

Select Board Meeting – Amended 7.18.2022

Wednesday, July 20, 2022 7:00 PM

BallardVale Fire Station Community Room

161 Andover Street, Andover, MA 01810

ANDOVER TOWN CLERK
RCUD 2022 JUL 18 PM 4:12

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- I. **Call to Order – 7:00 P.M.**
 - II. **Opening Ceremonies**
 - A. Moment of Silence/Pledge of Allegiance
 - III. **Communications/Announcements/Liaison Reports**
 - IV. **Citizens Petitions and Presentations**
 - V. **Regular Business**
 - A. Acceptance of Drainage Easement

Board to discuss, and possibly vote to accept, a drainage easement from Stephen and Kathleen Welch of 82 Pine Street.
 - B. Long-Term Borrowing

Board to vote to approve long-term borrowing.
 - C. Affordable Property Right of First Refusal

Board to review and to consider voting to not exercise its right of first refusal to purchase the affordable housing unit at 1 Francis Drive, Unit 101.
 - D. Diversity, Equity and Inclusion Update

Director of Andover DIVERSE to give an update to the Board.
 - E. Zoning Board of Appeals Appointments

Zoning Board of Appeals Subcommittee to recommend the appointment of two regular members on one associate member to Zoning Board of Appeals to terms that will expire on June 30, 2025. Board to consider voting to approve Subcommittee's recommended appointments.
 - F. Investment Committee Update

Board to receive an update from the Investment Committee on the pension obligation bond proceed investment strategy.
 - G. 2022-2023 Goals Update

Town Manager to present updated draft Goals for the Board's review.
 - VI. **Consent Agenda**
 - A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved and that members of the Design Review Board be designated as Special Municipal Employees.

Department	Name	Position	Rate/Term	Date of Hire
Community Services – Youth Services	Anthony Serio <i>(William Fahey)</i>	Director	\$97,000.00/yr	8/8/2022
Information Technology	Stephen Douglas, III <i>(James Casey)</i>	Customer Service Manager	\$96,183.70/yr	7/25/2022
Information Technology	Daniel Burm <i>(Joseph Huskey)</i>	Technical Specialist	\$77,149.99/yr	7/25/2022
Facilities	Richard Reid <i>(Mark Gardella)</i>	Working Foreman – Electrical	\$37.64/hr	7/11/2022
Facilities	Anthony Accardi, Jr.	Junior Custodian – Second Shift	\$24.57/hr	7/25/2022
Department of Public Works	Christopher George <i>(Jason Ouellette)</i>	Highway Equipment Operator 2	\$27.49/hr	7/21/2022
Department of Public Works	Justin Narbonne <i>(Felix Plunkett)</i>	Tree Climber	\$27.49/hr	7/25/2022
Department of Public Works	Robert Cotter <i>(Christopher George)</i>	Equipment Operator 1	\$26.68/hr	8/1/2022
Memorial Hall Library	Derek Fox <i>(Clayton Rabold)</i>	Teen Room Aide	\$14.25/hr	7/21/2022
Information Technology	Naren Savkur	Seasonal	\$15.00/hr	7/21/2022
Community Services – Youth Services	Elizabeth Maldari	Seasonal	\$25.00/hr	7/11/2022
Community Services – Recreation	Kara Abate	Seasonal	\$30.00/hr	7/12/2022
Community Services – Recreation	Jeffrey Stewart	Seasonal	\$24.00/hr	7/6/2022
Community Services – Recreation	Elena Connors	Seasonal	\$21.00/hr	7/5/2022
Community Services – Recreation	Alicia Zhang	Seasonal	\$15.00/hr	7/19/2022
Community Services – Recreation	Myles Robinson	Seasonal	\$14.75/hr	6/28/2022
Community Services – Recreation	Skye Ryan	Seasonal	\$14.75/hr	7/4/2022
Community Services – Recreation	Julia Barletta	Seasonal	\$13.75/hr	6/28/2022
Community Services – Recreation	Lucy Buonopane	Seasonal	\$13.75/hr	7/11/2022
Andover Cultural Council	Morgan von Prelle Pecelli	Member	Term Expires 6/30/2025	7/1/2022
Andover Green Advisory Board	Jonathan Unger	Member	Term Expires 6/30/2025	7/1/2022

