

Select Board Meeting

Monday, December 2, 2024
Memorial Hall, Memorial Hall Library
2 North Main Street, Andover, MA 01810

5:30 PM

RECEIVED
TOWN CLERK'S OFFICE

2024 NOV 26 PM 5:13

TOWN OF ANDOVER, MA

I. Call to Order – 5:30 P.M.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

III. Town Manager Report

IV. Communications/Announcements/Liaison Reports

V. Public Comment

VI. Public Hearings

A. Fiscal Year 2025 Tax Classification- 2nd Reading

Board to discuss and consider voting classification and taxation of all property in Town.

VII. Regular Business

A. Determination of Useful Life

Board to consider voting to approve the maximum useful life of departmental equipment for December borrowing.

B. Debt Issuance

Board to vote to approve long term borrowing.

VIII. Approval of Minutes

A. Board to approve minutes from the following meeting:

1. November 18, 2024

IX. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Memorial Hall Library	River Rose (Shannon Phelan)	Library Aide	\$15.00/hour	12/03/2024

X. Adjourn

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager's Office at 978-623-8213 or by email at amy.heidebrecht@andoverma.us

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45

FY2025 CLASSIFICATION HEARING

The four votes needed to be taken by the Select Board are:

1. Vote of a residential factor
2. Vote of an open space discount
3. Vote of a residential exemption
4. Vote of a commercial exemption

VALUE COMPARISONS FY2024 TO FY2025

CLASS	FY2024 VALUE	FY2025 VALUE	% CHANGE
Residential	10,062,323,535	10,852,450,460	+7.9%
Open Space	0	0	0%
Commercial	766,160,279	842,920,155	+10%
Industrial	967,146,800	1,091,316,400	+12.8%
Personal Property	355,152,574	390,485,519	+9.9%
TOTAL	12,150,783,188	13,177,172,534	+8.4%

CLASS COMPARISONS FY2021 TO FY2025

	2021	2022	2023	2024	2025
Residential	+2.3%	+8.8%	+13.7%	+10.8%	+7.9
Open Space	0.0%	0.0%	0.0%	0.0%	0.0%
Commercial	+0.5%	-1.1%	+8.8%	+12.5%	+10%
Industrial	+0.9%	+6.7%	+13.9%	+16.8%	+12.8%
Personal	+17.0%	-14.5%	+11.0%	+0.3%	+9.9%

