



Select Board Meeting – **Amended 06/14/2024**

Monday, June 17, 2024

6:00 PM

School Committee Room, School Administration Building

30 Whittier Court, Andover, MA 01810

RECEIVED  
TOWN CLERK'S OFFICE  
2024 JUN 14 AM 10:10

TOWN OF ANDOVER, MASS

- I. Call to Order – 6:00 P.M.
- II. Opening Ceremonies
  - A. Moment of Silence/Pledge of Allegiance
- III. Communications/Announcements/Liaison Reports
- IV. Public Comment
- V. Regular Business
  - A. Year End Transfers and Revolving Fund Spending Limit  
Board to consider voting to approve year end transfers and Revolving Fund Spending Limit Increase(s).
  - B. Massachusetts Clean Water Trust Loan  
Board to consider voting to approve and sign related closing documents for the issuance and details of a loan (DWLC-23-105) from the Massachusetts Clean Water Trust.
  - C. Zoning Board of Appeals Appointments  
Zoning Board of Appeals Subcommittee to recommend the appointment of two regular members and one associate member to the Zoning Board of Appeals to terms that will expire on June 30, 2027. Board to consider voting to approve Subcommittee's recommended appointments.
  - D. Historic District Study Committee  
Board to discuss and consider voting to establish a Local Historic District Study Committee for Central Street area.
  - E. Grant of Utility License  
Board to review and consider voting to grant a utility license to Massachusetts Electric Co. at 86 North Street, Andover, MA.
- VI. Public Hearings
  - A. Alcoholic Beverages License – The Andover Wine Merchant, LLC  
Board to review and consider voting to approve the application of The Andover Wine Merchant, LLC, DBA The Andover Wine Merchant, for a Wine & Malt Retail Package Store Alcoholic Beverages License at 63 Park Street, Unit 6, Andover MA, with Audra Prout of 29 Morton Street, Andover, MA as the proposed designated manager; subject to the condition that all requirements of the Town are met prior to issuance.

B. Final Public Hearing for Verizon License Renewal

Board to provide the public an opportunity to comment on the community's cable-related needs as part of the cable television license renewal process for Verizon New England, Inc. due to expire on June 25, 2024 and to consider voting to renew the license with Verizon New England, Inc.

C. National Grid – North Street and Webster Street

Board to review and consider voting to approve an application by National Grid to install 1 JO pole on North Street, relocate 3 JO poles on North Street and relocate 1 JO pole on Webster Street beginning at a point approximately 33 feet Northeast of the centerline of the intersection of Webster Street & Steven Street and continuing approximately 3000 feet in a Northwest direction. National Grid will install new pole 15-84 on North Street, relocate pole 2, P15 and P16 on North Street and relocate pole 7-A on Webster Street.

D. National Grid – Webster Street, North Street, River Road and Old River Road

Board to review and consider voting to approve an application by National Grid to install underground facilities, beginning at a point approximately 0 feet North of the centerline of the intersection of Webster Street & Steven Street and continuing approximately 7128 feet in a Northwest direction. National Grid will install new manholes and ducts for new 35KV feeder from substation on Webster Street to Minuteman Road. Install 23 new manholes on Webster Street, North Street, River Road & Old River Road locations.

E. Eversource – Eastman Road, Woburn Street, Abbot Street, Charlotte Drive, River Street, Lowell Junction Road and Biotechnology Drive

Board to review and consider voting to approve an application by Eversource to install 3.75 miles of 12" Steel-High Pressure gas main from 2024- 2025 on the roads listed as part of the EGMA Safety Assessment mandated by the Massachusetts Department of Public Utilities to increase reliability in the gas system in the Andover area: Eastman Road, Woburn Street, Abbot Street, Charlotte Drive, River Street, Lowell Junction Road and Biotechnology Drive.

VII. **Regular Business Continued**

F. Alcoholic Beverages License – Event on Town Owned Property

Board to consider voting to approve an application from Oak & Iron Brewing Co., located at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property under Select Board Liquor Regulations Section XI.2.N "Special One-Day Alcohol License Policy & Application for Outdoor Events on Town-owned Property."

G. Amendments to Traffic Rules and Regulations

Board to discuss and consider voting on the following changes to the Traffic Rules and Regulations as proposed by the Andover Safety Officer.

1. Schedule 3, Article VII, Section 9 – Isolated Stop Signs  
Location: Walnut Avenue at Carmel Road

Amend to: All-way stop at Walnut Avenue at Carmel Road

2. Schedule 1, Article V, Section 2 – Parking Locations and Prohibitions  
Location: 24 Cuba Street at Indian Ridge Playground

Amend to: 4 hour parking at Indian Ridge Playground located at 24 Cuba Street for a distance of 100 feet, which consists of 7 spaces and 2 handicap spaces for a total of 9 spaces

H. FY 2024 & FY 2025 Select Board & Town Manager Goals

Town Manager to provide update on FY 2024 goals and Board to hold initial discussion on potential FY 2025 goals.

VIII. **Consent Agenda**

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Andover Fire Rescue	Shea Adams <i>(James Bancroft)</i>	Firefighter	\$64,308/year	07/01/2024
Community Services	Joseph Connelly <i>(Christopher Dempsey)</i>	Director of Recreation	\$135,000/year	07/22/2024
Community Services	Avre Vickers <i>(Guilford Allen)</i>	Program Coordinator	\$73,055.44/year	06/24/2024
Department of Public Works	Matthew Byrne <i>(Christopher Kun)</i>	Equipment Operator 2	\$30.12/hour	06/18/2024
Information Technology	James Chen	Summer Intern	\$15.50/hour	06/18/2024
Information Technology	William Johnson	Summer Intern	\$15.50/hour	06/18/2024
Information Technology	Sharayu Josh	Summer Intern	\$15.50/hour	06/18/2024
Information Technology	Janisah Landry	Summer Intern	\$15.50/hour	06/18/2024
Commission on Disability	Peter Brown	Member	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Shamita Athreyas	Student Representative	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Emran Baqui	Member	06/30/2026	07/01/2024
Diversity, Equity & Inclusion Commission	Rajiv Chopra	Member	06/30/2026	07/01/2024
Diversity, Equity & Inclusion Commission	Carissa Dessin	Student Representative	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Frank Fitzpatrick	Andover Police Department Representative	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Kavita Goyal	Member	06/30/2027	07/01/2024

Diversity, Equity & Inclusion Commission	Benjamin Hoerner	Member	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Amie Joof Senghore	Faith Representative	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Jing Lu	Member	06/30/2027	07/01/2024
Diversity, Equity & Inclusion Commission	Sandis Wright	Andover Public School Representative	06/30/2027	07/01/2024

**IX. Approval of Minutes**

- A. Board to approve minutes from the following meetings:
1. April 22, 2024
  2. April 29, 2024
  3. May 6, 2024

**X. Adjourn**

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager's Office at 978-623-8213 or by email at [amy.heidebrecht@andoverma.us](mailto:amy.heidebrecht@andoverma.us)*

MEETINGS ARE TELEVISED ON  
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45

Property Address: 86 North Street, Andover, MA (Essex North)

## GRANT OF LICENSE

**TOWN OF ANDOVER**, a Massachusetts municipal corporation having an address at 36 Bartlet Street, Andover, Massachusetts 01810 (hereinafter referred to as the Licensor) for consideration of One (\$1.00) Dollar, grants to MASSACHUSETTS ELECTRIC COMPANY, 170 Data Drive, Waltham, Massachusetts 02451, a Massachusetts corporation (hereinafter referred to as the Licensees) with covenants, the right and license to construct, reconstruct, repair, maintain, operate and patrol, for the transmission of high and low voltage electric current and for the transmission of intelligence and telephone use, three (3) pushbrace(s), (which may be erected at different times) and all necessary foundations, braces, fittings, equipment and appurtenances (hereinafter referred to as the “PUSHBRACE”) over, across, under and upon the Licensor’s land in Andover, Essex County, Massachusetts to serve Licensor’s property and/or to service others.

Said “PUSHBRACE” to be installed on Licensor’s property, which is located on the westerly side of North Street, being more particularly shown as Parcel C on a Plan of Land recorded with the Essex North Registry of Deeds (the “Registry”) in Plan 12692, to originate from existing Poles P16, P17 and P18, which are located on the westerly side of North Street, then extend in a westerly direction over, upon and across land now or formerly of the Licensor, to become established by and upon the final installation thereof by the Licensees.

And further, said “PUSHBRACE” (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Licensor) is approximately shown on a sketch entitled: “LICENSE SKETCH; nationalgrid; Address: 86 North Street, Andover, MA 01810; Owner(s): TOWN OF ANDOVER 36 Bartlet Street, Andover, MA 01810,” dated March 27, 2024, a reduced copy of said sketch is attached hereto as “Exhibit A”, copies of which are in the possession of the Licensor and Licensees herein, but the final definitive locations of said “PUSHBRACE” shall become established by and upon the installation and erection thereof by the Licensees.

WR # 30840961

Address of Licensees:  
Mass El. – 170 Data Drive, Waltham, Massachusetts 02451

Return to:  
Jaymie Law  
National Grid USA  
Service Company, Inc.  
170 Data Drive  
Waltham, MA 02451

05 ANDOMA GEN

Also with the further right and license from time to time without further payment therefore to pass and repass over, across and upon said land of the Licensor as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate and patrol and otherwise change said "PUSHBRACE" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Licensees, their successors and assigns, and to clear and keep cleared the portions and areas of the premises wherein the "PUSHBRACE" are specifically located of such trees, shrubs, bushes, structures, objects and surfaces, as may in the opinion and judgment of the Licensees, interfere with the efficient and safe operation and maintenance of the "PUSHBRACE".

It is agreed that the "PUSHBRACE" shall remain the property of the Licensees, their successors and assigns, and that the Licensees, their successors and assigns, shall pay all taxes assessed thereon. Licensor agrees that the rights and license herein granted are for the purpose of providing service to Licensor's property and the further right to service others from said "PUSHBRACE" The Licensor, for itself, its successors and assigns, covenant and agrees with the Licensees, for themselves, their successors and assigns, that this Grant of License and the location of the Anchor and Guy may not be changed or modified without the written consent of the Licensees, their successors and assigns, which consent may be withheld by the Licensees in their sole discretion.

The license herein granted is non-exclusive, however, it is agreed that the "PUSHBRACE" shall remain the exclusive property of the Licensee, their successors and assigns, and that the Licensee, their successors and assigns, shall pay all taxes assessed thereon.

For Licensor's title see deed dated February 28, 2002, recorded with the Registry in Book 7010, Page 194.

IN WITNESS WHEREOF, The Town of Andover has caused its corporate seal to be hereto affixed and these presents to be signed in its name and behalf by its Select Board being thereto duly authorized this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**TOWN OF ANDOVER  
Select Board**

\_\_\_\_\_  
By: Laura M. Gregory, Chairperson

\_\_\_\_\_  
By: Alexander J. Vispoli, Vice Chair

\_\_\_\_\_  
By: Kevin T. Coffey, Member

\_\_\_\_\_  
By: Ellen M. Townson, Clerk

\_\_\_\_\_  
By: Melissa Morris Danisch, Member

Commonwealth of Massachusetts

County of \_\_\_\_\_ } ss.

On this the \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the undersigned Notary Public, personally appeared Melissa Morris Danisch, Laura M. Gregory, Kevin T. Coffey, Ellen M. Townson, Alexander J. Vispoli, proved to me through satisfactory evidence of identity, which was/were \_\_\_\_\_, to be the person(s) whose names are signed on the preceding Grant of License and acknowledged to me that they signed it voluntarily for its stated purpose, as the Select Board for the Town of Andover.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Printed Name of Notary

My Commission Expires \_\_\_\_\_

Place Notary Seal and/or Any Stamp Above



FUN FLIGHT CIRCLE

NORTH ST

P16 with 18'  
pushbrace  
~12' into property

P17 with 18'  
pushbrace  
~12' into property

128-11  
#86

P18 with 18'  
pushbrace  
~12' into property

**Exhibit A - Not to Scale**

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.

**LICENSE SKETCH**

○ National Grid Pole

— National Grid Proposed Pushbrace

- - - - ROW & Parcels

— Edge of pavement

**DISTANCES ARE APPROXIMATE**

**nationalgrid**

**Date:** 03/27/2024

**Sketch #:** 30840961

Address:  
86 North Street, Andover, MA 01810  
Owner(s):  
TOWN OF ANDOVER  
36 Bartlet Street, Andover, MA 01810



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
www.andoverma.gov

**ALCOHOLIC BEVERAGES LICENSE APPLICATION**

<b>BUSINESS/ENTITY NAME:</b>	The Andover Wine Merchant LLC
<b>DBA:</b>	The Andover Wine Merchant
<b>PREMISE ADDRESS:</b>	63 Park Street, Unit 6 Andover MA 01810
<b>MANAGER/CONTACT NAME:</b>	Audra B. Prout
<b>EMAIL:</b>	[REDACTED]
<b>PHONE:</b>	[REDACTED]
<b>BUSINESS MAILING ADDRESS:</b> (if different from premise)	[REDACTED]
<b>FID/SS#:</b>	[REDACTED]

**Please select the license transaction for which you are applying below.**

**Each transaction has an application fee of \$125.00 made payable to TOWN OF ANDOVER.**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> New License                   | <input type="checkbox"/> Change Corporate Name                               | <input type="checkbox"/> Change of Corporate Structure  |
| <input type="checkbox"/> Transfer of License                      | <input type="checkbox"/> Change of Ownership Interest                        | <input type="checkbox"/> Pledge of Collateral           |
| <input type="checkbox"/> Change of Manager                        | <input type="checkbox"/> Change of Class<br>(i.e. Annual/Seasonal)           | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officer/Directors/LLC Managers | <input type="checkbox"/> Change of License Type<br>(i.e. club/restaurant)    | <input type="checkbox"/> Change of Hours                |
| <input type="checkbox"/> Change of Location                       | <input type="checkbox"/> Change of Category<br>(i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Change of DBA                  |
| <input type="checkbox"/> Alteration of Licensed Premises          | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder          | <input type="checkbox"/> Other _____                    |

I certify under the penalties of perjury, that the above information is true, and that named applicant has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

**Signature:** [Handwritten Signature] **Date:** May 19, 2024

This license application requires Select Board approval upon prior approval from the Police Department, Fire Department, Health Department, Building Department and Town Treasurer.  
**(Office Use Only) SELECT BOARD HEARING DATE:** \_\_\_\_\_



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**TAX FORM**

**APPLICANT NAME:** The Andover Wine Merchant LLC

I certify under penalties of perjury that the above named applicant has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

**Signature of Individual or Corporate Name:**

(Required for all applicants)

The Andover Wine Merchant LLC

**Name of Corporate Officer:**

(Required if applicant is a corporation)

Audra B. Prout and Michael J. Prout

**Social Security #:**

(Required if applicant is an individual)

N/A

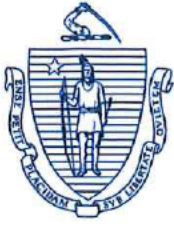
**Federal Identification Number (FID #):**

(Required if applicant is a corporation or non-profit):



*This license will not be issued unless the certification clause is signed by the applicant.*

*Your social security or FID number will be furnished to the Massachusetts Department of Revenue to determine if you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass General Laws c. 62, s. 49A.*



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 1 Congress Street, Suite 100  
 Boston, MA 02114-2017  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.  
 TO BE FILED WITH THE PERMITTING AUTHORITY.

**Applicant Information**

**Please Print Legibly**

Business/Organization The Andover Wine Merchant LLC

Name: 63 Park Street, Unit 6

Address: Andover MA 01810 City/State/Zip: [Redacted] Phone

<p><b>Are you an employer? Check the appropriate box:</b></p> <p>1. <input type="checkbox"/> I am an employer with _____ employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input checked="" type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p><b>Business Type (required):</b></p> <p>5. <input checked="" type="checkbox"/> Retail</p> <p>6. <input type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input type="checkbox"/> Other _____</p>
--	---

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

**I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.**

Insurance Company Name: N/A

Insurer's Address: \_\_\_\_\_

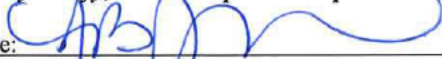
City/State/Zip: \_\_\_\_\_

Policy # or Self-ins. Lic. # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).**

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

**I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.**

Signature:  Date: May 3, 2024

Phone #: 978-300-8004

<b>Official use only. Do not write in this area, to be completed by city or town official.</b>	
City or Town: Andover	Permit/License # _____
Issuing Authority (circle one):	
1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office	
6. Other _____	
Contact Person: Austin Simko, Town Clerk	Phone #: 978-623-8230



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230 | www.andoverma.us

**CRIMINAL RECORD INFORMATION FORM**

*This form must be completed by all Managers, Directors, Stockholders, and Officers.*

<b>BUSINESS/ENTITY NAME:</b>	The Andover Wine Merchant LLC
<b>APPLICANT NAME:</b>	Michael J. Prout
<b>APPLICANT ADDRESS:</b>	[REDACTED]
<b>OCCUPATION:</b>	LLC Manager
<b>BIRTHPLACE:</b>	[REDACTED]
<b>DATE OF BIRTH:</b>	[REDACTED]

If you have any record of misdemeanors including: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace, and such offences were disposed of ten or more years prior to the filing of this application, you may be considered to have **NO RECORD** for the purpose of furnishing this department information as to your criminal record.

I, Michael J. Prout (name), applicant for a ABCC License Wine & Malt (license type) license in the Town of Andover, hereby state that I have not been convicted for violation of a state or federal narcotic law.

I do hereby state that I have no record of criminal convictions in any state or federal court except those listed as follows:

None

I do hereby state that I have no pending criminal charges against me for any criminal violations in any state or federal court except those listed as follows:

None

Signed and subscribed to under the pains and penalties of perjury on this

24 day of May, 2024.  
(date) (month) (year)

Signature: Vanessa Fuenon / Michael J. Prout

*Any statements contained herein found to be untrue shall be cause for the cancellation and/or revocation of any license granted to the applicant or corporation in which they are a principal or agent.*



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**CRIMINAL OFFENDER RECORD INFORMATION (CORI)  
ACKNOWLEDGEMENT FORM**

TO BE USED BY ORGANIZATIONS CONDUCTING CORI CHECKS FOR  
EMPLOYMENT, VOLUNTEER, SUBCONTRACTOR, LICENSING, AND HOUSING PURPOSES

**Town of Andover Town Clerk's Office** is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, volunteers, license applicants, current licensees, and applicants for the rental or lease of housing.

As a prospective or current employee, subcontractor, volunteer, license applicant, current licensee, or applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the Department of Criminal Justice Information Services (DCJIS). I hereby acknowledge and provide permission to Town of Andover Town Clerk's Office to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing Town of Andover Town Clerk's Office with written notice of my intent to withdraw consent to a CORI check.

FOR EMPLOYMENT, VOLUNTEER, AND LICENSING PURPOSES ONLY: The Town of Andover Town Clerk/Andover Public Schools may conduct subsequent CORI checks within one year of the date this form was signed by me provided, however, that Town of Andover/Andover Public Schools must first provide me with written notice of this check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on page 2 of this Acknowledgement Form is true and accurate.

SIGNATURE: Michael J. Prout DATE: May 24, 2024

Your identity and signature must be verified by examining a government-issued identification **in person**.

**\*All CORI forms must be returned, in person, along with your ID\***



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230 | www.andoverma.us

**CRIMINAL RECORD INFORMATION FORM**

*This form must be completed by all Managers, Directors, Stockholders, and Officers.*

<b>BUSINESS/ENTITY NAME:</b>	The Andover Wine Merchant LLC
<b>APPLICANT NAME:</b>	Audra B. Prout
<b>APPLICANT ADDRESS:</b>	[REDACTED]
<b>OCCUPATION:</b>	Proprietor, LLC Manager and ABC Manager
<b>BIRTHPLACE:</b>	[REDACTED]
<b>DATE OF BIRTH:</b>	[REDACTED]

If you have any record of misdemeanors including: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace, and such offences were disposed of ten or more years prior to the filing of this application, you may be considered to have NO RECORD for the purpose of furnishing this department information as to your criminal record.

I, Audra B. Prout, applicant for a ABCC WINE AND MALT license  
(name) (license type)  
in the Town of Andover, hereby state that I have not been convicted for violation of a state or federal narcotic law.

I do hereby state that I have no record of criminal convictions in any state or federal court except those listed as follows:  
None

I do hereby state that I have no pending criminal charges against me for any criminal violations in any state or federal court except those listed as follows:  
None

Signed and subscribed to under the pains and penalties of perjury on this

04 day of May, 2004.  
(date) (month) (year)

Signature: Vanessa French KAB

*Any statements contained herein found to be untrue shall be cause for the cancellation and/or revocation of any license granted to the applicant or corporation in which they are a principal or agent.*



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
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978-623-8230  
www.andoverma.gov

**CRIMINAL OFFENDER RECORD INFORMATION (CORI)  
ACKNOWLEDGEMENT FORM**

TO BE USED BY ORGANIZATIONS CONDUCTING CORI CHECKS FOR  
EMPLOYMENT, VOLUNTEER, SUBCONTRACTOR, LICENSING, AND HOUSING PURPOSES

**Town of Andover Town Clerk's Office** is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, volunteers, license applicants, current licensees, and applicants for the rental or lease of housing.

As a prospective or current employee, subcontractor, volunteer, license applicant, current licensee, or applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the Department of Criminal Justice Information Services (DCJIS). I hereby acknowledge and provide permission to Town of Andover Town Clerk's Office to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing Town of Andover Town Clerk's Office with written notice of my intent to withdraw consent to a CORI check.

FOR EMPLOYMENT, VOLUNTEER, AND LICENSING PURPOSES ONLY: The Town of Andover Town Clerk/Andover Public Schools may conduct subsequent CORI checks within one year of the date this form was signed by me provided, however, that Town of Andover/Andover Public Schools must first provide me with written notice of this check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on page 2 of this Acknowledgement Form is true and accurate.

SIGNATURE:

A handwritten signature in black ink, appearing to be "ABM", written over a horizontal line.

DATE:

24 May 2024

Your identity and signature must be verified by examining a government-issued identification **in person**.

**\*All CORI forms must be returned, in person, along with your ID\***



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
www.andoverma.gov

SUBJECT INFORMATION:	
Last Name:	Prout
First Name:	Audra
Middle Name:	Brooke
Suffix:	
Maiden Name (or other name(s) by which you have been known):	
Date of Birth:	
Place of Birth:	
Last Six Digits of Your Social Security # (REQUIRED):	
Sex:	
Height:	
Eye Color:	
Race:	
Drive License or ID #:	
State of Issue:	
Mother's Full/Maiden Name:	
Father's Full Name:	
Current Address:	
Former Address:	

Office Use Only

The above information was verified by reviewing the following form(s) of government issued identification:

- Driver's License     Certified Birth Certificate     US Passport     Other \_\_\_\_\_

VERIFIED BY: Vanessa French

Name of Verifying Employee (Please Print)

Vanessa French

Signature of Verifying Employee



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
www.andoverma.gov

SUBJECT INFORMATION:	
Last Name:	PROUT
First Name:	MICHAEL
Middle Name:	JAMES
Suffix:	
Maiden Name (or other name(s) by which you have been known):	
Date of Birth:	
Place of Birth:	
Last Six Digits of Your Social Security # (REQUIRED):	
Sex:	
Height:	
Eye Color:	
Race:	
Drive License or ID #:	
State of Issue:	
Mother's Full/Maiden Name:	
Father's Full Name:	
Current Address:	
Former Address:	

Office Use Only

The above information was verified by reviewing the following form(s) of government issued identification:

Driver's License     Certified Birth Certificate     US Passport     Other \_\_\_\_\_

VERIFIED BY: Vanessa French

Name of Verifying Employee (Please Print)

Vanessa French

Signature of Verifying Employee



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/16/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Byette Insurance Agency, Inc. 743 Main Street Ste 2  Tewksbury MA 01876		<b>CONTACT NAME:</b> Commercial Lines <b>PHONE (A/C, No, Ext):</b> (978) 851-6678 <b>E-MAIL ADDRESS:</b> certificates@risman.com		<b>FAX (A/C, No):</b> (978) 851-0106	
<b>INSURED</b> Andover Wine Merchants, LLC 29 Morton Street  Andover MA 01810		<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b> 23329
		<b>INSURER A:</b> Merchants Mutual			
		<b>INSURER B:</b>			
		<b>INSURER C:</b>			
		<b>INSURER D:</b>			
		<b>INSURER E:</b>			
		<b>INSURER F:</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:** CL2451663978                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BOPI115164	05/15/2024	05/15/2025	EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BOPI115164	05/15/2024	05/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>EXCESS LIAB</b> DED    RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> Y <input type="checkbox"/> N PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			BOPI115164	05/15/2024	05/15/2025	Each Common Cause \$1,000,000 Aggregate \$2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Insurance verification  
Please refer to actual policy for all other terms, conditions and exclusions.

### CERTIFICATE HOLDER

### CANCELLATION

Town of Andover  
36 Bartlet Street  
  
Andover MA 01810

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
*Kenneth Heidrich*

Your Information

Payment

Receipt

### Payment Confirmation

## YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email.

**Transaction Processed Successfully.**  
**INVOICE #: d359a467-8820-46ca-96c2-3712e393c4cd**

Description	Applicant License or Registration Number	Amount
FILING FEES-RETAIL	The Andover Wine Merchant LLC	\$200.00
		<b>\$200.00</b>

Total Convenience Fee: **\$4.70**

Total Amount Paid: **\$204.70**

Date Paid: **5/14/2024 7:11:09 PM EDT**

#### Payment On Behalf Of

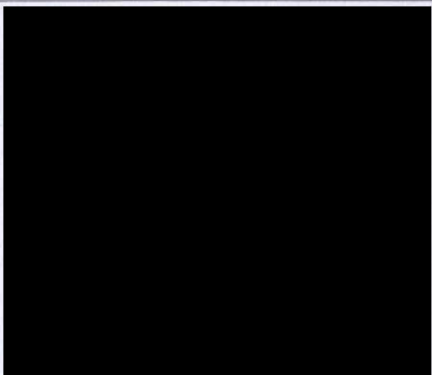
**License Number or Business Name:**  
The Andover Wine Merchant, LLC

**Fee Type:**  
FILING FEES-RETAIL

#### Billing Information

**First Name:**  
Audra

**Last Name:**  
Proust



[Print Receipt](#)

[Make Another Payment](#)



*The Commonwealth of Massachusetts*  
**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM**

**APPLICATION FOR A NEW LICENSE**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

**ECRT CODE: RETA**

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> New License                        | <input type="checkbox"/> Change of Location   | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)         | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License                           | <input type="checkbox"/> Alteration of Licensed Premises  | <input type="checkbox"/> Change of License Type (i.e. club / restaurant)  | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)    |
| <input type="checkbox"/> Change of Manager                             | <input type="checkbox"/> Change Corporate Name  | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement               |
| <input type="checkbox"/> Change of Officers/<br>Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest<br>(LLC Members/ LLP Partners,<br>Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder       | <input type="checkbox"/> Change of Hours                              |
|  |   | <input type="checkbox"/> Other <input type="text"/>                       | <input type="checkbox"/> Change of DBA                                |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL:

**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358



**The Commonwealth of Massachusetts**  
**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**APPLICATION FOR A NEW LICENSE**

Municipality

**1. LICENSE CLASSIFICATION INFORMATION**

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text" value="Off-Premises-15"/>	<input type="text" value="\$15 Package Store"/>	<input type="text" value="Wines and Malt Beverages"/>	<input type="text" value="Annual"/>

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

The Andover Wine Merchant is a boutique retail establishment focused on affordable and higher end wines. The entirety of the venue is 1546 sq ft. and will be principally occupied by a) retail, b) classroom and c) storage. The intent of this establishment is "warmth" to make you desire to stay and visit. The operator, Audra Prout, is a Certified Sommelier, a WSET Diploma holder, and a professional wine educator. By curating the selections to meet the wants of North Shore and Merrimack Valley residents, the Andover Wine Merchant will become a destination for obtaining quality wine and craft beer.

Is this license application pursuant to special legislation?  Yes  No Chapter  Acts of

**2. BUSINESS ENTITY INFORMATION**

The entity that will be issued the license and have operational control of the premises.

Entity Name  FEIN

DBA  Manager of Record

Street Address

Phone  Email

Alternative Phone  Website

**3. DESCRIPTION OF PREMISES**

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

63 Park Street, Unit 6 is a storefront adjacent to Andover Public Parking Lot #2. It is a single story and is one of six ground floor units of a two level retail, medical, office building. The space is 1553 sq ft and is comprised of retail, classroom, storage and toilet room. A floor plan is attached.

Total Square Footage:	<input type="text" value="1553"/>	Number of Entrances:	<input type="text" value="1"/>	Seating Capacity:	<input type="text" value="N/A"/>
Number of Floors	<input type="text" value="1"/>	Number of Exits:	<input type="text" value="2"/>	Occupancy Number:	<input type="text" value="TBD"/>

**4. APPLICATION CONTACT**

The application contact is the person whom the licensing authorities should contact regarding this application.

Name:  Phone:

Title:  Email:

APPLICATION FOR A NEW LICENSE

5. CORPORATE STRUCTURE

Entity Legal Structure: LLC; Date of Incorporation: Jan 5, 2024; State of Incorporation: Massachusetts; Is the Corporation publicly traded? No

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal: Audra B. Prout; Residential Address: [Redacted]; SSN: [Redacted]; DOB: [Redacted]

Title and or Position: Proprietor; Percentage of Ownership: 51; Director/ LLC Manager: Yes; US Citizen: Yes; MA Resident: Yes

Name of Principal: Michael J. Prout; Residential Address: [Redacted]; SSN: [Redacted]; DOB: [Redacted]

Title and or Position: Manager; Percentage of Ownership: 49; Director/ LLC Manager: Yes; US Citizen: No; MA Resident: Yes

Name of Principal: N/A; Residential Address: [Redacted]; SSN: [Redacted]; DOB: [Redacted]

Title and or Position: [Redacted]; Percentage of Ownership: [Redacted]; Director/ LLC Manager: No; US Citizen: No; MA Resident: No

Name of Principal: [Redacted]; Residential Address: [Redacted]; SSN: [Redacted]; DOB: [Redacted]

Title and or Position: [Redacted]; Percentage of Ownership: [Redacted]; Director/ LLC Manager: No; US Citizen: No; MA Resident: No

Name of Principal: [Redacted]; Residential Address: [Redacted]; SSN: [Redacted]; DOB: [Redacted]

Title and or Position: [Redacted]; Percentage of Ownership: [Redacted]; Director/ LLC Manager: No; US Citizen: No; MA Resident: No

Additional pages attached? No

CRIMINAL HISTORY: Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? No

# APPLICATION FOR A NEW LICENSE

## 6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

## 6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

## 6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

## 7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Lease

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes  No

## APPLICATION FOR A NEW LICENSE

### 8. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	0
B. Purchase Price for Business Assets	0
C. Other * (Please specify below)	135,000
D. Total Cost	135,000

\*Other Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

### SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Michael Prout (Sale of CR Stock through Schwab)	50,000
Michael Prout (Exercise Options and Sale of CXT Stock)	68,000
Michael Prout (Sale of CXT Stock through Schwab)	67,000
Total:	185,000

### SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
N/A			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

### FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

Audra and Michael Prout liquidated owned stocks and and Stock Options to fund The Andover Wine Merchant, LLC. Initial startup provided by personal funds on documented transfer to The Andover Wine Merchant, LLC.

### 9. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge?  Yes  No

Please indicate what you are seeking to pledge (check all that apply)  License  Stock  Inventory

To whom is the pledge being made?

**10. MANAGER APPLICATION**

**A. MANAGER INFORMATION**

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name  Date of Birth

Residential Address

Email

Please indicate how many hours per week you intend to be on the licensed premises

**B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?  Yes  No \*Manager must be a U.S. Citizen  
If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.  
Have you ever been convicted of a state, federal, or military crime?  Yes  No  
If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
July 2008	July 2017	Sr. Executive Recruiter	Connex2	Kerriane Mustard
Jan 2007	July 2008	Executive Recruiter	Alegiant	Kerriane Mustard
Nov 2006	Dec 2006	Recruiter	The LaSalle Network	Tom Gimbel
Feb 1998	Sept 2003	Sales Rep	Atlantic Arts	Cynthia Shinn

**D. PRIOR DISCIPLINARY ACTION**

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action?  Yes  No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature  **MANAGER** Date

# 11. MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement?  
 If yes, please fill out section 11.

Yes  No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

**IMPORTANT NOTE:** A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*

## 11A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
 If yes, attach an affidavit providing the details of any and all convictions.

Yes  No

## 11B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES

### LICENSE

Does any individual or entity identified in question 11A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**11C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE**

Has any individual or entity identified in question 11A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

**11D. PREVIOUSLY HELD MANAGEMENT AGREEMENT**

Has any individual or entity identified in question 11A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

**11E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION**

Has any of the disclosed licenses listed in questions in section 11B, 11C, 11D ever been suspended, revoked or cancelled?

Yes  No  If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

**11F. TERMS OF AGREEMENT**

- a. Does the agreement provide for termination by the licensee? Yes  No
- b. Will the licensee retain control of the business finances? Yes  No
- c. Does the management entity handle the payroll for the business? Yes  No

d. Management Term Begin Date  e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

- \$ per month/year (indicate amount)
- % of alcohol sales (indicate percentage)
- % of overall sales (indicate percentage)
- other (please explain)

**ABCC Licensee Officer/LLC Manager**

Signature:

Title:

Date:

**Management Agreement Entity Officer/LLC Manager**

Signature:

Title:

Date:

## ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

### 8. Financial Disclosure

Other Costs:

Demolition: \$7500

Renovation: \$50,000

Initial Start-Up Costs: \$35,000

Inventory: \$42,500

**APPLICANT'S STATEMENT**

I, **Audra B. Prout** the:  sole proprietor;  partner;  corporate principal;  LLC/LLP manager  
Authorized Signatory

of **The Andover Wine Merchant, LLC**  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: 

Date: 05/14/2024

Title: Proprietor/Manager

**ENTITY VOTE**

The Board of Directors or LLC Managers of   
Entity Name

duly voted to apply to the Licensing Authority of  and the  
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on   
Date of Meeting

For the following transactions (Check all that apply):

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/  
Directors/LLC Managers
- Change of Ownership Interest  
(LLC Members/ LLP Partners,  
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

“VOTED: To authorize

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted.”

“VOTED: To appoint

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts.”

A true copy attest,

For Corporations ONLY

A true copy attest,

 MANAGER  
Corporate Officer /LLC Manager Signature

\_\_\_\_\_  
Corporation Clerk's Signature

Audra B Prout MANAGER  
(Print Name)

\_\_\_\_\_  
(Print Name)

**ADDENDUM A**

**6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST (Continued...)**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Percentage of Ownership in Entity being Licensed (Write "NA" if this is the entity being licensed)
<input type="text"/>	<input type="text"/>

Name of Principal	Residential Address	SSN	DOB	
N/A	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

**CRIMINAL HISTORY**

Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
If yes, attach an affidavit providing the details of any and all convictions.

Yes  No

## The Commonwealth of Massachusetts, William Francis Galvin Corporations Division

One Ashburton Place - Floor 17; Boston MA 02108-1512 | Phone: 617-727-9640

### Certificate of Organization

(General Laws, Chapter 156C, Section 12)

Filing Fee: \$500.00

Identification Number:	[REDACTED]	(number will be assigned)
------------------------	------------	---------------------------

1. The exact name of the limited liability company is:
THE ANDOVER WINE MERCHANT LLC

2. The address in the Commonwealth where the records will be maintained:					
Number and street:	[REDACTED]				
Address 2:					
City or town:	ANDOVER	State:	MA	Zip code:	01810
Country:	UNITED STATES				

3. The general character of business (if the limited liability company is organized to render professional service, this form must be filed by fax, mail or in person):
RETAIL SALES OF WINE, BEER AND MERCHANDISE.

4. The latest date of dissolution, if specified: (mm/dd/yyyy)

5. The name and address of the Resident Agent:					
Agent name:	MARK B. JOHNSON, ESQ.				
Number and street:	[REDACTED]				
Address 2:					
City or town:	ANDOVER	State:	MA	Zip code:	01810

I MARK B. JOHNSON, resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.
--

6. The name and business address of each manager, if any:		
Title	Name	Address
MANAGER	AUDRA B PROUT	[REDACTED]
MANAGER	MICHAEL J PROUT	[REDACTED]

7. The name and business address of the person(s) in addition to the manager(s), authorized to execute documents to be filed with the Corporations Division, and at least one person shall be named if there are no managers.

Title	Name	Address

8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:

Title	Name	Address

9. Additional matters:

10. This certificate is effective at the time and on the date approved by the Division, unless a later effective date not more than ninety (90) days from the date of filing is specified:

Later Effective Date (mm/dd/yyyy): \_\_\_\_\_ Time (HH:MM) \_\_\_\_\_

SIGNED UNDER THE PENALTIES OF PERJURY, this 5 Day of January, 2024,

MICHAEL J. PROUT

, Signature of Authorized Signatory.

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are

deemed to have been filed with me on:

January 05, 2024 06:14 PM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, prominent initial 'W'.

WILLIAM FRANCIS GALVIN

*Secretary of the Commonwealth*

From: <corpnotice@sec.state.ma.us>

Date: Mon, Jan 8, 2024 at 10:54 AM

Subject: NOTICE OF APPROVAL

To: <MJProut@gmail.com>



The Commonwealth of Massachusetts

William Francis Galvin, Secretary of the Commonwealth

Corporations Division

THE ANDOVER WINE MERCHANT LLC



DATE: 1/8/2024

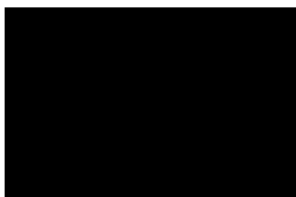
NOTICE OF APPROVAL

To: THE ANDOVER WINE MERCHANT LLC

The organizational document for the above-named LLC is approved and now on the public record of the Corporations Division. We are sending out this notification to inform you of some of the possible filing obligations for the LLC.

ANNUAL REPORT:

Each LLC owes an annual report on or before the anniversary date of its organization. The annual report may be filed using our online filing system, using the below CID and PIN. Please maintain this CID and PIN for your use when filing online.



DUE DATE: 01/05/2025

**The Commonwealth of Massachusetts, William Francis Galvin  
Corporations Division**

One Ashburton Place - Floor 17, Boston MA 02108-1512 | Phone: 617-727-9640

## Request a Certificate

* ID Number	* Entity name	* Select a certificate type	E-mail delivery
001741682	THE ANDOVER WINE MERCHANT LLC	Legal Existence	<input type="checkbox"/>

**Fee:**

\$ 12.00

Note: An expedited service fee will be added when this request is completed

**Expedited fee:**

\$ 3.00

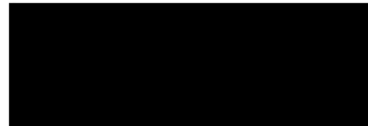
**Special filing instructions:** Enter any details that apply to this request



**Filer's contact information: complete all required (\*) boxes:**

\* Contact name: Audra B Prout

Business name:




\* Mailing address:

Additional address detail:

\* City, State, Zip code: Andover MA 01810

Country: USA

Contact phone number:  Extension:

\* Contact e-mail address:



Providing an email address allows the Corporations Division to contact you quickly if your filing is rejected.

**Secretary of the Commonwealth of Massachusetts**  
William Francis Galvin

**Payment Confirmation**

**Date:** 2/6/2024

**Confirmation date/time:**

**Confirmation number:**

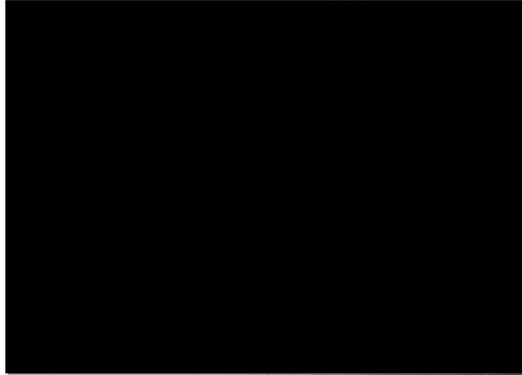
**Invoice number:**

**Payment ID number:**

**Transaction ID number:**

**Transaction category:**

**Transaction type:**



---

**Filing fee:** \$12.00

**Expedited service fee:** \$3.00

**Total fee:** \$15.00

---

**Thank you for ordering your certificate/certified copy online.**

Note that all orders are subject to verification. If the entity does not meet the legal criteria necessary to issue a certificate or if a copy of the requested document is not available, your order may be rejected, at which time you may request a refund for your payment. The Corporations Division will contact you by e-mail or phone if there is a problem with fulfilling your order.

**E-check transactions require final approval from your bank. Such approval may take 7 to 10 business days. If the payment is returned, you will be billed for the transaction at that time.**

If you have any questions about your request, contact our office:

- phone: 617-727-9640
- email: [corpinfo@sec.state.ma.us](mailto:corpinfo@sec.state.ma.us)



Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street, First Floor  
Boston, MA 02114

DEBORAH B. GOLDBERG  
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.  
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

**ABCC LICENSE INFORMATION**

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>		LICENSEE NAME:	The Andover Wine Merchant, LLC	CITY/TOWN:	Andover
---	--	----------------	--------------------------------	------------	---------

**APPLICANT INFORMATION**

LAST NAME:	Prout	FIRST NAME:	Audra	MIDDLE NAME:	Brooke			
MAIDEN NAME OR ALIAS (IF APPLICABLE):	[REDACTED]							
DATE OF BIRTH:	[REDACTED]	ID THEFT INDEX PIN (IF APPLICABLE):	[REDACTED]					
MOTHER'S MAIDEN NAME:	[REDACTED]	STATE LIC. ISSUED:	Massachusetts					
GENDER:	FEMALE	HEIGHT:	5	11	WEIGHT:	125	EYE COLOR:	Green
CURRENT ADDRESS:	[REDACTED]							
CITY/TOWN:	[REDACTED]	STATE:	[REDACTED]					
FORMER ADDRESS:	[REDACTED]							
CITY/TOWN:	[REDACTED]	STATE:	[REDACTED]					

**PRINT AND SIGN**

PRINTED NAME:	Audra B. Prout	APPLICANT/EMPLOYEE SIGNATURE:	[Handwritten Signature]
---------------	----------------	-------------------------------	-------------------------

**NOTARY INFORMATION**

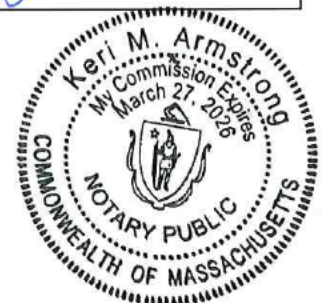
On this 24<sup>th</sup> day of May 2024 before me, the undersigned notary public, personally appeared Audra Prout (name of document signer), proved to me through satisfactory evidence of identification, which were US Passport to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

[Handwritten Signature]  
NOTARY

**DIVISION USE ONLY**

REQUESTED BY:	[REDACTED]
	<small>SIGNATURE OF CORI-AUTHORIZED EMPLOYEE</small>

The DCJI Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCJI. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJI via mail or by fax to (617) 660-4614.





Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street, First Floor  
Boston, MA 02114

DEBORAH B. GOLDBERG  
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.  
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

**ABCC LICENSE INFORMATION**

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>		LICENSEE NAME:	The Andover Wine Merchant, LLC	CITY/TOWN:	Andover
---	--	----------------	--------------------------------	------------	---------

**APPLICANT INFORMATION**

LAST NAME:	PROUT	FIRST NAME:	MICHAEL	MIDDLE NAME:	JAMES			
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	ORANGE NJ USA					
DATE OF BIRTH:	[REDACTED]		ID THEFT INDEX PIN (IF APPLICABLE):					
MOTHER'S MAIDEN NAME:	[REDACTED]		STATE LIC. ISSUED:	Massachusetts				
GENDER:	MALE	HEIGHT:	6	5	WEIGHT:	240	EYE COLOR:	GREEN
CURRENT ADDRESS:	[REDACTED]							
CITY/TOWN:	[REDACTED]							
FORMER ADDRESS:	[REDACTED]							
CITY/TOWN:	[REDACTED]							

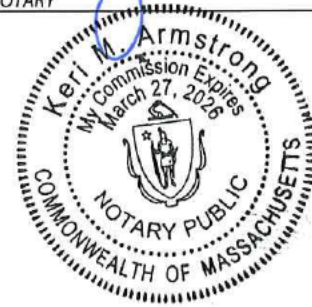
**PRINT AND SIGN**

PRINTED NAME:	MICHAEL J. PROUT	APPLICANT/EMPLOYEE SIGNATURE:	<i>Michael J. Prout</i>
---------------	------------------	-------------------------------	-------------------------

**NOTARY INFORMATION**

On this 24<sup>th</sup> day of May 2024 before me, the undersigned notary public, personally appeared Michael Prout  
(name of document signer), proved to me through satisfactory evidence of identification, which were US Passport  
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

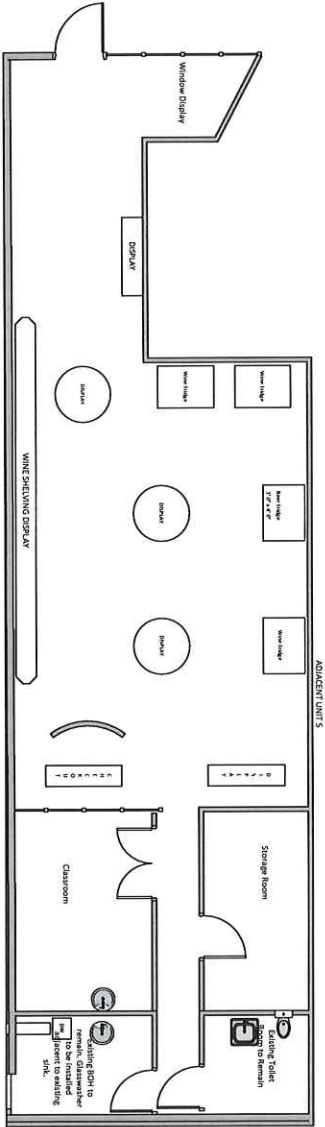
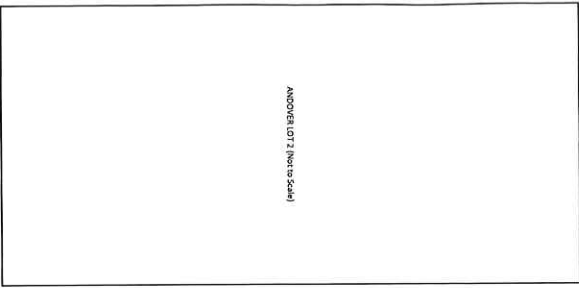
*Keri M. Armstrong*  
NOTARY



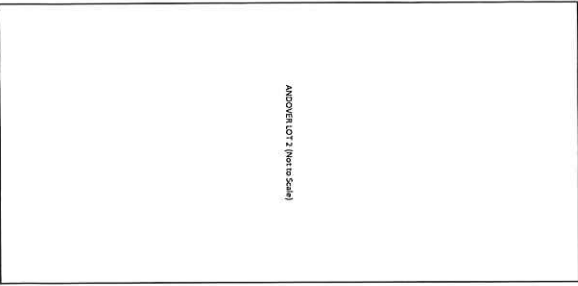
**DIVISION USE ONLY**

REQUESTED BY:	[REDACTED]
	<small>SIGNATURE OF CORI-AUTHORIZED EMPLOYEE</small>

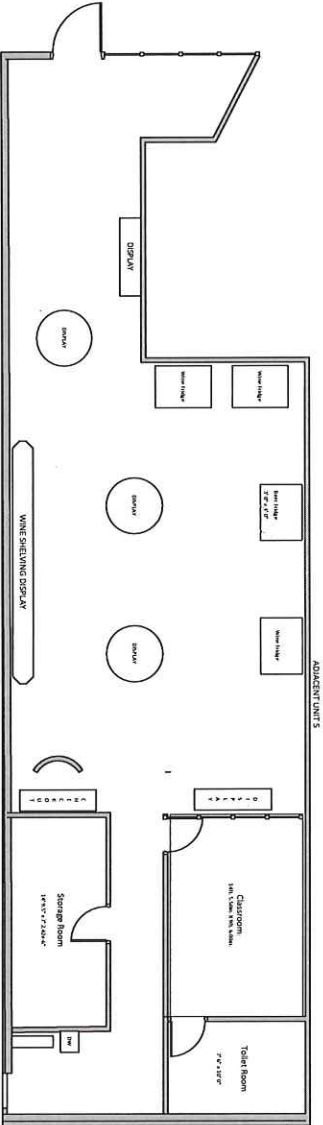
The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



The Andover Wine Merchants  
55 Park Street  
Andover, MA 01820



ANDOVER LOT 2 (North Side)



The Andover Wine Merchant  
53 Park Street, Unit 3  
Andover MA 01820



PARK STREET

**CABLE TELEVISION  
RENEWAL LICENSE**

**GRANTED TO  
VERIZON NEW ENGLAND INC.**

**JUNE 26, 2024**

**THE SELECT BOARD**

**TOWN OF ANDOVER,  
MASSACHUSETTS**

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**EXHIBITS**

EXHIBIT A – PUBLIC BUILDINGS TO BE PROVIDED CABLE SERVICE  
SUBJECT TO SECTION 3.3

THIS CABLE TELEVISION RENEWAL LICENSE AGREEMENT (this “License” or “Agreement”) is entered into by and between the Select Board of the Town of Andover, as Issuing Authority for the grant of the cable television license pursuant to the Massachusetts Cable Law (M.G.L. c. 166A), and Verizon New England Inc., a corporation duly organized under the applicable laws of the State of New York (the “Licensee”).

WHEREAS, the Issuing Authority is a “franchising authority” in accordance with Title VI (as hereinafter defined) (see 47 U.S.C. § 522(10)) and is authorized to grant one or more nonexclusive cable licenses pursuant to the Massachusetts Cable Law;

WHEREAS, the Issuing Authority granted to Licensee effective as of June 26, 2017, a nonexclusive Renewal License to install, maintain, extend, and operate a Cable System in the Town for a term of seven (7) years (the “2017 Renewal License”);

WHEREAS, the Licensee has operated a Cable System in accordance with the 2017 Renewal License as of the effective date on its existing Telecommunications Facilities consisting of a Fiber to the Premises Telecommunications Network (“FTTP Network”) in the Town which also transmits Non-Cable Services pursuant to authority granted by M.G.L. c. 166 and Title II, which Non-Cable Services are not subject to the Massachusetts Cable Law or Title VI;

WHEREAS, pursuant to and in accordance with applicable federal and State law, the Issuing Authority undertook a process to determine whether it should renew the 2017 Renewal License and the terms for such a renewal;

WHEREAS, the Issuing Authority has examined the past performance of Licensee and has determined that Licensee is and has been in material compliance with the 2017 Renewal License and applicable law;

WHEREAS, pursuant to and in accordance with applicable federal and State law, the Licensee submitted to the Issuing Authority a proposal to renew the 2017 Renewal License to operate a Cable System in the Town; and

WHEREAS, following good faith negotiations between the parties, the Issuing Authority and Licensee have agreed on the terms for a renewal license under which Licensee will continue to operate its Cable System in the Town.

NOW, THEREFORE, in consideration of the Issuing Authority’s grant of a renewal license to Licensee, Licensee’s promise to continue providing Cable Service to residents of the Town pursuant to the terms and conditions set forth herein, and for other good and valuable consideration, the receipt and the adequacy of which are hereby acknowledged,

THE SIGNATORIES DO HEREBY AGREE AS FOLLOWS:

**1. DEFINITIONS**

Except as otherwise provided herein, the definitions and word usages set forth in the Communications Act are incorporated herein and shall apply in this License. For the purpose of this License, the following words, terms, phrases and their derivations shall have the meanings given herein, unless the context clearly requires a different meaning in which case such other meaning shall apply. When not inconsistent with the context, the masculine pronoun includes the feminine pronoun, words used in the present tense include the future tense, words in the plural number include the singular number and words in the singular number include the plural number. The word shall is always mandatory and not merely directory. In addition, the following definitions shall apply:

1.1. *Access Channel*: A video Channel which Licensee shall make available to the Town and/or the PEG Access Designee, as determined by the Issuing Authority, without charge for non-commercial public, educational, or governmental use for the transmission of Video Programming as directed by the Issuing Authority or the PEG Access Designee.

1.2. *Affiliate*: Any Person who, directly or indirectly, owns or controls, is owned or controlled by, or is under common ownership or control with, the Licensee.

1.3. *Basic Service*: Any service tier which includes the retransmission of local television broadcast signals.

1.4. *Cable Division*: The Cable Television Division of the Massachusetts Department of Telecommunications and Cable (“DTC”) or successor governmental agency if any.

1.5. *Cable Service* or *Cable Services*: Shall be defined herein as it is defined under Section 602(6) of the Communications Act, 47 U.S.C. § 522(6).

1.6. *Cable System* or *System*: Shall be defined herein as it is defined under Section 602(7) of the Communications Act, 47 U.S.C. § 522(7).

1.7. *Channel*: Shall be defined herein as it is defined under Section 602(4) of the Communications Act, 47 U.S.C. § 522(4).

1.8. *CMR*: The Code of Massachusetts Regulations.

1.9. *Commercial Subscriber*: A commercial, non-residential Subscriber.

1.10. *Communications Act*: The Communications Act of 1934, as amended (47 U.S.C. § 101 et seq.), which includes the Cable Communications Policy Act of 1984, as amended (including as amended by the Cable Television Consumer Protection and Competition Act of 1992 and the Telecommunications Act of 1996).

1.11. *Control*: The ability to exercise *de facto* or *de jure* control over day-to-day policies and operations or the management of corporate affairs.

1.12. *Educational Access Channel*: An Access Channel made available for the non-commercial use of the Issuing Authority, public schools in the Town, and the PEG Access Designee, as determined by the Issuing Authority.

1.13. *FCC*: The United States Federal Communications Commission, or successor governmental entity thereto.

1.14. *Force Majeure*: An event or events reasonably beyond the ability of Licensee or the Issuing Authority to anticipate and control. With respect to the Licensee, Force Majeure includes, but is not limited to, severe or unusual weather conditions, strikes, labor disturbances, lockouts, war or act of war (whether an actual declaration of war is made or not), insurrection, riots, act of public enemy, epidemics, actions or inactions of any government instrumentality or public utility including condemnation, accidents for which the Licensee is not primarily responsible, fire, flood, or other acts of God, or work delays beyond Licensee's reasonable control caused by waiting for utility providers to service or monitor utility poles to which Licensee's FTTP Network is attached, and unavailability of materials and/or qualified labor to perform the work necessary where such unavailability is beyond Licensee's reasonable control.

1.15. *Franchise Fee*: Shall have the meaning as set forth in Section 622 (g) of the Communications Act (47 U.S.C. §542(g)).

1.16. *FTTP Network*: Shall have the meaning set forth in the recitals of this License.

1.17. *Government Access Channel*: An Access Channel made available by the Licensee for use of the Issuing Authority and/or the PEG Access Designee as determined by the Issuing Authority to present non-commercial governmental and government-related programming as determined by the Issuing Authority.

1.18. *Gross Revenue*: All revenue, determined in accordance with United States Generally Accepted Accounting Principles ("GAAP"), which is derived by Licensee and/or its Affiliates from the operation of the Cable System to provide Cable Service in the Town, including, without limitation, the following items: fees, charges and payments collected from Subscribers (including Commercial Subscribers) for Cable Services, including, without limitation, Basic Service and premium Cable Service, pay-per-view Cable Service, video-on-demand Cable Service; installation, reconnection, change-in-service (upgrades, downgrades, etc.) and similar charges; revenues received from rentals or sales to Subscribers of converters, remote controls and other Subscriber equipment used to provide Cable Service over the Cable System; fees from third parties for Leased Access Channel programming; revenues that the Licensee receives from home shopping channels for the use of the Cable System to sell merchandise as prorated to include such revenue attributable to the Cable System in the Town based on the number of Subscribers; advertising revenues as prorated to include such revenue attributable to the Cable System in the Town based on the number of Subscribers; and all fees imposed on the Licensee by this License and applicable law that are passed through and paid by Subscribers (including the License Fee, the PEG Access Support, and the PEG Grant as long as the Issuing Authority provides evidence that the PEG Grant of the other cable provider(s) in the Town is included in their respective gross revenue. Gross Revenue shall include revenue of an Affiliate only to the extent that such Affiliate

revenue relates to the provision of Cable Services over the Cable System in the Town, and not the revenues of any such Affiliate that are not related thereto. In no event shall revenue of an Affiliate be Gross Revenue to the Licensee if such revenue is otherwise subject to Franchise Fees and paid to the Issuing Authority. For the avoidance of doubt, Gross Revenue shall include the amount of Licensee's gross advertising revenue (i.e., without netting advertising commissions paid to third parties), calculated in accordance with generally accepted accounting principles.

Provided, however, that Gross Revenue shall not include:

1.18.1. Revenues received by any Affiliate or other Person in exchange for supplying goods or services used by Licensee to provide Cable Service over the Cable System, except to the extent that such revenues are derived from the operation of the Cable System to provide Cable Service in the Town;

1.18.2. Bad debts written off by Licensee in the normal course of its business, provided, however, that bad debt recoveries shall be included in Gross Revenue during the period collected;

1.18.3. Refunds, rebates or discounts made to Subscribers;

1.18.4. Any revenues classified as Non-Cable Services revenue under federal or State law including, without limitation, revenue received from Telecommunications Services; or revenue received from Information Services, including, without limitation, Internet Access Service, electronic mail service, electronic bulletin board service, or similar online computer services;

1.18.5. Any revenue of Licensee or any other Person which is received directly from the sale of merchandise through any Cable Service distributed over the Cable System, notwithstanding that portion of such revenue which represents or can be attributed to a Subscriber fee or a payment for the use of the Cable System for the sale of such merchandise, which portion shall be included in Gross Revenue;

1.18.6. Revenues from the sale of Cable Services on the Cable System to a reseller, when the reseller is required by law to pay (and does pay) Franchise Fees and other cable license fees to the Town on the resale of the Cable Services. Nothing under this Section is intended to limit the rights of the Town pursuant to Section 622(h) of the Communications Act (47 U.S.C. § 542(h));

1.18.7. Any tax of general applicability imposed by a Town, State, federal or any other governmental entity and required to be collected from Subscribers by Licensee and remitted to the taxing entity (including, but not limited to, sales/use taxes);

1.18.8. Any revenue foregone as a result of the Licensee's provision of free or reduced cost Cable Services as required by this License to any Person, including without limitation, employees of Licensee and public institutions or other institutions as required or permitted herein and to other customers which are exempt, as required or allowed by the Town; provided, however, that such foregone revenue which Licensee chooses not to receive in exchange for trades, barter, services or other items of value shall be included in Gross Revenue;

1.18.9. Revenues from the sales of capital assets or sales of surplus equipment provided that this exclusion shall not include sales to Subscribers of Converters, remote controls and other Subscriber equipment for the provision of Cable Service over the Cable System;

1.18.10. Reimbursement by programmers of marketing costs incurred by Licensee for the introduction of new programming; and

1.18.11. Directory or Internet advertising revenue including, but not limited to, yellow page, white page, banner advertisement and electronic publishing.

1.19. *High-Definition (HD) PEG Access Channel:* A PEG Access Channel in the high-definition display format for digital television transmissions with video transmitted in a 16:9 aspect ratio with a resolution of 720p or 1080i.

1.20. *Information Services:* Shall be defined herein as it is defined under Section 3 of the Communications Act, 47 U.S.C. § 153(24).

1.21. *Internet Access Service:* Dial-up or broadband access service that enables Subscribers to access the Internet.

1.22. *Issuing Authority:* The Select Board of the Town of Andover, Massachusetts.

1.23. *Leased Access Channel:* A Channel that the Licensee designates for commercial use pursuant to Section 612 of the Communications Act.

1.24. *License Fee or Franchise Fee:* The payments to be made by the Licensee to the Town, which shall have the meaning as set forth in Section 622(g) of the Communications Act, 47 U.S.C. § 522(g), including payments made by the Licensee to the Town pursuant to Section 9 of the Massachusetts Cable Law (M.G.L. Chapter 166A).

1.25. *Licensee:* Verizon New England Inc., and its lawful and permitted successors, assigns and transferees.

1.26. *Massachusetts Cable Law:* Chapter 166A of the General Laws of the Commonwealth of Massachusetts.

1.27. *Non-Cable Service(s):* Any service that does not constitute Cable Service(s), including, but not limited to, Information Services and Telecommunications Services.

1.28. *PEG:* Public, educational, and governmental.

1.29. *PEG Access Channel:* An Access Channel made available to the Town and/or the PEG Access Designee for PEG Access Programming pursuant to the terms of this License, and managed by the Issuing Authority and/or the PEG Access Designee as determined by the Issuing Authority.

1.30. *PEG Access Designee*: Any entity designated by the Issuing Authority for the purpose of owning and/or operating the equipment and facilities used in the production and/or broadcast of PEG Access Channel programming for the Issuing Authority, including but not limited to any Access Corporation.

1.31. *PEG Access Programming*: Non-commercial Video Programming transmitted on the PEG Access Channel(s) pursuant to the terms of this License and applicable laws.

1.32. *Person*: An individual, partnership, association, joint stock company, trust, corporation, other business entity, or governmental entity.

1.33. *Public Access Channel*: An Access Channel made available by the Licensee for the non-commercial use by the residents and organizations based in the Town and/or the PEG Access Designee as determined by the Issuing Authority.

1.34. *Public Rights-of-Way*: The surface and the area across, in, over, along, upon and below the surface of the public streets, roads, bridges, sidewalks, lanes, courts, ways, alleys, and boulevards, including, public utility easements and public lands used as Public Rights-of-Way, as the same now or may thereafter exist, which are under the jurisdiction or control of the Town. Public Rights-of-Way do not include the airwaves above a right-of-way with regard to cellular or other non-wire communications or broadcast services.

1.35. *Service Area*: The entire existing territorial limits of the Town.

1.36. *Standard-Definition (“SD”) PEG Access Channel*: A PEG Access Channel in the standard definition display format for digital television transmissions with video transmitted in a 4:3 aspect ratio with a resolution of 480i.

1.37. *State*: The Commonwealth of Massachusetts.

1.38. *Subscriber*: Any Person who lawfully receives Cable Service distributed over the Cable System with the Licensee’s express permission.

1.39. *Telecommunications Facilities*: Licensee’s existing Telecommunications Services and Information Services facilities, including the FTTP Network.

1.40. *Telecommunication Services*: Shall be defined herein as it is defined under Section 3 of the Communications Act, 47 U.S.C. § 153(53).

1.41. *Title II*: Title II of the Communications Act, Common Carriers.

1.42. *Title VI*: Title VI of the Communications Act, Cable Communications.

1.43. *Town*: The Town of Andover, Massachusetts.

1.44. *Transfer*: Any transaction in which:

1.44.1. an ownership or other interest in Licensee is transferred or assigned, directly or indirectly, from one Person or group of Persons to another Person or group of Persons, so that Control of Licensee is transferred; or

1.44.2. the rights held by Licensee under the License are transferred or assigned to another Person or group of Persons.

1.45. *Video Programming or Programming*: Shall be defined herein as it is defined under Section 602(20) of the Communications Act, 47 U.S.C. § 522(20), meaning programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

1.46. *Video Service Provider or VSP*: Any entity using any portion of the Public Rights-of-Way to provide Video Programming services to multiple subscribers within the territorial boundaries of the Town, for purchase, barter, or free of charge, regardless of the transmission method, facilities or technologies used. A VSP shall include, but is not limited to, any entity using any portion of the Public Rights-of-Way that provides Cable Services, multi-channel multipoint distribution services, broadcast satellite services, satellite delivered services, wireless services, and internet-protocol based services within the territorial boundaries of the Town.

## **2. GRANT OF AUTHORITY; LIMITS AND RESERVATIONS**

2.1. *Grant of Authority*: Subject to the terms and conditions of this License and the Massachusetts Cable Law, the Issuing Authority hereby grants the Licensee the right to operate and maintain a Cable System along the Public Rights-of-Way within the Town, for the purpose of providing Cable Service. Reference herein to “Public Rights-of-Way” shall not be construed to be a representation or guarantee by the Town that its property rights are sufficient to permit its use for any purpose, or that the Licensee shall gain or be permitted to exercise any rights to use property in the Town greater than those already possessed by the Town or which is inconsistent with the purposes for which it was taken, purchased and/or dedicated. This License grants no authority for the Licensee to use the Public Rights-of-Way within the Town for any other purpose unless otherwise provided herein. However, nothing in this License shall be construed to prohibit the Licensee from offering any service over the Cable System that is not prohibited by federal or State law provided that any requirements for Town authorization or permitting not inconsistent with federal and State law are satisfied. The Licensee’s FTTP Network in the Public Rights-of-Way, which the Licensee has upgraded under its Title II authority, is subject to M.G.L. c. 166. The Licensee shall adhere to all applicable Town bylaws and lawful regulations of the Town regarding rights-of-way and public works matters, including rights-of-way management requirements with regard to public safety and other legitimate municipal concerns. Nothing in this Section 2.1 shall be deemed to prohibit the right of the Licensee to challenge the legality of such a Town bylaw or regulation. No privilege or power of eminent domain is bestowed by this grant; nor is such a privilege or power bestowed by this License.

2.2. *Issuing Authority Does Not Regulate Telecommunications*: The parties recognize that the Licensee’s FTTP Network is constructed, operated and maintained as an upgrade to and/or extension of its existing Telecommunications Facilities for the provision of Non-

Cable Services. The jurisdiction of the Town over such Telecommunications Facilities is restricted by federal and State law, and the Town does not assert jurisdiction over the Licensee’s FTTP Network in contravention of those limitations. Therefore, the Issuing Authority’s regulatory authority under Title VI is not applicable to the construction, installation, maintenance or operation of the FTTP Network to the extent the FTTP Network is constructed, installed, maintained and operated for the purpose of upgrading and/or extending Verizon’s existing Telecommunications Facilities for the provision of Non-Cable Services. Notwithstanding the foregoing, the Issuing Authority continues to have regulatory authority over Public Rights-of-Way installations to the extent permitted by M.G.L. c. 166 and applicable federal laws.

2.3. *Term:* This License shall become effective on June 26, 2024 (the “Effective Date”). The term of this License shall be five (5) years from the Effective Date unless this License is earlier revoked or terminated as provided herein.

2.4. *Termination Generally:* Notwithstanding any provision herein to the contrary, following the thirtieth (30) month after the Effective Date, Licensee may terminate this License upon one hundred and eighty (180) days’ written notice to the Issuing Authority.

2.5. *Modification/Termination Based on VSP Requirements:*

2.5.1. If the Issuing Authority enters into any cable franchise, cable license or similar agreement with a VSP to provide Video Programming services to residential subscribers in the Town with terms or conditions materially less burdensome than those imposed by this License, Licensee and the Issuing Authority shall, within sixty (60) days of the Issuing Authority’s receipt of Licensee’s written notice thereof, commence negotiations to modify this License to provide that this License is not on terms or conditions materially more burdensome than the terms in any such cable franchise, cable license or similar agreement. Any modification of this License pursuant to the terms of this Section shall not trigger the requirements of 207 CMR 3.07. The PEG Grant and PEG Access Support, as respectively provided in Sections 5.3 and 5.4, will not be subject to modification under this Section 2.5.1, 2.5.2 or 2.5.3.

2.5.2. Licensee’s notice pursuant to Section 2.5.1 shall specify the cable franchise, cable license or similar agreement and the materially less burdensome terms or conditions as set out in Section 2.5.1 above. Licensee shall respond to reasonable information requests from the Town, as may be necessary to review the same.

2.5.3. In the event the parties do not, subject to the procedure and criteria above, reach mutually acceptable agreement on a modification as set out above, Licensee shall in its sole discretion, have the option of exercising any of the following actions:

(i) Commencing License renewal proceedings in accordance with 47 U.S.C. 546 with the License term being accelerated, thus being deemed to expire thirty-six (36) months from the date of Licensee’s written notice to seek relief hereunder;

(ii) Terminating the License in no less than thirty-six (36) months from written notice to the Issuing Authority;

(iii) If agreed by both parties, submitting the matter to commercial arbitration by a mutually-selected arbitrator in accordance with the rules of the American Arbitration Association; or

(iv) If agreed by both parties, submitting the matter to mediation by a mutually acceptable mediator.

2.5.4. Modification of the PEG Grant and PEG Access Support under this License shall, as applicable, be in accordance with the terms and conditions set forth in Sections 5.3 and 5.4 hereunder. As stated above, the PEG Grant and PEG Access Support are not subject to modification under Sections 2.5.1, 2.5.2 or 2.5.3.

2.6. *Grant Not Exclusive:* This License and the rights granted herein to use and occupy the Public Rights-of-Way to provide Cable Services shall not be exclusive, and the Issuing Authority reserves the right to grant other licenses for similar uses or for other uses of the Public Rights-of-Way, or any portions thereof, to any Person, or to make any such use itself, at any time during the term of this License. Any such rights shall not be in conflict with the authority as granted by this License. Disputes between the Licensee and other parties regarding use of Public Rights-of-Way shall be resolved in accordance with applicable law.

2.7. *License Subject to Federal and State Law/Preemption:* This License is subject to and shall be governed by all applicable provisions of federal and State law and regulations as they may be amended, including but not limited to the Communications Act and the Massachusetts Cable Law. In the event that federal or State law, rules, or regulations preempt a provision or limit the enforceability of a provision of this License, the provision shall be read to be preempted to the extent, and for the time, but only to the extent and for the time, required by law. In the event such federal or State law, rule or regulation is subsequently repealed, rescinded, amended or otherwise changed so that the provision hereof that had been preempted is no longer preempted, such provision shall return to full force and effect, and shall thereafter be binding on the parties hereto, without the requirement of further action on the part of the parties hereto.

2.8. *No Waiver:*

2.8.1. The failure of the Issuing Authority on one or more occasions to exercise a right or to require compliance or performance under this License, the Massachusetts Cable Law or any other applicable law, bylaw or lawful regulation shall not be deemed to constitute a waiver of such right or a waiver of compliance or performance by the Issuing Authority, nor to excuse Licensee from complying or performing, unless such right or such compliance or performance has been specifically waived in writing by the Issuing Authority.

2.8.2. The failure of the Licensee on one or more occasions to exercise a right under this License or applicable law, or to require performance under this License, shall not be deemed to constitute a waiver of such right or of performance of this License, nor shall it excuse the Issuing Authority from performance, unless such right or performance has been specifically waived in writing by the Licensee.

2.9. *Construction of Agreement:*

2.9.1. The provisions of this License shall be construed to effectuate their objectives.

2.9.2. Nothing herein shall be construed to limit the scope or applicability of Section 625 of the Communications Act, 47 U.S.C. § 545.

2.9.3. Should any change to local bylaws, rules or regulations cause the Licensee's provision of Cable Services in the Town to be commercially impracticable, then the parties shall modify this License to the mutual satisfaction of both parties to ameliorate such commercial impracticability. If the parties cannot reach agreement on the above-referenced modification to this License, then, at the Licensee's option the parties shall submit the matter to binding arbitration by a mutually-selected arbitrator.

2.10. *Police Powers:* Nothing in this License shall be construed to prohibit the reasonable, necessary and lawful exercise of the Town's police powers. However, if the reasonable, necessary and lawful exercise of the Town's police powers causes the Licensee's provision of Cable Services in the Town to be commercially impracticable, then the parties shall modify this License to the mutual satisfaction of both parties to ameliorate such commercial impracticability. If the parties cannot reach agreement on the above-referenced modification to this License, then, at the Licensee's option, the parties shall submit the matter to binding arbitration by a mutually-selected arbitrator.

2.11. *Compliance with Federal and State Privacy Laws:* Licensee shall comply with the privacy provisions of Section 631 of the Communications Act and all other applicable federal and State privacy laws and regulations. The parties agree that, during the term hereof, Licensee shall not be subject to any local laws or bylaws which conflict with such applicable federal and/or State privacy laws, or which would impose additional or distinct requirements upon Licensee with respect to Subscriber privacy other than those which are expressly set forth in applicable federal and/or State privacy laws.

**3. PROVISION OF CABLE SERVICE**

3.1. *Service Area:* Subject to the issuance of all necessary permits by the Town, the Licensee shall continue to offer Cable Service to all residential households in the Service Area, except: (A) for periods of Force Majeure; (B) for periods of delay caused by the Town; (C) for periods of delay resulting from Licensee's inability to obtain authority to access rights-of-way in the Town; (D) in areas where developments or buildings are subject to claimed exclusive arrangements with other providers; (E) in areas, developments, buildings or other residential dwelling units that Licensee cannot obtain permission to access under reasonable terms and conditions after good faith negotiation, as reasonably determined by Licensee; (F) in areas, developments, buildings or other residential dwelling units where Licensee is unable to provide Cable Service for technical reasons or which require non-standard facilities which are not available on a commercially reasonable basis, including, but not limited to, circumstances where Licensee cannot access the area, development, buildings or other residential dwelling units; and (G) in areas,

developments, buildings or other residential dwelling units that are not habitable or where the Licensee determines, in good faith, that providing such service is not commercially reasonable.

3.2. *Availability of Cable Service and Standard Drops:* Licensee shall make Cable Service available to all residential dwelling units within the Town in conformance with Section 3.1 and Licensee shall not discriminate between or among any individuals in the availability of Cable Service. In the areas in which Licensee provides Cable Service, the Licensee shall be required to connect, at Licensee's expense other than a standard installation charge, all residential dwelling units that are within one hundred fifty (150) feet of trunk or feeder lines not otherwise already served by Licensee's FTTP Network. Where a residential Subscriber connection exceeds such length, the Licensee shall be allowed to recover from such Subscriber the actual cost of connection attributable to the distance in excess of one hundred fifty (150) feet, and Licensee shall not undertake any such connection until the Subscriber consents to reimburse Licensee for the cost, the cost of which shall, if requested by the Subscriber, be disclosed to the Subscriber in advance of Licensee's work on such a connection.

3.3. *Availability of Cable Service To Businesses:* The Licensee may make Cable Service available to businesses. The Licensee may recover the actual cost incurred to connect any business to the Cable System for the provision of Cable Service. Licensee shall not undertake any such business Subscriber connection until the Subscriber consents to reimburse Licensee for the cost, the cost of which shall, if requested by the Subscriber, be disclosed to the Subscriber in advance of Licensee's work on such a connection.

3.4. *Cable Service to Public Buildings:* In accordance with applicable provisions of the FCC's 2019 Third Report and Order In the Matter of Implementation of Section 621 of the Cable Act (the "621 Order"), within a reasonable period of time following the Effective Date, the Licensee shall provide not less than one hundred twenty (120) days written notice to the Issuing Authority regarding the manner and process by which the Licensee shall implement the 621 Order's requirements regarding the provision of free or discounted Cable Service to public buildings under a cable license. If there is a final determination or ruling of any agency or court having jurisdiction, after exhaustion of all appeals related thereto, reversing the 621 Order such that the provision of free or discounted Cable Service to public buildings pursuant to a cable franchise should no longer be included in the calculation of franchise fees subject to the five percent (5%) statutory cap under the Communications Act, then, subject to Section 3.1, if requested in writing by the Issuing Authority within sixty (60) days following such ruling, Licensee shall provide a cable drop, an outlet and monthly Basic Service at no cost to public buildings in the Town. Without limiting the foregoing, Licensee shall comply with Section 5(e) of the Massachusetts Cable Law. The current list of public buildings is set forth in Exhibit A. The parties hereto agree that the exercise of any conditional obligations set forth in this Section 3.3 shall not constitute a modification or amendment of the License within the meaning of 207 CMR 3.07.

#### **4. SYSTEM FACILITIES**

4.1. *System Characteristics:* Licensee's Cable System shall meet or exceed the following requirements:

4.1.1. The Cable System shall be operated with an initial digital carrier passband of between 50 and 860 MHz.

4.1.2. The Cable System shall be operated to be an active two-way plant for subscriber interaction, if any, required for the selection or use of Cable Service.

4.1.3. The Cable System shall comply with applicable FCC technical standards, as such standards may be amended from time to time.

4.1.4. The Cable System shall conform in all material respects to the following standards to the extent applicable: Occupational Safety and Health Administration regulations, the National Electrical Code, the National Electrical Safety Code and the Massachusetts Electrical Code.

4.1.5. The Cable System shall be capable of passing through stereo signals to Subscribers.

4.2. *Emergency Alert System:* Licensee shall comply with the Emergency Alert System ("EAS") requirements of the FCC and applicable State and local EAS Plans in order that emergency messages may be distributed over the Cable System.

4.3. *Parental Control Capability:* The Licensee shall comply with all applicable requirements of federal law governing Subscribers' capability to control the reception of any channels being received on their television sets.

#### **5. PEG ACCESS SERVICES AND SUPPORT**

5.1. *PEG Access Channels:*

5.1.1. Licensee shall continue to provide capacity on its Basic Service tier for three (3) SD PEG Access Channels at no charge to the Town and PEG Access Designee. In accordance with Section 5.1.2. below, the Issuing Authority may also request one (1) HD PEG Access Channel for a total of four (4) PEG Access Channels. Licensee shall transmit all Andover PEG Access Channels and PEG Access Programming to its Subscribers consistent with the terms of this License.

5.1.2. The Licensee shall make the HD PEG Access Channel available to Issuing Authority or the PEG Access Designee, as determined by the Issuing Authority, within two hundred seventy (270) days of the Licensee's receipt of the Issuing Authority's written request for same. The Issuing Authority shall state in the request whether the HD PEG Access Channel programming shall be a simulcast of existing SD PEG Access Channel programming or distinct programming. The Issuing Authority or the PEG Access Designee, as determined by the Issuing Authority, may subsequently change the programming on the HD PEG Access Channel from an

SD PEG Access Channel simulcast in HD to distinct programming, or from distinct programming to an HD simulcast of an existing SD PEG Access Channel, upon one hundred eighty (180) days prior written notice from the Issuing Authority to the Licensee which change shall not occur more than once during the License term. To the extent permitted by law, the Licensee shall be allowed to recover from Subscribers applicable costs incurred to transmit HD PEG Access Channel programming of any type.

5.1.3. All programming content for the HD PEG Access Channel shall be transmitted to Licensee in HD-SDI format with a resolution of 720p or 1080i. The Issuing Authority expressly acknowledges that in order to view the HD PEG Access Channel, a Subscriber may be required to upgrade equipment at an additional charge.

5.1.4. The Licensee may carry PEG Access Programming within and outside the Town's jurisdictional boundaries, provided that PEG Access Programming from outside the Town which is carried in the Town shall not be cablecast on the PEG Access Channels made available to the Issuing Authority and/or the PEG Access Designee. The Licensee reserves the right to make or change PEG Access Channel assignments in its sole discretion. If a PEG Access Channel provided under this Article is not being utilized by the Town and/or the PEG Access Designee, the Licensee may utilize such PEG Access Channel by providing at least sixty (60) days advance written notice to the Issuing Authority. In the event that the Issuing Authority and/or the PEG Access Designee determines to use such PEG Access capacity for PEG Access purposes, the Issuing Authority shall have the right to utilize such PEG Access Channel by providing at least sixty (60) days advance written notice to the Licensee.

## 5.2. *PEG Interconnection and Cablecasting:*

5.2.1. The Licensee shall continue to connect its Cable System to equipment owned by the Town and/or the PEG Access Designee at 30 Whittier Court (formerly known as 36R Bartlet Street), Andover, Massachusetts (the "PEG Interconnection Site"), for the purpose of Licensee's transmitting PEG Access programming to Subscribers on the cable system PEG Access channels at no charge to the Town or PEG Access Designee, and Licensee shall maintain, repair and replace equipment on its side of the demarcation to implement the foregoing. The Issuing Authority or, if designated by the Issuing Authority in writing to Licensee, the PEG Access Designee, shall be required to pay Licensee for all costs associated with: (i) any equipment upgrade where the need for the upgrade is initiated by the Issuing Authority or PEG Access Designee; (ii) relocating any connection where the need for relocation is initiated by the Issuing Authority or the PEG Access Designee; (iii) re-installing and/or replacing any connection at an existing location where the need for such re-installation and/or replacement is caused by the Town and initiated by the Issuing Authority or the PEG Access Designee; or (iv) installing any new connection if initiated by the Issuing Authority or the PEG Access Designee; provided, however, that Issuing Authority and/or PEG Access Designee responsibility for the foregoing costs is subject to the Issuing Authority's express written consent, and subject further to Licensee's prior disclosure of such costs and prior consent to same by the Issuing Authority or the PEG Access Designee. Any upgrade or change referenced in subsections (i) through (iv) above required in order for PEG Access Channel cablecasting or PEG Access Channel programming as provided to Subscribers to meet a requirement of applicable law or regulation, or in order to remedy a defect in equipment or facilities Licensee is responsible for pursuant to this License, including with

respect to video or audio quality, shall not be deemed to be “initiated” by the Issuing Authority or its PEG Access Designee.

5.2.2. The demarcation point between the Licensee’s signal processing equipment (which the Licensee shall own, install and maintain) and the Town's and/or the PEG Access Designee’s PEG equipment shall be at the output of the Town's and/or the PEG Access Designee’s signal processing equipment at the PEG Interconnection Site. The Town and/or the PEG Access Designee shall be solely responsible for operating its switching equipment and the picture and audio quality of all PEG Access Programming up to the demarcation point and for ensuring all PEG Access Programming is inserted on the appropriate upstream PEG Access Channel. All PEG Access Programming shall be transmitted to the Licensee in baseband, SD-SDI or HD-SDI format with either mono or stereo audio signals, and with signals received by Licensee in stereo cablecast by Licensee in stereo. Notwithstanding the foregoing, the Licensee shall not be obligated to provide the Town or PEG Access Designee with either cablecast equipment and facilities or the personnel responsible for maintaining and operating equipment and facilities on the Town’s or PEG Access Designee’s side of the demarcation point and used to generate or administer any PEG access signals, except as necessary to implement the Licensee’s responsibilities specified herein. The Issuing Authority and the Licensee shall work together in good faith to resolve any connection issues. If the Issuing Authority issues a license to, or renews a license with, a competing VSP, the competing VSP may not connect its system to Licensee’s System for the purposes of obtaining PEG Access Programming from the PEG Access Channels transmitted on Licensee’s System without Licensee’s prior written consent.

5.2.3. Licensee shall provide, install, maintain, repair and replace all equipment necessary to receive and transmit all such PEG programming and all PEG Access Channels to Subscribers, including any amplification, optical conversion, receiving, cable system headend, processing, and transmitting equipment needed. The Licensee shall monitor the PEG Access Channels for technical quality and shall ensure that they are maintained at standards the same or better than those which apply to the Cable System's commercial channels of similar format and resolution, provided, however, that the Licensee is not responsible for the production quality of PEG Access programming productions, nor for any deficiencies in the source signal it receives from any party over which the Licensee has no control.