Andover Green Advisory Board	Harry Voorhees	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Partnership Committee	Vinod Bhandari	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Trust Fund Board of Trustees	Andrew Flanagan	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Trust Fund Board of Trustees	Carolyn Hall-Finlay	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Trust Fund Board of Trustees	Linda O'Connell	Member	Term Expires 6/30/2025	7/1/2022
BallardVale Historic District Commission	Thomas Adams	Member	Term Expires 6/30/2025	7/1/2022
BallardVale Historic District Commission	Sandra Frechette	Member	Term Expires 6/30/2025	7/1/2022
BallardVale Historic District Commission	Alexis Winnell	Member	Term Expires 6/30/2025	7/1/2022
Commission on Disability	Bernadette Lionetta	Member	Term Expires 6/30/2025	7/1/2022
Design Review Board	Ken Feyl	Member	Term Expires 6/30/2025	7/1/2022
Preservation Commission	Leo Greene	Member	Term Expires 6/30/2025	7/1/2022
Town Governance Study Committee	David Floreen	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Richard Fox	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Dara Obbard	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Gail Ralston	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Austin Simko	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Aleksandra Stapczynski	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	S. Jon Stumpf	Member	Term Expires 6/30/2023	7/1/2022
Trustees of Spring Grove Cemetery	Sandra Dearborn	Member	Term Expires 6/30/2025	7/1/2022

VII. Approval of Minutes

A. Board to approve minutes from the following meetings:

1. April 13, 2022

VIII. Adjourn

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Kathryn Forina in the Town Manager's Office at 978-623-8215 or by email at kathryn.forina@andoverma.us

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45

AGREEMENT TO SUBORDINATE MORTGAGES

Agreement made this 6th day of July, 2022 by and between **Stephen J. Welch and Kathleen G. Welch**, of 82 Pine Street, Andover, Essex County, Massachusetts ("Grantors"), and the **Town of Andover**, of 36 Bartlet Street, Andover, Essex County, Massachusetts, Attn: Department of Public Works ("Grantee").

WHEREAS, the parties have on this date executed a certain easement ("Easement") which is to be recorded with the Essex North District Registry of Deeds, regarding a certain underground drainage pipe located on the Grantors' property at 82 Pine Street, Andover, Essex County, Massachusetts ("Property");

WHEREAS, the Grantors presently have two (2) outstanding mortgages on the Property, as follows: (a) mortgage to Guaranteed Rate Affinity, LLC (serviced by Mr. Cooper) in the amount of \$390,000.00 recorded November 2, 2021 with the Essex North District Registry of Deeds in Book 17213, Page 71; and (b) mortgage to Bank of America in the amount of \$135,000.00 recorded May 12, 2022 with the Essex North District Registry of Deeds in Book 17441, Page 103 (collectively referred to hereinafter as the "Outstanding Mortgages").

WHEREAS, the Grantors have agreed to undertake and insure that the Outstanding Mortgages are subordinated to the Easement, and the Grantors have agreed to secure written subordination agreements from their mortgagees which they will then record with the Essex North District Registry of Deeds in a timely manner.

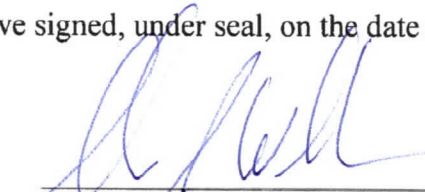
NOW, THEREFORE, in consideration of the foregoing and in consideration of One Dollar (\$1.00) and for other good and valuable consideration, Grantors and Grantee agree as follows:

1. Grantors shall immediately request from their mortgagees written subordination agreements regarding the Outstanding Mortgages which shall confirm the subordination of such mortgages to the Easement; and the Grantors shall record such subordination agreements as soon as they are issued and finalized.