Residential	+2.3%	+8.8%	+13.7%	+10.8%	+7.9%
CIP	+3.9%	-0.8%	+11.4%	+12.1%	+10.9%

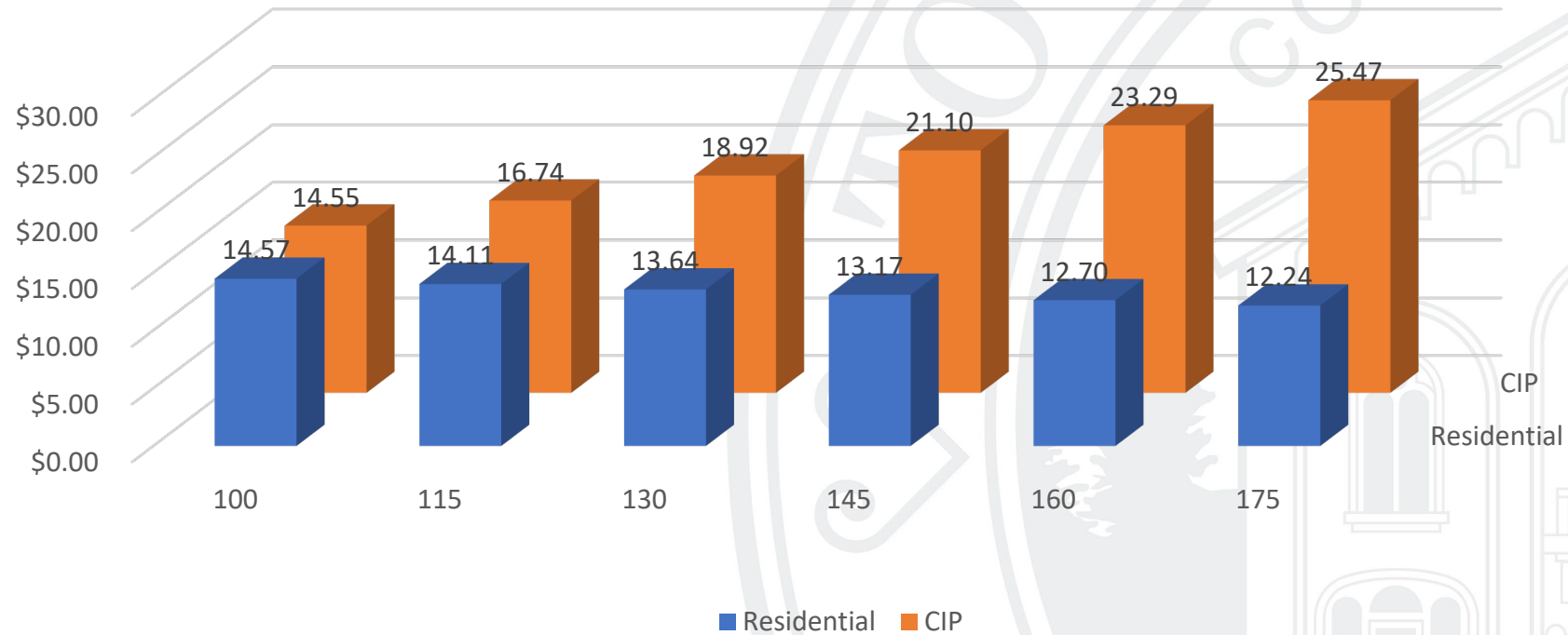
1. THE RESIDENTIAL FACTOR

- Total value of the town \$13,177,172,534.
- Total levy amount \$191,776,235.
- Levy / Value X 1,000 = **\$14.55** tax rate.
- Dividing the town value into classes yields:

Residential	10,852,450,460	or	82.4%
Open Space	0	or	0.0%
Commercial	842,920,155	or	6.4%
Industrial	1,091,316,400	or	8.3%
Personal Property	390,485,519	or	2.9%

