>	<b>Change in Budgets</b>	<b>Change in YTD Receipts</b>
Property Taxes (inc. Tax Titles)	165,604,775	73,500,298	44.4%	159,488,649	70,656,588	44.3%	6,116,126	2,843,709
State Aid	14,178,409	4,833,485	34.1%	13,939,807	4,619,537	33.1%	238,602	213,948
<b>Total Other Revenues</b>	<b>179,783,184</b>	<b>78,333,783</b>	<b>43.6%</b>	<b>173,428,456</b>	<b>75,276,125</b>	<b>43.4%</b>	<b>6,354,728</b>	<b>3,057,657</b>
<b>Total Revenues</b>	<b>193,006,282</b>	<b>81,476,001</b>	<b>42.2%</b>	<b>186,719,189</b>	<b>78,191,112</b>	<b>41.9%</b>	<b>6,287,093</b>	<b>3,284,889</b>

**Town of Andover**  
**FY 2022 Enterprise Funds Year-To-Date Revenue Report**  
**Budgeted vs. Actuals 10/31/2021 and 10/31/2020**

	<b>FY 22 Budgeted</b>	<b>FY 22 YTD</b>	<b>%</b>	<b>FY 21 Budgeted</b>	<b>FY 21 YTD</b>	<b>%</b>	<b>Change in</b>	<b>Change in</b>
<b>Water Fund</b>	<b>Receipts</b>	<b>Revenues</b>	<b>Collected</b>	<b>Receipts</b>	<b>Revenues</b>	<b>Collected</b>	<b>Budgets</b>	<b>YTD Receipts</b>
User Charges	9,996,766	3,536,124	35.4%	9,567,598	4,999,272	52.3%	429,168	(1,463,148)
Water Connection	41,000	1,258	3.1%	41,000	26,418	64.4%	-	(25,160)
Water Testing Fees	18,000	1,885	10.5%	22,000	7,175	32.6%	(4,000)	(5,290)
Meter Installations	9,000	4,050	45.0%	10,000	8,550	85.5%	(1,000)	(4,500)
Fire Flow Test	9,000	2,800	31.1%	9,000	3,500	38.9%	-	(700)
Special/Final Reads	25,000	9,336	37.3%	25,000	29,072	116.3%	-	(19,736)
Backflow/Cross Connection Fees	75,000	32,697	43.6%	75,000	3,900	5.2%	-	28,797
Water Tap	1,000	300	30.0%	-	450	N/A	1,000	(150)
Liens	80,000	9,501	11.9%	120,000	15,008	12.5%	(40,000)	(5,508)
Fire Suppression	220,000	93,662	42.6%	220,000	92,021	41.8%	-	1,640
Interest /Misc Revenue	-	1,014	N/A	12,000	14,410	120.1%	(12,000)	(13,397)
Non-Revenue Interest	19,000	1,318	6.9%	16,000	4,335	27.1%	3,000	(3,017)
<b>Total Water Receipts</b>	<b>10,493,766</b>	<b>3,693,944</b>	<b>35.2%</b>	<b>10,117,598</b>	<b>5,204,112</b>	<b>51.4%</b>	<b>376,168</b>	<b>(1,510,169)</b>
<b>Sewer Fund</b>	<b>FY 22 Budgeted</b>	<b>FY 22 YTD</b>	<b>%</b>	<b>FY 21 Budgeted</b>	<b>FY 21 YTD</b>	<b>%</b>	<b>Change in</b>	<b>Change in</b>
	<b>Receipts</b>	<b>Revenues</b>	<b>Collected</b>	<b>Receipts</b>	<b>Revenues</b>	<b>Collected</b>	<b>Budgets</b>	<b>YTD Receipts</b>
User Charges	5,086,120	1,180,469	23.2%	4,962,068	1,876,690	37.8%	124,052	(696,221)
Committed Interest/Income	165,000	4,889	3.0%	170,000	15,930	9.4%	(5,000)	(11,041)
Liens	55,000	4,726	8.6%	55,000	11,956	21.7%	-	(7,230)
Apport Assmnts	410,000	42,933	10.5%	445,000	52,293	11.8%	(35,000)	(9,360)
Interest /Misc Revenue	-	1,280	N/A	-	1,250	N/A	-	30
Non-Revenue Interest	15,000	1,176	7.8%	48,000	3,312	6.9%	(33,000)	(2,137)
<b>Total Sewer Receipts</b>	<b>5,731,120</b>	<b>1,235,472</b>	<b>21.6%</b>	<b>5,680,068</b>	<b>1,961,430</b>	<b>34.5%</b>	<b>51,052</b>	<b>(725,959)</b>
<b>Total Enterprise Revenues</b>	<b>16,224,886</b>	<b>4,929,415</b>	<b>30.4%</b>	<b>15,797,666</b>	<b>7,165,543</b>	<b>45.36%</b>	<b>427,220</b>	<b>(2,236,127)</b>