2. Grantors agree to request and secure such subordination agreements regarding the Outstanding Mortgages, and record them as stated above, within three (3) months of the date of this Agreement, failing which the Grantors agree to forthwith refinance the Outstanding Mortgages into a new, single first mortgage which shall be subordinate to the Easement, and to provide the Grantee with proof of the recording of such new mortgage and the discharge of the Outstanding Mortgages.

3. Upon execution and recording of the Easement, the Grantors agree that they shall not apply for an occupancy permit to issue for the Property until the aforementioned subordination agreements are issued, finalized, and recorded, or the Outstanding Mortgages are refinanced and discharged as set forth above.

IN WITNESS WHEREOF, the parties have signed, under seal, on the date first written above.



Stephen J. Welch



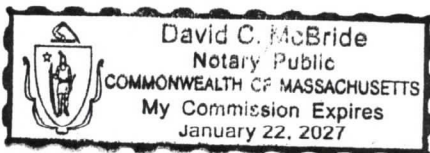
Kathleen G. Welch


TOWN OF ANDOVER

By _____
Andrew Flanagan
Andover Town Manager

COMMONWEALTH OF MASSACHUSETTS
ESSEX, SS.

On this 6th day of July, 2022, before me, the undersigned notary public, personally appeared Stephen J. Welch and Kathleen G. Welch, proved to me through satisfactory evidence of identification, which was Massachusetts Driver's Licenses, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.





Notary Public
My Commission Expires: 1/22/2027

COMMONWEALTH OF MASSACHUSETTS
ESSEX, SS.

On this ____ day of July, 2022, before me, the undersigned notary public, personally appeared Andrew Flanagan for the Town of Andover, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

EASEMENT

We, **Stephen J. Welch and Kathleen G. Welch**, of 82 Pine Street, Andover, Essex County, Massachusetts ("Grantor"), for consideration paid in the amount of One Dollar (\$1.00), hereby grant to the **Town of Andover**, of 36 Bartlet Street, Andover, Essex County, Massachusetts Attention: Department of Public Works ("Grantee"), a permanent easement ("Easement") for the purpose of maintaining, repairing and relocating a certain underground drainage pipe located on Grantor's property at 82 Pine Street, Andover, Essex County, Massachusetts (the "Premises") as shown on the attached recordable plan entitled "Proposed Drainage Easement Plan Prepared for Owners of Record Stephen & Kathleen Welch and for The Town of Andover, MA at 82 Pine Street, Andover, MA," and dated June 28, 2022, to be recorded herewith. The area of the Easement is shown on the attached plan ("Easement Area").

The Easement herein granted shall be limited to the inspection, repair, maintenance, relocation and/or replacement of the underground drainage pipe within the Easement Area, all at the sole cost and expense of the Grantee. The Grantee shall have the right, upon ten-days' written notice to the Grantor, except in the case of emergency which would require no notice, to enter into the Easement Area in order to inspect the drainage pipe, to insure that the drainage pipe is functioning, and/or to perform repair, relocation or replacement work on the drainage pipe. In taking such action, the Grantee shall insure that the Easement Area is kept in good condition, and that it is restored to its previous condition after any such inspection, repair, maintenance, relocation or replacement, including loaming and seeding, as appropriate, but not including removal or replacement of temporary structures as described herein placed on the easement area by the Grantor. In the event that the Grantee hires a private contractor to complete any inspection, repair, maintenance, relocation and/or replacement of the pipe, such contractor shall

be required to provide to the Grantor written documentation of liability and property damage insurance commensurate with that which is required by the Town to otherwise work on Town property.

