

**Select Board Meeting**  
 Monday, July 22, 2024  
 Select Board Room, Town Offices  
 36 Bartlet Street Andover, MA 01810

7:00 PM

RECEIVED  
 TOWN CLERK'S OFFICE  
 7/22/24 11:18 PM 3:38

TOWN OF ANDOVER, MASS

I. Call to Order – 7:00 P.M.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

III. Communications/Announcements/Liaison Reports

IV. Public Comment

V. Public Hearings

A. National Grid – Webster Street, North Street, River Road and Old River Road

Board to review and consider voting to approve an application by National Grid to install underground facilities, beginning at a point approximately 0 feet North of the centerline of the intersection of Webster Street & Steven Street and continuing approximately 7128 feet in a Northwest direction. National Grid will install new manholes and ducts or new 35KV feeder from substation on Webster Street to Minuteman Road. Install 23 new manholes on Webster Street, North Street, River Road & Old River Road locations.

VI. Regular Business

A. Acceptance of Deed and Grant of Utility of Monarch Lane

Board to accept and sign the Deed and Grant of Utility of Monarch Lane.

B. Massachusetts Clean Water Trust Loan

Board to consider voting to approve and sign related closing document for the issuance and details of a loan (DW-22-28) from the Massachusetts Clean Water Trust.

C. Sewer Rates – 1st Reading

Board to review sewer rate recommendation.

D. FY 2025 Select Board and Town Manager Goals

Town Manager and Board to hold initial discussion on potential FY 2025 goals.

E. Town Manager Review

Select Board Chair to provide an overview of the Town Manager Review for the period of July 1, 2023 through June 30, 2024, and Board to consider voting to accept.

VII. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Administration & Finance	Jennifer Callahan (Lynn Spitalere)	Cash Manager	\$75,106.11/year	07/23/2024
Administration & Finance	Gino Ngallopi (Faith Rea)	Administration & Finance Analyst	\$78,500/year	07/23/2024

Design Review Board	Adam Knoll	Member	06/30/2025	07/01/2024
---------------------	------------	--------	------------	------------

B. Appointments by the Select Board

Board to vote that the following appointments by the Select Board be approved.

Department	Name	Position	Rate/Term	Date of Hire
Town Clerk	Abigail C. Harris	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Adel Paulino	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Alexander Iannicelli	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Alexandra Driscoll	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Alice Friedenson	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Amanda Gasse	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Amanda Lutsch	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Amy Belscher	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Amy Jaromin	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Amy V. Holland	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Andrew Smith	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Ann Grecoe	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Anne M Feeney	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Anthony J. Sofia	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Arthur Rousmaniere	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Barbara Bourgeois	Inspector	\$ 10.25	07/22/2024
Town Clerk	Barbara Longworth	Deputy Warden	\$ 10.25	07/22/2024
Town Clerk	Betsy Couture	Inspector	\$ 10.25	07/22/2024
Town Clerk	Betsy Streeter	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Bonita Zahorik	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Brewster LaMacchia	Inspector	\$ 10.25	07/22/2024
Town Clerk	Brian Masterson	Clerk	\$ 11.25	07/22/2024
Town Clerk	C William Kettinger, Jr.	Inspector	\$ 10.25	07/22/2024
Town Clerk	Calvin Perry	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Carol J. Hopkinson	Clerk	\$ 11.25	07/22/2024
Town Clerk	Carolyn Hill Page	Inspector	\$ 10.25	07/22/2024
Town Clerk	Catherine Robie	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Cathleen Conroy	Clerk	\$ 11.25	07/22/2024
Town Clerk	Charlotte Taylor	Clerk	\$ 11.25	07/22/2024
Town Clerk	Christina Banta	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Christine Curran	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Christine Hayward	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Claire Enos	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Cynthia Barakatt	Inspector	\$ 10.25	07/22/2024
Town Clerk	Cynthia Campbell	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Cynthia Cohen	Teller	\$ 10.25	07/22/2024
Town Clerk	Cynthia Stoltz	Inspector	\$ 10.25	07/22/2024
Town Clerk	Danielle Crompton	Deputy Clerk	\$ 10.25	07/22/2024

Town Clerk	David Berman	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	David Brown	Warden	\$ 12.25	07/22/2024
Town Clerk	David C. Tomlinson	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	David Cleary	Teller	\$ 10.25	07/22/2024
Town Clerk	David Lewis	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Deb Hartman	Teller	\$ 10.25	07/22/2024
Town Clerk	Debra Lowry	Clerk	\$ 11.25	07/22/2024
Town Clerk	Denise Doherty	Warden	\$ 12.25	07/22/2024
Town Clerk	Diane Riemer	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Donna Cooper	Inspector	\$ 10.25	07/22/2024
Town Clerk	Donna Dooley	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Dora Volpe	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Dorothy R. Hollenbeck	Deputy Clerk	\$ 10.25	07/22/2024
Town Clerk	Edna Allen	Inspector	\$ 10.25	07/22/2024
Town Clerk	Eleanor Everett	Warden	\$ 12.25	07/22/2024
Town Clerk	Elizabeth A. Kochakian	Inspector	\$ 10.25	07/22/2024
Town Clerk	Elizabeth Anderson	Teller	\$ 10.25	07/22/2024
Town Clerk	Elizabeth Shiro	Teller	\$ 10.25	07/22/2024
Town Clerk	Emily O'Hara	Teller	\$ 10.25	07/22/2024
Town Clerk	Erin Staudt	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Gail Ralston	Election Worker	\$ 10.25	07/22/2024
Town Clerk	George Kakridas	Election Worker	\$ 10.25	07/22/2024
Town Clerk	George Martin	Election Worker	\$ 10.25	07/22/2024
Town Clerk	George Thomson	Election Worker	\$ 10.25	07/22/2024
Town Clerk	George Woodward	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Geraldine Jacobson	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Gertraud Mosca	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Gisella Spreizer	Clerk	\$ 11.25	07/22/2024
Town Clerk	Gloria Wager	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Heather Norton	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Helen Waldruff	Clerk	\$ 11.25	07/22/2024
Town Clerk	Francis Rittershaus	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Jack Hall	Election Worker	\$ 10.25	07/22/2024
Town Clerk	James Blatchford	Election Worker	\$ 10.25	07/22/2024
Town Clerk	James Redmond	Clerk	\$ 11.25	07/22/2024
Town Clerk	Jane Gifun	Teller	\$ 10.25	07/22/2024
Town Clerk	Jane Roberts	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Janet Arnold	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Jeanne S. Paskowsky	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Jennifer B. Hickman	Teller	\$ 10.25	07/22/2024
Town Clerk	Jennifer O'Neill	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Jennifer Perigaut	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Jennifer Smith	Election Worker	\$ 10.25	07/22/2024

Town Clerk	Joan Fox	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Joan Howland	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Joanne Lepine	Election Worker	\$ 10.25	07/22/2024
Town Clerk	John Doherty	Election Worker	\$ 10.25	07/22/2024
Town Clerk	John Gardner	Inspector	\$ 10.25	07/22/2024
Town Clerk	John J. Sudol	Election Worker	\$ 10.25	07/22/2024
Town Clerk	John McCarthy	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Joseph Gifun	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Joy Sapienza	Warden	\$ 12.25	07/22/2024
Town Clerk	Judith Birtles	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Judith Norton	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Judith Reghitto	Warden	\$ 12.25	07/22/2024
Town Clerk	Julianne Stein	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Karen Dobbelaar	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Katherine A. Craig-Comin	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Kathleen M. Salvi	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Kenneth Gasse	Deputy Inspector	\$ 10.25	07/22/2024
Town Clerk	Kenneth Ozoonian	Teller	\$ 10.25	07/22/2024
Town Clerk	Leo Greene	Teller	\$ 10.25	07/22/2024
Town Clerk	Linda D'Andrea	Teller	\$ 10.25	07/22/2024
Town Clerk	Linda Kosinski	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Linda O'Connell	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Lisa Lapp	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Lisa Martin Rigoli	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Lisa Reid	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Lora Bates	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Luan Maria Giannone	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Lynn Landry	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Marcia Jacobs	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Marcia O'Donnell	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Margaret Tenczar	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Marian Bicking	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Marie Holbrook	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Marilyn Blumsack	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Marilyn Fulginiti	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Mark Thibodeau	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Martha Mahoney	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Mary D. Barry	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Mary Jane Bausemer	Election Worker	\$ 10.25	07/22/2024
Town Clerk	MaryKate Allard	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Matt Murphy	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Matthew Gosselin	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Michael Wartman	Election Worker	\$ 10.25	07/22/2024

Town Clerk	Micheline Pelletier	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Myrna L. Zetlan	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Nancy Buckley	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Nancy E. Donahue	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Nancy Earnley	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Nancy Mulvey	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Nancy Simili	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Nancy Vogel	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Norma A. Gammon	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Norman Rice	Warden	\$ 12.25	07/22/2024
Town Clerk	Pam Newman	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Patricia Boutin-Skene	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Patricia Dell-Ross	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Patricia Donahue	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Patricia Fleming	Warden	\$ 12.25	07/22/2024
Town Clerk	Patrick Donahue	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Paul Dick	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Paul G. Ordman	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Paula DelDotto	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Peter H. Schwind	Clerk	\$ 11.25	07/22/2024
Town Clerk	Qiong Qiao	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Rajiv Chopra	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Rebecca Kelley-Morgan	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Rebecca Tola	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Reginald S. Stapczynski	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Remi Machet	Warden	\$ 12.25	07/22/2024
Town Clerk	Richard Jenson	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Richard M. Lincoln Vogel	Clerk	\$ 11.25	07/22/2024
Town Clerk	Robert A. Friedenson	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Robert Banta	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Robert Decelle	Warden	\$ 12.25	07/22/2024
Town Clerk	Robert McLellan	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Robin Manning	Clerk	\$ 11.25	07/22/2024
Town Clerk	Ron Rieder	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Rosemary Murphy	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Ruth Emerton	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Ruth Martin	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sanders Witman	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sandra B. Morrison	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sandra DiVincenzo	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sandra Levine	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sandra Minkkinen	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sarah Arden Slaughter	Election Worker	\$ 10.25	07/22/2024

Town Clerk	Scott Dianis	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Sharon Magnuson	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Shiva Sheel	Warden	\$ 12.25	07/22/2024
Town Clerk	Stephanie Yang	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Steve Buccieri	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Steven Knapp	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Steven Rosenfeld	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Steven Wallingford	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Suanne Dillman	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Susan B. Yavner	Clerk	\$ 11.25	07/22/2024
Town Clerk	Susan Fried	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Susan Hunter	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Susan McLellan	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Susan Rice	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Susan Thomson	Warden	\$ 12.25	07/22/2024
Town Clerk	Susan Wartman	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Suzanne Hornick	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Suzanne Soo Hoo	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Timothy Carter	Clerk	\$ 11.25	07/22/2024
Town Clerk	Traci Connor	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Vicki Keene	Election Worker	\$ 10.25	07/22/2024
Town Clerk	Wendy Grobicki	Election Worker	\$ 10.25	07/22/2024
Town Clerk	William Webber	Election Worker	\$ 10.25	07/22/2024

**VIII. Approval of Minutes**

A. Board to approve minutes from the following meetings:

1. June 3, 2024 Select Board Subcommittee for the Zoning Board of Appeals
2. June 5, 2024 Select Board Subcommittee for the Zoning Board of Appeals
3. June 14, 2024 Select Board Subcommittee for the Zoning Board of Appeals

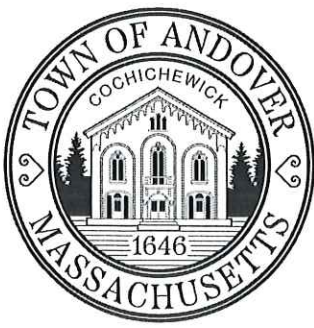
**IX. Executive Session**

A. Board to vote to go into Executive Session pursuant to Purpose 2, to conduct contract negotiations with nonunion personnel, i.e., the Town Manager; and Purpose 6 of Massachusetts General Laws, Chapter 30, Section 21(a), to consider the purchase, exchange, lease or value of real property; and to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (Open Meeting Law, G.L. c. 30A, s. 22); and for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town, and not to return to open session.

**B. Adjourn**

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager's Office at 978-623-8213 or by email at [amy.heidebrecht@andoverma.us](mailto:amy.heidebrecht@andoverma.us)*

MEETINGS ARE TELEVISED ON  
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45



# TOWN OF ANDOVER

Town Clerk's Office  
36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
[www.andoverma.gov](http://www.andoverma.gov)

## NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board on June 17, 2024 in the School Committee Conference Room, 30 Whittier Court, at 7 PM.

This hearing is being held on the petition of National Grid requesting permission to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named:

**#30627919 – Webster Street, North Street, River Road, Old River Road** – National Grid will install underground facilities, beginning at a point approximately 0 feet North of the centerline of the intersection of Webster Street & Stevens Street and continuing approximately 7128 feet in a Northwest direction. National Grid will install new manholes and ducts or new 35KV feeder from substation on Webster Street to Minuteman Road. Install 23 new manholes on Webster Street, North Street, River Road & Old River Road locations.

Also for permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Webster St., North St., River Rd., and Old River Rd.

Plan(s) of the proposed work can be found in the Meeting Packet on the Select Board's webpage on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Representatives from the utility company will present their petition during the meeting and will also be available at 6:45 P.M. on the above date to answer questions you may have relating to the proposed work.

By order of the  
Select Board

Austin Simko  
Deputy Town Manager/Town Clerk

TOWN OF ANDOVER, MASSACHUSETTS



MAY 23 2024 PM 1:43  
TOWN OF ANDOVER

PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30627919

PROJECT MANAGER NAME: Logan Nunziato

PROJECT MANAGER CONTACT NUMBER: (781) 258-2535

LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.

\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*

PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

**DPW**

SUPPORT PROJECT (YES / NO)  YES  NO SIGNATURE: [Signature]

COMMENTS: TITLE: Town Engineer

**POLICE DEPARTMENT**

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

**FIRE DEPARTMENT**

SUPPORT PROJECT ( YES / NO ) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

ANDOVER TOWN CLERK  
RCUD 2024 MAY 23 AM 11:46

RECEIVED  
TOWN CLERK'S OFFICE

APR 10 PM 1:48

# TOWN OF ANDOVER, MASSACHUSETTS



TOWN OF ANDOVER, MASS

## PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY:	nationalgrid	# 30627919
PROJECT MANAGER NAME:	Logan Nunziato	
PROJECT MANAGER CONTACT NUMBER:	(781) 258-2535	
LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:	Abutters can be attained through town office.	
*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL*		
PICTURES HAVE BEEN ATTACHED	YES	

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

<u>DPW</u>	
SUPPORT PROJECT ( YES / NO )	SIGNATURE: _____
COMMENTS:	TITLE: _____

<u>POLICE DEPARTMENT</u>	
SUPPORT PROJECT ( YES / NO )	SIGNATURE: <i>[Signature]</i>
COMMENTS:	TITLE: <i>Executive Officer</i>

<u>FIRE DEPARTMENT</u>	
SUPPORT PROJECT ( YES / NO )	SIGNATURE: _____
COMMENTS:	TITLE: _____

ANDOVER TOWN CLERK  
RCUD 2024 APR 12 AM 9:31

RECEIVED  
TOWN CLERK'S OFFICE

TOWN OF ANDOVER, MASSACHUSETTS

APR 10 PM 1:48



TOWN OF ANDOVER, MASS

PRIVATE UTILITY PETITION CHECKLIST

TO BE FILLED OUT BY PETITIONER

COMPANY: nationalgrid # 30627919

PROJECT MANAGER NAME: Logan Nunziato

PROJECT MANAGER CONTACT NUMBER: (781) 258-2535

LIST OF ADDRESSES IMPACTED BY PROPOSED WORK:  
Abutters can be attained through town office.