- Residential = 82% CIP = 18%

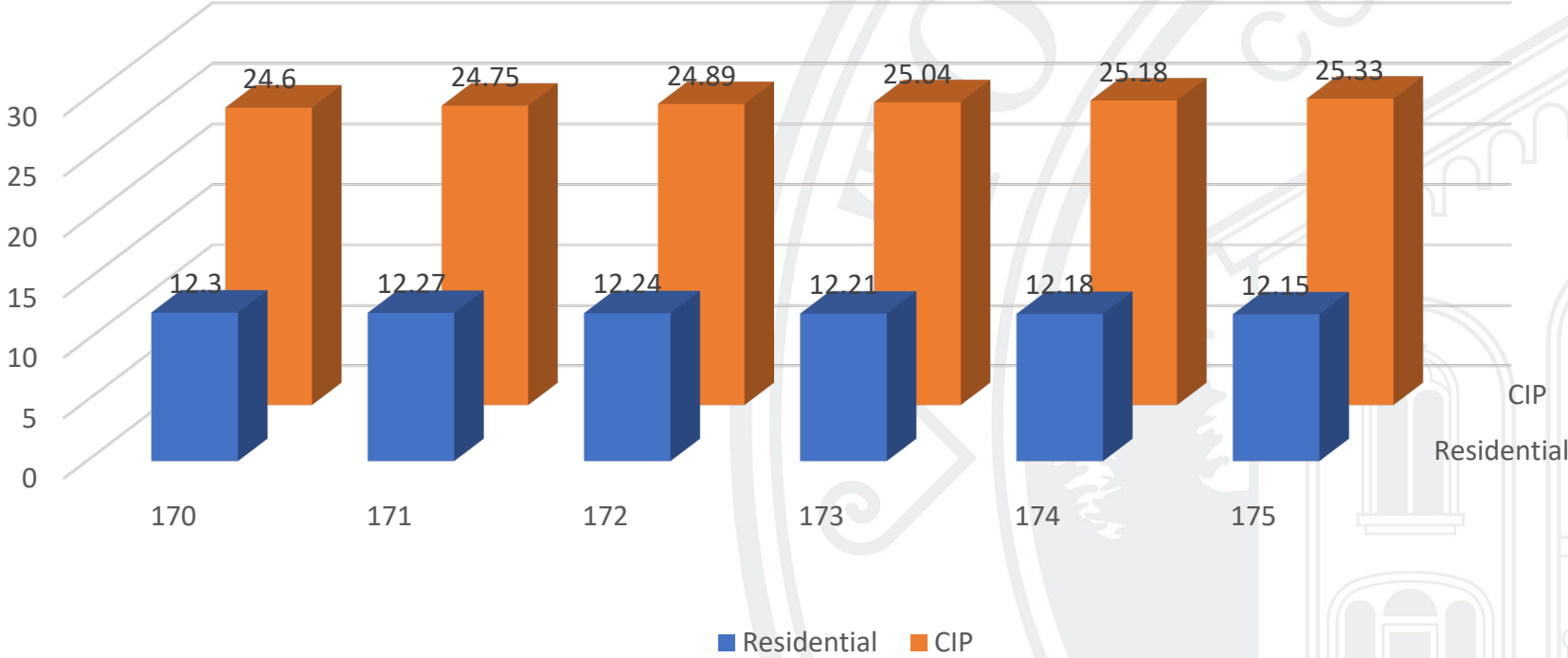
Classification Shift



FY2025	100	115	130	145	160	175
RES RATE	14.57	14.11	13.64	13.17	12.70	12.24
CIP RATE	14.55	16.74	18.92	21.10	23.29	25.47

The Residential Rate includes the application of the Senior Means Tested Exemption

Classification Shift



FY2025	170	171	172	173	174	175
RES RATE	12.39	12.36	12.33	12.30	12.27	12.24
CIP RATE	24.74	24.89	25.03	25.18	25.32	25.47

The Residential Rate includes the application of the Senior Means Tested Exemption

FY2024 TAX COMPARISON

	FY2024 AVG SNGL FAM		FY2024 AVG COMM		FY2024 AVG IND	
	TAX \$12,329		TAX \$74,075		TAX \$173,521	
FY25 VAL	1,028,307		3,181,896		7,816,317	
SHIFT						
166	\$12,874	4.4%	\$76,874	3.8%	\$188,842	8.8%
167	\$12,843	4.2%	\$77,320	4.4%	\$189,936	9.5%
168	\$12,802	3.8%	\$77,797	5%	\$191,108	10.1%
169	\$12,771	3.6%	\$78,274	5.7%	\$192,281	10.8%
170	\$12,740	3.3%	\$78,720	6.3%	\$193,375	11.4%
171	\$12,709	3.1%	\$79,197	6.9%	\$194,548	12.1%
172	\$12,679	2.8%	\$79,642	7.5%	\$195,642	12.7%
173	\$12,648	2.6%	\$80,120	8.2%	\$196,814	13.4%
174	\$12,617	2.3%	\$80,565	8.8%	\$197,909	14.1%

FY2024 TAX COMPARISON

2025 SHIFT	FY2024 AVG SINGLE	FY2024 AVG COMM	FY2024 AVG IND
	\$12,329 - \$12.88	\$74,075 - \$25.48	\$173,521 - \$25.48

167	\$12,843	4.2%	\$77,320	4.4%	\$189,936	9.5%
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MOST UNIFORM TAX INCREASES

RES RATE \$12.48 - CIP RATE \$24.30

For the vote- Residential Factor of 85.6479

169.5	\$12,761	3.5%	\$78,497	6%	\$192,828	11.1%
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RETAINS THE SHIFT ADOPTED FOR FY24