5.3. *PEG Grant:*

5.3.1. Licensee shall pay to the Issuing Authority, or to its PEG Access Designee if requested in writing by the Issuing Authority, a PEG Grant to be used for PEG Access Channel capital funding purposes in the total amount of Seventy-One Thousand Three Hundred Forty-Eight Dollars (\$71,348.00) (the “PEG Grant”), payable as follows: Within forty-five days of the Effective Date, Licensee shall pay to the Issuing Authority the sum of Twenty-Three Thousand Seven Hundred Eighty-Two Dollars (\$23,782.00). Two (2) additional payments in the amount of Twenty-Three Thousand Seven Hundred Eighty-Two Dollars (\$23,782.00) each shall be paid by the Licensee to the Issuing Authority on the first (1st) and third (3rd) anniversaries of the Effective Date. The Issuing Authority and/or PEG Access Designee, as determined by the Issuing Authority, shall own all facilities and equipment purchased with the PEG Grant and the Licensee shall have no obligation to maintain, repair, replace or insure any equipment or facilities purchased with the PEG Grant.

5.3.2. If the Issuing Authority enters into any new or renewed cable license agreement with any other VSP which contains obligations associated with a PEG Grant or other comparable program that are lesser than the obligations set forth above, the Licensee's obligations under this Section shall be reduced, on an annual basis and upon the effective date of said agreement, to an amount equal to the lowest total payment required to be made by any such VSP to the Town. The relief available in the event of the foregoing is equitable relief going forward, and the Licensee shall not recover amounts already paid to the Town. Notwithstanding the foregoing, if at any time during the term of this License, any other such VSP ceases to provide cash grants to the Town in support of the production of local PEG programming in accordance with the terms of its respective cable license agreement, then Licensee's PEG Grant obligation shall also cease for so long as such other VSP's cash payments have ceased. The Issuing Authority shall provide notification to Licensee within thirty (30) days of such other VSP's failure to provide a cash grant in accordance with the schedule set forth in such VSP's license agreement with the Issuing Authority. Equipment, services and other in kind, non-monetary contributions to the Town by such VSP shall not count towards the cash grants referenced in this paragraph.

5.4. *PEG Access Support:*

5.4.1. The Licensee shall provide annual funding to the Issuing Authority, or to the PEG Access Designee if requested in writing by the Issuing Authority, for PEG Access Channel operating support or other PEG Access Channel costs and expenses ("PEG Access Support") in the amount equal to five percent (5%) of annual Gross Revenue as defined above, subject to the limitation in Section 6.2; however, if the Town issues or renews any cable license on or after the Effective Date that provides for a lower percentage of PEG Access Support, then the percentage of the Licensee's PEG Access Support payments shall be reduced to match such lower percentage over that same time period. The Issuing Authority shall place Licensee's PEG Access Support payments in a restricted account for PEG Access purposes in the nature of a grant account or other lawful restricted special cable account and not into the general fund, which account will be under the Issuing Authority's control subject to applicable law.

5.4.2. The PEG Access Support payments shall be made no later than forty-five (45) days following the end of each calendar quarter. Each such payment shall be accompanied by a Gross Revenue reporting form documenting, in reasonable detail, the Gross Revenue as defined above. The Licensee shall be allowed to provide an extra payment if needed to correct any payments that were incorrectly omitted, and shall have the right to offset against future payments any payments that were incorrectly submitted, in connection with the quarterly remittances, within ninety (90) days following the close of the calendar year for which such payments were applicable. For purposes of the PEG Access Support payment, the period for determining Gross Revenues shall be the preceding calendar quarter.

5.4.3. In no case shall said five percent (5.0%) payments include: (i) the PEG Grant; (ii) costs of PEG Access Channels, interconnection and cablecasting obligations required by Sections 5.1 and 5.2 above; or (iii) any other fees or payments required by applicable law, except as provided in Section 6.2, below; provided however, that said five percent (5.0%) payments shall be a Franchise Fee, and subject to the five percent (5%) cap on Franchise Fees pursuant to Section 622(h) of the Communications Act (47 U.S.C. §542(b)).

5.5. *Third-Party Financial Disclosure Forms:* If requested by the Licensee, the Issuing Authority shall provide copies of financial disclosure forms required by the Massachusetts Attorney General’s Public Charities Division of any entity designated by the Issuing Authority to receive payment pursuant to Sections 5.3.1 and 5.4.1.

5.6. *PEG Operational Rules:* The Issuing Authority and/or its PEG Access Designee shall establish rules and regulations that require all local producers and users of any of the PEG facilities or Channels to assume individual responsibility for any program-based liability including but not limited to liability for copyright infringement or defamation, and to hold the Issuing Authority, the Town and the Licensee harmless for same, subject to applicable Title VI and FCC requirements. The Issuing Authority and/or the PEG Access Designee shall establish rules and regulations for use of PEG facilities consistent with, and as required by, Section 611 of the Communications Act (47 U.S.C. § 531) and this License.

5.7. *Recovery of Costs:* To the extent permitted by federal law and regulations, the Licensee shall be allowed to recover from Subscribers the costs of the PEG Grant, costs of PEG interconnection, the PEG Access Support payments, and any other costs arising from the provision of PEG services and related payments, required by this License and to accurately reflect such costs as a separately billed line item on each Subscriber’s bill.

5.8. *Late Payments:* In the event that the PEG Grant, the PEG Access Support fee or the License Fee is not paid on or before the due date set forth in this License for such payments, then interest shall accrue from the due date until the date paid at the rate equal to the lesser of (i) two percent (2%) per annum above the Prime Rate, or (ii) eighteen percent (18%) per annum, in either case compounded annually.

5.9. *Listing of PEG Access Channels On Licensee’s Electronic Program Guide:* If the Licensee lists PEG Access Channel program content titles on its electronic program guide in any other municipality in the State (other than on a test or trial basis), then it shall, upon written request of the Issuing Authority, discuss in good faith with the Issuing Authority or its PEG Access Designee, the technical feasibility and commercial reasonability of listing the Town’s PEG Access Channel program content titles on the Licensee’s electronic program guide; however, the Licensee shall not be required to list the Town’s PEG Access Channel program content titles on its electronic program guide.

5.10. *PEG Access Channel Video-On-Demand:* If the Licensee provides any other municipality in the State with PEG Access Channel programming “video-on-demand” (VOD) (other than on a test or trial basis), then it shall, upon written request of the Issuing Authority, discuss in good faith with the Issuing Authority, the technical feasibility and commercial reasonability of providing PEG Access Channel programming VOD in the Town; however, the Licensee shall not be required to provide PEG Access Channel programming VOD in the Town.

5.11. *Censorship:* Subject to Section 611(e) of the Communications Act (47 U.S.C. §531(e)), the Licensee shall comply with applicable federal laws restricting censorship or control of the content of PEG Access programming over the Cable System.

5.12. *Leased Access:* The Licensee shall comply with Section 612 of the Communications Act (47 U.S.C. § 532) with respect to designating channel capacity for commercial use.

5.13. *Non-Commercial Programming:* The Issuing Authority and PEG Access Designee shall not use the PEG Access Channels to provide for-profit commercial programming. Nothing in this Section shall prohibit the Issuing Authority or its PEG Access Designee from having memberships, sponsorships, underwriting or acknowledgements (such as underwriting and acknowledgements accepted by PBS), to the extent not otherwise prohibited by applicable law and regulation.

5.14. *No PEG Access Designee Rights:* The Issuing Authority and the Licensee herein acknowledge and agree that any PEG Access Designee is not a party to this License and that any provisions herein that may affect a PEG Access Designee are not intended to create any rights on behalf of any PEG Access Designee. In particular, the Issuing Authority's written designation of the PEG Access Designee as the entity to receive payments under Sections 5.3 and 5.4 does not vest in the PEG Access Designee any right, title or privilege to receive payments under the License. The Licensee may in its sole discretion upon seventy-five (75) days written notice to the Issuing Authority cease making such payments to the PEG Access Designee and instead make payments directly to the Issuing Authority if the Issuing Authority is in non-compliance with Section 5.5 of this License.

## **6. FRANCHISE AND LICENSE FEES**

6.1. *License Fee:* Pursuant to Massachusetts Cable Law, (M.G.L. c. 166A, Section 9), the Licensee shall pay to the Town, throughout the term of this License, a license fee equal to fifty cents (\$.50) per Subscriber per year (the "License Fee"), or such other amount as may in the future be designated by applicable State law.

6.2. *Maximum Franchise Fee Obligation:* The Licensee shall not be liable for a total Franchise Fee, pursuant to this License and applicable law in excess of five percent (5%) of annual Gross Revenues (as defined in Section 1.18 above) and in accordance with the definition of the term Franchise Fee and the five percent (5%) cap on Franchise Fee(s) as set forth in Section 622 of the Communications Act, 47 U.S.C. 542 and FCC regulations and orders pursuant thereto.

6.3. *Payment Information:* In determining the License Fee, the number of Subscribers shall be measured as of December 31st of the preceding calendar year. The License Fee shall be paid no later than March 15th of each year during the term of this License.

6.4. *Limitation on Actions:* The period of limitation for recovery of any payment obligation under this License shall be three (3) years from the date on which payment by Licensee is due.

6.5. *Method of Payment:* All License Fee payments by the Licensee to the Town pursuant to this License shall be made payable to the Town and deposited with the Town Treasurer.

6.6. *Other Payment Obligations and Exclusions:*

6.6.1. Unless otherwise required by applicable law, the License Fee and Franchise Fee payments shall be in addition to and shall not constitute an offset or credit against any and all taxes or other fees or charges of general applicability which Licensee or any Affiliate shall be required to pay to the Town, or to any State or federal agency or authority, as required herein or by law; the payment of said taxes, fees or charges shall not constitute a credit or offset against the License Fee or Franchise Fee payments all of which shall be separate and distinct obligations of the Licensee and each Affiliate.

6.6.2. In accordance with Section 622(h) of the Communications Act (47 U.S.C. §542(h)), nothing in the Communications Act or this License shall be construed to limit any authority of the Issuing Authority to impose a tax, fee or other assessment of any kind on any Person (other than the Licensee) with respect to Cable Service or other communications service provided by such Person over the Cable System for which charges are assessed to Subscribers but not received by the Licensee. For any twelve (12) month period, the fees paid by any such Person with respect to any such Cable Service or other communications service shall not exceed five percent (5%) of such Person's gross revenues derived in such period from the provision of such service over the Cable System.

6.7. *Affiliates Use of System:* Use of the Cable System and the provision of Cable Services within the Town by Affiliates shall be in compliance with applicable federal and State laws and regulations.

6.8. *Tender and Acceptance; Re-computation:*

6.8.1. Tender or acceptance of any payment made pursuant to Articles 5 or 6 shall not be construed as an accord that the amount paid is correct, nor shall such acceptance of payment be construed as a release of any claim that the Issuing Authority may have for additional sums, including interest payable under this License.

6.8.2. If the Issuing Authority has reason to believe that any such payment is incorrect, it shall notify the Licensee thereof in writing within ninety (90) business days after receiving such payment. The Licensee shall then have ninety (90) business days after receipt of such notice to provide the Town with additional information documenting the accuracy of such payment. In the event that the Issuing Authority does not reasonably believe that such documentation supports the accuracy of such payment, then the Issuing Authority may conduct an audit of such payment, provided that the Issuing Authority shall be limited to one audit every three years during the term of this License, which audit shall be applicable to the previous three (3) year period in accordance with Section 6.4 above. If, after such audit and re-computation, the Issuing Authority determines that an additional fee is owed to the Town, then the Licensee shall be provided with a reasonable opportunity to review the results of such audit and to dispute any audit results, and shall pay any such undisputed amounts within thirty (30) business days after completion of such review.

## **7. CUSTOMER SERVICE**

7.1. *Standards:* The Licensee shall comply with the FCC's cable television customer service and notice regulations codified at 47 C.F.R. § 76.309(c), 47 C.F.R. § 76.1602, and 47 C.F.R. § 76.1603, as amended, and the billing and termination of service provisions contained in 207 CMR § 10.00, as amended. Measurement of the telephone availability standards in 47 C.F.R. § 76.309(c)(1)(ii) shall include all calls received by the Licensee at all call centers receiving calls from Subscribers, whether they are answered by a live representative, by an automated attendant, or abandoned after 30 seconds of call waiting.

7.2. *Outage Credits:* In the event that all Cable Service is interrupted for twenty-four (24) or more hours, Licensee will grant affected Subscribers a pro rata credit or rebate.

7.3. *Denial of Service:* In accordance with applicable laws and regulations, nothing in these standards shall limit the right of the Licensee to deny Cable Service for non-payment of previously provided Cable Services, refusal to pay any required deposit, theft of Cable Service, damage to the Licensee's equipment, abusive and/or threatening behavior toward the Licensee's employees or representatives, refusal to provide credit history information, refusal to allow the Licensee to validate the identity, credit history and credit worthiness via an external credit agency, or failure to abide by Licensee's terms and conditions of service.

## **8. REPORTS AND RECORDS AND PERFORMANCE EVALUATIONS**

8.1. *Open Books and Records:* Upon no less than thirty (30) business days written notice to the Licensee, the Issuing Authority or its designated authorized representative(s) shall have the right to inspect at an office of Licensee during Licensee's regular corporate business hours and on a nondisruptive basis Licensee's books and records including all documents in whatever form maintained, including electronic media, pertaining to the Cable System or the Licensee's provision of Cable Service in the Town as are reasonably necessary to ensure compliance with the terms of this License. Such notice shall specifically reference the purpose of the review, so that Licensee may organize the necessary books and records for appropriate access by the Issuing Authority or its representative(s). Licensee shall not be required to maintain any books and records for License compliance purposes longer than three (3) years, except if required by applicable law or regulation.

8.2. *Proprietary Books and Records:* If Licensee believes that the requested information is confidential and proprietary, the Licensee must provide the following documentation to the Town: (i) specific identification of the information; (ii) statement attesting to the reason(s) Licensee believes the information is confidential; and (iii) statement that the documents are available at the Licensee's designated offices within the State for inspection by the Town. The Town shall take reasonable steps to protect the proprietary and confidential nature of any books, records, Service Area maps, plans, or other Town-requested documents that are provided to the extent they are designated as such by the Licensee in accordance herewith, including, without limitation, cooperating with the Licensee's exercise of its rights to protect its confidential information from public disclosure.

8.3. *Privacy*: The Licensee shall take all reasonable steps required to ensure that it is able to provide the Town with all information that must be provided or may be requested under this License or applicable law, including the issuance of appropriate Subscriber privacy notices. The Licensee shall be responsible for redacting any data that applicable law prevents it from providing to the Town. Nothing in this Article 8 shall be read to require a Licensee to violate federal or State law protecting Subscriber privacy.

8.4. *Copying of Books and Records*: The Town shall have the right to copy any such books and records, at the Town's expense, except to the extent that the Town's review as the Issuing Authority is prohibited pursuant to applicable law.

8.5. *Complete and Accurate Records*: The Licensee shall keep complete and accurate books of account and records of its business and operations under and in connection with the License. Unless otherwise provided in this License or by applicable law, all such materials and information shall be maintained for a period of three (3) years subject to maintaining records that are the subject of a pending inquiry, if any, by the Issuing Authority for so long as the parties are addressing such inquiry and subject further to Section 6.4. Said records shall include, but not be limited to the following:

8.5.1. Records of all written complaints for a period of three (3) years after receipt by Licensee. The term "complaint" as used herein refers to complaints about any aspect of the Cable System or Licensee's cable operations, including, without limitation, complaints about employee courtesy. Complaints recorded will not be limited to complaints requiring an employee service call;

8.5.2. Records of outages for a period of three (3) years after occurrence, indicating date, duration, area, and the number of Subscribers affected, type of outage, and cause;

8.5.3. Records of service calls for repair and maintenance for a period of three (3) years after resolution by Licensee, indicating the date and time service was required, the date of acknowledgment and date and time service was scheduled (if it was scheduled), and the date and time service was provided, and (if different) the date and time the problem was resolved;

8.5.4. Records of installation/reconnection and requests for service extension for a period of three (3) years after the request was fulfilled by Licensee, indicating the date of request, date of acknowledgment, and the date and time service was extended; and

8.5.5. A map showing the area of coverage for the provisioning of Cable Services.

8.6. *Additional Reports*: The Licensee shall, upon written request by the Issuing Authority, provide the Issuing Authority with a copy of any documents or forms filed by the Licensee with the FCC and/or the DTC that materially pertain to the Licensee's Cable System in the Town.

8.7. *Proof of Performance Tests*: Upon written request of the Issuing Authority, the Licensee shall provide copies of performance tests required by applicable law.

8.8. *Performance Evaluations:* The Licensee, if requested in writing by the Issuing Authority, shall attend a performance evaluation hearing by or meeting with the Issuing Authority no more than once per year. Nothing in this Section shall limit any rights that the Issuing Authority may have to conduct additional hearings and/or compel the Licensee's attendance at such hearing. The Issuing Authority shall provide Licensee with the results of its performance evaluation in writing within sixty (60) days after the conclusion of such hearing.

8.9. *Quality of Service:* If there exists credible evidence which, in the reasonable judgment of the Issuing Authority, casts doubt upon the reliability or technical quality of the Licensee's Cable Service in the Town, then, after reasonable notice to the Licensee and a reasonable opportunity to cure, the Issuing Authority shall have the right to require the Licensee to test, analyze and report in writing on the performance of the Cable System.

## **9. INSURANCE AND INDEMNIFICATION**

### *9.1. Insurance:*

9.1.1. Licensee shall maintain in full force and effect, at its own cost and expense, during the term of this License, the following insurance coverage:

9.1.1.1. Commercial General Liability Insurance in the amount of four million dollars (\$4,000,000) per occurrence for property damage and bodily injury (including death) and six million dollars (\$6,000,000) general aggregate. Such insurance shall cover the construction, operation and maintenance of the Cable System, and the conduct of Licensee's Cable Service business in the Town.

9.1.1.2. Automobile Liability Insurance covering all owned, non-owned, hired and/or rented motor vehicles in the amount of one million dollars (\$1,000,000) combined single limit each accident for bodily injury and property damage.

9.1.1.3. Workers' Compensation Insurance meeting all legal requirements of the State and Employers' Liability Insurance in the following amounts: (A) \$100,000 Bodily Injury by Accident; (B) \$100,000 Bodily Injury by Disease each employee; and \$500,000 disease-policy limit.

9.1.2. The Town shall be included as an additional insured as their interests may appear under this License on the Commercial General Liability Insurance and Automobile Liability Insurance required herein.

9.1.3. Upon receipt of notice from its insurer(s) the Licensee shall provide the Issuing Authority with thirty (30) days' prior written notice of cancellation of any required coverage.

9.1.4. Each of the required insurance policies shall be with insurers qualified to do business in the State of Massachusetts, with an A-VII or better rating for financial condition and financial performance by Best's Key Rating Guide, Property/Casualty Division or its successor.

9.1.5. Upon written request, Licensee shall deliver to the Issuing Authority Certificates of Insurance showing evidence of the required coverage.

9.2. *Indemnification:*

9.2.1. The Licensee shall, at its sole cost and expense, indemnify, hold harmless and defend the Town, its officials, officers, boards, committees, employees and agents, (hereinafter referred to as the “Town” for purposes of this Section 9.2) against any and all claims, suits, causes of action, proceedings, and judgments, whether for damages or otherwise, arising out of or alleged to arise out of or from the installation, operation, or maintenance of the Cable System. Notwithstanding the foregoing, Licensee shall not indemnify the Town for any portion of damages, liability or claims resulting from the willful misconduct or negligence of the Town, its officers, agents, employees, or for any activity or function conducted by any Person other than Licensee, its officers, agents or employees, in connection with PEG Access or the EAS.

9.2.2. The Town shall provide the Licensee with timely written notice of a claim or action for which it seeks indemnification under this Section 9.2; provided that in any event the Town shall provide the Licensee with such written notice within a period of time that allows the Licensee to take action to avoid entry of a default judgment and does not prejudice the Licensee’s ability to defend the claim or action.

9.2.3. With respect to Licensee’s indemnity obligations set forth in this Article 9, Licensee shall, at its own expense, provide the defense of any claims, suits, causes of action, or proceedings brought against the Town by selecting counsel of Licensee’s choice to defend the claim, subject to applicable professional ethics laws and standards and the consent of the Town, which shall not unreasonably be withheld, delayed or conditioned. The Licensee shall, subject to the consent of the Issuing Authority as described herein, have the right to defend, settle or compromise any claim or action arising hereunder, so long as the settlement includes a full release of the Town with respect to the claim giving rise to Licensee’s indemnification obligation. In the event that the Town does not consent to the terms of any such settlement or compromise, the Licensee shall not settle the claim or action but its obligation to indemnify the Town shall in no event exceed the amount of the otherwise agreed upon settlement.

9.2.4. Neither the provisions of this Section 9.2, nor any damages recovered by the Town shall be construed to limit the liability of the Licensee or its subcontractors for damages under this License or to excuse the faithful performance of obligations required by this License, except to the extent that any monetary damages suffered by the Town have been fully satisfied by a financial recovery under this section or other provisions of this License.

**10. PERFORMANCE BOND**

10.1. Licensee shall provide to the Town, and shall maintain throughout the term of this License, a performance bond in the Town’s favor in the amount of thirty thousand dollars (\$30,000) securing the performance of Licensee’s obligations under this License. The Town may not attempt to collect under this bond unless thirty (30) days have passed since the Town provided the Licensee with written notice of its intent to collect under this bond. If within this thirty (30) day time frame, Licensee gives written notice it disputes entitlement to payments from Licensee

for which it has refused to make payment, the parties shall promptly meet to attempt to resolve the dispute in good faith amongst themselves.

10.2. Nothing shall permit the amount of the bond or any replacement bond to be less than the minimum amount required by Section 10.1 above. The Licensee shall not permit the performance bond to expire or approach less than thirty (30) days prior to expiration without securing and delivering to the Town a substitute, renewal or replacement bond in conformance with applicable law. The Licensee shall not materially change the terms of said bond without the prior written consent of the Issuing Authority. Neither this section, any bond accepted pursuant thereto, nor any damages recovered thereunder shall limit the liability of the Licensee under this License. Recourse by the Town of remedies available under this Section 10 shall not be exclusive of other lawful remedies available to the Town at law and equity.

10.3. There shall be recoverable by the Town from the principal and surety, any and all amounts due to the Town and any and all damages, losses, costs, and expenses incurred by the Town resulting from the failure of the Licensee to comply with the material provisions of this License, to comply with all orders, permits and directives of any Town agency or body having jurisdiction over its acts or defaults, to pay fees or penalties due to the Town, or to pay any claims, taxes or liens due to the Town. Such losses, costs and expenses shall include, but not be limited to, reasonable attorney's fees and other associated expenses, provided that the total of such losses, costs and expenses recovered from the bond shall not exceed the amount of such bond.

## **11. TRANSFER OF LICENSE**

11.1. *Town Approval Required:* Subject to Section 617 of the Communications Act (47 U.S.C. §537) and Sections 11.2 and 11.3 below, Licensee shall not Transfer this License, voluntarily or involuntarily, directly or indirectly, to any other Person, without the prior written consent of the Issuing Authority, which consent shall not be arbitrarily or unreasonably withheld or delayed. Such consent shall be given only upon a written application therefore on forms prescribed by the Cable Division and/or the FCC.

11.2. *No Consent Required For Transfers Securing Indebtedness:* The Licensee shall not be required to file an application or obtain the consent or approval of the Town for a Transfer in trust, by mortgage, by other hypothecation, by assignment of any rights, title, or interest of the Licensee in this License, the Licensee or Cable System in order to secure indebtedness. However, the Licensee shall notify the Town within thirty (30) business days if at any time there is a mortgage or security interest granted on substantially all of the assets of the Cable System. The submission of the Licensee's audited financial statements prepared for the Licensee's bondholders shall constitute such notice.

11.3. *No Consent Required For Any Affiliate Transfers:* Unless required by applicable federal or State law, the Licensee shall not be required to file an application or obtain the consent or approval of the Town for: any Transfer of an ownership or other interest in Licensee, the Cable System, or the Cable System assets to the parent of Licensee or to another Affiliate of Licensee; any Transfer of an interest in the License or the rights held by the Licensee under this License to the parent of Licensee or to another Affiliate of Licensee; any action which is the result of a merger of the parent of Licensee; or any action which is the result of a merger of another

Affiliate of the Licensee, except to the extent that any of the foregoing are determined to be a transfer of control pursuant to 207 CMR 4.01, in which case such transaction shall be subject to the Cable Division's transfer regulations (207 CMR 4.01). However, the Licensee shall notify the Town within thirty (30) business days if at any time a Transfer covered by this Section 11.3 occurs. The transferee of any Transfer covered by this Section 11.3 shall be legally qualified to hold, and shall be bound by the terms and conditions of, this License.

11.4. *Transfer Procedures:* Subject to applicable law, the Licensee shall submit to the Issuing Authority an original and a copy of the application and FCC Form 394 requesting any such Transfer consent. Pursuant to 207 CMR 4.03, the consent of the Issuing Authority shall be given only after a public hearing to consider the written application for Transfer. The Issuing Authority shall have one hundred twenty (120) days from the filing of a completed FCC Form 394 to take final action on it unless said one hundred twenty (120) day period is extended by applicable law, including by mutual consent of the parties. After one hundred twenty (120) days, the application shall be deemed approved, unless said one hundred twenty (120) day period is extended pursuant to applicable law, including by mutual consent of the parties.

11.5. *Non-Waiver:* The consent or approval of the Issuing Authority to any Transfer shall not constitute a waiver or release of any rights of the Town under this License, whether arising before or after the date of said Transfer.

## **12. RENEWAL OF LICENSE**

The Issuing Authority and Licensee agree that any proceedings undertaken by the Town that relate to the renewal of this License shall be governed by and comply with the provisions of Section 626 of the Communications Act (47 U.S.C. § 546), and the applicable provision of the Massachusetts Cable Law.

## **13. ENFORCEMENT/TERMINATION OF LICENSE**

13.1. *Notice of Violation:* If at any time the Issuing Authority believes that Licensee has not complied with the terms of this License, the Issuing Authority shall informally discuss the matter with Licensee. If these discussions do not lead to resolution of the problem in a reasonable time, the Issuing Authority shall then notify Licensee in writing of the exact nature of the alleged noncompliance (for purposes of this Article, the "Noncompliance Notice").

13.2. *Licensee's Right to Cure or Respond:* The Licensee shall have thirty (30) days from receipt of the Noncompliance Notice to: (i) respond to the Issuing Authority, if Licensee contests (in whole or in part) the assertion of noncompliance; (ii) cure such noncompliance; or (iii) in the event that, by its nature, such noncompliance cannot be cured within such thirty (30) day period, initiate reasonable steps to remedy such noncompliance as soon as reasonably possible, continue such efforts until said noncompliance is cured, and notify the Issuing Authority at no more than twenty-one (21) day intervals as to the Licensee's efforts and progress to remedy such noncompliance. Upon a jointly agreed upon cure of any noncompliance by the Issuing Authority and the Licensee, the Issuing Authority shall provide the Licensee with written confirmation that such cure has been effected.

13.3. *Public Hearing:* In the event that the Licensee fails to respond to the Noncompliance Notice pursuant to the procedures required by Section 13.2 above, or in the event that the alleged noncompliance is not remedied within thirty (30) days or the date projected pursuant to Section 13.2(iii) above, and if the Issuing Authority seeks to continue its investigation into the alleged noncompliance, then the Issuing Authority shall schedule a public hearing. The Issuing Authority shall provide the Licensee with the following minimum written notice of such public hearing, which will specify the time, place and purpose of such public hearing, and provide Licensee the opportunity to be heard: (i) for a hearing for which the Issuing Authority states in the written notice that that revocation of the License shall not be a possible consequence – thirty (30) days written notice, and (ii) for a hearing for which the Issuing Authority does not state in the written notice that that revocation of the License shall not be a possible consequence – forty-five (45) days written notice.

13.4. *Enforcement:* Subject to applicable federal and State law, in the event the Issuing Authority, after the public hearing set forth in Section 13.3, determines that Licensee is in default of any provision of this License, the Issuing Authority may:

13.4.1. Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages;

13.4.2. Commence an action at law for monetary damages or seek other equitable relief;

13.4.3. Submit a claim against an appropriate part of the performance bond pursuant to Section 10 above.

13.4.4. In the case of a substantial noncompliance of a material provision of this License, revoke this License in accordance with Section 13.5; and/or

13.4.5. Invoke any other lawful remedy available to the Town.

13.5. *Revocation Hearing:*

13.5.1. At the designated public hearing in which revocation is a possible consequence, the Licensee shall be provided a fair opportunity for full participation, including the rights to be represented by legal counsel, to introduce relevant evidence, to require the production of evidence, to compel the relevant testimony of the officials, agents, employees or consultants of the Issuing Authority, to compel the testimony of other persons as permitted by law, and to question and/or cross examine witnesses. Unless otherwise agreed to by the parties, a complete verbatim record and transcript shall be made by the Licensee.

13.5.2. Following the public hearing where revocation is a possible consequence, the Licensee shall be provided up to thirty (30) days to submit its proposed findings and conclusions to the Issuing Authority in writing and thereafter the Issuing Authority shall determine (i) whether an event of default has occurred under this License; (ii) whether such event of default is excusable; and (iii) whether such event of default has been cured by the Licensee. The Issuing Authority shall also determine whether it will revoke this License based on the information presented, or, in the reasonable discretion of the Issuing Authority, grant additional

time to the Licensee to effect any cure. If the Issuing Authority determines that it will revoke this License, the Issuing Authority shall promptly provide Licensee with a written determination setting forth the Issuing Authority's reasoning for such revocation. In accordance with applicable law, Licensee may appeal such written determination of the Issuing Authority to the Cable Division or to an appropriate court, which shall have the power to review the decision of the Issuing Authority *de novo* if permitted by applicable law. Licensee shall be entitled to such relief as the Cable Division or court finds appropriate. Such appeal must be taken within sixty (60) days of Licensee's receipt of the written determination of the Issuing Authority.

13.5.3. The Issuing Authority may, at its sole discretion, take any lawful action that it deems appropriate to enforce the Issuing Authority's rights under this License in lieu of revocation of this License.

## **14. MISCELLANEOUS PROVISIONS**

14.1. *Actions of Parties*: In any action by the Town or Licensee that is taken pursuant to the terms of this License, such party shall act in a reasonable, expeditious, and timely manner. Furthermore, in any instance where approval or consent is required by either party under the terms hereof, such approval or consent shall not be unreasonably withheld, delayed or conditioned.

14.2. *Binding Acceptance*: This License shall bind and benefit the parties hereto and their respective receivers, trustees, successors and assigns and the promises and obligations herein shall survive the expiration date hereof.

14.3. *Captions and Headings*: The captions and headings to sections throughout this License are intended solely to facilitate reading and reference to the sections and provisions of the License. Such captions and headings shall not affect the meaning or interpretation of the License.

14.4. *Exhibit*: The Exhibit to this License attached hereto, and all portions thereof, are, except as otherwise specified in such Exhibit, incorporated herein by reference and expressly made a part of this License.

14.5. *Recitals*: The recitals set forth in this License are incorporated into the body of this License as if they had been originally set forth herein.

14.6. *Equal Employment Opportunity*: The Licensee shall adhere to applicable Equal Employment Opportunity regulations of the FCC and to all federal, State and local laws pertaining to discrimination, equal employment opportunity and affirmative action that are applicable to the Licensee.

14.7. *Force Majeure*: The Licensee and the Town shall not be held in default under, or in noncompliance with, the provisions of the License, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults were caused by a Force Majeure, provided that the Licensee or Town, as applicable, takes reasonable steps under the circumstances to comply with the obligations of the License to the maximum extent possible without endangering the health or safety of the Licensee's employees or property, or the

health or safety of the Town or the public, or their property. In the event that any such delay in performance or failure to perform affects only part of the Licensee's or Town's capacity to perform, the Licensee or Town, as applicable, shall perform to the maximum extent it is able to do so in as expeditious a manner as possible under the circumstances.

14.8. *Delivery of Payments:* Licensee may use electronic funds transfer to make any payments to the Town required under this Agreement. Said electronic transfer must be in the form, including necessary explanatory information and documentation, and to the account, all as reasonably required by the Town or Issuing Authority.

14.9. *Acts or Omissions of Affiliates:* During the term of this License, the Licensee shall be liable for the acts or omissions of its Affiliates to the extent arising out of any such Affiliate's operation of the Cable System to provide Cable Services in the Town.

14.10. *Warranties:* Each party hereto warrants, represents and acknowledges to the other party that, as of the Effective Date, such party has the requisite power and authority under applicable law and its organizational documents, if any, and is authorized and has secured all consents which are required to be obtained as of the Effective Date, to enter into and be legally bound by the terms of this License.

14.11. *Notices:* Unless otherwise expressly stated herein, notices required under this License shall be forwarded in one of the following ways: (i) hand delivered (signature required), (ii) sent by express mail (signature required) or (iii) by certified mail/return receipt requested to, to the addressees below. Each party may change its designee by providing written notice to the other party.

Notices to Licensee shall be mailed to:

Verizon New England Inc.  
6 Bowdoin Square  
10<sup>th</sup> Floor  
Boston, MA 02114  
Attention: Niall Connors, Franchise Service Manager

with a copy to:

Verizon  
1300 I St. NW  
Suite 500 East  
Washington, DC 20005  
Attention: Tonya Rutherford, VP and Deputy General Counsel

Notices to the Issuing Authority shall be mailed to:

Select Board  
Town of Andover  
Andover Town Hall  
36 Bartlet Street  
Andover, MA 01810

with a copy to:

Town Counsel c/o Andover Town Hall  
36 Bartlett Street  
Andover, MA 01810

14.12. *Entire Agreement:* This License and the Exhibit hereto constitute the entire agreement between Licensee and the Issuing Authority and supersede all prior or contemporaneous agreements, representations or understandings (written or oral) of the parties regarding the subject matter hereof.

14.13. *Amendments:* Amendments or modifications to this License shall be mutually agreed to in writing by the parties.

14.14. *Severability:* If any section, subsection, sentence, paragraph, term, or provision hereof is determined to be illegal, invalid, or unenforceable by any court of competent jurisdiction or by any State or federal regulatory authority having jurisdiction thereof, such determination shall have no effect on the validity of any other section, subsection, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of this License.

14.15. *No Third-Party Beneficiary:* Nothing in this License shall be construed to create or confer any legal, equitable or other rights or benefits of any nature to any third party and no third party shall have recourse to legal, equitable or other claims of any nature arising from this License. Only the Licensee and Town shall have rights hereunder.

14.16. *No Recourse Against Issuing Authority:* Pursuant to Section 635A(a) of the Communications Act (47 U.S.C. § 555a(a)), the Licensee shall have no recourse against the Issuing Authority, the Town and/or its officials, members, employees or agents other than injunctive relief or declaratory relief, arising from the regulation of Cable Service or from a decision of approval or disapproval with respect to a grant, renewal, transfer, or amendment of this License.

14.17. *Town's Right of Intervention:* The Town hereby reserves the right, as authorized by applicable law and/or regulation, to intervene in any suit, action or proceeding involving this License, or any provision in this License; provided, however, that this section shall not restrict the right of the Licensee to oppose such intervention, pursuant to applicable law.

14.18. *FTTP Network Transfer Prohibition:* Under no circumstances including, without limitation, upon expiration, revocation, termination, denial of renewal of this License or

any other action to forbid or disallow Licensee from providing Cable Services, shall Licensee or its assignees be required to sell any right, title, interest, use or control of any portion of Licensee's FTTP Network including, without limitation, the Cable System and any capacity used for Cable Service or otherwise, to the Town or any third party. Licensee shall not be required to remove the FTTP Network or to relocate the FTTP Network or any portion thereof as a result of revocation, expiration, termination, denial of renewal or any other action to forbid or disallow Licensee from providing Cable Services. This provision is not intended to contravene leased access requirements under Title VI or the PEG requirements set out in this License.

14.19. *Interpretation:* The Issuing Authority and Licensee each acknowledge that it has received independent legal advice in entering into this License. In the event that a dispute arises over the meaning or application of any term(s) of this License, such term(s) shall not be construed by the reference to any doctrine calling for ambiguities to be construed against the drafter of the License.

14.20. *Jurisdiction:* Except as otherwise set forth in this License, exclusive jurisdiction and venue over any dispute arising out of this License shall be in a court of appropriate venue and subject matter jurisdiction located in the Commonwealth of Massachusetts, and the parties hereby agree to be subject to the personal jurisdiction of said court for the resolution of any such dispute. This provision is not intended to limit the right of either party to remove a matter to Federal or State court in Massachusetts as permitted by law.

14.21. *Counterparts:* This License may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Further, this License may be executed by facsimile, email, electronic signature or other electronic means, and so executed shall have the full force and legal effect as an executed original of this License.

**SIGNATURE PAGE FOLLOWS**

AGREED TO THIS 17<sup>th</sup> DAY OF JUNE, 2024.

TOWN OF ANDOVER  
By its Select Board:

VERIZON NEW ENGLAND INC.

\_\_\_\_\_  
Laura M. Gregory, Chair

By: \_\_\_\_\_  
Paul Sullivan, Region President-  
Consumer & Mass Business Markets

\_\_\_\_\_  
Alexander J. Vispoli, Vice Chair

\_\_\_\_\_  
Ellen Townson, Clerk

\_\_\_\_\_  
Kevin Coffey, Member

\_\_\_\_\_  
Melissa Danisch, Member

Approved as to legal form:

Approved as to Form:

\_\_\_\_\_  
William August, Esq.  
Special Cable Counsel

\_\_\_\_\_  
Verizon Law Department

Signature Page

Town of Andover Renewal License – June 26, 2024

**EXHIBIT**

**EXHIBIT A – PUBLIC BUILDINGS TO BE PROVIDED CABLE SERVICE  
SUBJECT TO SECTION 3.3**

**EXHIBIT A**  
**PUBLIC BUILDINGS TO BE PROVIDED CABLE SERVICE**  
**SUBJECT TO SECTION 3.3**

1.	Andover High School	80 Shawsheen Road
2.	Ballardvale Fire Station	163 Andover Street
3.	Bancroft School	15 Bancroft Road
4.	Doherty Middle School	50 Bartlet Street
5.	Memorial Hall Library	3 Main Street
6.	Municipal Maintenance Building	90 Red Spring Road
6a.	Municipal Service Facility	5 Campanelli Drive
7.	Old Town House	20 Main Street
8.	Police/Fire Station	32 Main Street
9.	Public Works Yard	11 Lewis Street
10.	Sanborn School	90 Lovejoy Road
11.	School Administration Building	36R Bartlet Street
12.	Shawsheen School	18 Magnolia Avenue
13.	South School	55 Woburn Street
14.	Town Office Building	36 Bartlet Street
15.	Water Treatment Plant	397 Lowell Street
16.	West Andover Fire Station	200 Greenwood Road
17.	West Elementary School	60 Beacon Street
18.	West Middle School	70 Shawsheen Road
19.	High Plain Elementary School	High Plain Road
20.	Wood Hill Middle School	Cross Street
21.	Spring Grove Cemetery	Spring Grove Road



# TOWN OF ANDOVER

Town Clerk's Office  
36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
[www.andoverma.gov](http://www.andoverma.gov)

## NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board on June 17, 2024 in the School Committee Conference Room, 30 Whittier Court, at 7 PM.

This hearing is being held on the petition of National Grid and Verizon requesting permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

**#30840961 – North Street & Webster Street** – National Grid to install 1 JO pole on North Street, relocate 3 JO poles on North Street and relocate 1 JO pole on Webster Street beginning at a point approximately 33 feet Northeast of the centerline of the intersection of Webster Street & Stevens Street and continuing approximately 3000 feet in a Northwest direction. National Grid will install new pole 15-84 on North Street, relocate pole 2, P15 and P16 on North Street and relocate pole 7-A on Webster Street.

Plan(s) of the proposed work can be found in the Meeting Packet on the Select Board's webpage on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Representatives from the utility company will present their petition during the meeting and will also be available at 6:45 P.M. on the above date to answer questions you may have relating to the proposed work.

By order of the  
Select Board

Austin Simko  
Deputy Town Manager/Town Clerk

Plan No.: 30840961  
Date: June 3, 2024

**TOWN OF ANDOVER, MASSACHUSETTS**



**PRIVATE UTILITY PETITION CHECKLIST**

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30840961  
PROJECT MANAGER NAME: Logan Nunziato  
PROJECT MANAGER CONTACT NUMBER: (781) 258-2535  
LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.  
\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*  
PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

**DPW**  
SUPPORT PROJECT (YES / NO) SIGNATURE: [Signature]  
TITLE: 5/30/24  
COMMENTS:

**POLICE DEPARTMENT**  
SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
COMMENTS:

**FIRE DEPARTMENT**  
SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
COMMENTS:

ANDOVER TOWN CLERK  
RCUD 2024 MAY 31 PM 1:54

TOWN OF ANDOVER, MASSACHUSETTS



2024 MAY -3 AM 9:44  
TOWN OF ANDOVER, MA 01820

PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30840961

PROJECT MANAGER NAME: Logan Nunziato

PROJECT MANAGER CONTACT NUMBER: (781) 258-2535

LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.

\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*

PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

DPW

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMMENTS:

POLICE DEPARTMENT

SUPPORT PROJECT ( YES / NO ) SIGNATURE: R. E. [Signature]

TITLE: Executive Officer

COMMENTS:

FIRE DEPARTMENT

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMMENTS:

ANDOVER TOWN CLERK  
RCUD 2024 MAY 3 PM 2:22

TOWN OF ANDOVER, MASSACHUSETTS



PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30840961

PROJECT MANAGER NAME: Logan Nunziato

PROJECT MANAGER CONTACT NUMBER: (781) 258-2535

LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.

\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*

PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

**DPW**

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

**POLICE DEPARTMENT**

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

**FIRE DEPARTMENT**

SUPPORT PROJECT (YES) / NO ) SIGNATURE: *Mrs Mansfield*

COMMENTS: TITLE: *Fire Chief*

RECEIVED  
TOWN CLERK'S OFFICE

Questions contact Central Design - Nick Brown - TRC (508) 298-1511

JULY 11 2011 9:44 AM

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

TOWN OF ANDOVER, MASS

North Andover, Massachusetts

To the Board of Selectmen  
of Andover, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

North Street - National Grid to install 1 JO pole on North Street, relocate 3 JO poles on North Street & relocate 1 JO pole on Webster Street beginning at a point approximately 33 feet Northeast of the centerline of the intersection of Webster Street & Stevens Street and continuing approximately 3000 feet in a Northwest direction. National Grid will install new pole 15-84 on North Street, relocate pole 2, P15 and P16 on North Street & relocate pole 7-A on Webster Street, in Andover, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - North Street - Andover, Massachusetts.

**No.# 30840961**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY \_\_\_\_\_  
Manager / Right of Way

**nationalgrid**

RECEIVED  
TOWN CLERK'S OFFICE

2024 MAY -3 AM 9:44

TOWN OF ANDOVER, MASS

May 3, 2024

To the Board of Selectmen of Andover, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Nick Brown - TRC & National Grid – (508) 298-1511 or nbrown@trccompanies.com

Please notify National Grid's Jenn Iannalfo of the hearing date / time to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

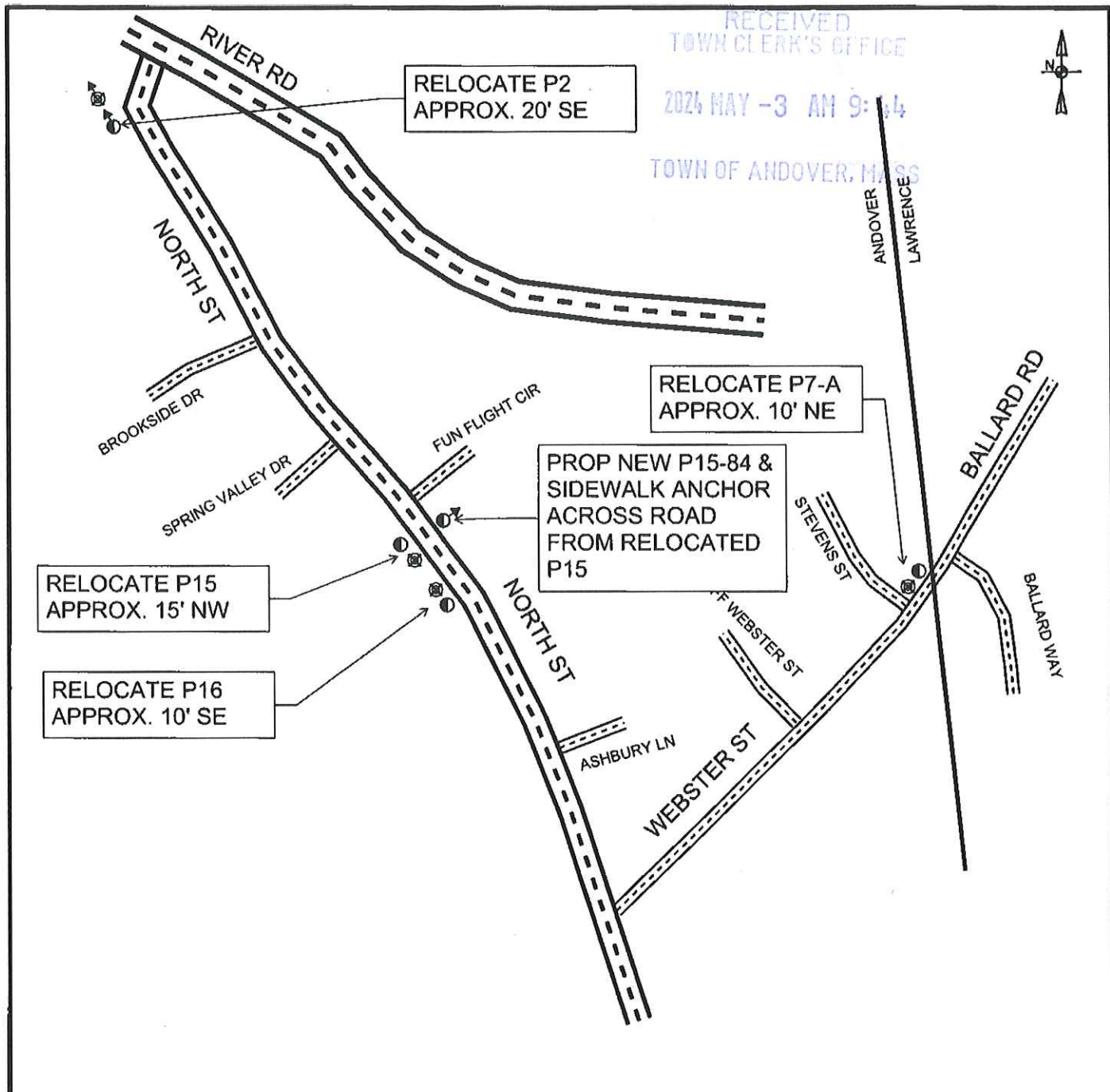
Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

RECEIVED  
TOWN CLERK'S OFFICE  
2024 MAY -3 AM 9:14  
TOWN OF ANDOVER, MASS

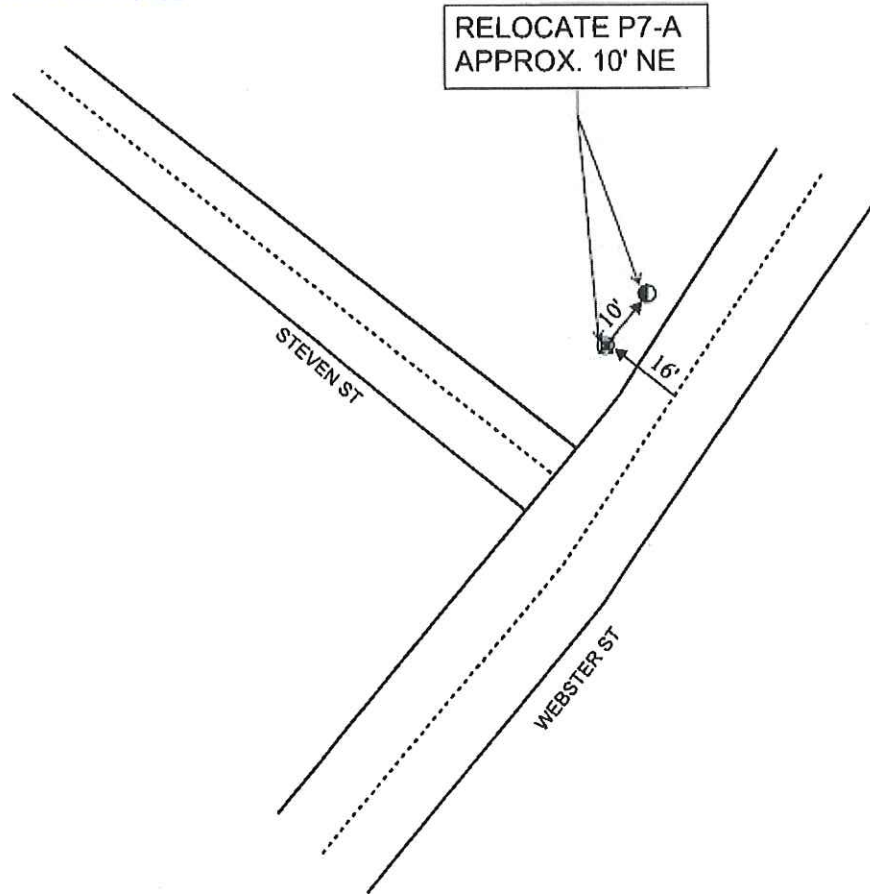


<b>JOINT OWNED POLE PETITION</b>		<b>nationalgrid</b> And <b>Verizon New England, Inc.</b>	
○ Existing NGRID Pole Locations	↓ Proposed J.O. Anchor	<b>Date:</b> 04-04-2024	
● Proposed J.O. Pole Locations	⊥ Existing J.O. Push Brace Pole	<b>Plan Number:</b> 30840961	
⊙ Existing J.O. Pole Locations	⊥ Proposed J.O. Push Brace Pole	<b>To Accompany Petition Dated:</b>	
⊕ Existing Telephone Co. Pole Locations		<b>To The:</b> Town                      Of Andover	
⊗ Existing NGRID Pole Location To Be Made J.O.		<b>For Proposed:</b> Pole:              Location:	
⊗ Existing Pole Locations To Be Removed		<b>Date Of Original Grant:</b>	
<b>DISTANCES ARE APPROXIMATE</b>			

RECEIVED  
TOWN CLERK'S OFFICE

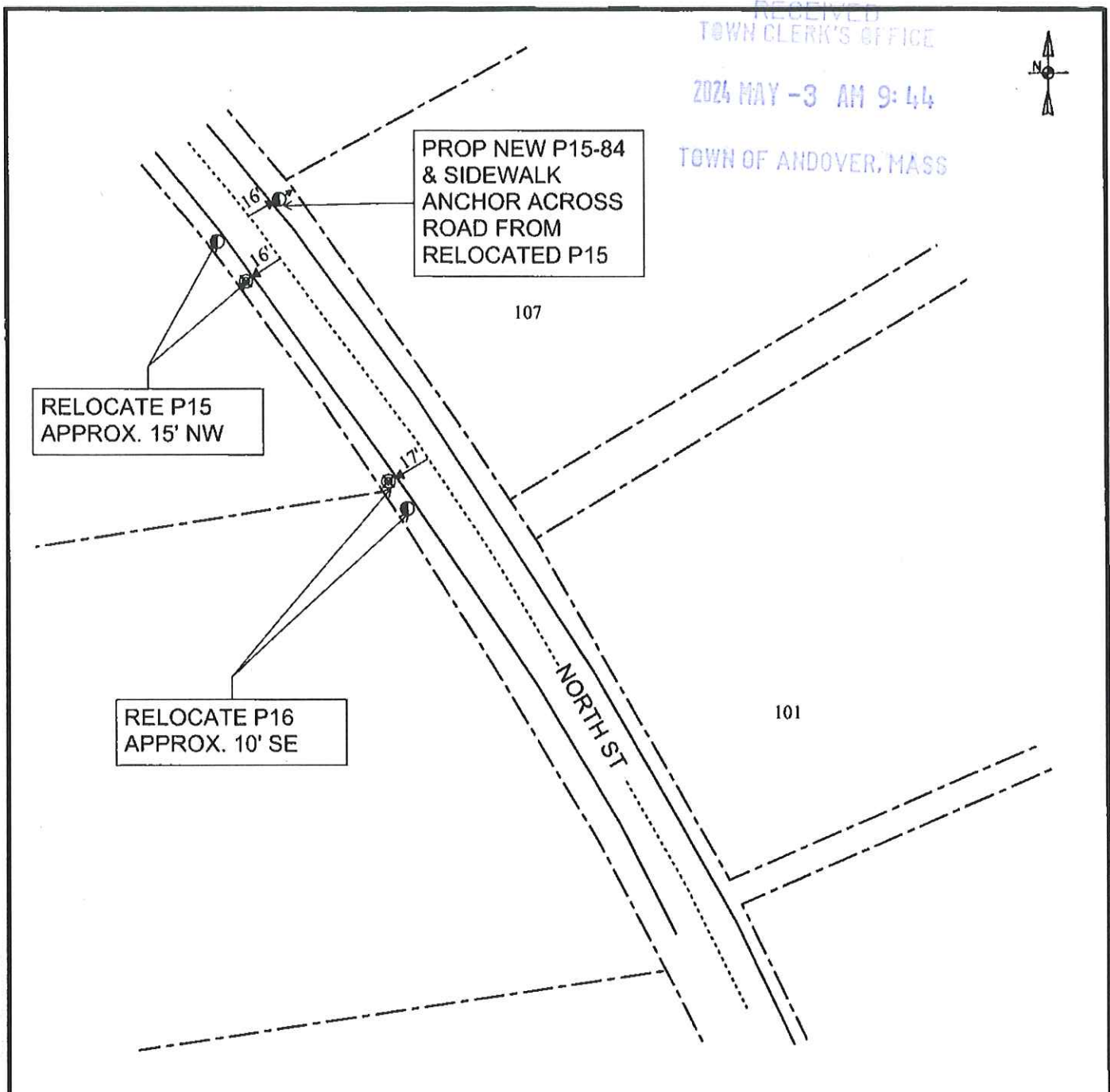
2024 MAY -3 AM 9:44

TOWN OF ANDOVER, MASS



<b>JOINT OWNED POLE PETITION</b>		<b>nationalgrid</b> And <b>Verizon New England, Inc.</b>	
<input type="radio"/> Existing NGRID Pole Locations	<input type="checkbox"/> Proposed J.O. Anchor	<b>Date:</b> 04-04-2024	
<input checked="" type="radio"/> Proposed J.O. Pole Locations	<input type="checkbox"/> Existing J.O. Push Brace Pole	<b>Plan Number:</b> 30840961	
<input type="radio"/> Existing J.O. Pole Locations	<input type="checkbox"/> Proposed J.O. Push Brace Pole	<b>To Accompany Petition Dated:</b>	
<input checked="" type="radio"/> Existing Telephone Co. Pole Locations		<b>To The:</b> Town _____ Of Andover	
<input type="radio"/> Existing NGRID Pole Location To Be Made J.O.		<b>For Proposed:</b> Pole: 7-A Location: Webster St	
<input checked="" type="radio"/> Existing Pole Locations To Be Removed		<b>Date Of Original Grant:</b>	
<b>DISTANCES ARE APPROXIMATE</b>			

RECEIVED  
 TOWN CLERK'S OFFICE  
 2024 MAY -3 AM 9:44  
 TOWN OF ANDOVER, MASS

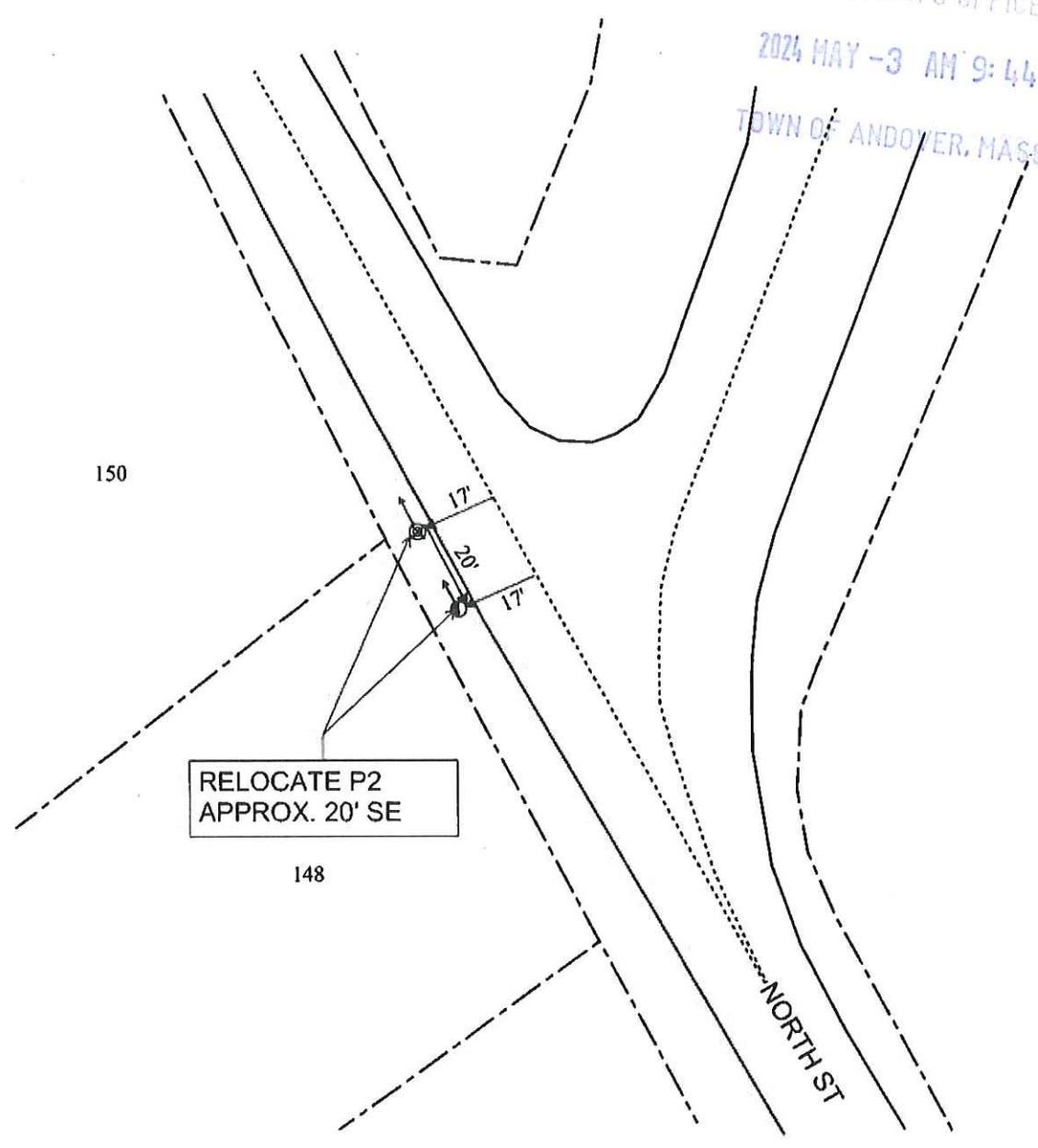


<b>JOINT OWNED POLE PETITION</b>		<b>nationalgrid</b> And <b>Verizon New England, Inc.</b>	
○ Existing NGRID Pole Locations	↓ Proposed J.O. Anchor	<b>Date:</b> 04-04-2024	
● Proposed J.O. Pole Locations	⊥ Existing J.O. Push Brace Pole	<b>Plan Number:</b> 30840961	
① Existing J.O. Pole Locations	⊥ Proposed J.O. Push Brace Pole	<b>To Accompany Petition Dated:</b>	
⊕ Existing Telephone Co. Pole Locations		<b>To The:</b> Town                      Of Andover	
⊙ Existing NGRID Pole Location To Be Made J.O.		<b>For Proposed:</b> Pole: 15 & 16 Location: North St	
⊗ Existing Pole Locations To Be Removed		<b>Date Of Original Grant:</b>	
<b>DISTANCES ARE APPROXIMATE</b>			

RECEIVED  
TOWN CLERK'S OFFICE

2024 MAY -3 AM 9:44

TOWN OF ANDOVER, MASS



**JOINT OWNED POLE PETITION**

**nationalgrid**  
And  
Verizon New England, Inc.

- Existing NGRID Pole Locations      ↓ Proposed J.O. Anchor
- Proposed J.O. Pole Locations      ↓ Existing J.O. Push Brace Pole
- Existing J.O. Pole Locations      ↓ Proposed J.O. Push Brace Pole
- Existing Telephone Co. Pole Locations
- Existing NGRID Pole Location To Be Made J.O.
- Existing Pole Locations To Be Removed

**Date:** 04-04-2024

**Plan Number:** 30840961

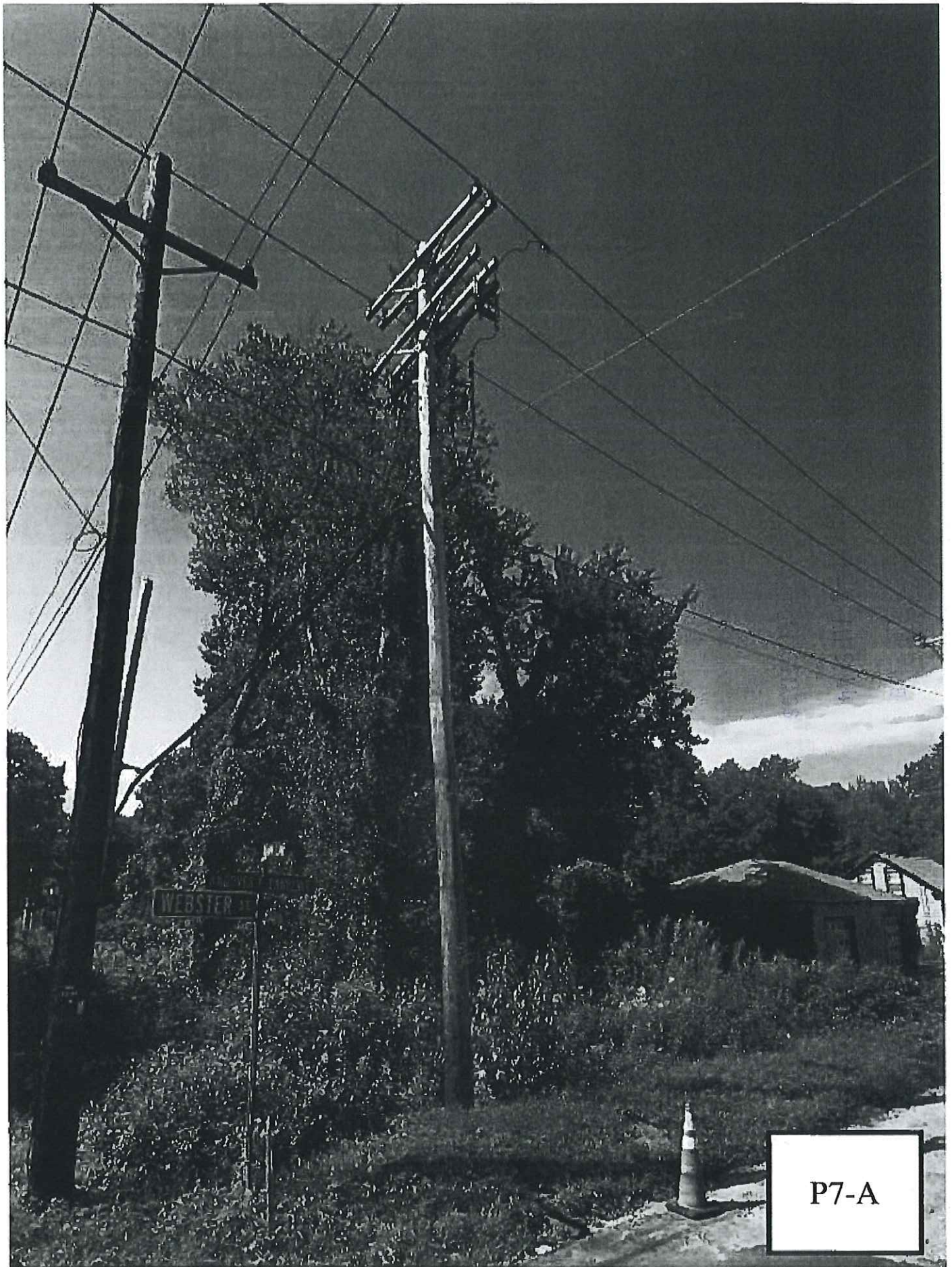
**To Accompany Petition Dated:**

**To The:** Town                      Of Andover

**For Proposed:**              Pole:2              Location: North St

**DISTANCES ARE APPROXIMATE**

**Date Of Original Grant:**

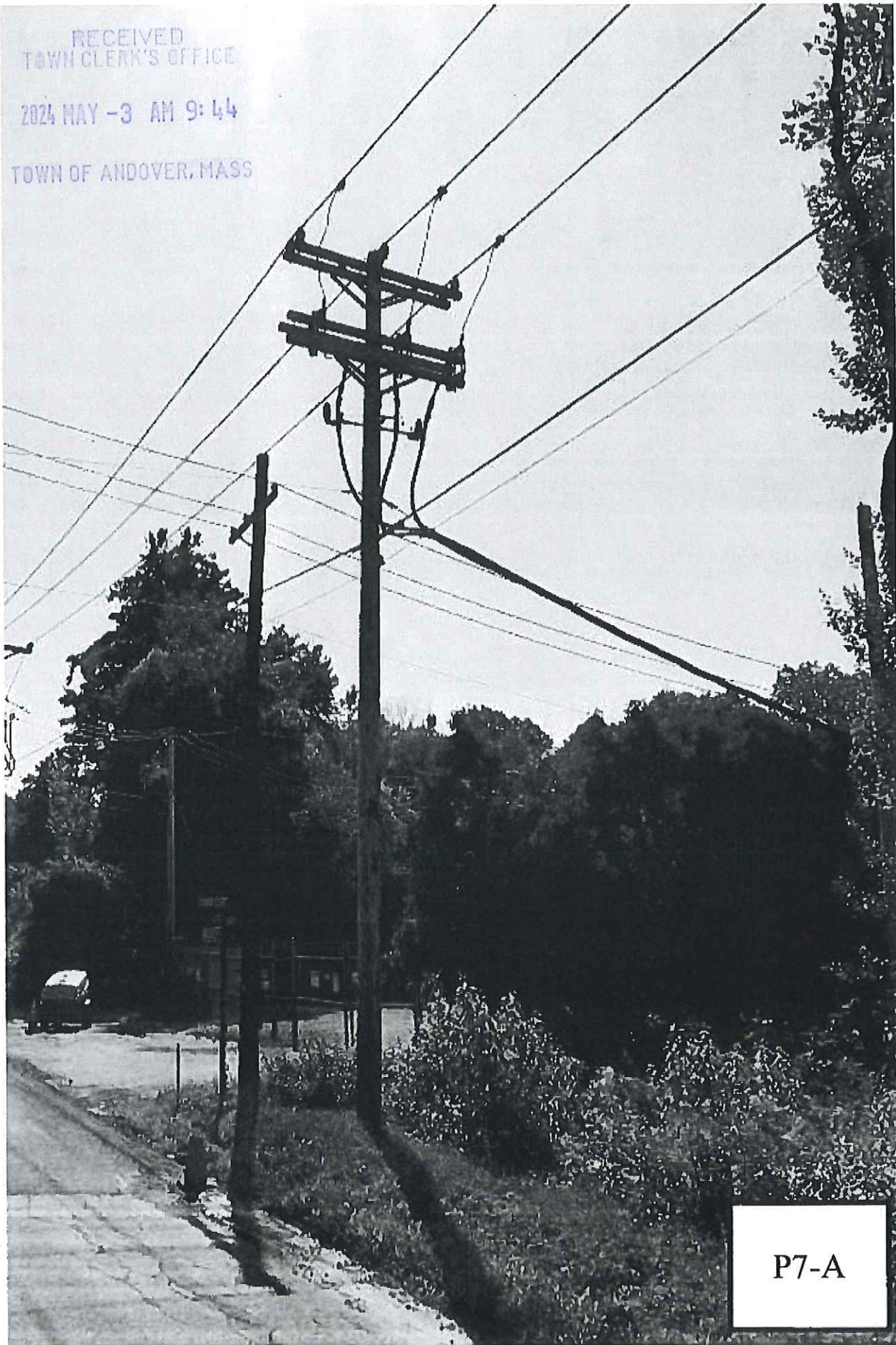


P7-A

RECEIVED  
TOWN CLERK'S OFFICE

2024 MAY -3 AM 9:44

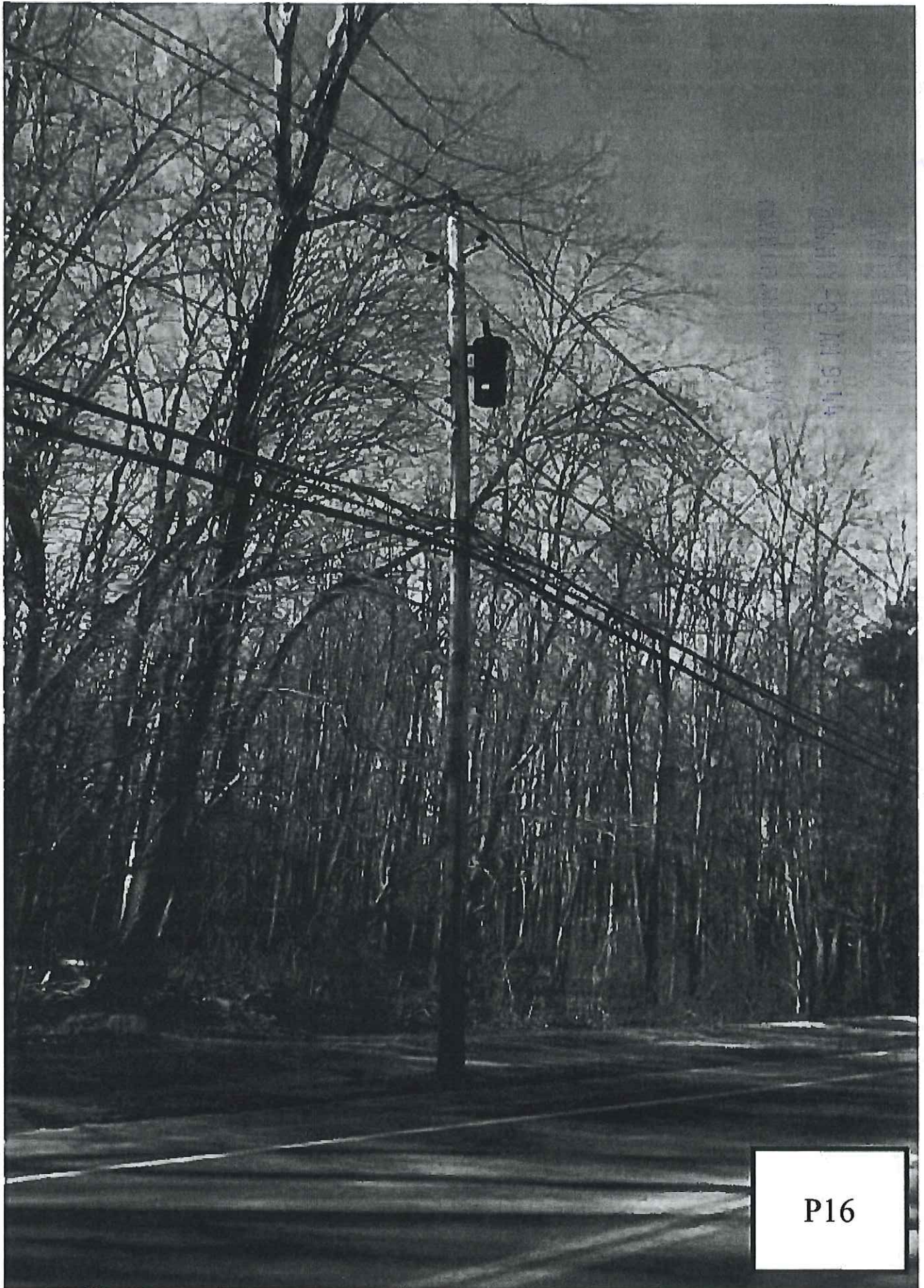
TOWN OF ANDOVER, MASS



P7-A



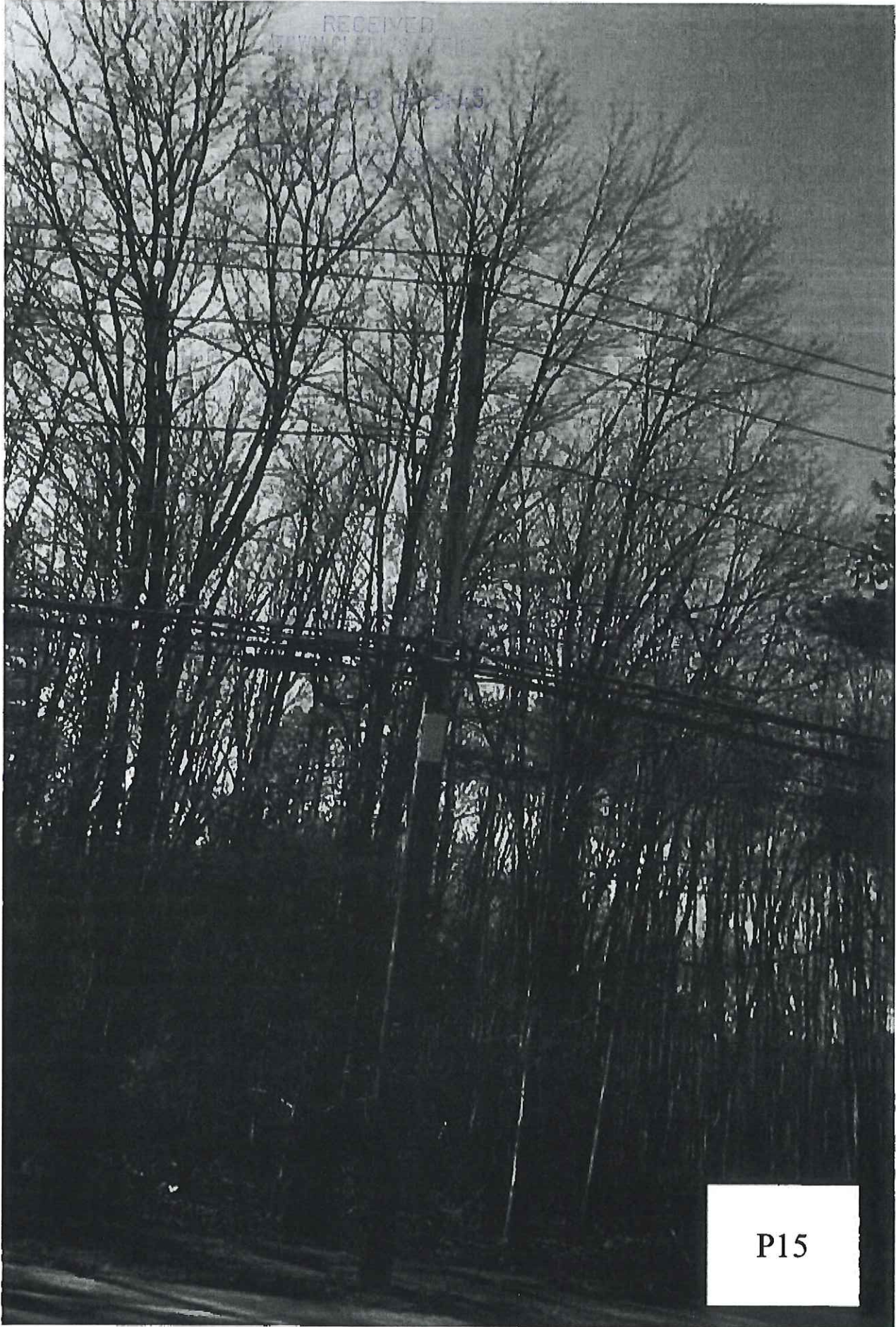
P16



P16

RECEIVED

APR 13 1963



P15

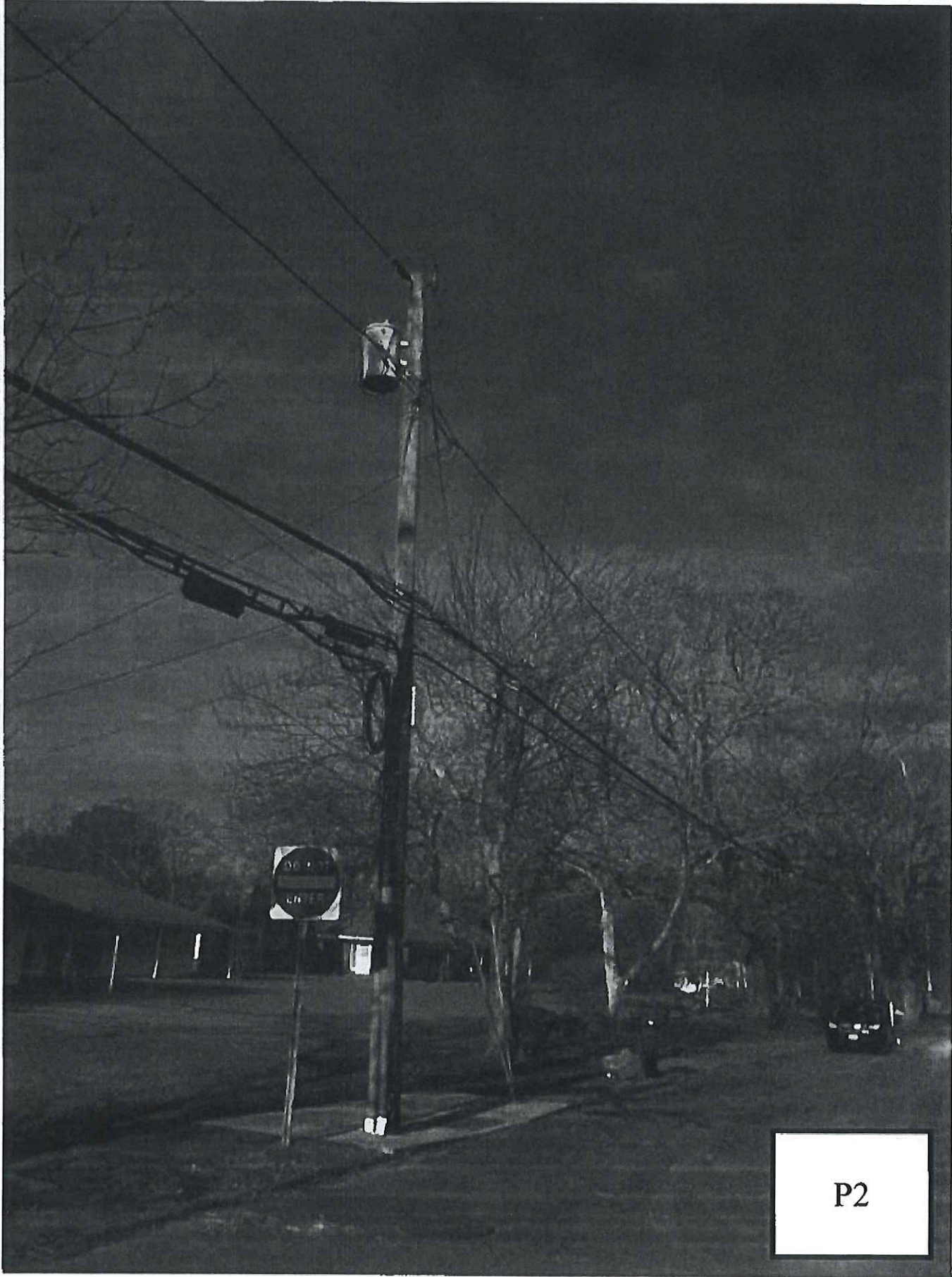


RECEIVED  
TOWN OF ANDOVER, MASS  
2021 MAY - 3 AM 9:45

P15



P15-84

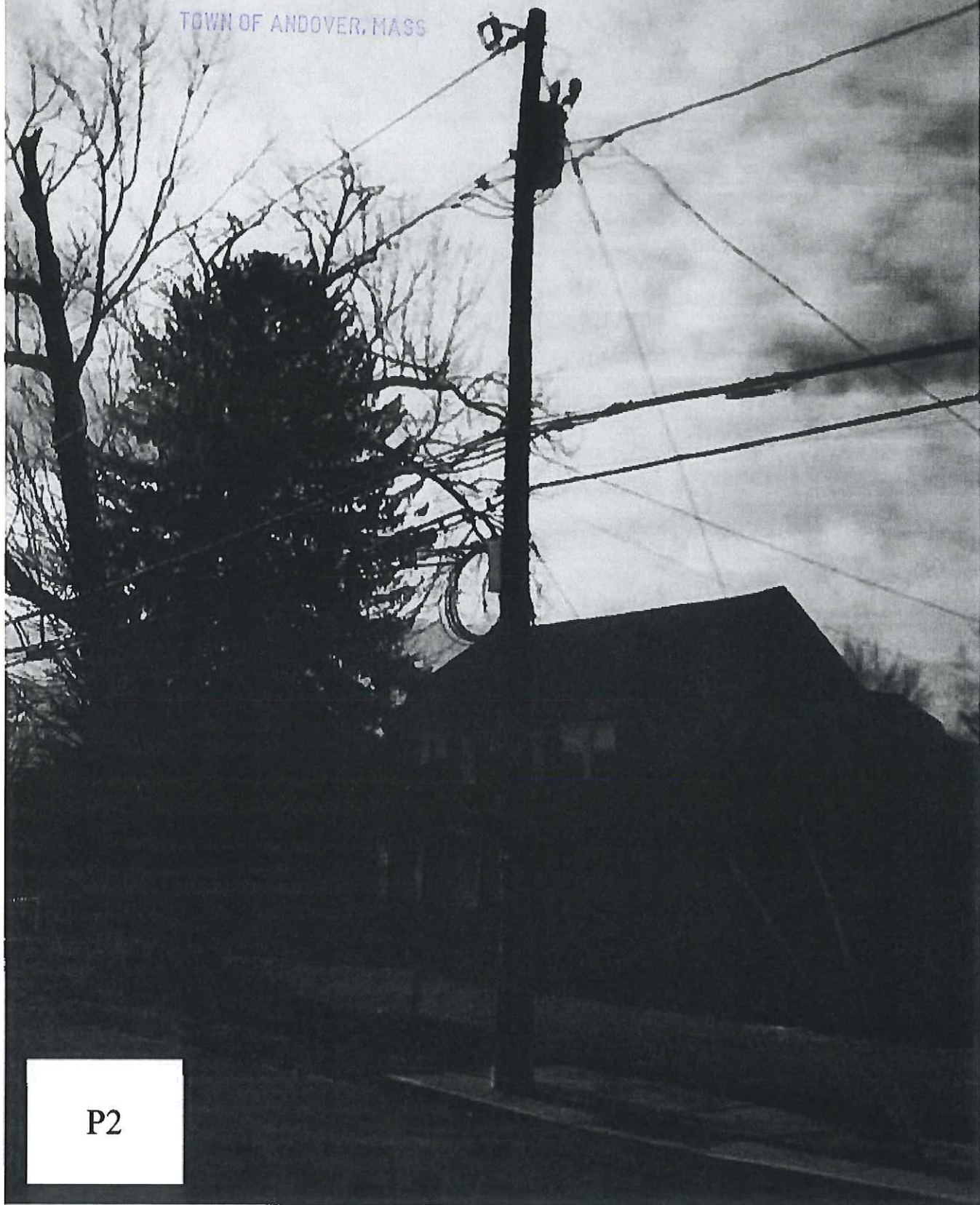


P2

RECEIVED  
TOWN CLERK'S OFFICE

2024 MAY -3 AM 9:45

TOWN OF ANDOVER, MASS



P2



# TOWN OF ANDOVER

Town Clerk's Office  
36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
[www.andoverma.gov](http://www.andoverma.gov)

## NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board on June 17, 2024 in the School Committee Conference Room, 30 Whittier Court, at 7 PM.