\*PETITIONER IS REQUIRED TO ATTACH PICTURES SHOWING AREA OF PROPOSAL\*

PICTURES HAVE BEEN ATTACHED YES

TO BE FILLED OUT BY TOWN OF ANDOVER STAFF

DPW

SUPPORT PROJECT (YES / NO) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

POLICE DEPARTMENT

SUPPORT PROJECT (YES / NO) SIGNATURE: \_\_\_\_\_

COMMENTS: TITLE: \_\_\_\_\_

FIRE DEPARTMENT

SUPPORT PROJECT (YES / NO) SIGNATURE: *M.B. Mansfield*

COMMENTS: TITLE: *Fire Chief*

ANDOVER TOWN CLERK  
RCUD 2024 APR 11 AM 8:48

**nationalgrid**

RECEIVED  
TOWN CLERK'S OFFICE  
2024 APR 10 PM 1:47  
TOWN OF ANDOVER, MASS

April 10, 2024

The Board of Selectmen of Andover, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

TRC & National Grid – Nick Brown (508) 298-1511 or [NBrown@trccompanies.com](mailto:NBrown@trccompanies.com)

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to:

National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

Questions contact – Nick Brown TRC: (508) 298-1511

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric Conduit Location:

To the Board of Selectmen of Andover, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Webster St., North St., River Rd., and Old River Rd. - Andover, Massachusetts.

The following are the streets and highways referred to:

**No.# 30627919**

Webster St., North St., River Rd., and Old River Rd. - National Grid will install underground facilities, beginning at a point approximately 0 feet North of the centerline of the intersection of Webster Street & Stevens Street and continuing approximately 7128 feet in a Northwest direction. National Grid will install new manholes and ducts for new 35KV feeder from substation on Webster Street to Minuteman Road. Install 23 new manholes on Webster Street, North Street, River Road & Old River Road locations as shown on the attached plans, in Andover, MA.

Location approximately as shown on plan attached.

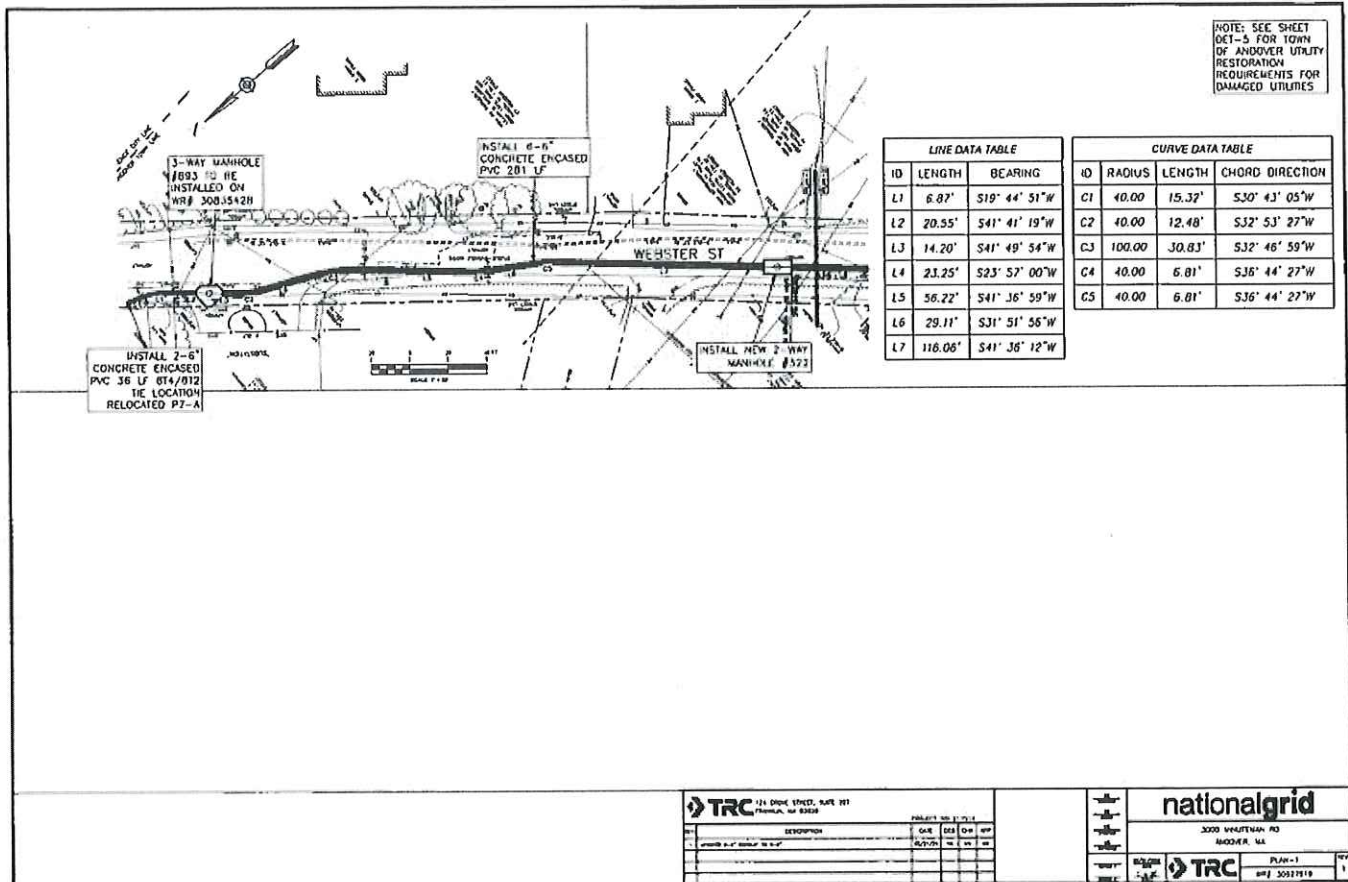
Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*  
BY \_\_\_\_\_  
Engineering Department



RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L1	6.87'	S19° 44' 51"W
L2	20.55'	S41° 41' 19"W
L3	14.20'	S41° 49' 54"W
L4	23.25'	S23° 57' 00"W
L5	56.22'	S41° 36' 59"W
L6	29.11'	S31° 51' 56"W
L7	116.06'	S41° 36' 12"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C1	40.00'	15.32'	S30° 43' 05"W
C2	40.00'	12.48'	S32° 53' 27"W
C3	100.00'	30.83'	S32° 46' 59"W
C4	40.00'	6.81'	S36° 44' 27"W
C5	40.00'	6.81'	S36° 44' 27"W

<b>TRC</b>	111 STATE STREET, SUITE 201 ANDOVER, MA 01820	PROJECT NO. 24-014
DESIGNER	DATE	CHK'D BY
DRAWN BY	DATE	CHK'D BY

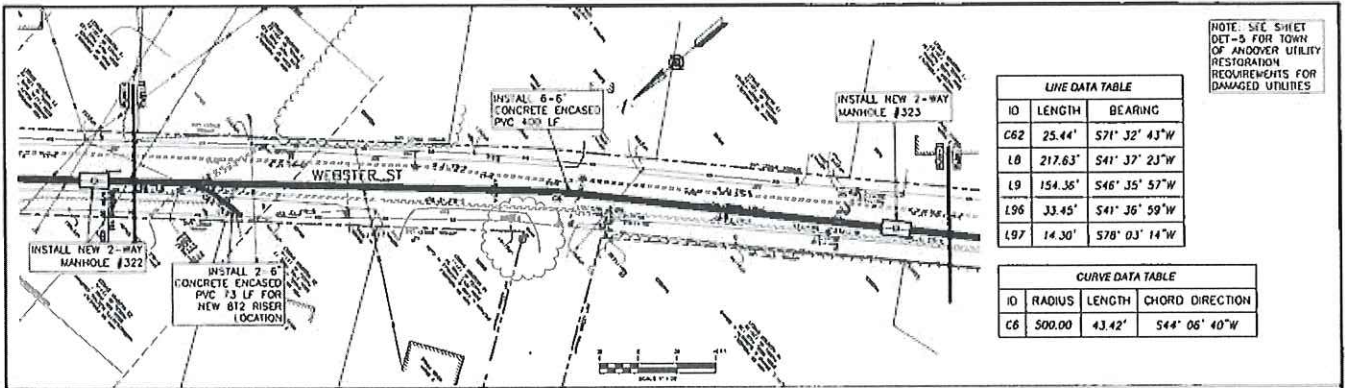
**nationalgrid**  
3000 WASHINGTON RD  
ANDOVER, MA

**TRC** PLAN-1  
REV 20240410

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
C62	25.44'	S71° 32' 43" W
L8	217.63'	S41° 37' 23" W
L9	154.36'	S46° 35' 57" W
L96	33.45'	S41° 36' 59" W
L97	14.30'	S78° 03' 14" W

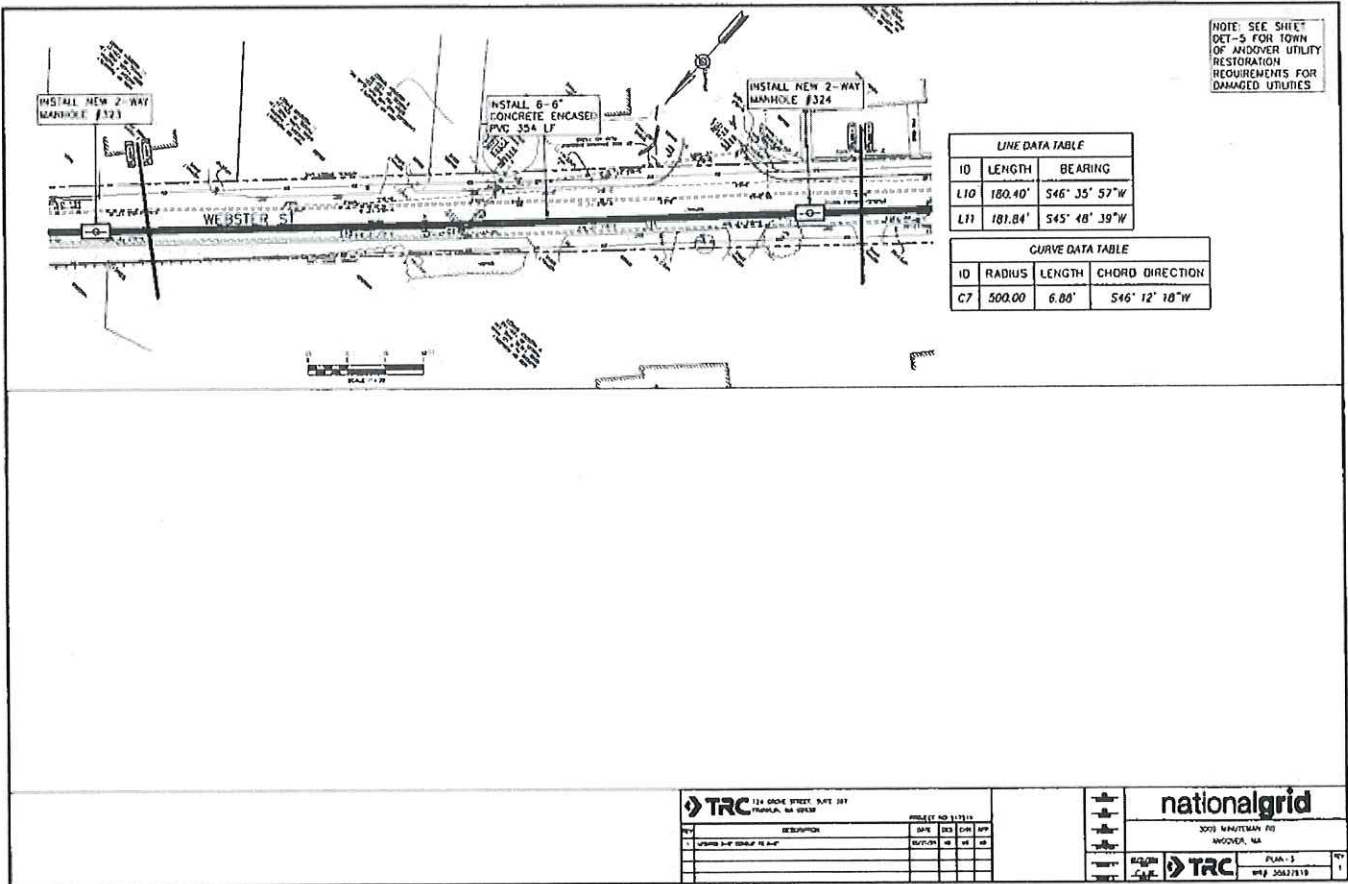
CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C6	500.00	43.42'	S44° 06' 40" W

	111 ORISKANY STREET, SUITE 201 ANDOVER, MA 01810	PROJECT NO. 24-01
	DATE: 03/20/24	SCALE: AS SHOWN
	3000 MAINTENANCE RD ANDOVER, MA 01810	PLAN-1
	001 50872918	1

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L10	180.40'	S46° 35' 57" W
L11	181.84'	S45° 48' 39" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C7	500.00	6.80'	S46° 12' 18" W

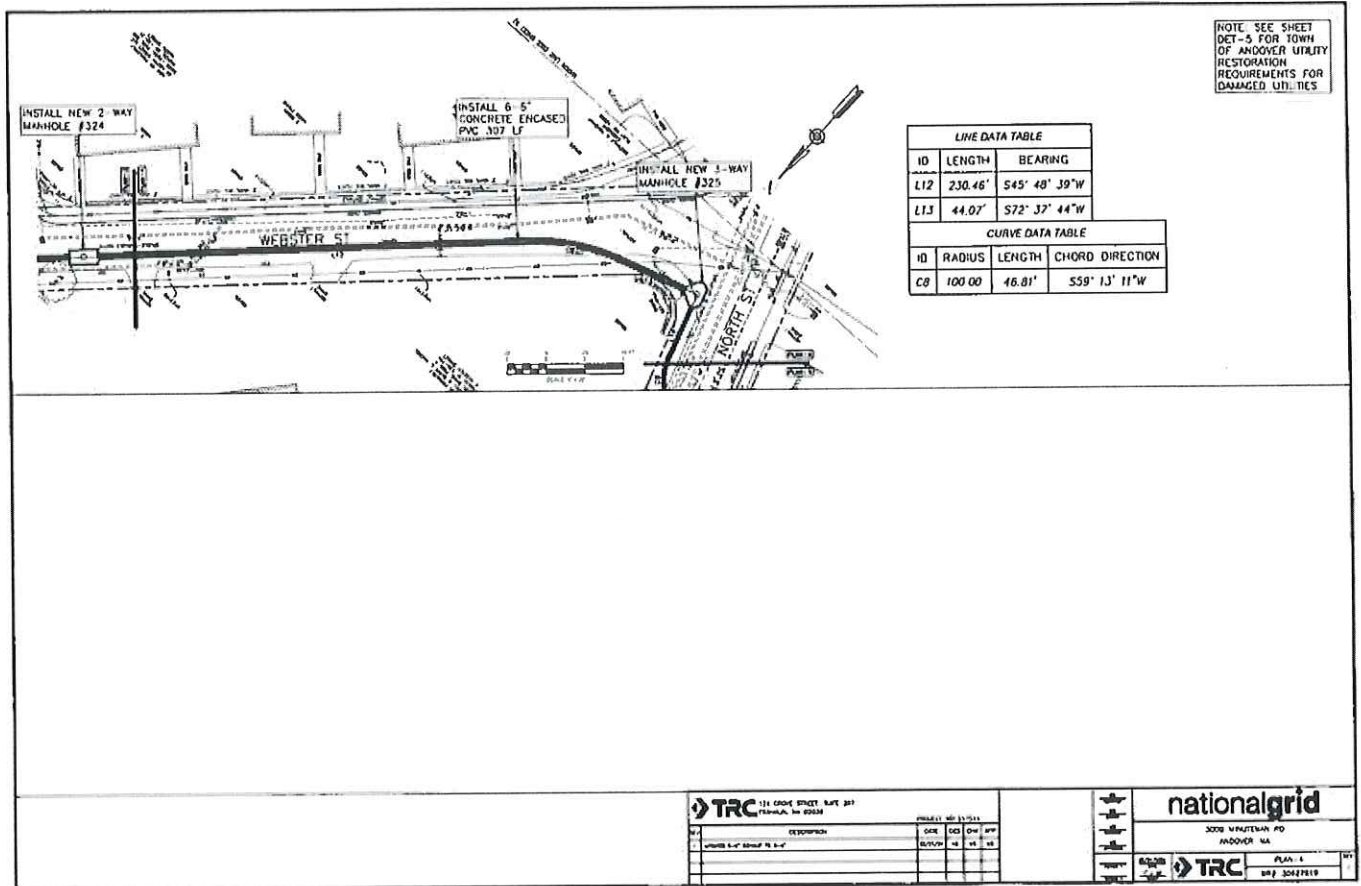
	124 BOND STREET, SUITE 107 ANDOVER, MA 01810	PROJECT NO. 240124 DATE: 03/28/24 DRAWN BY: JAC
	3200 MAIN STREET ANDOVER, MA 01810	