## Town of Andover Local Receipts FY 2022 and FY 2021



	0	\$1 M	\$2 M	\$3 M	\$4 M	\$5 M	\$6 M	\$7 M	\$8 M	\$9 M	\$10 M	\$11 M	\$12 M
■ FY 2021 % of Budget	Sept	14.8%	21.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	Budget
■ FY 2022 % of Budget	Sept	17.6%	21.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	Budget
■ FY 2021 Receipts		\$1,628,383	\$2,323,802										\$11,011,223
■ FY 2022 Receipts		\$1,989,405	\$2,444,067										\$11,333,588

**Town of Andover**  
**FY 2022 Year-To-Date Budget Report**  
**Personal Services and Other Expenditures thru 10/31/2021**

	Original Appropriation	Transfers/ Adjustments	Revised Budget	YTD Expended	Encumbrances	Available Balance	% Expended & Encumbered	% Expended
<b>Personal Services</b>								
General Government	7,167,854	112,166	7,280,020	2,318,501	-	4,961,519	31.8%	31.8%
Community Services	1,819,521	-	1,819,521	753,425	-	1,066,096	41.4%	41.4%
Public Facilities	2,508,336	-	2,508,336	809,355	-	1,698,981	32.3%	32.3%
Public Safety - Fire	8,628,347	32,813	8,661,160	2,813,418	-	5,847,742	32.5%	32.5%
Public Safety - Police	8,090,689	32,178	8,122,867	2,600,015	-	5,522,852	32.0%	32.0%
Public Works	3,814,578	-	3,814,578	1,103,880	-	2,710,698	28.9%	28.9%
Library	2,321,710	-	2,321,710	695,391	-	1,626,320	30.0%	30.0%
School	75,617,287	-	75,617,287	13,872,682	57,713,340	4,031,266	94.7%	18.3%
Compensation Fund	155,326	-	155,326	-	-	155,326	0.0%	0.0%
<b>Total Personal Services - General Fund</b>	<b>110,123,648</b>	<b>177,157</b>	<b>110,300,805</b>	<b>24,966,665</b>	<b>57,713,340</b>	<b>27,620,800</b>	<b>75.0%</b>	<b>22.6%</b>
Water Enterprise	2,338,139	-	2,338,139	723,970	-	1,614,169	31.0%	31.0%
Sewer Enterprise	355,912	-	355,912	106,805	-	249,107	30.0%	30.0%
<b>Total Personal Services - Enterprise Funds</b>	<b>2,694,051</b>	<b>-</b>	<b>2,694,051</b>	<b>830,775</b>	<b>-</b>	<b>1,863,276</b>	<b>30.8%</b>	<b>30.8%</b>
<b>Other Expenses</b>								
General Government	2,233,879	216,881	2,450,760	986,445	480,813	983,502	59.9%	40.3%
Community Services	605,675	103,285	708,960	183,407	241,304	284,249	59.9%	25.9%
Public Facilities	1,325,450	247,628	1,573,078	455,148	657,384	460,546	70.7%	28.9%
Public Safety - Fire	571,550	81,058	652,608	183,029	167,559	302,020	53.7%	28.0%
Public Safety - Police	1,019,300	149,034	1,168,334	385,225	349,702	433,407	62.9%	33.0%
Public Works	5,921,832	893,969	6,815,801	1,756,764	3,064,519	1,994,518	70.7%	25.8%
Library	660,687	15,053	675,740	271,279	227,535	176,926	73.8%	40.1%
School	16,976,165	686,223	17,662,388	3,964,470	12,908,977	788,941	95.5%	22.4%
Technical Schools	800,000	-	800,000	160,508	481,525	157,967	80.3%	20.1%
Debt Service	11,057,553	-	11,057,553	2,552,866	-	8,504,687	23.1%	23.1%
Insurance	1,240,000	18,911	1,258,911	1,156,164	34,208	68,539	94.6%	91.8%
Health Insurance	23,147,462	-	23,147,462	3,821,669	-	19,325,793	16.5%	16.5%
Unemployment	160,000	-	160,000	19,891	3,025	137,084	14.3%	12.4%
Retirement	12,897,390	-	12,897,390	12,897,390	-	-	100.0%	100.0%
Reserve Fund	200,000	-	200,000	-	-	200,000	0.0%	0.0%
OPEB Appropriation	1,696,026	-	1,696,026	-	-	1,696,026	0.0%	0.0%
<b>Total Other Expenses - General Fund</b>	<b>80,512,969</b>	<b>2,412,042</b>	<b>82,925,011</b>	<b>28,794,254</b>	<b>18,616,551</b>	<b>35,514,205</b>	<b>57.2%</b>	<b>34.7%</b>
Water Enterprise	6,782,728	1,046,651	7,829,379	2,774,040	2,138,355	2,916,984	62.7%	35.4%
Sewer Enterprise	4,936,767	346,744	5,283,511	2,473,741	1,569,585	1,240,185	76.5%	46.8%
<b>Total Other Expenses - Enterprise Funds</b>	<b>11,719,495</b>	<b>1,393,395</b>	<b>13,112,890</b>	<b>5,247,780</b>	<b>3,707,941</b>	<b>4,157,169</b>	<b>68.3%</b>	<b>40.0%</b>
<b>Total - General Fund</b>	<b>190,636,617</b>	<b>2,589,199</b>	<b>193,225,816</b>	<b>53,760,920</b>	<b>76,329,891</b>	<b>63,135,005</b>	<b>67.3%</b>	<b>27.8%</b>
<b>Total - Enterprise Funds</b>	<b>14,413,546</b>	<b>1,393,395</b>	<b>15,806,941</b>	<b>6,078,555</b>	<b>3,707,941</b>	<b>6,020,445</b>	<b>61.9%</b>	<b>38.5%</b>