This hearing is being held on the petition of National Grid requesting permission to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named:

**#30627919 – Webster Street, North Street, River Road, Old River Road** – National Grid will install underground facilities, beginning at a point approximately 0 feet North of the centerline of the intersection of Webster Street & Stevens Street and continuing approximately 7128 feet in a Northwest direction. National Grid will install new manholes and ducts or new 35KV feeder from substation on Webster Street to Minuteman Road. Install 23 new manholes on Webster Street, North Street, River Road & Old River Road locations.

Also for permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Webster St., North St., River Rd., and Old River Rd.

Plan(s) of the proposed work can be found in the Meeting Packet on the Select Board's webpage on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Representatives from the utility company will present their petition during the meeting and will also be available at 6:45 P.M. on the above date to answer questions you may have relating to the proposed work.

By order of the  
Select Board

Austin Simko  
Deputy Town Manager/Town Clerk

TOWN OF ANDOVER, MASSACHUSETTS



MAY 23 2024 PM 1:43  
TOWN OF ANDOVER

PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30627919

PROJECT MANAGER NAME: Logan Nunziato

PROJECT MANAGER CONTACT NUMBER: (781) 258-2535

LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.

\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*

PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

**DPW**

SUPPORT PROJECT (YES / NO)  YES  NO SIGNATURE: [Signature]

COMMENTS: TITLE: Town Engineer

**POLICE DEPARTMENT**

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

**FIRE DEPARTMENT**

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

ANDOVER TOWN CLERK  
RCUD 2024 MAY 23 AM 11:46

RECEIVED  
TOWN CLERK'S OFFICE

APR 10 PM 1:48

# TOWN OF ANDOVER, MASSACHUSETTS



TOWN OF ANDOVER, MASS

## PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY:	nationalgrid	# 30627919
PROJECT MANAGER NAME:	Logan Nunziato	
PROJECT MANAGER CONTACT NUMBER:	(781) 258-2535	
LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:	Abutters can be attained through town office.	
*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL*		
PICTURES HAVE BEEN ATTACHED	YES	

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

<b><u>DPW</u></b>	
SUPPORT PROJECT ( YES / NO )	SIGNATURE: _____
COMMENTS:	TITLE: _____

<b><u>POLICE DEPARTMENT</u></b>	
SUPPORT PROJECT ( YES / NO )	SIGNATURE: <u>Logan Nunziato</u>
COMMENTS:	TITLE: <u>Executive Officer</u>

<b><u>FIRE DEPARTMENT</u></b>	
SUPPORT PROJECT ( YES / NO )	SIGNATURE: _____
COMMENTS:	TITLE: _____

ANDOVER TOWN CLERK  
RCUD 2024 APR 12 AM 9:31

RECEIVED  
TOWN CLERK'S OFFICE

TOWN OF ANDOVER, MASSACHUSETTS

APR 10 PM 1:48



TOWN OF ANDOVER, MASS

PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30627919

PROJECT MANAGER NAME: Logan Nunziato

PROJECT MANAGER CONTACT NUMBER: (781) 258-2535

LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.

\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*

PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

DPW

SUPPORT PROJECT (YES / NO) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

POLICE DEPARTMENT

SUPPORT PROJECT (YES / NO) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

FIRE DEPARTMENT

SUPPORT PROJECT (YES / NO) SIGNATURE: *M.B. Mansfield*

COMMENTS: TITLE: *Fire Chief*

ANDOVER TOWN CLERK  
RCUD 2024 APR 11 AM 8:48

**nationalgrid**

RECEIVED  
TOWN CLERK'S OFFICE  
2024 APR 10 PM 1:47  
TOWN OF ANDOVER, MASS

April 10, 2024

The Board of Selectmen of Andover, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

TRC & National Grid – Nick Brown (508) 298-1511 or [NBrown@trccompanies.com](mailto:NBrown@trccompanies.com)

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to:

National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

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Questions contact – Nick Brown TRC: (508) 298-1511

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric Conduit Location:

To the Board of Selectmen of Andover, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Webster St., North St., River Rd., and Old River Rd. - Andover, Massachusetts.

The following are the streets and highways referred to:

**No.# 30627919**

Webster St., North St., River Rd., and Old River Rd. - National Grid will install underground facilities, beginning at a point approximately 0 feet North of the centerline of the intersection of Webster Street & Stevens Street and continuing approximately 7128 feet in a Northwest direction. National Grid will install new manholes and ducts for new 35KV feeder from substation on Webster Street to Minuteman Road. Install 23 new manholes on Webster Street, North Street, River Road & Old River Road locations as shown on the attached plans, in Andover, MA.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*  
BY \_\_\_\_\_  
Engineering Department

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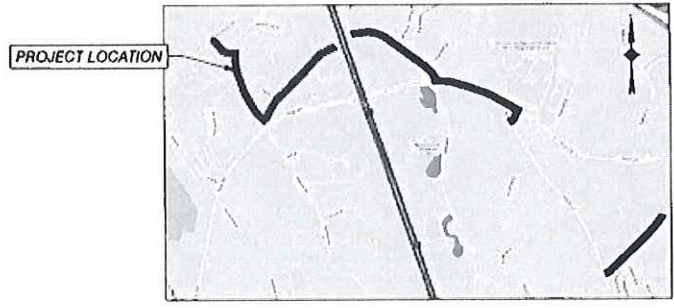
TOWN OF ANDOVER, MASS

# DISTRIBUTION CIVIL DRAWINGS

## 3000 MINUTEMAN RD

ANDOVER, MA  
WR#30627919

DRAWING LIST	
DRAWING NO.	CONTENT
G-0	COVER
G-1	GENERAL NOTES, ABBREVIATIONS, AND LEGEND
PLAN 1-23	PLAN VIEWS
DET-1	CONDUIT DETAILS
DET-2-4	MANHOLE DETAILS
DET-5	TOWN RESTORATION REQUIREMENTS



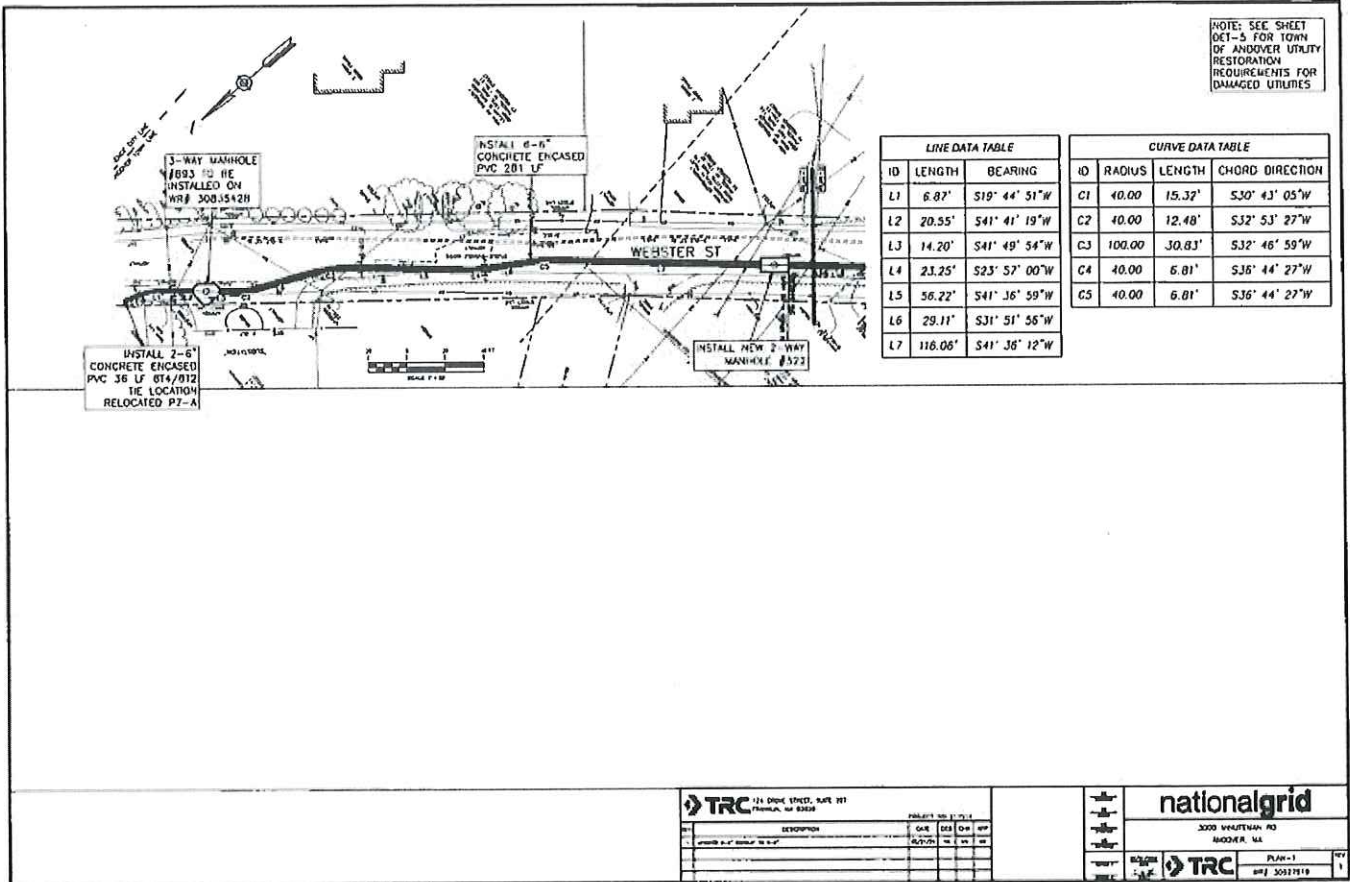
LOCATION MAP  
N.T.S.

	121 DUND STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 241911		3000 MINUTEMAN RD ANDOVER, MA
	DATE: 04/10/24 DRAWN BY: [blank] CHECKED BY: [blank]	DATE: 04/10/24 DRAWN BY: [blank] CHECKED BY: [blank]		SHEET: 0-1 OF: 1 WR# 30627919

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TOWN OF ANDOVER, MASS



TRC	111 STATE STREET, SUITE 201 ANDOVER, MA 01820	PROJECT NO. 24-014
DESIGNER	DATE	CHK'D BY
DRAWN BY	DATE	CHK'D BY
SCALE		

**nationalgrid**

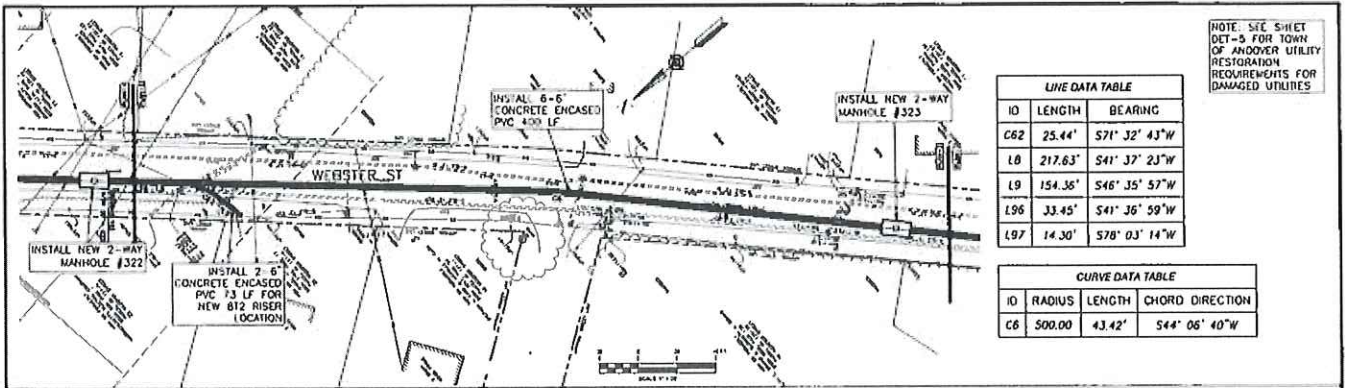
3000 WASHINGTON RD  
ANDOVER, MA

TRC PLAN-1  
REV 20237510

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TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
C62	25.44'	S71° 32' 43" W
L8	217.63'	S41° 37' 23" W
L9	154.36'	S46° 35' 57" W
L96	33.45'	S41° 36' 59" W
L97	14.30'	S78° 03' 14" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C6	500.00	43.42'	S44° 06' 40" W

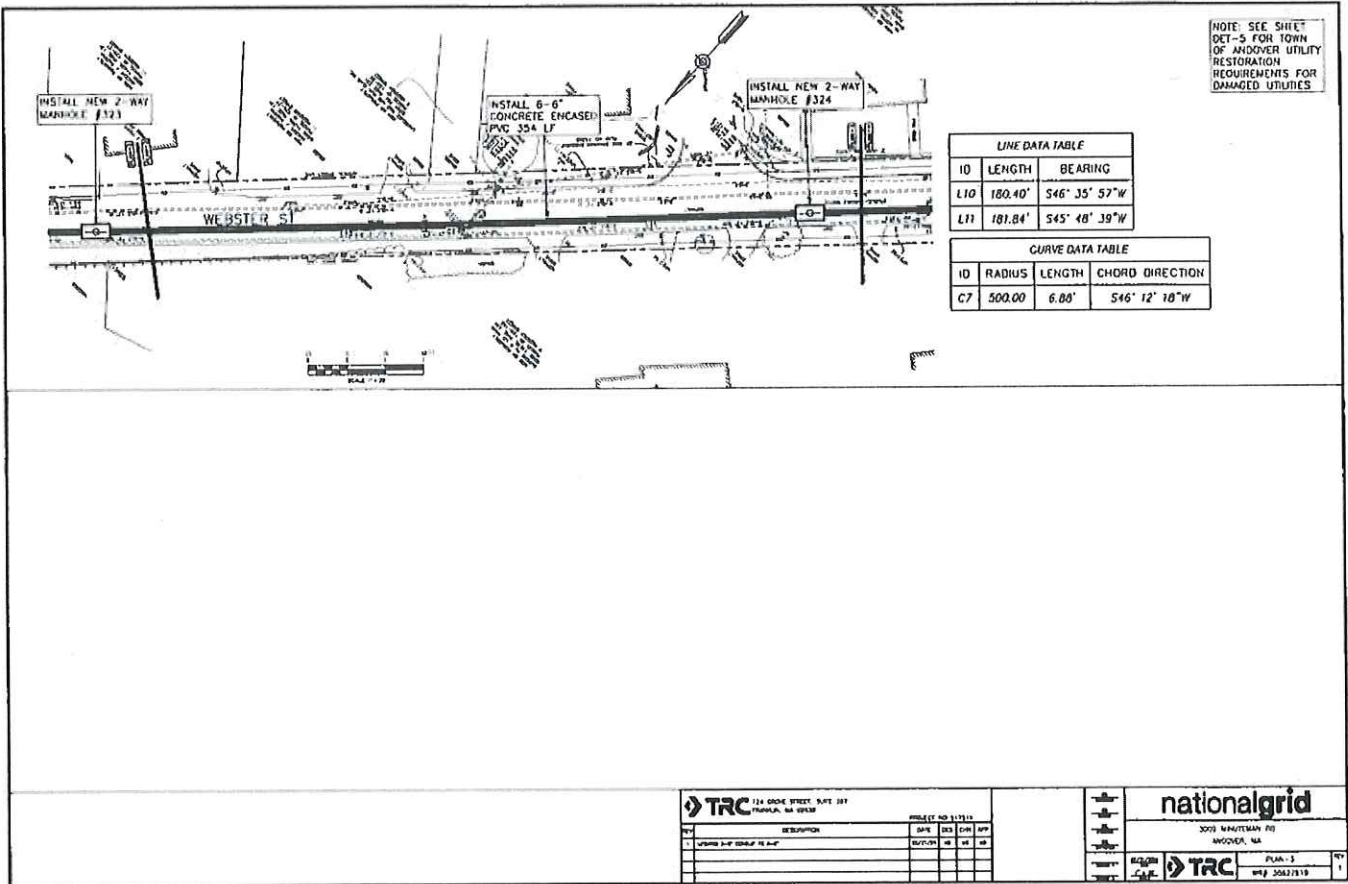
	111 ORISKANY STREET, SUITE 201 FRENCH CREEK, MA 01825	PROJECT NO. 24-001
	DESCRIPTION	SHEET NO. 10 OF 10
DATE	DATE	DATE

3000 MAINTENANCE RD  
 ANDOVER, MA 01810  
 PLAN-2  
 04/10/2024

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TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L10	180.40'	S46° J5' 57"W
L11	181.84'	S45° 48' 39"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C7	500.00	6.80'	S46° 12' 18"W

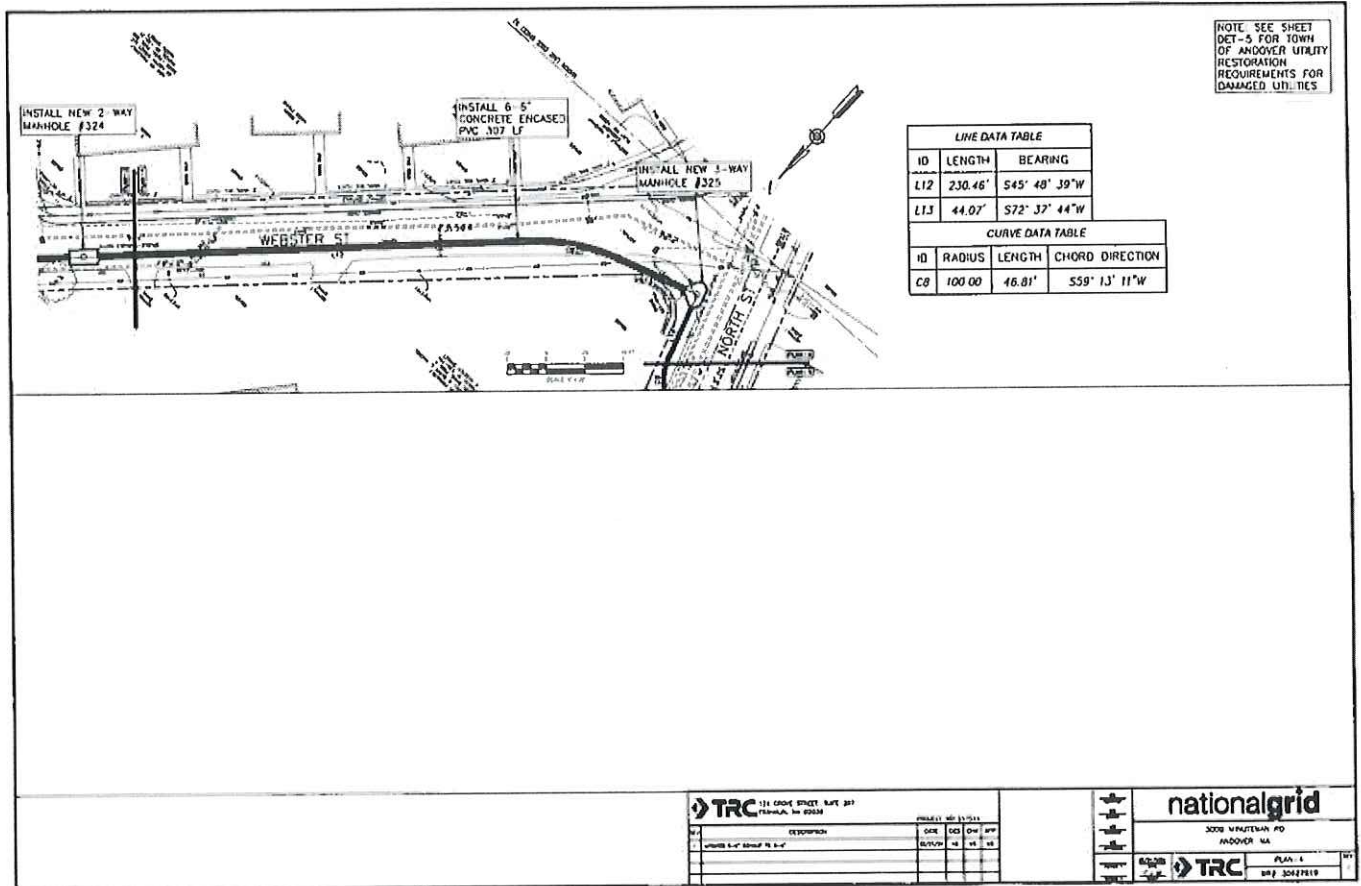
TRC 124 BOND STREET, SUITE 107 ANDOVER, MA 01810		PROJECT NO. 240124 DATE: 03/28/24 DRAWN BY: JAC	
DESCRIPTION UTILITY RESTORATION		SHEET NO. 11 OF 11	

		3070 MAIN STREET RD ANDOVER, MA	
		PLAN: 3 DATE: 03/28/24	

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TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE

ID	LENGTH	BEARING
L12	230.46'	S45° 48' 39"W
L13	44.07'	S72° 37' 44"W

CURVE DATA TABLE

ID	RADIUS	LENGTH	CHORD DIRECTION
C8	100.00	46.81'	S59° 13' 11"W

	111 CROSS STREET, SUITE 207 ROXBURY, MA 02119	PROJECT NO. 23273
	DESCRIPTION	DATE
	DESIGNED BY	DATE
	CHECKED BY	DATE

**nationalgrid**

3000 WASHINGTON RD  
ANDOVER, MA

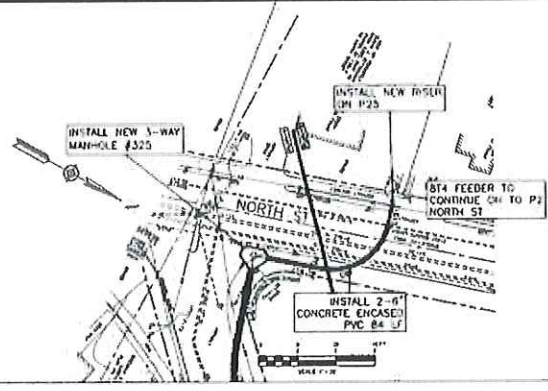
PLAN: 1  
DATE: 2023/11/19

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TOWN OF ANDOVER, MASS

NOTE: SEE SHEET  
DET-3 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES



LINE DATA TABLE		
ID	LENGTH	BEARING
L14	34.92'	N17° 36' 19"W
L15	8.53'	S72° 37' 44"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C9	30.00	47.12'	N62° 22' 16"W

	115 CHASE STREET, SUITE 201 ANDOVER, MA 01920	PROJECT NO. 231011
	DATE	SUR (SEE) DATE
DATE	DATE	DATE

**nationalgrid**

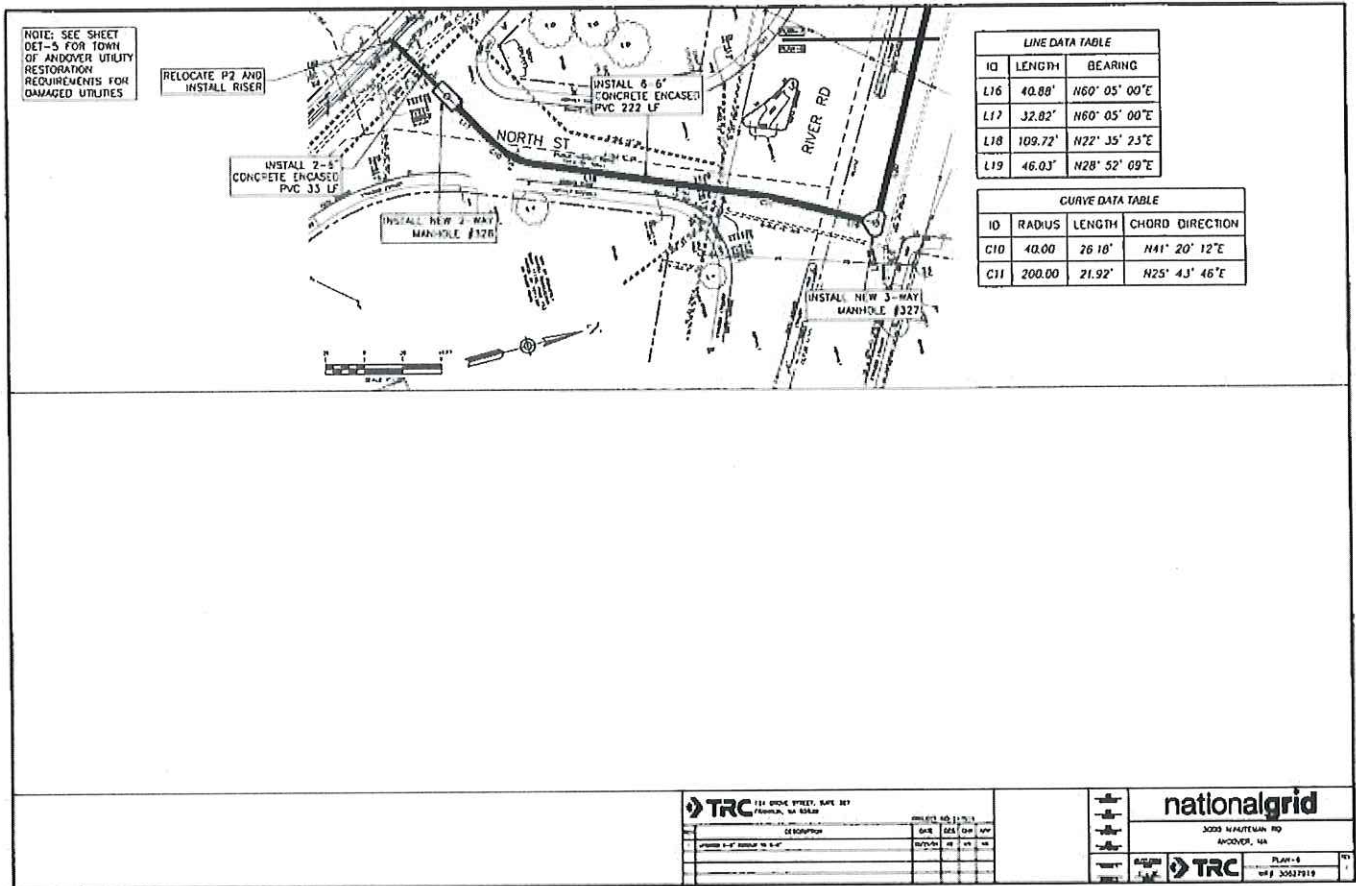
3000 WASHINGTON RD  
ANDOVER, MA

PLAN-3  
W/F 20227918

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TOWN OF ANDOVER, MASS



<b>TRC</b>	111 BUCK STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 23-01-01
	DATE: 04/08/24	DRAWN BY: JAC
	PROJECT: 1" = 40' ROAD TO 1" = 40'	DATE: 04/08/24

**nationalgrid**

3000 WASHINGTON RD  
ANDOVER, MA

PROJECT: 1" = 40' ROAD TO 1" = 40'

DATE: 04/08/24

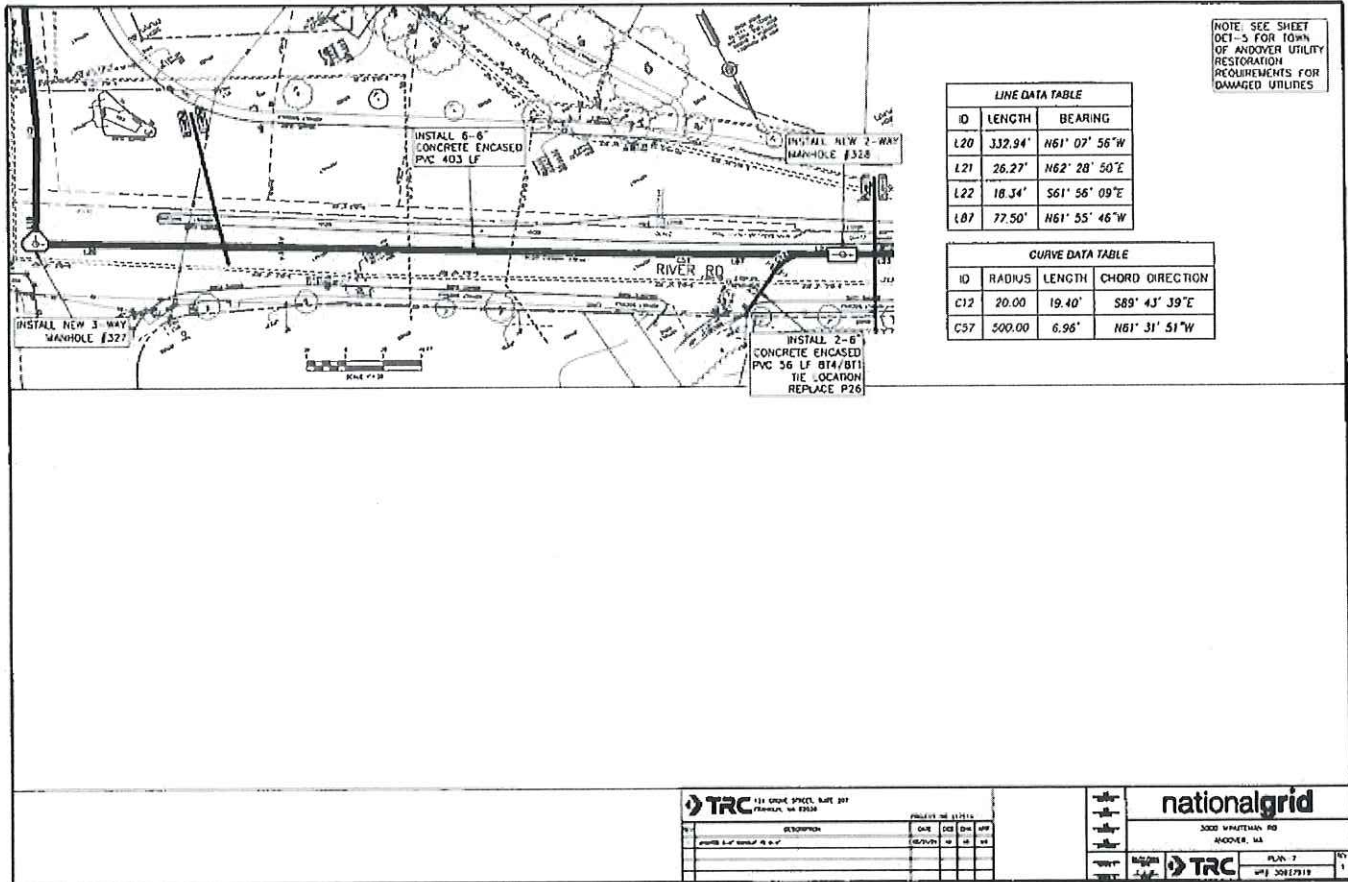
PLAN: 4

NO. 30527219

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TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
OCT-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L20	332.94'	N61° 07' 56" W
L21	26.27'	N62° 28' 50" E
L22	18.34'	S61° 56' 09" E
L07	77.50'	N61° 55' 46" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C12	20.00'	19.40'	S89° 43' 39" E
C57	500.00'	6.96'	N61° 31' 51" W

TRC 11 ORDE STREET, SUITE 207  
FRENCH, MA 02450

NO.	DESCRIPTION	PROPOSED BY			
		DATE	CHK	APP	APP
1	DESIGN				
2	CONSTRUCTION				

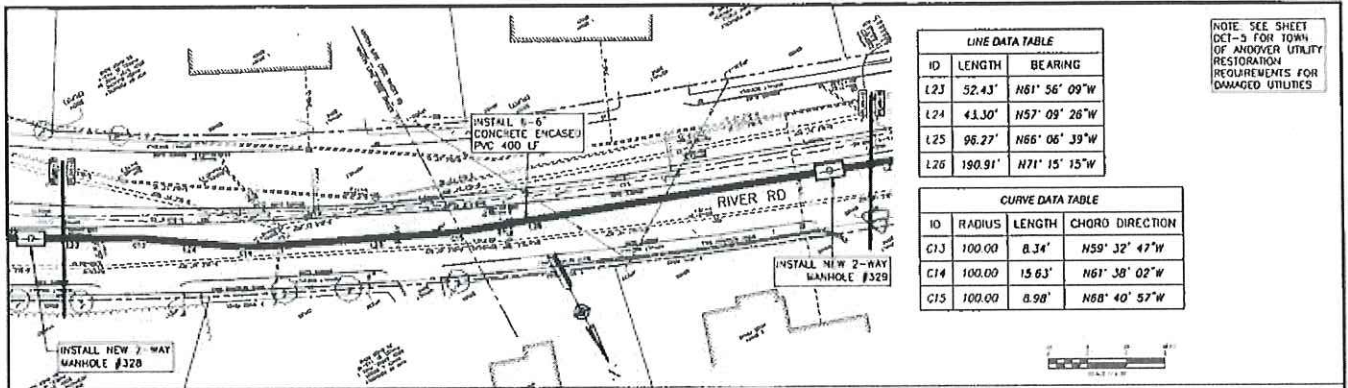
**nationalgrid**  
3000 WHITTAM RD  
ANDOVER, MA

TRC PLAN: 7  
DATE: 04/10/24

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TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L23	52.43'	N61° 56' 09"W
L24	43.30'	N57° 09' 26"W
L25	96.27'	N66° 06' 39"W
L26	190.91'	N71° 15' 15"W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C13	100.00	8.34'	N59° 32' 47"W
C14	100.00	15.63'	N61° 38' 02"W
C15	100.00	8.98'	N68° 40' 57"W



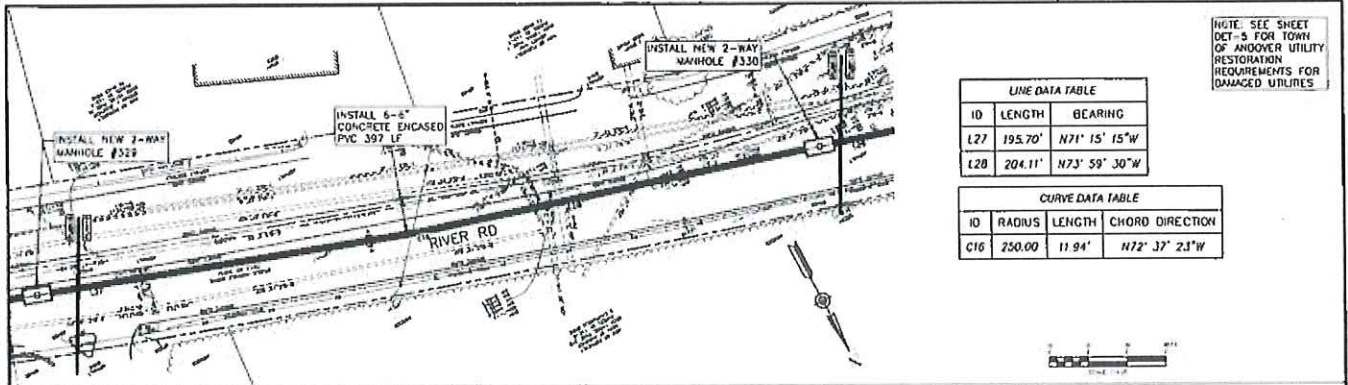
	24 2024 SHEET DATE 2/1 TOWN OF ANDOVER	PROJECT NO. 24-011 DATE: 02/20/24 DRAWN BY: [blank] CHECKED BY: [blank]
	3000 MAINTENANCE RD ANDOVER, MA	PLAN: 6 DATE: 02/20/24

3000 MAINTENANCE RD  
 ANDOVER, MA

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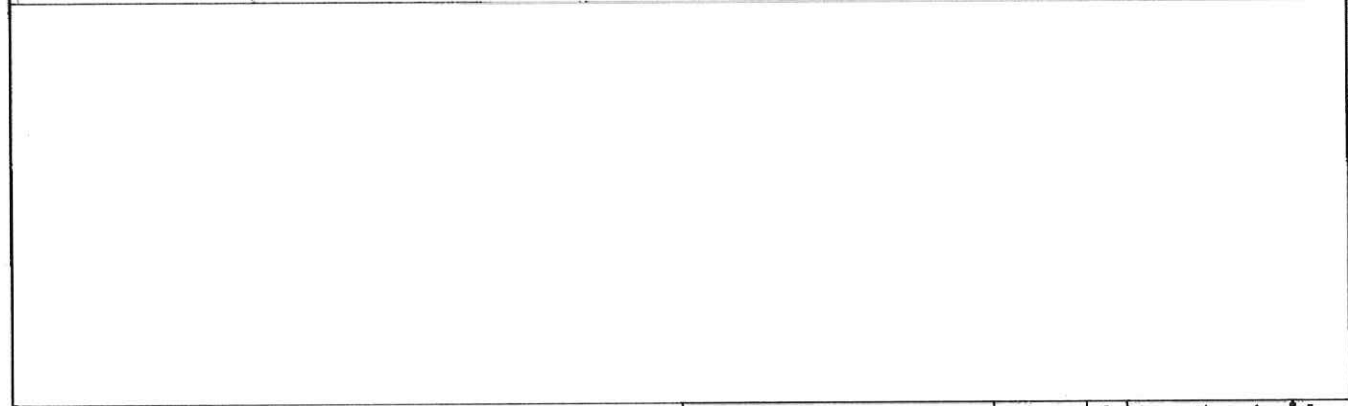
TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L27	195.70'	N71° 15' 15\"W
L28	204.11'	N73° 59' 30\"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C16	250.00'	11.94'	N72° 37' 23\"W



<b>TRC</b>	111 BOND STREET, SUITE 201 ANDOVER, MA 01915	PROJECT NO. 111514
DATE	DESCRIPTION	DATE

**nationalgrid**

3000 HAZELBANK RD  
ANDOVER, MA

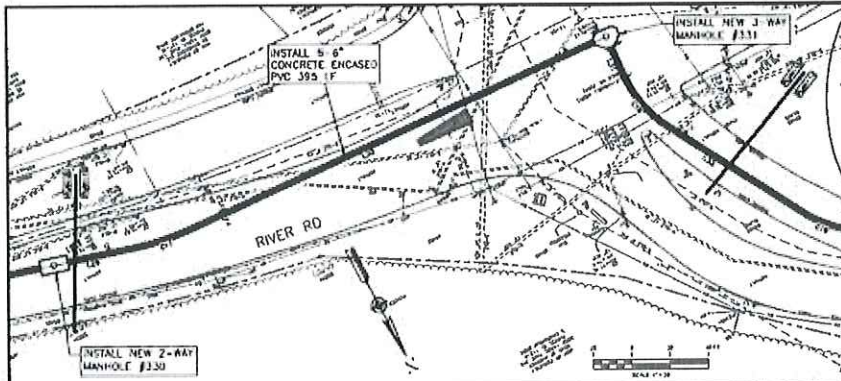
REGIONAL OFFICE

**TRC** PLAN-1  
REF 20227819

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TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L29	41.29'	N73° 59' 30" W
L30	234.80'	N86° 39' 02" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C17	150.00'	33.14'	N80° 19' 16" W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

<b>TRC</b> 124 BROAD STREET, SUITE 201 ANDOVER, MA 01810		PROJECT NO. 2023-011	
DATE	ISSUE NO.	DATE	ISSUE NO.
10/20/23	1	10/20/23	1

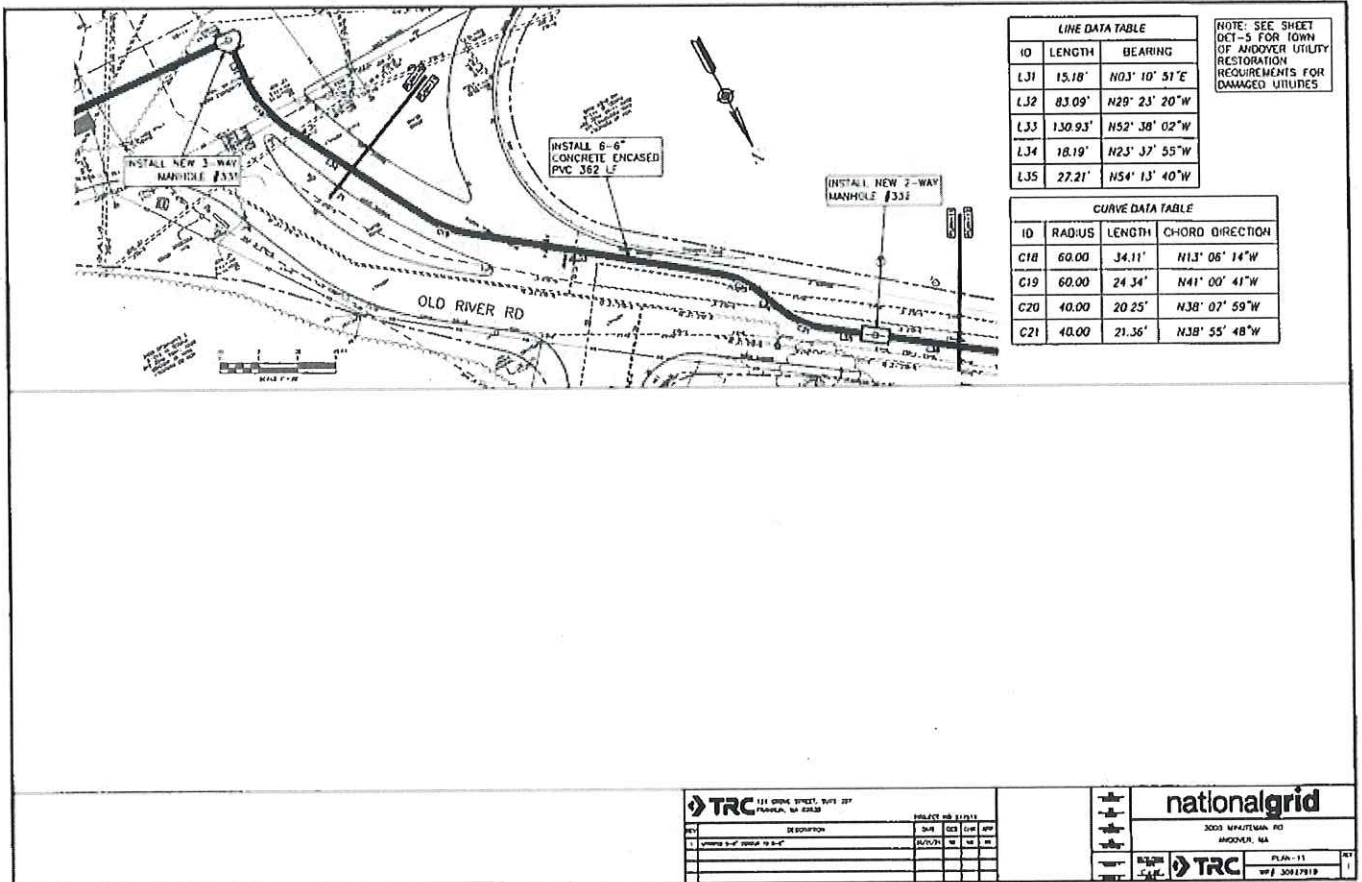
**nationalgrid**  
3000 MAINTENANCE RD  
ANDOVER, MA

nationalgrid  
TRC PLAN-10  
NOV 2023/218

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TOWN OF ANDOVER, MASS



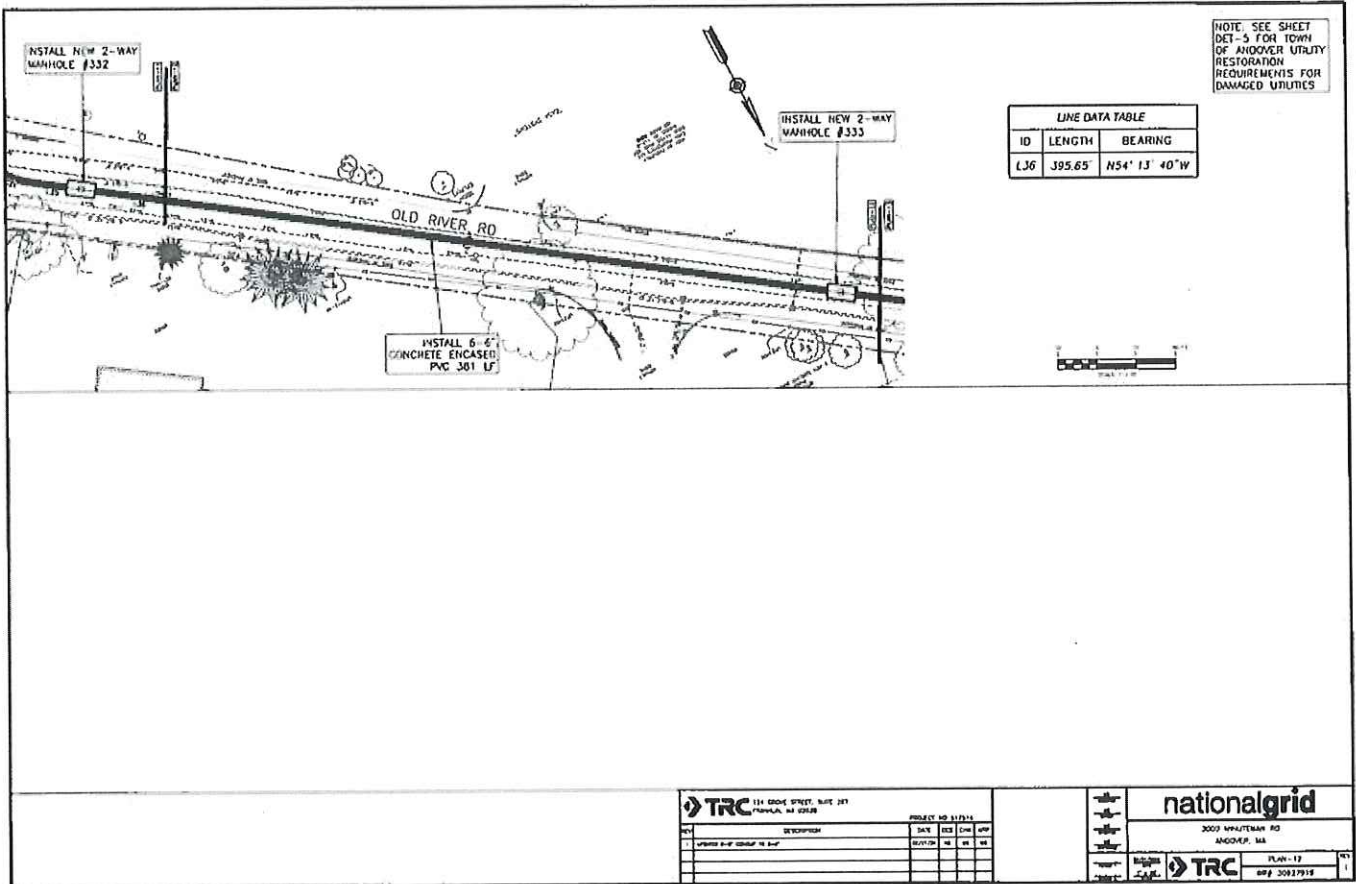
TRC 111 GARDEN STREET, SUITE 207 ANDOVER, MA 01820		PROJECT NO. 2024-11	
REV	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMIT TO LOC	04/09/24	MS

3000 MAJESTIC RD ANDOVER, MA	
TRC	PLAN-11 WP 202417819

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TOWN OF ANDOVER, MASS



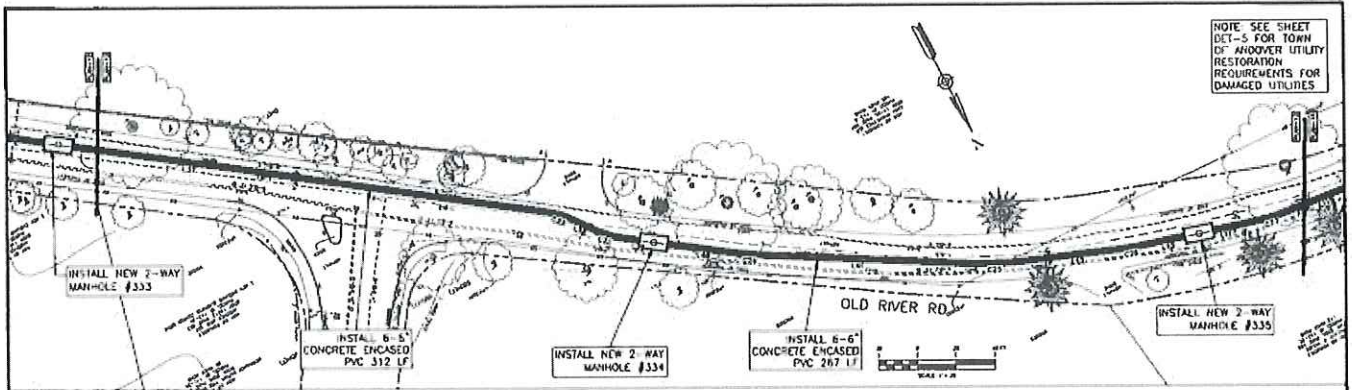
TRC 131 BRIDGE STREET, SUITE 207 ANDOVER, MA 01828		PROJECT NO: 2024-01	
DATE	DESCRIPTION	DATE	BY

300 WHITTEN RD ANDOVER, MA	
TRC	PLAN - 12 SHEET 20241718

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TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L37	253.25'	N54° 13' 40"W
L38	12.95'	N37° 26' 45"W
L39	17.07'	N54° 17' 07"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C22	50.00	14.65'	N45° 50' 11"W
C23	50.00	14.70'	N45° 51' 55"W

LINE DATA TABLE		
ID	LENGTH	BEARING
L40	41.36'	N54° 37' 15"W
L41	101.06'	N59° 39' 58"W
L42	50.27'	N69° 00' 04"W
L43	30.62'	N74° 02' 38"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C24	200.00	17.61'	N57° 08' 36"W
C25	200.00	32.59'	N64° 20' 01"W
C26	100.00	8.80'	N71° 31' 21"W

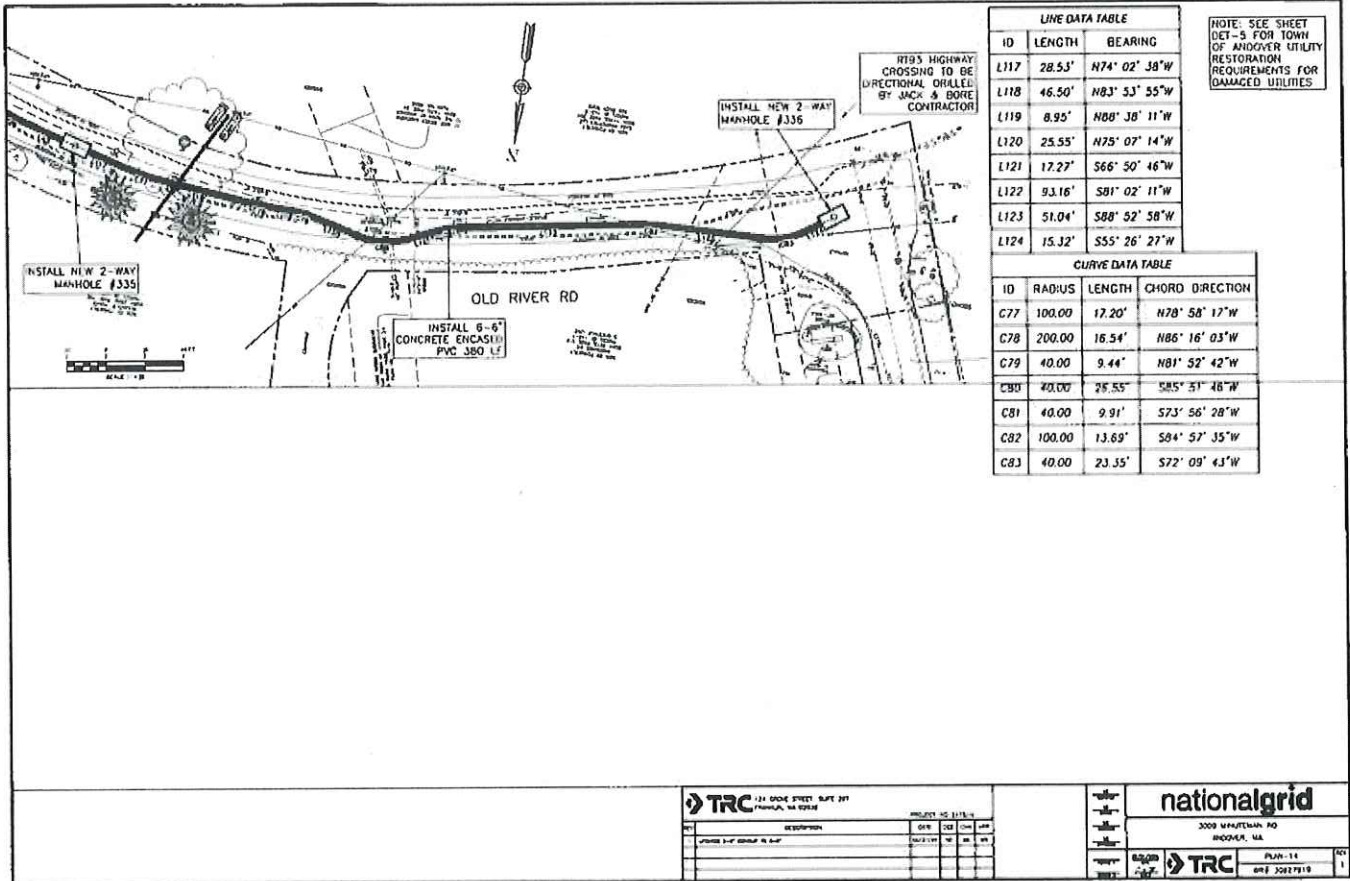
<b>TRC</b> 211 DODGE STREET, SUITE 201 ANDOVER, MA 01820		PROJECT NO. 241014	
DATE	DESCRIPTION	DWG. NO.	DATE
04/10/24	UTILITY RESTORATION	001	04/10/24

<b>nationalgrid</b>	
3000 MAINTENANCE RD ANDOVER, MA	
<b>TRC</b>	PLAN: 13 REV: 20227919

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TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L117	28.53'	N74° 02' 38"W
L118	46.50'	N83° 53' 55"W
L119	8.95'	N88° 38' 11"W
L120	25.55'	N75° 07' 14"W
L121	17.22'	S66° 50' 46"W
L122	93.16'	S81° 02' 11"W
L123	51.04'	S88° 52' 58"W
L124	15.32'	S55° 26' 27"W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C77	100.00	17.20'	N78° 58' 17"W
C78	200.00	16.54'	N86° 16' 03"W
C79	40.00	9.44'	N81° 52' 42"W
C80	40.00	25.55'	S85° 51' 46"W
C81	40.00	9.91'	S73° 56' 28"W
C82	100.00	13.69'	S84° 57' 35"W
C83	40.00	23.35'	S72° 09' 43"W

<b>TRC</b>	121 DODD STREET, SUITE 207 ANDOVER, MA 01915	PROJECT NO. 24101	DATE: 03/20/24
		DESCRIPTION:	SCALE: 1" = 40'
		PROJECT BY: GROUP 10	DATE: 03/20/24

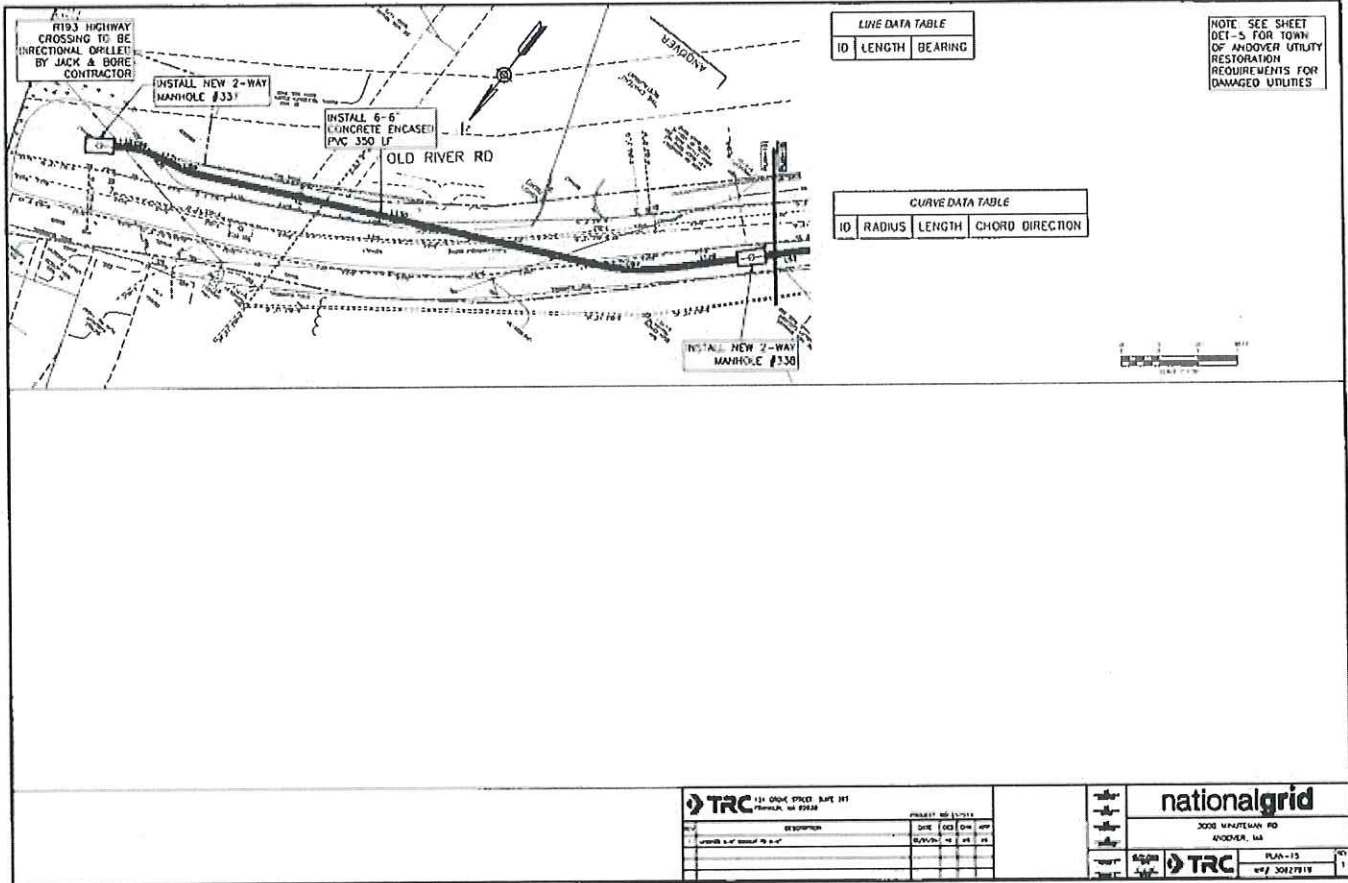
**nationalgrid**  
3000 MAINTENANCE RD  
ROCKDALE, MA

**TRC** PLAN: 14  
DATE: 2024.03.10

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TOWN OF ANDOVER, MASS



LINE DATA TABLE	
ID	BEARING

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE		
ID	RADIUS	CHORD DIRECTION

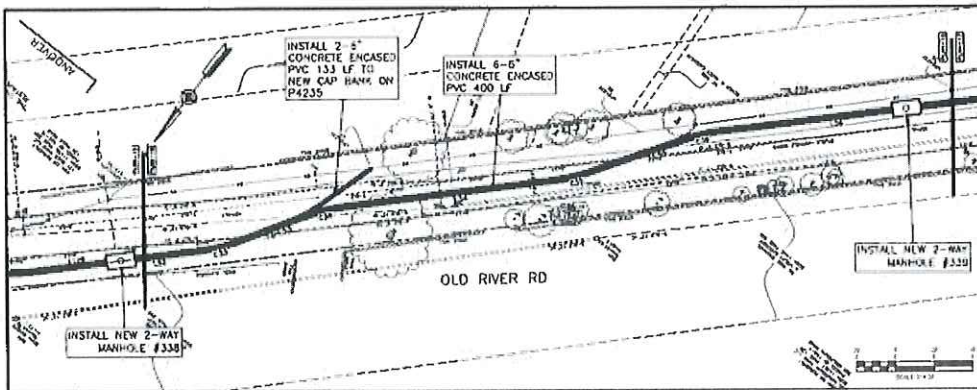
NO.	DESCRIPTION	DATE	BY	CHK	APP

<b>nationalgrid</b>	
3000 MAINTENANCE RD ANDOVER, MA	
TRC	PLAN-15 4/7/2024

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TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L52	40.23'	S44° 38' 25"W
L53	33.58'	S31° 14' 04"W
L54	108.14'	S44° 38' 25"W
L55	48.75'	S32° 45' 35"W
L56	88.14'	S44° 43' 17"W

NOTE: SEE SHEET  
DET-3 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
CJ3	100.00	23.40'	S37° 36' 14"W
CJ4	100.00	23.40'	S37° 56' 14"W
CJ5	100.00	20.74'	S38° 42' 00"W
CJ6	100.00	20.88'	S38° 44' 26"W

	TRC 10 GARD STREET, SUITE 101 ANDOVER, MA 01810	PROJECT NO. 24010 SHEET NO. 18 DATE: 04/10/24
	DESCRIPTION UTILITY RESTORATION	DRAWN BY: [blank] CHECKED BY: [blank]

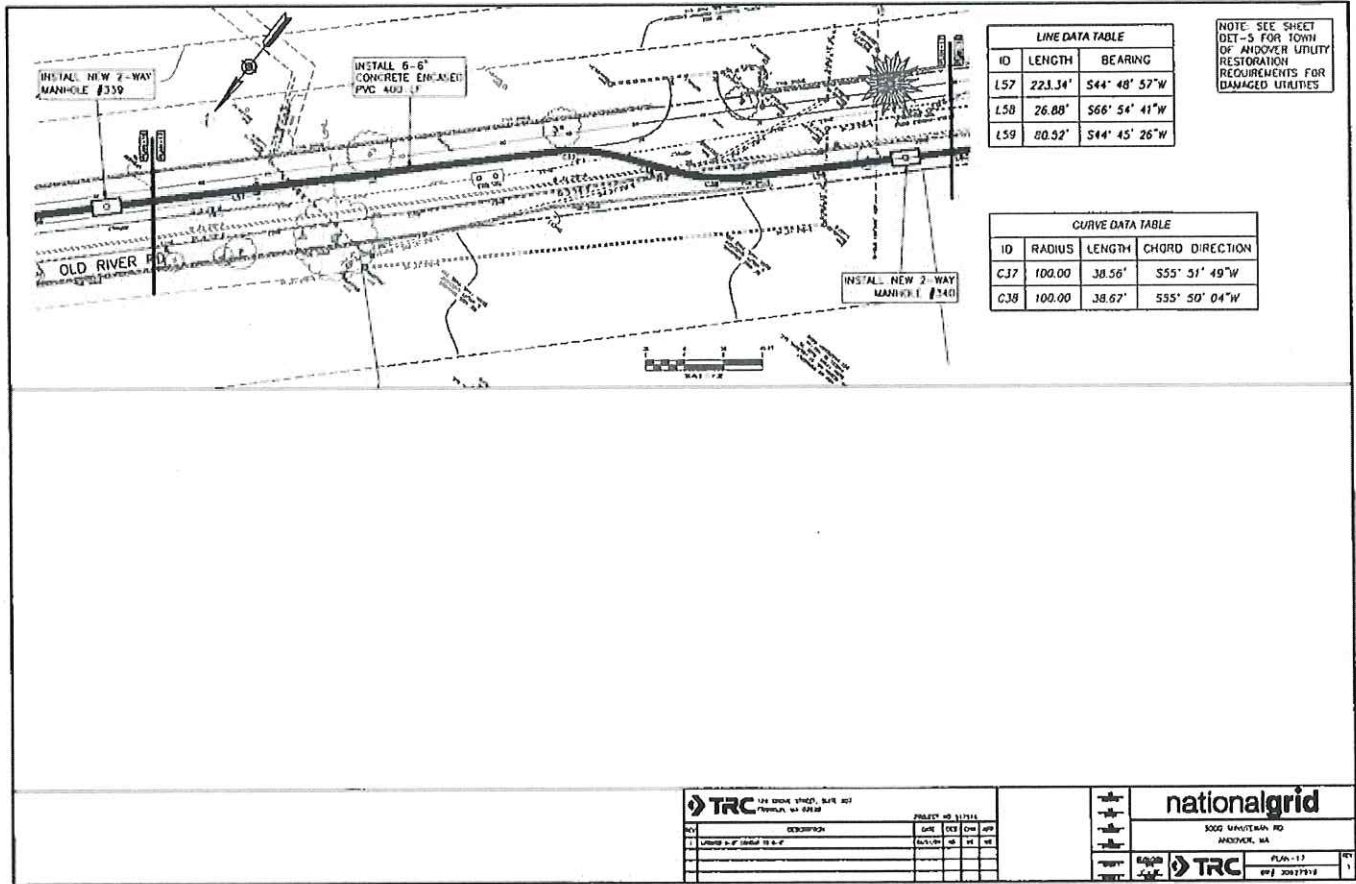
300 WASHINGTON AVE  
 ANDOVER, MA 01810  

 PLAN-18  
 DWG 20240118

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TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L57	223.34'	S44° 48' 57" W
L58	26.88'	S66° 54' 41" W
L59	80.52'	S44° 45' 26" W

NOTE: SEE SHEET  
DET-3 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
CJ7	100.00	38.56'	S55° 51' 49" W
CJ8	100.00	38.67'	S55° 50' 04" W

<b>TRC</b> THE ENGINEERING, SURVEYING & CONSULTING FIRM, INC.		PROJECT NO. 2023111	
NOV	DESIGN/ISSUE	DATE	BY
1	CONSTRUCTION	04/10/24	WJ

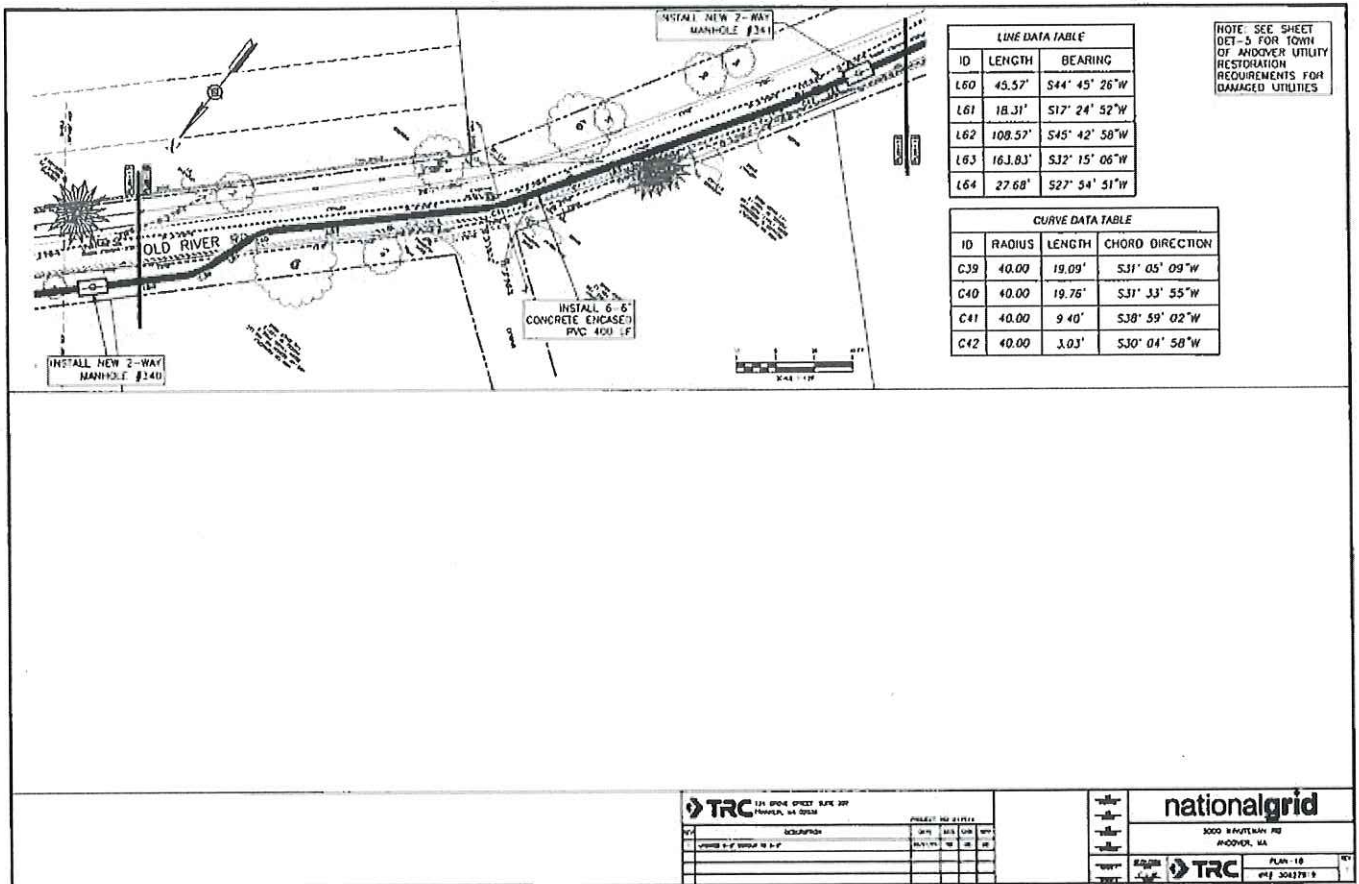
**nationalgrid**  
3000 MARKET ST.  
ANDOVER, MA

**TRC** PLAN: 1-1  
REV: 2023111

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TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L60	45.57'	S44° 45' 26"W
L61	18.31'	S17° 24' 52"W
L62	108.57'	S45° 42' 58"W
L63	163.83'	S32° 15' 06"W
L64	27.68'	S27° 54' 51"W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C39	40.00'	19.09'	S31° 05' 09"W
C40	40.00'	19.76'	S31° 33' 55"W
C41	40.00'	9.40'	S38° 59' 02"W
C42	40.00'	3.03'	S30° 04' 58"W

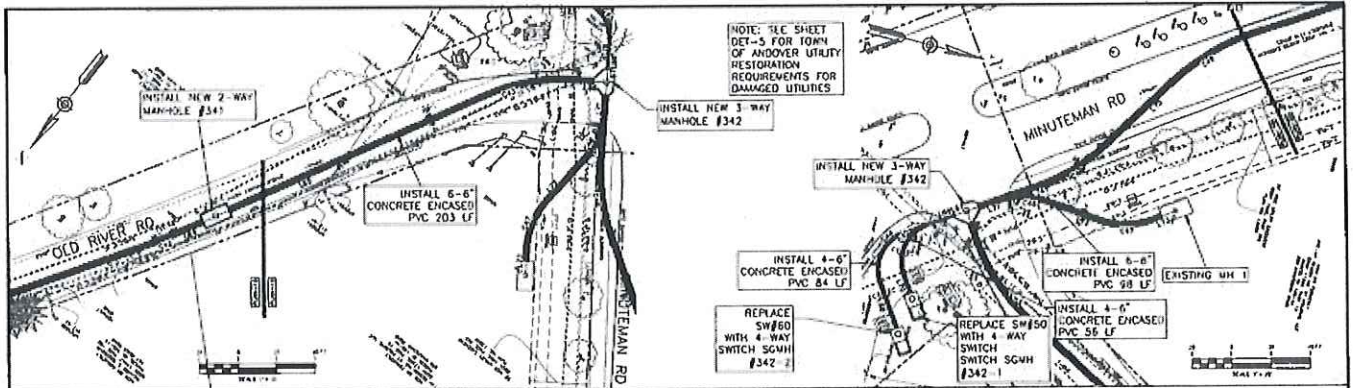
<b>TRC</b> 125 BRIDGE STREET, SUITE 202 ANDOVER, MA 01810		PROJECT NO. 241774
DATE	DESCRIPTION	DATE
04/10/24	PLAN 18	04/10/24

**nationalgrid**  
3000 HAVENMAN RD  
ANDOVER, MA  
01810  
PLAN 18  
4/10/24

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TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L65	152.09'	S27° 54' 51" W
L66	15.89'	S56° 15' 13" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C43	100.00	49.46'	S42° 05' 02" W

LINE DATA TABLE		
ID	LENGTH	BEARING
L67	34.40'	S33° 58' 16" E
L68	24.97'	N56° 15' 13" E
L69	21.61'	S34° 06' 20" E
L70	10.44'	N56° 15' 13" E
L71	15.34'	N33° 52' 40" W
L72	29.20'	N04° 52' 22" E
L73	12.71'	N35° 27' 14" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C44	20.00	31.34'	S78° 51' 32" E
C45	20.00	31.29'	S78° 55' 33" E
C46	40.00	27.05'	N14° 30' 09" W
C47	40.00	28.15'	N15° 17' 28" W

<b>TRC</b>		125 BROAD STREET, SUITE 202 ANDOVER, MA 01828
DATE	DESIGN	DATE
04/10/24	04/10/24	04/10/24

**nationalgrid**

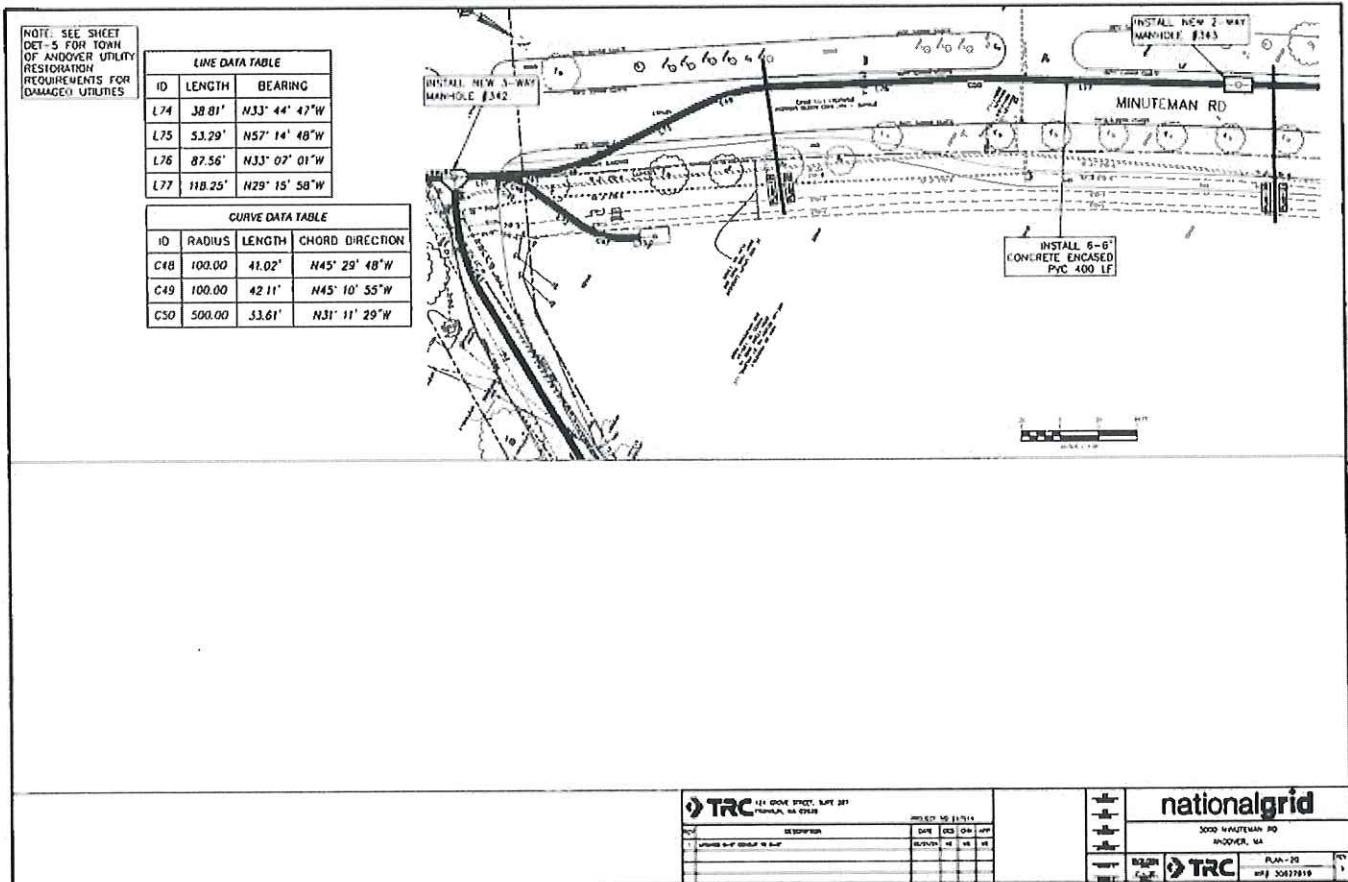
3000 MINUTEMAN RD  
ANDOVER, MA

TRC PLAN: 19  
019 30027019

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L74	38.81'	N33° 44' 47"W
L75	53.29'	N57° 14' 48"W
L76	87.56'	N33° 02' 01"W
L77	118.25'	N29° 15' 58"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C48	100.00	41.02'	N45° 29' 48"W
C49	100.00	42.11'	N45° 10' 55"W
C50	500.00	33.61'	N31° 11' 29"W

INSTALL 6-6"  
CONCRETE ENCASED  
PVC 400 LF



	11 DORR STREET, SUITE 207 ANDOVER, MA 01915	PROJECT NO. 241214
	DATE: 03/20/24	DATE: 03/20/24
DESIGNER:	DRAWN BY: 04/04/24	CHECKED BY: 04/04/24
APPROVED BY:		

**nationalgrid**  
3000 HAUTEMAN RD  
ANDOVER, MA

PLAN-10  
 04/10/24 10:52:15 AM

RECEIVED  
TOWN CLERK'S OFFICE

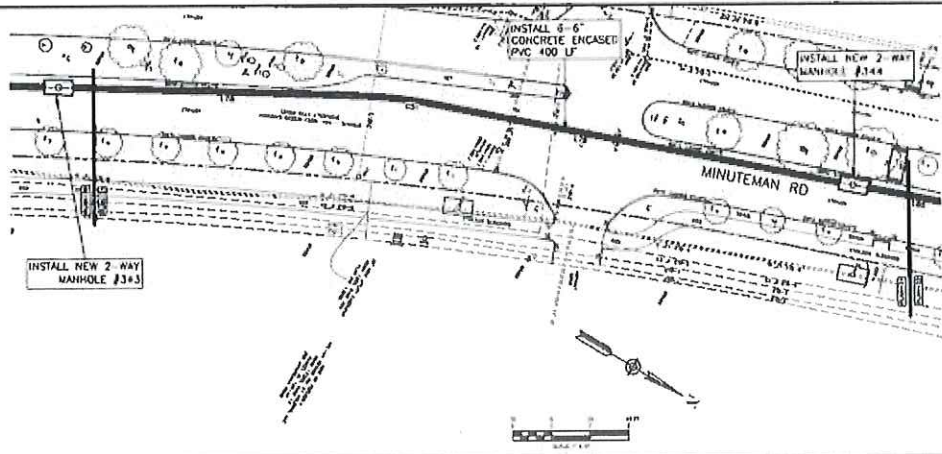
2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L78	153.00'	N29° 15' 58" W
L79	221.27'	N19° 53' 08" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C51	250.00	40.93'	N24° 34' 33" W



<b>TRC</b>	124 WOOD STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 2024-01 DATE: 04/10/24 DRAWN BY: [blank] CHECKED BY: [blank]
------------	---	---

<b>nationalgrid</b>	
3000 MAINTENANCE RD ANDOVER, MA	
<b>TRC</b>	PLAN: 21 DATE: 2024/04/10

RECEIVED  
TOWN CLERK'S OFFICE

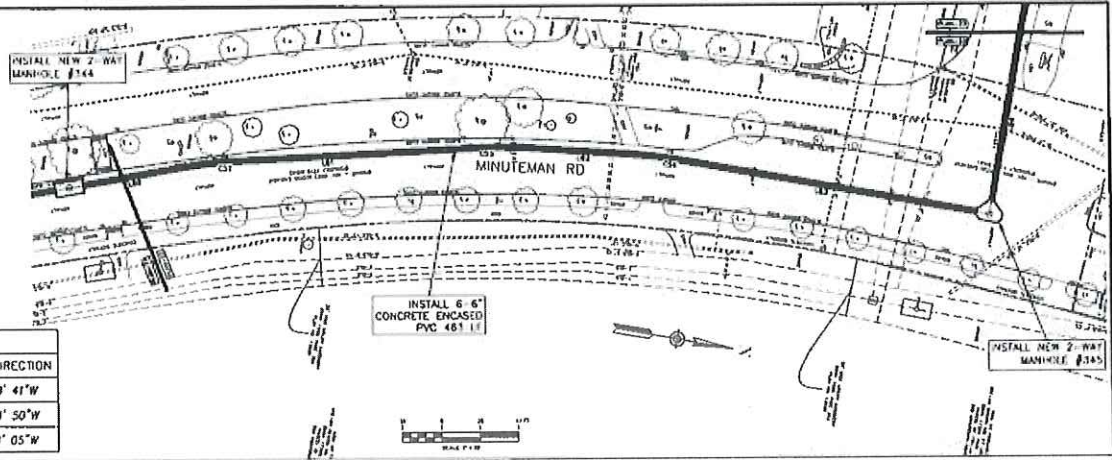
2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L00	59.20'	N19° 53' 00" W
L01	122.17'	N13° 04' 13" W
L02	48.95'	N06° 25' 26" W
L03	166.47'	N00° 03' 16" E

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
CS2	250.00	29.74'	N16° 28' 41" W
CS3	250.00	29.00'	N09° 44' 50" W
CS4	250.00	28.27'	N03° 11' 05" W



TRC	111 GARDEN STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 241214	DATE	DATE	DATE	DATE
	DESCRIPTION	DATE	DATE	DATE	DATE	DATE
DESIGNED BY	DATE	DATE	DATE	DATE	DATE	DATE
CHECKED BY	DATE	DATE	DATE	DATE	DATE	DATE

**nationalgrid**

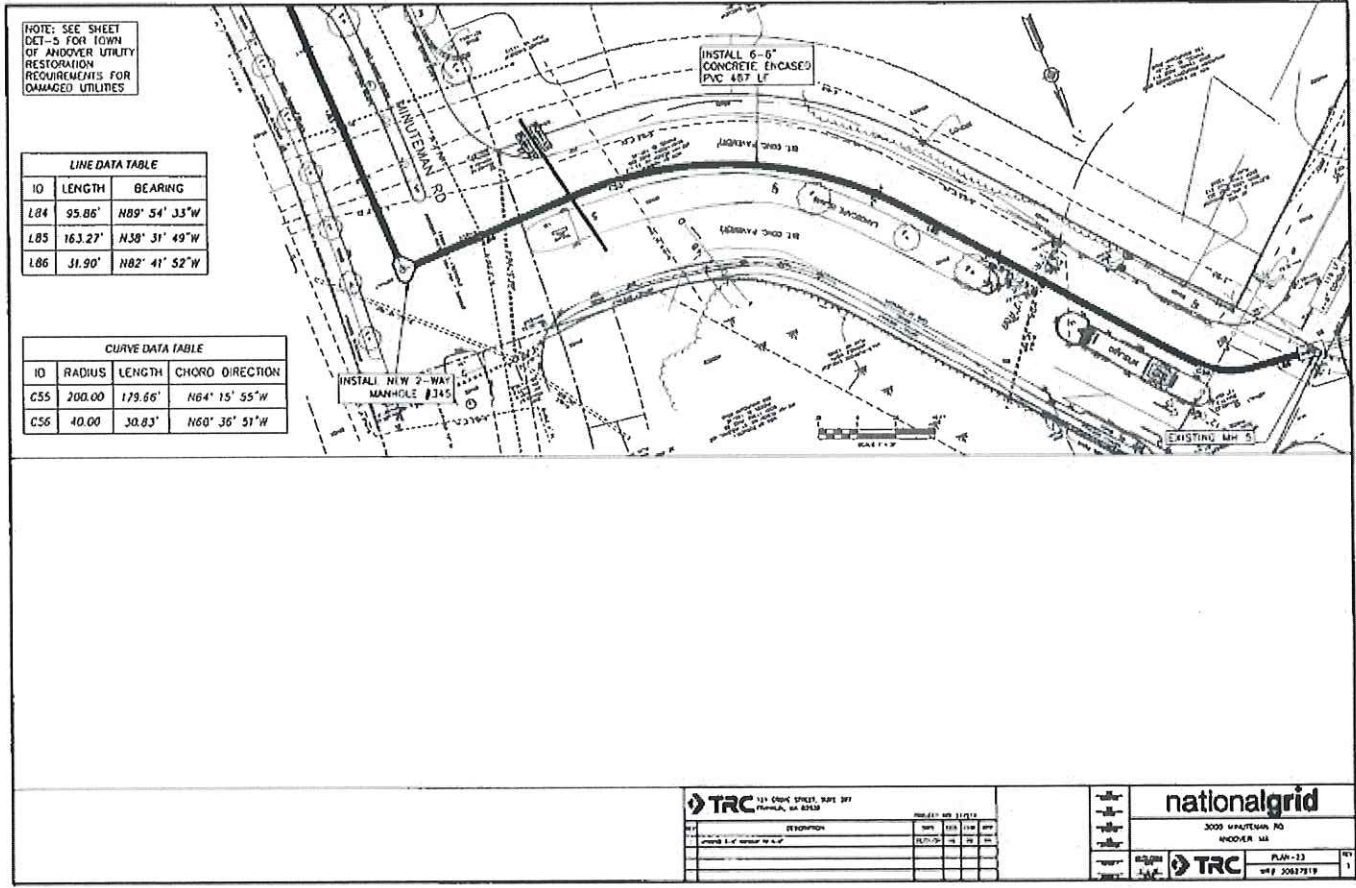
3000 MINUTEMAN RD  
ANDOVER, MA

TRC PLAN-77  
677 J0427916

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TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L84	95.86'	N89° 54' 33" W
L85	163.27'	N38° 31' 49" W
L86	31.90'	N82° 41' 52" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C55	200.00'	179.66'	N64° 15' 55" W
C56	40.00'	38.83'	N60° 36' 51" W

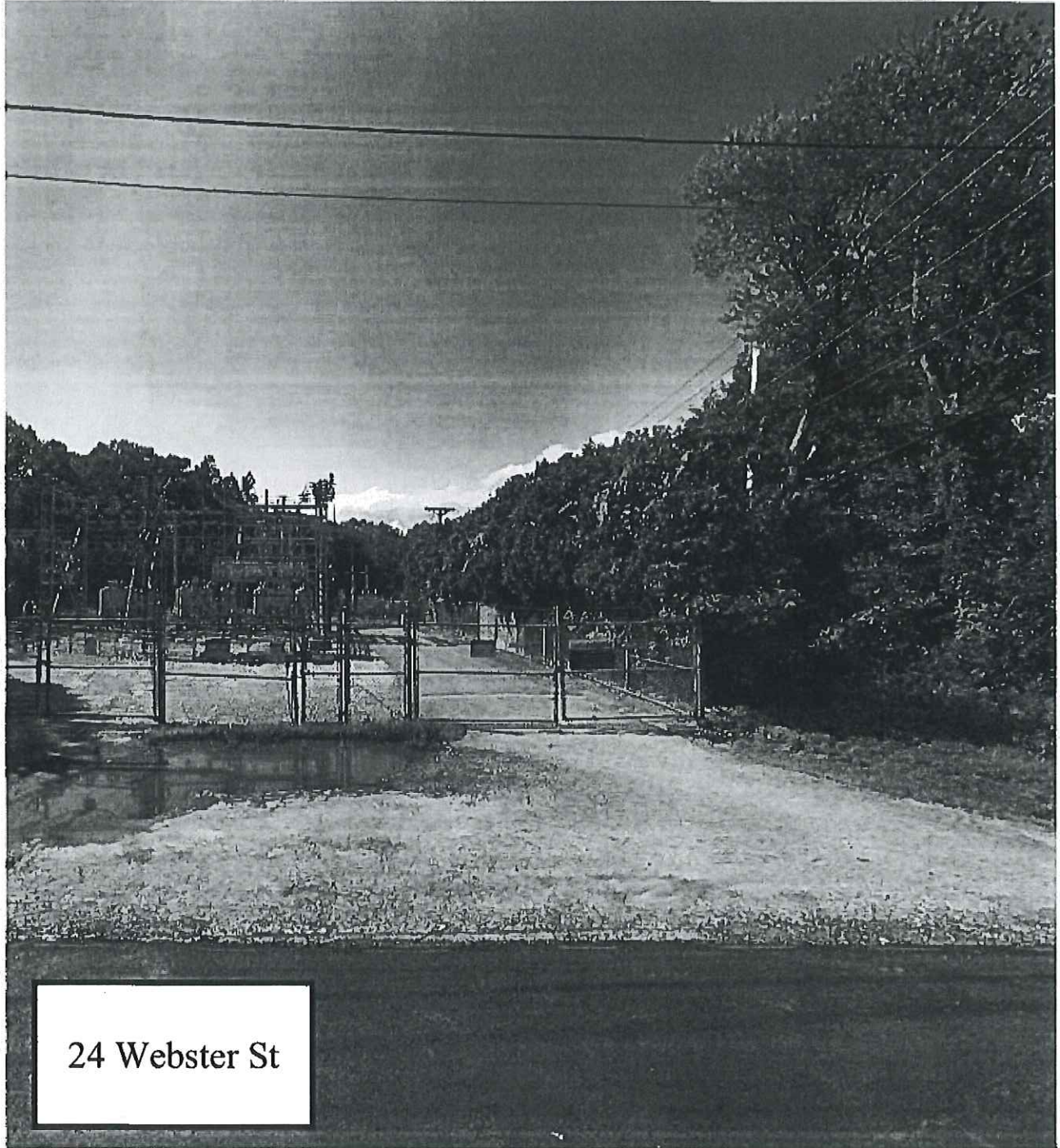
	311 OAK STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 2024-01
	DATE: 04/08/24	SCALE: AS SHOWN
DESIGNED BY: [ ]	CHECKED BY: [ ]	DATE: [ ]
DRAWN BY: [ ]	DATE: [ ]	DATE: [ ]

	3000 MAINTENANCE RD ANDOVER, MA	PLAN-33	01
		019 2082719	1

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2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



24 Webster St



# TOWN OF ANDOVER

Town Clerk's Office  
36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
[www.andoverma.gov](http://www.andoverma.gov)

## NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board on June 17, 2024 in the School Committee Conference Room, 30 Whittier Court, at 7 PM.