	3200 MAIN STREET ANDOVER, MA 01810
	PLAN: 3 DATE: 03/28/24

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



	111 CROSS STREET, SUITE 201 ROSELAND, MA 02068	PROJECT NO. 23274
	DESCRIPTION	DATE
	DESIGNED BY	DATE
	CHECKED BY	DATE

**nationalgrid**

3000 WINDYBUSH RD  
ANDOVER, MA

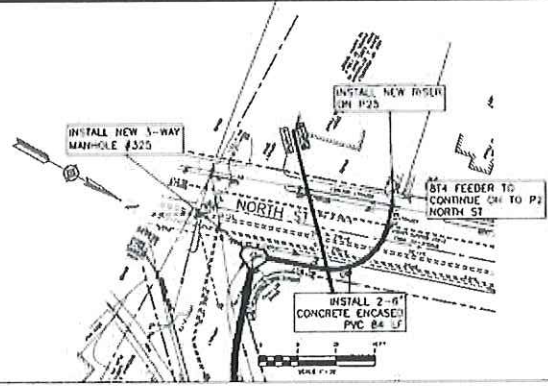
PLAN: 1  
DATE: 2023/11/19

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS

NOTE: SEE SHEET  
DET-3 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES



LINE DATA TABLE		
ID	LENGTH	BEARING
L14	34.92'	N17° 36' 19"W
L15	8.53'	S72° 37' 44"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C9	30.00	47.12'	N62° 22' 16"W

	115 CHASE STREET, SUITE 201 ANDOVER, MA 01920	PROJECT NO. 241011
	DATE	SUR (SEE) DATE
DATE	DATE	DATE

**nationalgrid**

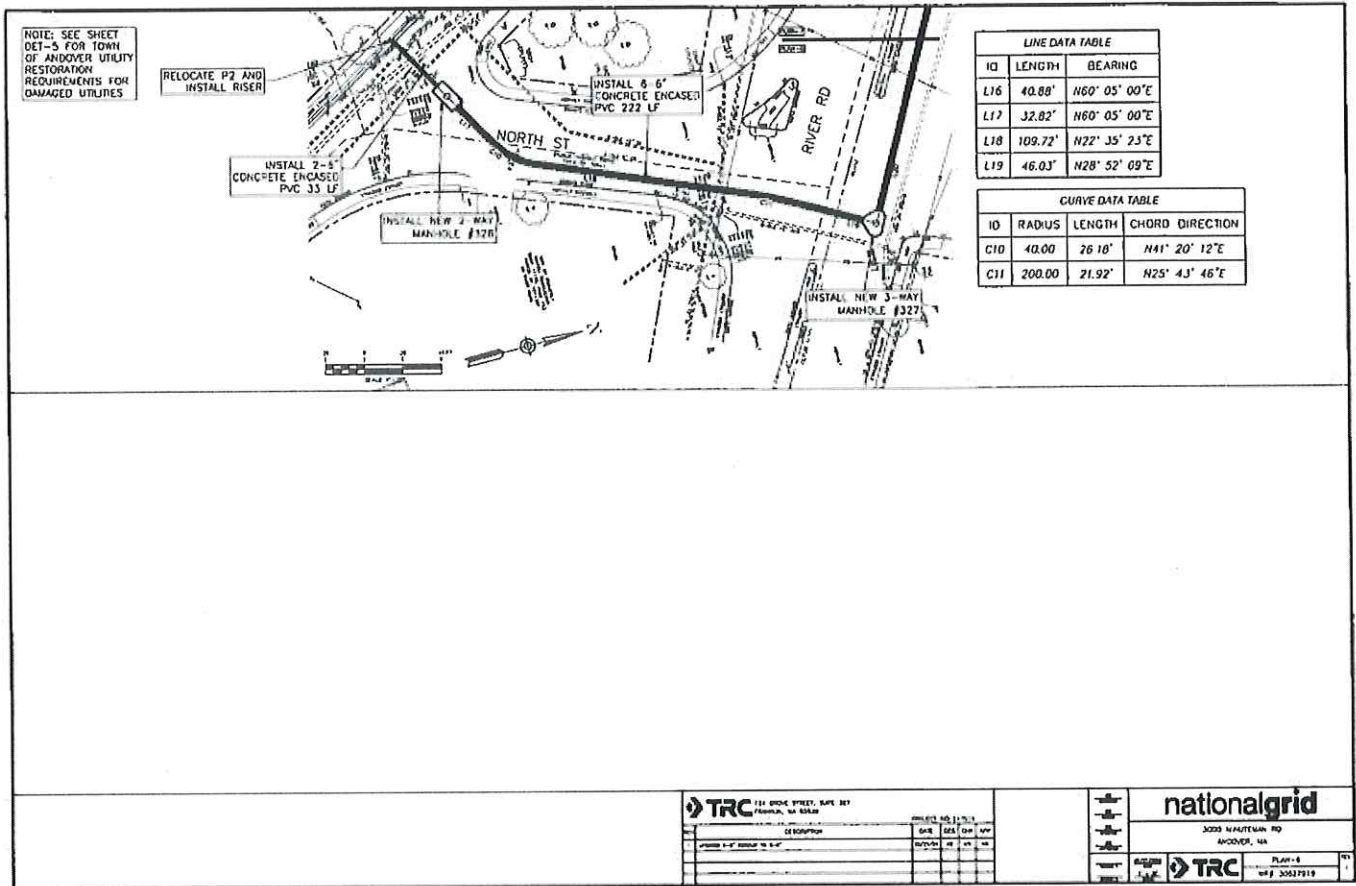
3000 WASHINGTON RD  
ANDOVER, MA

PLAN-3  
W/F 30227918

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



<b>TRC</b>	100 BUCK STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 23-015
	DESIGNER	DWG. NO. 23-015-001
	DATE	DATE
	BY	DATE
	CHECKED BY	DATE
	APPROVED BY	DATE

**nationalgrid**

3000 WASHINGTON RD  
ANDOVER, MA

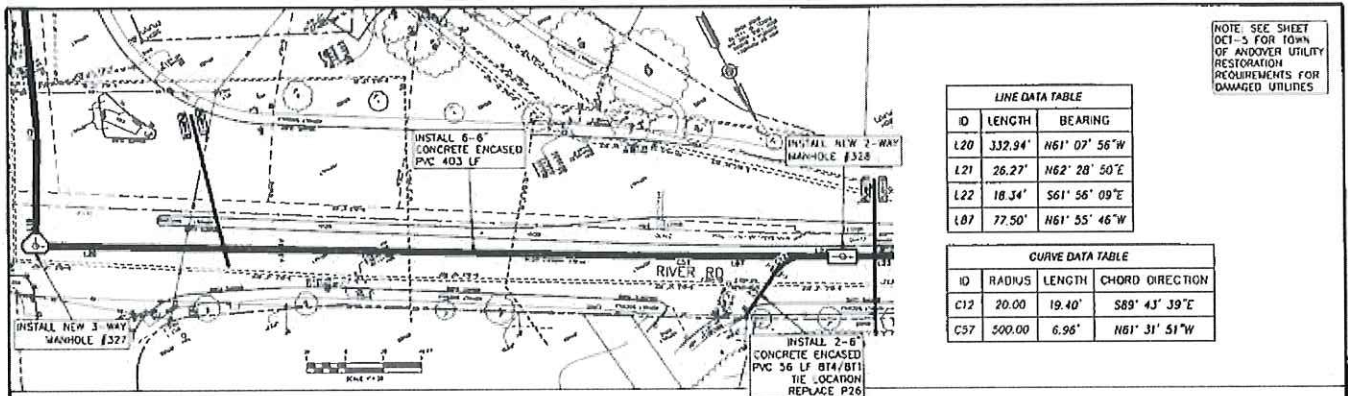
PROJECT: 23-015  
PLAN: 4  
DATE: 04/03/2024

**TRC**

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET OCT-5 FOR TOWN OF ANDOVER UTILITY RESTORATION REQUIREMENTS FOR DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L20	332.94'	N61° 07' 56" W
L21	26.27'	N62° 28' 50" E
L22	18.34'	S61° 56' 09" E
L07	77.50'	N61° 55' 46" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C12	20.00'	19.40'	S89° 43' 39" E
C57	500.00'	6.96'	N61° 31' 51" W

TRC 11 ORDE STREET, SUITE 207  
FRENCH, MA 02430

NO.	DESCRIPTION	PROPOSED BY			
		DATE	CHK	APP	APP
1	INSTALL 6-6\"/>				

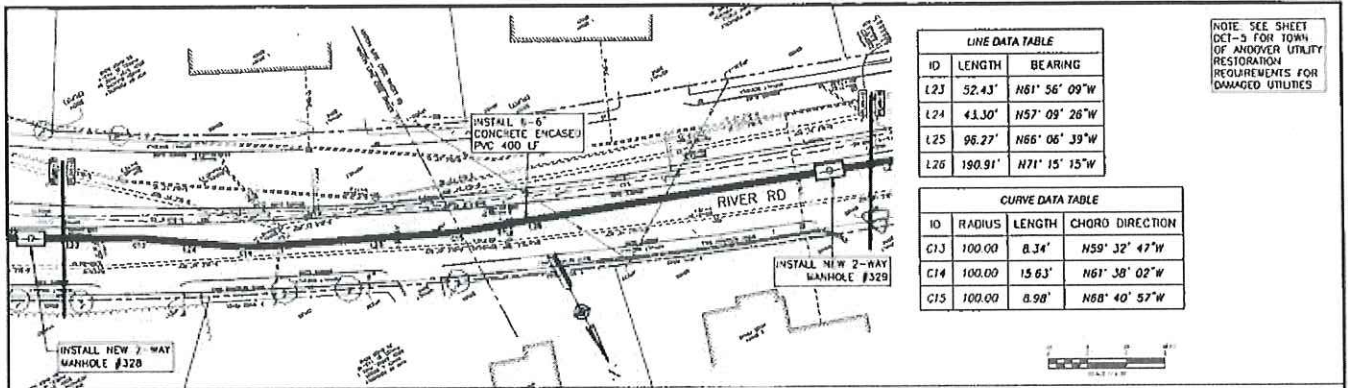
**nationalgrid**  
3000 WHITTAM RD  
ANDOVER, MA

TRC PLAN: 7  
DATE: 03/27/24

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L23	52.43'	N61° 56' 09"W
L24	43.30'	N57° 09' 26"W
L25	96.27'	N66° 06' 39"W
L26	190.91'	N71° 15' 15"W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C13	100.00	8.34'	N59° 32' 47"W
C14	100.00	15.63'	N61° 38' 02"W
C15	100.00	8.98'	N68° 40' 57"W



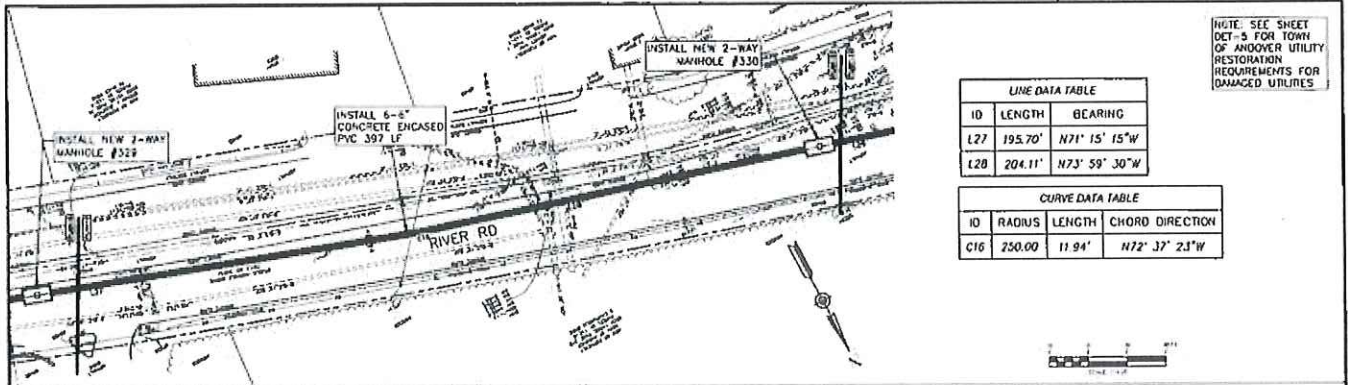
	24 2024 SHEET DATE 2/1 TOWN OF ANDOVER	PROJECT NO. 24-011 DATE: 02/20/24 DRAWN BY: [blank] CHECKED BY: [blank]
	DESCRIPTION:	REVISION:

	3000 MAINTENANCE RD ANDOVER, MA
	PLAN: 6 DATE: 02/20/24

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

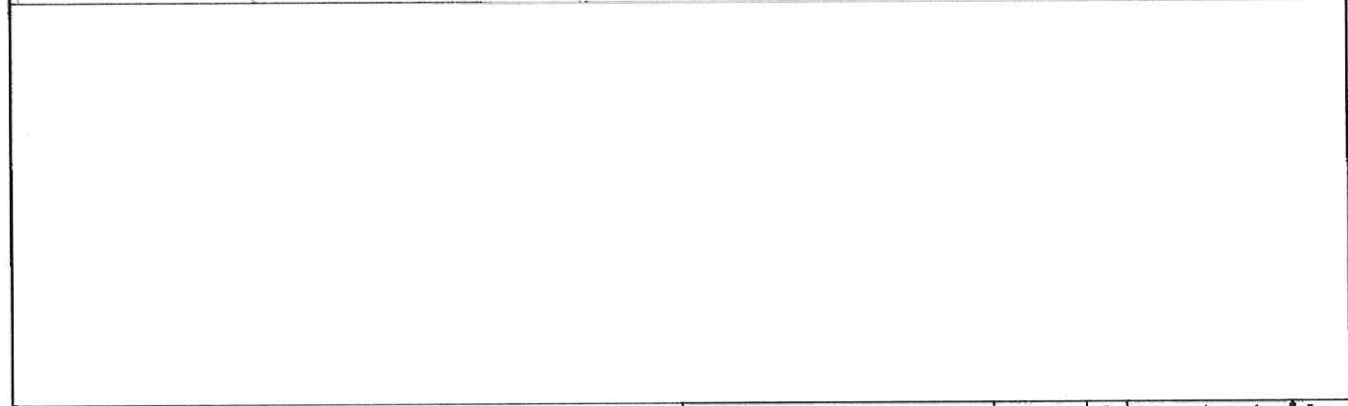
TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L27	195.70'	N71° 15' 15\"W
L28	204.11'	N73° 59' 30\"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C16	250.00'	11.94'	N72° 37' 23\"W