Grantor reserves and retains the right to use the Easement Area for all purposes that a residential property may be used within the Town of Andover; and the Grantor shall have the right to place, construct and/or affix, at Grantor's sole expense and risk, any temporary structures on or in the Easement Area, including but not limited to landscaping work, planting of shrubs and trees, installation and maintenance of a patio, lawn furniture, shed, walls, fences, grills, or other non-permanent structures which do not interfere with, or damage the Grantee's pipe. In the event that Grantor elects to construct or affix any such structures the Grantor shall, at Grantor's sole expense, remove and replace such structures as may be necessary to enable the Grantee to perform inspection, repair, relocation or replacement work on the drainage pipe. If the Grantor causes any damages to the Grantee's pipe during the construction renovations planned for the immediate future (during the next six months from the date of the recording of this Easement) then the Grantor agrees to have his contractor promptly repair such damages to the pipe in its present location; and if Grantor causes damages to the pipe after that six month period has expired, then the Grantor shall pay to the Grantee the full amount of the cost for Grantee's repairs to the pipe within 10 days of the Grantee's demand for payment.

This Easement shall inure to the benefit of and be an obligation to the Grantor and the Grantee and their successors, heirs and assigns.

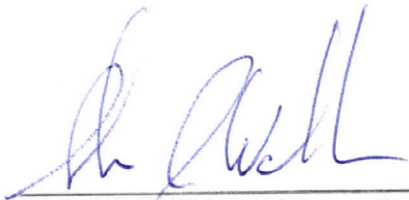
Notwithstanding anything in this document to the contrary, if the purpose of the drainage pipe in the Easement Area is no longer functional, necessary, or desirable to the Grantee, then, at the Grantee's sole discretion and upon proper notice to the Grantor, the Grantee shall abandon

and terminate the Easement and Grantee shall record an appropriate document confirming such abandonment and termination.

For Grantor's title, see deed recorded with the Essex North Registry of Deeds in Book 17213, Page 71.

In Witness Whereof, the Grantor and the Grantee have set their hands and seals to this document on this 6th day of July, 2022.

Terms of Easement agreed and accepted:

 7/6/22
Stephen J. Welch, Grantor Date:

 7/6/22
Kathleen G. Welch, Grantor Date:

By the Andover Select Board

Alexander Vispoli

Ann W. Gilbert

Laura Gregory

Christian Huntress

Melissa Danisch

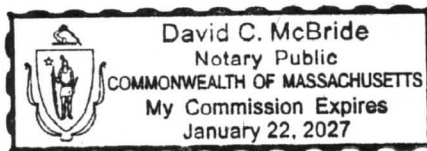
COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

On this 6th day of July, 2022, before me, the undersigned notary public, personally appeared Stephen J. Welch and Kathleen G. Welch, proved to me through satisfactory evidence of identification, which was Massachusetts Drivers Licenses, to be the person whose name is signed on the preceding document, and acknowledged to me that they signed it voluntarily for its stated purpose.

David C. McBride

Notary Public
My Commission Expires: 1/22/2027



COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

On this ____ day of July, 2022, before me, the undersigned notary public, personally appeared Alexander Vispoli, Duly Authorized Representative for the Town of Andover, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding document and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Andover, Massachusetts (the “Town”), certify that at a meeting of the board held July 20, 2022, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$47,555,000 General Obligation Municipal Purpose Loan of 2022 Bonds of the Town dated July 28, 2022, (the “Bonds”), to RBC Capital Markets at the price of \$50,917,687.85 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on July 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2023	\$ 50,000	5.00%	2034	\$ 1,290,000	5.00%
2024	805,000	5.00	2035	1,350,000	5.00
2025	845,000	5.00	2036	1,420,000	5.00
2026	885,000	5.00	2037	1,490,000	5.00
2027	930,000	5.00	2038	1,565,000	5.00
2028	975,000	5.00	2039	1,645,000	5.00
2029	1,025,000	5.00	2040	1,725,000	5.00
2030	1,075,000	5.00	2041	1,800,000	4.00
2031	1,125,000	5.00	2042	1,875,000	4.00
2032	1,185,000	5.00	2052	23,270,000	4.00
2033	1,225,000	5.00			

Further Voted: that the Bonds maturing on July 15, 2052 (a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