This hearing is being held on the petition of Eversource requesting permission to excavate for the purpose of extending its gas lines, according to blueprints hereto annexed and made a part of this petition, and to make the necessary connections as follows:

**#24EG081R** – This project is to install 3.75 miles of 12" Steel – High Pressure gas main from 2024-2025 on the roads listed as part of the EGMA Safety Assessment mandated by the Massachusetts Department of Public Utilities to increase reliability in the gas system in the Andover area:

**Eastman Road  
Woburn Street  
Abbot Street**

**Charlotte Drive  
River Street**

**Lowell Junction Road  
Biotechnology Drive**

Plan(s) of the proposed work can be found in the Meeting Packet on the Select Board's webpage on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Representatives from the utility company will present their petition during the meeting and will also be available at 6:45 P.M. on the above date to answer questions you may have relating to the proposed work.

By order of the  
Select Board

Austin Simko  
Deputy Town Manager/Town Clerk

Plan No.: 24EG081R  
Date: June 3, 2024

# TOWN OF ANDOVER, MASSACHUSETTS



2024 MAY 10 PM 1:57

TOWN OF ANDOVER

## PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: Eversource Gas of Massachusetts	# 24EG081R
PROJECT MANAGER NAME: Rich Deaguila and Sean Wang	
PROJECT MANAGER CONTACT NUMBER: 617-756-5313 / 508-895-4884	
DESCRIPTION OF PROPOSED WORK: This project is to install 3.75 miles of 12" Steel – High Pressure gas main from 2024-2025 in Andover as part of the EGMA Safety Assessment mandated by the Massachusetts Department of Public Utilities to increase reliability in the gas system in the Andover area	
LIST OF IMPACTED ADDRESSES HAS BEEN ATTACHED (YES/NO):	
SITE PLAN SHOWING PROPOSED WORK HAS BEEN ATTACHED (YES/NO):	
PLAN AND DETAILS PREPARED BY P.E. REGISTERED IN MA (YES/NO):	
*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL*	
PICTURES HAVE BEEN ATTACHED (YES/NO):	

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

<b>DPW</b>
SUPPORT PROJECT (YES / NO) SIGNATURE: <u>[Signature]</u>
TITLE: <u>5/24/24</u>
COMMENTS:
<b>POLICE DEPARTMENT</b>
SUPPORT PROJECT (YES / NO) SIGNATURE: _____
TITLE: _____
COMMENTS:
<b>FIRE DEPARTMENT</b>
SUPPORT PROJECT (YES / NO) SIGNATURE: _____
TITLE: _____
COMMENTS:

ANDOVER TOWN CLERK  
RCUD 2024 MAY 30 AM 8:47

# TOWN OF ANDOVER, MASSACHUSETTS



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2024 APR 10 PM 1:57

TOWN OF ANDOVER, MASS

## PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

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LIST OF IMPACTED ADDRESSES HAS BEEN ATTACHED (YES/ NO):	
SITE PLAN SHOWING PROPOSED WORK HAS BEEN ATTACHED (YES/ NO):	
PLAN AND DETAILS PREPARED BY P.E. REGISTERED IN MA (YES/ NO):	
*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL*	
PICTURES HAVE BEEN ATTACHED (YES/ NO):	

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

<b><u>DPW</u></b> SUPPORT PROJECT ( YES / NO ) SIGNATURE: _____ TITLE: _____ COMMENTS:
<b><u>POLICE DEPARTMENT</u></b> SUPPORT PROJECT ( YES / NO ) SIGNATURE: <u>R. E. [Signature]</u> TITLE: <u>Executive Officer</u> COMMENTS:
<b><u>FIRE DEPARTMENT</u></b> SUPPORT PROJECT ( YES / NO ) SIGNATURE: _____ TITLE: _____ COMMENTS:

ANDOVER TOWN CLERK  
RCVD 2024 MAY 3 PM 2:22

# TOWN OF ANDOVER, MASSACHUSETTS



2024 APR 10 PM 1:57

TOWN OF ANDOVER, MASS.

## PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: Eversource Gas of Massachusetts	#24EG081R
PROJECT MANAGER NAME: Rich Deaguila and Sean Wang	
PROJECT MANAGER CONTACT NUMBER: 617-756-5313 / 508-895-4884	
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LIST OF IMPACTED ADDRESSES HAS BEEN ATTACHED ( <input checked="" type="radio"/> YES / NO):	
SITE PLAN SHOWING PROPOSED WORK HAS BEEN ATTACHED ( <input checked="" type="radio"/> YES / NO):	
PLAN AND DETAILS PREPARED BY P.E. REGISTERED IN MA ( <input checked="" type="radio"/> YES / NO):	
*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL*	
PICTURES HAVE BEEN ATTACHED ( <input checked="" type="radio"/> YES / NO):	

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

<b>DPW</b>
SUPPORT PROJECT (YES / NO) SIGNATURE: _____
TITLE: _____
COMMENTS:
<b>POLICE DEPARTMENT</b>
SUPPORT PROJECT (YES / NO) SIGNATURE: _____
TITLE: _____
COMMENTS:
<b>FIRE DEPARTMENT</b>
SUPPORT PROJECT ( <input checked="" type="radio"/> YES / NO) SIGNATURE: <i>Mrs. Manoj...</i>
TITLE: <i>Fire Chief</i>
COMMENTS:

ANDOVER TOWN CLERK  
RCUD 2024 MAY 8 AM 10:36



**Town of Andover  
BOARD OF SELECTMEN**

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2024 APR 20 PM 1:57

**License and Permit Application Public Hearing Questionnaire**

TOWN OF ANDOVER, MASS

Please be willing and able to address these questions before the Board of Selectmen during your hearing.

## Construction, Excavation & Installation Projects

<b>Name</b>	Louie DeRoxas		
<b>Address</b>	55 Marston St, Lawrence		
<b>Title</b>	Senior Project Engineer		
<b>Company</b>	Eversource Gas of Massachusetts		
<b>Overview of this project, its purpose, and a brief scope of work.</b>	This project is to install 3.75 miles of 12" Steel – High Pressure gas main from 2024-2025 on the roads listed as part of the EGMA Safety Assessment mandated by the Massachusetts Department of Public Utilities to increase reliability in the gas system in the Andover area: Eastman Road, Woburn Street, Abbot Street, Charlotte Drive, River Street, Lowell Junction Road, and Biotechnology Drive		
<b>What time of day will this work take place?</b>	Daylight hours		
<b>Have you notified abutters that may be impacted by this project?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Have you provided a contact number for the project manager?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Will the project create traffic detours or prohibit access to roadways or driveways?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Will the project involve work on private property or town right of way that is adjacent to or near private property?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Please provide any additional information that may be useful to the Board.</b>	<p>Existing utility easement documents are recorded and have been discussed with abutters. Traffic management plan has been completed and provided to ensure the least impact to local traffic.</p> <p>Project Managers:            Rich DeAguila            995 Belmont St. Brockton, MA 02301            C: 617-756-5313   E: <a href="mailto:Richard.DeAguila@eversource.com">Richard.DeAguila@eversource.com</a></p> <p>Sean Wang            995 Belmont St. Brockton, MA 02301            C: 508-895-4884   E: <a href="mailto:mingqi.wang@eversource.com">mingqi.wang@eversource.com</a></p>		

Engineering Contact:  
Louie DeRoxas  
Email: [louie.deroxas@eversource.com](mailto:louie.deroxas@eversource.com)  
Cell: 978-701-3625  
55 Marston Street, Lawrence, MA 01841

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TOWN OF ANDOVER, MASS

TABLE OF CONTENTS

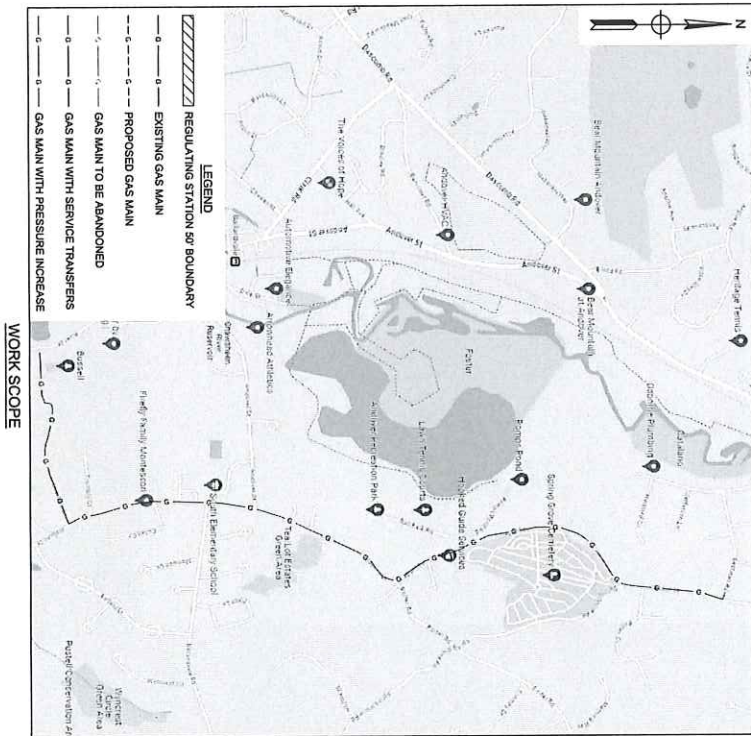
SHEET #	TITLE
1 OF 29	COVER SHEET
2 OF 29	NOTES
3 OF 29	LEGEND
4 OF 29	PROJECT LOCATION PLAN
5 OF 29	PROJECT LOCATION PLAN
6 OF 29	PROJECT LOCATION PLAN
7 OF 29	PROJECT LOCATION PLAN
8 OF 29	PROJECT LOCATION PLAN
9 OF 29	PROJECT LOCATION PLAN
10 OF 29	PROJECT LOCATION PLAN
11 OF 29	PROJECT LOCATION PLAN
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25 OF 29	PROJECT LOCATION PLAN
26 OF 29	PROJECT LOCATION PLAN
27 OF 29	PROJECT LOCATION PLAN
28 OF 29	PROJECT LOCATION PLAN
28 OF 29	PROJECT LOCATION PLAN

PROJECT SUMMARY TABLE

Work Type	INSTALLED	SECTION	MAINTENANCE
INSTALL	11,527'	3"	60"
REGULATING STATION			
INSULATION TOTAL			
11,527'			
UNINSULATED TOTAL			
0'			



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TOWN OF ANDOVER, MASS



ISSUED FOR REVIEW

215 GARDNER HWY | SUITE 102 | LIVERMOR, NH 03086

811

Know what's below.  
Call before you dig.

FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

NO.	Description	Date	By
C	REVISED PER ANDOVER DPW COMMENTS	3/29/24	KRIGIAM
B	REVISED PER EGMA COMMENTS	3/17/24	KRIGIAM
A	ISSUED FOR REVIEW	1/17/23	KRIGIAM

ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA

PROJECT # ZAEIG081R

COVER SHEET

EVERSOURCE ENERGY

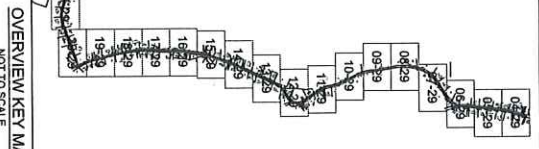
SCALE: 1"=30' ON 24"x36"	SHEET: 01 OF 29
DATE: 07/11/2023	PROJECT: MA-LAM-P-24-008-01
CD: 1/1/2023	C

ANDOVER GATE RELAY PHASE 1 - EASTMAN,  
ANDOVER, MA  
PROJECT #24EG081R

GENERAL NOTES:

- A. IF ANY OF THE FOLLOWING OCCUR A DRAWING REVISION IS REQUIRED AND MUST BE APPROVED AND STAMPED BY THE ENGINEER OF RECORD. CHANGES CAN BE APPROVED AND/OR STAMPED BY A PROJECT ENGINEER, BUT THE ENGINEER OF RECORD MUST BE INFORMED.
- 1. IF THE TEIN POINT MOVES TO A DIFFERENT SEGMENT OF PIPE THAN SHOWN.
- 2. IF A CHANGE IN THE LOCATION OF VALVES IS REQUIRED.
- 3. IF THERE IS ANY CHANGE TO WHAT IS SHOWN ON THE DRAWING WITHIN 50 FT OF A PRESSURE REGULATING STATION, DISTRICT REGULATOR, OR GATE STATION.
- 4. IF A CHANGE IN PIPE SIZE, MATERIAL, OR WALL THICKNESS IS REQUIRED.
- 5. ALTERNATE FITTINGS THAT ARE ACCEPTABLE FOR ANY TEIN DETAIL WILL BE CALLED OUT IN THE DRAWING. FITTING CHANGES NOT SHOWN AS ALTERNATES ON THE DRAWING WILL NEED TO FOLLOW THE DRAWING CHANGE PROCESS CONTAINED IN SECTION V.D.
- B. CONSTRUCTION DRAWINGS, LOCATIONS OF EXISTING UTILITIES, UNDERGROUND STRUCTURES AND WORK LOCATIONS ARE BASED ON BEST AVAILABLE INFORMATION BUT HAVE NOT BEEN FIELD VERIFIED.
- C. ALL WORK, MATERIAL AND CONSTRUCTION SHALL BE PERFORMED AND COMPLETED IN COMPLIANCE WITH ALL PERMITS AND APPROVALS PER EVERSOURCE, LOCAL, STATE, OSHA AND FEDERAL REGULATIONS AND STANDARDS.
- D. ALL LIVE GAS WORK EXCEPT SERVICE SIZE TAPS, INCLUDING BUT NOT LIMITED TO TAPPING OF FITTINGS ON LIVE MAINS, STOPPING, MANIPULATING VALVE ABANDONMENT, SHALL BE PERFORMED BY OR AT THE DIRECTION AND UNDER THE DIRECT SUPERVISION OF EVERSOURCE GAS PERSONNEL AND IN ACCORDANCE WITH THE WRITTEN PROCEDURE. DRAWING CHANGES MAY ALSO REQUIRE A CHANGE TO THE PROCEDURE.
- E. EXCAVATION IS REQUIRED TO PROTECT EXISTING UTILITIES, STRUCTURES, LANDSCAPES FEATURES, SIGNAGE, CURBS, ETC. CARE SHOULD BE TAKEN NOT TO DISTURB OR DAMAGE SUCH ITEMS. ROADWAY, SIDEWALKS, AND GRASS BEGS TO BE RESTORED TO THEIR EXISTING REGULAR LOCATION OR TO OWN PLANT BEGS WILL BE RELOCATED TO THEIR EXISTING REGULAR LOCATION.
- F. ALL TRAFFIC CONTROL SHALL CONFORM TO THE LATEST EDITION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), INCLUDING ALL REVISIONS AND ADDENDA. ALL TRAFFIC CONTROL DEVICES WILL BE SUPPLIED BY EXCAVATOR.

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2024 APR 10 PM 1:57  
TOWN OF ANDOVER, MASS



WARNING:

FOR LP SYSTEMS OVER (2 PSI), DO NOT USE VENT STACKS LARGER THAN THOSE LISTED IN TABLE 3. BEING SO MANY OF THE STACK TO DROPS BELOW THE RATE OF FLAME TRAVEL, IF VENT GASSES BECOME IGNITED, THE FLAME COULD TRAVEL BACK THROUGH THE VENT STACK, INTO THE MAIN.

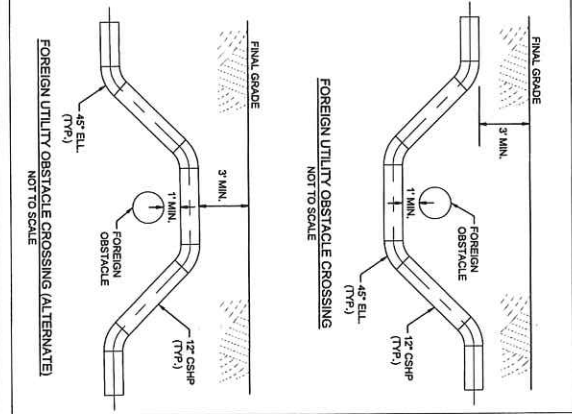
TABLE 3 - REQUIRED VENT STACK SIZES FOR MAINS

REQUIRED VENT STACK SIZE (INCHES)	MINIMUM	REQUIRED VENT STACK SIZE (INCHES)
1-1/2	5	1-1/2
2	10	1-1/2
3	10	1-1/2
4	15	1-1/2
6	30	2-INCH(I)
8	60	2-INCH(I)
10	100	2-INCH(I)
12	150	2-INCH(I)
16	275	2-INCH
18	370	2-INCH

CONSTRUCTION NOTES:

- 1. ANY SIDEWALK, CURB OR BERM DISTURBED DURING CONSTRUCTION SHALL BE RESTORED ACCORDING TO TOWNSHIP SPECIFICATIONS
- 2. SEWER LATERALS TO BE CAREFULLY INSPECTED AND MARKED PRIOR TO CONSTRUCTION. MARKS ARE TO INCLUDE DEPTH OR SEWER SERVICES SHOULD ANY SEWER SERVICE BE BROKEN DUE TO CONSTRUCTION, ALL WORK TO REPAIR/REMEDIAL WILL BE THE RESPONSIBILITY OF EVERSOURCE.
- 3. ACCESS TO CAMP MADE EVIDENT TO BE MAINTAINED DURING CONSTRUCTION.

- NOTE:
- 1. WHEN PURGING A PRESSURIZED SYSTEM (WATER/2 PSI) INTO THE VENT STACK, THE VENT STACK ASSUMES TWO TYPES OF TAPPLING OF FITTINGS ON LIVE MAINS. STOPPING, MANIPULATING VALVE ABANDONMENT, SHALL BE PERFORMED BY OR AT THE DIRECTION AND UNDER THE DIRECT SUPERVISION OF EVERSOURCE GAS PERSONNEL AND IN ACCORDANCE WITH THE WRITTEN PROCEDURE. DRAWING CHANGES MAY ALSO REQUIRE A CHANGE TO THE PROCEDURE.
  - 2. TAPPLING OF FITTINGS ON LIVE MAINS, STOPPING, MANIPULATING VALVE ABANDONMENT, SHALL BE PERFORMED BY OR AT THE DIRECTION AND UNDER THE DIRECT SUPERVISION OF EVERSOURCE GAS PERSONNEL AND IN ACCORDANCE WITH THE WRITTEN PROCEDURE. DRAWING CHANGES MAY ALSO REQUIRE A CHANGE TO THE PROCEDURE.
  - 3. THE BLANKS OF THE VENT STACK ASSUMES SHALL BE AS SMALL AS 1/8" DIA. THE PORTS OF THE VENT STACK SHALL BE AS SMALL AS 1/8" DIA.



ISSUED FOR REVIEW

TRC  
215 BROADWAY APT 1, SUITE 102 | LYNNFIELD, MA 01904  
Know what's below.  
Call before you dig.

ANDOVER GATE RELAY PH1

Item Number	Description	Quantity	Units
38	VALVE BOLL 8" IPS POLYETHYLENE, 30KSI, BUTT WELD, W/TEFLON O-RING, BLACK FINISH	1	EA
39	W/TEFLON O-RING, BLACK FINISH	1	EA
40	W/TEFLON O-RING, BLACK FINISH	1	EA
41	W/TEFLON O-RING, BLACK FINISH	1	EA
42	W/TEFLON O-RING, BLACK FINISH	1	EA
43	W/TEFLON O-RING, BLACK FINISH	1	EA
44	W/TEFLON O-RING, BLACK FINISH	1	EA
45	W/TEFLON O-RING, BLACK FINISH	1	EA
46	W/TEFLON O-RING, BLACK FINISH	1	EA
47	W/TEFLON O-RING, BLACK FINISH	1	EA

EVERSOURCE ENERGY  
PROJECT # 248081R  
ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA  
NOTES

SCALE: 1"=30' ON 24"X36"  
DATE: 02/27/24  
DRAWN BY: KAC/AM  
CHECKED BY: KAC/AM  
DATE: 03/22/24  
DATE: 03/22/24  
DATE: 03/22/24

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION



March 2024 - 1:52pm

No.	Description	Date	Drawn
C	REVISED PER ANDOVER DRW COMMENTS	3/28/24	KACIAY
B	REVISED PER BSA COMMENTS	3/19/24	KACIAY
A	ISSUED FOR REVIEW	11/15/23	KACIAY

Revision/Status	Date	Drawn
		DWICK

**ISSUED FOR REVIEW**

215 BRIDGE RD | SUITE 102 | LUDWIGSBURG, VA 23088

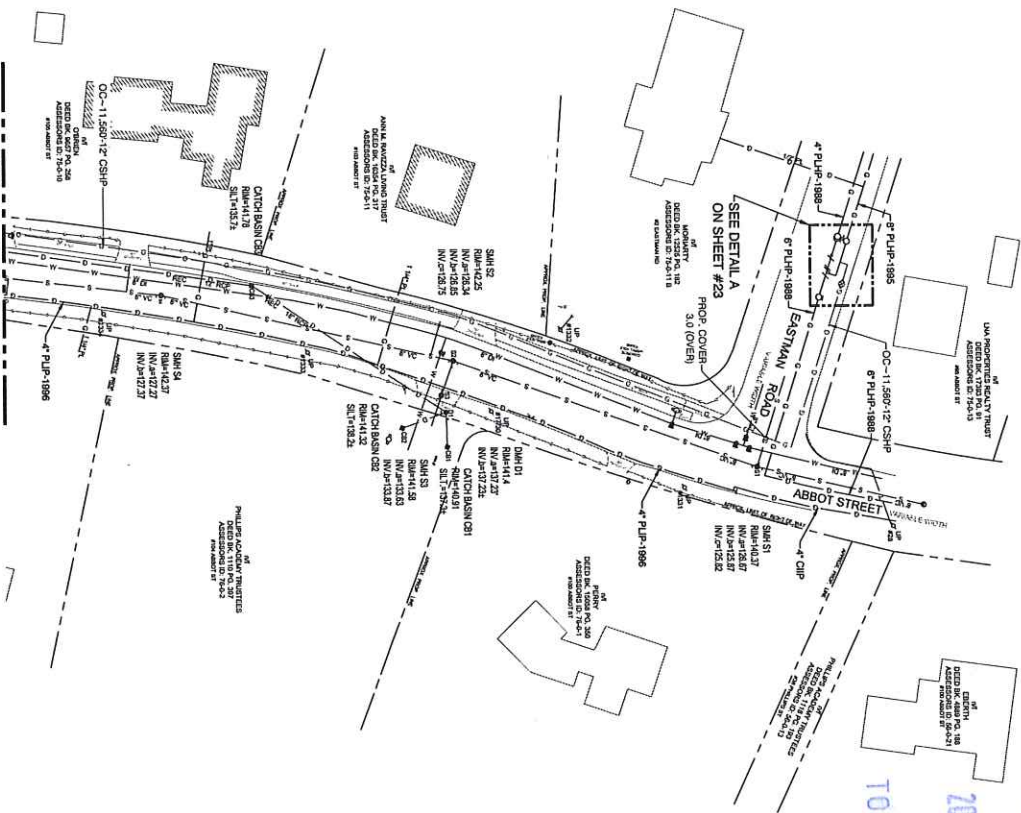


Know what's below.  
Call before you dig.

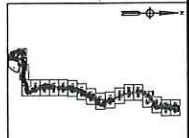
FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

ANDOVER GATE RELAY PHASE 1, EASTMAN, ANDOVER, MA	
PROJECT LOCATION PLANS	
SCALE: 1"=30'	SHEET: 04 OF 28
DATE: 11/14/2023	PROJECT NUMBER: MA-AM-PR-24-406-04
CC: 11/15/2023	DATE: 04/10/2024
	STATUS: C

MATCH LINE - SHEET 5 OF 29



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TOWN CLERK'S OFFICE  
2024 APR 10 PM 1:57  
TOWN OF ANDOVER, MASS



No.	Description	Date	DW/CK
C	REVISION PER ANDOVER DEP. COMMENTS	3/28/24	KM/CAM
B	REVISION PER EGMA COMMENTS	3/19/24	KM/CAM
A	ISSUED FOR REVIEW	11/15/23	KM/COC

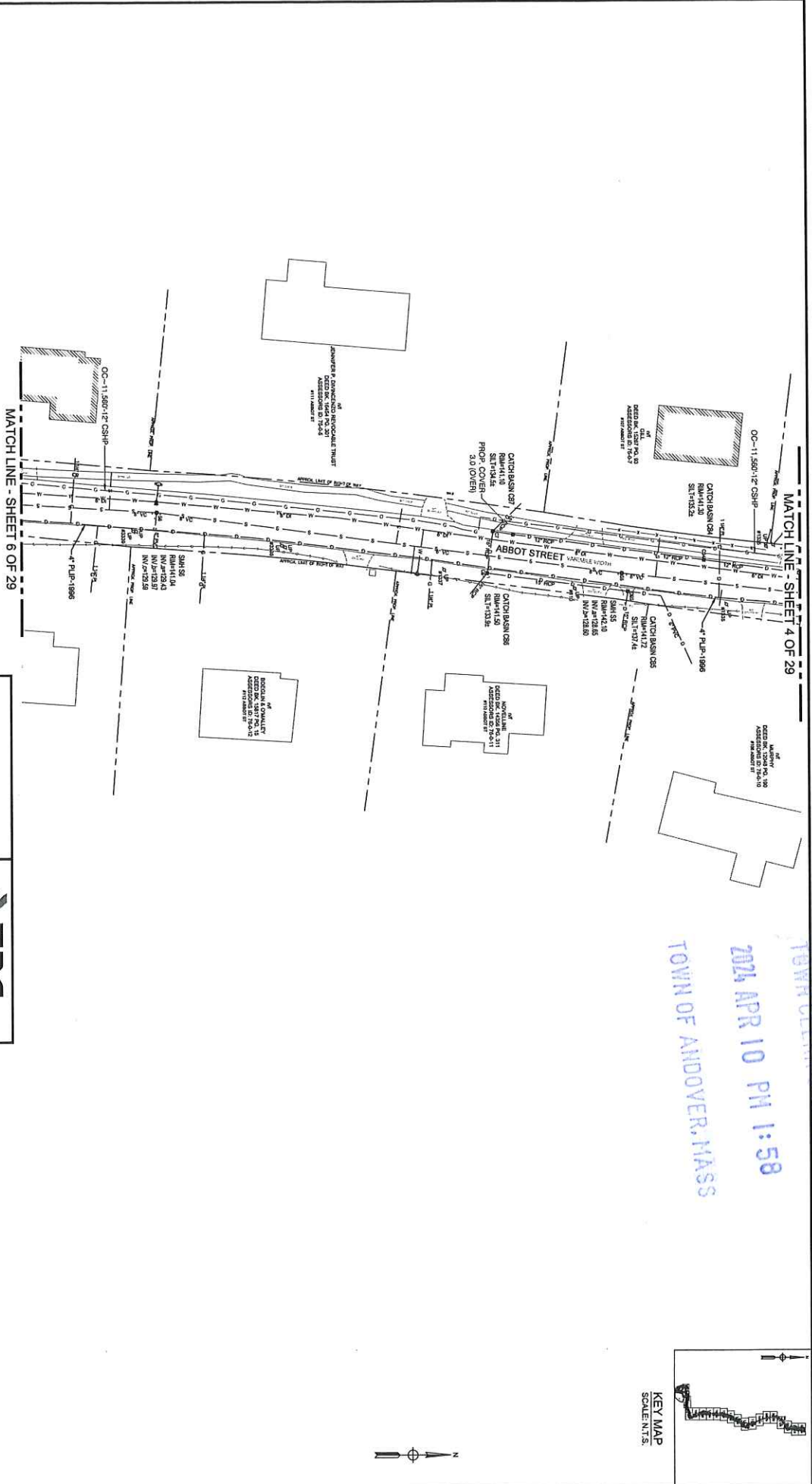
ISSUED FOR REVIEW

215 DUNDRAVE PARK DRIVE, SUITE 102, DUNSTON, VT 05848

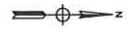
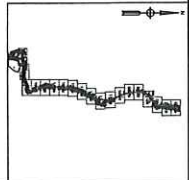
811

Know what's below.  
Call before you dig.

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION	
ANDOVER GATE RELAY PHASE 1, EGRESS PLAN, ANDOVER, MA	PROJECT LOCATION PLANS
SCALE: 1"=30' ON 24"x36"	SHEET: 05 OF 28
Drawn by: JDM	Checked by: JDM
NO: 11/14/2023	CC: 11/15/2023
MA-DMV-PH-24-409-05	
C	



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TOWN OF ANDOVER, MASS  
2024 APR 10 PM 1:58  
TOWN CLERK'S OFFICE



No.	Description	Date	DW/CK
C	REVISED PER ANDOVER DPM COMMENTS	3/28/24	KM/QJAM
B	REVISED PER EGMA COMMENTS	3/19/24	KM/QJAM
A	ISSUED FOR REVIEW	11/15/23	KM/QJAM
	Revision/Status		

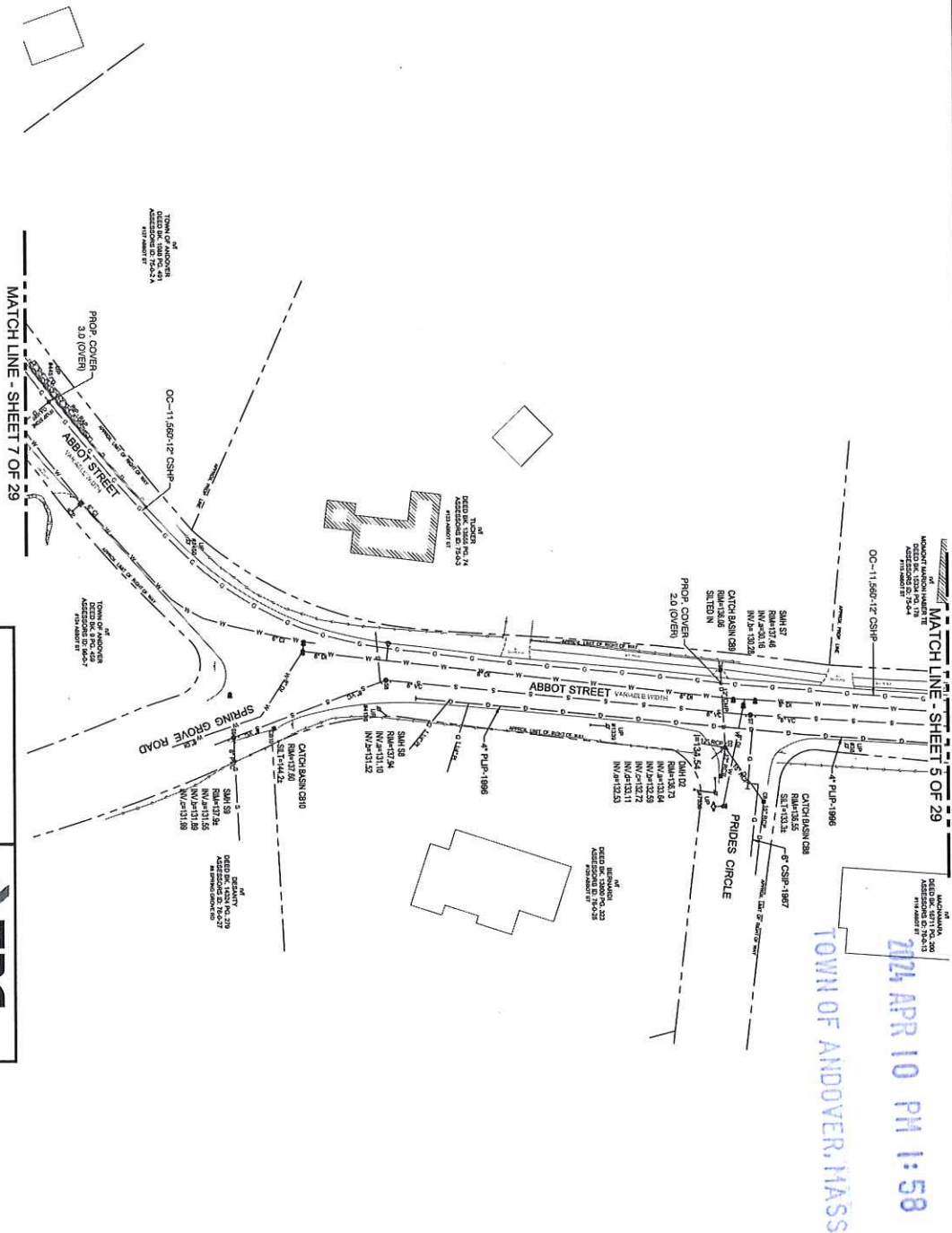
ISSUED FOR REVIEW

215 Orchard Pkwy | Suite 102 | Andover, MA 01828

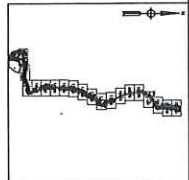


Know what's below.  
Call before you dig.

**EVERSOURCE**  
ENERGY SERVICES  
ANDOVER GATE RELAY PHASE 1 - 6.5KV BUS, ANDOVER, MA  
PROJECT # A1809118  
PROJECT LOCATION PLANS  
SHEET 06 OF 29  
Drawing Number: MA4-JM-PP-24-405-06  
Date: 03/28/24



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TOWN CLERK'S OFFICE  
2024 APR 10 PM 1:58  
TOWN OF ANDOVER, MASS



No.	Description	Revision/Status	Date	Dw/CK
C	REVISED PER ANDOVER DPM COMMENTS		3/28/24	KM/QAM
B	REVISED PER EGMA COMMENTS		3/19/24	KM/QAM
A	ISSUED FOR REVIEW		11/15/23	KM/QCC

ISSUED FOR REVIEW



215 BRIDGEWOOD AVE., SUITE 1021, LEXINGTON, MA 02426



Know what's Below,  
Call before you dig.

**EVERSOURCE**  
ENERGY

ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA

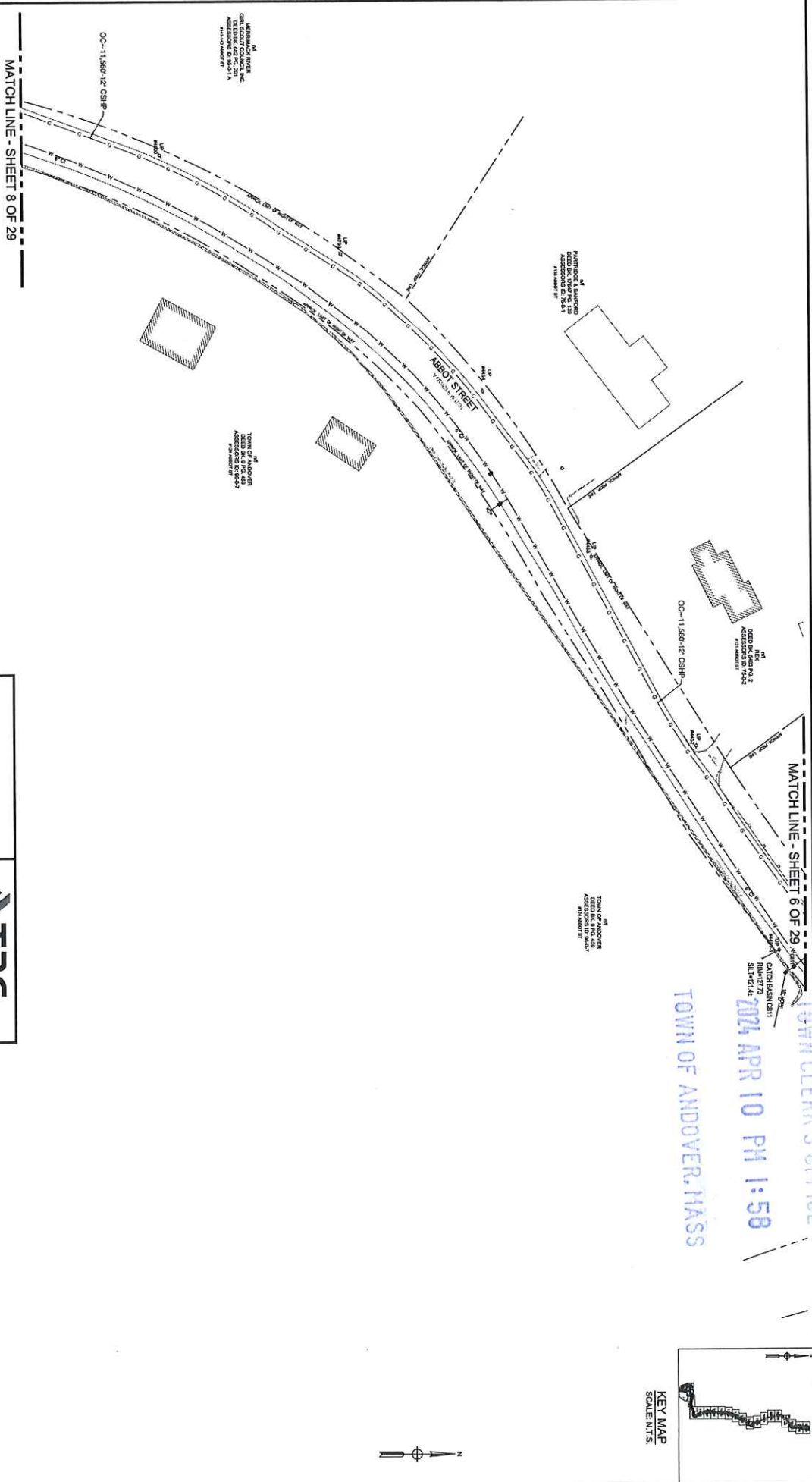
PROJECT # ZAE0818R  
PROJECT LOCATION PLANS

SCALE: 1"=30' ON 24"X36"

Drawn By: DMS  
Checked By: DMS  
CC: 11/15/2023

SHEET: 07 OF 29  
Drawing Number: MA-LAW-PH-24-406-07  
Rev. No.: C

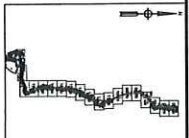
FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION



TOWN OF ANDOVER, MASS

2024 APR 10 PM 1:58

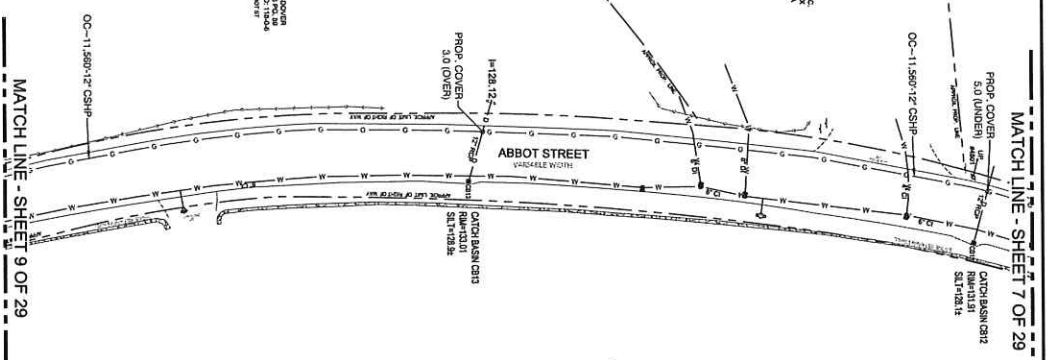
RECEIVED  
TOWN CLERK'S OFFICE



No.	Description	Date	Drawn By
C	ISSUED PER ANDOVER DRAW COMMENTS	3/28/24	KACIAM
B	REVISED PER EGMA COMMENTS	3/19/24	KACIAM
A	ISSUED FOR REVIEW	11/15/23	KACIAM

ISSUED FOR REVIEW

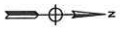
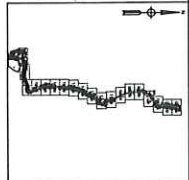
FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION	
SCALE: 1"=30' ON 24"x36"	PROJECT LOCATION: PANS
DATE: 11/14/2023	CC: 11/15/2023
DRAWING NUMBER: MA-LM-PW-24-405-08	
PROJECT: ANDOVER GATE RELAY PHASE 1 - BROWN, ANDOVER, MA	
PROJECT LOCATION: PANS	
SHEET: 08 OF 29	
DATE: 11/14/2023	
DRAWN BY: KACIAM	
CHECKED BY: DWICK	



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TOWN CLERK'S OFFICE

2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS



No.	Description	Revision/Status	Date	Dw/ck
C	REVISION PER ANDOVER DPW COMMENTS		3/28/24	KM/QAM
B	REVISION PER EGMA COMMENTS		3/19/24	KM/QAM
A	ISSUED FOR REVIEW		1/15/23	KM/QCC

Rev 03 2024 1:25pm

ISSUED FOR REVIEW

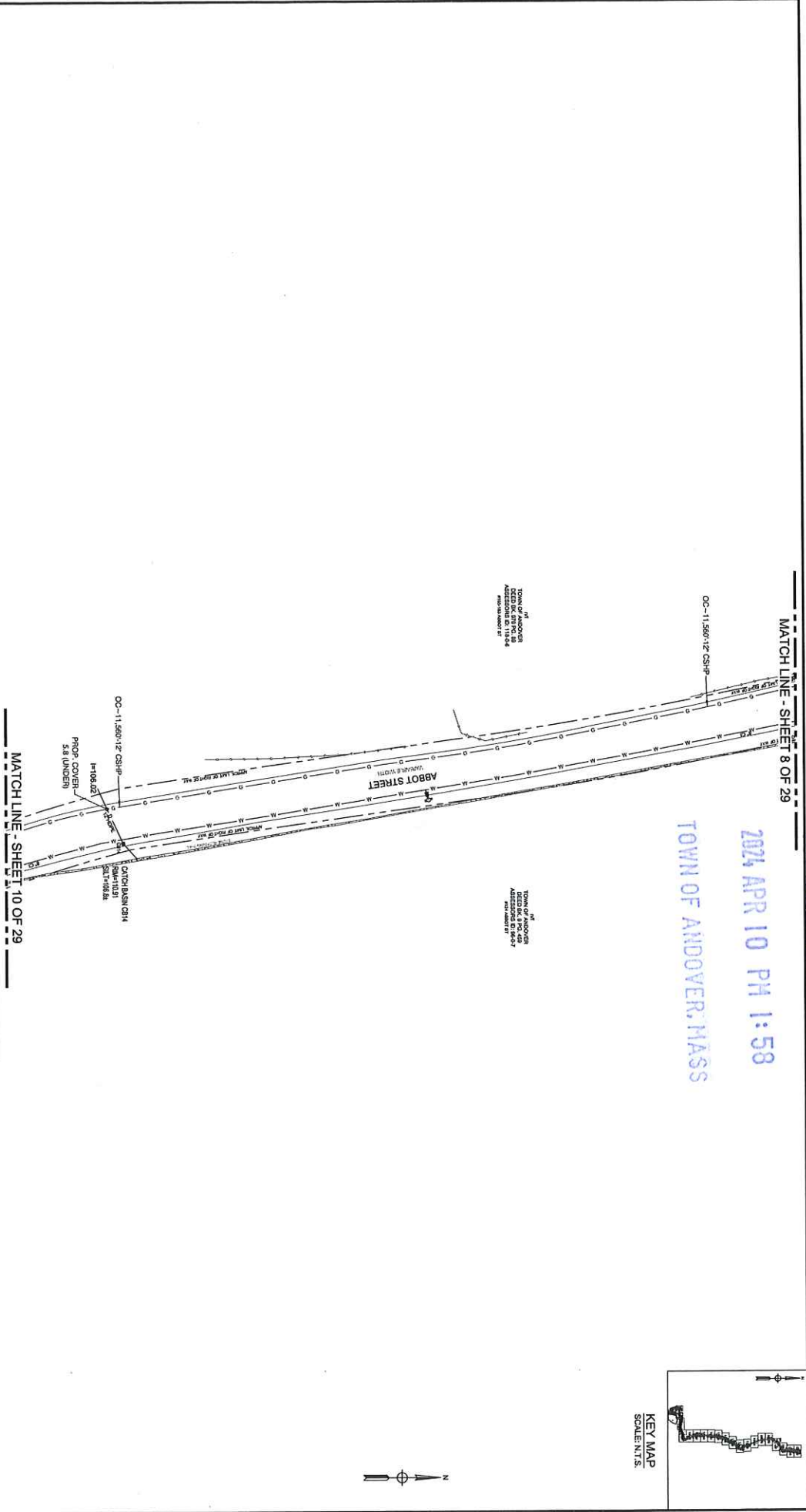
210 Danvers Pkwy | Suite 102 | Uxbridge, MA 01568



Know what's Below.  
Call before you dig.

FIELD VERIFY DIMENSIONS FROM 10' FROM FINISH/CON

<b>EVERSOURCE</b>	
ANDOVER GATE RELAY PHASE 1 - EASTWAY, ANDOVER, MA	
PROJECT # 24EG0818	
PROJECT LOCATION PLANS	
SCALE: 1"=30' ON 24"X36"	SHEET 08 OF 29
Drawn By / Date: KM/Q 11/15/2023	Checked By / Date: MA/LAM/PR/24-10-5-09
Rev: 03	C



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TOWN CLERK'S OFFICE  
2024 APR 10 PM 1:58  
TOWN OF ANDOVER, MASS

KEY MAP  
SCALE IN FT.

May 28, 2024, 1:25pm

No.	Description	Revision/Status	Date	Dw/ck
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KM/OLM
B	REVISED PER EGMA COMMENTS		3/19/24	KM/OLM
A	ISSUED FOR REVIEW		11/15/23	KM/OLM

ISSUED FOR REVIEW

210 UNDERFIELD PKWY | SUITE 102 | ANDOVER, MA 01828



**811**  
Know what's Below.  
Call before you dig.

FIELD VERIFY DIMENSIONS FROM TO PIPE FABRICATION

**EVERSOURCE**  
ENERGY SERVICES  
ANDOVER GATE RELAY PHASE 1, 2, 3  
PROJECT # 24E09818  
PROJECT LOCATION PLANS

SCALE: 1"=30' ON 24"x36"  
Drawing No. 24-40-10  
Date: 11/14/2023

Checked by: Date  
OC 11/15/2023

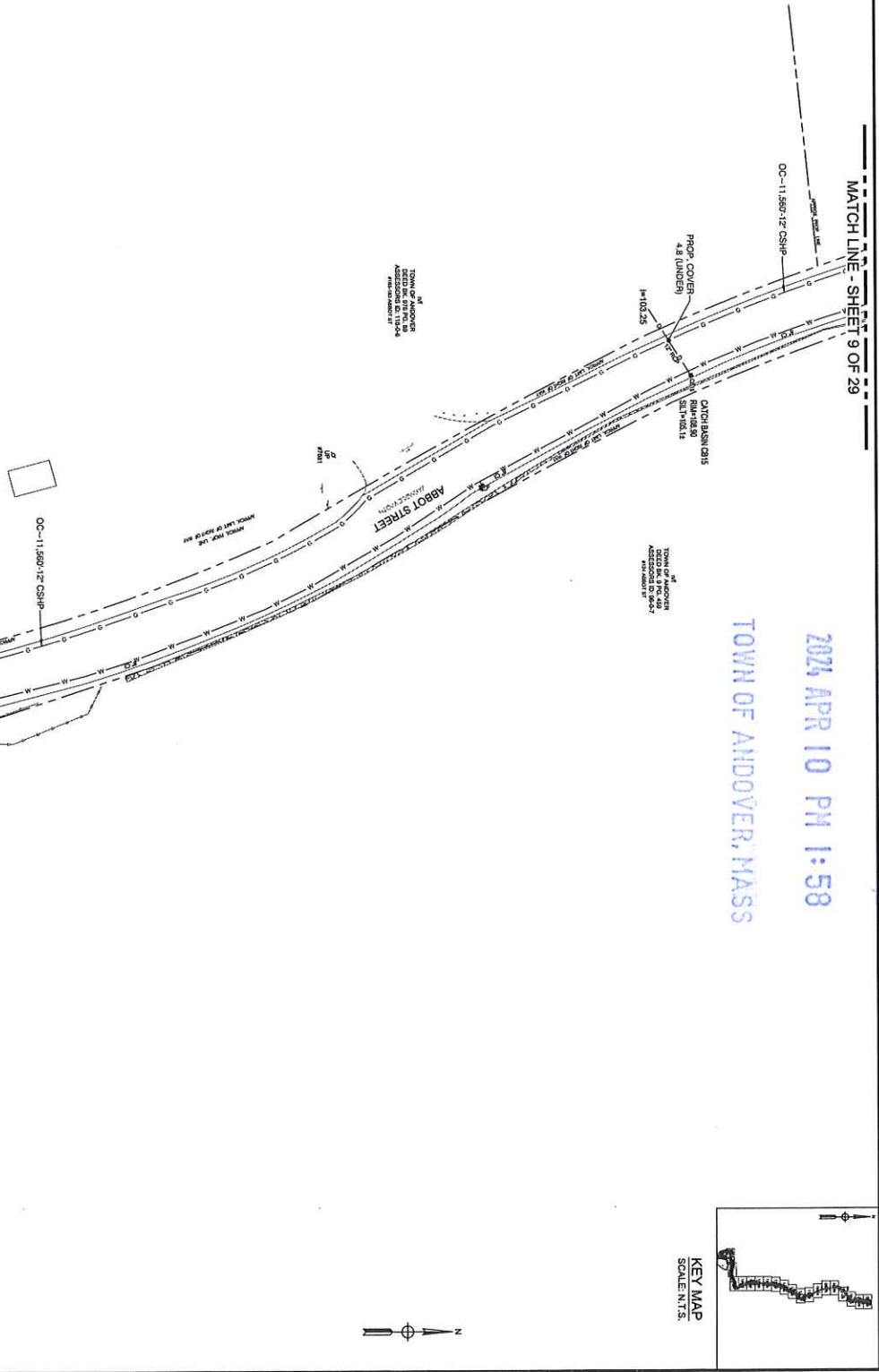
MA-4-WP-Pk1-24-40-10

ANDOVER, MA  
SHEET 10 OF 29  
Rev. 000  
C

FIELD VERIFY DIMENSIONS FROM TO PIPE FABRICATION

MATCH LINE - SHEET 9 OF 29

MATCH LINE - SHEET 11 OF 29



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TOWN OF FBK'S OFFICE  
2024 APR 10 PM 1:58  
TOWN OF ANDOVER, MASS

**KEY MAP**  
SCALE: N.T.S.



No.	Description	Date	DW/CK
C	REVISED PER ANDOVER DPM COMMENTS	3/28/24	KM/CAM
B	REVISED PER EGMA COMMENTS	3/19/24	KM/CAM
A	ISSUED FOR REVIEW	11/15/23	KM/QCC

ISSUED FOR REVIEW

**TRC**  
215 GARDEN RD. SUITE 102 | LUDLOW, VT 05268

**811**  
Know what's below.  
Call before you dig.

**EVERSOURCE**  
ENERGY

ANDOVER GATE RELAY PHASE 1, EASTMAN, ANDOVER, MA

PROJECT LOCATION PLANS

SHEET 11 OF 29

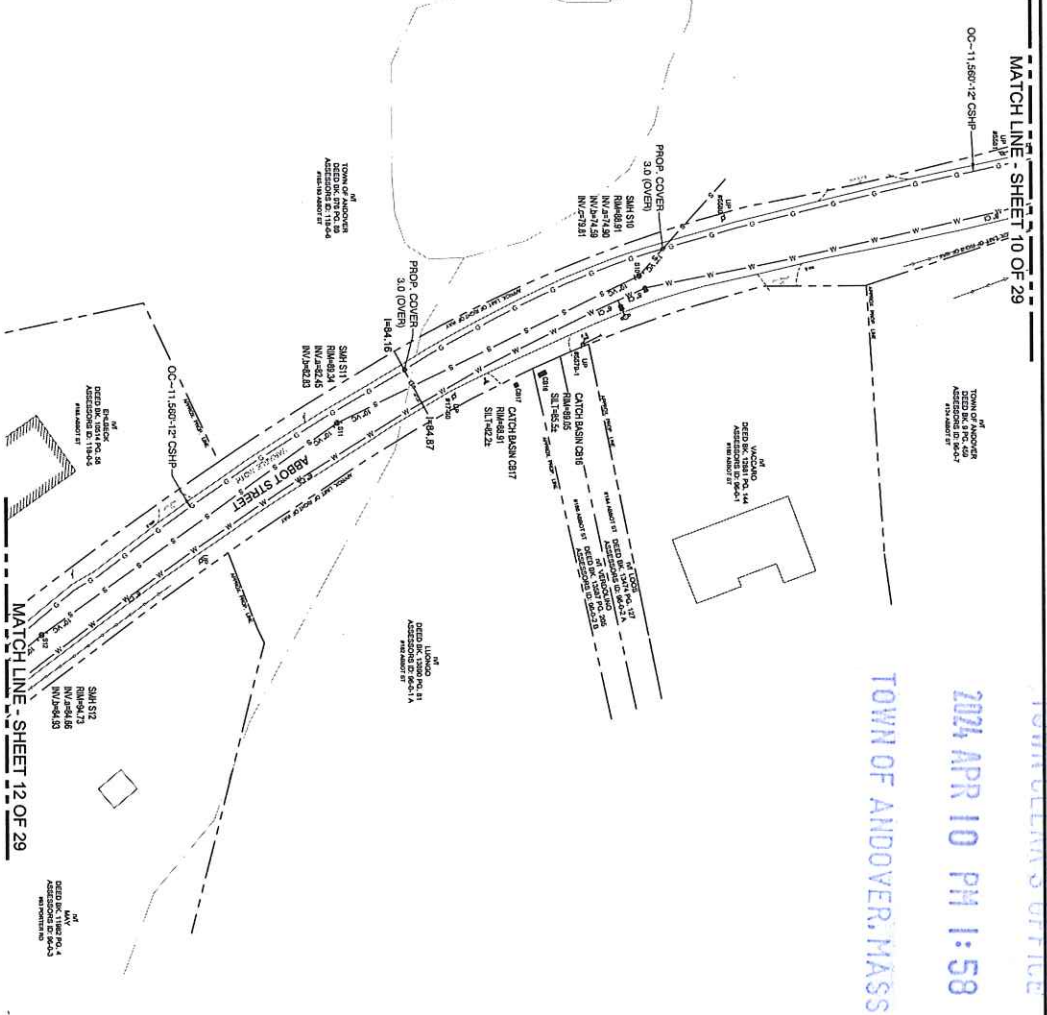
SCALE: 1"=30' ON 24"x36"

Drawn by: / Date: /

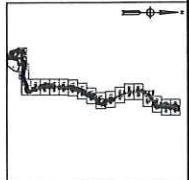
Checked by: / Date: /

MA-AM-PR-24-406-11

Rev. No. / Date: /



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2024 APR 10 PM 1:58  
TOWN OF ANDOVER, MASS



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TOWN ENGINEER'S OFFICE  
2024 APR 10 PM 1:58  
TOWN OF ANDOVER, MASS

No.	Description	Date	DW/CK
C	ISSUED PER ANDOVER DEW COMMENTS	3/28/24	KM/QAM
B	REVISION PER EGMA COMMENTS	3/19/24	KM/QAM
A	ISSUED FOR REVIEW	11/15/23	KM/QCC

ISSUED FOR REVIEW

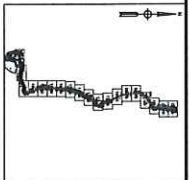
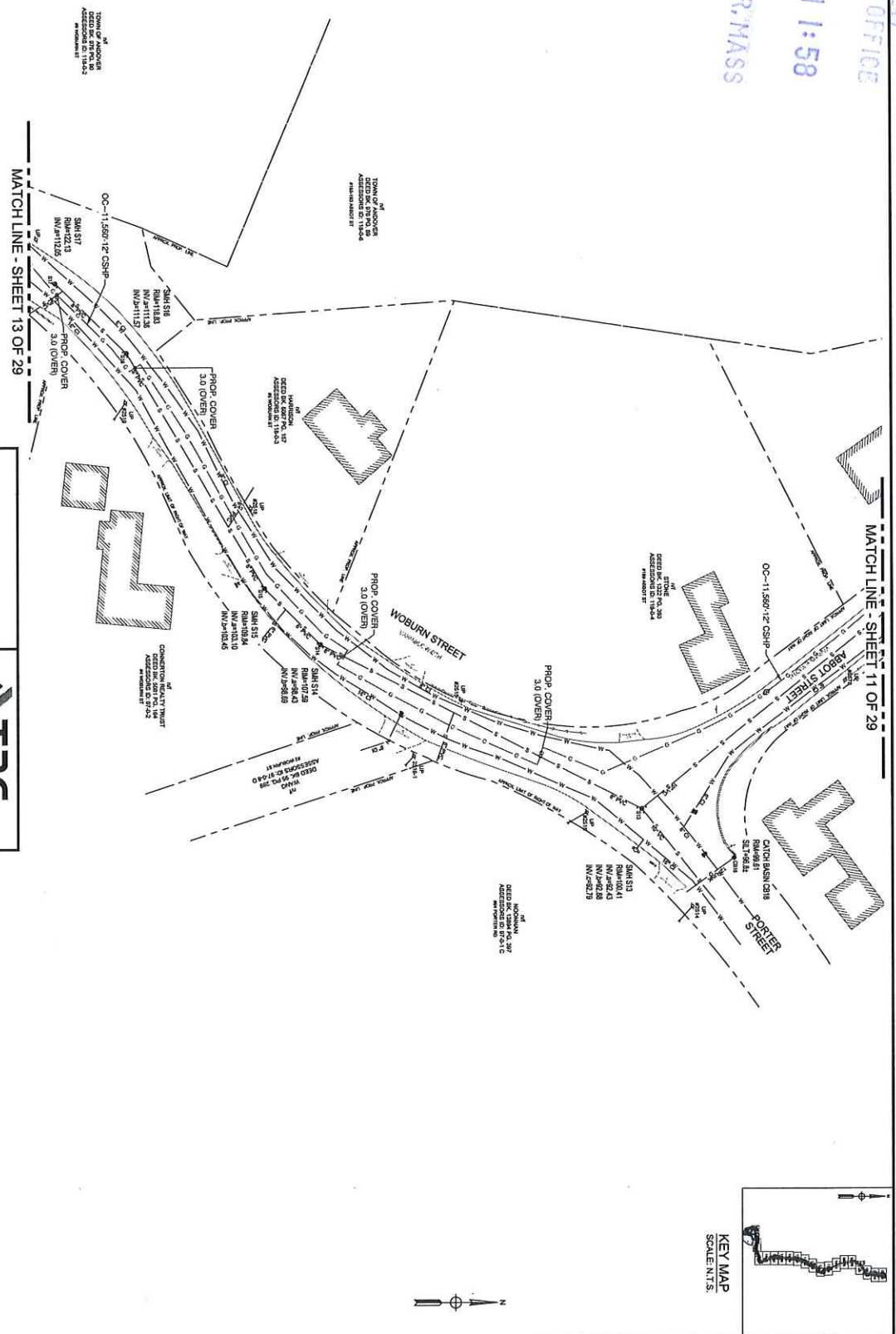
215 WASHINGTON HWY | Suite 102 | LUDWIGSBURG, VA 23084



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FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

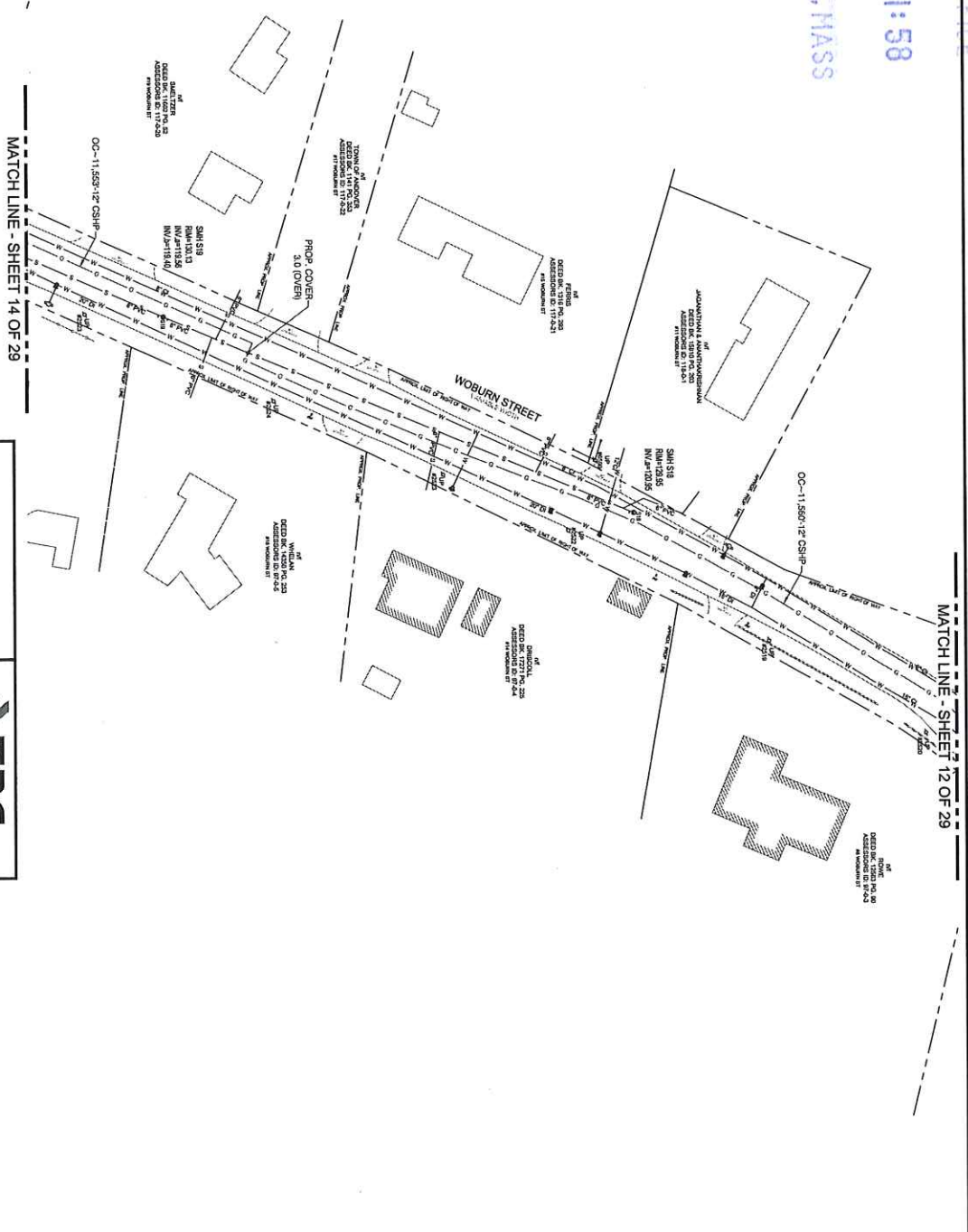
<b>EVERSOURCE</b> ENERGY	
ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA	
PROJECT # Z80918	
PROJECT LOCATION PLANS	
SCALE: 1"=50' ON 24 X36"	SHEET 12 OF 29
DATE: 11/14/2023	REV: 02
CC: 11/15/2023	MM-44V-PH-24-406-12
	C



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TOWN OF ANDOVER OFFICE

2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS



No.	Description	Revision/Status	Date	DW/CK
C	REVISED PER ANDOVER DRW COMMENTS		3/28/24	KM/QJAV
B	REVISED PER ENMA COMMENTS		3/19/24	KM/QJAV
A	ISSUED FOR REVIEW		11/15/23	KM/QJCC

ISSUED FOR REVIEW

215 Bedford Pkwy, Suite 102 | Andover, MA 01828

Know what's below.  
Call before you dig.