<b>TRC</b>	111 BOND STREET, SUITE 201 ANDOVER, MA 01915	PROJECT NO. 111514
DATE	DESCRIPTION	DATE

**nationalgrid**

3000 HAZELBANK RD  
ANDOVER, MA

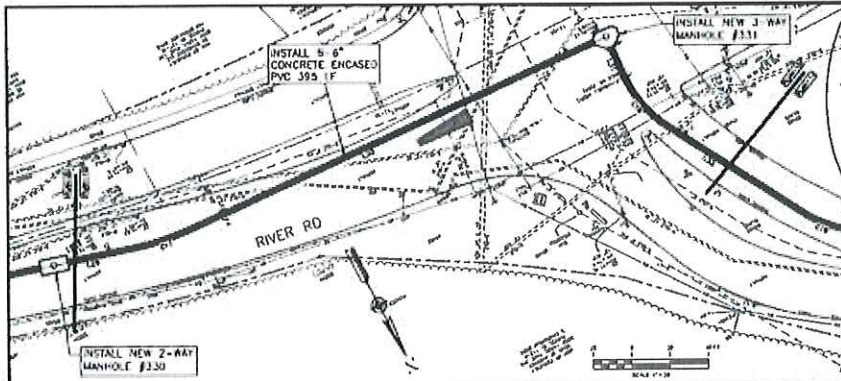
REGIONAL OFFICE

**TRC** PLAN-1  
REF: 20227819

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L29	41.29'	N73° 59' 30" W
L30	234.80'	N86° 39' 02" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C17	150.00'	33.14'	N80° 19' 16" W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

<b>TRC</b> 124 BROAD STREET, SUITE 201 ANDOVER, MA 01810		PROJECT NO. 2023-011	
DATE	ISSUE NO.	DATE	ISSUE NO.
10/20/23	1	10/20/23	1

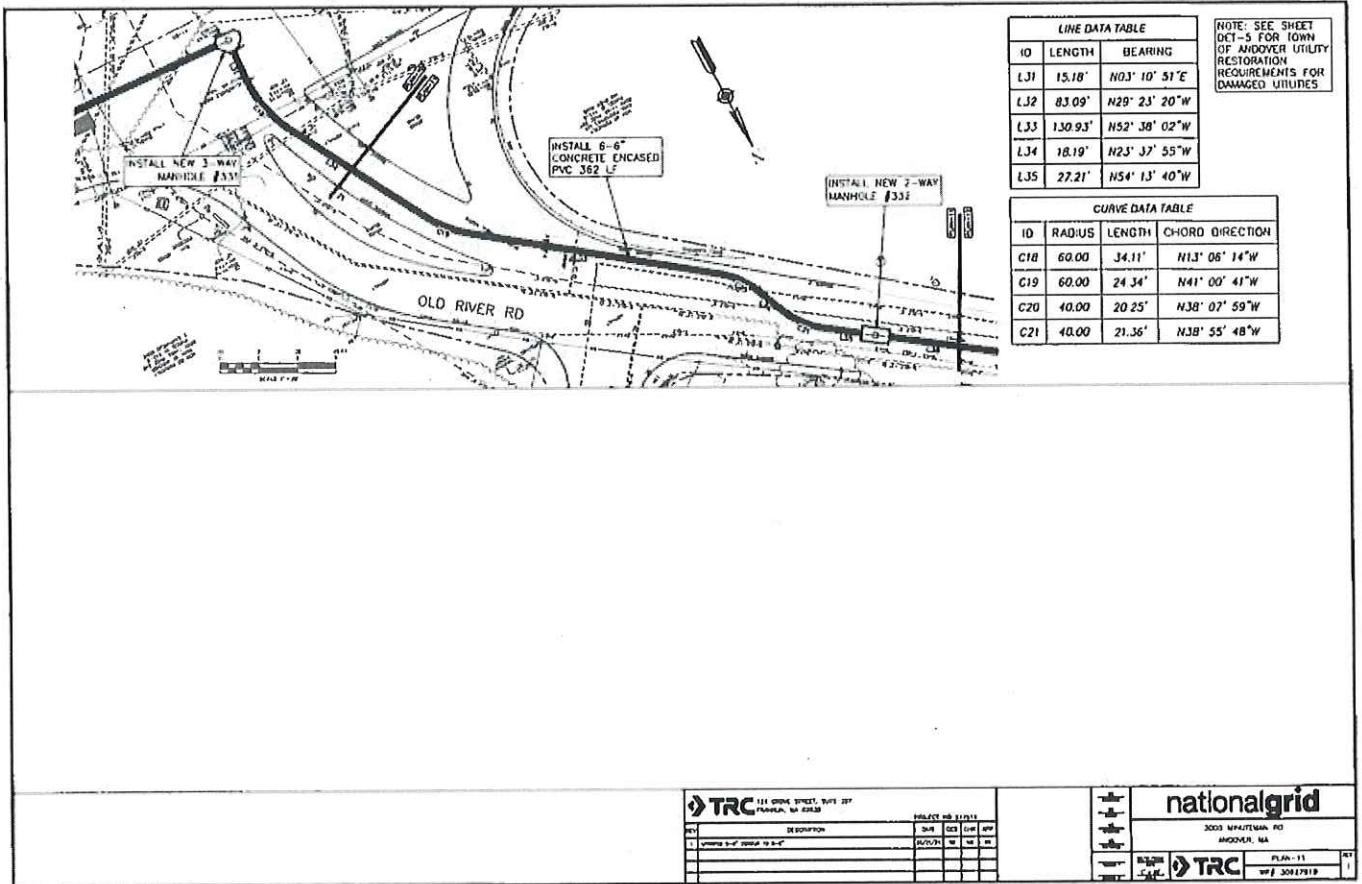
**nationalgrid**  
3000 MAINTENANCE RD  
ANDOVER, MA

nationalgrid  
TRC PLAN-10  
NOV 2023/218

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
LJ1	15.18'	N03° 10' 51" E
LJ2	83.09'	N29° 23' 20" W
LJ3	130.93'	N52° 38' 02" W
LJ4	18.19'	N23° 37' 55" W
LJ5	27.21'	N54° 13' 40" W

NOTE: SEE SHEET OCT-5 FOR TOWN OF ANDOVER UTILITY RESTORATION REQUIREMENTS FOR DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C18	60.00	34.11'	N13° 06' 14" W
C19	60.00	24.34'	N41° 00' 41" W
C20	40.00	20.25'	N38° 07' 59" W
C21	40.00	21.36'	N38° 55' 48" W

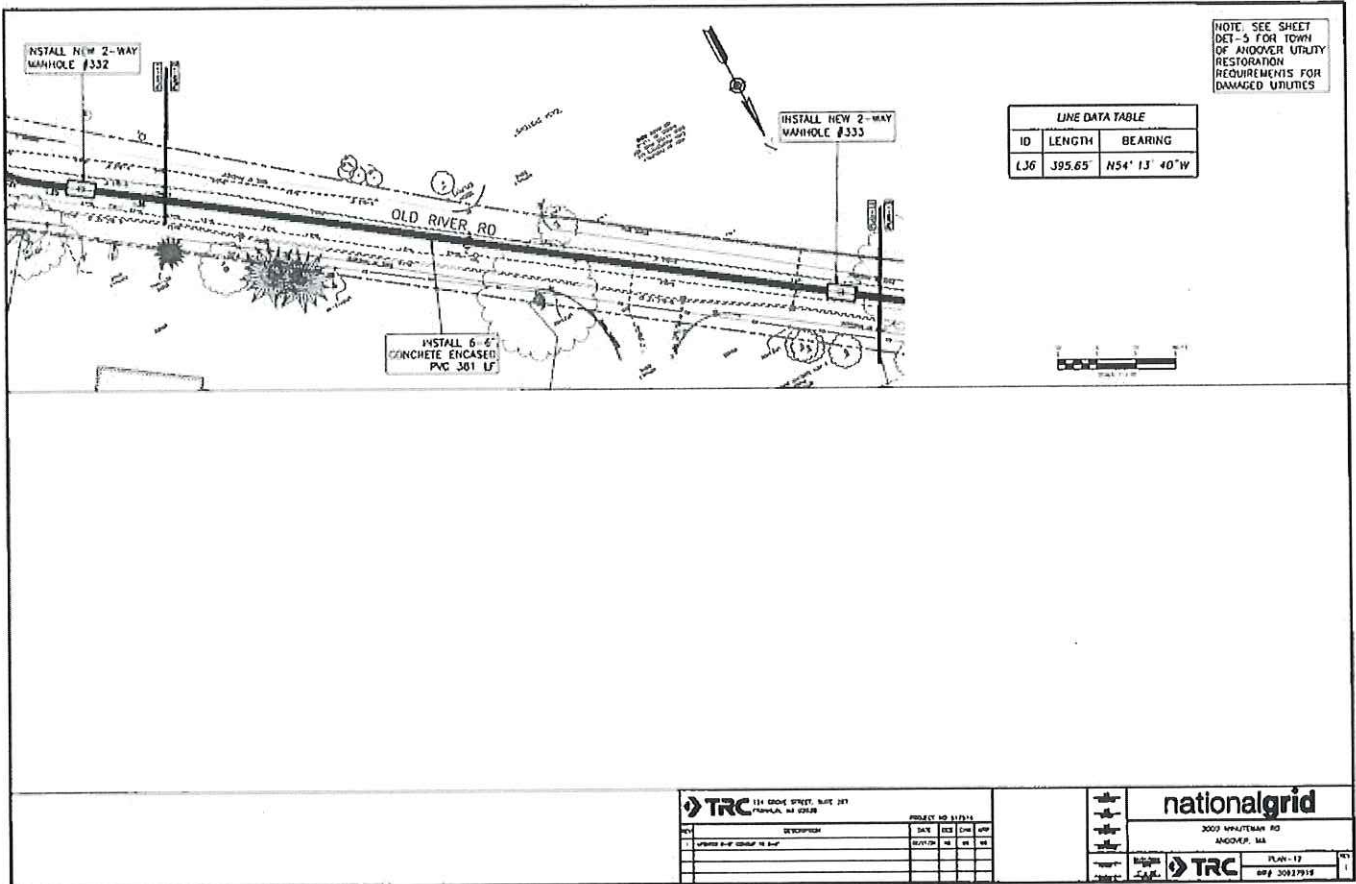
111 GARDEN STREET, SUITE 207 ANDOVER, MA 01820		PROJECT NO. 2024-11	
REV	DESCRIPTION	DATE	BY
1	ISSUE FOR PERMIT TO LOC	04/09/24	MS

3000 MAJESTYMAN RD ANDOVER, MA	
	PLAN-11 WP 202417819

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



TRC 111 BRIDGE STREET, SUITE 207 ANDOVER, MA 01828		PROJECT NO. 2024-01	
DATE	DESCRIPTION	DATE	BY

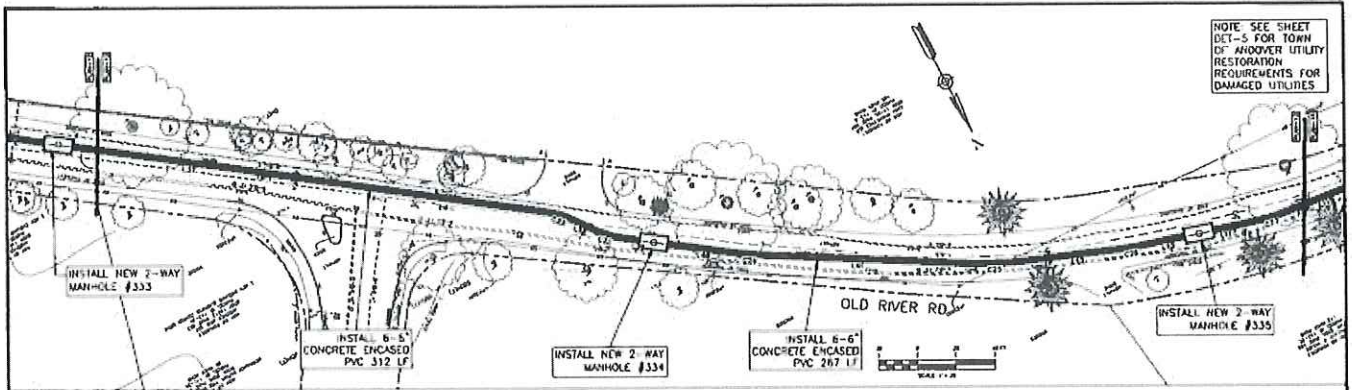
300 WHITTEN RD  
 ANDOVER, MA

TRC PLAN - 12  
 SHEET 202417918

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L37	253.25'	N54° 13' 40"W
L38	12.95'	N37° 26' 45"W
L39	17.07'	N54° 17' 07"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C22	50.00	14.65'	N45° 50' 11"W
C23	50.00	14.70'	N45° 51' 55"W

LINE DATA TABLE		
ID	LENGTH	BEARING
L40	41.36'	N54° 37' 15"W
L41	101.06'	N59° 39' 58"W
L42	50.27'	N69° 00' 04"W
L43	30.62'	N74° 02' 38"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C24	200.00	17.61'	N57° 08' 36"W
C25	200.00	32.59'	N64° 20' 01"W
C26	100.00	8.80'	N71° 31' 21"W