Term Bond due July 15, 2052

<u>Year</u>	<u>Amount</u>
2043	\$1,930,000
2044	\$2,010,000
2045	\$2,090,000
2046	\$2,175,000
2047	\$2,265,000
2048	\$2,360,000
2049	\$2,455,000
2050	\$2,555,000
2051	\$2,660,000
2052*	\$2,770,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated

June 30, 2022, and a final Official Statement dated July 12, 2022 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Bonds (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: July 20, 2022

Clerk of the Select Board

127642715v.1



TOWN OF ANDOVER

Town Offices
Planning Division
36 Bartlet Street
Andover, MA 01810
(978) 623-8650

July 12, 2022

Re: 1 Francis Drive, Unit 101

Dear Select Board,

When an affordable unit becomes available for resale, in some circumstances, the Town of Andover has the Right of First Refusal as is the case with 1 Francis Drive, Unit 101, an affordable 2-bedroom unit at Riverside Woods, a 62+ community. The affordable calculated resale price is \$196,513.

It is the Planning Division's, as well as the Monitoring Agent's (Andover Community Trust) recommendation, to try to find an eligible buyer for the unit instead of exercising the Town's Right of First Refusal. One reason being, there are not sufficient funds in the Housing Trust Fund account. The second reason being, we have been successful in the past, working with Andover Community Trust (ACT) and Citizens' Housing and Planning Association (CHAPA) to find an eligible buyer.

If you have any questions, please reach out anytime.

Sincerely,

Lisa Schwarz, AICP

Select Board Meeting
Minutes of Monday, April 13, 2022
School Administration Building
2nd Floor School Committee Conference Room
30 Whittier Court, Andover, MA 01810

I. Call to Order

Chairman Huntress called the Select Board Meeting of April 3, 2022 to order at 7:06 PM.
Members present: Alex Vispoli, Annie Gilbert, and Melissa Danisch participated remotely.

Others in attendance: Town Manager Andrew Flanagan, Town Clerk Melissa Ripley, Town Counsel Tom Urbelis and Chris Cronin, Director of Public Works

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by a Salute to the Flag.

III. Communications/Announcements/Liaison Reports

Chris Cronin provided an update on the watermain break on Dascomb Road that occurred on Tuesday, April 12th near the 93 overpass. About 700,000 gallons of water was lost and it took time to repair as they had to bring in the state engineers to check the condition of the Rte. 93 bridge for any damage. There were challenges to the repair but it was completed and paving was done today. A number of people from Mass DOT were involved as well.

Annie Gilbert attended the kickoff session of the Chandler Road Property public input session along with Alex Vispoli who agreed that it was a great session that was well attended. There were many good ideas on how we might envision the site. Thank you to everyone who participated. There is a portal on the Town website where you can pinpoint a spot on the property and include your ideas.

Alex Vispoli thanked Sustainability Coordinator, Joyce Losick Yang and her team for their work on the Climate Summit presented by the AHS students last Friday. Melissa Danisch who also attended the Climate Summit and participated in a workshop on Saturday agreed that it was a great event.

IV. Citizens Petitions and Presentations

Michael Meyers, 416 South Main Street, asked if citizen dialogue would be open for the next part of the meeting. The Chair responded that there would be a citizen dialogue.

V. Regular Business

A. Annual Town Meeting and Special Town Meeting Scheduling

The Town Manager report that there was a petition to hold a Special Town Meeting and that it would be best to consolidate the Annual Town Meeting & Special Town Meeting to reduce the cost of holding two individual meetings. To streamline this request, the Town Manager recommends consolidating the two meetings into one beginning on

Tuesday, May 17th at 7:00 PM and continuing on Wednesday, May 18th, at 7:00 PM at the Richard J. Collins Field House. The Finance Committee will issue and mail one consolidated report. Once the schedule is set, the Board can sign the warrants.

Melissa Danisch asked if there is a cost to having an Annual and Special Town Meeting. The Town Manager responded that there will be an additional cost of \$40,00-\$50,000 and we will lose some money changing the meeting date from June to May.