**EVERSOURCE**  
FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

ANDOVER GATE BELLY PHASE 1 - EASTERN  
PROJECT # AEG0818  
PROJECT LOCATION PLANS

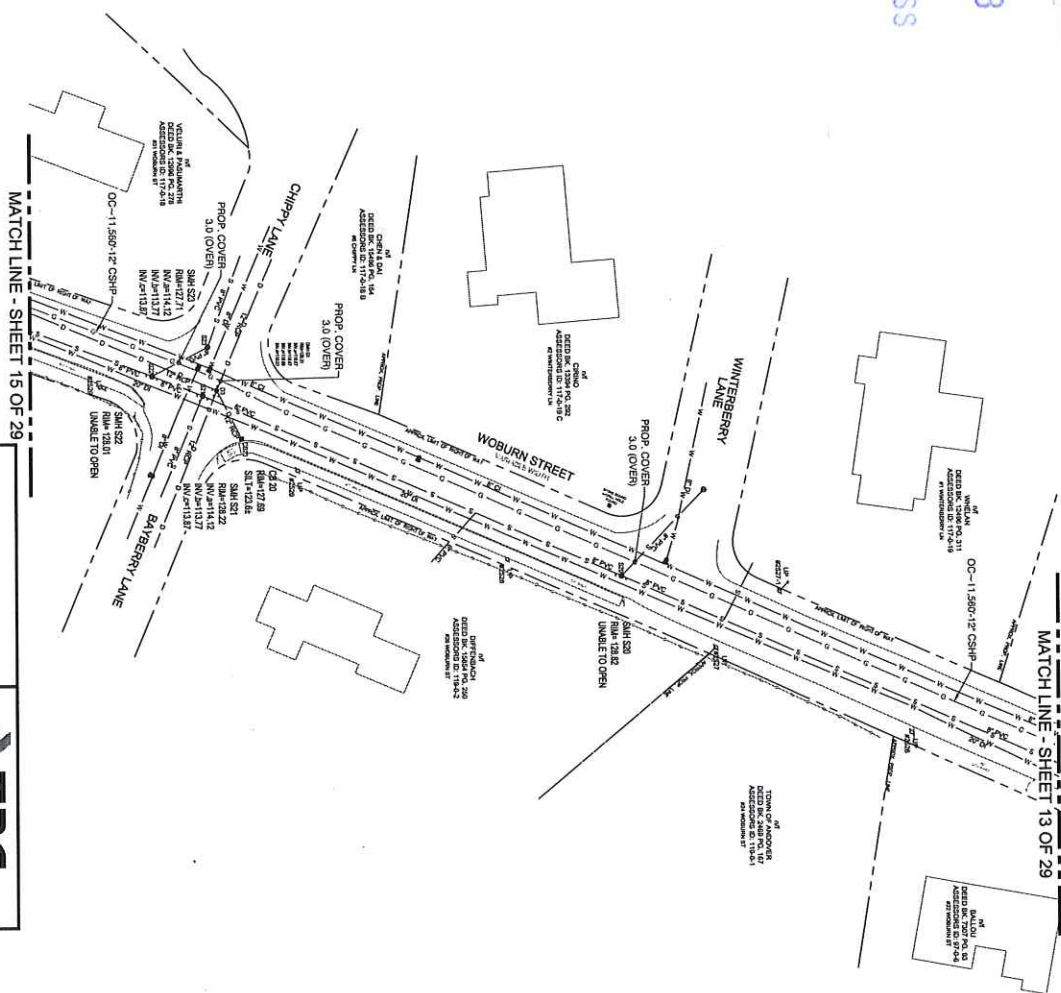
SCALE: 1"=30' ON 24"x36"  
Drawn by: [Name] Checked by: [Name]  
MAA-MW-P-24-406-13

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TOWN OF ANDOVER OFFICE

2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS

No.	Description	Date	Dw/CK
C	ISSUED PER ANDOVER DRW COMMENTS	3/28/24	KM/QAM
B	REVISED PER ENA COMMENTS	3/19/24	KM/QAM
A	ISSUED FOR REVIEW	11/15/23	KM/QCC



ISSUED FOR REVIEW

215 BROADFIELD HWY, SUITE 102, LUDLOW, VT 05269

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FIELD VERIFY DIMENSIONS FROM TOP OF FABRICATION

**EVERSOURCE**  
ENERGY

ANDOVER GATE BELLY PHASE 1 - EASTMAN, ANDOVER, MA  
PROJECT # ZHEGG818

PROJECT LOCATION PLANS

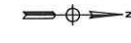
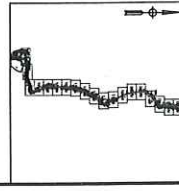
SHEET 14 OF 29

Scale: 1"=30' ON 24" X 36"

Checked By: Date: CC 11/15/2023

Drawing Number: MA-AM-PP-24-105-14

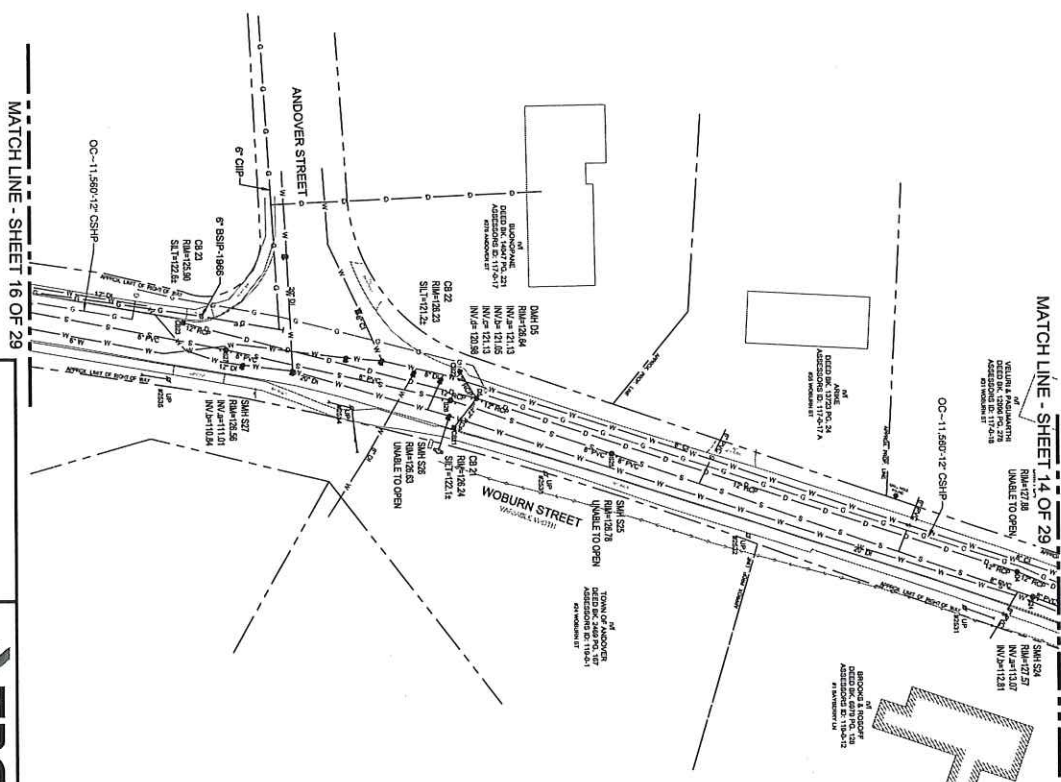
Rev: No. C



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TOWN OF ANDOVER OFFICE

2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS



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215 DUNDAS ST. TORONTO, ONT. M5G 1R8  
**TRC**  
 Know what's below.  
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FIELD VERIFY DIMENSIONS  
 PRIOR TO PIPE INSTALLATION

**EVERSOURCE**  
 ENERGY SERVICES  
 ANDOVER GATE RELAY PHASE 1 - STATION, ANDOVER, MA  
 PROJECT # 24E0818  
 PROJECT LOCATION PLANS  
 SHEET 15 OF 29  
 SCALE 1"=30' ON 24"X36"  
 Drawn by: J. [Name] Date: 04/11/2023  
 Checked by: [Name] Date: 04/11/2023  
 Drawing Number: MA-4-AW-PH-24-405-15  
 Rev: 0

No.	Description	Date	DW/CK
1	ISSUED FOR REVIEW	11/15/23	KM/QCC
2	REVISED PER EGM COMMENTS	3/19/24	KM/QAM
3	REVISED PER ANDOVER DEW COMMENTS	3/28/24	KM/QAM

AutoCAD 2024 - 123mm

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2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS

No.	Description	Date	DW/CK
C	ISSUED PER ANDOVER DRW COMMENTS	3/28/24	KM/QAM
B	REVISED PER EGMAL COMMENTS	3/19/24	KM/QAM
A	ISSUED FOR REVIEW	11/15/23	KM/QCC

ISSUED FOR REVIEW



215 Southfield Ave. Suite 102 | Dunwoody, NY 12028

**811**

Know what's below.  
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**EVERSOURCE**

ANDOVER GATE RELAY PHASE 1 - 5.0KV PLAN, ANDOVER, MA

PROJECT # AEG09115

PROJECT LOCATION PLANS

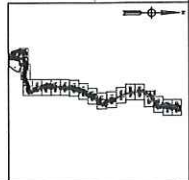
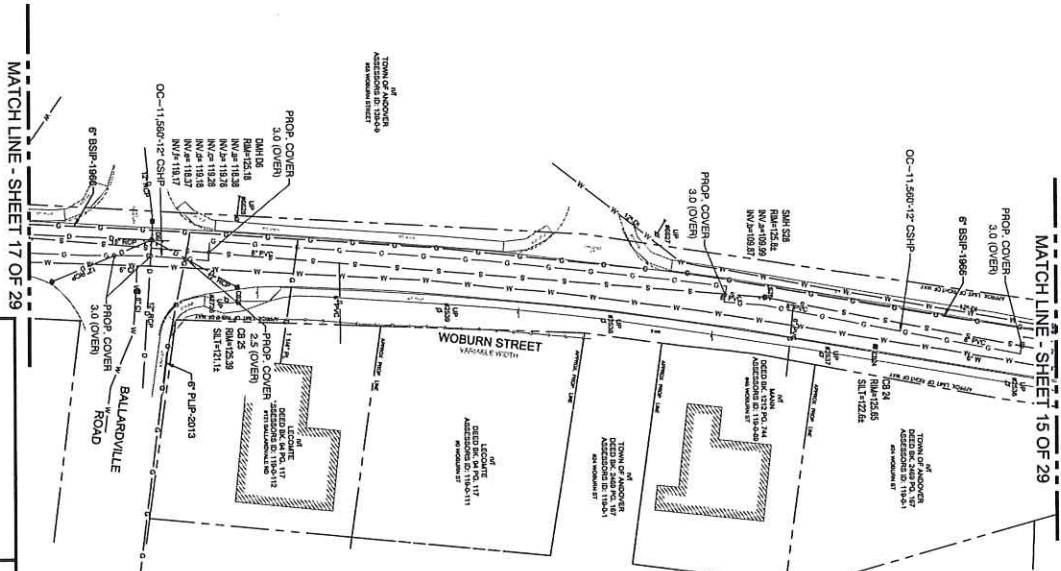
SCALE: 1"=30' ON 24"x36"

Drawn by: / Date: 11/14/2023

Checked by: / Date: 03/11/2023

Sheet Number: MA-AM-PP-24-409-16

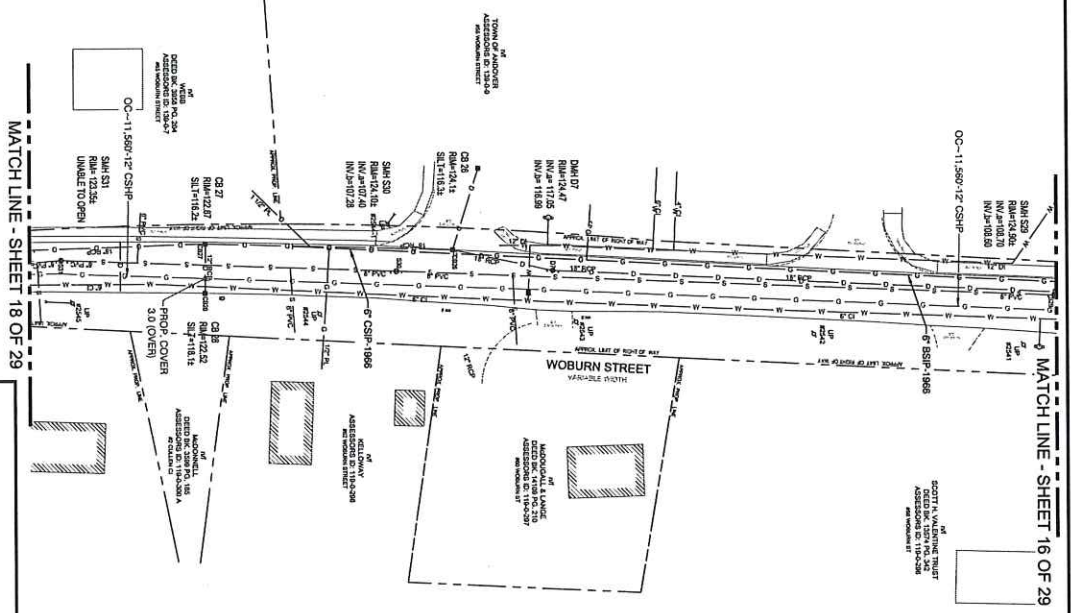
Rev. No: C



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TOWN CLERK'S OFFICE

2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS



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215 BEDFORD HWY | Suite 102 | Andover, MA 01828

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FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE INSTALLATION

**EVERSOURCE**  
FIELD SERVICE  
ANDOVER GATE RELAY PHASE 1 - ESTIMATION  
PROJECT # A869818  
PROJECT LOCATION PLANS

SCALE: 1"=30' ON 24"X36"  
Drawing Number: MA-4-JW-PP-24-406-17  
Sheet: 17 OF 29

No.	Description	Date	Dw/CK
C	ISSUED PER ANDOVER DEP. COMMENTS	3/28/24	KM/CAM
B	REVISED PER ERMAL COMMENTS	3/19/24	KM/CAM
A	ISSUED FOR REVIEW	11/19/23	KM/COC

AutoCAD 2024 - 1123mm

No.	Description	Revision/Status	Date	DW/CK
C	REVISED PER ANDOVER DEP COMMENTS		3/28/24	KM/QAM
B	REVISED PER EGMA COMMENTS		3/19/24	KM/QAM
A	ISSUED FOR REVIEW		11/19/23	KM/QCC

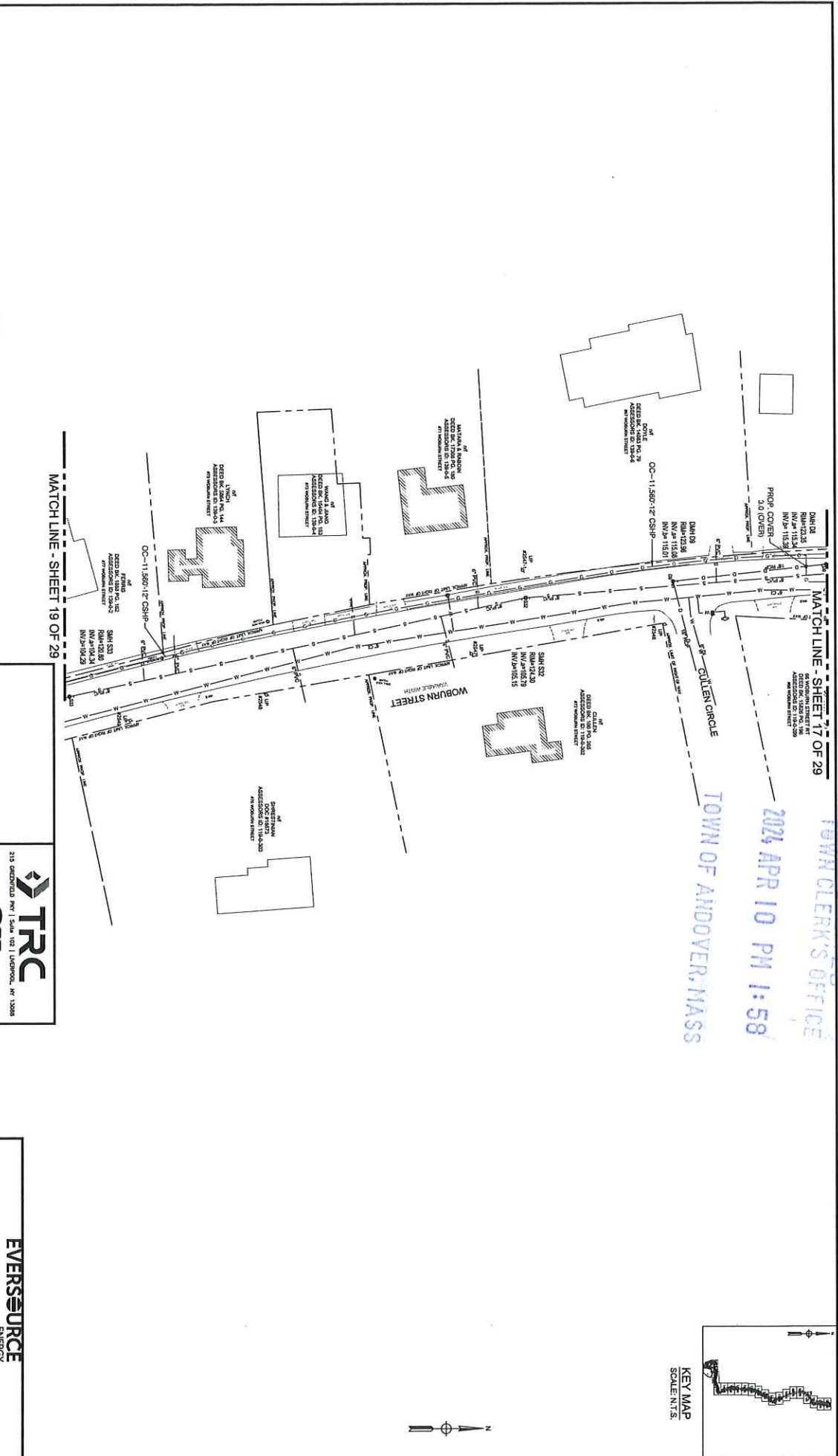
ISSUED FOR REVIEW

215 DANFORD HWY | SUITE 102 | LUDLOW, MA 01088

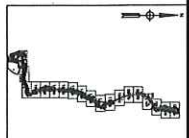
FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION

ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA  
PROJECT # ZHESBTRK

PROJECT LOCATION PLANS  
SHEET 18 OF 28  
DATE: 11/14/2023  
CC: 11/15/2023  
M44JWPH-24-106-18



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2024 APR 10 PM 1:58



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TOWN ENGINEER'S OFFICE

2024 APR 10 PM 1:58

TOWN OF ANDOVER, MASS

No.	Description	Revision/Status	Date	Dw/Ck
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KM/QAM
B	REVISED PER EGMA COMMENTS		3/19/24	KM/QAM
A	ISSUED FOR REVIEW		11/15/23	KM/QCC

ISSUED FOR REVIEW



215 GARDENVILLE RD | SUITE 102 | LUDLOW, VT 05268



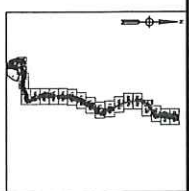
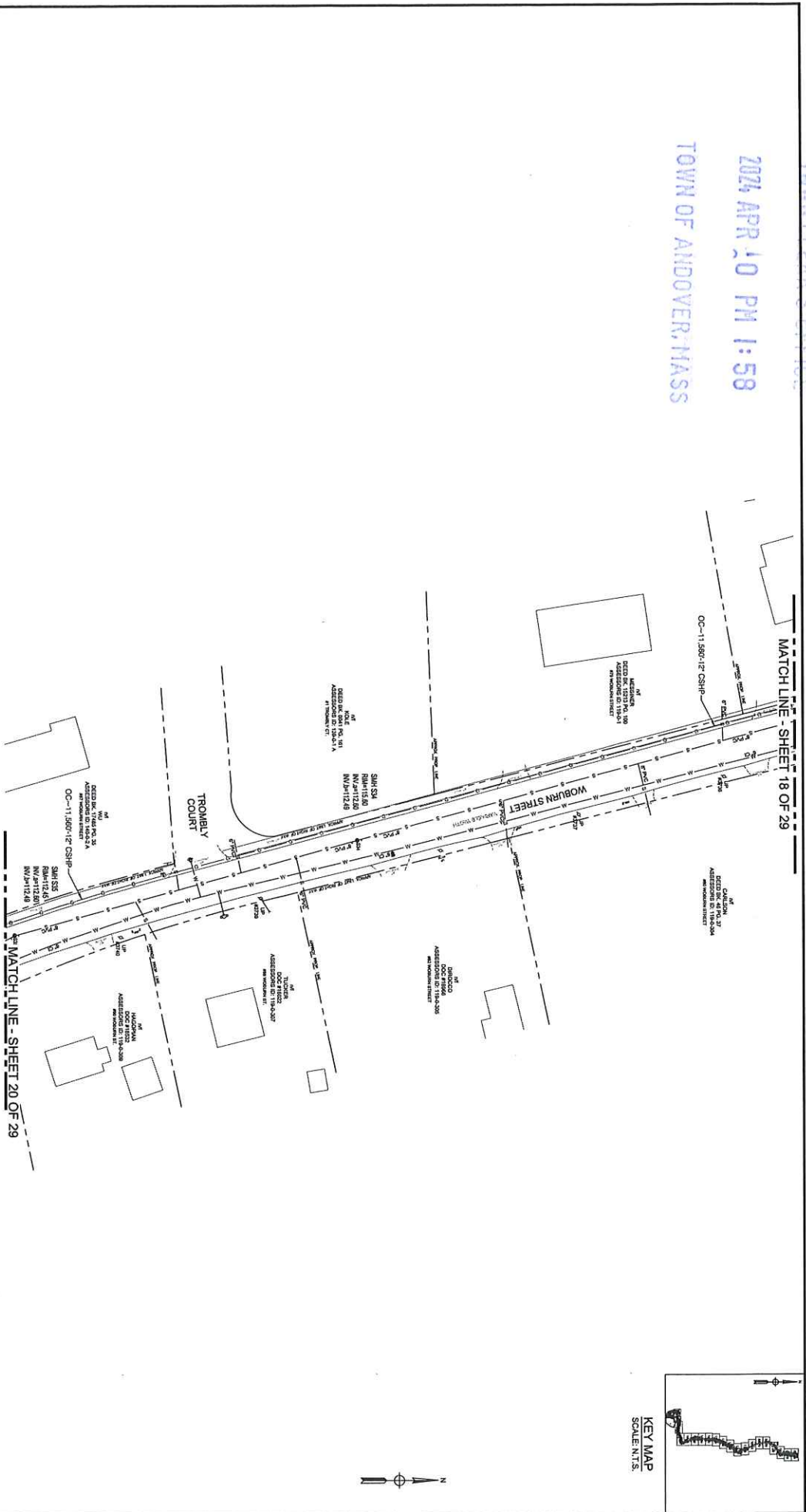
Know What's Below.  
Call before you dig.

FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

**EVERSOURCE**  
ENERGY

ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA  
PROJECT LOCATION PLANS  
SHEET 18 OF 28

SCALE: 1"=20' ON 24"x36"  
Drawing No. 11/4/2023  
Drawing Number MA-AM-PR-24-06-18

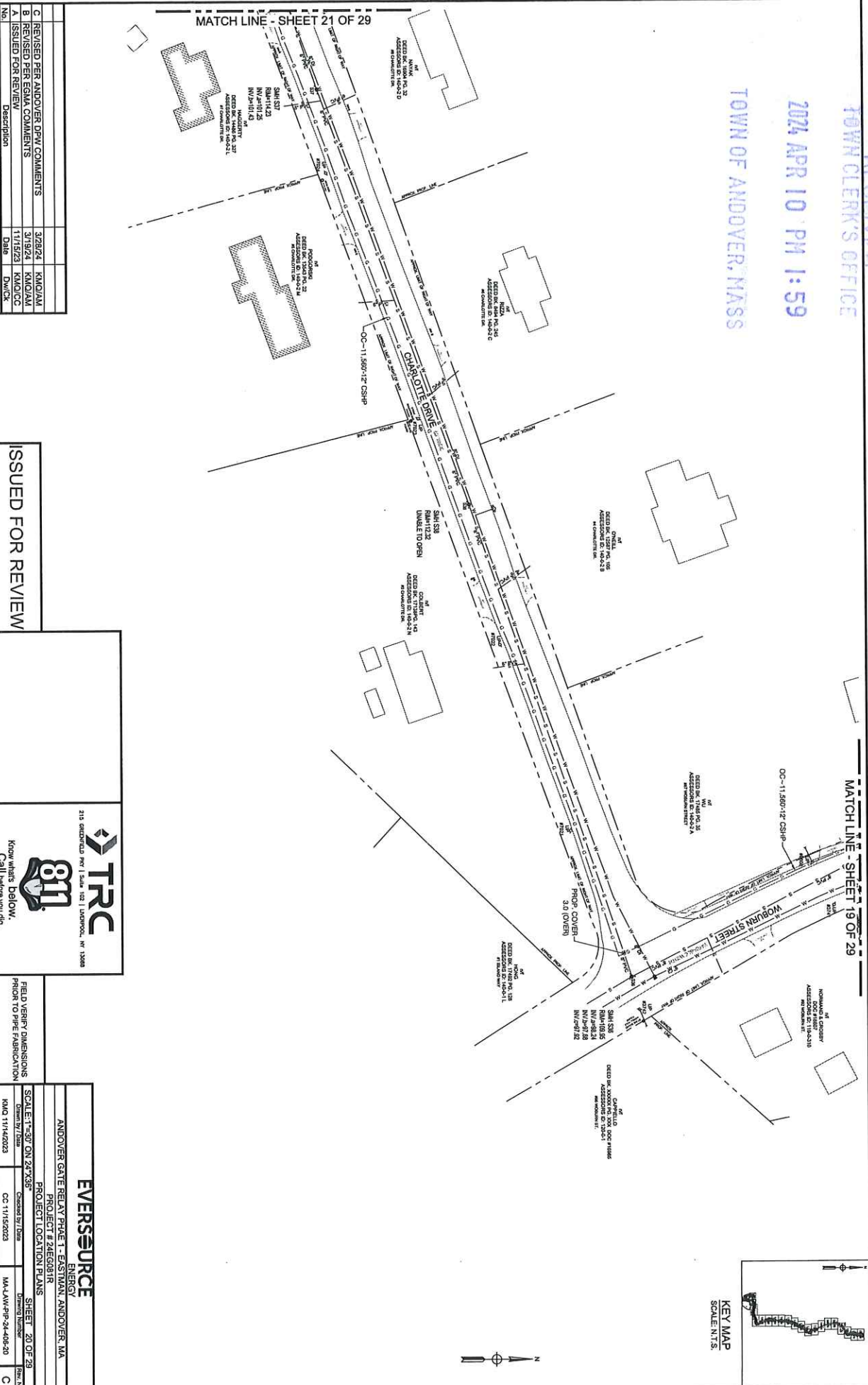


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TOWN CLERK'S OFFICE

2024 APR 10 PM 1:59

TOWN OF ANDOVER, MASS



No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISED PER ANDOVER DEW COMMENTS		3/29/24	KM/QJM
B	REVISED PER ES&M COMMENTS		3/19/24	KM/QJM
A	ISSUED FOR REVIEW		1/15/23	KM/QCC

ISSUED FOR REVIEW

215 BROADFIELD HWY | SUITE 102 | ANDOVER, MA 01820

Know what's below.  
Call before you dig.

FIELD VERIFY DIMENSIONS FROM 10' OF PERSPECTIVE

SCALE: 1"=30' ON 24"x36"

PROJECT LOCATION PLANS

PROJECT # ZAE6681R

ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA

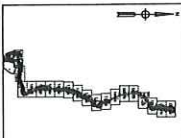
ENERGY

SHEET 20 OF 29

Checked By: Date CC: 1/15/2023

Drawn By: Date MA: AWP-24-406-20

Rev: No. C



April 23, 2024 - 1:56pm

No.	Description	Revision/Status	Date	Dw/ck
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KMO/AM
B	REVISED PER EGMA COMMENTS		3/19/24	KMO/AM
A	ISSUED FOR REVIEW		11/15/23	KMO/CC

ISSUED FOR REVIEW

210 Southford Road | Suite 102 | Andover, MA 01820

FIELD VERIFY DIMENSIONS  
PRIOR TO PILE DRIVELATION

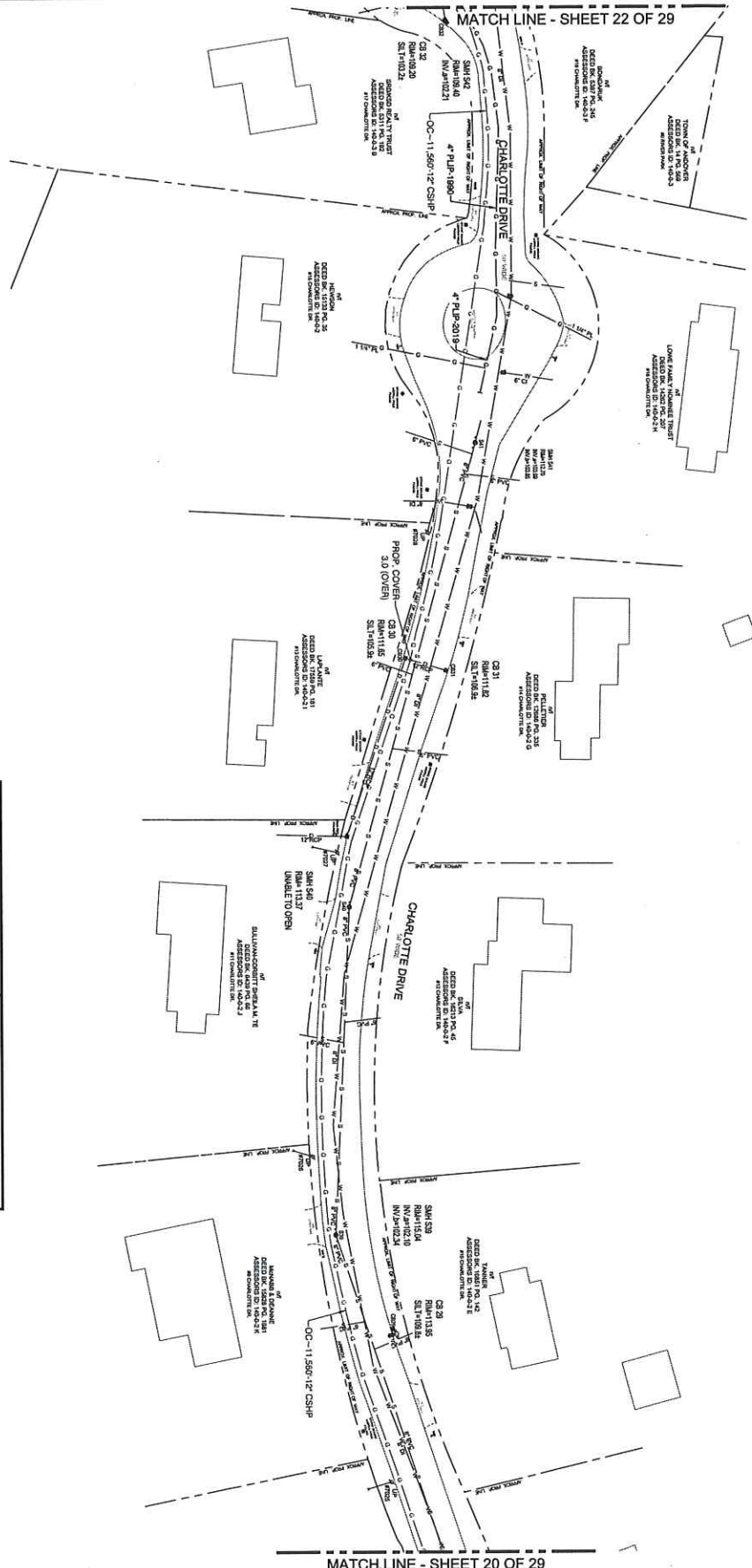
Drawn By: JGaurin  
Checked By: JGaurin

Project # 24EGR018  
Drawing Number  
MA-AM-PR-24-106-21

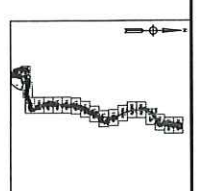
Scale: 1"=50'  
Date: 11/14/2023

Sheet: 21 OF 29  
Rev: 00

Project Location: ANDOVER, MA



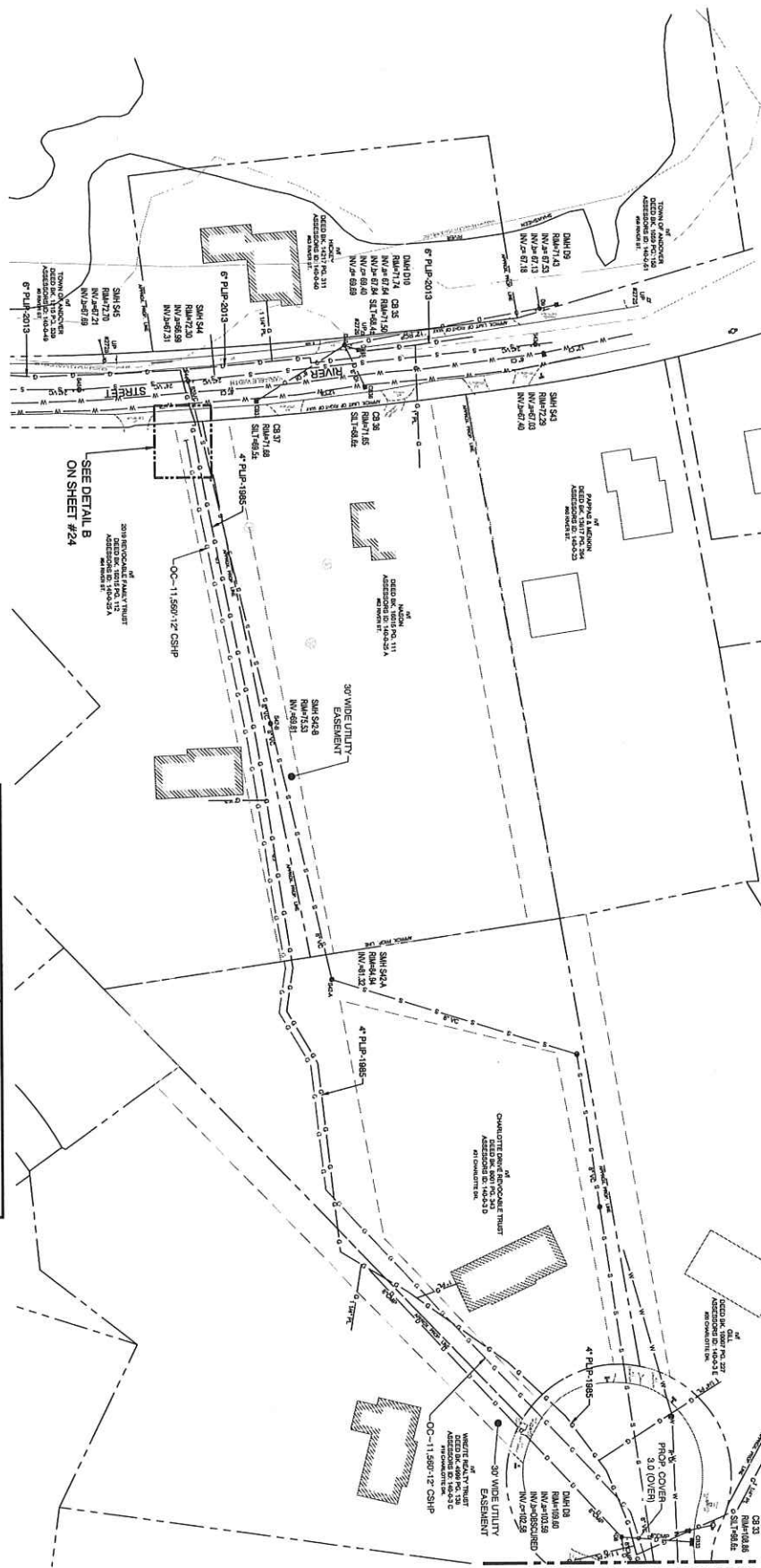
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TOWN OF ANDOVER, MASS  
2024 APR 10 PM 1:59  
TOWN OF ANDOVER, MASS



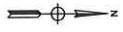
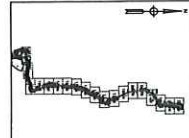
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MATCH LINE - SHEET 21 OF 29



No.	Description	Date	DW/CK
328292	ISSUED FOR REVIEW	11/1/23	KMO/CK
319124	ISSUED FOR REVIEW	11/1/23	KMO/CK
319124	ISSUED FOR REVIEW	11/1/23	KMO/CK
328292	ISSUED FOR REVIEW	11/1/23	KMO/CK

ISSUED FOR REVIEW

**EVERSOURCE**  
ENERGY

ANDOVER GATE RELAY PHASE 1 - EASTWAY, ANDOVER, MA  
PROJECT # A868418

PROJECT LOCATION PLANS

SHEET 22 OF 29

Scale: 1"=50' ON 24"X36"

Drawn By: [Name] Checked By: [Name]

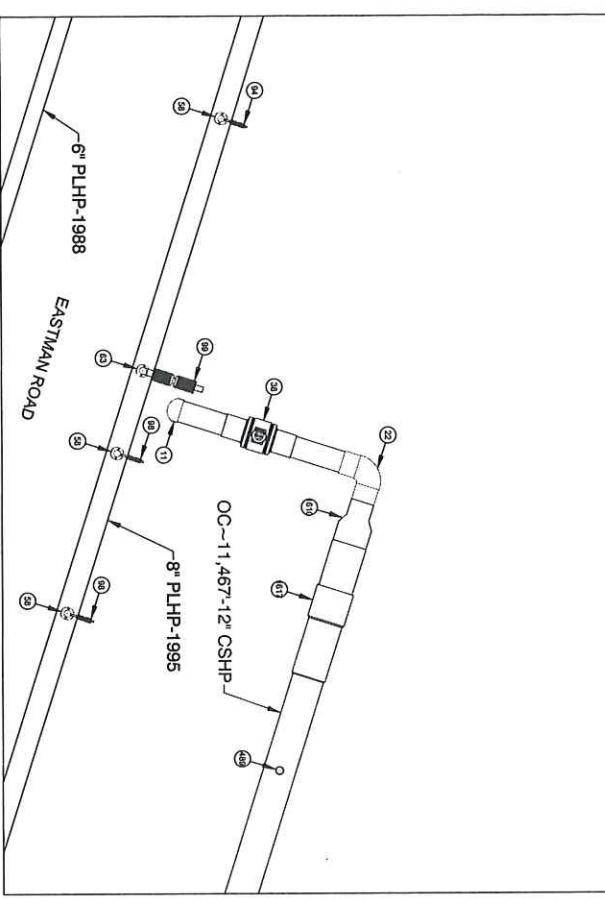
Date: 11/1/2023

MA-LAW-PP-24-406-22

ANDOVER GATE RELAY PNL 1 ANDOVER  
 REQUIRED BILL OF MATERIALS  
 DETAIL 'A' PREPARATORY

Item Number	QTY	Material	Description	Quantity	Units
11	1	3452	24" PREPARED 1/2" THICK POLYURETHANE JOINT	1	EA
12	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
13	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
14	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
15	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
16	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
17	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
18	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
19	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
20	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
21	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
22	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
23	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
24	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
25	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
26	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
27	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
28	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
29	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
30	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA

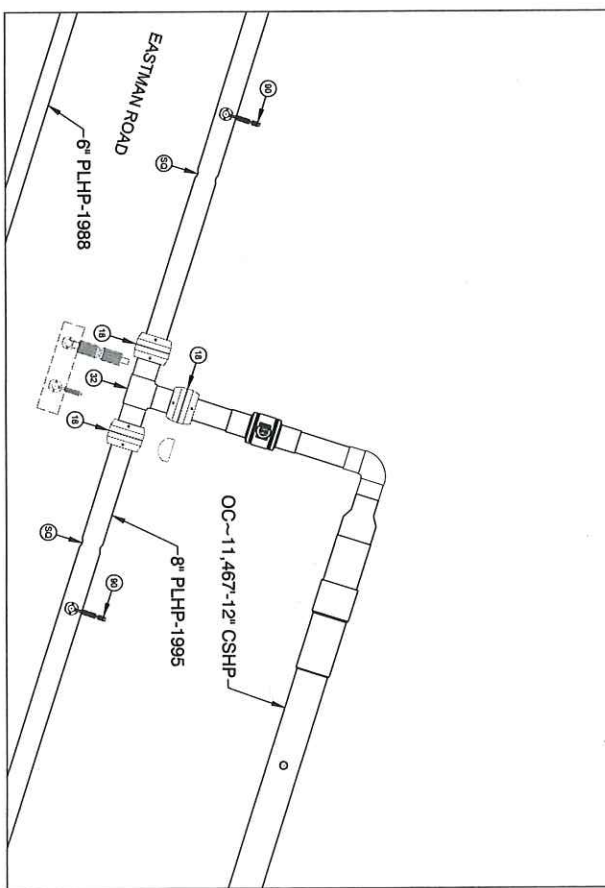
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 TOWN OF ANDOVER, MASS



PREPARATORY TIE-IN DETAIL A  
 NOT TO SCALE

ANDOVER GATE RELAY PNL 1 ANDOVER  
 REQUIRED BILL OF MATERIALS  
 DETAIL 'A' FINAL

Item Number	QTY	Material	Description	Quantity	Units
11	1	3452	24" PREPARED 1/2" THICK POLYURETHANE JOINT	1	EA
12	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
13	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
14	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
15	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
16	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
17	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
18	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
19	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
20	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
21	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
22	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
23	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
24	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
25	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
26	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
27	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
28	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
29	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA
30	1	3452	PRIME SURFACE 1/2" THICK POLYURETHANE JOINT	1	EA



FINAL TIE-IN DETAIL A  
 NOT TO SCALE

ISSUED FOR REVIEW

TRC  
 215 BEDFORD HWY | SUITE 102 | LIVERPOOL, NY 13088  
 Know what's below.  
 Call before you dig.

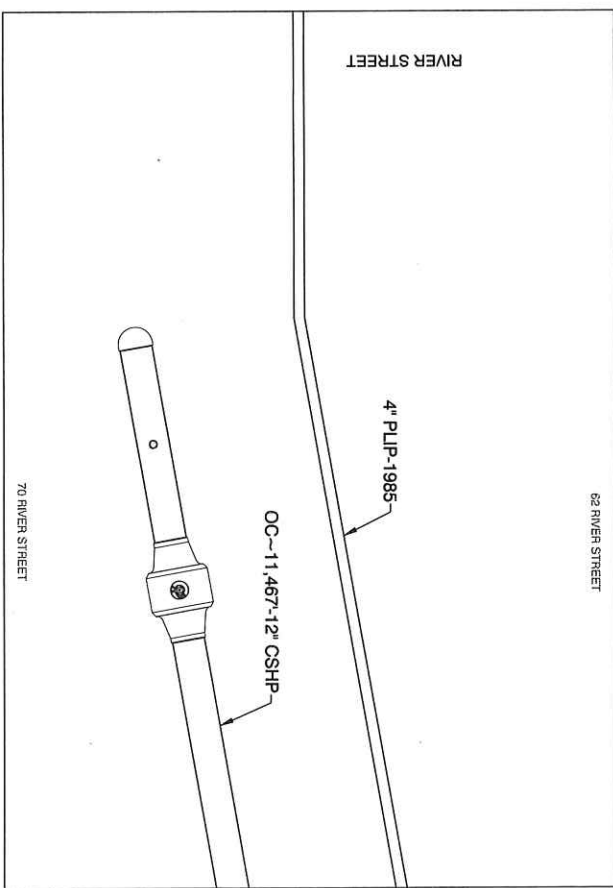
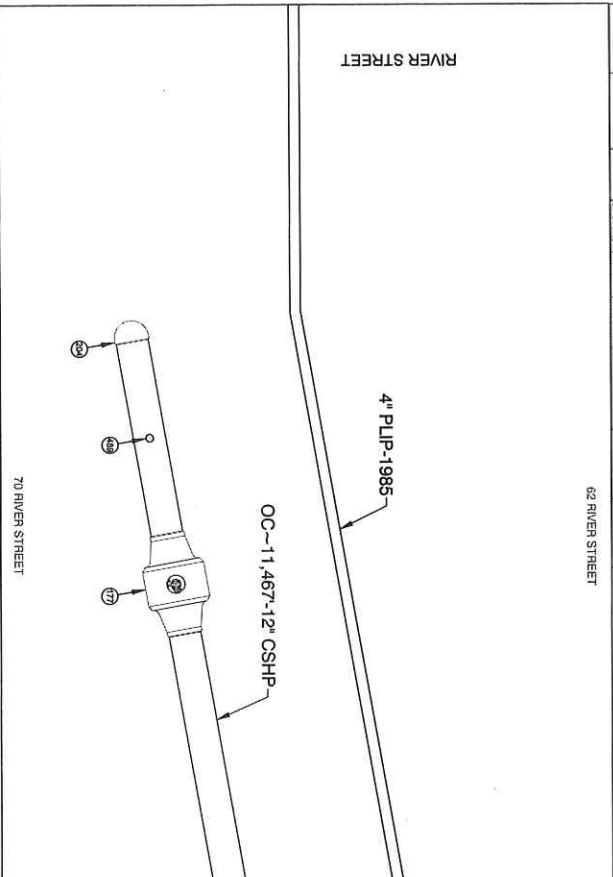
EVERSOURCE ENERGY  
 ANDOVER GATE RELAY PNL 1 - EASTMAN, ANDOVER, MA  
 PROJECT # 24EGB01R  
 SHEET 23 OF 29  
 SCALE: 1"=30' ON 24"X36"  
 DATE: 11/15/23  
 DRAWN BY: KMOJAM  
 CHECKED BY: KMOJAM  
 DATE: 11/15/23  
 DWG NO: MA-LAW-PH-24-06-23  
 REV: C

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TOWN OF ANDOVER, MASS

Item Number	Misc Stock Number	Material Part Number	Description	Quantity	Unit
177		561032	VALVE BALL, 2 IN. STEEL, WEIGHT WEIGHT CLASS 150, GASK	1	EA
204	1060088	542045	CAP PIPE, 12 IN. ID IN BORE & 0.25 IN THICK WALL, WELDED END, CS, ASTM A284 AND B185, FOR USE IN GAS DISTRIBUTION	1	EA
489	6400205	610272	WIPES PIT, NON-CROWNING, STEEL, 2 IN X 3 IN, W/DRUG	1	EA



ISSUED FOR REVIEW

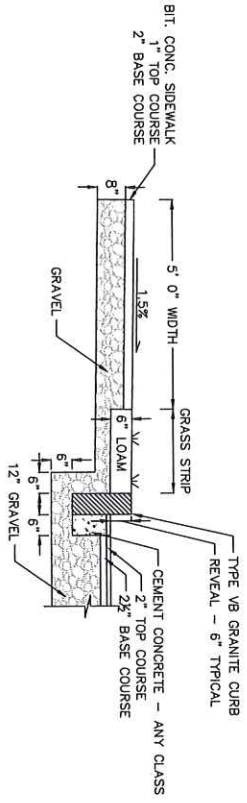
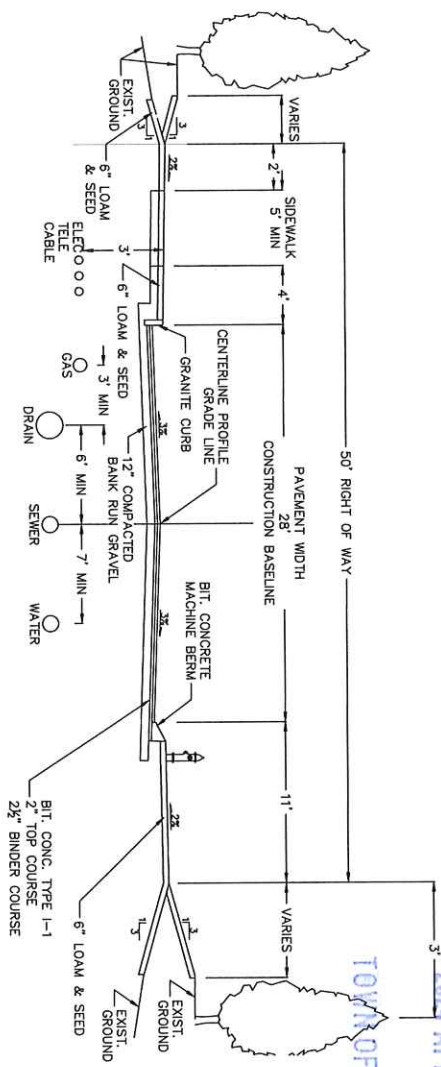
NO.	REVISION/STATUS	DATE	BY
C	REVISED PER ANDOVER DPW COMMENTS	3/28/24	KM/QJM
B	REVISED PER EGM COMMENTS	3/19/24	KM/QJM
A	ISSUED FOR REVIEW	1/15/23	KM/QCC

**EVERSOURCE**  
 ENERGY  
 ANDOVER GATE RELAY PHASE 1 - EASTMAN, ANDOVER, MA  
 PROJECT # ZHEG081R  
 PREPARATORY AND FINAL TIE-IN DETAILS  
 SHEET 24 OF 28  
 SCALE: 1"=30' ON 24"X36"  
 Drawn by: DMZ Checked by: DMZ  
 Date: 11/14/2023 CC: 11/15/2023  
 MA-LAW-PH-24-406-24 Rev. No. C

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TOWN OF ANDOVER, MASS



**TYPICAL ROADWAY SECTION & PAVEMENT NOTES**  
**50' RIGHT OF WAY**  
NOT TO SCALE

No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISED PER ANDOVER DEW COMMENTS		3/28/24	KMO/AM
B	REVISED PER EGMA COMMENTS		3/19/24	KMO/AM
A	ISSUED FOR REVIEW		11/16/23	KMO/CC
				DW/CK

ISSUED FOR REVIEW

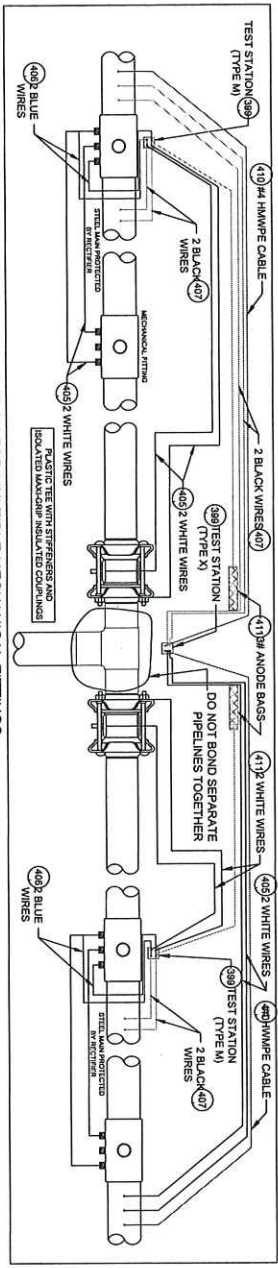
215 Independence Pkwy | Suite 102 | Andover, MA 01828  
**TRC**  
 Know what's below.  
 Call before you dig.

**EVERSOURCE**  
 ENERGY SERVICES  
 ANDOVER GATE BELLY SHAFT - EXISTING  
 PROJECT # AREG0811  
 TYPICAL ROADWAY SECTION & PAVEMENT NOTES  
 SCALE: 1"=30' ON 24"x36"  
 Drawn by: Date: 11/16/23  
 Checked by: Date: 03/11/2023  
 SHEET: 25 OF 29  
 Drawing Number: MA-AM-PP-24-49-25  
 Date: 03/28/24

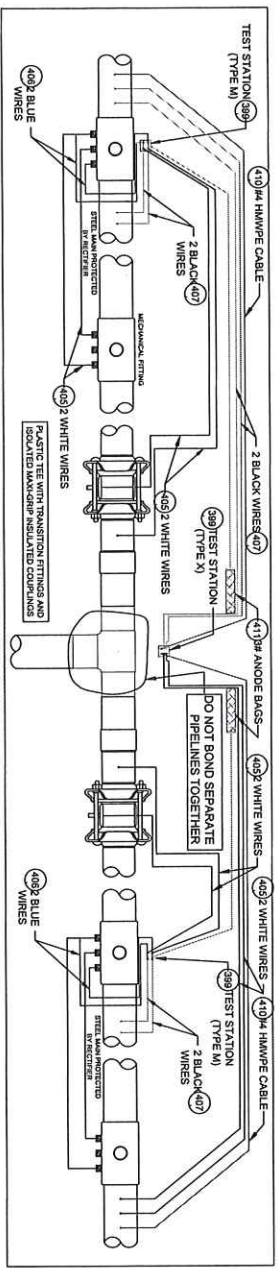




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TOWN OF ANDOVER, MASS



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS  
INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF COATED STEEL PIPING  
DETAIL CP17  
SCALE: 1/2" = 1'-0"



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS  
INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF COATED STEEL PIPING  
DETAIL CP17  
SCALE: 1/2" = 1'-0"

ITEM	MAXIMUM NO.	DESCRIPTION	UNITS
396	57776	ANODE BULK, 17 LB NET, HIGH-POTENTIAL, WOODBRIDGE, W/ 10 FT 7 1/2\"/>	
397	40606	ANODE CARRIER, 17\"/>	
398	40608	ANODE CARRIER, 17\"/>	
399	40610	ANODE CARRIER, 17\"/>	
400	40612	ANODE CARRIER, 17\"/>	
401	40614	ANODE CARRIER, 17\"/>	
402	40616	ANODE CARRIER, 17\"/>	
403	40618	ANODE CARRIER, 17\"/>	
404	40620	ANODE CARRIER, 17\"/>	
405	40622	ANODE CARRIER, 17\"/>	
406	40624	ANODE CARRIER, 17\"/>	
407	40626	ANODE CARRIER, 17\"/>	
408	40628	ANODE CARRIER, 17\"/>	
409	40630	ANODE CARRIER, 17\"/>	
410	40632	ANODE CARRIER, 17\"/>	
411	40634	ANODE CARRIER, 17\"/>	

- NOTES:
- ALL TEST STATION BOXES SHOULD BE INSTALLED IN A SHIRT LOCATION WHERE ONE INDIVIDUAL CAN SEELY OPEN AND ACCESS THE TEST WIRE. ALL TEST WIRES INSIDE THE BOX SHOULD HAVE ENOUGH SLACK ON THE WIRES SO THEY CAN EXTEND A MINIMUM OF 12" ABOVE GRADE.
  - FOR TYPE A TEST STATIONS, THE TWO WIRES SHOULD BE THERMITE WELDED TO THE COATED STEEL. MANU AND BE THE SAME COLOR. FOR TYPE B TEST STATIONS, EACH OF THE FOUR WIRES SHOULD BE A DIFFERENT COLOR AND DOCUMENTED.
  - FOR TYPE C TEST STATIONS, THE WIRES SHOULD BE THE SAME COLOR ON EACH SIDE OF THE INSULATED COUPLING. ANODES AND/OR COUPLERS COULD BE ADDED TO THIS TEST STATION TYPE.
  - FOR TYPE D TEST STATIONS WHICH ARE AT A CORNER, WHERE WIRES ARE USUALLY INSTALLED ON THE STEEL CORNER AND TYPE, WIRES ARE INSTALLED ON THE CARRIER PIPE. INSURED ANODES COUPLERS COULD BE ADDED TO THIS TEST STATION.
  - FOR TYPE E TEST STATIONS, THE TWO WIRES SHOULD BE THE SAME COLOR WIRE. THERE IS ALSO MANU (AND/OR) WIRES LOCATED INSIDE THE TEST STATION BOX. THE SAME COLOR (TYPICALLY GRAY) SHOULD BE A WHITE OR RED DIFFERENT COLOR WIRE THAN THE WIRE THAT WAS THERMITE WELDED TO THE CARRIER PIPE. AT A TYPE M TEST STATION, NO MANU ANODE SHOULD BE DIRECTLY THERMITE WELDED TO THE CARRIER PIPE. ON CONTACT WITH THE CARRIER PIPE, THE ANODE HEADER WIRE OR INDIVIDUAL ANODE WIRES SHOULD TERMINATE INSIDE THE TEST STATION BOX. ANODES SHOULD BE SPACED A MINIMUM OF 5' ON CENTER FROM EACH OTHER AND A MINIMUM OF 12' AWAY FROM THE END OF THE PIPE. FIRST REMOVE THE PROTECTIVE LABEL, COUPLER AND THE RED STITCHES COVERING EACH BURNING PORT. CLEAN THE ENTIRE STEEL COUPLER SURFACE WITH ALCOHOL. TO REMOVE THE CORROSION INHIBITOR, PLACE THE COUPLER ASSEMBLY APPROXIMATELY 12" FROM THE GAS MAN BEING MONITORED WITH THE GAS MAN. MANU WHERE BETWEEN A GAS ROCK AND GASELOCK. THE SEAL BETWEEN THE COUPLER AND THE MAN SHOULD BE WELL COMPACTED AND CONTAIN NO ROCKS LARGER THAN A CENTIMETER IN DIAMETER OR FOREIGN MATERIAL.
  - ONE (1) 3/8 ANODE (MANU) SHALL BE INSTALLED TO PROTECT THE CLAMPS ON EACH 16-FOOT SPAN OF PIPE. EACH 16-FOOT SPAN OF PIPE MUST BE A CONTINUOUS SECTION OF STEEL. CLAMPS ON NON-CONTINUOUS SECTIONS OF STEEL. EVEN IF THEY ARE INSTALLED ON A CONTINUOUS SECTION OF STEEL. REFER TO SECTION 14.0 WHICH PROVIDES GENERAL GUIDANCE REGARDING WELDING FOR CORROSION PROTECTION. CS-800 SECTION 14.0.3 DESCRIBES THE BASIC STEPS REQUIRED TO WELD LEAK REPAIR CLAMPS.

NOTE: WHEN MULTIPLE WIRES FROM DIFFERENT PIPE SECTIONS ARE IN THE SAME TEST STATION, THE WIRES FROM THE SAME PIPE SECTION AND ASSIGNED ANODE WILL BE TIED TOGETHER INSIDE THE TEST STATION.

SCALE: 1/2" = 1'-0"

No.	Description	Date	DW/C

EVERSOURCE ENERGY  
ANDOVER GATE RELAY PHASE 1 - EASTMAN ANDOVER, MA  
PROJECT # 2406518  
SHEET 28 OF 29  
SCALE: NTS  
Checked By: Date  
MA-AM-PP-24-106-28  
14/02/23  
C

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION

May 29, 2024, 1:59pm

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TOWN OF ANDOVER, MASS

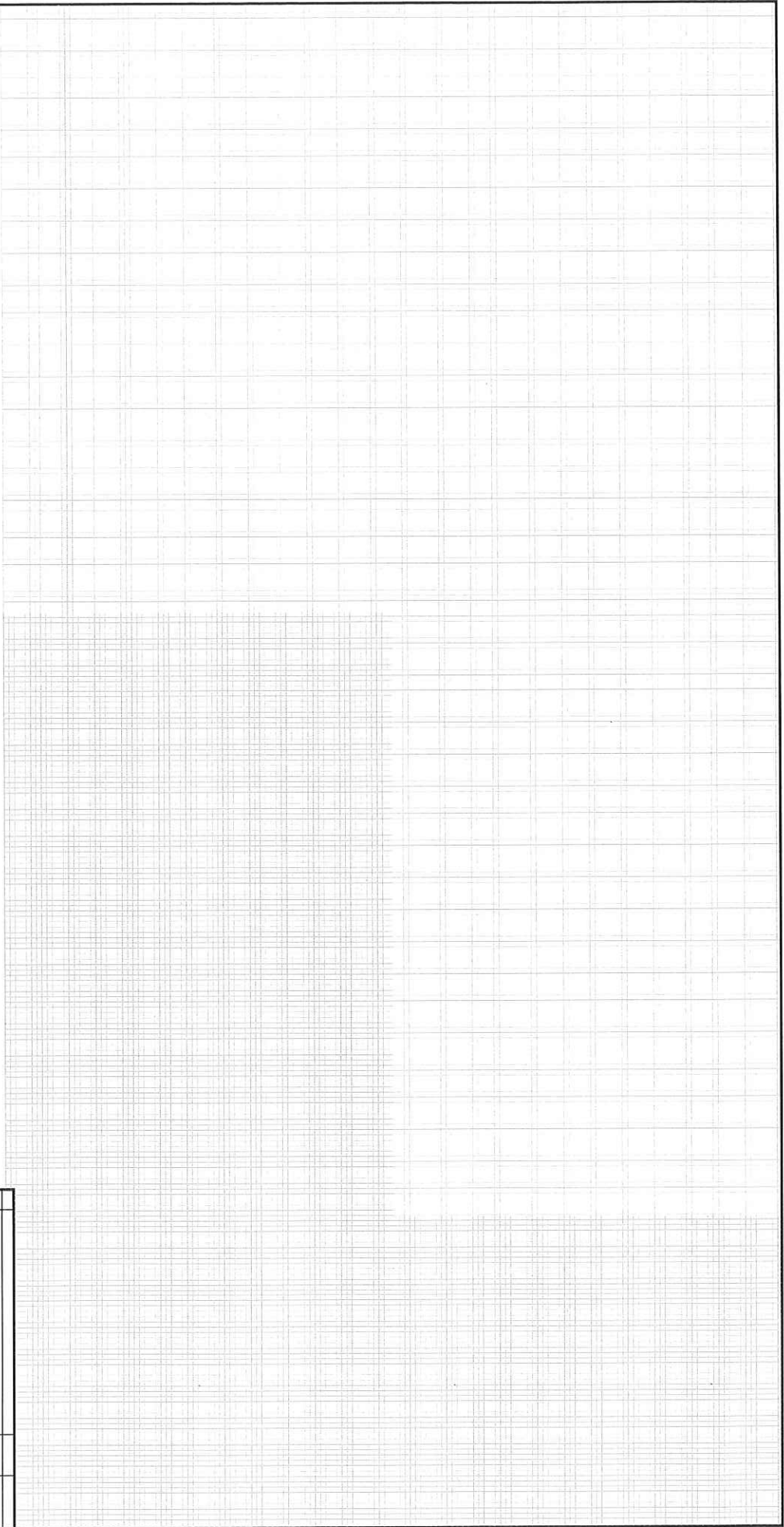
Blank rectangular box

Blank rectangular box

Blank rectangular box

FIELD VERIFY DIMENSIONS  
FROM TO PIPE FABRICATION

No.	Description	Revision/Status	Date	Dw/CK
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	Drawing Title: ANDOVER GATE RELAY PHASE 1 - EAST MAIN, ANDOVER, MA			
	Project # 24E001R			
	PROJECT # 24E001R			
	SHEET 28 OF 29			
	Drawing Number			
	Checked By / Date	Designed By / Date	Rev. No.	
	CC 11/15/2023	MAJLW/pjr 24-04-29	C	



# Google Maps

2 Eastman Rd

From Abbot St  
TOWN CLERK'S OFFICE

Andover, Massachusetts

Google Street View

Sep 2023 See more dates

2024 APR 10 PM 2:00  
TOWN OF ANDOVER, MASS

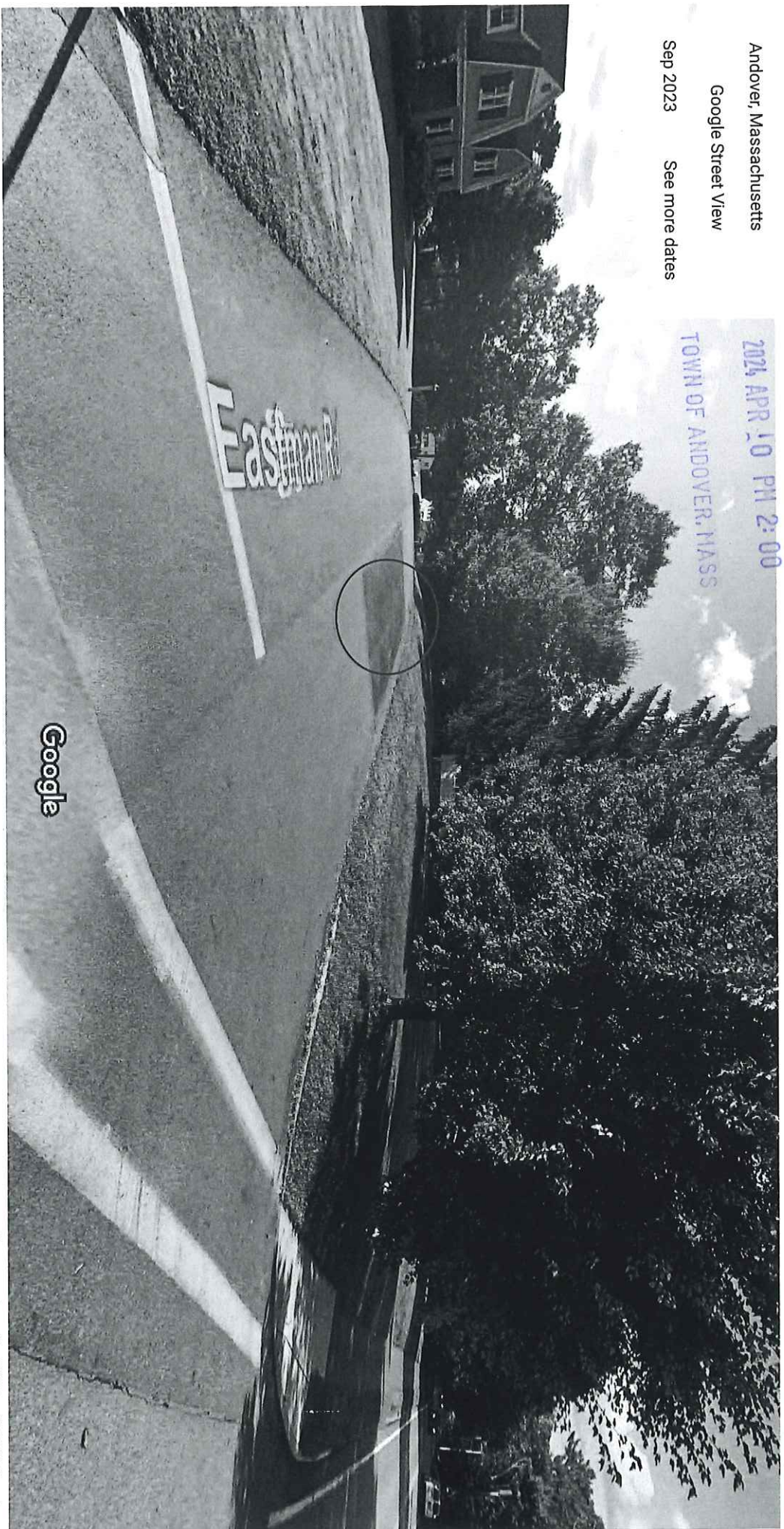
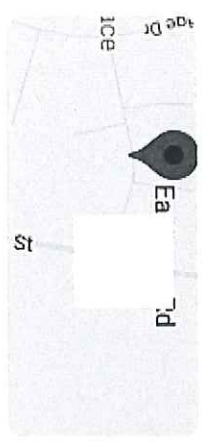


Image capture: Sep 2023 © 2023 Google



Google Maps

122 Abbot St

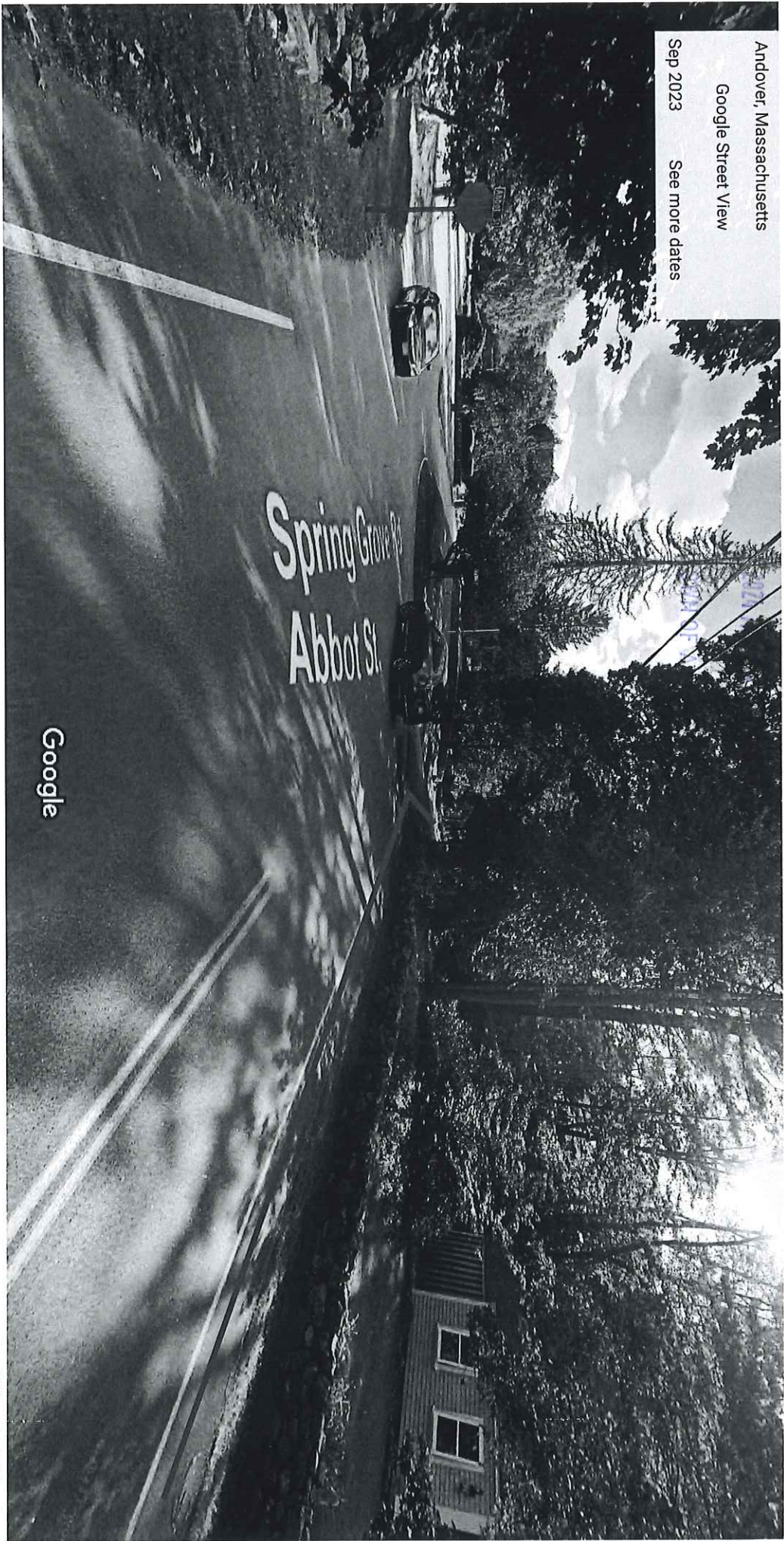
Intersection with Spring Grove

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Andover, Massachusetts

Google Street View

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Google

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Google Maps

189 Abbot St

@ Woburn

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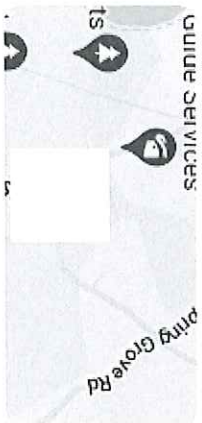


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Google Maps

46 Woburn St  
@ South School

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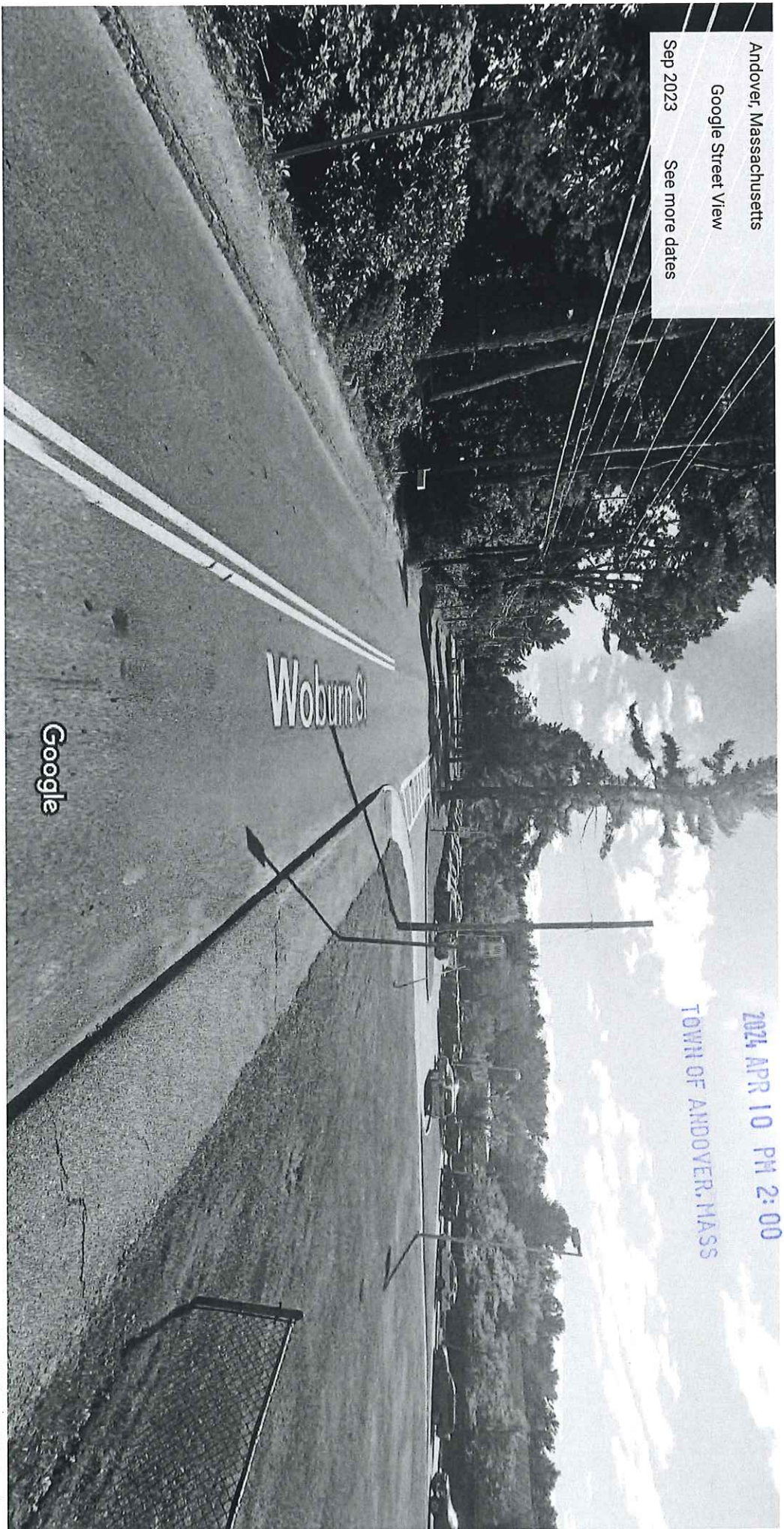
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TOWN OF ANDOVER, MASS

Andover, Massachusetts

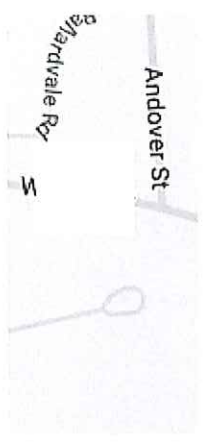
Google Street View

Sep 2023 See more dates



Google

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Andover St

Merrivale Rv

Google Maps

87 Woburn St  
@ Charlotte Dr

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Andover, Massachusetts

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Sep 2023 See more dates



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Image capture: Sep 2023 © 2023 Google



Trombly Ct

Google Maps

18 Charlotte Dr  
@Easement

Andover, Massachusetts  
 Google Street View  
 Sep 2023 See more dates



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TOWN OF ANDOVER, MASS

Google

Google Maps

64 River St  
@ Easement

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TOWN OF ANDOVER, MASS

Andover, Massachusetts

Google Street View

Jul 2023 See more dates



Google



Google Maps

86 River St

@ Wetland Crossing

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TOWN OF ANDOVER, MASS

Andover, Massachusetts

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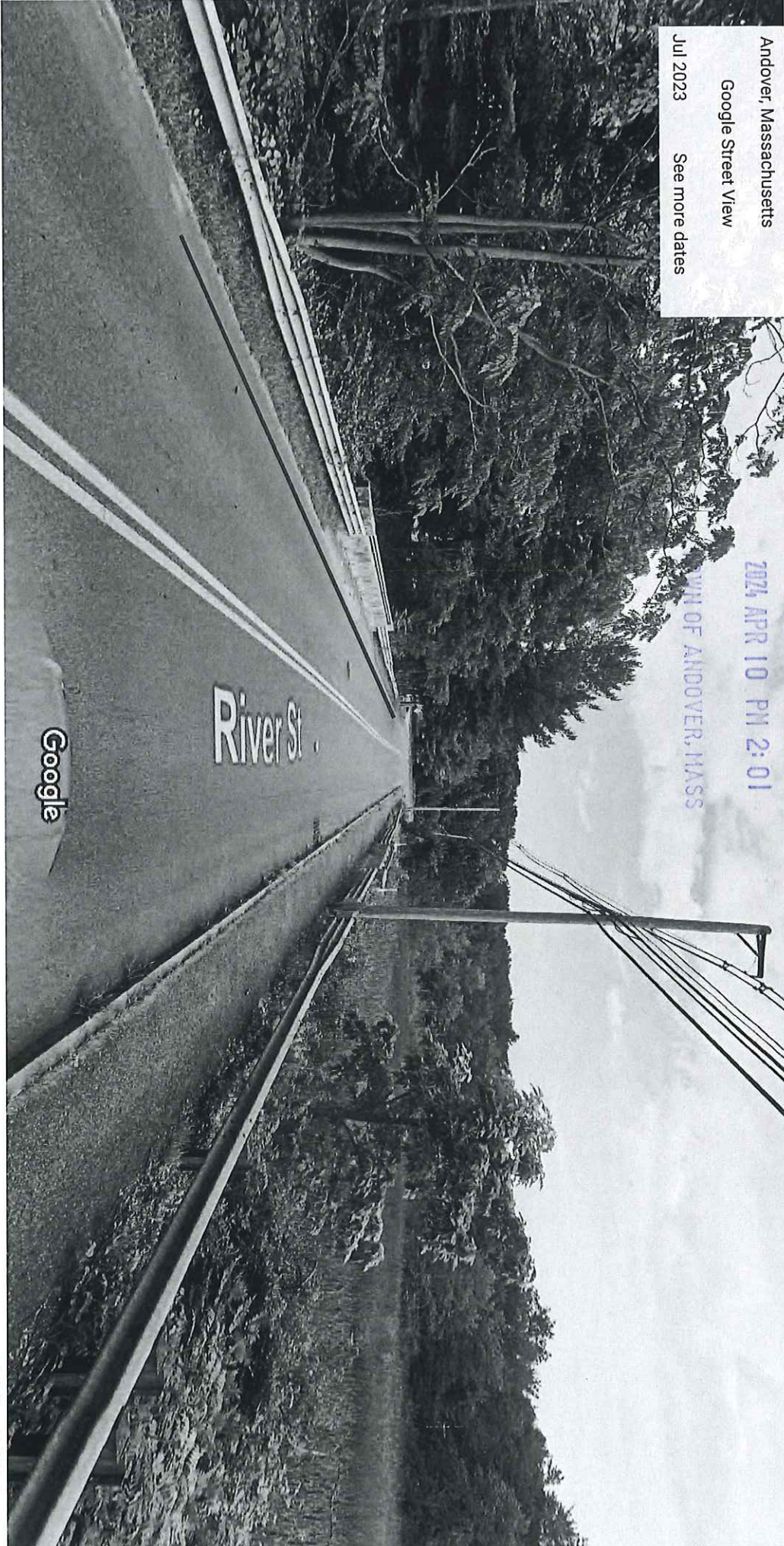


Image capture: Jul 2023 © 2023 Google

Mikulewicz



Google Maps

2 Lowell Junction Rd

@ River St

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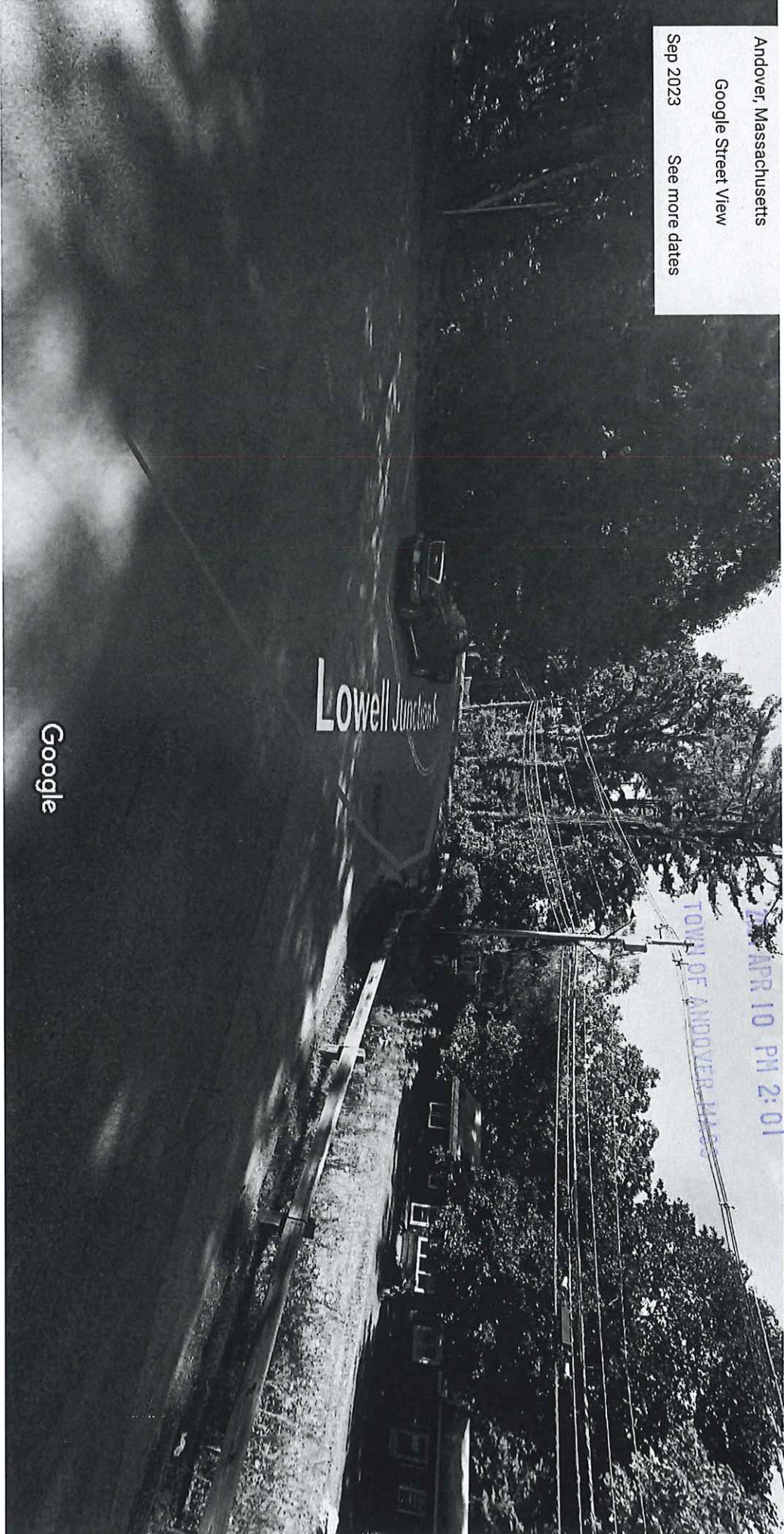
APR 10 PM 2:01

TOWN OF ANDOVER, MASS

Andover, Massachusetts

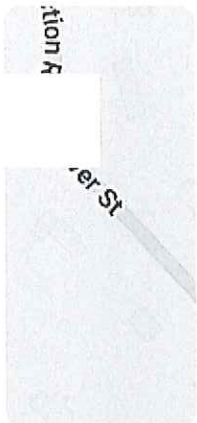
Google Street View

Sep 2023 See more dates



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Andover, MA

Google Maps

35 Lowell Junction Rd

@ Railroad Tracks

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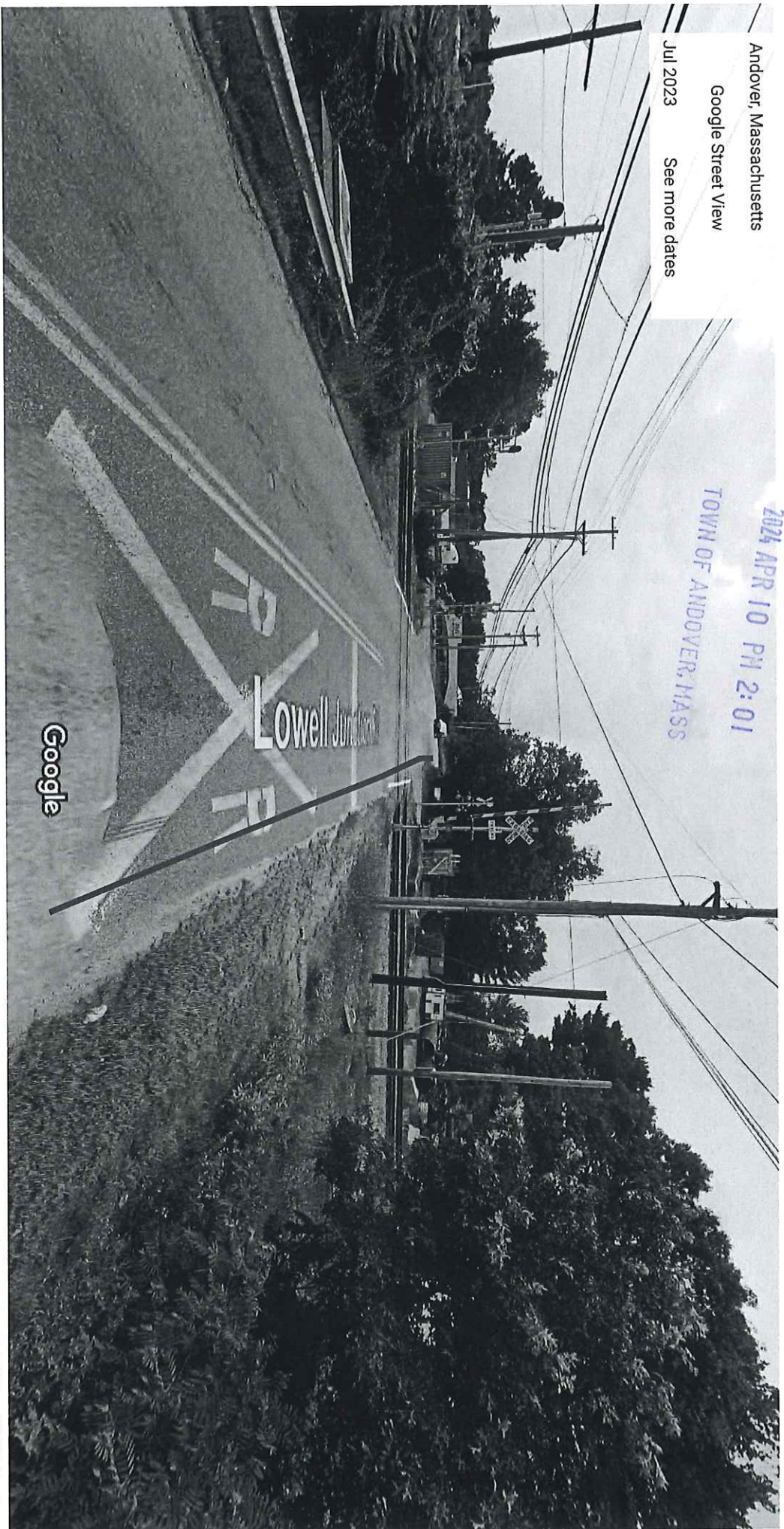
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TOWN OF ANDOVER, MASS

Andover, Massachusetts

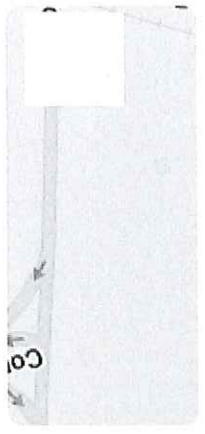
Google Street View

Jul 2023 See more dates



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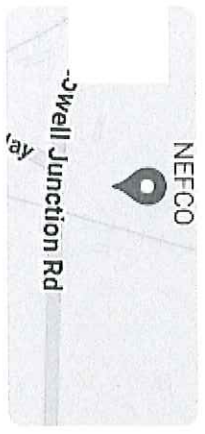
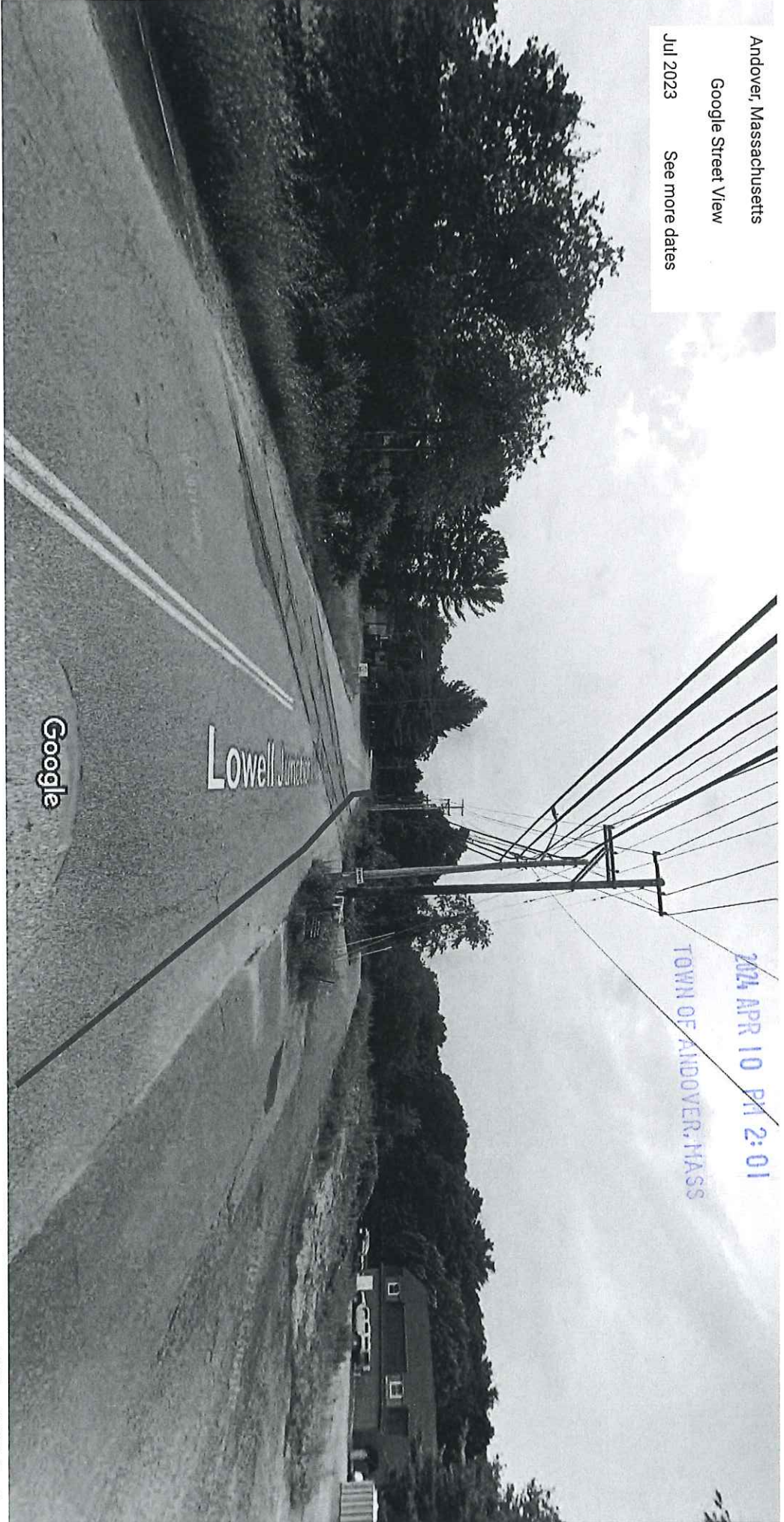
Google Maps