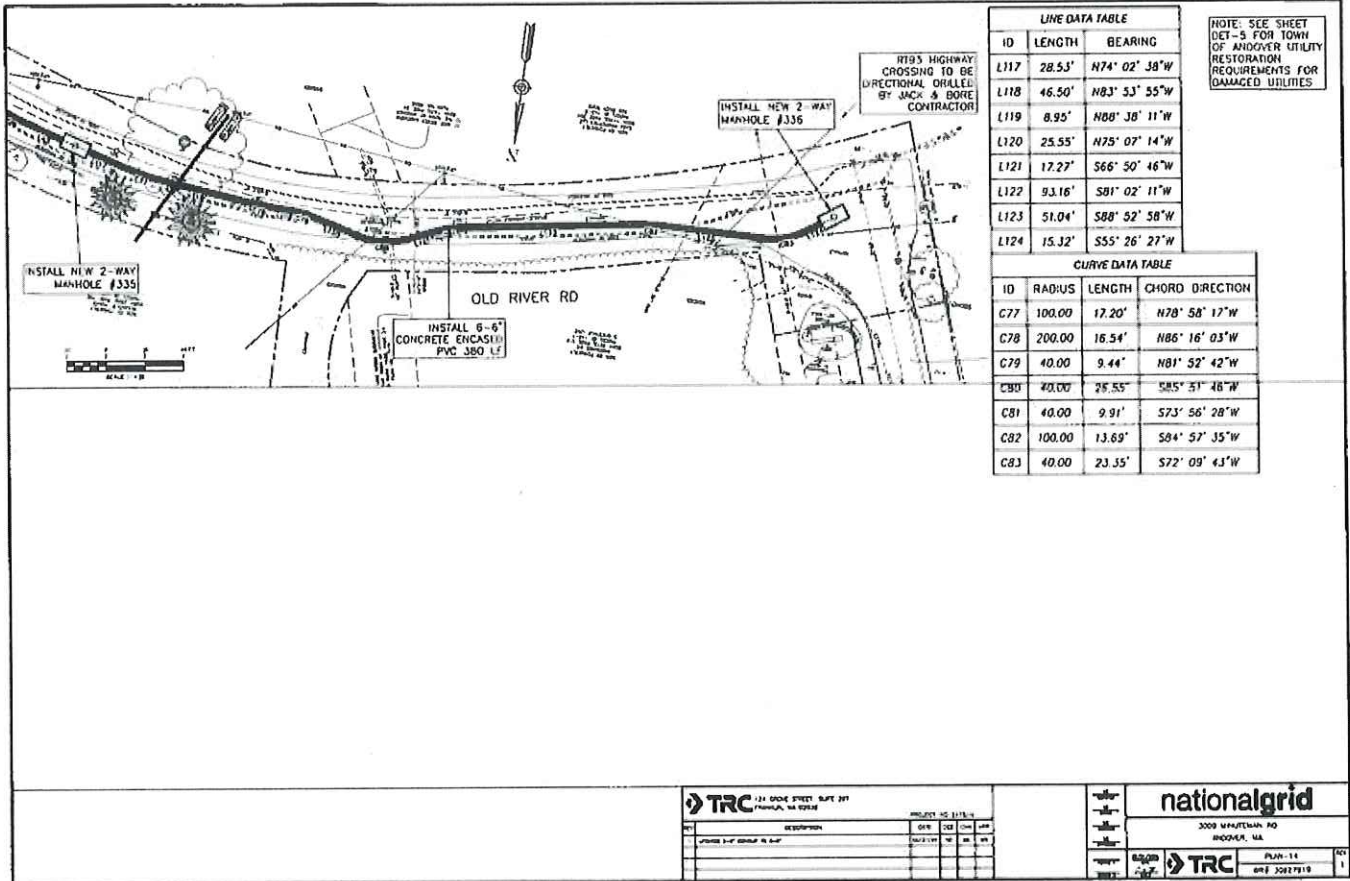
<b>TRC</b> 211 DODGE STREET, SUITE 201 ANDOVER, MA 01820		PROJECT NO. 24114	
DATE	DESCRIPTION	DWG.	DATE
04/10/24	UTILITY RESTORATION	04/10/24	04/10/24

<b>nationalgrid</b>	
3000 MAINTENANCE RD ANDOVER, MA	
<b>TRC</b>	PLAN: 13 REV: 20227919

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:47

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L117	28.53'	N74° 02' 38"W
L118	46.50'	N83° 53' 55"W
L119	8.95'	N88° 38' 11"W
L120	25.55'	N75° 07' 14"W
L121	17.22'	S66° 50' 46"W
L122	93.16'	S81° 02' 11"W
L123	51.04'	S88° 52' 58"W
L124	15.32'	S55° 26' 27"W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C77	100.00	17.20'	N78° 58' 17"W
C78	200.00	16.54'	N86° 16' 03"W
C79	40.00	9.44'	N81° 52' 42"W
C80	40.00	25.55'	S85° 51' 46"W
C81	40.00	9.91'	S73° 56' 28"W
C82	100.00	13.69'	S84° 57' 35"W
C83	40.00	23.35'	S72° 09' 43"W

<b>TRC</b>	121 DODD STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 24010	DATE: 03/20/24
		DESCRIPTION:	SCALE: 1" = 40'
		PROJECTED BY: [ ]	CHECKED BY: [ ]
		DATE: [ ]	DATE: [ ]

**nationalgrid**  
3000 MAINTENANCE RD  
ROCKDALE, MA

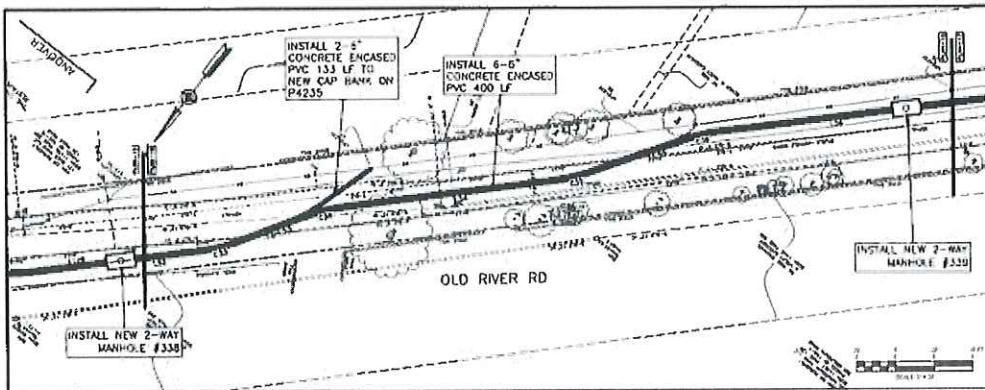
**TRC** PLAN: 14  
DATE: 2024.04.10



RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L52	40.23'	S44° 38' 25"W
L53	33.58'	S31° 14' 04"W
L54	108.14'	S44° 38' 25"W
L55	48.75'	S32° 45' 35"W
L56	88.14'	S44° 43' 17"W

NOTE: SEE SHEET  
DET-3 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
CJ3	100.00	23.40'	S37° 36' 14"W
CJ4	100.00	23.40'	S37° 56' 14"W
CJ5	100.00	20.74'	S38° 42' 00"W
CJ6	100.00	20.88'	S38° 44' 26"W

<b>TRC</b> 10 GARD STREET, SUITE 107 ANDOVER, MA 01810		PROJECT NO. 24010	
DESCRIPTION		DATE	BY
UTILITY PLAN FOR OLD RIVER RD		04/10/24	JK

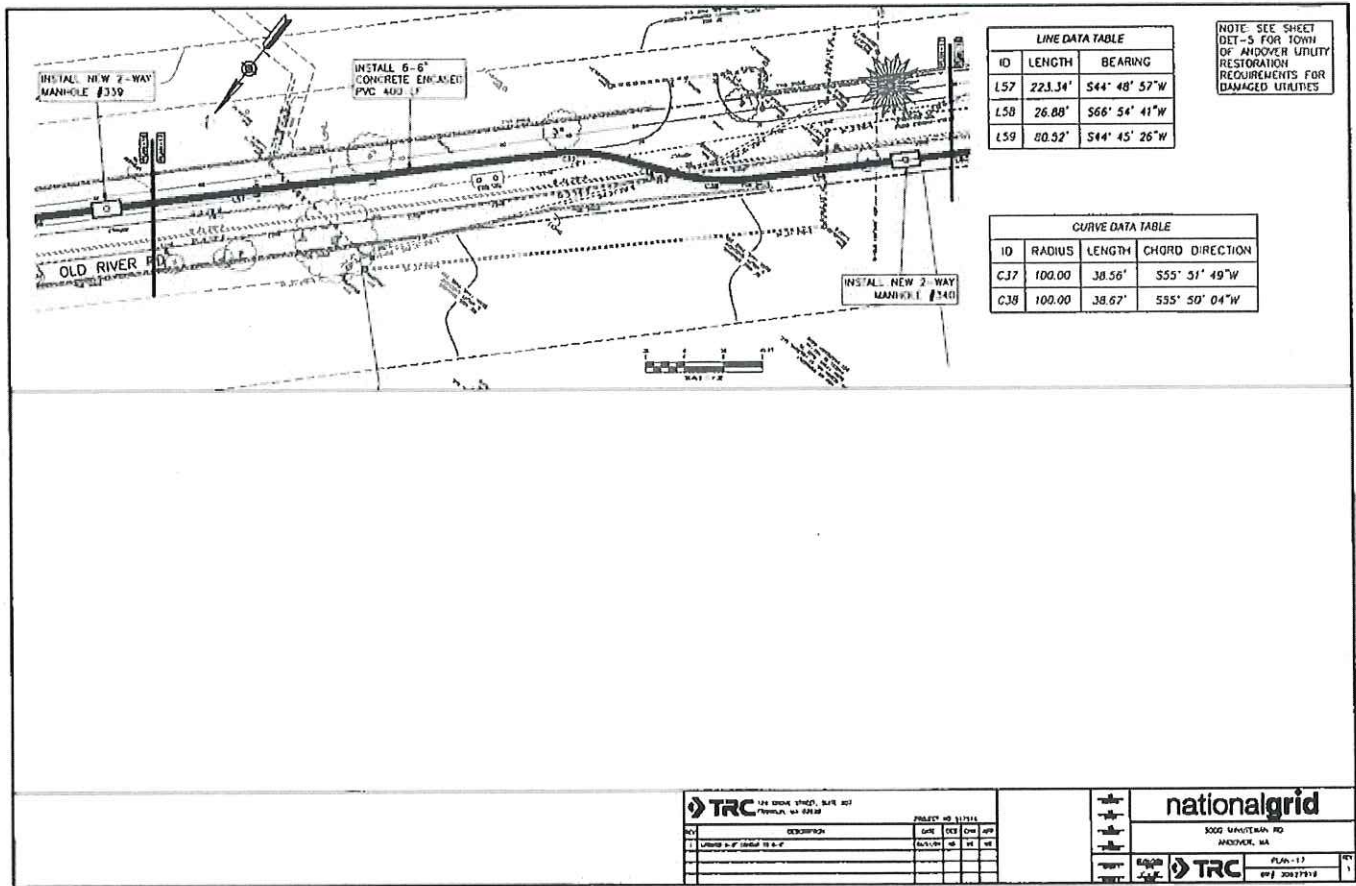
**nationalgrid**  
300 WASHINGTON RD  
ANDOVER, MA

**TRC** PLAN-18  
REV. 2023/01/18

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L57	223.34'	S44° 48' 57" W
L58	26.88'	S66° 54' 41" W
L59	80.52'	S44° 45' 26" W

NOTE: SEE SHEET  
DET-3 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
CJ7	100.00	38.56'	S55° 51' 49" W
CJ8	100.00	38.67'	S55° 50' 04" W

<b>TRC</b> THE ENGINE GROUP, LLC INC TOWN OF ANDOVER, MA 01820		PROJECT NO. 217111	
DATE	DATE	DATE	DATE
11/15/23	12/15/23	01/15/24	02/15/24
DESIGNED	CHECKED	APPROVED	DATE

**nationalgrid**

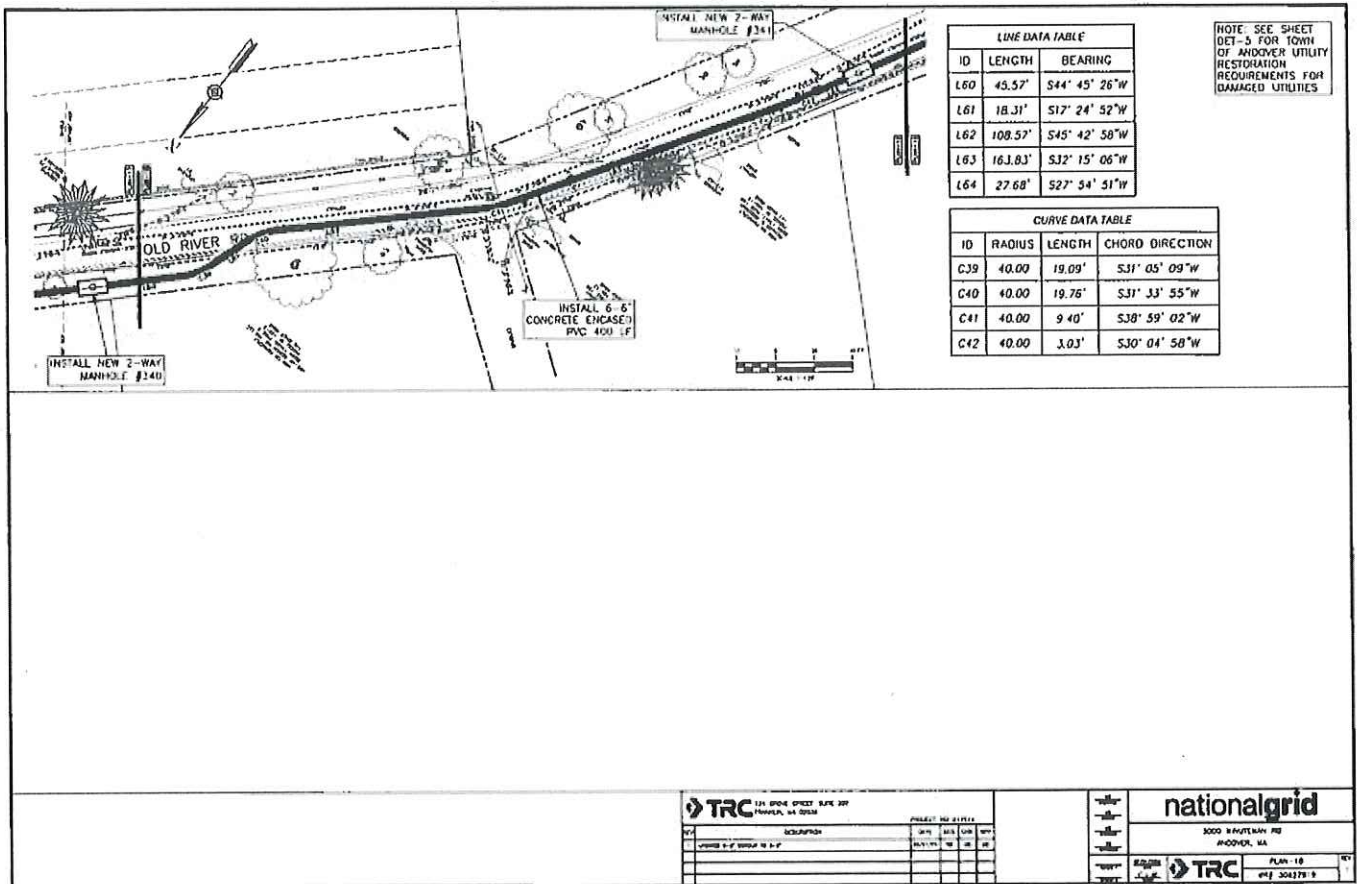
3000 MARKET ST  
ANDOVER, MA

PLAN-17  
REV 20237512

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L60	45.57'	S44° 45' 26"W
L61	18.31'	S17° 24' 52"W
L62	108.57'	S45° 42' 58"W
L63	163.83'	S32° 15' 06"W
L64	27.68'	S27° 54' 51"W

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C39	40.00'	19.09'	S31° 05' 09"W
C40	40.00'	19.76'	S31° 33' 55"W
C41	40.00'	9.40'	S38° 59' 02"W
C42	40.00'	3.03'	S30° 04' 58"W