**Town of Andover**  
**FY 2022 Reserve Account and Compensation Fund**  
**As of 10/31/21**

**RESERVE FUND**

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Appropriation by Vote of Town Meeting June 2021	\$ 200,000.00
Transfers by Vote of Town Meeting	0.00
Transfers by Authority of the Finance Committee	0.00
Available Balance	<u>\$ 200,000.00</u>

**COMPENSATION FUND**

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Appropriation by Vote of Town Meeting June 2021	\$ 155,326.00
Transfers by Vote of Town Meeting	0.00
Transfer by Authority of the Select Board	0.00
Available Balance	<u>\$ 155,326.00</u>

**Town of Andover**  
**FY 2022 Revolving Accounts**  
(M.G.L. CH. 44, § 53 E1/2)  
As of 10/31/21

	CD & P Legal Notices Acct 5550	Library Lost/Damaged Materials Acct 5631	CD & P Health Services Clinics Acct 5557	Recreation Special Services Acct 5552	Youth Services Acct 5553	Facilities Field Maintenance Acct 5622	Elder Services Acct 5554	Police Antenna Uses Acct 5653	School Photocopy Fees Acct 4510	Facilities Compost Program Acct 5666	DPW Solid Waste Fees Acct 5667	CD & P Stormwater Management Acct 5668	Fire Emergency Billing Acct 5669	Health Services Inspections Acct 5670	School Professional Development Acct 4500	Student Technology Rental Acct 4260
Balance thru 6/30/2020	16,598	14,081	26,344	227,426	199,511	68,107	176,788	39,290	28,080	23,927	58,090	0	23,942	92,715	2,719	15,210
Receipts thru 6/30/2021	31,045	1,044	40,322	605,596	354,496	56,938	43,954	7,426	1,237	30,275	31,661	0	6,732	53,168	800	18,850
Expenditures thru 6/30/2021	26,394	619	67,354	435,669	224,274	16,140	40,090	0	100	39,705	13,464	0	29,993	25,891	240	20,884
Balance thru 6/30/2021	21,249	14,506	-688	397,353	329,733	108,904	180,652	46,716	29,218	14,497	76,288	0	681	119,994	3,279	13,176
Receipts thru 10/31/2021	7,890	1,237	28,926	406,754	60,281	37,709	21,692	2,298	9,698	4,262	9,025	0	0	3,850	0	15,080
Expenditures thru 10/31/2021	9,575	34	24,697	332,269	75,686	13,415	20,057	0	0	10,542	435	0	0	0	0	0
Balance thru 10/31/2021	19,564	15,709	3,541	471,837	314,328	133,198	182,287	49,014	38,915	8,217	84,877	0	681	123,844	3,279	28,256