Melissa Danisch also has concerns about the petition for a Special Town Meeting and is discouraged that we are having a Special Town Meeting now that is typically for issues that are quite pressing and don't typically happen without advance notice. In addition, some of the items for the Special Town Meeting are already on the agenda for the Annual Town Meeting. She understands that the meeting was called for transparency and accountability; but we need to hear why this Special Town Meeting is time sensitive.

Tom Urbelis talked about the cost the Town incurs for responding to Public Record requests, many of which are broad-based requests on different subjects requiring a vast amount of Town resources for the response(s). Many times, the request is for documents that do not exist and then the requestor appeals the response, putting more of a burden on the Town. Since last summer, public document requests have dramatically increased; however, it is our responsibility to respond.

Mr. Huntress clarified that in order to have a Special Town Meeting, 200 signatures have to be provided, which this request does have, and according to State Law, the Board has to hold the Special Town Meeting within 45 days; therefore, they are moving and coordinating the Annual and Special Town Meeting to May 17th and 18th and will not hold the Annual Town Meeting on June 11th. Several of the articles on the Special Town Meeting were also submitted by Mr. Meyers for the Annual Town Meeting.

The members of the Board are disappointed in this situation but agree that it is the best solution to consolidate the Annual and Special Town Meeting although it does compress the time frame for people to prepare for the Annual Town Meeting. Town Moderator Sheila Doherty appreciates the thought and process to accommodate this request. There are a number of other activities going on at AHS on those two nights that will create parking issues and the timing of this is very important.

Michael Meyers, South Main Street, responded to the comments from the Committee regarding the petition for a Special Town Meeting. The sense of urgency for the Special Town Meeting is due to the \$10.9M ARPA funds that in his words were 'pushed through'. He wants the Board to rescind their March 3, 2022 vote to approve the ARPA funds. He previously asked that the private articles be moved up to the front of the warrant, but there was no indication that was taken under consideration. Mr. Huntress said that has always been his intention and will be his recommendation to the Board. Mr. Meyers also talked about the public records documents requested to which Atty. Urbelis responded to.

Former Select Board Member, Mary Lyman, 50 School Street, said the Board is hearing a pattern of frustration on both sides of the aisle. The Board can help us to work together. She is offering an olive branch to work together to get something done for the taxpayers.

Holly Currier, Main Street spoke about the Special Town Meeting and her concern with the legal opinions over the past two-years. People should have an opportunity to express their concerns about how the town operates.

Alex Vispoli moved to set the Special Town Meeting for Tuesday, May 17th and to set the Annual Town Meeting to Tuesday, May 17th and Wednesday, May 18th if needed. Motion seconded by Melissa Danisch. Roll call: A. Vispoli-Y, A. Gilbert-Y, M. Danisch-Y, C. Huntress. Motion passes unanimously on a vote of 4-0.

B. Annual Town Meeting Articles

Board to consider voting to take a position on the following articles as explained by the Town Manager.

P4	Fiscal Year 2023 Budget. \$213,556,536 Alex Vispoli moved to recommend Town Meeting approval of Article P4, Fiscal Year 2023 Budget for a total of \$213,556,536. Motion seconded by Annie Gilbert. Roll call: M. Danisch-Y, A. Gilbert-Y, A. Vispoli-Y. C. Huntress-Y Motion passes unanimously on a vote of 4-0.
P5	Fiscal Year 2023 Capital Projects Fund for a total of \$2,756,500. Annie Gilbert moved to recommend Town Meeting approval of Article P5, Fiscal Year 2023 Capital Projects Fund for a total of \$2,756,500. Motion seconded by Alex Vispoli. Roll call: A. Gilbert-Y, M. Danisch-Y, A. Vispoli-Y, C. Huntress. Motion passes unanimously on a vote of 4-0.
P6 HOLD	Financial Housekeeping Articles (A Through G)
P16	Capital Projects from General Fund Borrowing \$5,350,000. The Town Manager reported that School 5 has been increased by \$100,000 due to the necessary increase for High Plain Elementary Playground Equipment. The School Department and PTO are participating in the cost as well. Alex Vispoli moved to recommend Town Meeting approval of Article P16, Capital Projects from General Fund Borrowing in the amount of \$5,350,000. Motion seconded by Annie Gilbert. Roll call: A. Vispoli-Y, A. Gilbert-Y, M. Danisch-Y, C. Huntress-Y. Motion passes unanimously on a vote of 4-0.