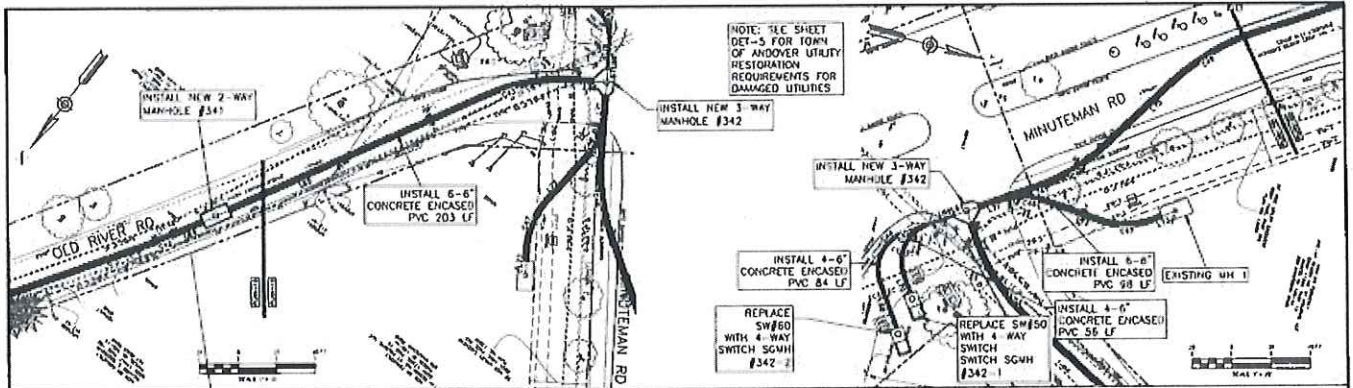
<b>TRC</b> 125 BRIDGE STREET, SUITE 202 ANDOVER, MA 01810		PROJECT NO. 241774
DATE	DESCRIPTION	DATE
04/10/24	PLAN 18	04/10/24

**nationalgrid**  
3000 HAVENMAN RD  
ANDOVER, MA  
01810  
PLAN 18  
4/10/24

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



LINE DATA TABLE		
ID	LENGTH	BEARING
L65	152.09'	S27° 54' 51" W
L66	15.89'	S56° 15' 13" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C43	100.00	49.46'	S42° 05' 02" W

LINE DATA TABLE		
ID	LENGTH	BEARING
L67	34.40'	S33° 58' 16" E
L68	24.97'	N56° 15' 13" E
L69	21.61'	S34° 06' 20" E
L70	10.44'	N56° 15' 13" E
L71	15.34'	N33° 52' 40" W
L72	29.20'	N04° 52' 22" E
L73	12.71'	N35° 27' 14" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C44	20.00	31.34'	S78° 51' 32" E
C45	20.00	31.29'	S78° 55' 33" E
C46	40.00	27.05'	N14° 30' 09" W
C47	40.00	28.15'	N15° 17' 28" W

<b>TRC</b>		125 BROAD STREET, SUITE 202 ANDOVER, MA 01820
DATE	DESIGN	DATE
04/10/24	04/10/24	04/10/24

**nationalgrid**

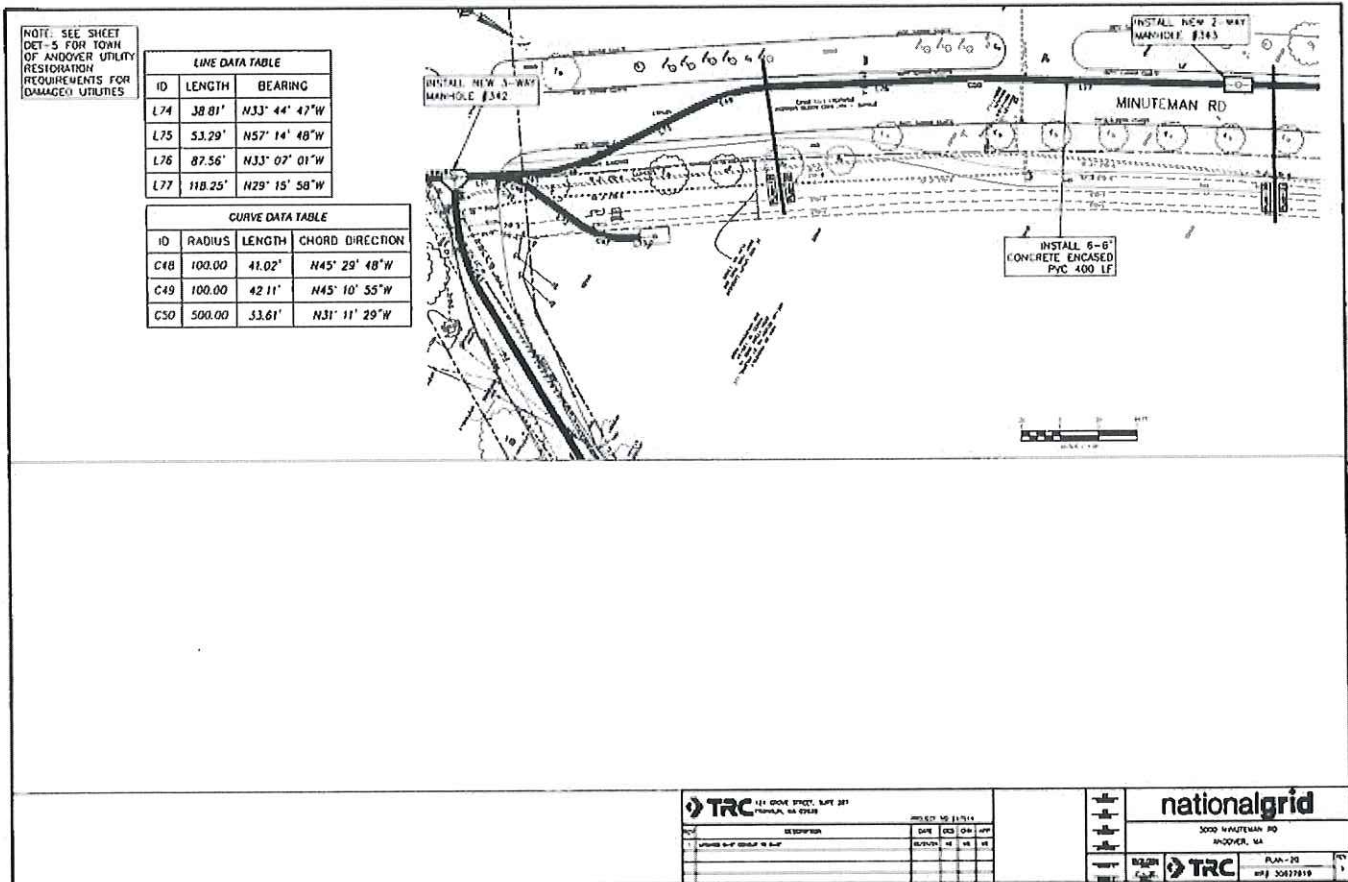
3000 MINUTEMAN RD  
ANDOVER, MA

TRC PLAN: 19  
019 30027019

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L74	38.81'	N33° 44' 47"W
L75	53.29'	N57° 14' 48"W
L76	87.56'	N33° 02' 01"W
L77	118.25'	N29° 15' 58"W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C48	100.00	41.02'	N45° 29' 48"W
C49	100.00	42.11'	N45° 10' 55"W
C50	500.00	33.61'	N31° 11' 29"W

	11 DORR STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 241214
	DATE: 03/20/24	DATE: 03/20/24
DESIGNER:	DRAWN BY: 04/04/24	CHECKED BY: 04/04/24
APPROVED BY:		

**nationalgrid**

3000 HAUTEMAN RD  
ANDOVER, MA

TRC PLAN-10  
04/04/24

RECEIVED  
TOWN CLERK'S OFFICE

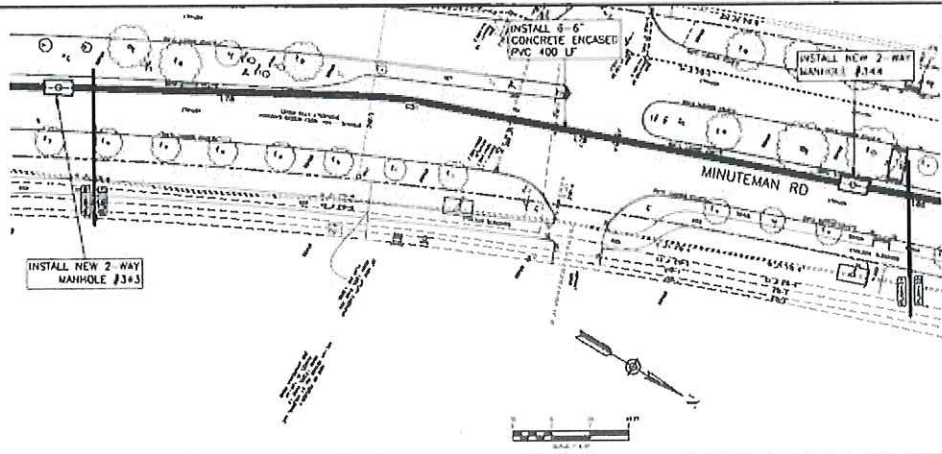
2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L78	153.00'	N29° 15' 58" W
L79	221.27'	N19° 53' 08" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C51	250.00	40.93'	N24° 34' 33" W



<b>TRC</b>	124 WOOD STREET, SUITE 207 ANDOVER, MA 01820	PROJECT NO. 24111	DATE: 04/10/24
		DESCRIPTION:	REVISION: 01
		PROJECT: 24111	DATE: 04/10/24

<b>nationalgrid</b>	
3000 HAUTEWAY RD ANDOVER, MA	
<b>TRC</b>	PLAN: 21 REV: 2024/04/10

RECEIVED  
TOWN CLERK'S OFFICE

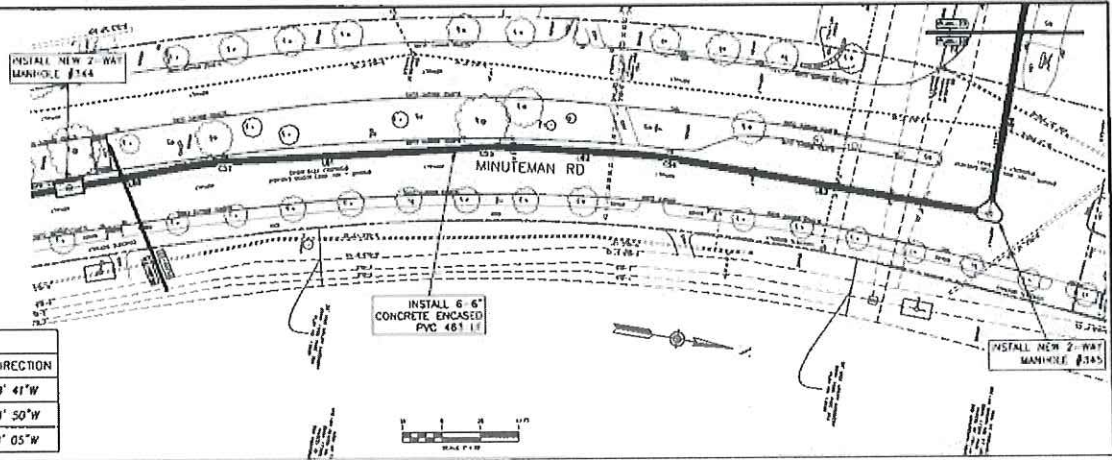
2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS

NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L00	59.20'	N19° 53' 00" W
L01	122.17'	N13° 04' 13" W
L02	48.95'	N06° 25' 26" W
L03	166.47'	N00° 03' 16" E

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
CS2	250.00	29.74'	N16° 28' 41" W
CS3	250.00	29.00'	N09° 44' 50" W
CS4	250.00	28.27'	N03° 11' 05" W



	111 GARDEN STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 241214
	DESCRIPTION	DATE [ ] [ ] [ ] [ ] [ ] [ ]
DESIGNED BY	CHECKED BY	DATE
DRAWN BY	DATE	

**nationalgrid**

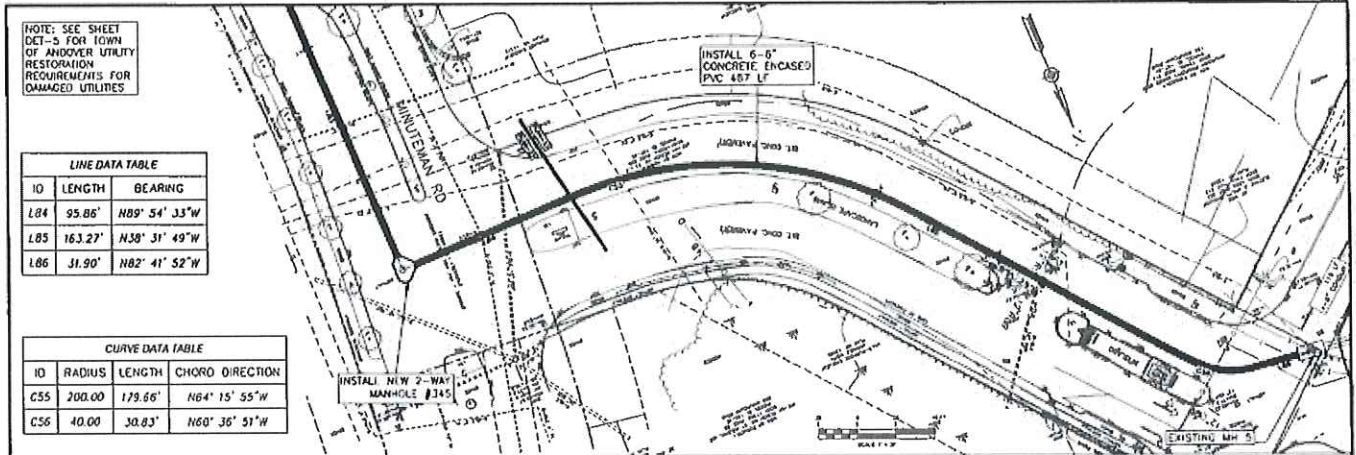
3000 MINUTEMAN RD  
ANDOVER, MA

PLAN-77  
677 J0427914

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



NOTE: SEE SHEET  
DET-5 FOR TOWN  
OF ANDOVER UTILITY  
RESTORATION  
REQUIREMENTS FOR  
DAMAGED UTILITIES

LINE DATA TABLE		
ID	LENGTH	BEARING
L84	95.86'	N89° 54' 33" W
L85	163.27'	N38° 31' 49" W
L86	31.90'	N82° 41' 52" W

CURVE DATA TABLE			
ID	RADIUS	LENGTH	CHORD DIRECTION
C55	200.00'	179.66'	N64° 15' 55" W
C56	40.00'	38.83'	N60° 36' 51" W

	311 OAK STREET, SUITE 207 ANDOVER, MA 01810	PROJECT NO. 2024-01
	DATE: 04/08/24	SCALE: AS SHOWN
DESIGNED BY: [blank]	CHECKED BY: [blank]	DATE: [blank]
DRAWN BY: [blank]	DATE: [blank]	DATE: [blank]