RES RATE \$12.41 - CIP RATE \$24.67

For the vote- Residential Factor of 85.1123

FY2024 TAX COMPARISON

2025 SHIFT	FY2024 AVG SINGLE		FY2024 AVG COMM		FY2024 AVG IND	
	\$12,328 - \$12.88		\$74,075 - \$25.48		\$173,521 - \$25.48	
165.15	\$12,895	4.6%	\$76,492	3.3%	\$187,904	8.3%

RETAINS SAME LEVY SHARES AS FY24
 RES RATE \$12.54 - CIP RATE \$24.04
 For the vote- Residential Factor of 86.0441

2. THE OPEN SPACE DISCOUNT

- This adoption exempts up to 25% of the value of land that is classified as open space.
- Open space is land not otherwise classified and land which is maintained in an open and natural condition which contributes significantly to the benefit and enjoyment of the public.
- The parcels classified as open space were in excess of zoning, basically rear land or land from cluster developments that were never built on and had no development potential.
- At DOR's request, these parcels were reviewed and for FY2020 reclassified as vacant land.
- In FY2025, none of the communities in Massachusetts granted this exemption.

3. THE RESIDENTIAL EXEMPTION

- This is an exemption of up to 35% of the average assessed value of all residential property which is applied to the assessment of the principal residence of the property owner.
- In FY2024, there were 18 communities that adopted this exemption. Out of these communities, either there were a much higher percentage of seasonal renters or a more urban setting with a much higher rental community.
- Adoption of this exemption with a high percentage of owner occupancy shifts tax burdens from lower valued properties to higher valued properties.

4. THE COMMERCIAL EXEMPTION

- The Select Board may vote up to a 10% exemption for commercial property owners that had an average annual employment of 10 or fewer employees and an assessed value less than 1,000,000.
- Increase the tax of industrial property owners and those owning commercial properties valued over 1,000,000, as both are ineligible for this exemption.
- 14 communities adopted this exemption for FY2024, Auburn, Avon, Bellingham, Berlin, Braintree, Chelmsford, Dartmouth, Erving, New Ashford, North Attleborough, Seekonk, Swampscott, Westford and Wrentham.



Select Board Meeting

Monday, November 18, 2024

7:00 PM

Select Board Room, Town Offices

36 Bartlet Street Andover, MA 01810

The Chair, Laura Gregory called the Select Board Meeting of Monday, November 18, 2024 to order at 7:01 PM.

Members in attendance: Vice Chair Alex Vispoli, Clerk Ellen Townson and members Melissa Danisch, and Kevin Coffey.

Others in attendance: Town Manager Andrew Flanagan, Deputy Town Manager Mike Lindstrom, Chief Administrative and Financial Officer, Patrick Lawlor, Town Clerk and Deputy Town Manager Austin Simko, and Town Counsel Doug Heim.

I. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

II. Town Manager's Report

~The Town Manager thanked Director of Veterans Services, Mark Comeiro and the Veteran's Day Committee for the ceremonies held on November 11, 2024 at the Ballardvale Green and for all the work they do throughout the year.

~The RFQ For the AHS designer services closed on November 7th; six design firms submitted proposals. They expect that interviews of those firms will happen this week.

~Congratulations to the Fall 2025 session of the Class of the Andover Leadership Academy. Selectman Coffey was one of the graduates and Selectwoman Ellen Townson a former graduate of a prior class.

Fire Chief Murphy declared an outdoor fire ban last week due to the dry conditions across the state particularly in the Merrimack Valley Region. Thank you to members of our Fire Department who have been helping out. The outdoor fire ban remains in effect in Andover.

The Forum for the Essex Street Corridor will be held on Wednesday, November 20th at MHL at 6:30 PM where they will discuss plans for the \$3.3M Mass Works Grant and the improvement to that area.

Recreation and Facilities collaborated to complete the accessible waiting area for the Pickle Ball Courts at Rec Park, which started as a Participatory Budget request.