41 Lowell Junction Rd  
@ Railroad Tracks 2

Andover, Massachusetts

Google Street View

Jul 2023 See more dates



Google Maps

57 Biotechnology Dr

@ Gate Station

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TOWN CLERK'S OFFICE

2024 APR 10 PM 2:01

TOWN OF ANDOVER, MASS

Andover, Massachusetts

Google Street View

Jul 2023 See more dates

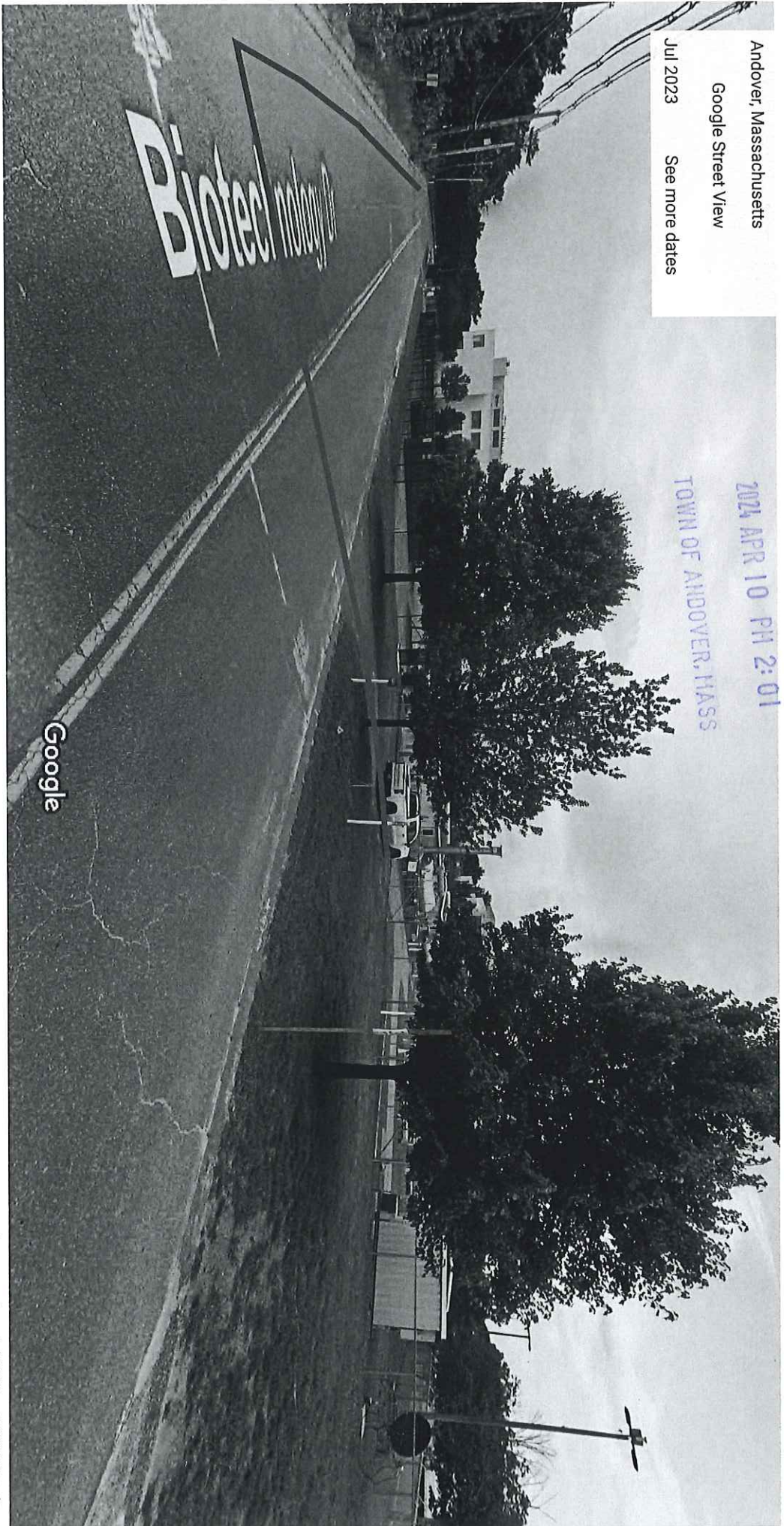


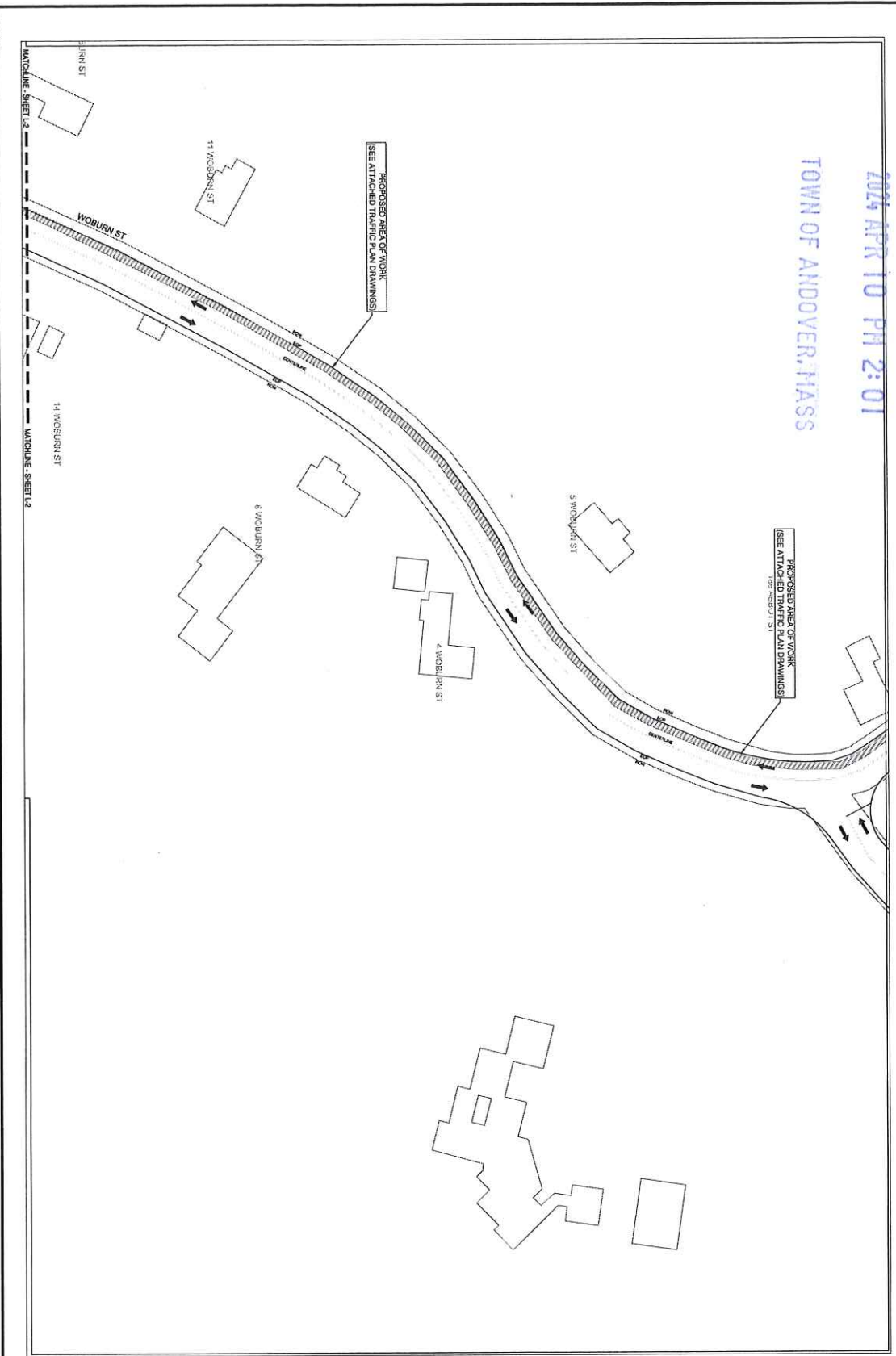
Image capture: Jul 2023 © 2023 Google



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TOWN OF ANDOVER, MASS



**EVERSOURCE**

CONTRACT NO. 23-0000000000  
STATE ROUTE 7  
PROPOSED SAN CUT

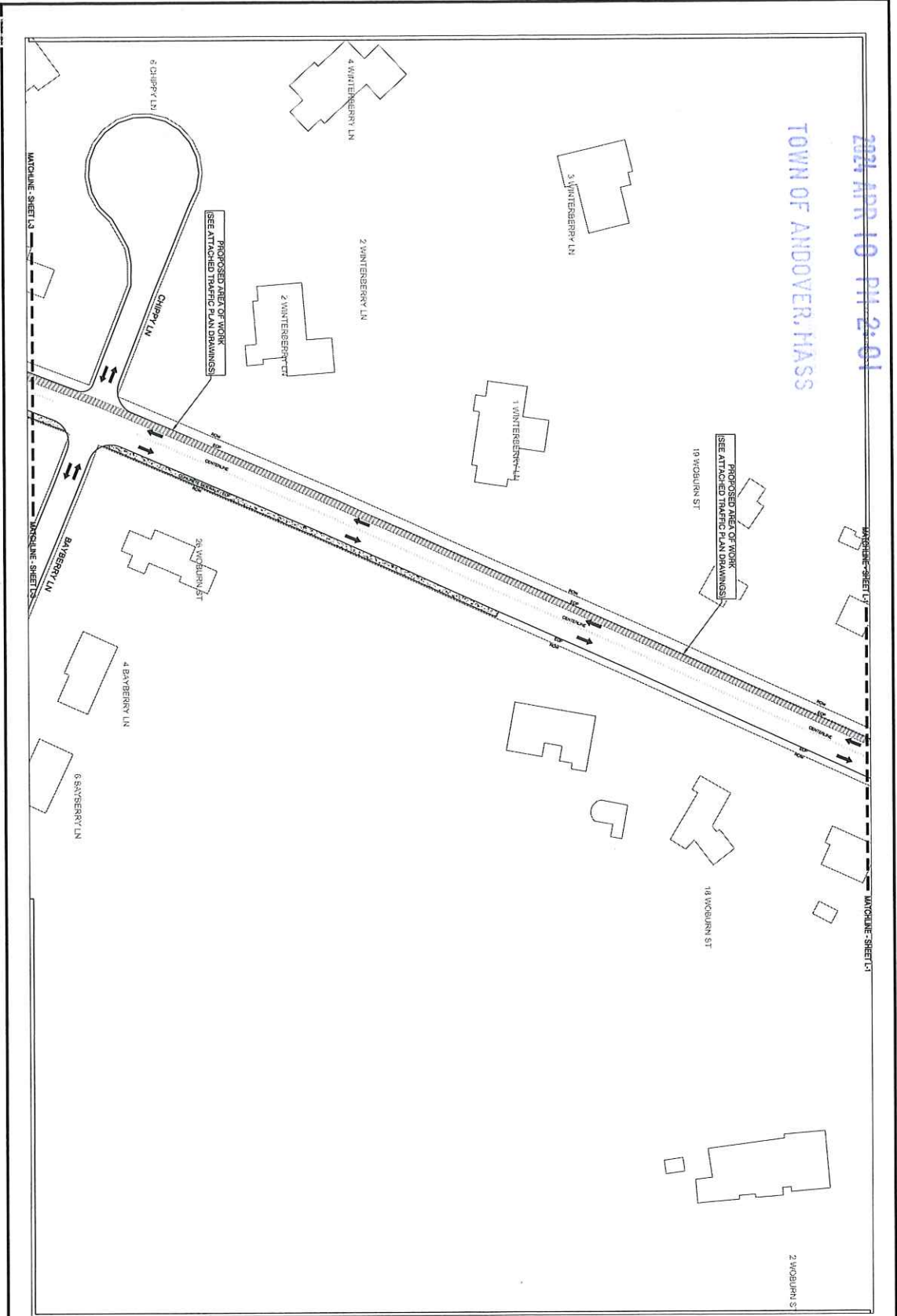
**NOT TO SCALE**

DRAWING TITLE  
WOBURN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (1-7)

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TOWN OF ANDOVER, MASS



**EVERSOURCE**

CENTER LINE  
EXISTING UTILITY POLE  
EXISTING WINTER MAINTENANCE  
STATE RIGHT-OF-WAY  
PROPOSED DRAINAGE  
PROPOSED SANITARY



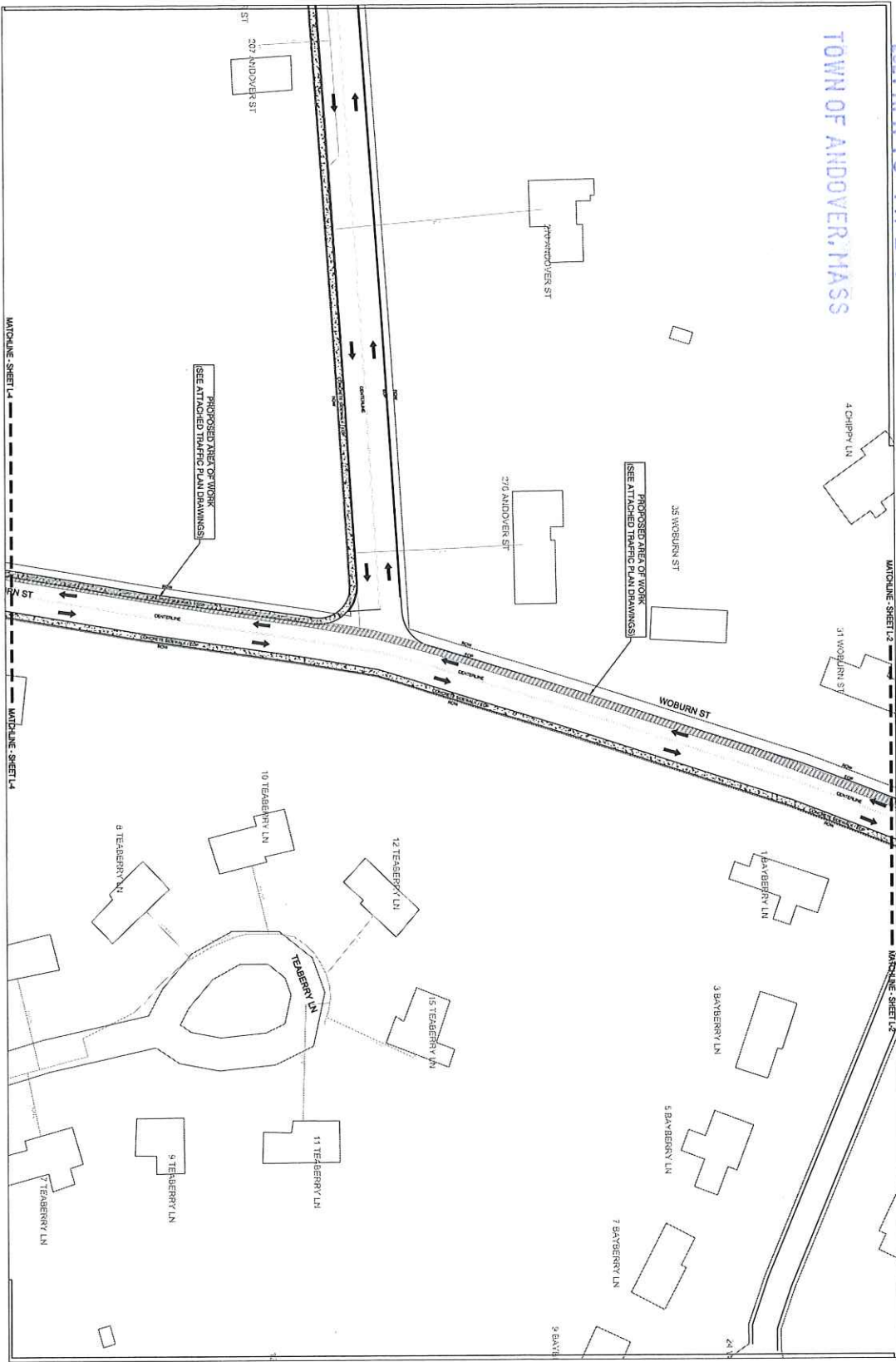
NOT TO SCALE

DRAWING TITLE:  
WOBURN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (2-7)

RECEIVED  
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TOWN OF ANDOVER, MASS



**EVERSOURCE**

CONTR. LINE  
SOLID WHITE LINE  
STATE ROUTE OF WAY  
DRAINAGE  
EXISTING POLE  
E EVERSOURCE  
PROPOSED GAS MAIN  
PROPOSED SAN CITY



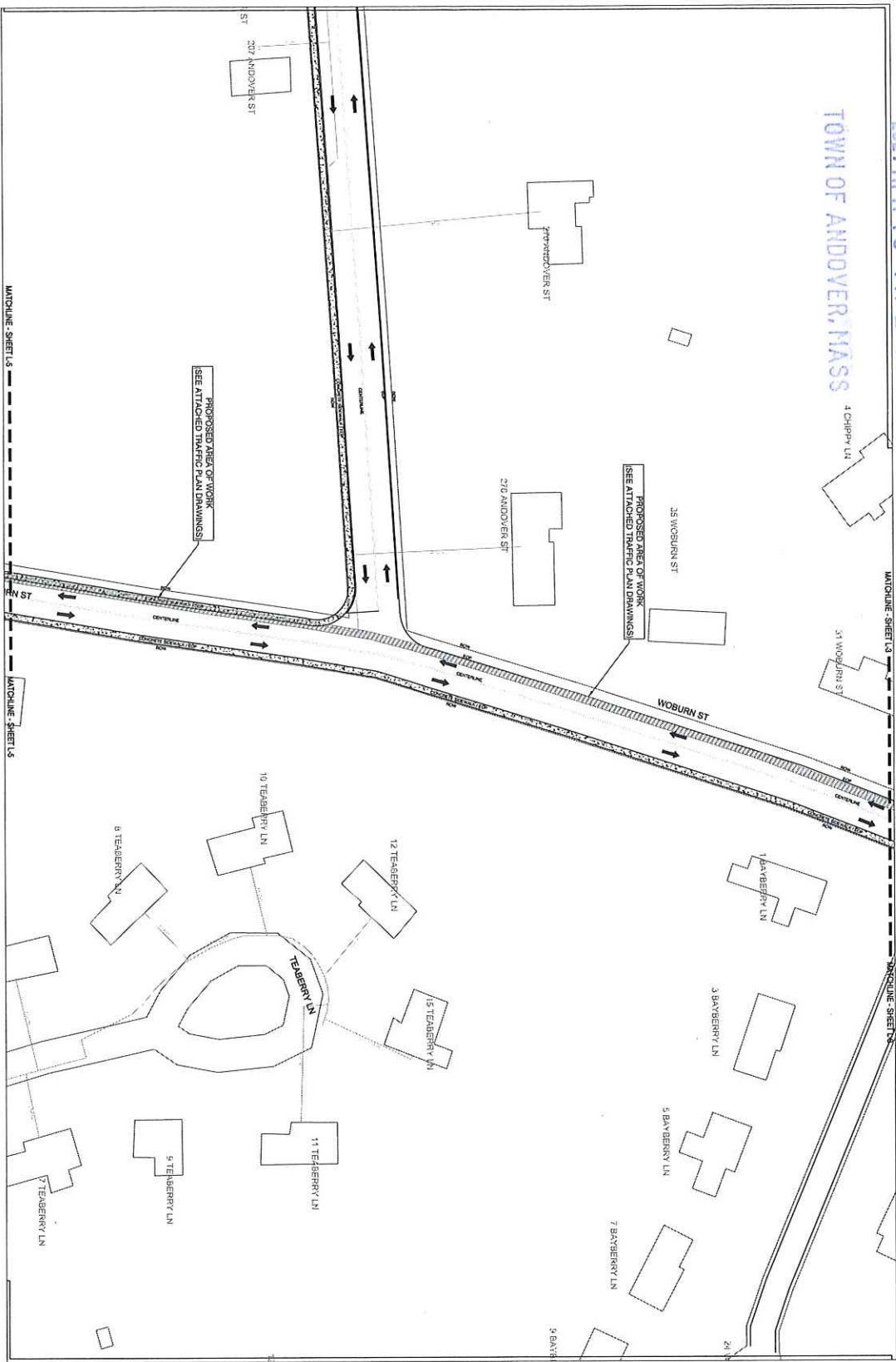
NOT TO SCALE

DRAWING TITLE:  
WOBURN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (3-7)

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:01

TOWN OF ANDOVER, MASS



**EVERSOURCE**

EXHIBIT PAGE  
K. SERRA MANNOLE  
ENGINEER OF SANITARY  
PROPOSED SANITARY  
DRAWING  
STATE OF MASSACHUSETTS  
REGISTERED PROFESSIONAL ENGINEER  
LICENSE NO. 10482  
DIVERSITY

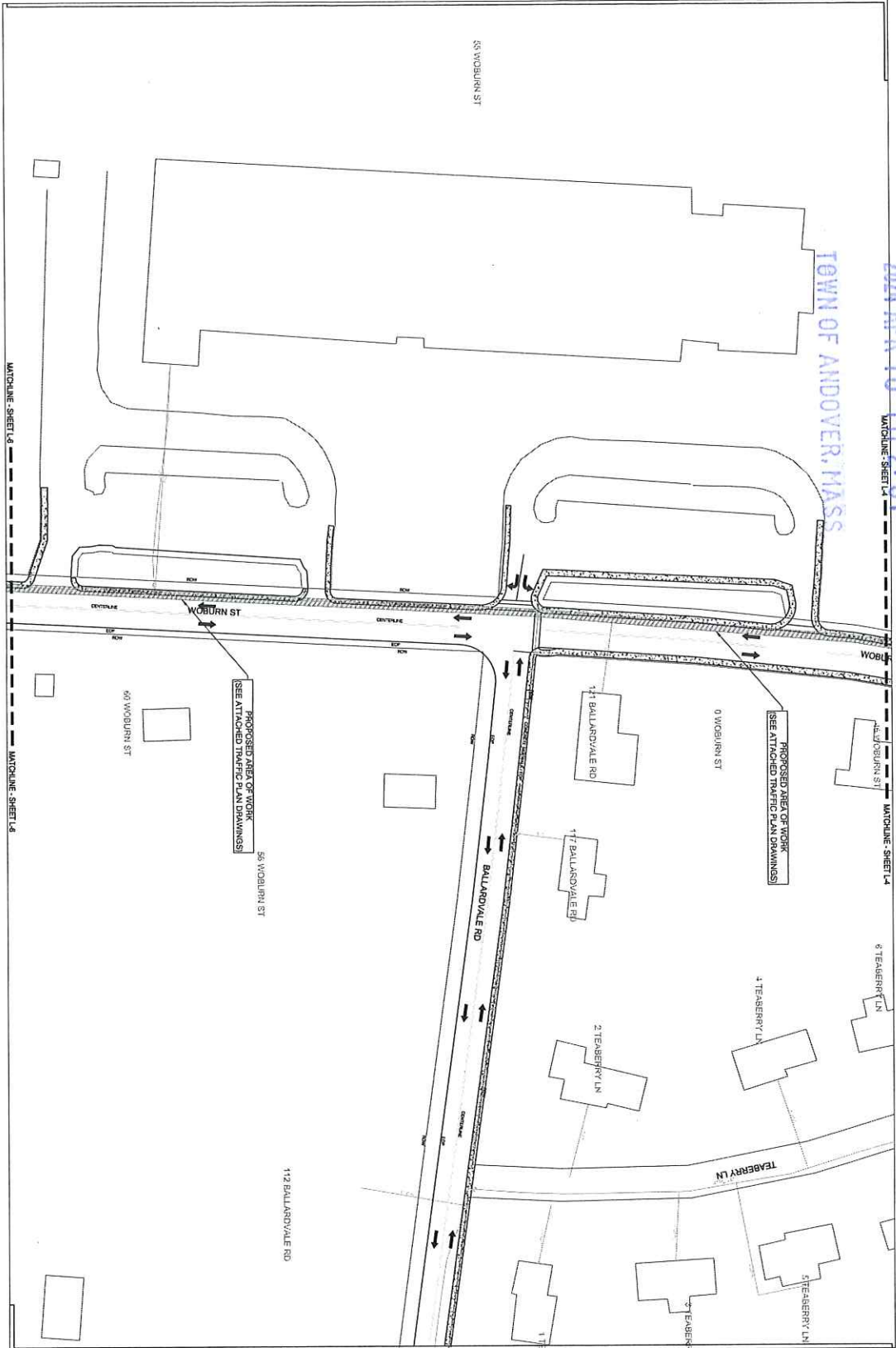
**NOT TO SCALE**

DRAWING TITLE  
**WOBURN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (4-7)**

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:01

TOWN OF ANDOVER, MASS



**EVERSOURCE**

GENERAL NOTE  
1. EXISTING UTILITY POLES  
2. EXISTING MANHOLE  
3. EXISTING WATER MAIN  
4. EXISTING SANITARY MAIN  
5. EXISTING GAS MAIN  
6. EXISTING CABLE  
7. EXISTING FIBER OPTIC  
8. EXISTING DRAINAGE  
9. EXISTING SIDEWALK  
10. EXISTING CURB  
11. EXISTING DRIVEWAY  
12. EXISTING DRIVEWAY CURB  
13. EXISTING DRIVEWAY SIDEWALK  
14. EXISTING DRIVEWAY SIDEWALK CURB  
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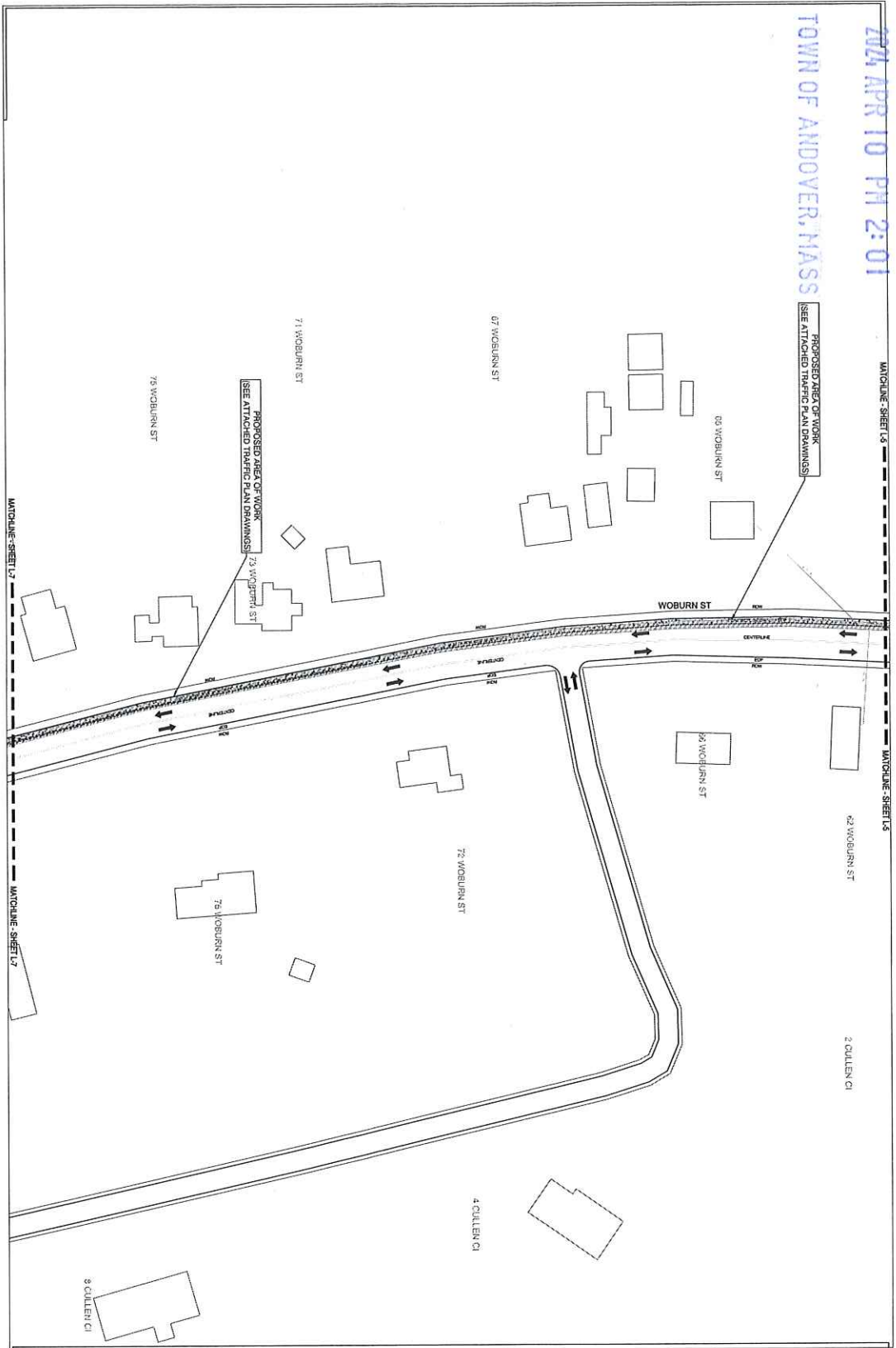
**NOT TO SCALE**

DRAWING TITLE:  
WOBURN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (5-7)

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:01

TOWN OF ANDOVER, MASS



EVERSOURCE

DATE: 04/10/24  
DRAWN BY: [Signature]  
CHECKED BY: [Signature]  
PROJECT NO: 24-001  
SHEET NO: 6-7



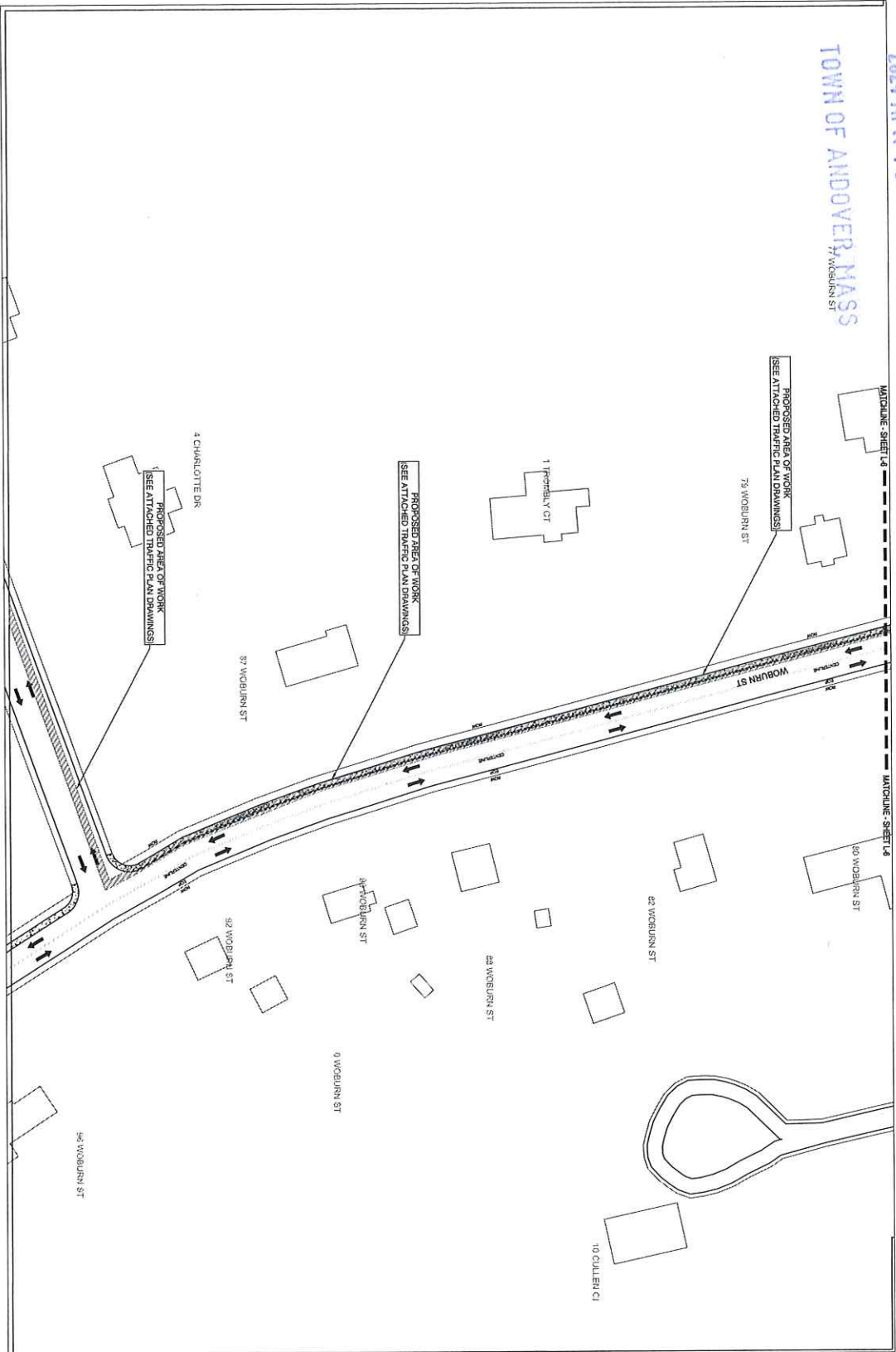
NOT TO SCALE

DRAWING TITLE:  
WOBURN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (6-7)

RECEIVED  
TOWN CLERK'S OFFICE

2014 APR 10 PM 2:02

TOWN OF ANDOVER, MASS  
WOBURN ST



**EVERSOURCE**

CENTER LINE  
RIGHT OF WAY  
STATE RIGHT OF WAY  
DUMPS/FILL

2 EXISTING POLE  
3 EXISTING MANHOLE  
4 EXISTING SAND SIGN  
5 EXISTING SAND SIGN  
6 EXISTING SAND SIGN  
7 EXISTING SAND SIGN



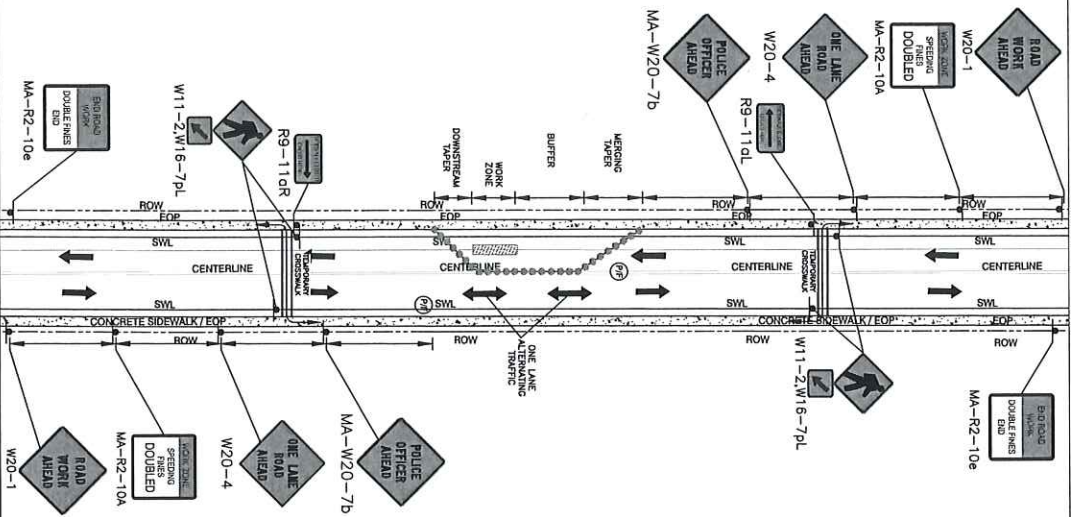
NOT TO SCALE

DRAWING TITLE:  
WOBUEN STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (7-7)

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (WITH SIDEWALKS)

EVERSOURCE

GENERAL NOTES:  
1. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, MARKINGS AND ALL APPLICABLE ORDINANCES AND REGULATIONS SHALL BE IN ACCORDANCE WITH THE MANUAL.  
2. ALL SIGN ERECTION, ORDERING, AND MAINTENANCE SHALL BE IN ACCORDANCE WITH THE MANUAL.  
3. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING OF THE WORK TO THE END OF THE WORK.  
4. TEMPORARY CONSTRUCTION SIGNALS, SIGNALS, SIGNALS, AND SIGNALS SHALL BE IN PLACE FROM THE BEGINNING OF THE WORK TO THE END OF THE WORK.  
5. SIGNALS AND SIGN SUPPORTS LOCATED ON OR NEAR THE SIDEWALK SHALL BE PROTECTED FROM DAMAGE BY THE WORKERS AND SHALL BE PROTECTED FROM DAMAGE BY THE WORKERS.  
6. CONSTRUCTION SIGNALS SHALL BE PLACED AT LEAST 100 FEET FROM THE WORK AREA.  
7. CONSTRUCTION SIGNALS SHALL BE PLACED AT LEAST 100 FEET FROM THE WORK AREA.  
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1. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, MARKINGS AND ALL APPLICABLE ORDINANCES AND REGULATIONS SHALL BE IN ACCORDANCE WITH THE MANUAL.
2. ALL SIGN ERECTION, ORDERING, AND MAINTENANCE SHALL BE IN ACCORDANCE WITH THE MANUAL.
3. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING OF THE WORK TO THE END OF THE WORK.
4. TEMPORARY CONSTRUCTION SIGNALS, SIGNALS, SIGNALS, AND SIGNALS SHALL BE IN PLACE FROM THE BEGINNING OF THE WORK TO THE END OF THE WORK.
5. SIGNALS AND SIGN SUPPORTS LOCATED ON OR NEAR THE SIDEWALK SHALL BE PROTECTED FROM DAMAGE BY THE WORKERS AND SHALL BE PROTECTED FROM DAMAGE BY THE WORKERS.
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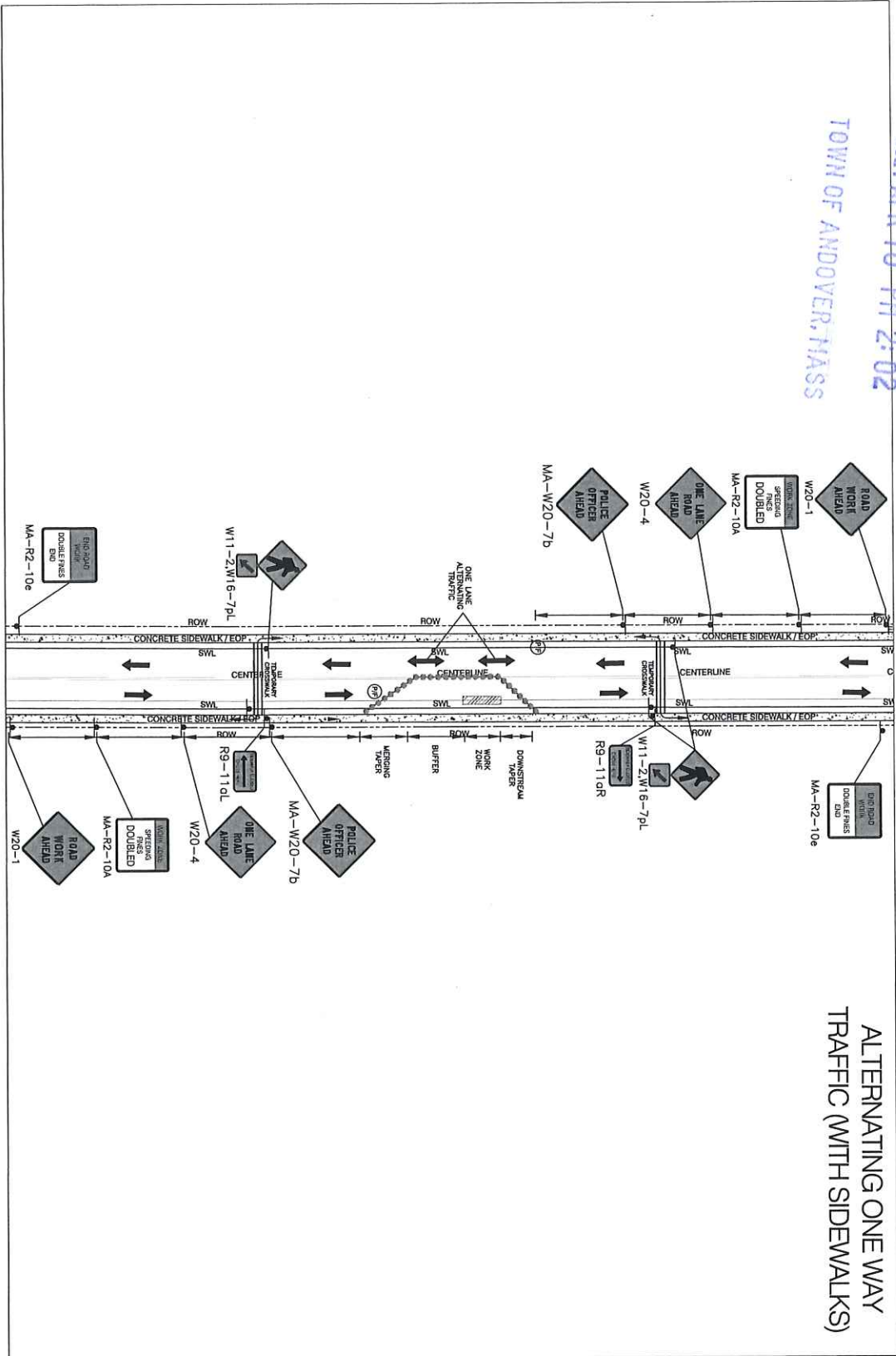
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DRAWING TITLE:  
WOBJURN STREET ANDOVER,  
MA TRAFFIC MANAGEMENT  
PLAN DRAWING (1-4)

RECEIVED  
TOWN CLERK'S OFFICE

2014 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (WITH SIDEWALKS)

**EVERSOURCE**

CONTRACT LINE  
PROJECT NUMBER  
DATE  
DRAWN BY  
CHECKED BY  
APPROVED BY  
DATE

- NOTES: (SEE DRAWING)
1. ALL TRAFFIC CONTROL DEVICES SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01. ALL TRAFFIC CONTROL DEVICES SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01. ALL TRAFFIC CONTROL DEVICES SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  2. ALL TRAFFIC CONTROL DEVICES SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01. ALL TRAFFIC CONTROL DEVICES SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  3. TEMPORARY CONSTRUCTION SIGNS AND ALL OTHER TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE FRONT OF THE WORK AREA.
  4. TEMPORARY CONSTRUCTION SIGNS, BARRELS, CONES, AND OTHER TRAFFIC CONTROL DEVICES SHALL BE REMOVED FROM THE WORK AREA AS SOON AS POSSIBLE.
  5. SIGNS AND SOFT SHEETS LOCATED ON OR NEAR THE WORK AREA SHALL BE REMOVED FROM THE WORK AREA AS SOON AS POSSIBLE.
  6. CONSTRUCTION SIGNS SHALL BE REMOVED FROM THE WORK AREA AS SOON AS POSSIBLE.
  7. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  8. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  9. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  10. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  11. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
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  13. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
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  16. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
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  18. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  19. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.
  20. THE FIRST TWO SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE M.V.R.S. CHAPTER 8B, SECTION 8B-01.

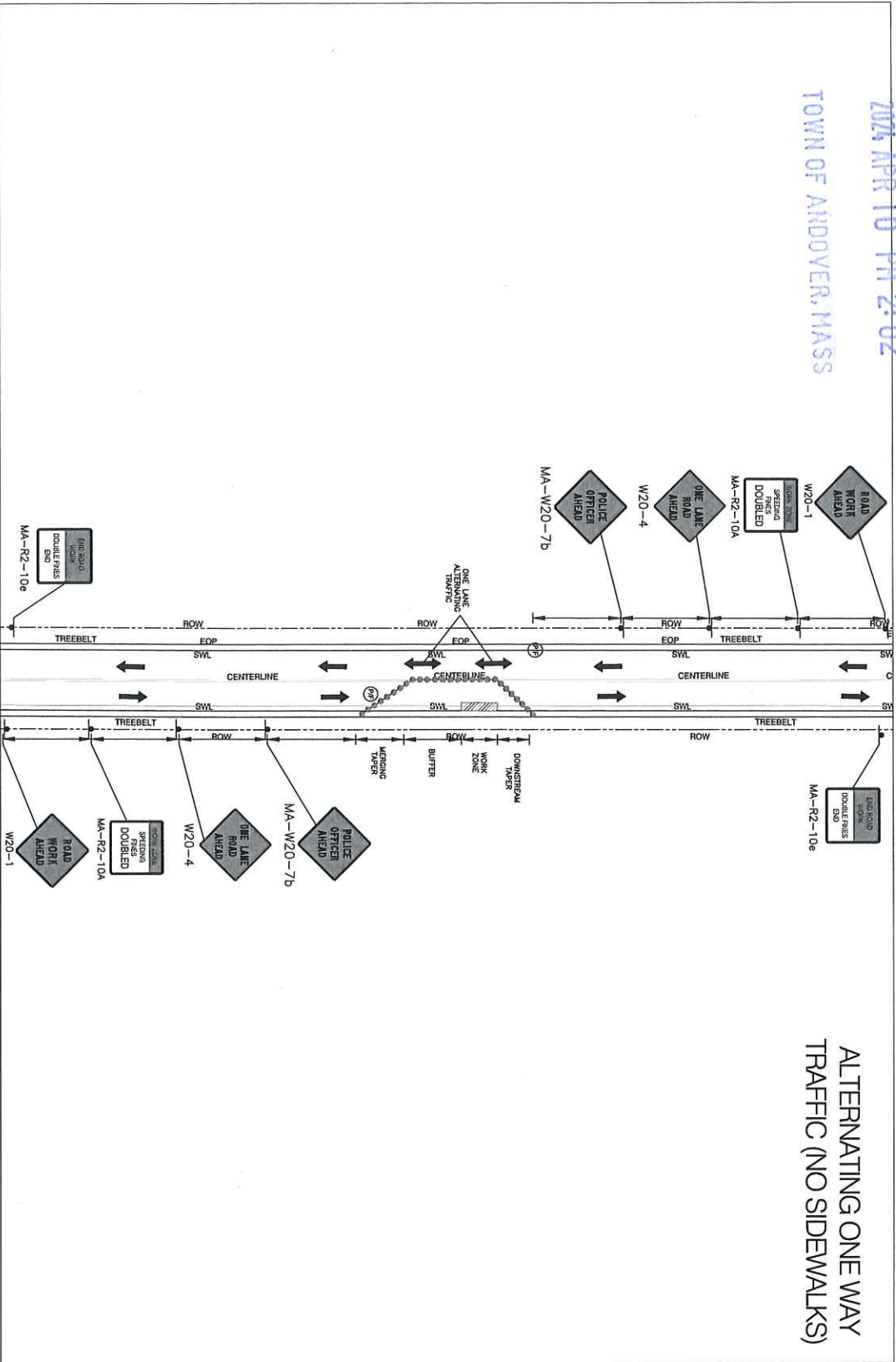
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DRAWING TITLE:  
WOBURN STREET ANDOVER,  
MA TRAFFIC MANAGEMENT  
PLAN DRAWING (2-4)

RECEIVED  
TOWN CLERK'S OFFICE

2004 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (NO SIDEWALKS)

EVERSOURCE

- 1. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL BE IN ACCORDANCE WITH THE MUTCD.
- 2. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL BE IN ACCORDANCE WITH THE MUTCD.
- 3. TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE.
- 4. TEMPORARY CONSTRUCTION SIGNALS, BARRICADES, AND ALL OTHER NECESSARY WORK ZONE TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE.
- 5. SIGNS AND ROAD BARRIERS LOCATED ON MAIN TRAVEL LANE SHALL BE COVERED WHEN THEY ARE NOT REQUIRED FOR TRAFFIC CONTROL.
- 6. CHAIN ATTENUATORS MUST PASS THE CRITERA SET FORTH IN SECTION 10.07.02.01.
- 7. EVALUATION OF THE HIGHWAY FEATURE AND/OR CONSTRUCTION SHALL NOT BE INITIATED AT A LOCATION THAT WILL REQUIRE THE TEMPORARY CLOSURE OF THE HIGHWAY FOR MORE THAN 15 MINUTES.
- 8. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE PLACED AT THE END OF THE WORK ZONE.
- 9. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE PLACED AT THE END OF THE WORK ZONE.
- 10. ALL SIGNS SHALL BE MOUNTED ON THEIR OWN.
- 11. ANY SIGNAGE MOUNTED WITHIN SIGNAL SHALL HAVE AN APPROXIMATE 15-25 FT CLEARANCE FROM THE SIGNAL.
- 12. CLASSING OF TEMPORARY TRAFFIC SIGNALS, CONSTITUTE AND ACCUMULATING ALL SIGNS, IF THE DESIGN RECOMMENDED ALONG THE EXISTING SIGNAL, AND SIGN FACILITY PROVIDES A MANUAL METHOD FOR THE CHANGING OF DETECTOR OF THE SIGNAL SHALL BE REQUIRED.
- 13. FOR TEMPORARY TRAFFIC CONTROL DEVICES, THE PERSONS WHO REQUIRE ADDITIONAL ASSISTANCE TO PLACE OR REMOVE THE DEVICES SHALL BE PROVIDED WITH ONE HOUR OF TRAINING AND ASSISTANCE TO PLACE OR REMOVE THE DEVICES.
- 14. THE PERSONS WHO REQUIRE ADDITIONAL ASSISTANCE TO PLACE OR REMOVE THE DEVICES SHALL BE PROVIDED WITH ONE HOUR OF TRAINING AND ASSISTANCE TO PLACE OR REMOVE THE DEVICES.

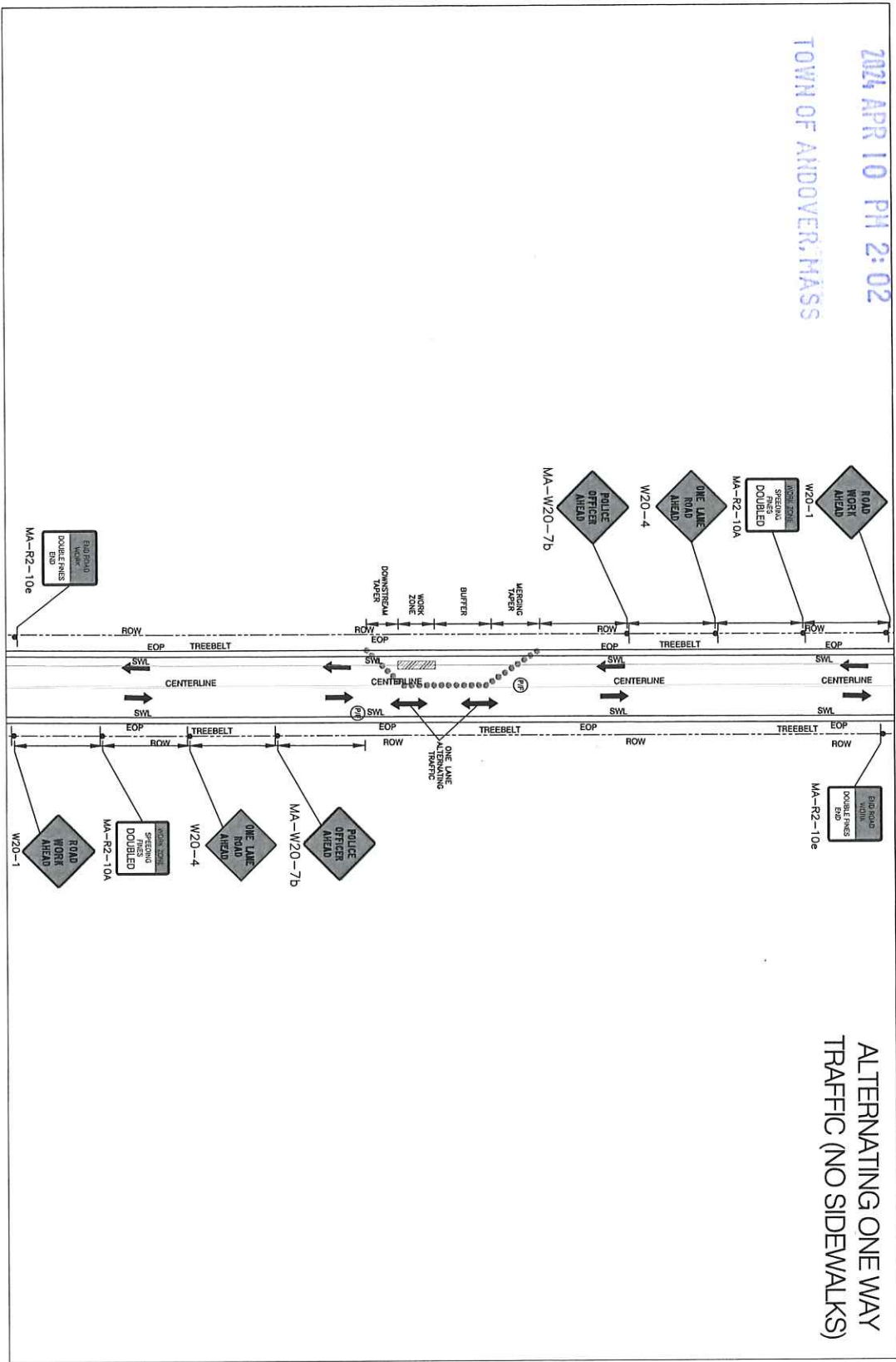
NOT TO SCALE

DRAWING TITLE:  
WOBLURN STREET ANDOVER,  
MA TRAFFIC MANAGEMENT  
PLAN DRAWING (3-4)

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (NO SIDEWALKS)

EVERSOURCE

CONTRACT LINE	EX-147017
SCHOOL WITH LINE	EX-147017
STATE ROUTE OR HWY	PROPOSED STATE ROUTE 101
DRAWING NO.	PROPOSED SWM 027

NOTE: ENGINE SHALL...

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE TOWN OF ANDOVER BEFORE COMMENCING WORK.
2. THE CONTRACTOR SHALL MAINTAIN ADEQUATE TRAFFIC CONTROL THROUGHOUT THE PROJECT.
3. THE CONTRACTOR SHALL PLACE AND MAINTAIN ALL TRAFFIC CONTROL DEVICES AS SPECIFIED IN THIS PLAN.
4. THE CONTRACTOR SHALL PLACE AND MAINTAIN ALL TRAFFIC CONTROL DEVICES AS SPECIFIED IN THIS PLAN.
5. THE CONTRACTOR SHALL PLACE AND MAINTAIN ALL TRAFFIC CONTROL DEVICES AS SPECIFIED IN THIS PLAN.
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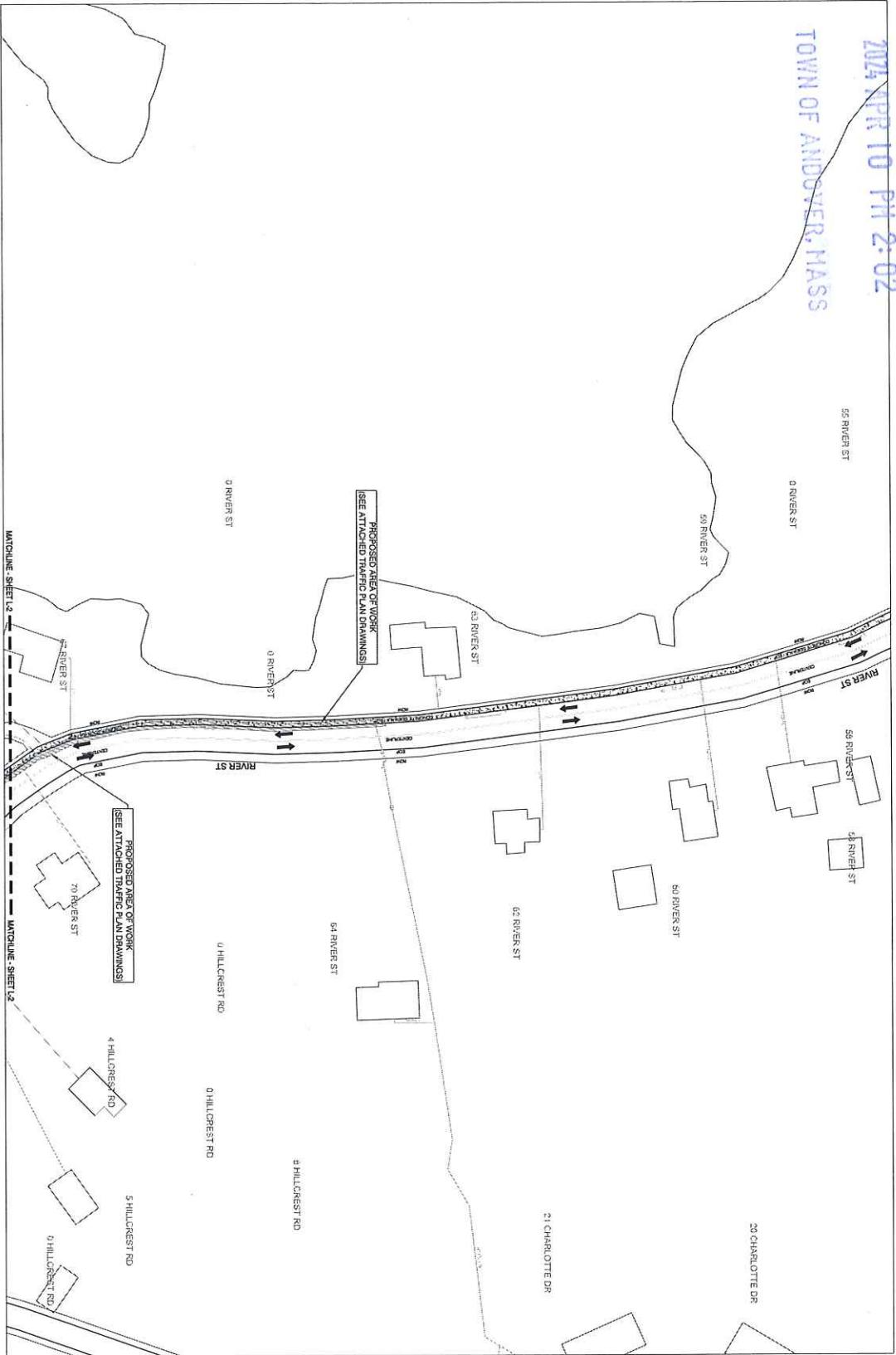
DRAWING TITLE:  
WOBURN STREET ANDOVER,  
MA TRAFFIC MANAGEMENT  
PLAN DRAWING (4-4)

NOT TO SCALE

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



**EVERSOURCE**

2024 APR 10 PM 2:02  
TOWN OF ANDOVER, MASS  
RIVER STREET ANDOVER, MA  
STATE PERMIT PLAN  
DRAWING (1-3)

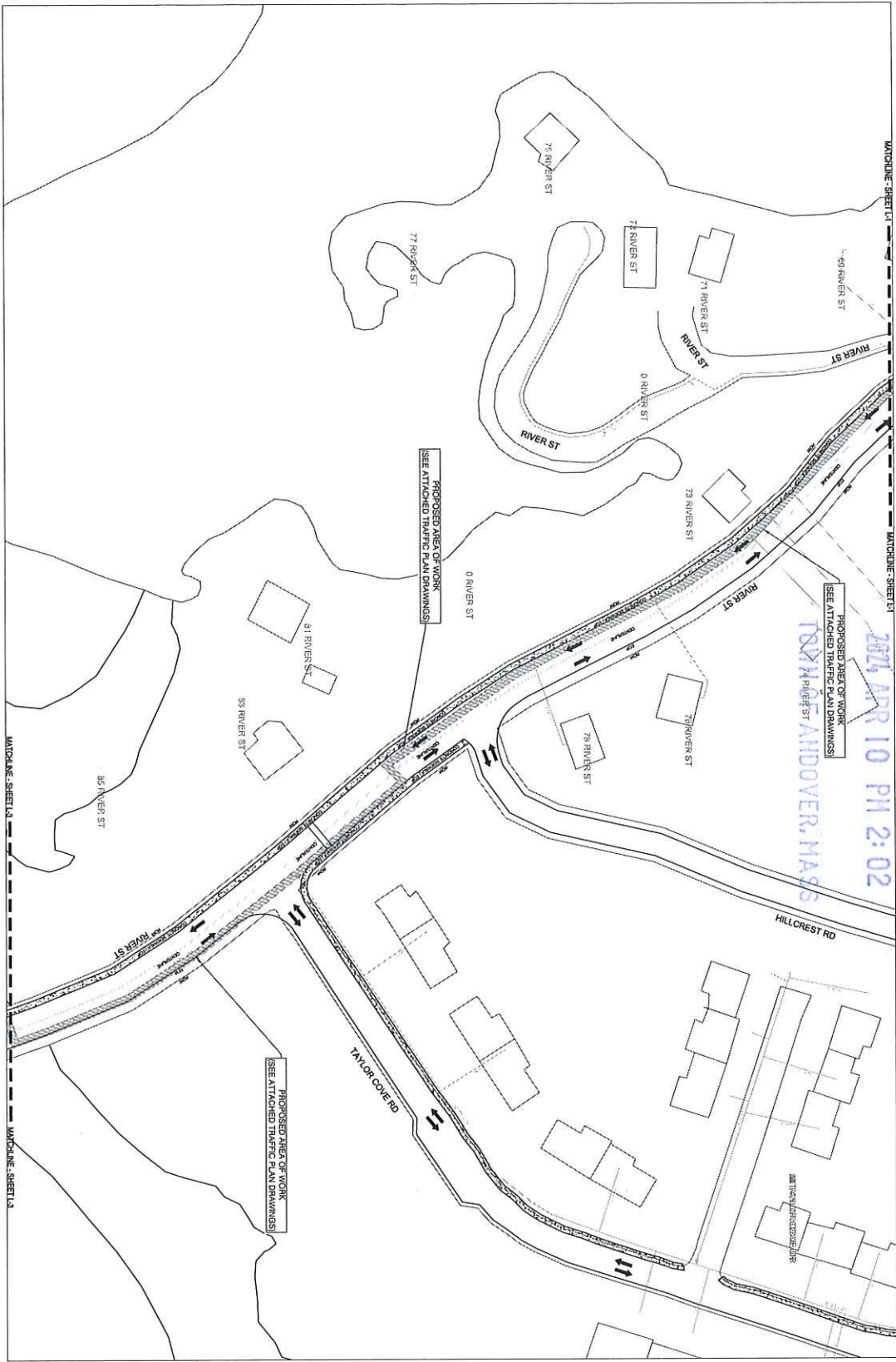
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DRAWING TITLE:  
RIVER STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (1-3)

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



**EVERSOURCE**

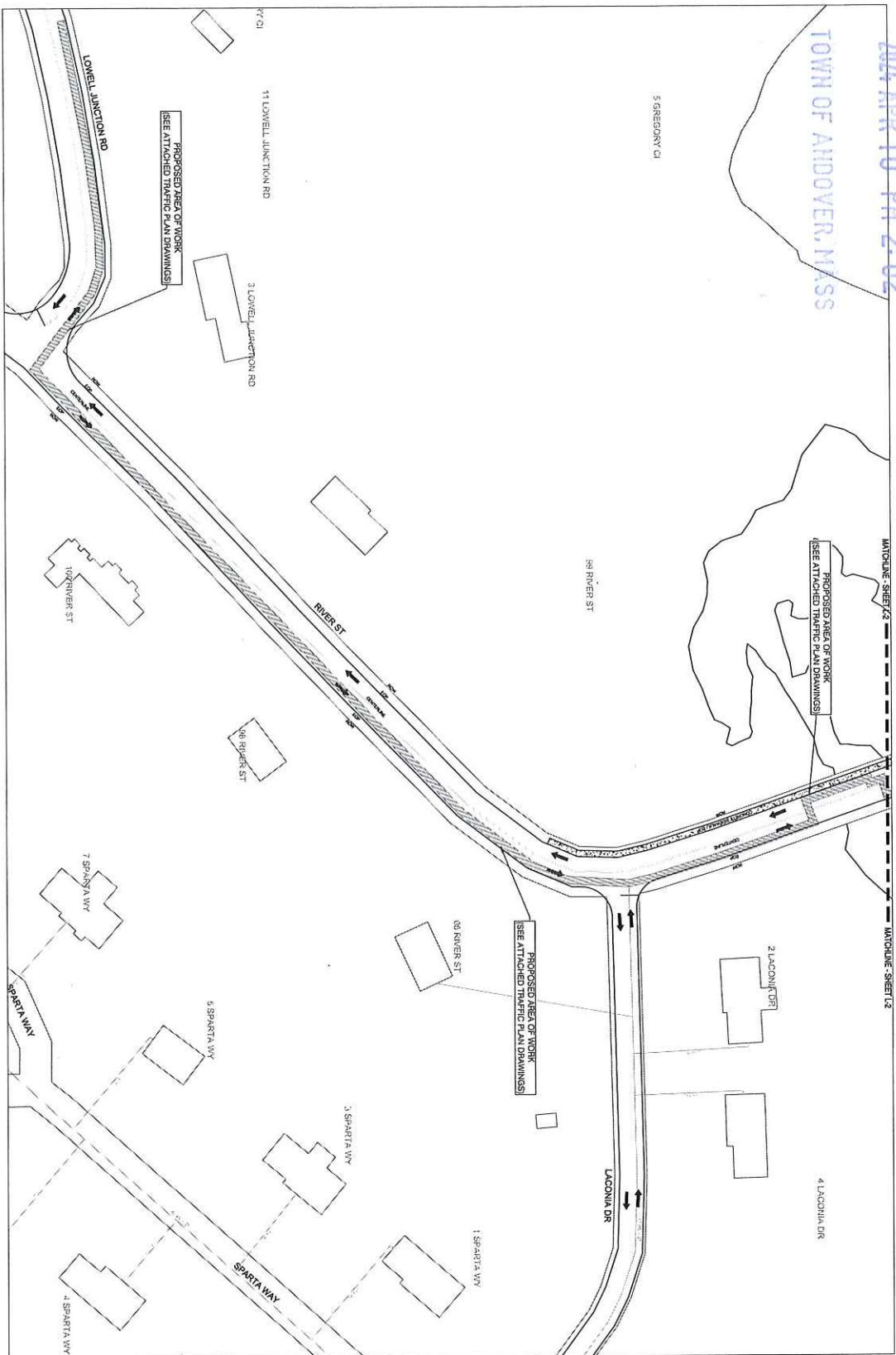
SCOTT LUCAS  
SENIOR PROJECT ENGINEER  
STATE ROUTE OF WAY  
DESIGN  
PROPOSED SANITARY  
OVERHEAD

**NOT TO SCALE**

DRAWING TITLE:  
RIVER STREET ANDOVER,  
MA STATE PERMIT PLAN  
DRAWING (2-3)

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



**EVERSOURCE**

CONTRACT NO. 24-0001  
DRAWING NO. 24-0001-03  
STATE ROUTE 1A  
PROPOSED 6.5 MW  
DISTRIBUTION SYSTEM  
CONSTRUCTION

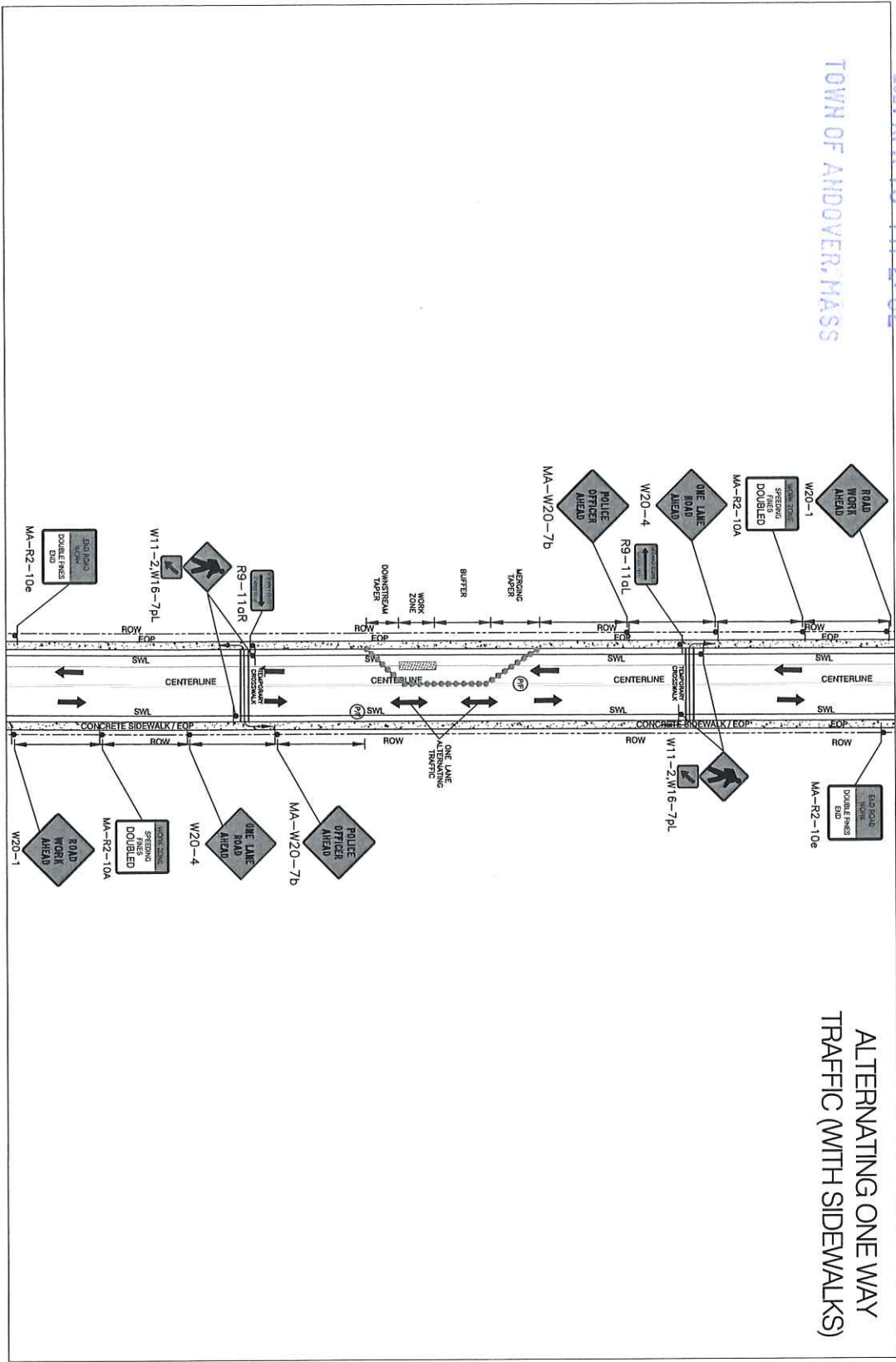
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DRAWING TITLE:  
RIVER STREET ANDOVER,  
MA STATE PERMIT  
DRAWING (3-3)

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (WITH SIDEWALKS)

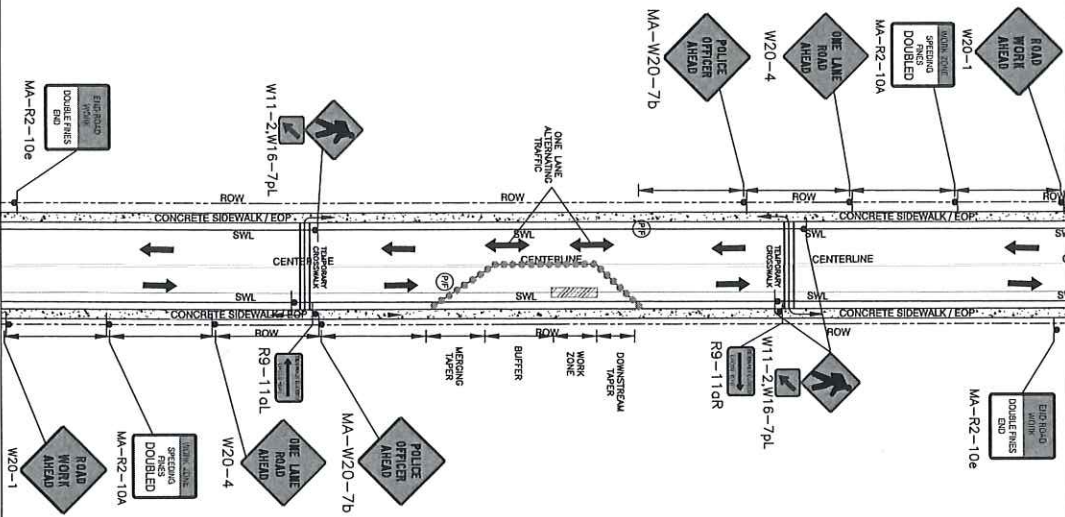
CONTRACT LINE  
UTILITY POLE  
3/4" RIVER MARKERS  
STATE RIGHT OF WAY  
PROPOSED SWM C/D  
DRAINAGE DITCH

EVERSOURCE

- NOTES: (SEE SHEET 14)
1. ALL TRAFFIC MUST BE STOPPED AT THE STOP SIGN ON THE SIDE OF THE ROAD TO BE CLOSED.
  2. ALL SIDEWALKS, DRIVEWAYS, AND WALKWAYS SHALL BE PROTECTED BY CONSTRUCTION BARRIERS AND ALL OTHER TRAFFIC CONTROL DEVICES SHALL BE IN PLACE PRIOR TO THE START OF WORK.
  3. TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE.
  4. TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE.
  5. SIGNS AND SIGNALS LOCATED ON OR NEAR THE ROADWAY SHALL BE PROTECTED BY CONSTRUCTION BARRIERS AND ALL OTHER TRAFFIC CONTROL DEVICES SHALL BE IN PLACE PRIOR TO THE START OF WORK.
  6. CONTRACTORS SHALL NOTIFY EACH OTHER AT LEAST 48 HOURS BEFORE THE START OF WORK OF THE PROJECT LOCATION, TRAFFIC CONTROL DEVICES, AND THE FIRST TRAFFIC CONTROL DEVICES SHALL BE PLACED WITHIN THE TRAFFIC CONTROL ZONE.
  7. CONTRACTORS SHALL NOTIFY EACH OTHER AT LEAST 48 HOURS BEFORE THE START OF WORK OF THE PROJECT LOCATION, TRAFFIC CONTROL DEVICES, AND THE FIRST TRAFFIC CONTROL DEVICES SHALL BE PLACED WITHIN THE TRAFFIC CONTROL ZONE.
  8. CONTRACTORS SHALL NOTIFY EACH OTHER AT LEAST 48 HOURS BEFORE THE START OF WORK OF THE PROJECT LOCATION, TRAFFIC CONTROL DEVICES, AND THE FIRST TRAFFIC CONTROL DEVICES SHALL BE PLACED WITHIN THE TRAFFIC CONTROL ZONE.
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DRAWING TITLE:  
RIVER STREET ANDOVER, MA  
TRAFFIC MANAGEMENT  
PLAN DRAWING (1-4)

NOT TO SCALE



ALTERNATING ONE WAY  
TRAFFIC (WITH SIDEWALKS)

NOTES: REVERSE SIDE: 1. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL BE UNDER THE SUPERVISION OF THE PROJECT ENGINEER OR A LICENSED TRAFFIC CONTROL ENGINEER AND ALL ALL SIGN LOCATIONS, DIMENSIONS AND MOUNTING SHALL BE APPROVED BY THE PROJECT ENGINEER. 2. ALL SIGNS SHALL BE PLACED IN ACCORDANCE WITH THE MUTCD AND ALL OTHER RELEVANT TRAFFIC CONTROL SIGNS AND MATERIALS. 3. TEMPORARY TRAFFIC CONTROL SIGNS, SIGNALS, AND BARRIERS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 4. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 5. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 6. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 7. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 8. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 9. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 10. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 11. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 12. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 13. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 14. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE. 15. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.

**EVERSOURCE**

SCALE: 1" = 100'  
DATE: 04/10/24  
DRAWN BY: [Name]  
CHECKED BY: [Name]  
APPROVED BY: [Name]

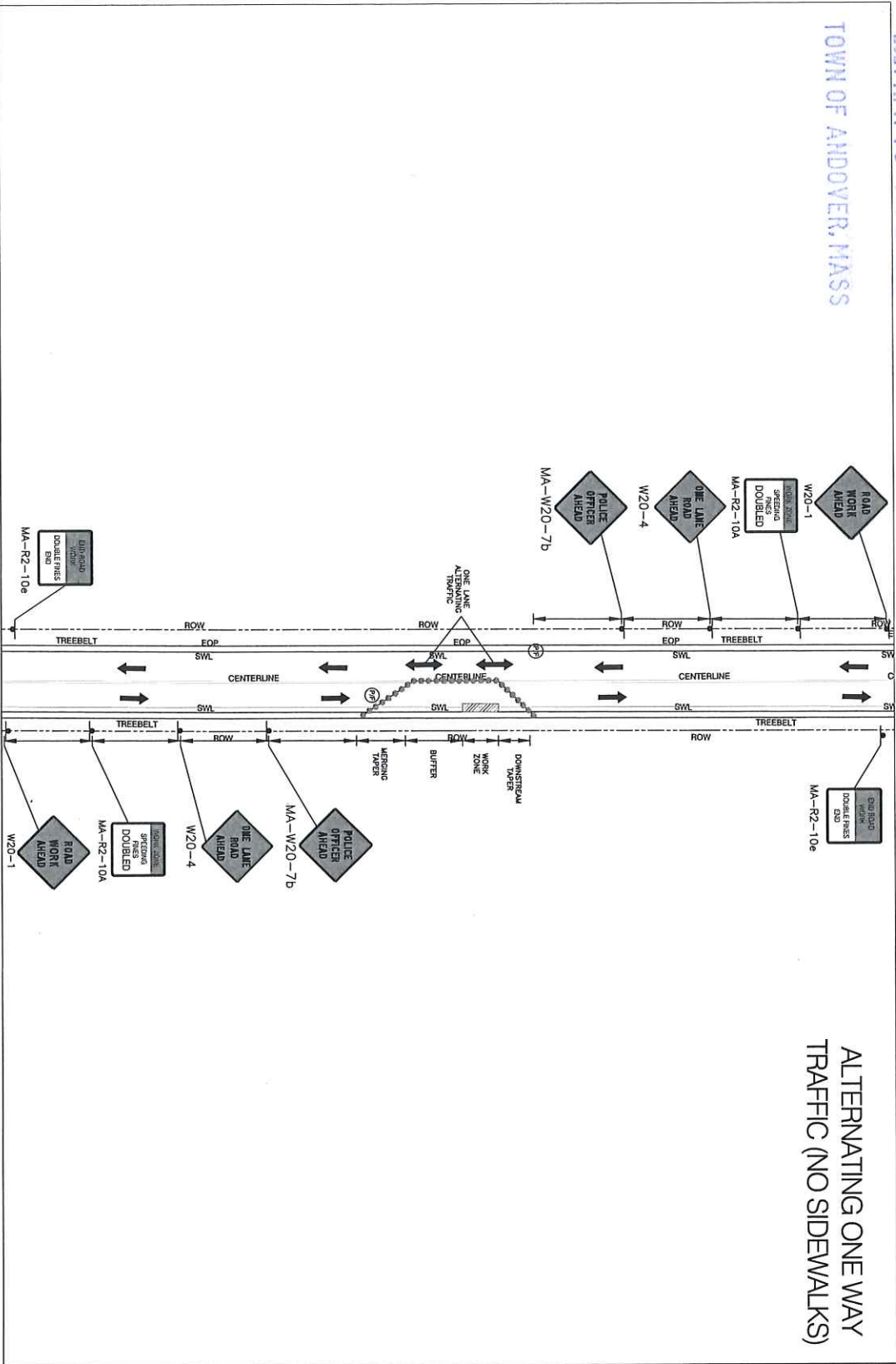
1. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL BE UNDER THE SUPERVISION OF THE PROJECT ENGINEER OR A LICENSED TRAFFIC CONTROL ENGINEER AND ALL ALL SIGN LOCATIONS, DIMENSIONS AND MOUNTING SHALL BE APPROVED BY THE PROJECT ENGINEER.
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10. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.
11. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.
12. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.
13. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.
14. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.
15. SIGNS SHALL BE PLACED FROM THE DOWNSTREAM END OF THE WORK ZONE TO THE UPSTREAM END OF THE WORK ZONE.

DRAWING TITLE:  
**RIVER STREET ANDOVER, MA  
TRAFFIC MANAGEMENT  
PLAN DRAWING (2-4)**

NOT TO SCALE

2024 APR 10 PM 2:02

TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (NO SIDEWALKS)

EVERSOURCE  
 1. CENTER LINE  
 2. RIGHT OF WAY  
 3. TREEBELT  
 4. ROW  
 5. SWL  
 6. CENTERLINE  
 7. SWL  
 8. ROW  
 9. TREEBELT

1. ALL TEMPORARY TRAFFIC CONTROL, WORK SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS TRAFFIC CONTROL DEVICES MANUAL AND ALL OTHER APPLICABLE REGULATIONS AND STANDARDS. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
2. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
3. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
4. TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
5. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
6. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
7. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
8. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
9. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
10. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
11. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
12. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
13. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
14. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.
15. SIGNS AND ROAD DEVICES LOCATED ON OR NEAR THE FRONT OF THE WORK ZONE SHALL BE PLACED FROM THE FRONT OF THE WORK ZONE.