**nationalgrid**

3000 MAINTENANCE RD  
ANDOVER, MA

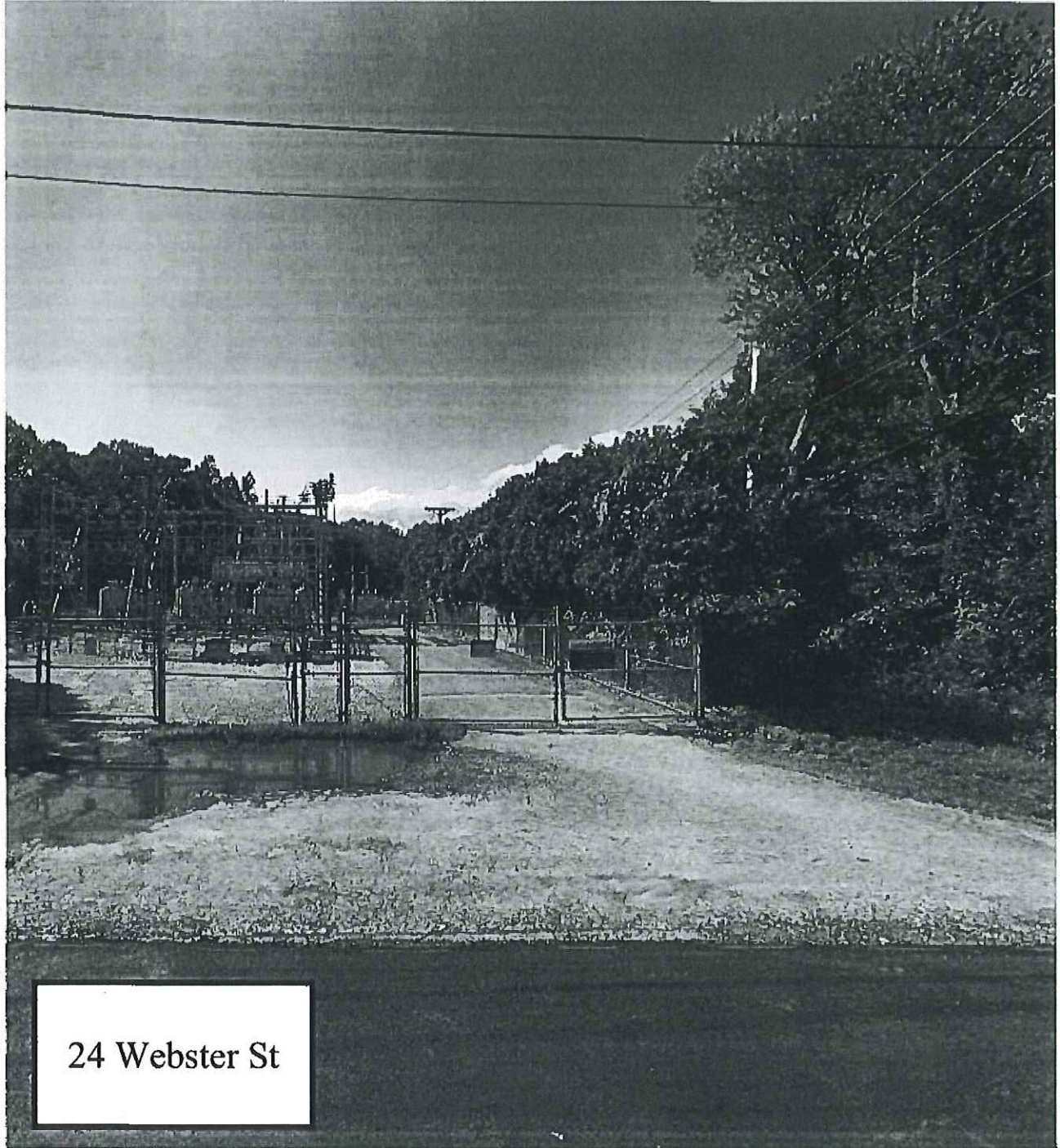
PROJECT NO. 2024-01  
DATE: 04/08/24

PLAN-33  
SHEET 2 OF 2

RECEIVED  
TOWN CLERK'S OFFICE

2024 APR 10 PM 1:48

TOWN OF ANDOVER, MASS



24 Webster St

# Attorney Kathryn M. Morin

---

Admitted in MA, NH, & ME

June 27, 2024

Select Board  
Town of Andover  
36 Bartlet Street  
Andover, MA 01810

Re: Monarch Lane – Acceptance of Street Deed and Associated Easements

Dear Members of the Board:

I represent Twin Birch Development, LLC relative to the acceptance of Monarch Lane and associated easements. Monarch Lane was voted to be accepted as a public way at the spring town meeting. I have coordinated details of the conveyances to the Town of the fee interest in the roadway and associated through Town Counsel. Enclosed is a copy of the agreed-upon form of deed as well as the easements. Please place acceptance of the street deed for Monarch Lane and associated easements by the Select Board on the agenda for the next available meeting.

Thank you.



Kathryn M. Morin

KMM/i

cc: Attorney Douglas Heim *via email only*  
Twin Birch Development, LLC *via email only*

(Space Above this Line Reserved for Registry of Deeds)

---

## QUITCLAIM DEED

Twin Birch Development, LLC, a Massachusetts limited liability company, having a mailing address of P.O. Box 483, North Andover, Massachusetts 01845

for consideration paid and in full consideration of fewer than one hundred dollars (\$100.00)

grants to the Inhabitants of the Town of Andover, a Massachusetts municipality, having an address of 36 Bartlet Street, Andover, MA 01810

*with Quitclaim Covenants*

That certain street or way located off Ballardvale Road, Andover, Essex County, Massachusetts and being shown as Lot 130, Monarch Lane, on Land Court Plan No. 10362N ("Plan").

Lot 130, Monarch Lane, is described as follows:

Beginning at a point at the northeasterly terminus of Lot 130 near the northwesterly corner of Lot 123 as shown on Land Court Plan Number 10362L;

Then running along a curve to the left having a radius of 20.00' a distance of 31.62' to a point;

Then running along a curve to the left having a radius of 150.00' a distance of 53.13' to a point;

Then running S 00°39'23" W a distance of 543.22' to a point;

Then running along a curve to the left having a radius of 100.00' a distance of 56.66' to a point;

Then running along a curve to the right having a radius of 60.00' a distance of 273.79' to a point;

Then running along a curve to the left having a radius of 100.00' a distance of 85.50' to a point;

Then running N 00° 39'23" E a distance of 508.37' to a point;

Then running along a curve to the right having a radius of 190.00' a distance of 68.04' to a point;

Property Address: Fee in Monarch Lane (Lot 130), Andover, MA

Then running along a curve to the left having a radius of 20.00' a distance of 31.29' to the northwesterly corner of Lot 130;

Then turning and running along the southerly line of Ballardvale Street S 68°28'00" E a distance of 80.00' to the point of beginning.

Monarch Lane, Lot 130, contains 38, 192 +/- square feet (0.88+/- acres) of land as shown on the Plan.

Monarch Lane, Lot 130, is conveyed subject to:

- A. Grant of Easement by Twin Birch Development, LLC to Massachusetts Electric Company, dated June 8, 2018, filed with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,098, as noted on Certificate of Title No. 17980.
- B. Easement by Twin Birch Development, LLC to Bay State Gas Company d/b/a Columbia Gas of Massachusetts, dated September 13, 2018, filed with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,696, as noted on Certificate of Title No. 17980.
- C. Planning Board Decision SP16-02 – Cluster, dated December 14, 2016, filed with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,072 as noted on Certificate of Title No. 17980.
- D. Planning Board Decision SP16-03 – Earth Movement, dated December 14, 2016, filed with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,073 as noted on Certificate of Title No. 17980.
- E. Conditions of Approval filed on June 7, 2018, with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,071 as noted on Certificate of Title No. 17980.
- F. Rights of others to use Monarch Lane, Lot 130, for all purposes for which streets and ways are commonly used in the Town of Andover.

For grantor's title see deed dated June 6, 2018, filed with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,070, as noted on Certificate of Title No. 17980.

This is not the conveyance of all or substantially all of the Massachusetts assets of an entity taxed as a corporation in Massachusetts. In addition, no member of the grantor is an entity taxed as a corporation in Massachusetts. This is not homestead property.

End of Text  
Signature Page Follows

Signed as a sealed instrument this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

TWIN BIRCH DEVELOPMENT, LLC

\_\_\_\_\_  
By: David Kindred  
Its: Manager/Real Estate Signatory

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the undersigned notary public, personally appeared David Kindred, as Manager and Real Estate Signatory of Twin Birch Development, LLC, who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state governmental agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and has the authority to sign in that capacity.

\_\_\_\_\_  
Name:  
Notary Public  
My Commission Expires:

Acceptance by Select Board

The foregoing conveyance is hereby accepted by the Select Board for and on behalf of the Inhabitants of the Town of Andover, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Laura M. Gregory

\_\_\_\_\_  
Alexander J. Vispoli

\_\_\_\_\_  
Ellen Townson

\_\_\_\_\_  
Kevin Coffey

\_\_\_\_\_  
Melissa Danisch

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the undersigned notary public, personally appeared

who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state government agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Name:  
Notary Public  
My Commission Expires:

Property Address: Utility Easement, 4 Monarch Lane and 104 Ballardvale Road, Andover, MA 01810

(Space Above this Line Reserved for Registry of Deeds)

---

## GRANT OF UTILITY EASEMENT

Twin Birch Development, LLC, a Massachusetts limited liability company of P.O. Box 483, North Andover, Massachusetts 01845

for consideration paid and in full consideration of fewer than one hundred dollars (\$100.00)

grants to the Inhabitants of the Town of Andover, a Massachusetts municipality, having an address of 36 Bartlet Street, Andover, MA 01810

### *with Quitclaim Covenants*

The following utility easement affecting land located on and near Monarch Lane in Andover, Essex County, Massachusetts:

A Utility Easement located on, over, under, and through portions of the premises located at and known as 4 Monarch Lane and 104 Ballardvale Road, Andover, Essex County, Massachusetts, depicted as:

“20’ Wide Utility Easement” running along the southerly boundary of Lot 131, Plan 10362N and along the southerly and a portion of the easterly boundary of Lot 125, Plan 10362M, affecting portions of the premises at 4 Monarch Lane; and

“Proposed 20’ Wide Easement 2,406 Sq. Ft.” on Easement Plan attached to document filed with the Land Court Department at the Essex North District Registry of Deeds as Document Number 114,616 affecting a portion of the premises at 104 Ballardvale Road.

The 20’ Wide Utility Easement easement area is described as follows:

Beginning at a point on the westerly line of Lot 131 on Land Court Plan 10362N at the southwesterly corner of Lot 131;

Then running N 00°39’23” E a distance of 20.05’ to a point;

Then turning and running S 85°11'24" E a distance of 82.00' to a point on the westerly line of Lot 125 on Land Court Plan 10362M and continuing S 85°11'24" E a distance of 73.76' on Lot 125, for a total distance on the bearing of S 85°11'24" E of 155.76';

Then turning and running N 00°39'23" E a distance of 67.75' to a point;

Then turning and running S 89°20'37" E a distance of 20.00 feet to a point on the easterly lot line of Lot 125 on Land Court Plan Number 10362M;

Then turning and running S 00°39'23" W a distance of 89.26' to the southeasterly corner of Lot 125 on Land Court Plan 10362M;

Then turning and running N 85°11'24" W a distance of 93.82' to a point on the easterly line of Lot 131 on Land Court Plan 10362N and continuing N 85°11'24" W on Lot 131 a distance of 81.99' for a total distance on the bearing of N 85°11'24" W of 175.81' to the point of beginning.

Title to the easement area affecting portions of the premises located at 4 Monarch Lane (Lot 131 Plan 10362N and Lot 125 Plan 10362M) is by deed dated June 6, 2018, filed with the Land Registration Office of the Land Court in the Essex North District Registry of Deeds as Document No. 118,070, as noted on Certificate of Title No. 17980.

The Proposed 20' Wide Easement 2,406 Sq. Ft. is as described in Document Number 114,616 and the plan attached thereto, and noted on Certificates of Title Numbered 11736 and 12120.

Title to the easement area affecting portions of the premises located at 104 Ballardvale Road is by grant of Utility Easement from Matthew Laracy and Susan M. Laracy to Twin Birch Development, LLC, dated July 8, 2016, filed as Document Number 114,616, and noted on Certificates of Title Numbered 11736 and 12120.

Grantee shall have the right but not the obligation to restore landscaping and improvements within the easement area following exercise of the easement rights granted hereunder.

This is not the conveyance of all or substantially all of the Massachusetts assets of an entity taxed as a corporation in Massachusetts. In addition, no member of the grantor is an entity taxed as a corporation in Massachusetts. This is not homestead property.

Signed as a sealed instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

TWIN BIRCH DEVELOPMENT, LLC

\_\_\_\_\_  
By: David Kindred  
Its: Manager

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me, the undersigned notary public, personally appeared David Kindred, as Manager of Twin Birch Development, LLC, who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state governmental agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and has the authority to sign in that capacity.

\_\_\_\_\_  
Name:  
Notary Public  
My Commission Expires:

Acceptance by Select Board

The foregoing conveyance is hereby accepted by the Select Board for and on behalf of the Inhabitants of the Town of Andover, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Laura M. Gregory

\_\_\_\_\_  
Alexander J. Vispoli

\_\_\_\_\_  
Ellen Townson

\_\_\_\_\_  
Kevin Coffey

\_\_\_\_\_  
Melissa Danisch

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the undersigned notary public, personally appeared

who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state government agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Name:  
Notary Public  
My Commission Expires:

(Space Above this Line Reserved for Registry of Deeds)

---

## GRANT OF UTILITY EASEMENT

Twin Birch Development, LLC, a Massachusetts limited liability company of P.O. Box 483, North Andover, Massachusetts 01845

for consideration paid and in full consideration of fewer than one hundred dollars (\$100.00)

grants to the Inhabitants of the Town of Andover, a Massachusetts municipality, having an address of 36 Bartlet Street, Andover, MA 01810

### *with Quitclaim Covenants*

The following utility easements affecting portions of the land located at 1 Monarch Lane and 2 Monarch Lane, Andover, Essex County, Massachusetts:

A non-exclusive Utility Easement located on, over, under, and through that portion of the premises being Lot 139, Plan 10362N, located at and known as 1 Monarch Lane, Andover, Essex County, Massachusetts, depicted on the easement sketch plan attached hereto as Exhibit A as “Non Exclusive Town Portion Utility Easement 299± SF” and being described as follows:

Beginning at a point at the southwesterly corner of the easement area herein described;

Then running N 21°32'46” E a distance of 18.63’ to the southerly line of Ballardvale Road;

Then turning and running along a curve to the right having a radius of 20.00’ a distance of 31.29’ to a DHSB as shown on the sketch plan attached;

Then turning and running N 64°55’16” W a distance of 20.04’ to the point of beginning.

The affected premises are a portion of Lot 139 on Land Court Plan Number 10362N, being currently described in Certificate of Title Number 18263. The Utility Easement was created by reservation in deed filed as Document Number 120,466. The Utility Easement hereby granted is non-exclusive as the grantor has conveyed other rights in the easement area to another.

Also, a non-exclusive Utility Easement located on, over, under, and through that portion of the premises being Lot 123, Plan 10362L, located at and known as 2 Monarch Lane, Andover, Essex County, Massachusetts, depicted on the easement sketch plan attached hereto as Exhibit B as "Non Exclusive Town Portion Utility Easement 655± SF" and being described as follows:

Beginning at a point on the easterly line of Monarch Lane, near but southerly of the northwesterly corner of Lot 123;

Then running S 75°58'40" E a distance of 20.00' to a point;

Then turning and running along a curve to the right having a radius of 130.00' a distance of 17.09' to a point;

Then running N 21°33'14" E a distance of 18.63' to the southerly sideline of Ballardvale Road;

Then turning and running along a curve to the left having a radius 20.00' a distance of 31.62' to a DHSB as shown on the sketch plan attached as Exhibit B;

Then running along a curve to the left having a radius of 150.00' a distance of 18.14' to the point of beginning.

The affected premises are a portion of Lot 123 on Land Court Plan Number 10362L, being currently described in Certificate of Title Number 18083. The Utility Easement was created by reservation in deed filed as Document Number 120,466. The Utility Easement hereby granted is non-exclusive and the grantor in this instrument reserves the right to convey the entire or any portion of the reserved Utility Easement to another grantee or other grantees.