In 2024 the Board signed a net metering contract which resulted in \$800,000 in savings from solar credits; it was a great success, and they hope to continue that success as they prepare to move forward with other solar projects on Town buildings.

Holiday Happenings will be held on Friday, December 13th from 4:30-7:30 PM around the Town Hall Complex.

The Town received a \$211,000 Safe Streets Federal Grant intended to fund a downtown residential fund downtown traffic study and because of this, they were able to make some changes to the CIP.

III. Communications/Announcements/Liaison Reports

Patrick Lawlor: recognized the following Andover employees for their years of service.

Firefighter, Phil Boulanger	31 Years
Firefighter, Matt Burke	35 Years
Officer Glen Ota	29 Years
Scott Bernard Working Foreman at the Highway Dept.	26 Years
Shawna McCloskey, Social Services Case Manager in Elder Services	23 Years
Gary Barnaby, Dispatcher with Andover Police	19 years
Paul Sanborn, Superintendent with Parks & Grounds	18 years
Janet Brewer, Central Office Purchasing Assistant	17 years
Ann Gubellini, Application Support Specialist-Innovation and Technology	16 years
Jen Lawlor, Andover Recreation Office Assistant	10 years

Austin Simko thanked the poll-workers involved in the November 5th Election and the members of his department and all others who support them They had about a 76% turn out with 20,000 residents in-person voting and about 55% mail in and early in-person voting.

Kevin Coffey reported on the serious discolored water in the area where he lives. The Town responded quickly and made some adjustments. He remains concerned if we are moving fast enough to upgrade our water mains and hopes we will continue accelerating the upgrade and not just level funding it. Laura Gregory shared that we have ramped this up as much as possible to get the road paving done in a season. We can look into doing more but not sure if we can.

Mr. Coffey also said that the CIP is advertised as a public hearing; however, the document came out on Friday after the close of business hours and the posting was updated today. He also mentions that there are three sets of minutes on the agenda for tonight and we should be able to improve on that process.

Melissa Danisch reported that the Holiday Artisan Market is scheduled for November 23rd at Old Town Hall from 10-4 PM and recognized the Andover Fire & Rescue who have been extraordinarily busy with mutual aid to other towns this season due to dry conditions and large fires locally and on the highways that cut through Andover. Melissa also asked that in addition to the RFQ for the interim approach for AHS, at what point where the building Committee has heard from the School Committee with some of their priorities.

The Town Manager reported on the RFQ for the interim approach of the AHS project. The School Committee has been updated on the status of the project and once we have a design service on board the next step is going back to the School Committee.

Alex Vispoli recognized Mark Comeiro and his team for the November 11th Veteran's Day Program which was great.

Ellen Townson also recognized the Veterans' ceremonies and the AHS Marching Band who did an outstanding job of playing every song for every branch of military and offering those people that have been in those branches the opportunity to stand up and be recognized; it was very powerful. Ellen also congratulated those who have graduated from the Andover Leadership Academy. Residents are welcome to attend the Leadership Academy.

IV. Public Comment

Deborah Ellison, 105 Lovejoy Road acknowledged World Day of Remembrance for the traffic road victims. She urged the Board to reconsider tabling the discussion on the vote for the speed limit reduction on Lovejoy Road. Pedestrians are not safe on Lovejoy Road and wishes the Town will move quickly to make the road safe. She reported on the vehicular data provided by Safety Officer Ota and is requesting the speed limit be further reduced considering the volume of traffic.

Mike Lindstrom reported that Safety Officer Ota collected a week's work of Lovejoy Road speed data and are gathering more data and proposed improvement changes to the roadway design. The Board suggested this be put on a future agenda.

George Thorlin, 115 Summer Street is requesting the Board accept MGL 18B for Lovejoy Road (20 mph); the Select Board needs to be more proactive towards public safety plans. Mr. Thorlin distributed an informational document on Vision Zero Core Elements to the Board.