P17	Capital Projects from Free Cash in the amount of \$1,870,340. Annie Gilbert moved to recommend Town Meeting approval of Article P17, Capital Projects from Free Cash in the amount of \$1,870,340. Motion seconded by Melissa Danisch. Roll call: M. Danisch-Y, A. Gilbert-Y, A. Vispoli-Y, C. Huntress-Y. Motion passes unanimously on a vote of 4-0.
P28	Shawsheen River Interceptor Improvements as reported by Chris Cronin Director of Public Works. \$2.2M Alex Vispoli moved to recommend Town Meeting approval of Article P28, Shawsheen River Interceptor Improvements. Motion seconded by Annie Gilbert. Roll call: A. Vispoli-Y, A. Gilbert-Y M. Danisch-Y, C. Huntress-Y. Motion passes unanimously on a vote of 4-0.

VI. Consent Agenda

A. Appointments by the Town Manager

Annie Gilbert moved to approve the appointments by the Town Manager as listed in the Consent Agenda. Motion seconded by Alex Vispoli. Roll call: M. Danisch-Y, A.

Gilbert-Y, A. Vispoli-Y, C. Huntress-Y. Motion passes unanimously on a vote of 4-0.

The Town Manager reported on the status of the hiring process for the new Director of Youth Services and the work of the Steering Committee. They expect that a request to hire will be sent out within the next few weeks.

Department	Name	Position	Rate/Term	Date of Hire
Community Services – Youth Services	Guilford Allen (<i>Glenn Wilson</i>)	Program Coordinator	\$34.49/hr	4/19/2022
Community Services – Youth Services	Devon Murphy (<i>Anthony Lombardi</i>)	Program Coordinator	\$34.49/hr	4/19/2022
Community Services – Youth Services	Dawy Lebron (<i>Neal Callahan</i>)	Program Coordinator	\$33.32. /hr	4/19/2022
Community Services – Youth Services	Nicholas Bain (<i>Geoffrey Fulgione</i>)	Program Coordinator	\$33.32/hr	5/2/2022
Community Services – Youth Services	Hannah Wilen (<i>Charles Kim</i>)	Program Coordinator	\$33.32/hr	5/31/2022
Community Services – Youth Services	Rebecca Gilbert	Part-Time Program Coordinator	\$33.32/hr	4/19/2022
Open Space Task Force	James Leahy	Member	Term Expires 6/30/2023	4/13/2022

VII. Executive Session

A. At 8:25 P.M. Alex Vispoli moved that the Board to vote to go into Executive Session for confidential communication with Town Counsel and pursuant to option 6 to discuss the purchase, exchange, lease or value of real property, and pursuant to option 2 to

conduct strategy sessions in preparation for negotiations with nonunion personnel, i.e., the Town Accountant, and to approve and not release Executive Session Minutes of April 4, 2022, and for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town; and not to return to open session. The Chair so declared Motion seconded by Annie Gilbert Roll call: A. Vispoli-Y, A. Gilbert-Y, M. Danisch-Y, C. Huntress -Y. Motion passes unanimously on a vote of 4-0.

VIII. Adjourn

At 8:26 P.M. the Select Board adjourned from Open Session and move to Executive Session not to return to Open Session.

Respectfully submitted

Dee DeLorenzo
Recording Secretary

April 13.2022. Rev 6.27.22

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Kathryn Forina in the Town Manager's Office at 978-623-8215 or by email at kathryn.forina@andoverma.us

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