The purpose of the easements shown on Exhibit A and Exhibit B is for maintenance and repair of the sewer manholes shown on Exhibit A and Exhibit B and the gravity fed sewer line from the manholes to the sewer main in Ballardvale Road.

For grantor's title see Certificate of Title Number 17980.

Grantee shall have the right but not the obligation to restore landscaping and improvements within the easement area following exercise of the easement rights granted hereunder.

This is not the conveyance of all or substantially all of the Massachusetts assets of an entity taxed as a corporation in Massachusetts. In addition, no member of the grantor is an entity taxed as a corporation in Massachusetts. This is not homestead property.

Signed as a sealed instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

TWIN BIRCH DEVELOPMENT, LLC

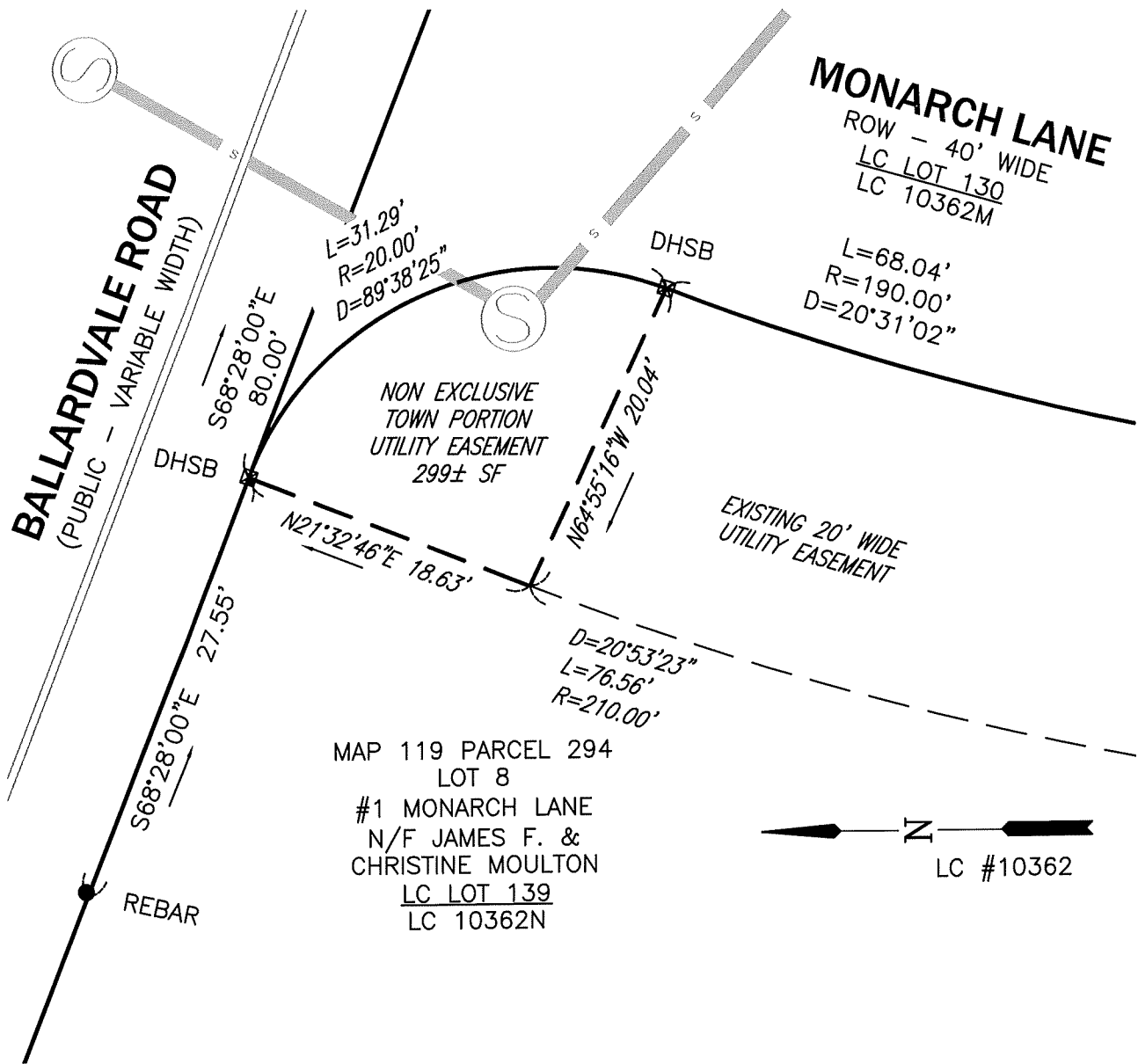
\_\_\_\_\_  
By: David Kindred  
Its: Manager

COMMONWEALTH OF MASSACHUSETTS

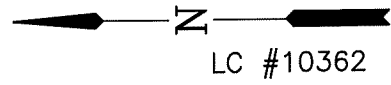
ESSEX, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared David Kindred, as Manager of Twin Birch Development, LLC, who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state governmental agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and has the authority to sign in that capacity.

\_\_\_\_\_  
Name:  
Notary Public  
My Commission Expires:



MAP 119 PARCEL 294  
 LOT 8  
 #1 MONARCH LANE  
 N/F JAMES F. &  
 CHRISTINE MOULTON  
 LC LOT 139  
 LC 10362N



**EASEMENT PLAN - #1 MONARCH LANE**

MONARCH WOODS  
 ANDOVER, MA  
 DRAWN FOR  
 TWIN BIRCH DEVELOPMENT, LLC  
 PO BOX 483  
 N. ANDOVER, MA 01845

MARCHIONDA & ASSOCIATES, LP  
 ENGINEERING AND PLANNING CONSULTANTS  
 62 MONTVALE AVE. SUITE 1  
 STONEHAM, MA. 02180  
 (781) 438-6121

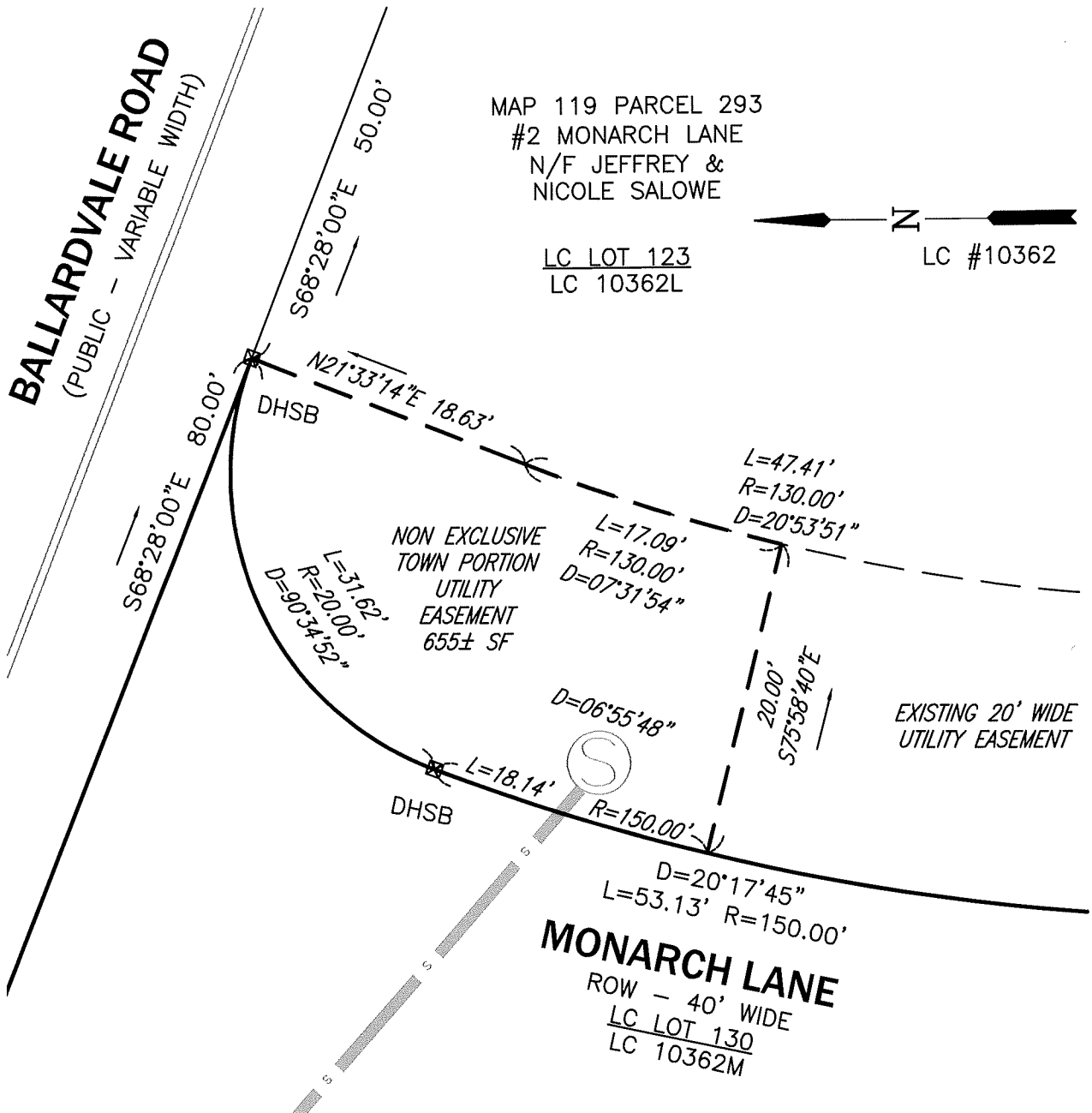
DATE: 4/2/2021 SCALE: 1"=10'

**BALLARDVALE ROAD**  
(PUBLIC - VARIABLE WIDTH)

MAP 119 PARCEL 293  
#2 MONARCH LANE  
N/F JEFFREY &  
NICOLE SALOWE

LC LOT 123  
LC 10362L

LC #10362



**EASEMENT PLAN - #2 MONARCH LANE**

MONARCH WOODS  
ANDOVER, MA

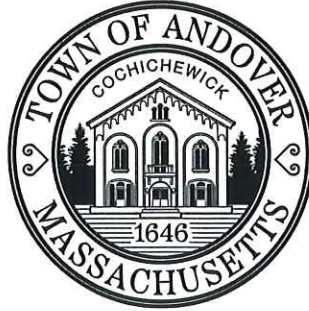
DRAWN FOR  
TWIN BIRCH DEVELOPMENT, LLC  
PO BOX 483  
N. ANDOVER, MA 01845

MARCHIONDA & ASSOCIATES, LP  
ENGINEERING AND PLANNING CONSULTANTS

62 MONTVALE AVE. SUITE 1  
STONEHAM, MA. 02180  
(781) 438-6121

DATE: 4/2/2021

SCALE: 1"=10'



TOWN OF ANDOVER  
BOARD OF REGISTRARS OF VOTERS  
SUBMISSION OF ELECTION OFFICERS

June 6, 2024

To the Honorable Members of the Select Board:

Pursuant to M.G.L. Ch. 54 Section 12, the Board of Registrars of Voters of the Town of Andover is hereby submitting to the Select Board the names of persons qualified to act as election officers.

Sincerely,

*Marian C. Bicking*  
*Keith M. Saxon*  
*Austin Simko*

Keith Saxon  
Jennifer Zhang  
Marian C. Bicking  
Austin Simko, Town Clerk



## Town of Andover

### Town Clerk's Office

36 Bartlet Street

Andover, MA 01810

978-623-8230

[townclerk@andoverma.us](mailto:townclerk@andoverma.us)

Austin P. Simko,  
Deputy Town Manager & Town Clerk

April 8, 2024

Matthew Bausemer  
Chair, Democratic Town Committee  
9 Greenbriar Circle  
Andover, MA 01810

Dear Mr. Bausemer,

On behalf of the Select Board, please be advised that in accordance with M.G.L. Chapter 54 Sec. 12, you may, no later than June 1, 2024, file with the Board of Registrars of Voters a list of enrolled members of your party who desire appointment as election officers. The list may be sent to my attention at the above address.

Please feel free to contact me with any questions. Thanks very much.

Sincerely,

Austin P. Simko

Deputy Town Manager & Town Clerk

Cc: Select Board  
Town Manager



## Town of Andover

### Town Clerk's Office

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
townclerk@andoverma.us

Austin P. Simko,  
Deputy Town Manager & Town Clerk

April 8, 2024

Evelyn Curley  
Chair, Republican Town Committee  
55 Tewksbury Street  
Andover, MA 01810

Dear Ms. Curley,

On behalf of the Select Board, please be advised that in accordance with M.G.L. Chapter 54 Sec. 12, you may, no later than June 1, 2024, file with the Board of Registrars of Voters a list of enrolled members of your party who desire appointment as election officers. The list may be sent to my attention at the above address.

Please feel free to contact me with any questions. Thanks very much.

Sincerely,

Austin P. Simko  
Deputy Town Manager & Town Clerk

Cc: Select Board  
Town Manager

**Andover Select Board  
Subcommittee for Zoning Board of Appeals  
Meeting Minutes of Monday June 3, 2024**

---

---

**I. Call to Order**

The Andover Select Board Subcommittee for the Zoning Board of Appeals meeting was called to order at 5:00 p.m. Present were subcommittee members, Melissa Danisch and Ellen Townson.

**II. Interview Candidates for the Zoning Board of Appeals**

The subcommittee interviewed candidates for three positions on the Zoning Board of Appeals, two regular members and one associate member, for terms that will expire on June 30, 2027. The candidates were interviewed in the following order:

5:02 p.m. – Stephen Bullis

5:14 p.m. – Michael Novaria

5:27 p.m. – Stuart Rubin

5:41 p.m. – Bennett Raphel

6:03 p.m. – Heather Lauten

**III. Adjourn**

The subcommittee meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Amy Heidebrecht  
Recording Secretary

**Andover Select Board  
Subcommittee for Zoning Board of Appeals  
Meeting Minutes of Wednesday June 5, 2024**

---

---

**I. Call to Order**

The Andover Select Board Subcommittee for the Zoning Board of Appeals meeting was called to order at 5:03 p.m. Present were subcommittee members Melissa Danisch and Ellen Townson.

**II. Interview Candidates for the Zoning Board of Appeals**

The subcommittee interviewed candidates for three positions on the Zoning Board of Appeals, two regular members and one associate member, for terms that will expire on June 30, 2027. The candidates were interviewed in the following order:

5:04 p.m. – Elizabeth Oltman

5:17 p.m. – Adam Knoll

5:30 p.m. – Kathy Faulk

**III. Adjourn**

The subcommittee meeting was adjourned at 5:43 PM.

Respectfully submitted,

Amy Heidebrecht  
Recording Secretary

**Andover Select Board  
Subcommittee for Zoning Board of Appeals  
Meeting Minutes of Friday June 14, 2024**

---

---

**I. Call to Order**

The Andover Select Board Subcommittee for the Zoning Board of Appeals meeting was called to order at 8:31 a.m. Present were subcommittee members Melissa Danisch and Ellen Townson.

**II. Interview Candidate for the Zoning Board of Appeals**

The subcommittee interviewed a candidate for three positions on the Zoning Board of Appeals, two regular members and one associate member, for terms that will expire on June 30, 2027. The candidate, Nural Aman, began his interview at 8:32 a.m.

**III. Deliberations**

Melissa Danisch made a motion to recommend Elizabeth Oltman, Kathy Faulk and Michael Novaria to the full Select Board. Motion seconded by Ellen Townson.

**IV. Adjourn**

The subcommittee meeting was adjourned at 9:04 a.m.  
Respectfully submitted,

Amy Heidebrecht  
Recording Secretary