



Select Board Meeting

Wednesday, April 13, 2022 7:00 PM
School Administration Building
2nd Floor School Committee Conference Room
30 Whittier Court, Andover, MA 01810

ANDOVER TOWN CLERK
RCUD 2022 APR 11 PM4:21

I. Call to Order – 7:00 P.M.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

III. Communications/Announcements/Liaison Reports

IV. Citizens Petitions and Presentations

V. Regular Business

A. Annual Town Meeting and Special Town Meeting Scheduling

Board to consider voting to set the dates for Special Town Meeting and Annual Town Meeting.

B. Annual Town Meeting Articles

Board to consider voting to take a position on the following articles:

P4	Fiscal Year 2023 Budget
P5	Fiscal Year 2023 Capital Projects Fund
P6	Financial Housekeeping Articles (A Through G)
P16	Capital Projects from General Fund Borrowing
P17	Capital Projects from Free Cash
P28	Shawsheen River Interceptor Improvements

VI. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Community Services – Youth Services	Guilford Allen (Glenn Wilson)	Program Coordinator	\$34.49/hr	4/19/2022
Community Services – Youth Services	Devon Murphy (Anthony Lombardi)	Program Coordinator	\$34.49/hr	4/19/2022
Community Services – Youth Services	Dawy Lebron (Neal Callahan)	Program Coordinator	\$33.32./hr	4/19/2022
Community Services – Youth Services	Nicholas Bain (Geoffrey Fulgione)	Program Coordinator	\$33.32/hr	5/2/2022

Community Services – Youth Services	Hannah Wilen (Charles Kim)	Program Coordinator	\$33.32/hr	5/31/2022
Community Services – Youth Services	Rebecca Gilbert	Part-Time Program Coordinator	\$33.32/hr	4/19/2022
Open Space Task Force	James Leahy	Member	Term Expires 6/30/2023	4/13/2022

VII. Executive Session

- A. Board to vote to go into Executive Session for confidential communication with Town Counsel and pursuant to option 6 to discuss the purchase, exchange, lease or value of real property, and pursuant to option 2 to conduct strategy sessions in preparation for negotiations with nonunion personnel, i.e., the Town Accountant, and to approve and not release Executive Session Minutes of April 4, 2022, and for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town; and not to return to open session.

VIII. Adjourn

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Kathryn Forina in the Town Manager's Office at 978-623-8215 or by email at kathryn.forina@andoverma.us

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45

ARTICLE P4	FISCAL YEAR 2023 BUDGET
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To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023, or take any other action related thereto.

On request of the Town Manager

Motion for Fiscal Year 2023 Budget

I move to recommend Town Meeting Approval of Article P4, Fiscal Year 2023 Budget.

ARTICLE P5	FISCAL YEAR 2023 CAPITAL PROJECTS FUND
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To see if the Town will vote to raise by taxation and appropriate the sum of money for the purpose of funding the Fiscal Year 2023 appropriation for the Capital Projects Fund, or take any other action related thereto.

On request of the Town Manager

Motion for Fiscal Year 2023 Capital Projects Fund

I move to recommend Town Meeting Approval of Article P5, Fiscal Year 2023 Capital Projects Fund.

ARTICLE P6	FINANCIAL HOUSEKEEPING ARTICLES (A THROUGH E)
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A. Budget Transfers To see if the Town will vote to transfer from amounts previously appropriated at the June 2021 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

On request of the Finance Director

B. Supplemental Budget Appropriations To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the June 2021 Annual Town Meeting, or take any other action related thereto.

On request of the Town Manager

C. Unexpended Appropriations Capital Projects Fund To see what disposition shall be made of unexpended appropriations in the Capital Projects Fund, or take any other action related thereto.

On request of the Finance Director

D. Fiscal Year 2023 Revolving Accounts To see if the Town will vote to authorize the following expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2022, or take any other action related thereto:

Revolving Fund	FY2023 Limit
Community Development & Planning Department	\$20,000
Memorial Hall Library-Lost/Damaged Materials	\$20,000
Health Clinic	\$60,000
Division of Recreation	\$1,000,000
Division of Youth Services	\$400,000
Field Maintenance	\$150,000
Division of Elder Services	\$225,000
Police Communications	\$50,000
School Photocopy Fees	\$10,000
Compost Program	\$60,000
Solid Waste	\$40,000

Stormwater Management	\$5,000
Fire Rescue	\$100,000
Health Services	\$100,000
Professional Development Institute	\$50,000
Student Technology Rental	\$200,000

On request of the Finance Director

- E. PEG Access and Cable Related Expenses** To see if the Town will vote to appropriate cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2023, which begins on July 1, 2022, or take any other action related thereto.