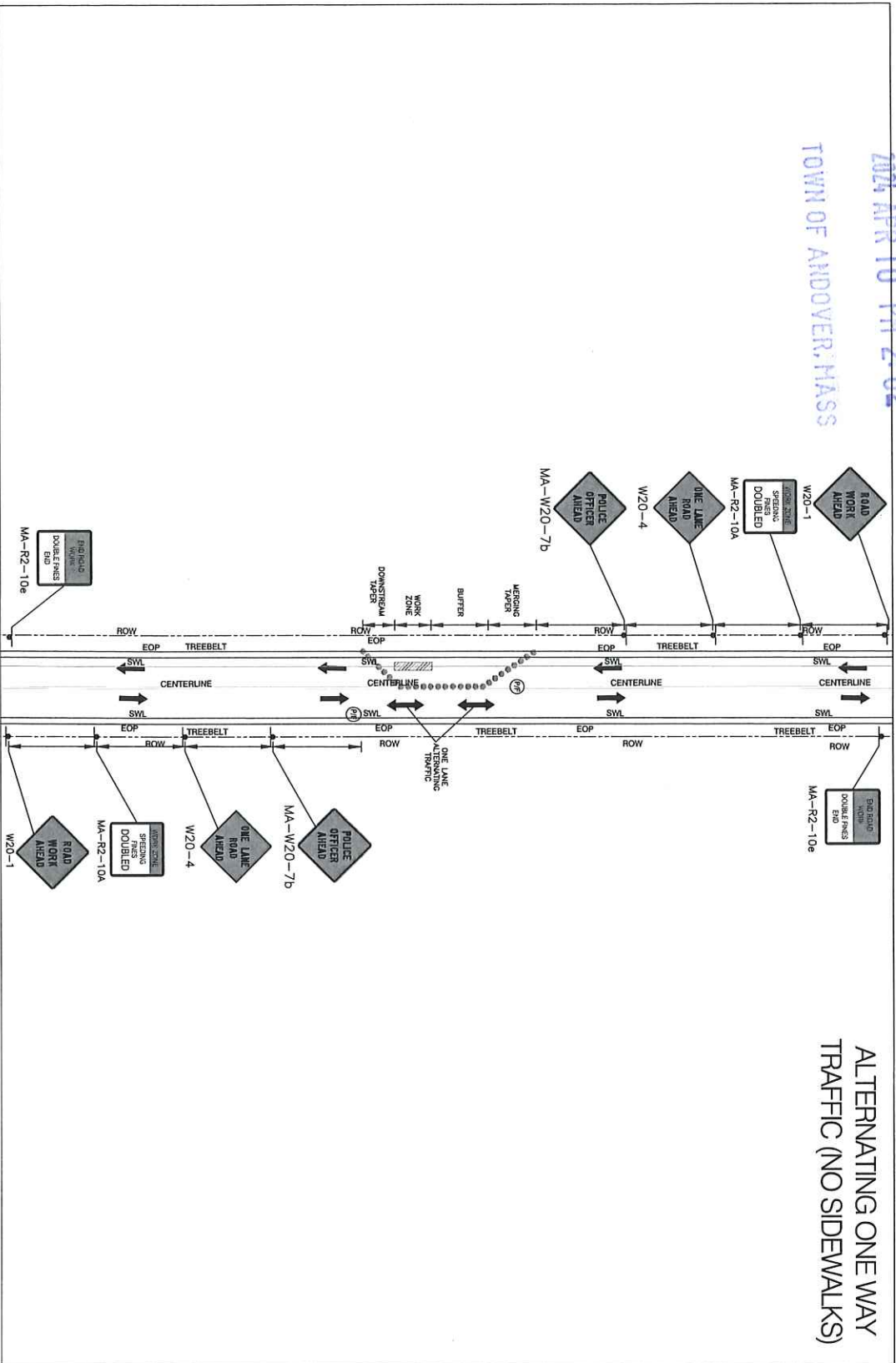
DRAWING TITLE:  
 RIVER STREET ANDOVER, MA  
 TRAFFIC MANAGEMENT  
 PLAN DRAWING (3-4)

NOT TO SCALE

RECEIVED  
TOWN CLERK'S OFFICE

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TOWN OF ANDOVER, MASS



ALTERNATING ONE WAY  
TRAFFIC (NO SIDEWALKS)

EVERSOURCE

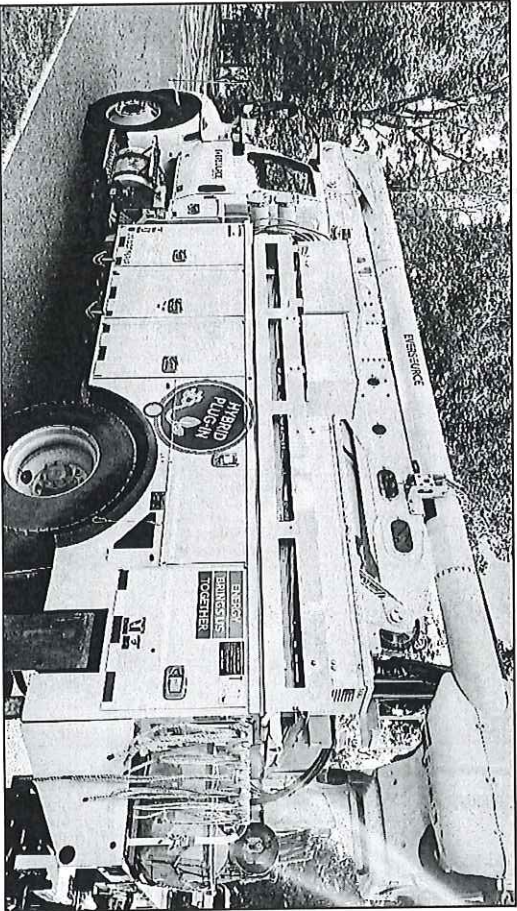
- 1. CENTERLINE
- 2. ONE LANE
- 3. SPEEDING AHEAD
- 4. ROAD WORK AHEAD
- 5. DOUBLE PINKS END
- 6. SPEEDING AHEAD
- 7. ROAD WORK AHEAD
- 8. POLICE OFFICER AHEAD
- 9. ONE LANE ROAD AHEAD
- 10. SPEEDING AHEAD
- 11. ROAD WORK AHEAD
- 12. DOUBLE PINKS END

1. ALL TEMPORARY TRAFFIC CONTROL, WORK SHALL BE IN ACCORDANCE WITH THE MICHIGAN MUTUAL TRAFFIC CONTROL, ENGINEERING MANUAL AND ALL OTHER TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
2. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
3. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
4. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
5. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
6. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
7. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
8. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
9. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
10. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
11. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.
12. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE IN PLACE FROM THE BEGINNING TO THE END OF THE WORK ZONE.

DRAWING TITLE  
RIVER STREET ANDOVER, MA  
TRAFFIC MANAGEMENT  
PLAN DRAWING (4-4)

NOT TO SCALE

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TOWN OF ANDOVER, MASS



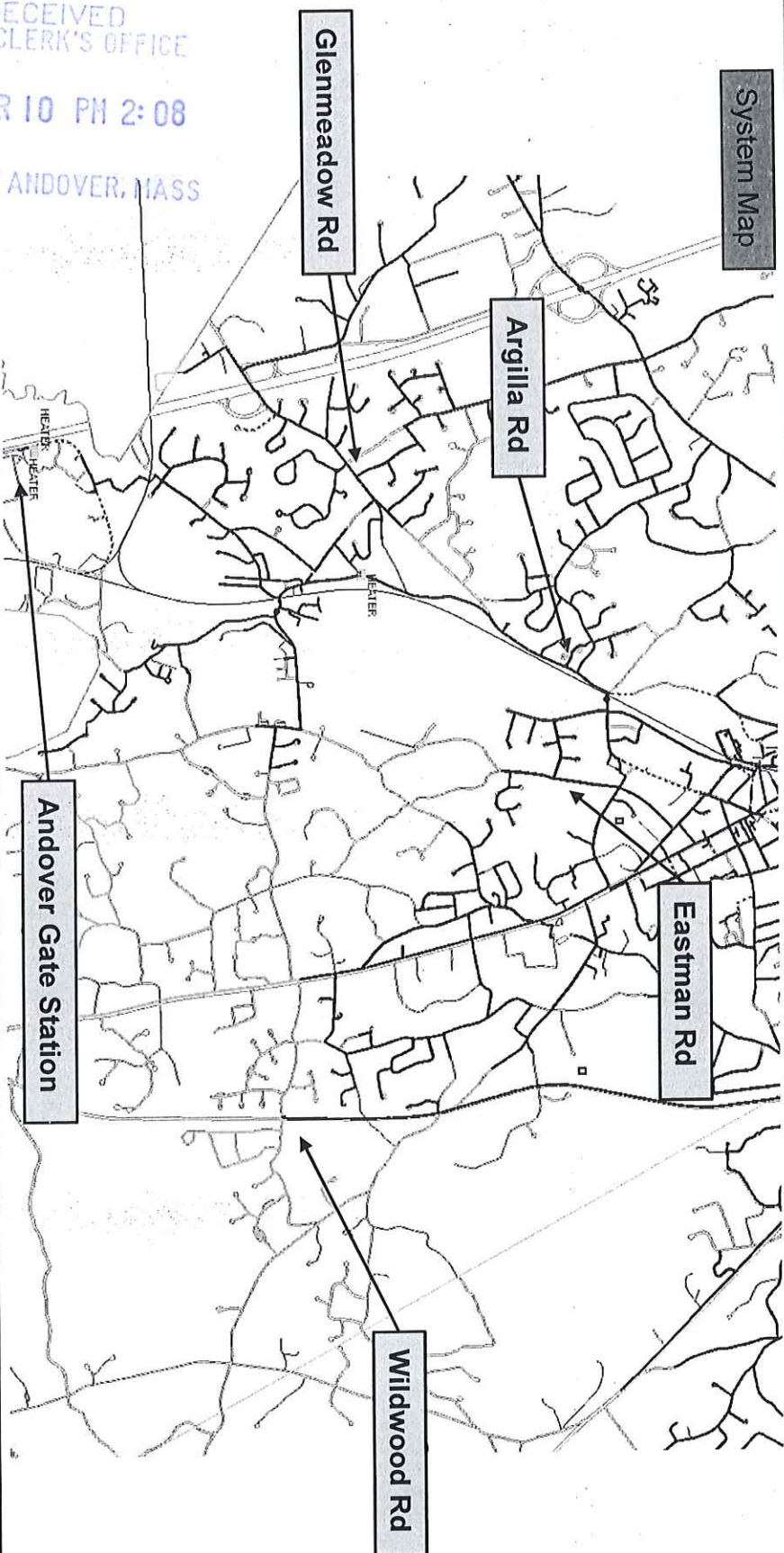
# EGMA Safety Assessment Andover Stakeholders *Andover Gate Relay Project*

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# EGMA Gas - Lawrence 99 PSIG System (Andover Area)

\*CONFIDENTIAL\*  
**EVERSOURCE**  
ENERGY

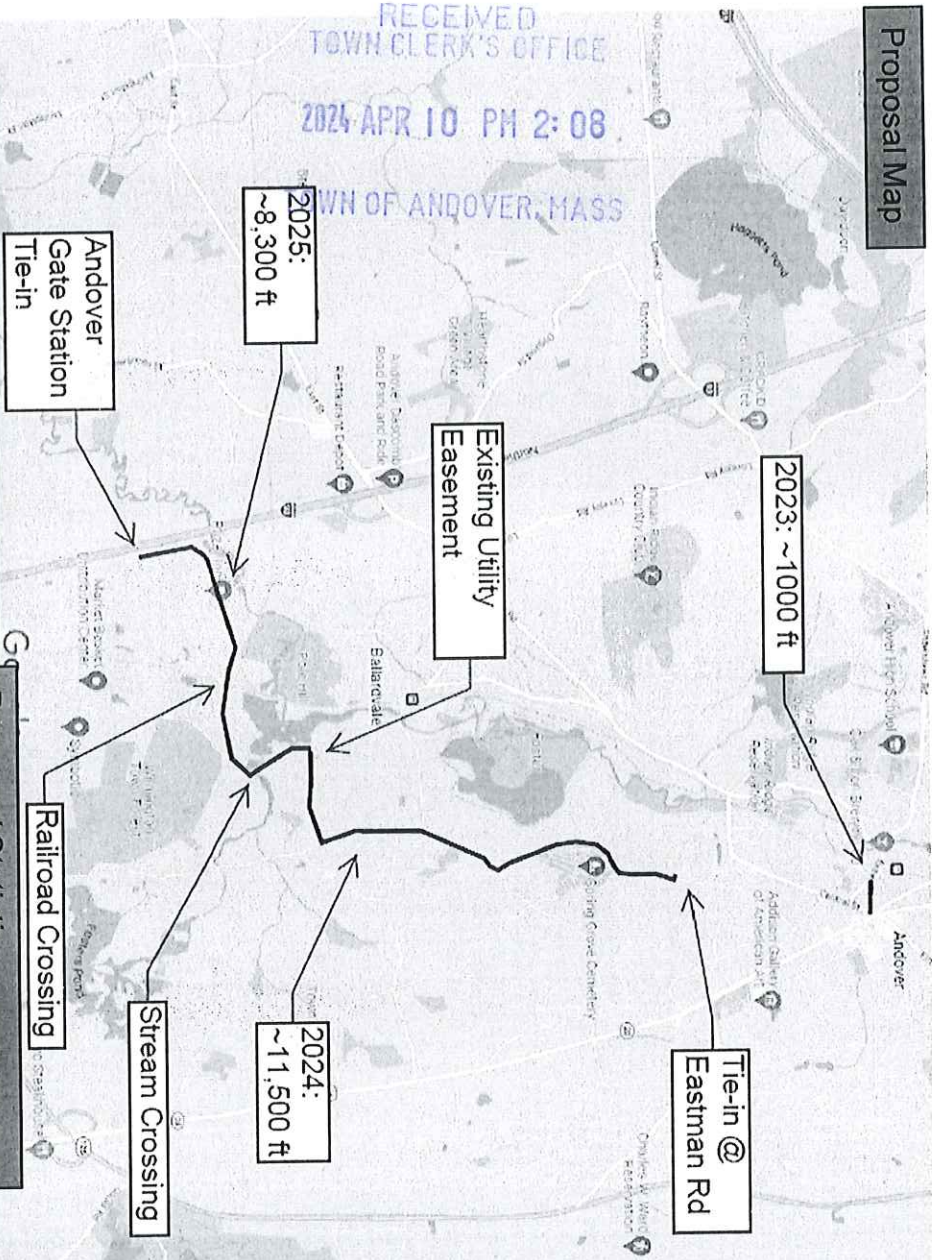


## Summary:

1. The Lawrence 98 PSIG line (Red) is supplied by the Arlington @ Wyman and Lawrence Plant Regulator Stations in Lawrence (which are supplied by the Oak Street Gate Station in Methuen) and the **Andover Gate Station in Andover**.
2. The Lawrence 98 PSIG system in Andover supplies 8 district regulator stations south of the Merrimack River.
3. The capacity and flow from the Andover Gate Station to the Lawrence 98 PSIG system is restricted via segments of 6" and 8" main. These segments were identified as needing upgrades through the EGMA Safety Assessment.
  - As a result of the restriction, if the supply at the Arlington @ Wyman and Lawrence Plant stations decrease for any reason (such as lack of supply from Oak Street Gate Station), Andover Gate will not be able to support the Lawrence 98 PSIG system south of the Merrimack River, possibly causing outages.

# EGMA Gas - Andover Gate Relay to Eastman

Proposal Map



Why is Eversource proposing this project?

- This project was identified as a "General Reliability Project" as a component of the EGMA safety assessment
- A **System Reliability Project** is defined as a project that increases the gas distribution system's ability to safely meet our customers' demands across all standard design conditions, including peak demand.
- The project will increase pressure, flow, and capacity out of the Andover Gate to the surrounding 98 PSIG system.

### High-Level Detail:

- Two 98 PSIG tie-in points (Andover Gate near Pfizer and Eastman Rd)
- Minimal redundant main
- Flow pushes 1022 MCFH throughout Andover (currently 320 MCFH)

### Proposed Statistics

- Footage - 3.75 miles
- MAOP - 98 PSIG
- Size - 12"
- Year - 2024/2025
- Permits - Local and Railroad

### Affected Streets

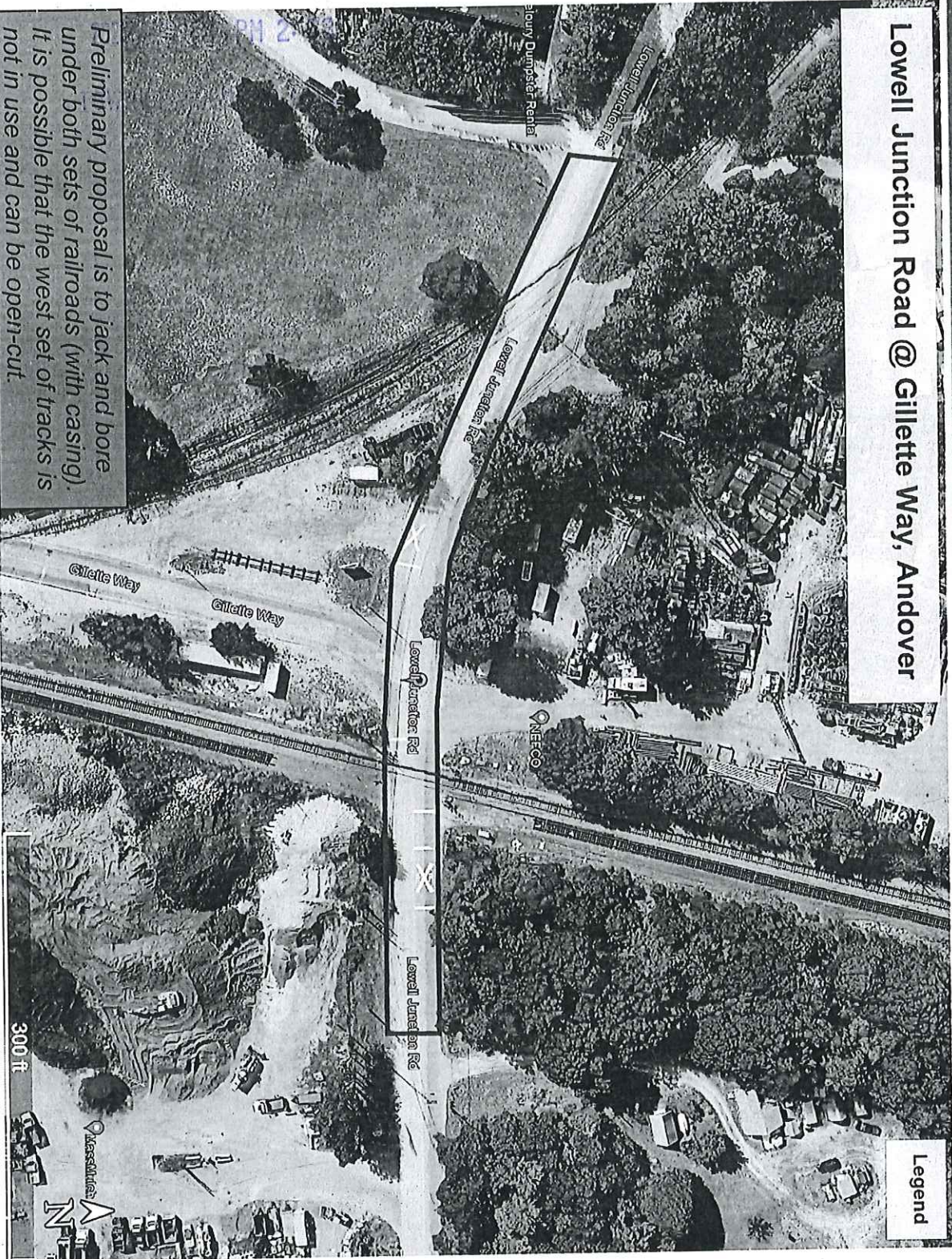
- 2024: Woburn Street, Abbot Street, Eastman Road, Charlotte Drive
- 2025: Biotechnology Drive, Lowell Junction Road, River Street



# Railroad Crossings

## Lowell Junction Road @ Gillette Way, Andover

Preliminary proposal is to jack and bore under both sets of railroads (with casing). It is possible that the west set of tracks is not in use and can be open-cut.



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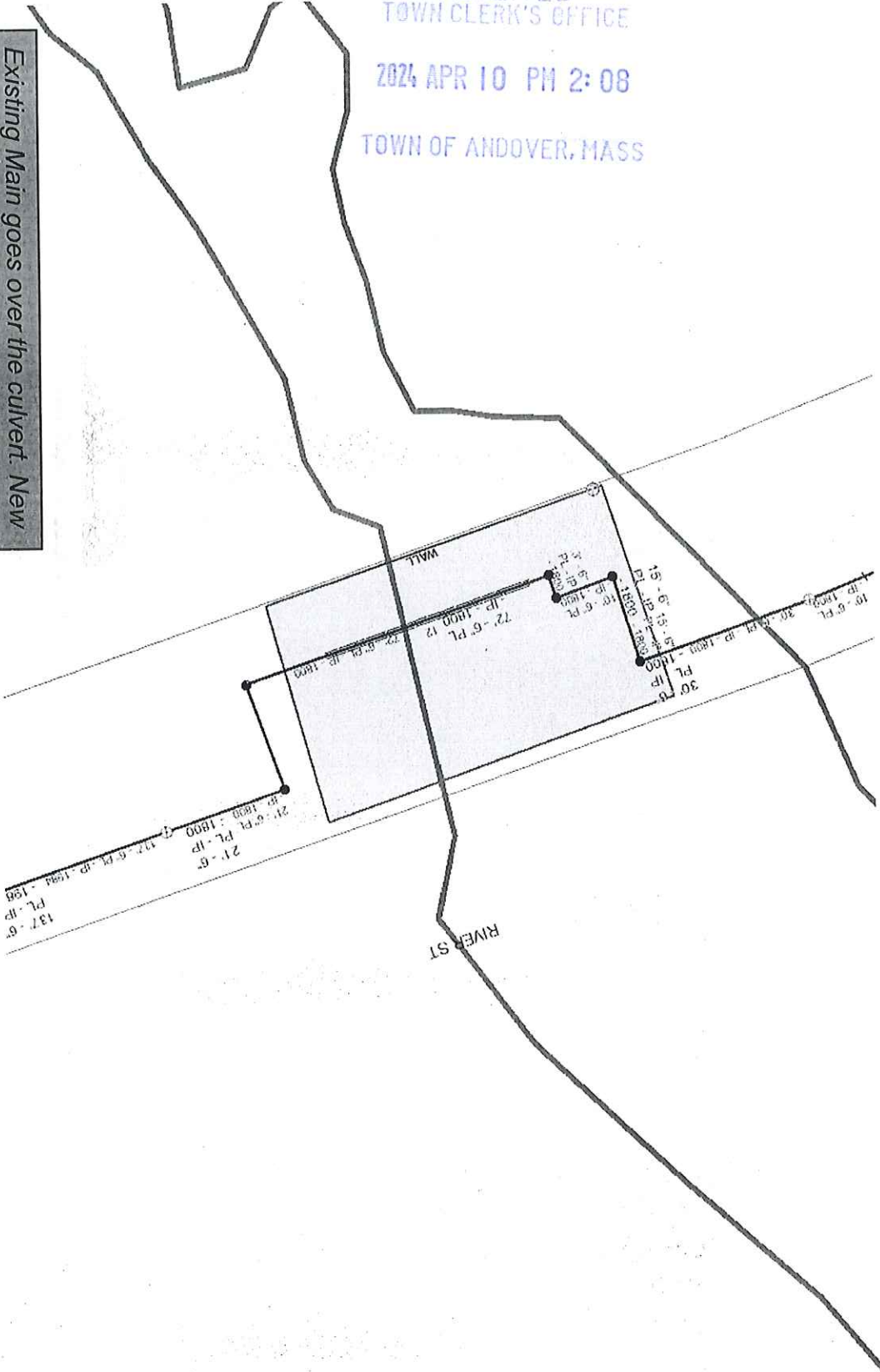
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# Culvert Crossing

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TOWN OF ANDOVER, MASS



Existing Main goes over the culvert. New main is proposed to be installed in parallel over the culvert.

## Next Steps - Preliminary Timeline

- Survey to finish ~11/23
- Design complete~12/23
- Andover Selectboard permit submission ~12/23
- Contractor bid process start ~12/23

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TOWN OF ANDOVER, MASS

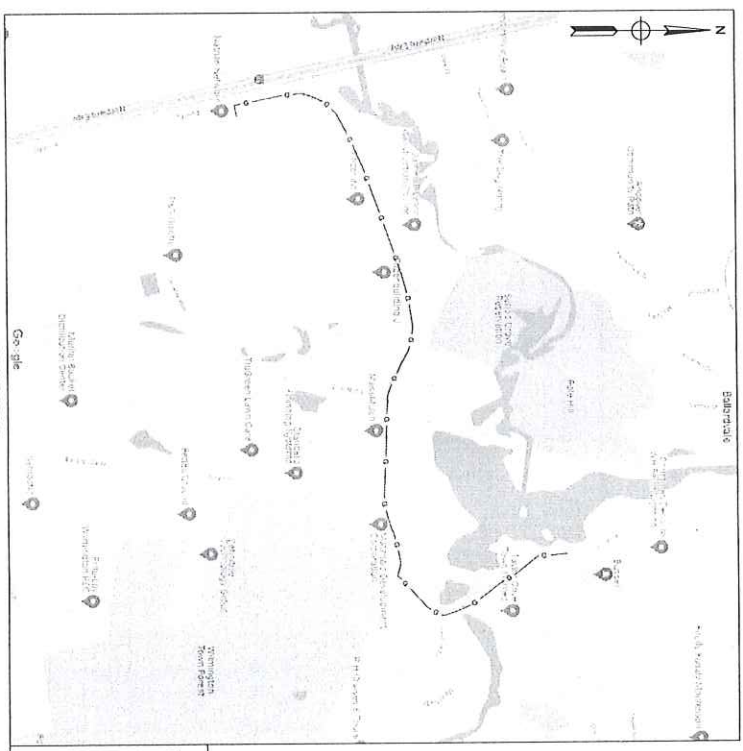
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ENERGY

APR 10 2024

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5 OF 22	PROJECT LOCATION PLAN
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7 OF 22	PROJECT LOCATION PLAN
8 OF 22	PROJECT LOCATION PLAN
9 OF 22	PROJECT LOCATION PLAN
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15 OF 22	PROJECT LOCATION PLAN
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19 OF 22	MA CORROSION DETAILS (1 OF 3)
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22 OF 22	BLANK GRIDDED SHEET



WORK SCOPE

LEGEND

	REGULATING STATION 50' BOUNDARY
	EXISTING GAS MAIN
	PROPOSED GAS MAIN
	GAS MAIN TO BE ABANDONED
	GAS MAIN WITH SERVICE TRANSFERS
	GAS MAIN WITH PRESSURE INCREASE

PROJECT SUMMARY TABLE

WIRE TYPE	LENGTH	SECTION	MADEP	MATERIAL
INSTALL	2.5M'	1"	90 50C	CMP
INSULATION TOTAL: 8.52'				
CONDUIT TOTAL: 0'				

ISSUED FOR REVIEW

215 BRIMFIELD HWY | SUITE 102 | WINDSOR, VT 05090  
 Know what's below.  
 Call before you dig.

No.	Description	Revision/Status	Date	DM/CX
C	REUSED PER ANDOVER DPW COMMENTS		3/28/24	KNQ/JAM
B	REUSED PER EGMA COMMENTS		3/18/24	KNQ/JAM
A	ISSUED FOR REVIEW		1/12/23	KNQ/JAM

ANDOVER GATE RELAY PHASE 2 - BIOTECH, ANDOVER, MA  
 PROJECT # 24EG081R  
 COVER SHEET

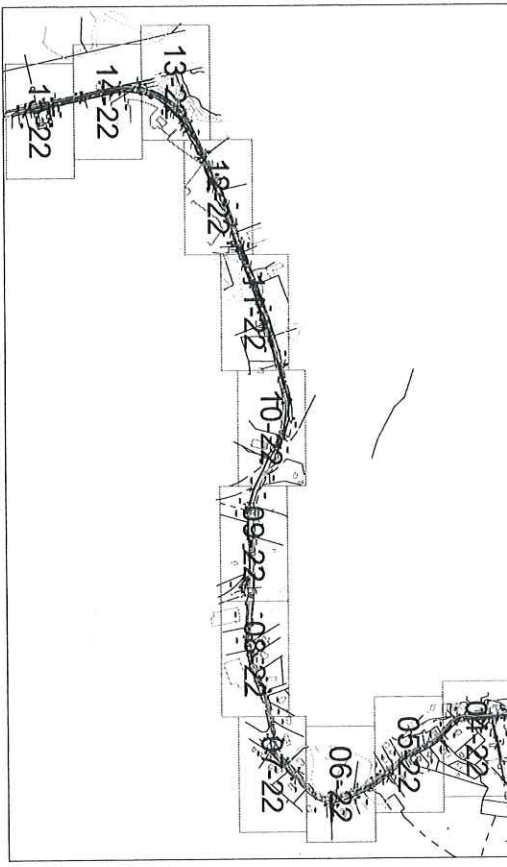
SCALE: 1"=30' ON 24"x36"  
 DRAWN BY: DMK  
 CHECKED BY: DMK  
 DATE: MAY 17/11/2023  
 MA-JAM-PP-25-07-01

SHEET 01 OF 22  
 DRAWING NUMBER: MA-JAM-PP-25-07-01  
 DATE: MAY 17/11/2023

ANDOVER GATE RELAY PHASE 2 - BIOTECH,  
 ANDOVER, MA  
 PROJECT #24EG081R

GENERAL NOTES:

- A. IF ANY OF THE FOLLOWING OCCUR A DRAWING REVISION IS REQUIRED AND MUST BE APPROVED AND/OR STAMPED BY THE ENGINEER OF RECORD. CHANGES CAN BE APPROVED AND/OR STAMPED BY A PROJECT ENGINEER, BUT THE ENGINEER OF RECORD MUST BE INFORMED.
  - 1. IF THE TIE IN POINT MOVES TO A DIFFERENT SEGMENT OF PIPE THAN SHOWN.
  - 2. IF CHANGE IN THE LOCATION OF VALVES IS REQUIRED.
  - 3. IF THERE IS ANY CHANGE TO WHAT IS SHOWN ON THE DRAWING WITHIN 50 FT OF A PRESSURE REGULATING STATION, DISTRICT REGULATOR, OR GATE STATION.
  - 4. IF A CHANGE IN PIPE SIZE MATERIAL OR WALL THICKNESS IS REQUIRED.
  - 5. ALTERNATE FITTINGS THAT ARE ACCEPTABLE FOR ANY TIE-IN DETAIL WILL BE SHOWN ON THE DRAWING. FITTING CHANGES NOT SHOWN AS ALTERNATIVES ON THE DRAWING WILL NEED TO FOLLOW THE DRAWING CHANGE PROCESS CONTAINED IN SECTION V.D.
- B. CONSTRUCTION DRAWINGS, LOCATIONS OF EXISTING UTILITIES, UNDERGROUND STRUCTURES AND WORK LOCATIONS ARE BASED ON BEST AVAILABLE INFORMATION BUT HAVE NOT BEEN FIELD VERIFIED.
- C. ALL WORK MATERIAL AND CONSTRUCTION SHALL BE PERFORMED AND COMPLETED IN COMPLIANCE WITH ALL PERMITS AND APPROVALS PER EVERSOURCE, LOCAL STATE OSHA AND FEDERAL REGULATIONS AND STANDARDS.
- D. ALL LIVE GAS WORK EXCEPT SERVICE SIZE TAPS, INCLUDING BUT NOT LIMITED TO TAPPING OF FITTINGS ON LIVE MAINS, STOPPING, MANIPULATING VALVE, ABANDONMENT, SHALL BE PERFORMED BY, OR AT THE DIRECTION AND UNDER THE DIRECT SUPERVISION OF, EVERSOURCE GAS PERSONNEL AND IN ACCORDANCE WITH THE WRITTEN PROCEDURE. DRAWING CHANGES MAY ALSO REQUIRE A CHANGE TO THE PROCEDURE.
- E. EXCAVATOR IS REQUIRED TO PROTECT EXISTING UTILITIES, STRUCTURES, LANDSCAPES, FEATURES, SIGNAGE, CURBS, ETC. CARE SHOULD BE TAKEN NOT TO DISTURB OR DAMAGE SUCH ITEMS. ROADWAY, SIDEWALKS, AND GRASS DISTURBED SHALL BE RESTORED TO THE SATISFACTION OF THE CITY OR TOWN. PLANT SEEDS WILL BE RELOCATED TO THEIR EXISTING REGULAR LOCATION.
- F. ALL TRAFFIC CONTROL SHALL CONFORM TO THE LATEST EDITION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) INCLUDING ALL REVISIONS AND ADDENDUM. ALL TRAFFIC CONTROL DEVICES WILL BE SUPPLIED BY EXCAVATOR.



WARNING:

FOR LP SYSTEMS OVER 62 PSIG, DO NOT USE VENT STACKS LARGER THAN THOSE LISTED IN TABLE 3. DOING SO MAY CAUSE THE EXIT VELOCITY OF THE PUNGE GASSES OUT OF THE STACK TO DROP BELOW THE RATE OF FLAME TRAVEL. IF VENT GASSES BECOME IGNITED, THE FLAME COULD TRAVEL BACK THROUGH THE VENT STACK INTO THE MAIN.

TABLE 3 - REQUIRED VENT STACK SIZES FOR MAINS

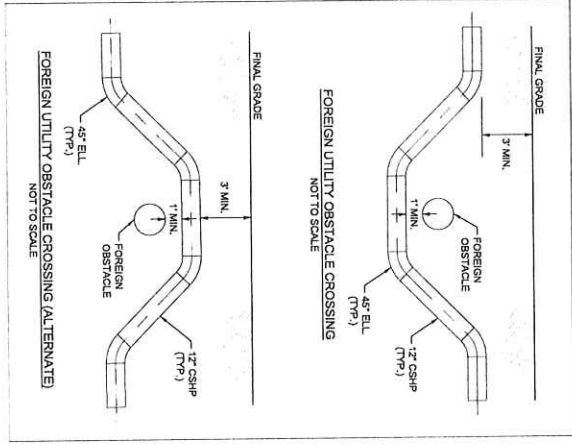
PURGED - NOMINAL SIZE (INCHES)	PUNGE GAS INJECTION FLOW RATE (GPM) MINIMUM	REQUIRED VENT STACK SIZE
1 1/2	5	1-INCH
1	5	1-INCH
3	10	1-INCH
4	15	1-INCH
6	30	2-INCH
8	80	2-INCH
10	100	2-INCH
12	150	2-INCH
16	275	2-INCH
18	370	2-INCH

NOTE:

- 1. WHEN PURGING A PRESSURIZED SYSTEM MAPS 2 PSIG INTO SERVICE, THE NOMINAL VENT STACK CAN BE UTILIZED, IF DESIRED.

CONSTRUCTION NOTES:

- 1. ANY SIGNAL, CURB OR BEAM DISTURBED DURING CONSTRUCTION SHALL BE RESTORED ACCORDING TO TOWNSHIP SPECIFICATIONS.
- 2. SEWER LATERALS TO BE CAMERA INSPECTED AND MARKED PRIOR TO CONSTRUCTION. MARKS ARE TO INCLUDE DEPTHS OF SEWER SERVICES. MARKS ARE TO BE MAINTAINED BY EVERSOURCE OR THEIR DESIGNEE. SHOULD ANY SEWER SERVICE BE BROKEN DUE TO RESPONSIBILITY OF WORK TO REPAIR/REMEDiate WILL BE THE RESPONSIBILITY OF EVERSOURCE.
- 3. PROPOSED MAIN TO BE INSTALLED IN PARALLEL OVER EXISTING CULVERT ON RIVER STREET. (SEE FOREIGN UTILITY CROSSING ALTERNATE DETAIL)



ISSUED FOR REVIEW



Item Number	Main Part Number	Description	Quantity	Units	COMPLETE BOM
1	50005	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
2	50006	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	3	EA	
3	50007	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
4	50008	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
5	50009	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
6	50010	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
7	50011	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
8	50012	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
9	50013	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
10	50014	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
11	50015	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
12	50016	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
13	50017	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
14	50018	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
15	50019	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
16	50020	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
17	50021	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
18	50022	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
19	50023	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
20	50024	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
21	50025	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
22	50026	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
23	50027	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
24	50028	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
25	50029	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
26	50030	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
27	50031	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
28	50032	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
29	50033	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
30	50034	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
31	50035	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
32	50036	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
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35	50039	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
36	50040	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
37	50041	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
38	50042	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
39	50043	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
40	50044	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
41	50045	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
42	50046	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
43	50047	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
44	50048	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
45	50049	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
46	50050	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
47	50051	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
48	50052	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
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50	50054	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
51	50055	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
52	50056	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
53	50057	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
54	50058	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
55	50059	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
56	50060	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
57	50061	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
58	50062	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
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62	50066	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
63	50067	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
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65	50069	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
66	50070	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
67	50071	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
68	50072	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
69	50073	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
70	50074	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
71	50075	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
72	50076	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
73	50077	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
74	50078	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
75	50079	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
76	50080	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
77	50081	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
78	50082	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
79	50083	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
80	50084	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
81	50085	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
82	50086	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
83	50087	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
84	50088	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
85	50089	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
86	50090	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
87	50091	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
88	50092	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
89	50093	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
90	50094	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
91	50095	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
92	50096	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
93	50097	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
94	50098	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
95	50099	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
96	50100	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
97	50101	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
98	50102	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
99	50103	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	
100	50104	W/1/2" BUSHING, 1/2" BUSHING, 1/2" BUSHING	1	EA	

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION

SCALE: 1"=30' ON 24"x36"

DATE: 11/17/2023

PROJECT # 24E0891R

ANDOVER GATE RELAY PHASE 2 - BIOCITECH ANDOVER, MA

NOTES:

SHEET 02 OF 22

DATE: 02/22

BY: M.L.M.W.P. 25-07-02

CHK: C

**DRAWING LEGEND**

Gas Main Symbolology	REGULATING STATION OR BOUNDARY
EXISTING GAS MAIN	— 0 — 0 —
PROPOSED GAS MAIN	— 0 — 0 —
GAS MAIN TO BE ABANDONED	— 0 — 0 —
GAS MAIN WITH SERVICE TRANSFERS	— 0 — 0 —
GAS MAIN WITH PRESSURE INCREASE	— 0 — 0 —
RIGHT-OF-WAY	— 0 — 0 —
ELECTRIC	— 0 — 0 —
WATER LINE	— 0 — 0 —
SEWER LINE	— 0 — 0 —
TELEPHONE	— 0 — 0 —
DRAIN LINE	— 0 — 0 —
FENCE LINE	— 0 — 0 —

**Gas Main Material/Pressure Label References**

MATERIAL CODES	Gas Main Material/Pressure Label References
CS*	Casted Steel Gas Main
CC*	Cast Iron Gas Main
BS*	Bare Steel Gas Main
WI*	Wrought Iron Gas Main
PH*	High Density Polyethylene Gas Main
PM*	Medium Density Polyethylene Gas Main
LP	Low Pressure (<0.5 PSIG or 1" W.C.)
IP	Intermediate Pressure (>2 PSIG ≤ 10 PSIG)
MP	Medium Pressure (>10 PSIG ≤ 80 PSIG)
HP	High Pressure (>80 PSIG)

**MISCELLANEOUS CODES**

Code	Description
*SER	Service
*R	Riser
(TC)	Transmission Class
A	Gas Main Installation Method Label References
BH	Bridge Hanger
BLGH	Building Hanger
DB	Directional Bore
OC	Inserted
OS	Open Cut
PS	Power Service
PT	Powered
RT	Roof Top
ET	Existing
PT	Proposed

**Gas Facility Symbolology**

Symbol	Description
⊗xGV	Gas Valve
⊗xPV	Critical Gas Valve
⊗xHTT	High Volume Trapping Tee
⊗xSST	Pressure Control Fitting - Shortstop Tee
⊗xSPH	Pressure Control Fitting - Spherical Tee
⊗xMF-BO	Pressure Control Fitting - Mueller Bottom-out
⊗xMF-SO	Pressure Control Fitting - Mueller Side-out
⊗xMF-T	Pressure Control Fitting - Mueller Tee
⊗xMF	Pressure Control Fitting - Shortstop Tee
x'x'x' x POLYTP	Polypropylene Saddle Fitting
⊖	Transition
⊖	End Cap
⊖	Reducer
⊖	Electronic Marker
⊖	Flush-mounted Tracer Wire Station
⊖	Post Pipeline Marker with Tracer Wire
⊖	Gas Main Marker without Tracer Wire
⊖	Regulator Station
⊖	Single Customer Regulator
⊖	Meter
⊖	Meter with Regulator
⊖	Test Surt (Station)
⊖	Gas Service Replacer
⊖	Gas Service Replacement
⊖	Meter Move Out
⊖	Swing The Symbolology
⊖	Telephone Manhole
⊖	Electric Manhole
⊖	Catch Basin
⊖	Sewer Manhole
⊖	Fire Hydrant
⊖	Utility Pole
⊖	Tracing Flag
⊖	Telephone Pedestal
⊖	Unknown Pedestal
⊖	Water Box
⊖	Water Gate
⊖	Iron Pin
⊖	Light Pole
⊖	INSIDE METER
⊖	OUTSIDE METER

ISSUED FOR REVIEW

TRC  
Know what's Below,  
Call before you Dig.

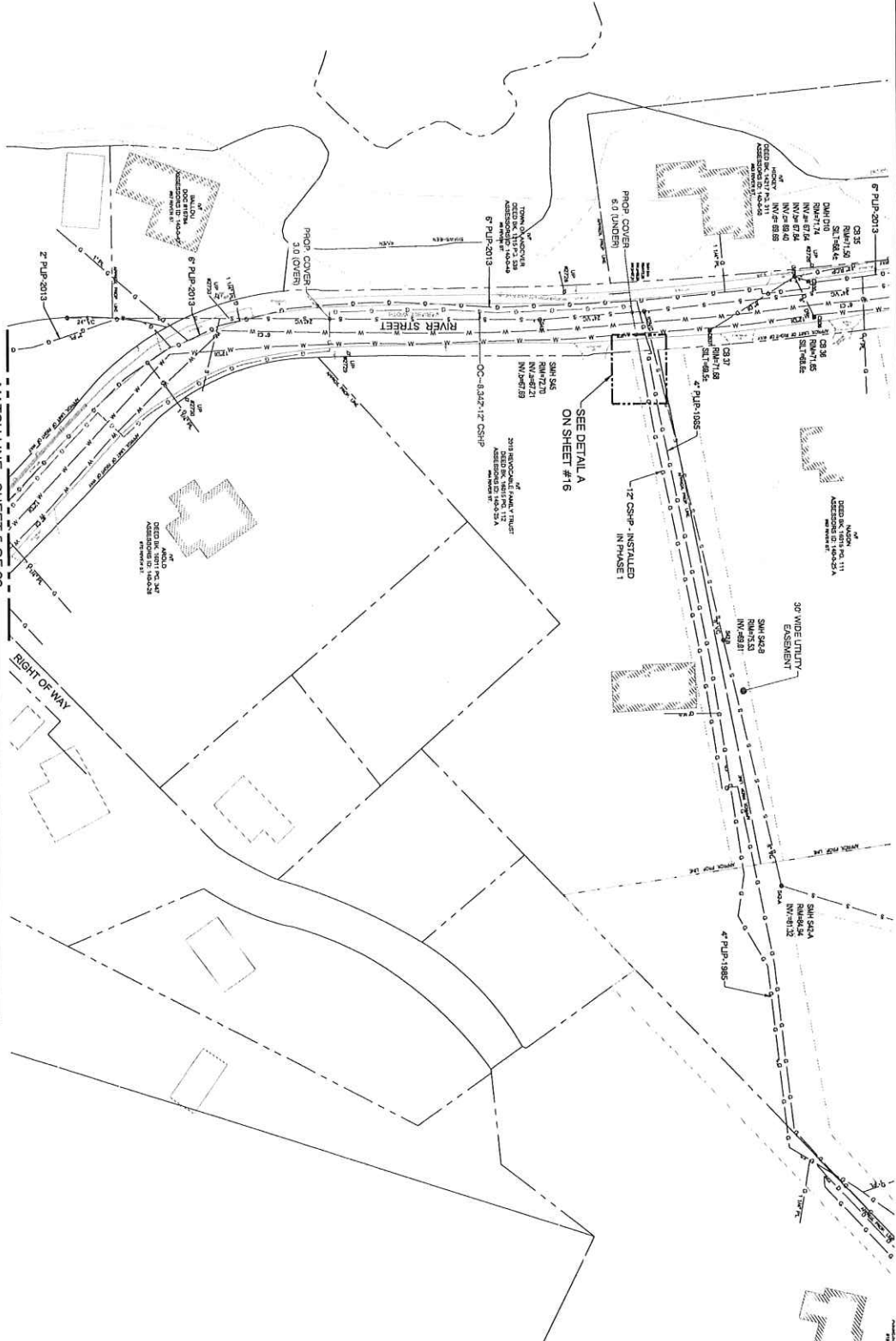
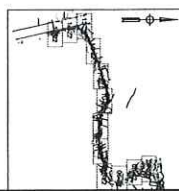
No.	Description	Revision/Status	Date	DW/CK
C	REVISED PER ANDOVER DRW COMMENTS		3/28/24	KM/QAM
B	REVISED PER EGMA COMMENTS		3/18/24	KM/QAM
A	ISSUED FOR REVIEW		11/22/23	KM/QAM

ANDOVER GATE RELAY PHASE 2 - BIOTECH, ANDOVER, MA  
PROJECT # 24E0981R

LEGEND

SHEET 03 OF 22  
Drawing Number MA-LAW-PP-25-407-243  
Date 11/17/2023

APR 10 2024



ISSUED FOR REVIEW

215 GRANITE HILL ROAD, 107 LUDLOW, MA 01906

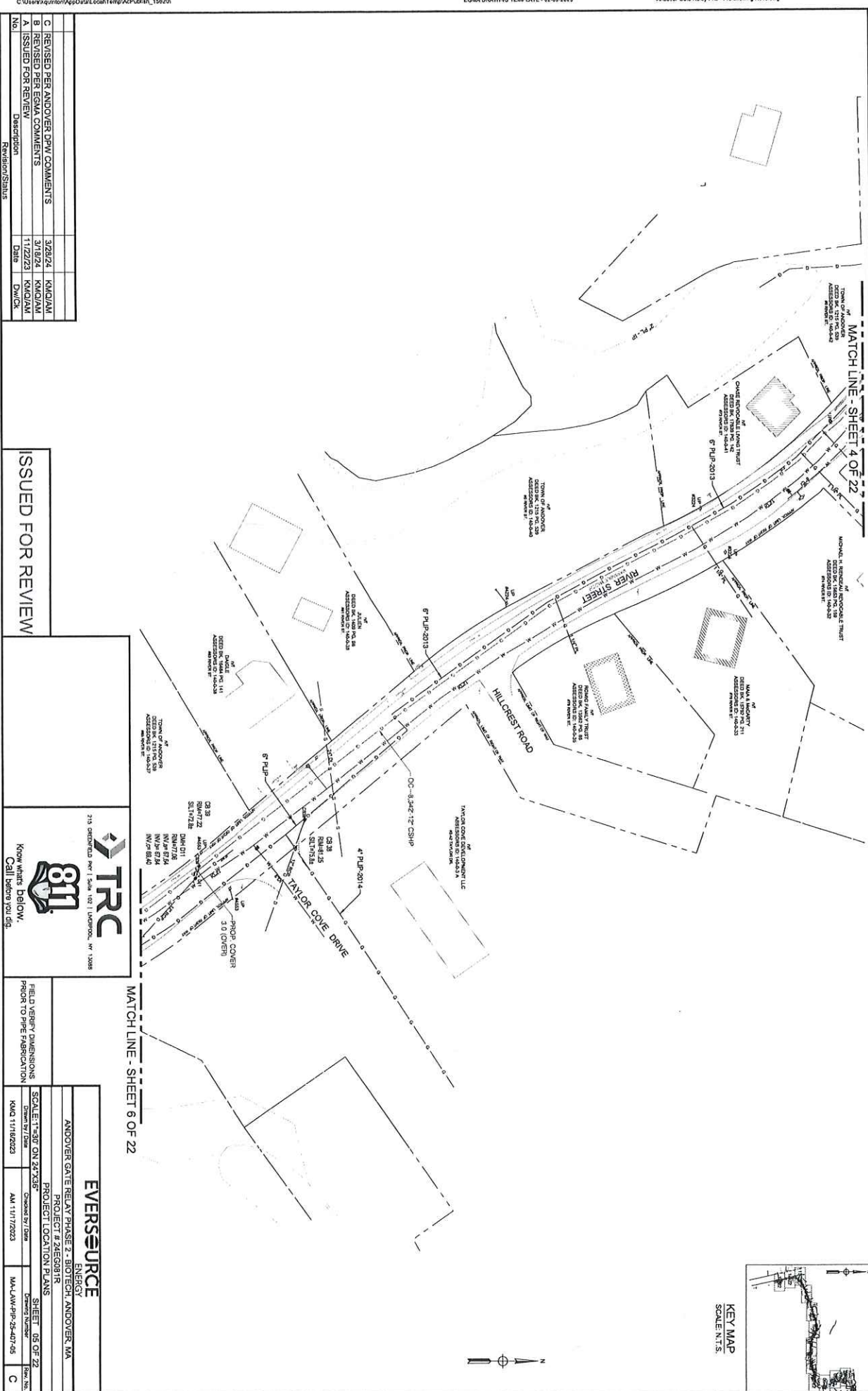
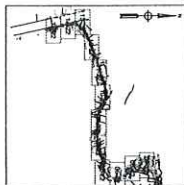
Known What's Below,  
Call Before you Dig.

FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

<b>EVERSOURCE</b>	
ENERGY	
ANDOVER GATE RELAY PHASE 2 - SIGTECH, ANDOVER, MA	
PROJECT # 24E6081R	
PROJECT LOCATION PLANS	
SHEET 04 OF 22	
SCALE: 1"=30' ON 24"x36"	
Drawn by: J2024	Checked by: J2024
AM 11/17/2023	MA-LAW-PP-25-07-04
KAD 11/16/2023	
	C

No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KAD/JAM
B	REVISED PER EGMA COMMENTS		3/18/24	KAD/JAM
A	ISSUED FOR REVIEW		11/22/23	KAD/JAM

APR 10 2024



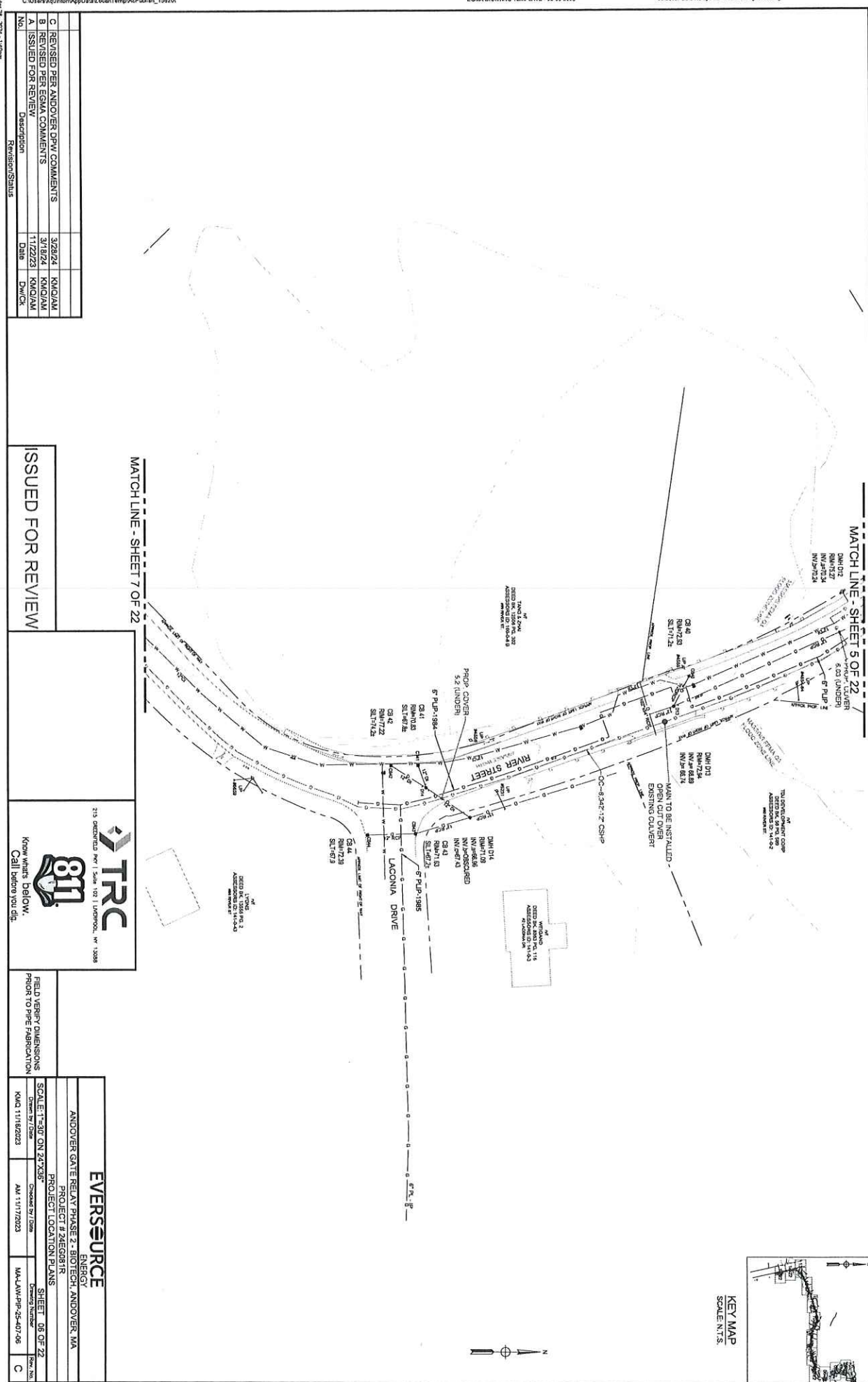
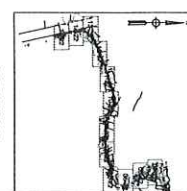
No.	Description	Date	Drawn/Checked
C	REVISED PER ANDOVER DPW COMMENTS	3/28/24	KM/DJM
B	REVISED PER EGMA COMMENTS	3/18/24	KM/DJM
A	ISSUED FOR REVIEW	1/22/23	KM/DJM

ISSUED FOR REVIEW

TRC  
315 GERRITSEN AVE. SUITE 107 | LAWRENCE, MA 01888

EVERSOURCE ENERGY  
ANDOVER GATE RELAY PHASE 2 - BIOFISH ANDOVER, MA  
PROJECT # 24E6981R  
PROJECT LOCATION PLANS  
SHEET 09 OF 22  
SCALE: 1"=30' ON 24"X36"  
DRAWN BY / DATE: KM/DJM 03/28/24  
CHECKED BY / DATE: AM 1/17/2023  
DRAWING NUMBER: MA-LAW-PP-25-07-05  
REV. NO.: C

APR 10 2024



**ISSUED FOR REVIEW**



**EVERSOURCE ENERGY**

ANDOVER GATE RELAY PHASE 2 - BIOTECH ANDOVER, MA

PROJECT # 2465981R

PROJECT LOCATION PLANS

SHEET 06 OF 22

SCALE: 1"=50' ON 24"X36"

Drawn by: D/SMB

Checked by: J/SMB

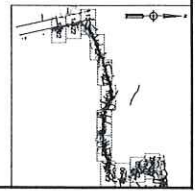
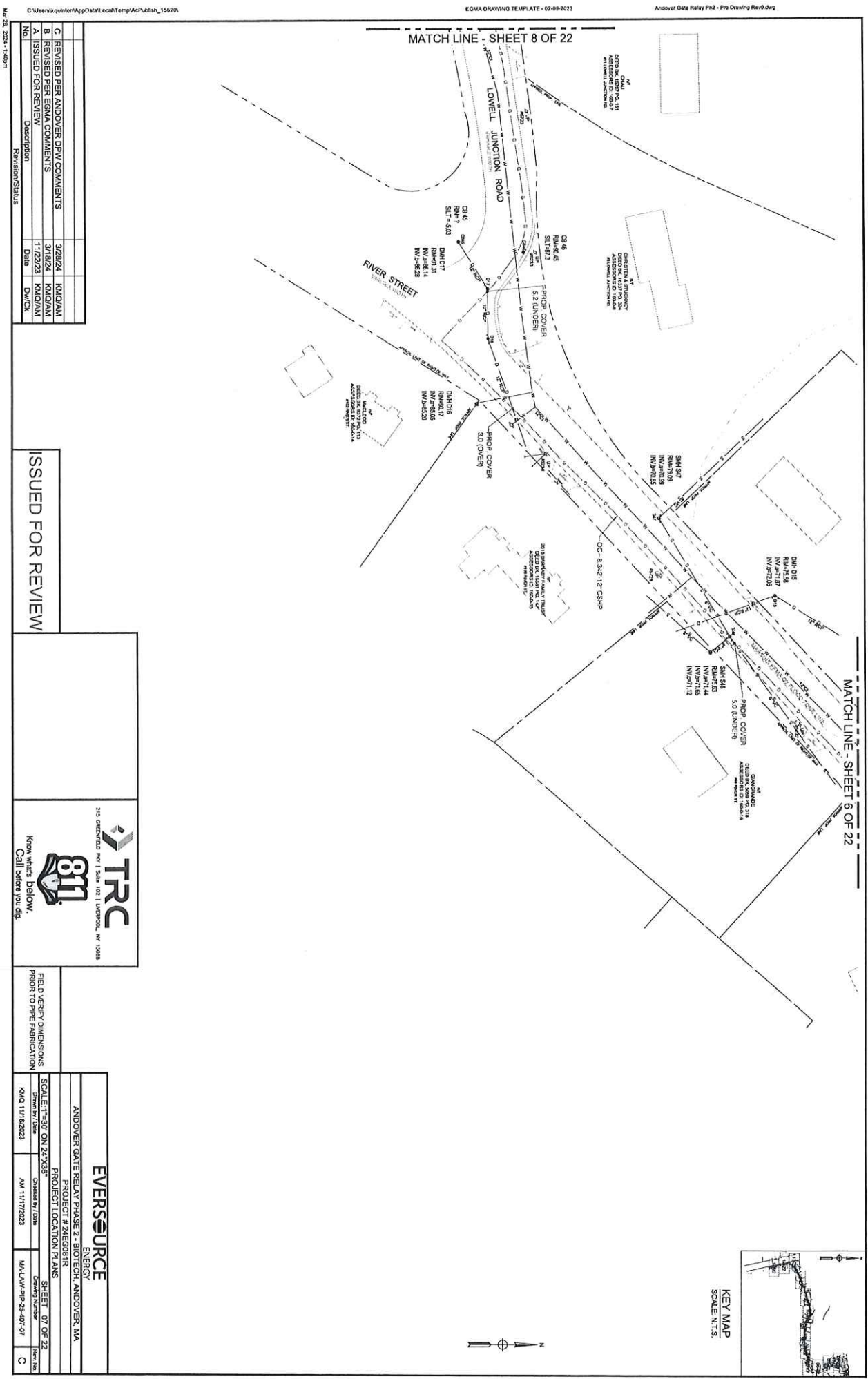
AM 11/17/2023

MA-LAM-PP-25-407-06

FIELD VERIFY DIMENSIONS PRIOR TO PIPE INSTALLATION

No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KM/Q/M
B	REVISED PER EGMA COMMENTS		3/7/24	KM/Q/M
A	ISSUED FOR REVIEW		11/22/23	KM/Q/M

APR 10 2024



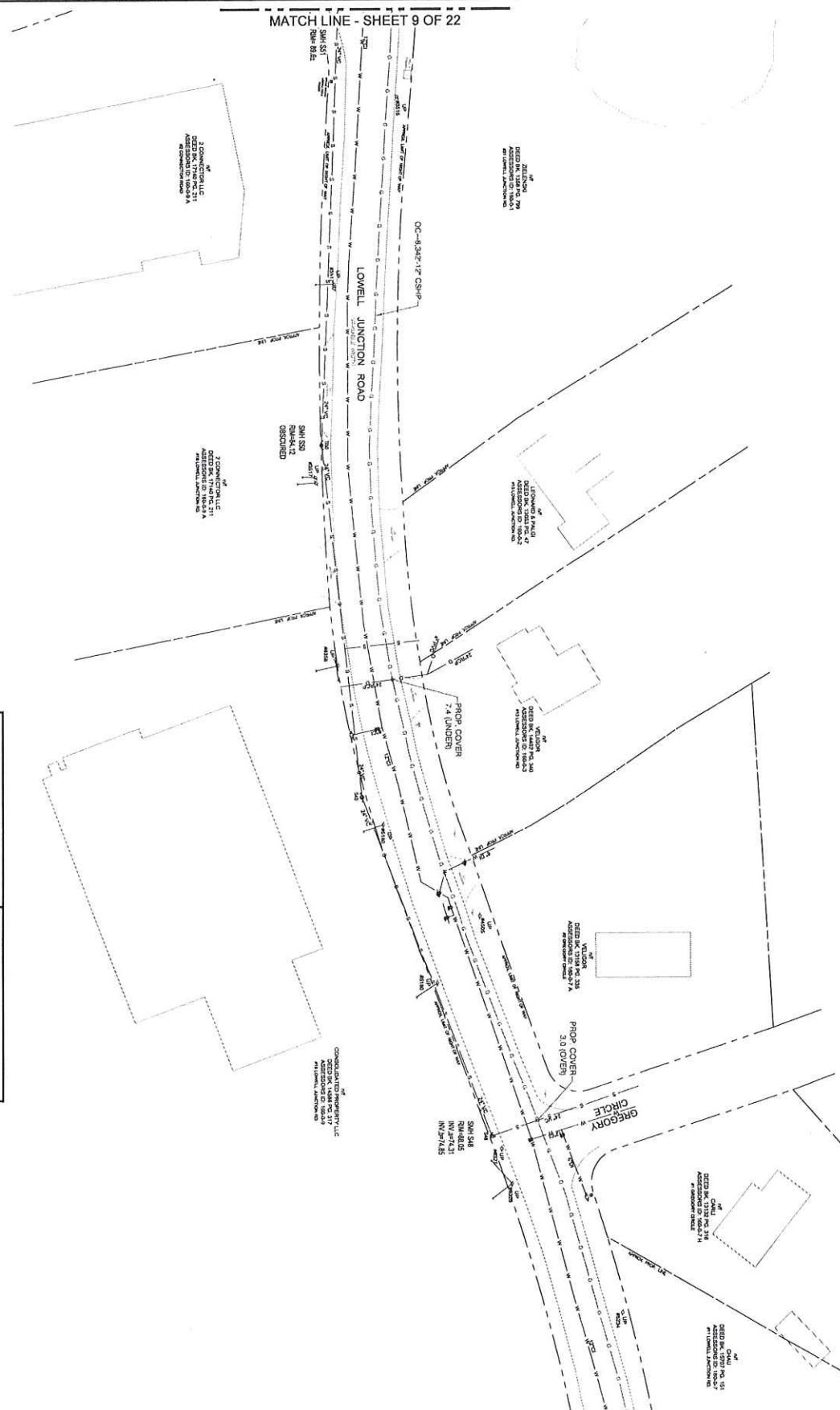
No.	Description	Date	By	Check
C	REVISED PER ANDOVER DPW COMMENTS	3/28/24	KM/Q/AM	
B	REVISED PER EGMA COMMENTS	3/18/24	KM/Q/AM	
A	ISSUED FOR REVIEW	11/22/23	KM/Q/AM	

**ISSUED FOR REVIEW**

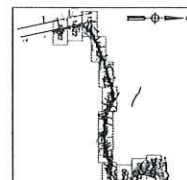
TRC  
Know What's Below.  
Call Before You Dig.

FIELD VERIFY DIMENSIONS PERSON TO PAPER (FOUNDATION)	
ANDOVER GATE RELAY PHASE 2 - EVERGET PROJECT LOCATION PLANS	EVERSOURCE
PROJECT # 2428918	SHEET 07 OF 22
SCALE: 1"=30' ON 24X36"	Drawn By / Date
Checked By / Date	Drawn Number
AM 11/17/2023	MA-JAW-PP-24-07-07
KM/Q 11/16/2023	Rev. No.
	C

MATCH LINE - SHEET 9 OF 22



MATCH LINE - SHEET 7 OF 22



APR 10 2024

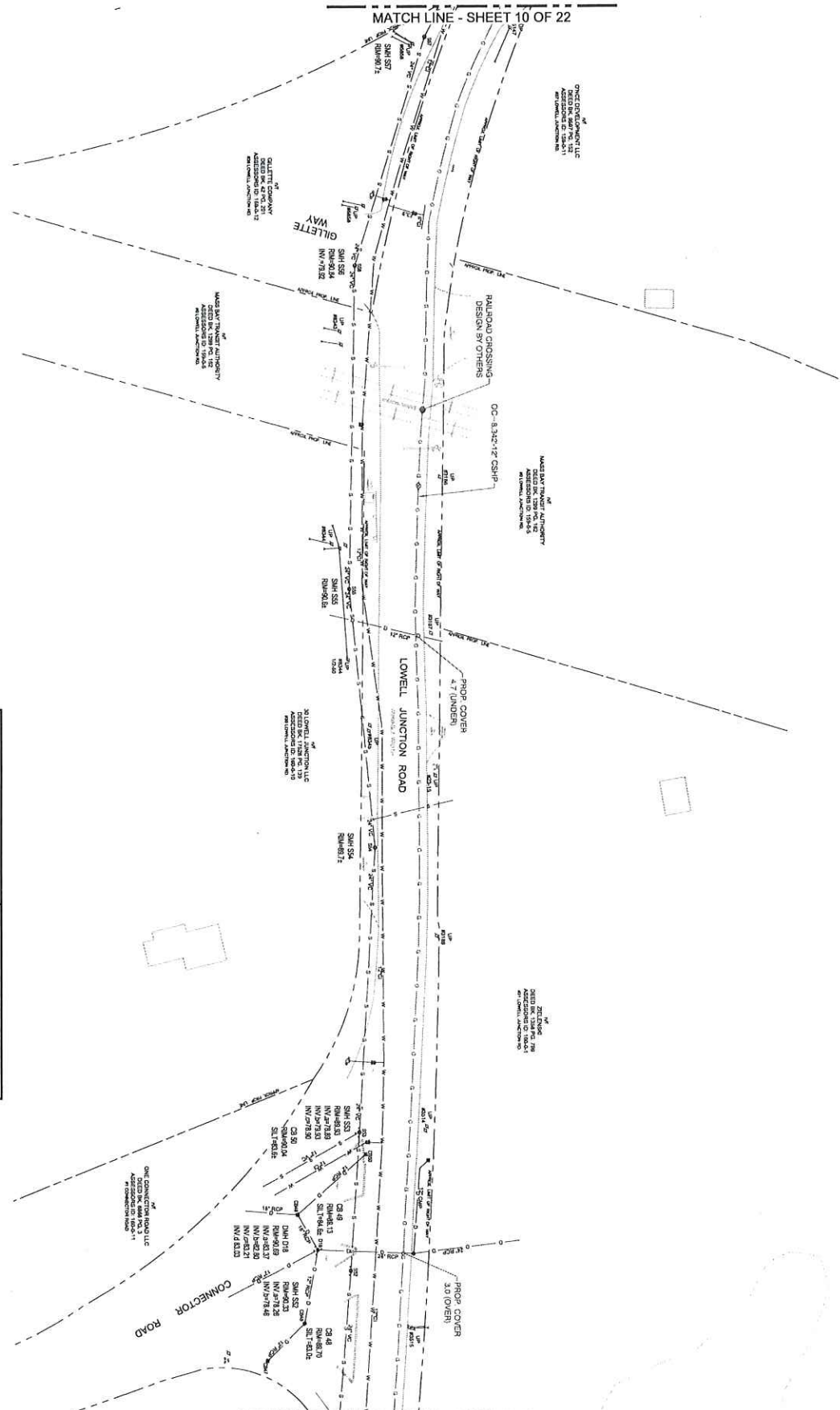
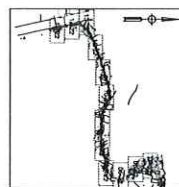
No.	Description	Date	DW/CK
C	REVISED PER ANDOVER DPW COMMENTS	3/28/24	KM/QJAM
B	REVISED PER EGM COMMENTS	3/18/24	KM/QJAM
A	ISSUED FOR REVIEW	11/22/23	KM/QJAM

ISSUED FOR REVIEW

TRC  
Know what's Below.  
Call before you dig.

ANDOVER GATE RELAY PHASE 2 - BROTHER, ANDOVER, MA	
PROJECT # 24EG001R	
PROJECT LOCATION PLANS	
SCALE: 1"=30'	DATE: 03/27/24
DESIGNED BY: KJAM	CHECKED BY: KJAM
DATE: 11/17/2023	DATE: 03/27/24
NO. 11182023	NO. 24-07-08
PROJECT NUMBER	SHEET NUMBER
MA-4-WM-PR-24-07-08	08 OF 22
	REV. NO.
	C

APR 10 2024



No.	Description	Revision/Status
C	REVISED PER ANDOVER DEP COMMENTS	3/28/24 KMO/JAM
B	REVISED PER EGMA COMMENTS	3/18/24 KMO/JAM
A	ISSUED FOR REVIEW	11/22/23 KMO/JAM

ISSUED FOR REVIEW

215 ORCHARD HILL RD, SUITE 102, DORSET, VT 05838

**EVERSOURCE**  
ENERGY

ANDOVER GATE RELAY PHASE 2, BIO TECH, ANDOVER, MA

PROJECT # ZREGBTR

PROJECT LOCATION PLANS

SHEET 09 OF 22

SCALE: 1"=30' ON 24"X36"

DATE: 11/17/2023

APP: 11/17/2023

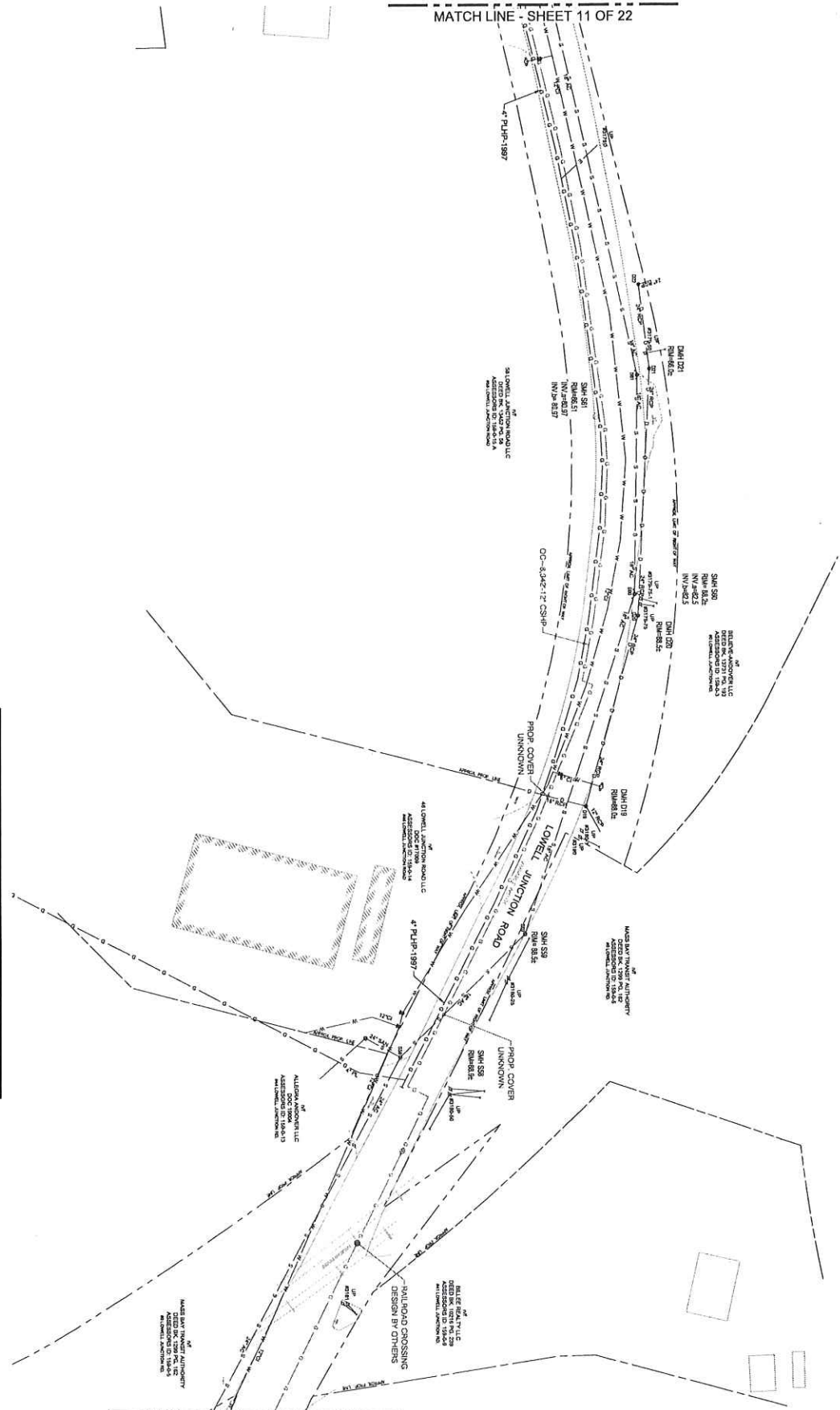
MAJ: JWP-25-07-29

C

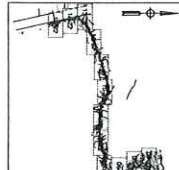
APR 10 2024

May 28, 2024 - 1:56pm

MATCH LINE - SHEET 11 OF 22



MATCH LINE - SHEET 9 OF 22



No.	Description	Revision/Status
C	REVISED PER ANDOVER DPW COMMENTS	3/28/24 KMD/AM
B	REVISED PER EGMA COMMENTS	3/18/24 KMD/AM
A	ISSUED FOR REVIEW	11/22/23 KMD/AM

ISSUED FOR REVIEW

TRC  
315 DORCHESTER ST. SUITE 102 | WATFORD, MA 02154  
811  
Know what's Below.  
Call before you dig.

FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION


**EVERSOURCE**  
ENERGY  
ANDOVER GATE RELAY PHASE 2 - BIOTECH ANDOVER, MA  
PROJECT # Z8E98TR  
PROJECT LOCATION PLANS  
SHEET 10 OF 22  
SCALE: 1"=50' ON 24"X36"  
DATE: 03/28/24  
DRAWN BY: JQUINN  
CHECKED BY: JQUINN  
APP'D BY: JQUINN  
MA-LAW-PPE-25-01-10

No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISED PER ANDOVER DPV COMMENTS		3/28/24	KM/QJM
B	REVISED PER EGMA COMMENTS		3/19/24	KM/QJM
A	ISSUED FOR REVIEW		11/22/23	KM/QJM

No.	Description	Revision/Status	Date	Drawn/Checked
				DW/CK

**ISSUED FOR REVIEW**

215 DRUMM ST. PMT 1, 2ND FLOOR, LYNN, MA 01901



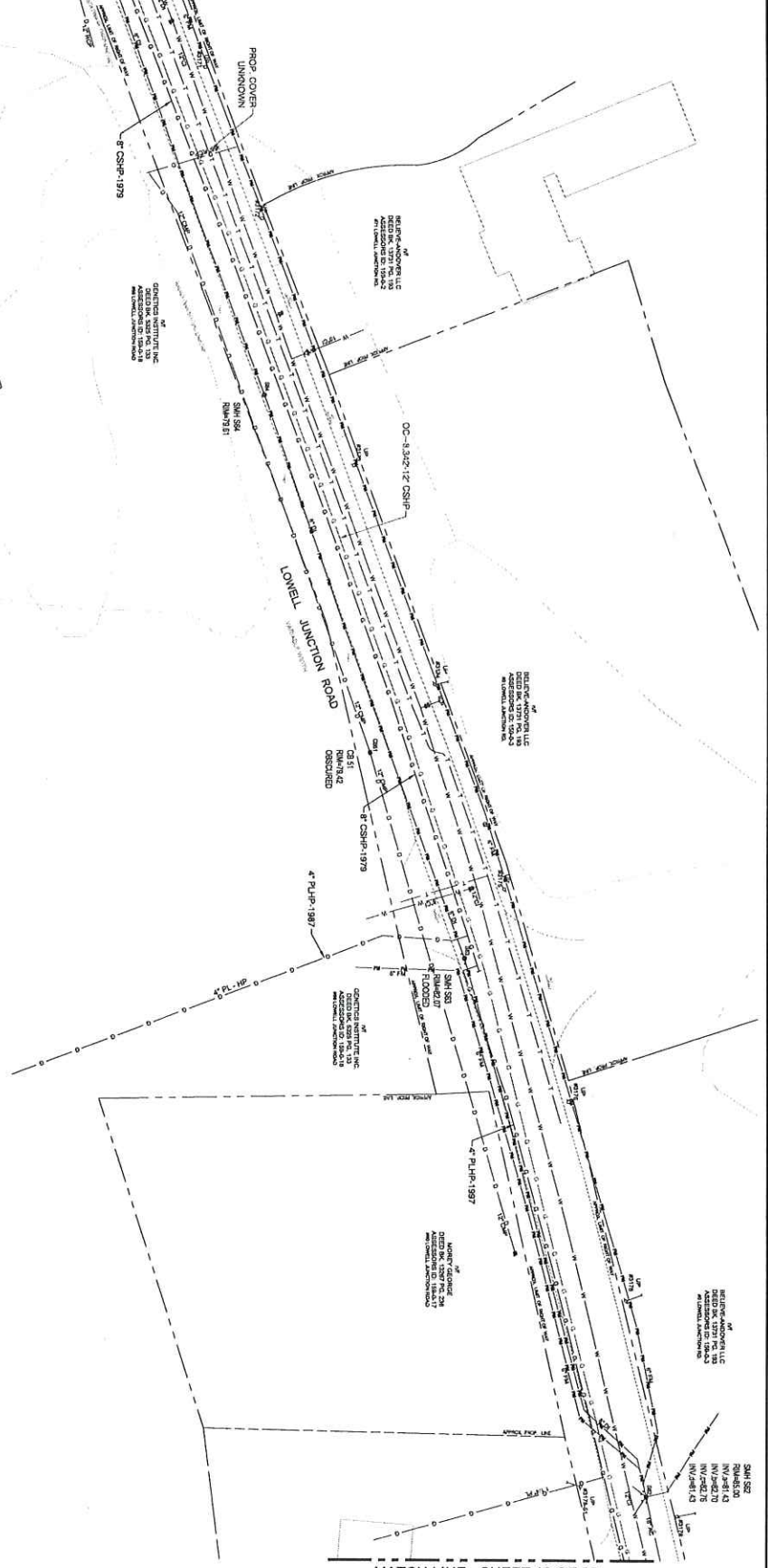
**TRC**

Know what's below.  
Call before you dig.

FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

<b>EVERSOURCE</b>	
ENERGY - ANDOVER, MA	
ANDOVER GATE RELAY PHASE 2 - BIOTECH, ANDOVER, MA	
PROJECT # 24EG081R	
PROJECT LOCATION PLANS	
SCALE: 1"=30' ON 24"X36"	SHEET 11 OF 22
Drawn By: DSW	Checked By: DSW
KM/Q 11/16/2023	AM 11/17/2023
MA-LAW-FIP-35-407-11	MA-LAW-FIP-35-407-11
C	C

MATCH LINE - SHEET 12 OF 22

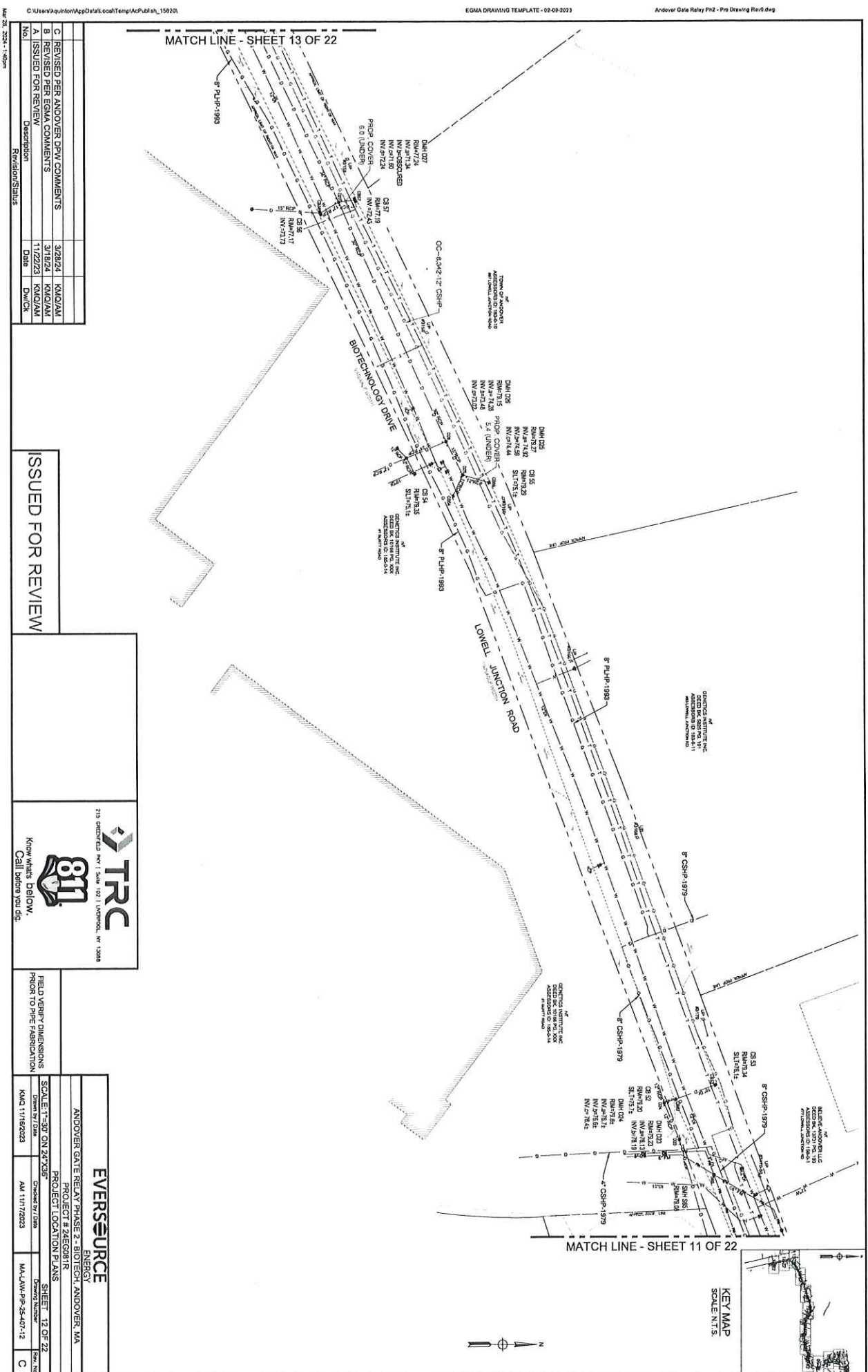


MATCH LINE - SHEET 10 OF 22



APR 10 2024

APR 10 2024



C:\Users\kquinton\AppData\Local\Temp\AcPublish\_15920\ EGM4 DRAWING TEMPLATE - 02-09-2023 Andover Gate Relay Ph2 - Pro Drawing Rev0.dwg

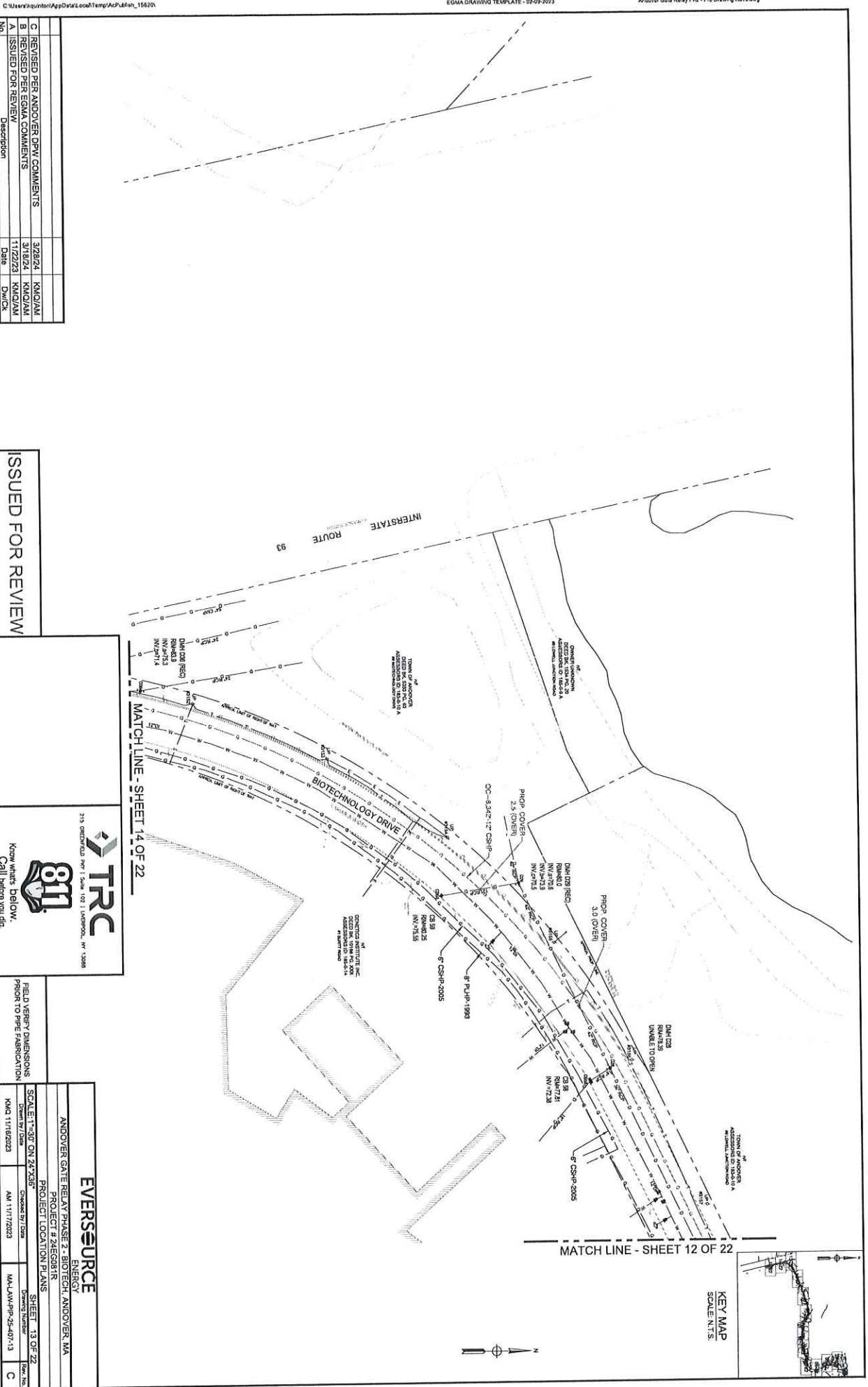
No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISED PER ANDOVER DRW COMMENTS		3/29/24	KM/QJM
B	REVISED PER EGMA COMMENTS		3/19/24	KM/QJM
A	ISSUED FOR REVIEW		11/22/23	KM/QJM

ISSUED FOR REVIEW

213 SUPERIOR AVE. SUITE 1021, WINDSOR, VT 05090
   
  
 Know what's below.
   