Spending Authorization Art 6G - ATM 21	\$20,000	\$20,000	\$60,000	\$750,000	\$400,000	\$150,000	\$225,000	\$50,000	\$10,000	\$60,000	\$40,000	\$5,000	\$100,000	\$100,000	\$50,000	\$200,000
Y-T-D % Spent	47.88%	0.17%	41.16%	44.30%	18.92%	8.94%	8.91%	0.00%	0.00%	17.57%	1.09%	0.00%	0.00%	0.00%	0.00%	0.00%

**Town of Andover  
Capital Projects  
10/31/2021**

		<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>Total Available</u>
	Budget	1,078,000	1,120,000	1,495,643	1,040,000	1,011,600	1,150,000	1,185,000	
	Expended	1,078,000	1,119,821	1,489,626	1,036,129	924,661	604,242	181,559	
	Encumbered	-	-	-	410	38,656	267,379	151,446	
<b>Total School CIP</b>	Available	-	179	6,017	3,461	48,283	278,380	851,994	1,188,314
	Budget	112,000	222,000	579,018	487,000	1,044,098	902,108	137,000	
	Expended	77,000	191,142	553,143	393,361	640,056	471,929	-	
	Encumbered	-	-	9,300	13,206	48,860	327,740	-	
<b>Total General Government CIP</b>	Available	35,000	30,858	16,575	80,433	355,183	102,439	137,000	757,488
	Budget	-	-	32,214	-	-	-	-	
	Expended	-	-	28,601	-	-	-	-	
	Encumbered	-	-	-	-	-	-	-	
<b>Total Youth Services CIP</b>	Available	-	-	3,613	-	-	-	-	3,613
	Budget	70,000	50,000	-	-	-	-	-	
	Expended	66,873	50,000	-	-	-	-	-	
	Encumbered	-	-	-	-	-	-	-	
<b>Total Recreation CIP</b>	Available	3,127	-	-	-	-	-	-	3,127
	Budget	25,000	25,000	-	-	10,000	50,000	-	
	Expended	25,000	25,000	-	-	-	-	-	
	Encumbered	-	-	-	-	-	15,000	-	
<b>Total Library CIP</b>	Available	-	-	-	-	10,000	35,000	-	45,000
	Budget	590,000	623,000	800,000	946,000	1,303,000	468,000	1,180,000	
	Expended	590,000	623,000	778,446	914,600	1,241,367	257,993	163,757	
	Encumbered	-	-	1,355	31,034	39,460	22,403	156,011	
<b>Total Facilities CIP</b>	Available	-	-	20,199	366	22,173	187,604	860,232	1,090,574
	Budget	285,000	195,000	293,500	250,077	195,000	195,000	255,000	
	Expended	285,000	195,000	293,400	249,159	195,000	164,123	-	
	Encumbered	-	-	-	-	-	11,640	41,700	
<b>Total Police CIP</b>	Available	-	-	100	918	-	19,237	213,300	233,555
	Budget	50,000	20,000	63,500	214,000	-	96,000	88,000	
	Expended	37,332	20,000	61,352	201,715	-	96,000	50,000	
	Encumbered	-	-	-	-	-	-	27,383	
<b>Total Fire CIP</b>	Available	12,668	-	2,148	12,285	-	-	10,617	37,718
	Budget	240,000	285,000	415,000	328,000	400,000	-	165,000	
	Expended	234,163	243,441	360,428	323,147	364,546	-	-	
	Encumbered	5,838	31,929	8,439	4,312	35,362	-	-	
<b>Total DPW CIP</b>	Available	-	9,631	46,132	541	92	-	165,000	221,396
	Budget	1,372,000	1,420,000	2,183,232	2,225,077	2,952,098	1,711,108	1,825,000	
	Expended	1,315,367	1,347,583	2,075,371	2,081,982	2,440,969	990,045	213,757	
	Encumbered	5,838	31,929	19,094	48,552	123,681	376,782	225,095	
<b>Total Town CIP</b>	Available	50,796	40,489	88,767	94,543	387,448	344,281	1,386,148	2,392,471
	Budget	2,450,000	2,540,000	3,678,875	3,265,077	3,963,698	2,861,108	3,010,000	
	Expended	2,393,367	2,467,404	3,564,996	3,118,111	3,365,630	1,594,287	395,316	
	Encumbered	5,838	31,929	19,094	48,962	162,338	644,161	376,541	
<b>Grand Total</b>	Available	50,796	40,667	94,784	98,004	435,730	622,660	2,238,143	3,580,785