On request of the Finance Director

Motion for Financial Housekeeping Articles

I move to recommend Town Meeting Approval of Article P6, Financial Housekeeping Articles.

ARTICLE P16	CAPITAL PROJECTS FROM GENERAL FUND BORROWING
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To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$5,350,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
FR-2	Multi-Band Portable Radios	\$200,000	C 44 Sec 7(1)
DPW-4	Town Sidewalk Program	\$850,000	C 44 Sec 7(1)
DPW-7b	Public Works Vehicles – Large	\$400,000	C 44 Sec 7(1)
FAC-5	Town Parks & Playground Improvements	\$550,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$1,600,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$1,750,000	C 44 Sec 7(1)

On request of the Fire Chief, Director of Public Works and Director of Facilities

Motion for Capital Projects from General Fund Borrowing

I move to recommend Town Meeting Approval of Article P16, Capital Projects from General Fund Borrowing.

ARTICLE P17	CAPITAL PROJECTS FROM FREE CASH
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To see if the Town will vote to transfer from available funds and appropriate the sum of \$1,870,340 to pay costs of purchasing capital equipment, infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount
FR-1	Fire Apparatus Replacement	\$145,000
IT-1	Annual Staff Device Refresh	\$379,363
IT-2	Annual Student Device Refresh	\$436,477
IT-3	IT Platforms and Infrastructure	\$454,500
POL-1	Police Vehicle Replacement	\$205,000
DPW-2	Minor Sidewalk Repairs	\$250,000

*On request of the Fire Chief, Chief Information Officer, Police Chief
and Director of Public Works*

Motion for Capital Projects from Free Cash

I move to recommend Town Meeting Approval of Article P17, Capital Projects from Free Cash.

ARTICLE P28	SHAWSHEEN RIVER INTERCEPTOR IMPROVEMENTS
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To see if the Town will vote to appropriate the sum of \$228,794.24 to pay costs for Shawsheen River Interceptor Improvements, including all costs incidental and related thereto; to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, and authorize the Select Board to apply for and accept any state or federal grant or assistance, or both, that may be available to pay for the above improvements, or take any other action related thereto and to see if the Town will vote to amend its action taken under Article 33 of the 2008 Annual Town Meeting, which vote authorized the borrowing of \$4,000,000 (of which \$2,200,000 is currently unissued) for the purpose of paying costs of constructing and reconstructing the Shawsheen River Outfall Sewer, including the payment of costs incidental and related thereto, so that such funds may, instead, be borrowed and expended to pay costs of design, engineering and construction services for the Shawsheen River Interceptor Improvements, including the payment of all other costs incidental and related thereto, or take any other action relative thereto.

On request of the Director of Public Works

Motion for Shawsheen River Interceptor Improvements

I move to recommend Town Meeting Approval of Article P28, Shawsheen River Interceptor Improvements.

Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Community Services – Youth Services	Guilford Allen <i>(Glenn Wilson)</i>	Program Coordinator	\$34.49/hr	4/19/2022
Community Services – Youth Services	Devon Murphy <i>(Anthony Lombardi)</i>	Program Coordinator	\$34.49/hr	4/19/2022
Community Services – Youth Services	Dawy Lebron <i>(Neal Callahan)</i>	Program Coordinator	\$33.32. /hr	4/19/2022
Community Services – Youth Services	Nicholas Bain <i>(Geoffrey Fulgione)</i>	Program Coordinator	\$33.32/hr	5/2/2022
Community Services – Youth Services	Hannah Wilen <i>(Charles Kim)</i>	Program Coordinator	\$33.32/hr	5/31/2022
Community Services – Youth Services	Rebecca Gilbert	Part-Time Program Coordinator	\$33.32/hr	4/19/2022
Open Space Task Force	James Leahy	Member	Term Expires 6/30/2023	4/13/2022

Motion for Consent Agenda

I move to approve the appointments by the Town Manager as listed in the consent agenda.

Motion for Executive Session

I move to vote to go into Executive Session for confidential communication with Town Counsel and pursuant to option 6 to discuss the purchase, exchange, lease or value of real property, and pursuant to option 2 to conduct strategy sessions in preparation for negotiations with nonunion personnel, i.e., the Town Accountant, and to approve and not release Executive Session Minutes of April 4, 2022, and for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town; and not to return to open session.