 Call before you dig.

FIELD VERIFY DIMENSIONS PRIOR TO PIPE INSTALLATION	SCALE: 1"=30' ON 24"X36"	Drawn By/Date	AM 11/17/2023	MAJ-AM/PP-05-407-12
<b>EVERSOURCE</b>				
ANDOVER GATE RELAY PHASE 2 - BIOTECH, ANDOVER, MA				
PROJECT # 24EGCR18				
PROJECT LOCATION: PLANS				
SHEET 12 OF 22				
Drawing Number				
Sheet No.				

APR 10 2024



ISSUED FOR REVIEW

219 GARDEN ST. SUITE 101 | LYNNFIELD, MA 01906

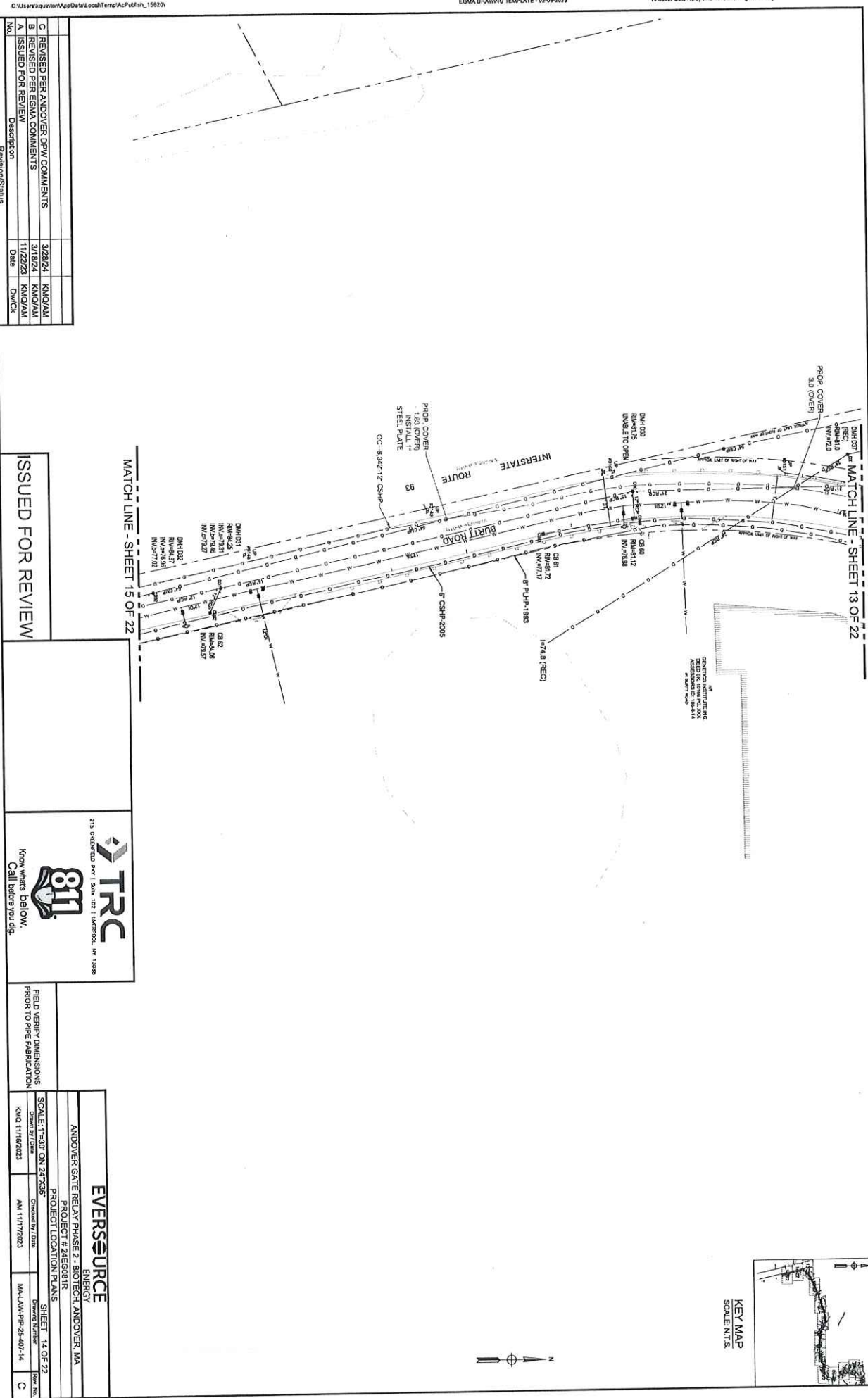
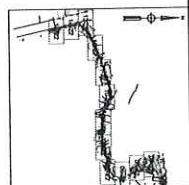
Know what's Below.  
Call before you dig.

FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

<b>EVERSOURCE</b>		ENERGY	
ANDOVER GATE RELAY PHASE 2 - BIOTECH ANDOVER, MA			
PROJECT # 24E8381R			
PROJECT LOCATION PLANS			
SCALE: 1"=30' ON 24"X36"		SHEET 13 OF 22	
Drawn By: DSA	Checked By: TDS	Drawing Number: MA-LAW-P-25-07-13	Rev. No: C
KAD 11/16/2023	AM 11/17/2023		

No.	Description	Revision/Status	Date	By/CS
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KINGJAM
B	REVISED PER EGMA COMMENTS		3/19/24	KINGJAM
A	ISSUED FOR REVIEW		1/22/23	KINGJAM

APR 10 2024



No.	Description	Revision/Status
C	REVISED PER ANDOVER DEPT COMMENTS	3/28/24   KMOJAM
B	REVISED PER ASHA COMMENTS	3/18/24   KMOJAM
A	ISSUED FOR REVIEW	11/22/23   KMOJAM
		DWICK

ISSUED FOR REVIEW

215 ORPHEUS HWY | SUITE 102 | LYNNFIELD, MA 01903

Know what's below.  
Call before you dig.

EVERSOURCE ENERGY

ANDOVER GATE RELAY PHASE 2 - BIOTECH, ANDOVER, MA

PROJECT # Z8E981R

PROJECT LOCATION PLANS

SHEET 14 OF 22

SCALE: 1"=30' ON 24"x36"

DATE: 11/17/2023

SCALE: 1"=30' ON 24"x36"

DATE: 11/17/2023

SCALE: 1"=30' ON 24"x36"

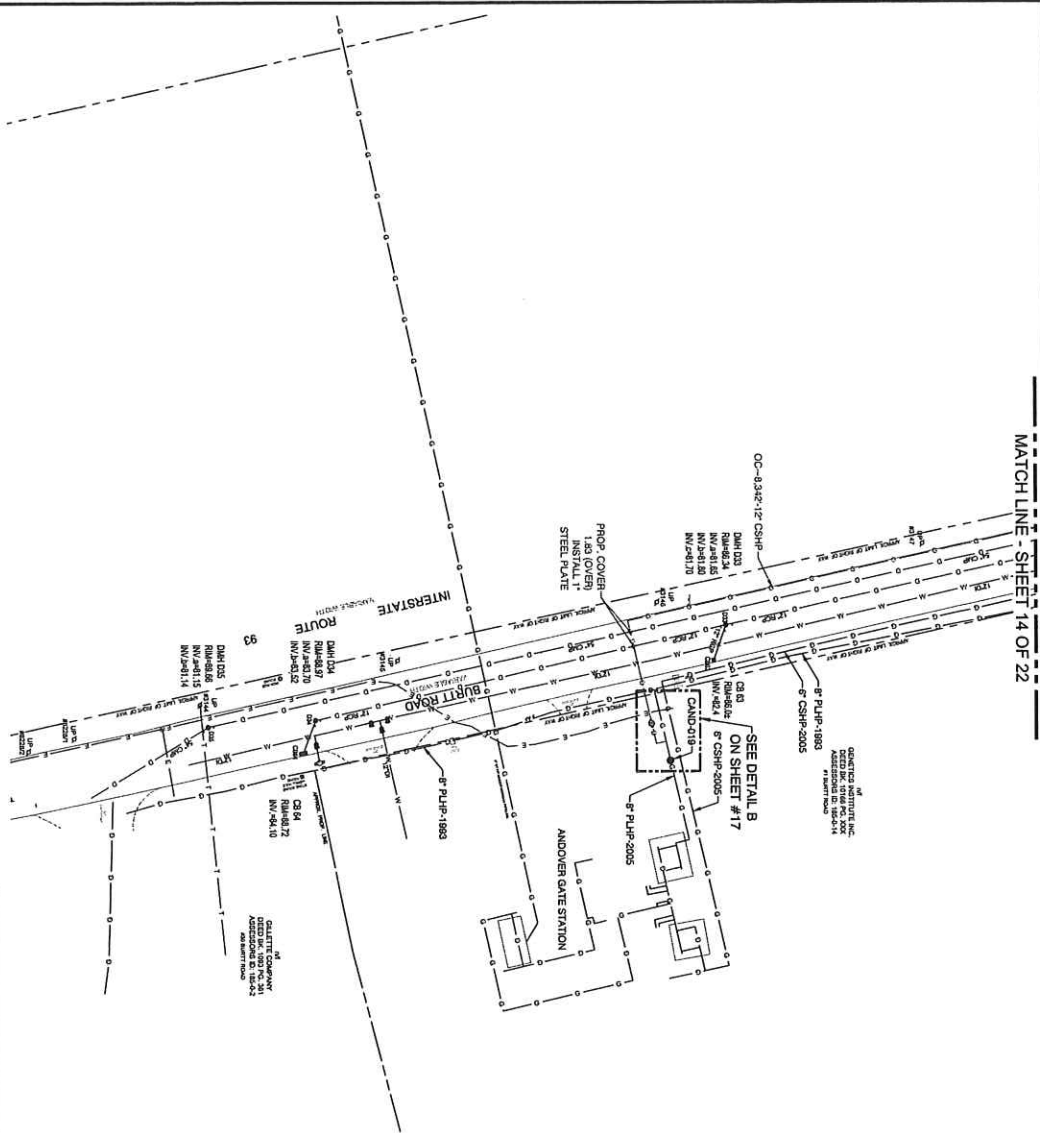
DATE: 11/17/2023

No.	Description	Revision/Status	Date	Drawn/Checked
C	REVISOR PER ANDOVER DPW COMMENTS		3/28/24	KM/JAM
B	REVISOR PER EGMA COMMENTS		3/18/24	KM/JAM
A	ISSUED FOR REVIEW		1/12/23	KM/JAM

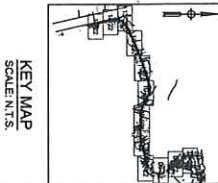
ISSUED FOR REVIEW

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION

ANDOVER GATE RELAY PHASE 2 - BENTLEY, ANDOVER, MA
PROJECT: BENTLEY, ANDOVER, MA
SHEET: 15 OF 22
DATE: 1/12/23
SCALE: 1"=30' ON 24"X36"
DESIGNED BY: JAM
CHECKED BY: JAM
DATE: 1/12/23
PROJECT NUMBER: MA-4-WP-25-07-15
SCALE: 1"=30' ON 24"X36"
DATE: 1/12/23



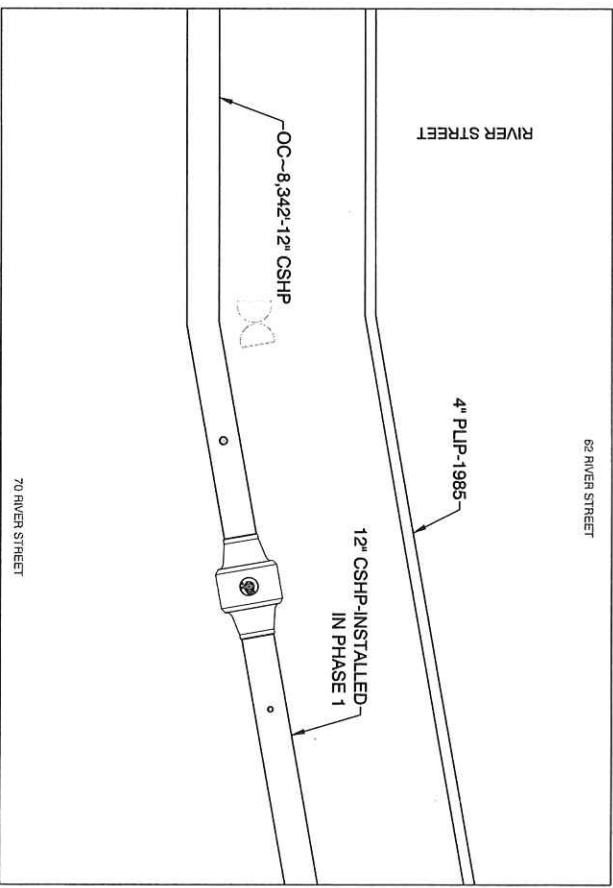
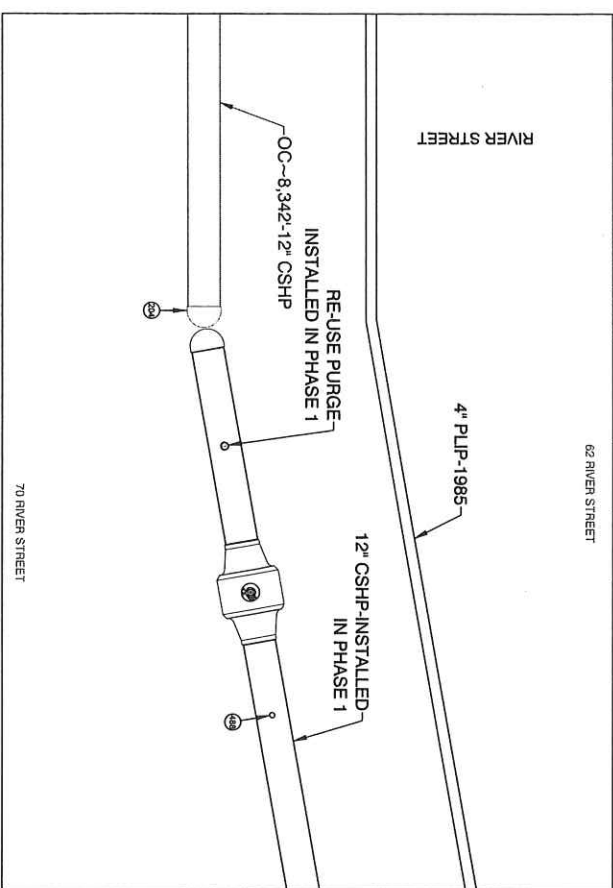
MATCH LINE - SHEET 14 OF 22



APR 10 2024

APR 10 2024

REQUIRED BILL OF MATERIALS		DETAIL "A" PREPARATORY			
Item Number	Misc Code Number	Material Part	Description	Quantity	Units
204	2400000	542505	CAP PIPE, 12 IN X 12 IN DOME & 275 IN THE WALL, WELDED END, CC, ASTM A234, ANSI B16.9, FOR USE IN GAS DISTRIBUTION (NON-FLUOROPOLYMER CHILL, 1.314 IN X 1.31 IN, WELDING, 1440 PSIG, CMA-3400055)	1	EA
486	6400117	610364	WELDING, 1440 PSIG, CMA-3400055	1	EA

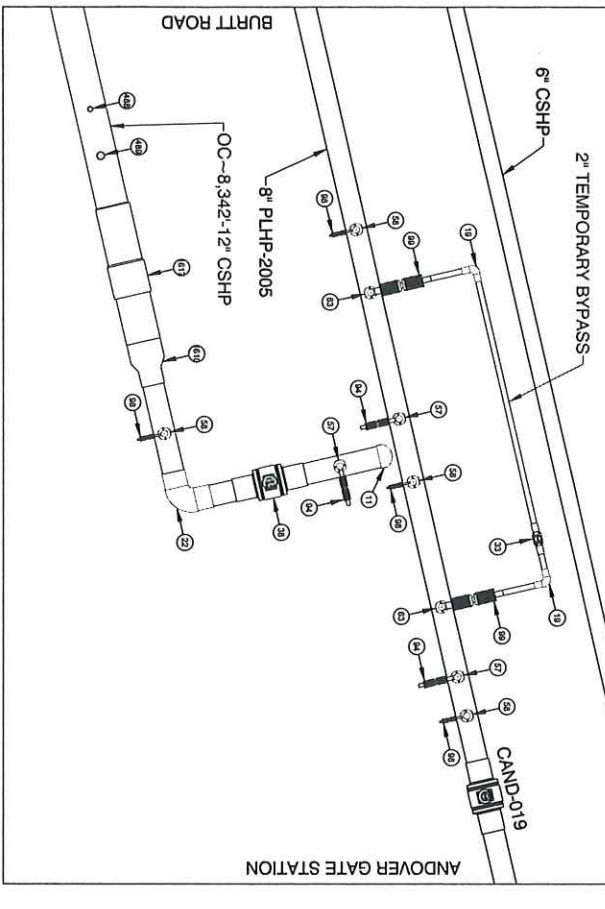


ISSUED FOR REVIEW



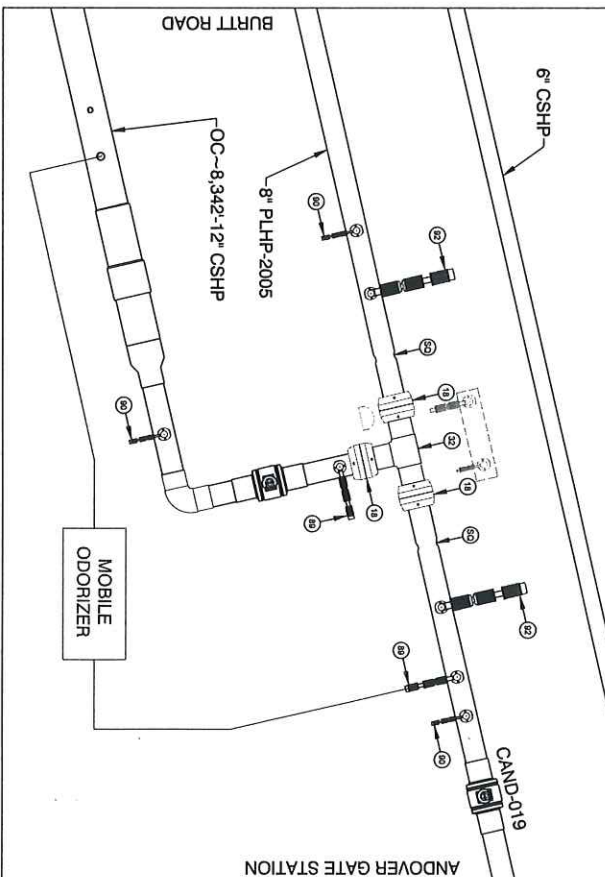
FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION	
SCALE: 1"=30' ON 24"X36"	DATE: 11/16/2023
PROJECT # 24EG081R	PROJECT: PREPARATORY AND FINAL TIE-IN DETAILS
PROJECT: ANDOVER GATE RELAY PHASE 2 - BIOTEC/ ANDOVER, MA	CLIENT: EVERSOURCE ENERGY
Revision/Status	Date
C REVISED PER ANDOVER DPW COMMENTS	3/28/24 KMO/AM
B REVISED PER EGMA COMMENTS	3/18/24 KMO/AM
A ISSUED FOR REVIEW	11/22/23 KMO/AM
No.	Date
Description	
Dw/CK	

ANDOVER GATE RELAY PH2, ANDOVER				DETAIL "B" PREPARATORY			
Item Number	Metric	Description	Quantity	Units	Item Number	Metric	Description
11	482000	CONCRETE	1	EA	48	482000	CONCRETE
12	482001	REINFORCING BARS	1	EA	49	482001	REINFORCING BARS
13	482002	REINFORCING BARS	1	EA	50	482002	REINFORCING BARS
14	482003	REINFORCING BARS	1	EA	51	482003	REINFORCING BARS
15	482004	REINFORCING BARS	1	EA	52	482004	REINFORCING BARS
16	482005	REINFORCING BARS	1	EA	53	482005	REINFORCING BARS
17	482006	REINFORCING BARS	1	EA	54	482006	REINFORCING BARS
18	482007	REINFORCING BARS	1	EA	55	482007	REINFORCING BARS
19	482008	REINFORCING BARS	1	EA	56	482008	REINFORCING BARS
20	482009	REINFORCING BARS	1	EA	57	482009	REINFORCING BARS
21	482010	REINFORCING BARS	1	EA	58	482010	REINFORCING BARS
22	482011	REINFORCING BARS	1	EA	59	482011	REINFORCING BARS
23	482012	REINFORCING BARS	1	EA	60	482012	REINFORCING BARS
24	482013	REINFORCING BARS	1	EA	61	482013	REINFORCING BARS
25	482014	REINFORCING BARS	1	EA	62	482014	REINFORCING BARS
26	482015	REINFORCING BARS	1	EA	63	482015	REINFORCING BARS
27	482016	REINFORCING BARS	1	EA	64	482016	REINFORCING BARS
28	482017	REINFORCING BARS	1	EA	65	482017	REINFORCING BARS
29	482018	REINFORCING BARS	1	EA	66	482018	REINFORCING BARS
30	482019	REINFORCING BARS	1	EA	67	482019	REINFORCING BARS
31	482020	REINFORCING BARS	1	EA	68	482020	REINFORCING BARS
32	482021	REINFORCING BARS	1	EA	69	482021	REINFORCING BARS
33	482022	REINFORCING BARS	1	EA	70	482022	REINFORCING BARS
34	482023	REINFORCING BARS	1	EA	71	482023	REINFORCING BARS
35	482024	REINFORCING BARS	1	EA	72	482024	REINFORCING BARS
36	482025	REINFORCING BARS	1	EA	73	482025	REINFORCING BARS
37	482026	REINFORCING BARS	1	EA	74	482026	REINFORCING BARS
38	482027	REINFORCING BARS	1	EA	75	482027	REINFORCING BARS
39	482028	REINFORCING BARS	1	EA	76	482028	REINFORCING BARS
40	482029	REINFORCING BARS	1	EA	77	482029	REINFORCING BARS
41	482030	REINFORCING BARS	1	EA	78	482030	REINFORCING BARS
42	482031	REINFORCING BARS	1	EA	79	482031	REINFORCING BARS
43	482032	REINFORCING BARS	1	EA	80	482032	REINFORCING BARS
44	482033	REINFORCING BARS	1	EA	81	482033	REINFORCING BARS
45	482034	REINFORCING BARS	1	EA	82	482034	REINFORCING BARS
46	482035	REINFORCING BARS	1	EA	83	482035	REINFORCING BARS
47	482036	REINFORCING BARS	1	EA	84	482036	REINFORCING BARS
48	482037	REINFORCING BARS	1	EA	85	482037	REINFORCING BARS
49	482038	REINFORCING BARS	1	EA	86	482038	REINFORCING BARS
50	482039	REINFORCING BARS	1	EA	87	482039	REINFORCING BARS
51	482040	REINFORCING BARS	1	EA	88	482040	REINFORCING BARS
52	482041	REINFORCING BARS	1	EA	89	482041	REINFORCING BARS
53	482042	REINFORCING BARS	1	EA	90	482042	REINFORCING BARS
54	482043	REINFORCING BARS	1	EA	91	482043	REINFORCING BARS
55	482044	REINFORCING BARS	1	EA	92	482044	REINFORCING BARS
56	482045	REINFORCING BARS	1	EA	93	482045	REINFORCING BARS
57	482046	REINFORCING BARS	1	EA	94	482046	REINFORCING BARS
58	482047	REINFORCING BARS	1	EA	95	482047	REINFORCING BARS
59	482048	REINFORCING BARS	1	EA	96	482048	REINFORCING BARS
60	482049	REINFORCING BARS	1	EA	97	482049	REINFORCING BARS
61	482050	REINFORCING BARS	1	EA	98	482050	REINFORCING BARS
62	482051	REINFORCING BARS	1	EA	99	482051	REINFORCING BARS
63	482052	REINFORCING BARS	1	EA	100	482052	REINFORCING BARS



PREPARATORY TIE-IN DETAIL B  
NOT TO SCALE

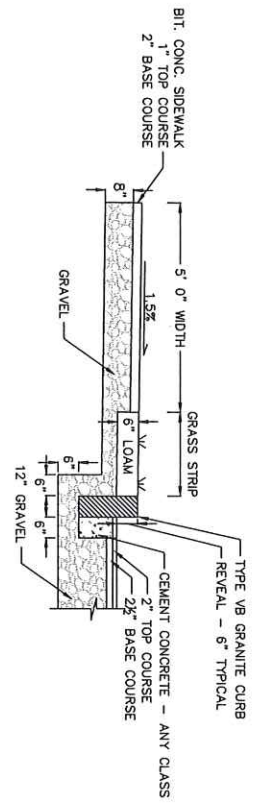
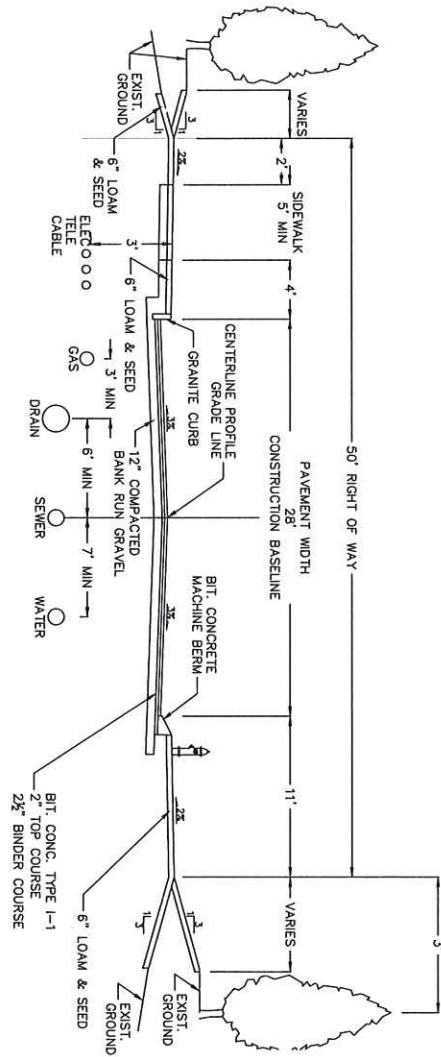
ANDOVER GATE RELAY PH2, ANDOVER				DETAIL "B" FINAL			
Item Number	Metric	Description	Quantity	Units	Item Number	Metric	Description
11	482000	CONCRETE	1	EA	48	482000	CONCRETE
12	482001	REINFORCING BARS	1	EA	49	482001	REINFORCING BARS
13	482002	REINFORCING BARS	1	EA	50	482002	REINFORCING BARS
14	482003	REINFORCING BARS	1	EA	51	482003	REINFORCING BARS
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16	482005	REINFORCING BARS	1	EA	53	482005	REINFORCING BARS
17	482006	REINFORCING BARS	1	EA	54	482006	REINFORCING BARS
18	482007	REINFORCING BARS	1	EA	55	482007	REINFORCING BARS
19	482008	REINFORCING BARS	1	EA	56	482008	REINFORCING BARS
20	482009	REINFORCING BARS	1	EA	57	482009	REINFORCING BARS
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25	482014	REINFORCING BARS	1	EA	62	482014	REINFORCING BARS
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27	482016	REINFORCING BARS	1	EA	64	482016	REINFORCING BARS
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29	482018	REINFORCING BARS	1	EA	66	482018	REINFORCING BARS
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31	482020	REINFORCING BARS	1	EA	68	482020	REINFORCING BARS
32	482021	REINFORCING BARS	1	EA	69	482021	REINFORCING BARS
33	482022	REINFORCING BARS	1	EA	70	482022	REINFORCING BARS
34	482023	REINFORCING BARS	1	EA	71	482023	REINFORCING BARS
35	482024	REINFORCING BARS	1	EA	72	482024	REINFORCING BARS
36	482025	REINFORCING BARS	1	EA	73	482025	REINFORCING BARS
37	482026	REINFORCING BARS	1	EA	74	482026	REINFORCING BARS
38	482027	REINFORCING BARS	1	EA	75	482027	REINFORCING BARS
39	482028	REINFORCING BARS	1	EA	76	482028	REINFORCING BARS
40	482029	REINFORCING BARS	1	EA	77	482029	REINFORCING BARS
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44	482033	REINFORCING BARS	1	EA	81	482033	REINFORCING BARS
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46	482035	REINFORCING BARS	1	EA	83	482035	REINFORCING BARS
47	482036	REINFORCING BARS	1	EA	84	482036	REINFORCING BARS
48	482037	REINFORCING BARS	1	EA	85	482037	REINFORCING BARS
49	482038	REINFORCING BARS	1	EA	86	482038	REINFORCING BARS
50	482039	REINFORCING BARS	1	EA	87	482039	REINFORCING BARS
51	482040	REINFORCING BARS	1	EA	88	482040	REINFORCING BARS
52	482041	REINFORCING BARS	1	EA	89	482041	REINFORCING BARS
53	482042	REINFORCING BARS	1	EA	90	482042	REINFORCING BARS
54	482043	REINFORCING BARS	1	EA	91	482043	REINFORCING BARS
55	482044	REINFORCING BARS	1	EA	92	482044	REINFORCING BARS
56	482045	REINFORCING BARS	1	EA	93	482045	REINFORCING BARS
57	482046	REINFORCING BARS	1	EA	94	482046	REINFORCING BARS
58	482047	REINFORCING BARS	1	EA	95	482047	REINFORCING BARS
59	482048	REINFORCING BARS	1	EA	96	482048	REINFORCING BARS
60	482049	REINFORCING BARS	1	EA	97	482049	REINFORCING BARS
61	482050	REINFORCING BARS	1	EA	98	482050	REINFORCING BARS
62	482051	REINFORCING BARS	1	EA	99	482051	REINFORCING BARS
63	482052	REINFORCING BARS	1	EA	100	482052	REINFORCING BARS



FINAL TIE-IN DETAIL B  
NOT TO SCALE

ISSUED FOR REVIEW

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION			
SCALE: 1"=30' ON 24"x36"			
Drawn By/Date	Checked By/Date		
KMD 11/16/2023	AM 11/17/2023		
SHEET 17 OF 22			
PROJECT # 24EG091R			
ANDOVER GATE RELAY PHASE 2 - SIOTTECH ANDOVER, MA			
PREPARATORY AND FINAL TIE-IN DETAILS			
REVISIONS			
No.	Date	Description	Drawn/Checked
C	3/28/24	REVISED PER ANDOVER DPW COMMENTS	KMD/AM
B	3/18/24	REVISED PER EGMA COMMENTS	KMD/AM
A	11/22/23	ISSUED FOR REVIEW	KMD/AM
EVERSOURCE ENERGY			
DRAWING NUMBER: AM-LAW-PP-25-07-17			



**TYPICAL ROADWAY SECTION & PAVEMENT NOTES**  
**50' RIGHT OF WAY**  
 NOT TO SCALE

No.	Description	Revision/Status	Date	DW/C
C	REVISED PER ANDOVER DPW COMMENTS		3/28/24	KM/JAM
B	REVISED PER EGMA COMMENTS		3/18/24	KM/JAM
A	ISSUED FOR REVIEW		11/22/23	KM/JAM
				DW/C

**ISSUED FOR REVIEW**

**EVERSOURCE**  
 ENERGY  
 ANDOVER GATE RELAY PHASE 2 - BIOTECH, ANDOVER, MA

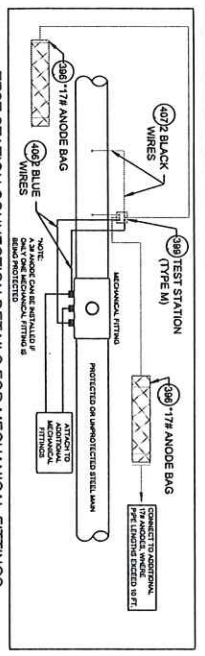
PROJECT # 24EG931R  
 SHEET 18 OF 22

SCALE: 1"=50' ON 24"x36"  
 DATE: 11/22/23  
 AM 11/17/2023

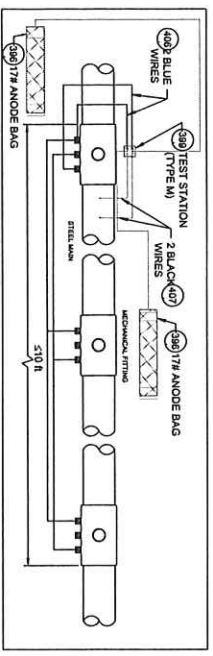
FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION

MA-LAW-PP-25-407-18  
 C

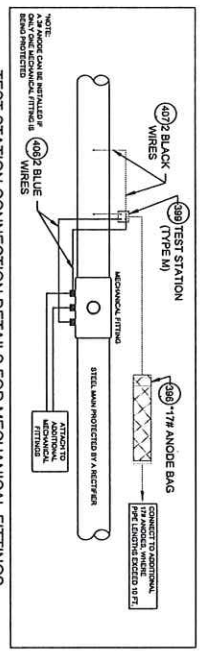




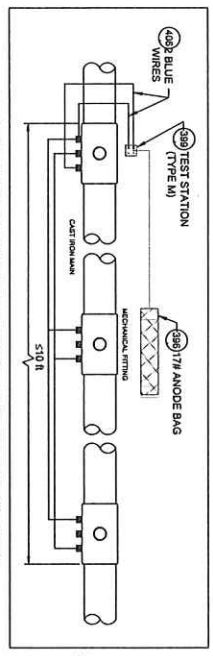
TEST STATION CONNECTION DETAILS FOR MECHANICAL FITTINGS  
 INSTALLED ON A STEEL MAIN  
 DETAIL CP12  
 SCALE: 1/2" = 1'-0"



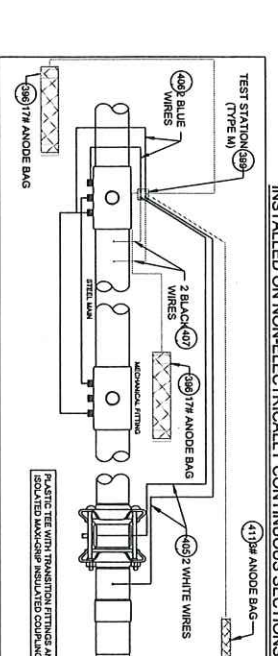
ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS  
 INSTALLED ON A ELECTRICALLY CONTINUOUS SECTION OF STEEL MAIN  
 DETAIL CP14  
 SCALE: 1/2" = 1'-0"



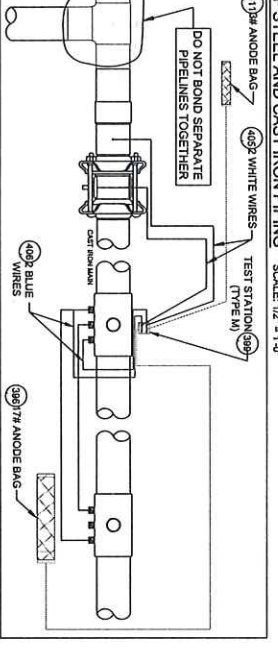
TEST STATION CONNECTION DETAILS FOR MECHANICAL FITTINGS  
 INSTALLED ON STEEL MAIN PROTECTED BY A RECTIFIER  
 DETAIL CP13  
 SCALE: 1/2" = 1'-0"



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS  
 INSTALLED ON A CAST IRON MAIN  
 DETAIL CP15  
 SCALE: 1/2" = 1'-0"



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS  
 INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF STEEL AND CAST IRON PIPING  
 DETAIL CP16A  
 SCALE: 1/2" = 1'-0"



ANODE INSTALLATION FOR MULTIPLE MECHANICAL FITTINGS  
 INSTALLED ON NON-ELECTRICALLY CONTINUOUS SECTIONS OF STEEL AND CAST IRON PIPING  
 DETAIL CP16B  
 SCALE: 1/2" = 1'-0"

ITEM	MAXIMUM NO.	CATHODIC PROTECTION BILL OF MATERIALS	UNITS
398	40000	ANODE BAG, 1 1/2 IN. DIA. HIGH POLYETHYLENE, CONTAINING 15 LB. OF 17.5% ANODE LEAD	EA
399	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
402	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
403	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
404	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
405	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
406	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
407	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
408	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
409	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
410	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
411	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
412	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
413	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
414	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
415	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
416	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
417	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
418	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
419	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
420	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
421	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
422	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
423	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
424	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
425	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
426	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
427	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
428	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
429	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
430	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
431	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
432	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
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443	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
444	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
445	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
446	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
447	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
448	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
449	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA
450	40000	WIRE, GALVANNEAL, 1/8 IN. DIA. 10 FT. LONG, 100 LB. PER 1000 FT. (1000 FT. PER 1000 FT.)	EA

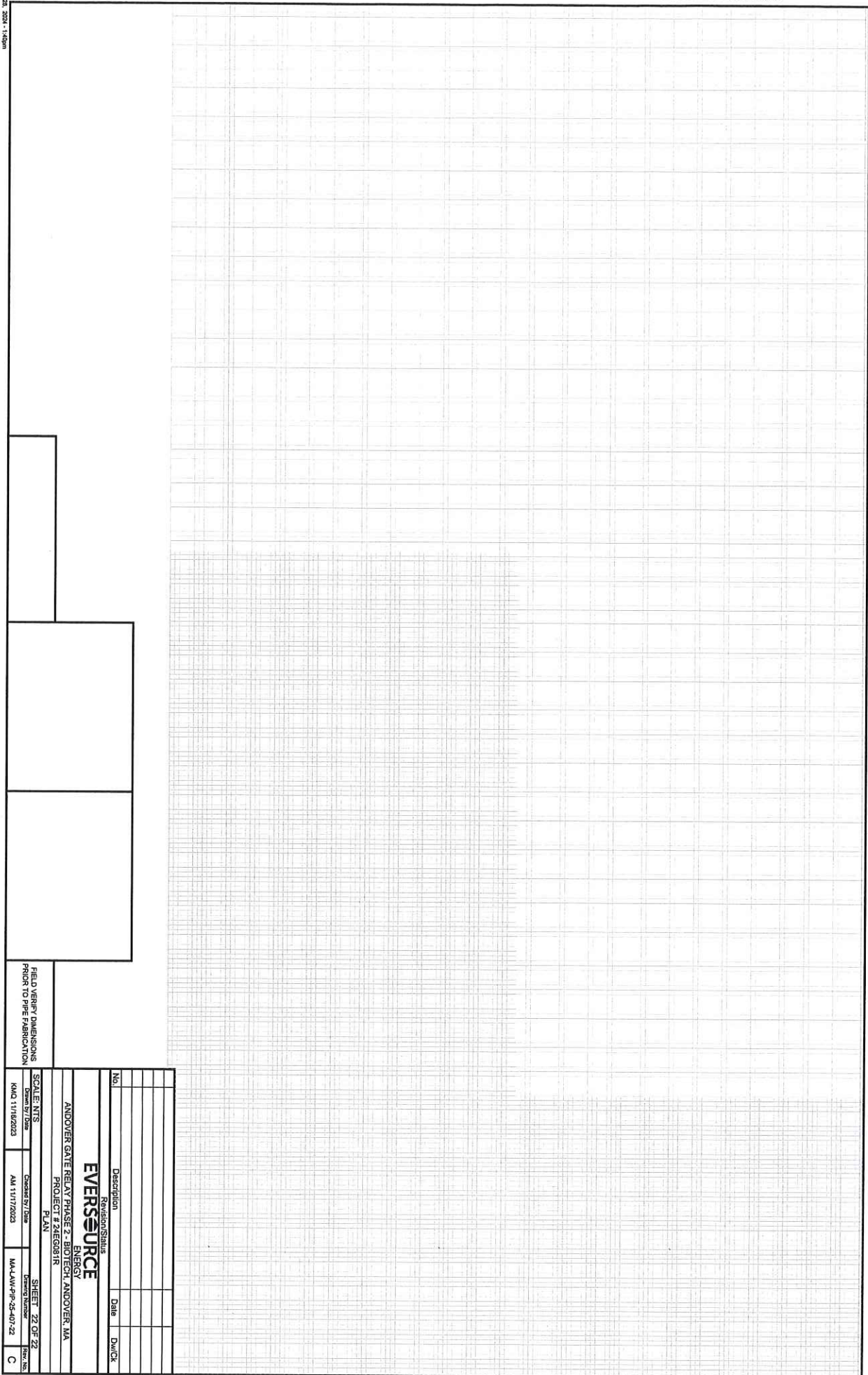
- NOTES:
1. TEST STATION BUSES SHOULD BE INSTALLED IN A SAFE LOCATION WHERE ONE INDIVIDUAL CAN SAFELY OPEN AND ACCESS THE TEST WIRES. ALL TEST WIRES INSIDE THE BOX SHOULD HAVE ENOUGH SLACK ON THE WIRES SO THEY CAN EXTEND A MINIMUM OF 12" ABOVE GRADE.
  2. FOR TYPE A TEST STATIONS, THE TWO WIRES SHOULD BE THERMALLY INSTALLED ON THE COATED STEEL MAIN AND BE THE SAME COLOR. (COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  3. FOR TYPE B TEST STATIONS, THE WIRES SHOULD BE THE SAME COLOR ON EACH SIDE OF THE INSULATED COPPING. ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  4. FOR TYPE C TEST STATIONS, THE WIRES SHOULD BE THE SAME COLOR ON EACH SIDE OF THE INSULATED COPPING. ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  5. FOR TYPE D TEST STATIONS WHICH ARE AT A CROSSING, WHITE WIRES ARE NORMALLY INSTALLED ON THE STEEL COATING AND BLACK WIRES ARE INSTALLED ON THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  6. FOR TYPE E TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  7. FOR TYPE F TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  8. FOR TYPE G TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  9. FOR TYPE H TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  10. FOR TYPE I TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  11. FOR TYPE J TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  12. FOR TYPE K TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  13. FOR TYPE L TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  14. FOR TYPE M TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  15. FOR TYPE N TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  16. FOR TYPE O TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  17. FOR TYPE P TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  18. FOR TYPE Q TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  19. FOR TYPE R TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  20. FOR TYPE S TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  21. FOR TYPE T TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  22. FOR TYPE U TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  23. FOR TYPE V TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  24. FOR TYPE W TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  25. FOR TYPE X TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  26. FOR TYPE Y TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
  27. FOR TYPE Z TEST STATIONS, THE TWO WIRES THERMALLY WELDED TO THE CARRIER PIPE SHOULD BE THE SAME COLOR. THE OTHER TWO WIRES SHOULD BE THERMALLY WELDED TO THE CARRIER PIPE. (ANODES AND COPPER COUS COULD BE ADDED TO THE TEST STATION TYPE).
- NOTE: WHEN MULTIPLE WIRES FROM DIFFERENT PIPE SECTIONS ARE IN THE SAME TEST STATION, THE WIRES FROM THE SAME PIPE SECTION AND ASSOCIATED ANODE WILL BE TAPPED TOGETHER INSIDE THE TEST STATION.

SCALE: 1/2" = 1'-0"

NO.	Description	Date	DWG/C
	Revision/Status		
	REVISION		
	ANDOVER GATE RELAY PHASE 2 - BIOFTECH - ANDOVER, MA		
	PROJECT # 2463081R		
	DETAILS, NOTES AND BILL OF MATERIALS		
	SHEET 20 OF 22		
	SCALE: NTS		
	DESIGNED BY/TITLE		
	AM 11/17/2023		
	MA-LAW-PP-25-407-20		
	DRAWING NUMBER		
	C		

FIELD VERIFY DIMENSIONS PRIOR TO PIPE FABRICATION





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FIELD VERIFY DIMENSIONS  
PRIOR TO PIPE FABRICATION

No.	Description	Revision/Status	Date	Dw/Ck
	<b>EVERSOURCE</b>			
	ANDOVER GATE RELAY PHASE 2 - BOTHELL ANDOVER, MA			
	PROJECT # 24E6931R			
	PLAN			
	SHEET 22 OF 22			
	Drawn By/Date	Checked By/Date	Drawing Number	
	KMQ 11/16/2023	AM 11/17/2023	MA-LAW-IP-05-407-22	
				C

APR 10 2024



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
www.andoverma.gov

**SPECIAL ONE DAY LIQUOR LICENSE FOR AN OUTDOOR EVENT ON TOWN PROPERTY  
APPLICATION**

<b>BUSINESS/ORGANIZATION INFORMATION</b>	
BUSINESS/ORGANIZATION NAME:	OAK & IRON BREWING Co.
BUSINESS/ORGANIZATION ADDRESS:	18 Red Spring Rd ANDOVER MA 01810
IS THIS A BUSINESS OR NON PROFIT ORGANIZATION?	<input checked="" type="checkbox"/> BUSINESS <input type="checkbox"/> NON PROFIT ORGANIZATION
SOCIAL SECURITY/FID #:	[REDACTED]
<b>INDIVIDUAL APPLICANT INFORMATION (THIS INFORMATION IS REQUIRED FOR ALL APPLICATIONS)</b>	
NAME:	James CASS
ADDRESS:	[REDACTED]
PHONE:	[REDACTED]
EMAIL:	[REDACTED]
DRIVER'S LICENSE #/STATE OF ISSUE:	[REDACTED]
DATE OF BIRTH:	[REDACTED]
<b>EVENT INFORMATION</b>	
DATE OF EVENT:	07.20.24
TIME:	Start Time 11 :30 <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM End Time 4 :30 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
PURPOSE OF EVENT:	ANDOVER UNIFIED Pickleball classic
LOCATION OF LICENSED ACTIVITY:	Rec. PARK ANDOVER MA
DESCRIPTION OF OUTDOOR AREA:	a beer GARDEN (FENCED) of <del>2500</del> 2500 sq. ft will be setup ADJACENT to the courts ON the field (same as last year)

WILL THERE BE ENTERTAINMENT?	Streamed music in background
IS THE EVENT BEING CATERED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If no, will food be served? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO)
APPROX NUMBER OF PEOPLE ATTENDING:	Adults <u>200</u> Children <u>50</u>

PURCHASE AND SERVICE	
IS THE ALCOHOL BEING DONATED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
WHERE IS THE LIQUOR BEING PURCHASED FROM?	OAK & IRON brewing Co.
ARE THEY A LICENSED WHOLESALER?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
WHO WILL BE SERVING THE ALCOHOL?	OAK & IRON brewing Co.
IS AT LEAST ONE SERVER TIPS CERTIFIED OR HAVE COMPARABLE SAFETY TRAINING?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

SECURITY PLAN	
1. DESCRIBE A PLAN FOR CROWD CONTROL.	This is a small event. In the event of crowd surge, we will halt entrance to the beer garden @ the garden's tent entrance. Jim Cass will be the onsite manager.
2. DESCRIBE A PLAN FOR DEALING WITH UNRULY PATRONS.	<ul style="list-style-type: none"> <li>o Highly unlikely given the audience, time of day, nature of event</li> <li>o all servers are tips certified and trained not to over serve</li> <li>o O&amp;I mgt. will be in control of the space. Call police if needed</li> </ul>
3. DESCRIBE A PLAN FOR EMERGENCY EVACUATIONS.	<ul style="list-style-type: none"> <li>o Alcohol perimeter easily pushed over</li> <li>o Pop up tent easily removed</li> </ul>
4. DESCRIBE A PLAN FOR CONTROLLING ACCESS TO ALCOHOL BY UNDER AGED PATRONS.	<ul style="list-style-type: none"> <li>o I.D. checks</li> <li>o Proper ID Right hand stamp</li> <li>o Server checks stamp before serving : One Stamp, one beer</li> </ul>

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Andover.

SIGNATURE:

James R. Cass

DATE:

06.07.24

This application must be pre-approved by the Police Department, Fire Department, Health Department, Building Division, and Treasurer before final approval by the Select Board.



**TOWN OF ANDOVER  
TOWN CLERK'S OFFICE**

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
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**TAX FORM**

**APPLICANT NAME:** James R. Cass

I certify under penalties of perjury that the above named applicant has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

**Signature of Individual or Corporate Name:**  
(Required for all applicants)

James R. Cass / Oak & Iron Brewing Co.

**Name of Corporate Officer:**  
(Required if applicant is a corporation)

James R. Cass

**Social Security #:**  
(Required if applicant is an individual)

[REDACTED]

**Federal Identification Number (FID #):**  
(Required if applicant is a corporation or non-profit):

*This license will not be issued unless the certification clause is signed by the applicant.*

*Your social security or FID number will be furnished to the Massachusetts Department of Revenue to determine if you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass General Laws c. 62, s. 49A.*



OAKANDI-01

VCARRIER

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

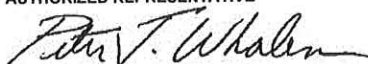
PRODUCER Whalen Insurance Agency 71 King Street Northampton, MA 01060	CONTACT NAME: Valerie Carrier	FAX (A/C, No): (413) 585-0401	
	PHONE (A/C, No, Ext): (413) 586-1000 104	E-MAIL ADDRESS: valerie@WhalenInsurance.com	
INSURED  Oak and Iron Brewing Company 18 Red Spring Road Andover, MA 01810	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Massachusetts Bay Insurance Company		22306
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> liquor liability  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZDND147440	2/1/2024	2/1/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED                    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below    N / A						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Liquor Liability			ZDND147440	2/1/2024	2/1/2025	Per occurrence	1,000,000
A	Liquor Liability			ZDND147440	2/1/2024	2/1/2025	Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate issued as evidence of coverage for the Andover Unified Pickleball Tournament on July 20, 2024.

<b>CERTIFICATE HOLDER</b>  Town of Andover 36 Barlett Street Andover, MA 01810	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Association Members Insurance Agency 80 Willow Road Nahant, MA 19080	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED Oak & Iron Brewing Co., Inc. 18 Red Spring Road, Suite 101 Andover, MA 01810	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : MA Retail Merchants WC Group Inc.	NAIC #
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

## COVERAGES

CERTIFICATE NUMBER: 1

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	014005034997124	01/01/2024	01/01/2025	X PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$ 100,000.00
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000.00
							E.L. DISEASE - POLICY LIMIT	\$ 500,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Issued As evidence of coverage for the Andover Unified Pickball Tournament on July 20 2024

## CERTIFICATE HOLDER

## CANCELLATION

Town of Andover  
36 Bartlet Street  
Andover, MA 01810

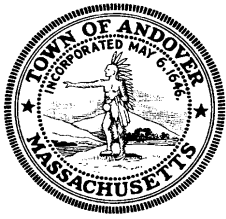
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Reed S. Flaherty*

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## Select Board Meeting

Monday, April 22, 2024

7:00 PM

School Committee Room, School Administration Building

30 Whittier Court, Andover, MA 01810

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### I. Call to Order – 7:00 P.M.

The Chair, Melissa Danisch, called the Select Board Meeting of Monday, April 22, 2024 to order at 7:00 PM.

Members in attendance: Alex Vispoli, Laura Gregory, Kevin Coffey, Ellen Townson.

Others in Attendance: Town Manager Andrew Flanagan, Chief Administrative & Financial Officer, Patrick Lawlor, Town Counsel Doug Heim, and Deputy Town Manager and Town Clerk Austin Simko.

### II. Opening Ceremonies

#### A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

### III. Communications/Announcements/Liaison Reports

The Town Manager reported that Monday, April 29 is the Annual Town Meeting and the review of selected Town sponsored articles will be held this week at the Public Safety Center.

The total cost of Article 4 for running the School District is proposed at \$234,267 of which about 67% of it is allocated to school expenses every year. A Schedule 19 is filed which is what the per pupil cost is calculated taking into account various expenses that may lie in other line items that support the School District, such as health insurance for employees, debt service on school buildings, solid waste facilities, maintenance and any capital non-teaching staff retirement contributions, general liability insurance and any shared staff; of the \$234M, \$15,000,59465 could be allocated as the cost of running the District.

General questions regarding FTE's within the budget the Business Services Division which is \$178,000. The increase is because it was zero last year. In last year's adopted goals they said they were going to establish a new division called the Business Service Division which included a full-time position and a part-time position for Paul Puzzanghera, long-time CEO, who helped with the technical business transaction type of activities and business structure and to look at some of the mechanics of the organization. FTE's have gone down again in the 2025 budget.

Alex Vispoli asked about the position of Paul Puzzanghera which would like to have clarification on the position. The Town Manager said it would be a part-time consulting position funded for one year – it would be like an internal consultant.

Patrick Lawlor has received a lot of general questions about Town Meeting; information can be found at [andoverma.gov./](http://andoverma.gov/) budget FAQ provides information .

Austin Simko encouraged voters to start coming to Town Meeting on Monday at 6:00 PM. at the Collins Center. The meeting starts promptly at 7:00 PM. This will be the first town meeting they are using the electronic handheld devices and using poll pads for log-in.

This will be Doug Heim's third Andover Town Meeting and he recognized Kathryn Forina for the prep work she has been doing in advance of town Meeting. He is excited to be joining the Andover Leadership Academy being held the Wednesday night before Town Meeting

Kevin Coffey looks forward to seeing the road signs announcing Town Meeting. Alex Vispoli said there was a remembrance this weekend for Joanne Marden who led the Finance Committee for over 30-years Also, residents have had questions about Andover Power. There is still some confusion on opting in/opting out. The Town Manager Andrew said a follow-up mailing will be going out to residents.

Ellen Townson shared the following updates. There is a Youth Sustainability Fair on Saturday at the Cormier Youth Center which is a led youth led engagement opportunity for kids in school/to discuss environmental and sustainability issues. Arbor Day coming up on Friday, April 26<sup>th</sup> and the Town will be celebrating at the corner of Clark Road and Andover Street and will be giving away native environmentally appropriate trees for planting. Earth Day cleanup on April 27, from 8:00-12:00 pm Sign up available on the Town website. The Conservation Commission is holding an Earth Day hike at Pole Hill Conservation Land on Wednesday at 10:00 AM. Attendees will meet at 18 Pole Hill. Laura Gregory said Andover Community Power will be having a table at the Youth Summit.

Melissa Danisch discussed the communications available on the website for Town Meeting. The Finance Committee will meet to go over relevant topics and the three boards will meet to go over the topics for Town Meeting go over questions about the budget. The Finance Committee information will be going out in the mail as will the School Committee.

Melissa Danisch attended the Andover Community Power Information Session at Memorial Hall Library. There is a recording online on the Town website of the April 12<sup>th</sup> meeting along with a slide deck along with questions and answers.

#### **IV. Citizens Petitions and Presentations**

Mr. Pasquale, 47B Whittier Street, thanked the two members for the time they are going to spend to make the Town a better place He shared his observation on the mandated substantiated goals that will help to lower our electricity rates; we cannot lower rates without customers, so he encouraged residents to please turn in your card.

This is about the money and if we are out of compliance we will pay fines. You can't get the rate down unless you know how many customers you will have, and you need to know a break point before negotiating. He suggested they call other towns and benchmark the response.

Also, Mr. Pasquale also said there are 24 warrant articles, with which only four of the Selectmen voted; the data is skewed.

**V. Public Hearings**

**A. Alcoholic Beverages License – Alteration of Premise**

Board to review and consider voting to approve the application of Andover Café, LLC, doing business as LaRosa's, at 7 Barnard Street, for a seasonal alteration of premise on its On Premise All Alcoholic Beverages License.

Austin Simko provided background information on the rules that were relaxed during Covid for outdoor dining. One allowance was to expand the premises to include the outdoor space (town property) those were temporary alterations due to COVID and extended year to year. This year that allowance expired, and they are now requesting permanent license.

Those temporary alternations expired this spring. They have asked that they apply for a license for a permanent alteration of premises. The requests are for licensees who are attempting to setup a durable sustainable outdoor dining area. It can only occupy the expended premise pursuant to an outdoor dining permit by the Town and can only serve alcohol there if they obtained a license to conduct outdoor dining. This is the first step a of an outdoor process.

The Town Clerk said all paperwork is in order.

Alex Vispoli moved approve the application of Andover Café, LLC, doing business as LaRosa's, for an Alteration of Premises to its' On Premise All Alcoholic Beverages License at 7 Barnard Street, Andover, subject to the condition that all other requirements of the Town are met prior to issuance; provided that the licensee may only serve alcohol within the outdoor portion of its licensed premise pursuant to an annual outdoor dining license issued by the Town of Andover, if the Town issues such license in its absolute discretion, and that such alcohol service comply with the conditions provided in such outdoor dining license. Motion seconded by Laura Gregory and voted 5-0 to approve.

Alex Vispoli moved that the Board find that the application of Andover Café, LLC, doing business as LaRosa's, for an Alteration of Premises to its On Premise All Alcoholic Beverage License at 7 Barnard Street, Andover is not detrimental to the educational and spiritual activities of Free Christian Church at 31 Elm Street, Andover; Christ Church at 10 Park Street, Andover; and Andover Baptist Church at 6 Essex Street, Andover. Motion seconded by Laura Gregory and voted 5-0 to approve.

Mr. Pasquale asked who will police the plaza area across the street. Austin Simko reported that when they get a request, the appropriate Town Departments are asked to review the application. The Andover Police Department has approved the request.

**B. Alcoholic Beverages License – Alteration of Premise**

Board to review and consider voting to approve the application of Sal's 34 Park, LLC, doing business as 34 Park, at 34 Park Street, Andover, for a seasonal alteration of premise on its' On Premise All Alcoholic Beverages License. This operation involves is on private property and a review goes through the Building Department. There have been no violations, and they try to police the parking as best as possible.

Eric Frelick, Manager of Lillian Montalto Realty, 32 Park Street said the impact of this setup is significant when it comes to both parking and activity in the downtown area. the People were parking in their parking lot. Andrew Flanagan said the tenant should post parking/non parking signs. Mr. Frelick reported on the changes and the loss of parking spaces in the downtown area.

Town Counsel Doug Heim said the best place to articulate these concerns is with the Building Inspector to see if everything is compliant with the special permit the operation of business is anchored to see if they are complying with the conditions of the permit. Austin Simko said he would be happy to assist with this. Kevin Coffey asked if this requires additional consideration by the Building Dept for approval should the Select Board follow up with the Building Dept.

Motion 1: Alex Vispoli moved to approve the application of Sal's 34 Park, LLC, doing business as 34 Park, for an Alteration of Premises to its On Premise All Alcoholic Beverages License at 34 Park Street, Andover, subject to the condition that all other requirements of the Town are met prior to issuance; provided that the licensee may only serve alcohol within the outdoor portion of its licensed premise pursuant to an annual outdoor dining license issued by the Town of Andover, if the Town issues such license in its absolute discretion, and that such alcohol service comply with the conditions provided in such outdoor dining license. Motion seconded by Laura Gregory and voted 5-0 to approve.

Ellen Townson moved that the Board find that the application of Sal's 34 Park, LLC doing business as 34 Park, for an Alteration of Premises to its on Premise All Alcoholic Beverage License at 34 Park Street, Andover is not detrimental to the educational and spiritual activities of the Free Christian Church at 31 Elm Street, Andover; and Christ Church at 10 Park Street, Andover. Motion seconded by Laura Gregory and voted 5-0 to approve.

C. Alcoholic Beverages License – Transfer and Alteration of Premise

Board to review and consider voting to approve the applications of Andover Mithai Group, LLC, doing business as Monica's Mithai Café & Bar, at 16 Post Office Avenue, Andover to (a) transfer an On Premise All Alcoholic Beverages License from CSB Restaurant Group, LLC, doing business as Yella, and (b) for a seasonal alteration of premise on said license.

Austin Simko said this is a seasonal alteration of premises and transferring to the new Licensee.

Motion 1: Laura Gregory moved to approve the application of Andover Mithai Group, LLC, doing business as Monica's Mithai Café & Bar, at 16 Post Office Avenue, Andover to transfer an On Premise All Alcoholic Beverages License from CSB Restaurant Group, LLC, doing business as Yella, at 16 Post Office Avenue, Andover; and that Dillon Patel, 30 Shattuck Road, Unit 3302, Andover be the designated manager; subject to the condition that all requirements of the Town are met prior to issuance. Motion seconded by Alex Vispoli and voted 5-0 to approve.

Motion 2: Laura Gregory moved that the Board find that the application of Andover Mithai Group, LLC, doing business as Monica's Mithai Café & Bar, at 16 Post Office Avenue, Andover to transfer an On Premise All Alcoholic Beverages License from CSB

Restaurant Group, LLC, doing business as Yella, at 16 Post Office Avenue, Andover, is not detrimental to the educational and spiritual activities of the Christ Church at 10 Park Street, Andover; the Free Christian Church at 31 Elm Street, Andover; and the Andover Baptist Church at 6 Essex Street, Andover. Motion seconded by Alex Vispoli and voted 5-0 to approve.

D. Alcoholic Beverages License – Event on Town Owned Property

Board to consider voting to approve an application from Oak & Iron Brewing Co., 18 Red Spring Rd, Andover, MA, for a Wine and Malt One-Day Liquor License for use on Town property under Select Board Liquor Regulations Section XI.2.N “Special One-Day Alcohol License Policy & Application for Outdoor Events on Town-owned Property.”

Motion 3: Laura Gregory moved to approve the application of Andover Mithai Group, LLC, doing business as Monica’s Mithai Café & Bar, at 16 Post Office Avenue, Andover for an Alteration of Premises to its On Premise All Alcoholic Beverages License at 16 Post Office Ave, Andover, subject to the condition that all other requirements of the Town are met prior to issuance; provided that the licensee may only serve alcohol within the outdoor portion of its licensed premise pursuant to an annual outdoor dining license issued by the Town of Andover, if the Town issues such license in its absolute discretion, and that such alcohol service comply with the conditions provided in such outdoor dining license. Motion seconded by Ellen Townson and voted 5-0 to approve.

Laura Gregory moved that the Board find that the application of Andover Mithai Group, LLC, doing business as Monica’s Mithai Café & Bar, at 16 Post Office Avenue, Andover for an Alteration of Premises to its On Premise All Alcoholic Beverages License at 16 Post Office Ave, Andover, is not detrimental to the educational and spiritual activities of the Christ Church at 10 Park Street, Andover; the Free Christian Church at 31 Elm Street, Andover; and the Andover Baptist Church at 6 Essex Street, Andover. Motion seconded by Kevin Coffey and voted 5-0 to approve.

James Cass from Oak and Iron Brewing Co provided information on the Beer Garden to be held at Clown Town at The Park on May 18<sup>th</sup> and includes a pizza stop meets the requirement for a food-beer alcohol connection. There will be approximately 12,00 sq. ft. occupancy for 100 people and will have an all-alcohol security fence. They can expand the space if needed. They will have an ID checker at the entrance with ten high-top stations. The security plan for controlling alcohol; includes requiring the proper ID, hands will be stamped; one stamp, one beer. Mr. Cass provided operational details on date and time, pouring and transactions, food, trash, supply chain and estimated sales.

Alex Vispoli asked if two people is enough to manage with the amount of people expected and how will they gauge who will come in. Mr. Cass said anyone can come in, they will only stamp and serve those who are 21 years of age and above and have spent a lot of time talking with ANDONA and based it on events they have participated in the past.

Alex asked that they look at the amount of people they have on hand and to err on the side of caution and have more staff.

Kevin Coffey moved that the board approve an application from Oak & Iron Brewing Co., 18 Red Spring Road, Andover, MA, for a Wine and Malt One-Day Liquor License for use on Town property under Section XI.2.N “Special One-Day Alcohol License Policy &

Application for Outdoor Events on Town-owned Property,” where the event will be “Clown Town” located at Town Park, 34 Bartlet Street, and where the manager of the liquor license will be Jim Cass; provided that all conditions of the Town are met prior to issuance. Motion seconded by Alex Vispoli and voted 5-0 to approve.

**VI. Regular Business**

**A. Vehicle for Hire License – Business Class Limo, Inc.**

Board to review and consider voting to approve the application of Business Class Limo, Inc. located at 50 Colonial Drive, Unit 6, Andover, for Vehicle for Hire License. Austin Simko reported on this request and said all paperwork is in order. Alex Vispoli asked if vehicles will be housed in Andover. There is only one vehicle and does not allow for more vehicles.

Alex Vispoli moved to approve the application of Business Class Limo, Inc., located at 50 Colonial Drive, Unit 6, Andover, for a Vehicle for Hire License, subject to the condition that all other requirements of the Town are met prior to issuance. Motion seconded by Laura Gregory and voted 5-0 to approve.

**B. Amendments to Traffic Rules and Regulations**

Resource Officer Paolera from the Vocational School presented. He has noticed that people do not want to wait for the lights on River Road to change. Putting the signage in will help the situation.

Board to discuss and consider voting on the following changes to the Traffic Rules and Regulations as proposed by the Andover Safety Officer.

Schedule 4, Article VII, Section 18 – No “U-Turn”/reversing direction

1. Install No U-Turn signs in the area of 146 & 152 North Street.

Alex Vispoli moved to approve the request to install No U-Turn sign(s) in the area of 146 and 152 North Street as presented by Andover Safety Officer and Paolera. Motion seconded by Ellen Townson and voted 5-0 to approve.

**C. Reorganization of the Board**

Board to elect a Chair, Vice Chair and Clerk for 2024-2025 to be effective following the 2024 Annual Town Meeting.

Ellen Townson nominated Laura Gregory as Chair of the Select Board effective after Town Meeting 2024. Motion seconded by Melissa Danisch and voted 5-0 to nominate Laura Gregory as Chair.

Ellen Townson nominated Alex Vispoli as Vice Chair Select Board effective after Town Meeting 2024. Motion seconded by Kevin Coffey and voted 5-0 to approve.

Laura nominated Ellen Townsman as Clerk effective after Town Meeting 2024. Motion seconded by Kevin Coffey and voted 5-0 to approve.

The Board thanked on Melissa for being Chair this past year.

**VII. Consent Agenda**

**A. Appointments by the Town Manager**

Board to vote that the following appointments by the Town Manager be approved. The Town Manager congratulated their new Deputy Fire Chief, Michael Oteri. Ryan Knowles spoke to his appointment as the Chief Innovation Officer.

Alex Vispoli moved to approve the appointment of Ryan Knowles as Chief Innovation Officer to replace the role that Paul Puzzanghera has held for the past 10+ years. Kevin Coffey seconded the motion. Motion voted 5-0 to approve.

Alex Vispoli moved to approve the appointment of Michael J. Oteri as Andover Fire Rescue Chief. Motion seconded by Kevin Coffey and voted 5-0 to approve.

Alex Vispoli moved to approve the remaining appointments as listed. Motion seconded by Laura Gregory and voted 5-0 to approve.

Department	Name	Position	Rate/Term	Date of Hire
Andover Fire Rescue	Michael J. Oteri <i>(Kyle Murphy)</i>	Deputy Chief	\$140,593.63/yr	04/14/2024
Andover Police Department	John Teichert <i>(David Cantone)</i>	Parking Control Supervisor	\$74,307.32/yr	05/06/2024
Department of Public Works	Lyn Fragala <i>(Lisa Ring)</i>	Office Assistant III	\$35.89/hr	04/23/2024
Innovation & Technology	Ryan Knowles <i>(Paul Puzzanghera)</i>	Chief Innovation Officer	\$148,000/yr	05/20/2024
Permanent Town Building Advisory Committee	Emily DiCesaro	School Committee Representative	Term Expires 06/30/20. 26	04/23/2024

**VIII. Approval of Minutes**

A. Board to approve minutes from the following meetings:

1. February 26, 2024 Select Board
2. March 4, 2024 Select Board
3. April 8, 2024 Select Board

Alex Vispoli moved to approve the Select Board Minutes of February 26, 2024 and March 4 2024. Motion seconded by Laura Gregory s and voted 3-0 to approve. Kevin Coffey and Ellen Townson abstained.

Alex Vispoli moved to approve the Select Board Minutes of April 8<sup>th</sup> as printed. Motion seconded by Laura Gregory and voted 5-0 to approve.

**IX. Adjourn**

At 8:29 PM on a motion by Alex Vispoli and seconded by Laura Gregory the Select Board voted 5-0 to adjourn the meeting of Monday, April 22, 2024.

Respectfully submitted,

Dee DeLorenzo  
Recording Secretary



## Select Board Meeting

Monday, April 29, 2024 6:30 PM

Andover High School

Classroom Number 112

80 Shawsheen Road, Andover, MA 01810

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### I. Call to Order – 6:30 P.M.

Melissa Danisch called the meeting of Monday, April 29, 2024 to order at Time 6:30 PM in Classroom #112 at Andover High School.

Members in attendance: Alex Vispoli and Kevin Coffey

Others in Attendance: Town Manager Andrew Flanagan, Deputy Town Manager Mike Lindstrom, and Town Counsel Doug Heim

### II. Regular Business

#### A. Town Meeting Articles

Board to discuss and consider voting to take a position on Town Meeting Articles.

Article 6B. Part of housekeeping. Seeking \$350,000 appropriation from Free Cash, \$750 transfer to Public Safety for eight firefighters out on disability; \$300,00 for clean-up from the September storm and \$100,000 for snow and ice. (All to be charged to Free Cash) They expect to end the year with \$2M in Free Cash.

Kevin Coffey moved to approve Article 6b as described. Motion seconded by Melissa Danisch and voted 3-0 to approve. (Melissa Danisch, Kevin Coffey, Alex Vispoli).

### III. Adjourn

At 6:35 PM on a motion by Alex Vispoli and seconded by Kevin Coffey the Select Board voted to adjourn the meeting of April 29, 2024.

Respectfully submitted,

Dee DeLorenzo

Recording Secretary



## Select Board Meeting

Monday, May 6, 2024

7:00 PM

School Committee Room, School Administration Building  
30 Whittier Court, Andover, MA 01810

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### I. Call to Order – 7:00 P.M.

The Chair, Laura Gregory, called the Select Board Meeting of Monday, May 6, 2024 to order at 7:00 PM in the School Committee Room located in the School Administration Building at 30 Whittier Court, Andover, Mass.

Members in attendance: Vice Chair Alex Vispoli, Melissa Danisch, Ellen Townson and Kevin Coffey.

Others in attendance: Town Manager Andrew Flanagan, Deputy Town Manager Mike Lindstrom, Chief Administrative & Financial Officer, Patrick Lawlor, Deputy Town Manager and Town Clerk, Austin Simko, and Town Counsel, Doug Heim.

### II. Opening Ceremonies

#### A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

### III. Communications/Announcements/Liaison Reports

The Town Manager said there will be a Triboard Workshop at 7:30 PM at MHL on Wednesday May 8 to talk about the 2025 Budget. The Select Board will soon be meeting in the new Select Board Meeting Room in Town Offices.

Patrick Lawlor reported that on October 15, a Verizon Cable Assertion Hearing, in concert with Atty Bill August, our Special Cable Council, was held and we have been able to move along in the process and will be before the Select Board on June 15, 2024.

Patrick also recognized Dave Cantone who retired after 37 years of service as the Parking Enforcement Officer and an ambassador to the Town. Congratulations and thank you for your service. Alex Vispoli also recognized Dave Cantone and the great send of the Police Dept gave him today.

Austin Simko thanked everyone who helped with Town Meeting. Kevin Coffey thanked Austin for organizing town meeting that went very smoothly.

Melissa Danisch said Arbor Day and Earth Day went well this this past weekend with different groups and neighborhoods participating.

On Saturday, Sydney's Rainbow will be having a gathering at 11:00 AM behind Old Town Hall.

Ellen Townson said the Commission on Disability is looking for someone to help them with social media and informational output Anyone interested should contact Justin Coppola, Chair of the Commission.

Laura Gregory said that Town Meeting went well, there were no issues with visuals and everything ran as smoothly as it could. The Program for Andover Power is on the Town website; but residents need to know what to do with the cards.

**IV. Public Comment**

John Pasquale, 47B Whittier Street, said the first night of Town Meeting was disrupted due to one of the residents who was very outspoken.

Bob Pokress, Cherrywood Circle, asked if the Select Board has the authority to put an item on the Town Ballot without being first voted at Town Meeting. Town Counsel responded that the Select Board does have the authority.

Mr. Pasquale would like to have vote put on a town ballot to get a sense if the residents are happy with Town Meeting or would like to see another form of government.

Caroline Cohen, Cricket Circle has noticed the lack of parking at AHS for Town Meeting. What is the recommendation for those that can't find parking. Alex Vispoli said in the past, they have had satellite parking sites using shuttle busses to transport residents to the High School.

**V. Regular Business**

A. Zoning Board of Appeals Appointment Process

Board to discuss and consider voting to approve the process for appointments to the Zoning Board of Appeals.

The first step would be to appoint a subcommittee to conduct the interviews and to come back to the Select Board with a recommendation. Laura Gregory appointed Ellen Townson and Melissa Danisch to be on the subcommittee.

Alex Vispoli moved that a subcommittee of two be appointed to interview the Zoning Board of Appeal candidates and come back to the Board with a recommendation. The subcommittee would be Melissa Danisch and Ellen Townson. Motion seconded by Melissa Danisch.

Discussion: Kevin Coffey asked if there would be a discussion by the Board on interviews and recommendations and if they would be prioritizing or having ranked criteria. Alex Vispoli agreed that it would be helpful but it would have to be put on an agenda for a future Select Board meeting for discussion. Associate members only participate in interviews if there is a member that cannot. The Town Manager said it is helpful to know the composition of the current board, knowledge of decision writing, and communication. Residents interested should fill out a Talent Bank form that can be found on the Town website. The Town Manager said they will do a target solicitation for two weeks. Motion voted 5-0 to approve.

B. 2024 Annual Town Meeting Recap

Board to review and discuss outcomes from the 2024 Annual Town Meeting.

The Town Manager provided a review of Town Meeting Articles:

Article 4: FY2025 Operating Budget was amended

Article 10: Adopting a new Town Seal. The Town Seal has been changed on letterhead and other electronic formats and will begin to update the Town Seal on Town vehicles; the transition on uniforms will be gradual. The Former Town Seal will remain in historical formats: plaques, flooring sidewalks, etc. They will have a conference room that will show the whole evolution of the Town Seal.

Article 24: Capital Projects from General Fund Borrowing amended down from \$4,630,000 for a total approved bonding authorization of \$4,630,000. Facility 5 Town Parks & Playground Improvements was reduced from \$600,000 to \$250,000 due to pulling out the Nason's Landing Project.

Special Town Meeting: Article 1 MBTA Zoning was approved by Town Meeting to comply with State law subject to review and approval of the Attorney General.

#### Article 4- FY2025 FY Budget

The Town Manager spoke about why they don't use one-time funds to support budgets; however they did amend the School Committee Dept Budget by \$1,875,000. The budget must be balanced by the time the tax rate is set. Available options: increase revenues, reduce expenses, or reduce Town Dept budgets which must have Town Meeting approval.

A Tri-board meeting is scheduled for Wednesday, May 8<sup>th</sup> followed by an additional Triboard meeting to vote on recommendations to Special Town Meeting which will be held in the coming months. There will be an opportunity for public input.

Discussion:

#### Looking ahead: FY2026 deficit

The Andover School Dept has a deficit for FY-26 (resulting in operating expenses). The action they were taking was for this year FY-25 But it will lead to a deficit for the next fiscal year. The Town Manager spoke to funding deficits, Free Cash, and the use of one-time revenues.

The Town Manager reviewed Free Cash and the use of one-time revenues and assumptions and used the 3.75% annual increases based on the FY-25 budget recommendations. They don't use Free Cash to offset operating budget deficits because a healthy balance of Free Cash can be depleted quickly if not used properly and could have an effect on the Town's bond rating. In FY-26 he used a number to include the 3.75% that factors in the retirements; the deficit is a true deficit.

Mr. Flanagan also reported that the largest share of the Town budget is the School Department with 19% of the overall tax bill used for Town Departments to support the schools and another \$40M worth of other costs to support the School District within Article 4. There is a lot of support for the School District and he does not want that to be lost as they figure out how to fill the \$1.875M gap. The Town Manager would like to have a meeting of all boards to discuss the budgets.

Questions:

Caroline Callahan, Cheever Circle asked what happens if there is a disagreement on the budget and it budget does not get approved. The Town Meeting explained that we would continue to have Town Meeting(s) until they have a balanced budget.

Bob Pokress, Cherrywood Circle, with a constantly declining School population could we eliminate a school building by reallocating students?

Kristen Wise, Inman Lane, Understands Free Cash should not be used for balancing. Why is there not a better budget solution for yearly overages on the budget. Increase operating expenses.

The Town Manager explained that by law, the Snow and Ice Account cannot be decreased which is why there is usually a deficit every year. With fire overtime, we don't know how many injuries there may be each year. This year, they took some of that cost and put it in a special fluctuation fund. The town is the sole contributor to Free Cash; the Town Departments turnback funds not used.

The Town Manager talked about discussion items for Tri-Board meeting on Wednesday.

C. Goal Setting Process & Town Manager Review

Board to discuss and consider voting to approve schedule for annual goal setting process and Town Manager review.

Proposed Timeline for the Goal Workshop & Town Manger Review from May through the end of July. Goals should be submitted to the Town Manager/Select Board.

Time Line

May 6            Select Board considers approving timeline  
June 17        Goal Workshop - discuss goals  
June 26        Town Manager to send goal documents to the Board  
July 12         Select Board to submit completed review to HR Director  
July 22         Select Board to vote to review and consider adopting FY2025 Meeting Goals

Melissa Danisch moved to approve the Goal Setting and Town Manager Review processes and timeline as presented. Motion seconded by Kevin Coffey and voted 5-0 to approve.

**VI. Consent Agenda**

A. Appointments by the Town Manager

On a motion by Alex Vispoli and seconded by Ellen Townson, the Select Board voted 5-0 that the following appointments by the Town Manager be approved as printed.

<b>Department</b>	<b>Name</b>	<b>Position</b>	<b>Rate/Term</b>	<b>Date of Hire</b>
Andover Fire Rescue	James E. Bancroft <i>(Michael Oteri)</i>	Lieutenant	\$104,249.54/yr	04/28/2024
Department of Public Works	Janice Fennell	Office Assistant II	\$27.40/hr	05/13/2024
Andover Police Department	Ronald Bertheim	Constable	06/30/2027	07/01/2024

Emergency Management	Patrick Keefe	Director	06/30/2025	07/01/2024
Forest Warden	Kyle Murphy	Fire Chief	06/30/2025	07/01/2024
Keeper of Lockup	Patrick Keefe	Police Chief	06/30/2025	07/01/2024
Merrimack Valley Planning Commission	Jacki Byerley	Member	06/30/2025	07/01/2024
Merrimack Valley Regional Transit Authority	Jacki Byerley	Alternate Member	06/30/2025	07/01/2024
Merrimack Valley Regional Transit Authority	Paul Materazzo	Member	06/30/2025	07/01/2024
Merrimack Valley Regional Transit Authority	Lisa Schwarz	Alternate Member	06/30/2025	07/01/2024
Veteran Service Agent	Mark Comeiro	Agent	06/30/2025	07/01/2024

**VII. Approval of Minutes**

A. Board to approve minutes from the following meetings:

1. March 2, 2024 Select Board, Finance Committee and School Committee Budget Workshop
2. March 18, 2024 Select Board

Alex Vispoli moved that the Board vote to approve the meeting minutes from the March 2, 2024 Select Board, Finance Committee and School Committee Budget Workshop and March 18, 2024 Select Board Meeting. Motion seconded by Melissa Danisch. Abstaining Ellen Townson and Kevin Coffey. Motion passes 3-2.

**VIII. Adjourn**

At 8:31 PM on a motion by Kevin Coffey and seconded by Melissa Danisch the Select Board voted 5-0 to adjourn the meeting of Monday May 6, 2024.

Respectfully submitted,  
*Dee DeLorenzo*  
*Recording Secretary*