Jessie Jacobs, One Paddock Lane spoke about the Lovejoy Road specialty regulations which have to be reviewed every five years for approval.

V. Public Hearings

A. [Capital Improvement Program FY2026 – 2030](#)

Laura Gregory reported on the process for tonight's CIP presentation by the Town Manager for the recommended Capital Improvement Program for FY2026-2030. The second meeting on the CIP will be held on December 2, 2024.

The Town Manager provided a brief history of the Finance Plan for the CIP from 2016-2024 with a target of 5.72% of the existing Debt Service, New Non-Exempt Debt Service, General Fund Revenue, and Total of Non-Exempt Plan.

The Town has been able to fund several major projects without having to seek a debt exclusion. The presentation included outcomes on major projects and initiatives and a new approach to financing the CIP. Changing the source of the funding replacing the 5.72% of the budget with an amount equal to the 7.5% of the Town and School Budget.

The Plan is balanced over time and is a much more detailed approach and a prioritization of need approach. The Plan includes the utilization of Other Funds and Outcomes of Projects and Initiatives. Dept heads were charged with planning five years of expenses

in a manner that is realistic and could actually be funded moving forward, the plan will be balanced against the target in each year of the program. This will transition the document from an identification of needs approach to a prioritization of needs approach. The plan should maintain capacity in the out year to maintain future flexibility and improves the Town's ability to integrate the CIP with the Long-Range Financial Plan. The Town Manager also reported on 'Capital balances' a practice used to take unspent balances and repurpose them.

The total of the CIP is \$23,539,722 and the plan includes several modifications intended to ensure a balanced and sustainable program moving forward. The presentation included an overview of General Fund Revenue which is just over \$2.5M. The majority of the funds go to facilities and school maintenance. School 2 is more building specific. CD&P1 gained a lot of interest over the past year with invasive species management and conservation properties in Andover. Andover's Land Manager, Mike Murray has put together a program for land management and includes funding year-over-year for the program. A list of CIP projects is included in the presentation.

Free Cash: The Town Sidewalk Program includes funds for minor and major repairs, hazardous tree removal as well as a study of the Shawsheen culvert and advancing a study on that part of town that experienced severe flooding. Fire 3- from Free Cash in the amount of \$3,865,000.

Information Technology: Funds are included for IT-1- Annual staff device refresh and IT-2 student device refresh.

The presentation also includes the annual appropriation for the replacement of Police Department cruisers and the Public Safety Simulcast Radio System which is about 30-years old which is how police cruisers, fire apparatus, and ambulances communicate from anywhere in the field with Dispatch. This will replace the entire system. They have been replacing portable radios for the Fire Department and have become significantly more expensive.

The presentation included the Appropriation History of Free Cash. Total request for General Fund Borrowing is \$4,8830,00 which includes DPW8 for large vehicles, minor storm drainage improvements.

The Town has committed to evaluating Elm Square Safety Improvements and funding changes. General Fund Borrowing also includes funding for Town Parks and Playgrounds, Major Town Projects, Fire Rescue Vehicles (purchase of a frontline ambulance), and Major School Projects including Shawsheen River access improvements, and design funds (\$60,000) for the replacement of Lovely Field and design funds for Chandler Road (Park Property). Nason's Landing concludes any mediation that needs to be done in addition to construction. General Fund Borrowing includes design and updating Pomp's Pond structures and Shawsheen River Access Improvements to reinforce our commitment to the Shawsheen River to make it more user friendly.

Major Town Projects for a total of \$4,830,000 from General Fund Borrowing includes a number of items; roof replacements MHL, carpet projects AT Central Fire, lower level of

MHL and design funds for HVAC and to improve the Meeting space at Spring Grove Cemetery to bring the office space up to par.

Fire Rescue includes replacement of a frontline vehicle; at this time, the lead time is 2-3 years.

School 5 in the amount of \$680,000 includes design for the replacement of the surface of Lovely Field at AHS, funds for the design of the playground at Sanborn School and for the Sanborn generator replacement, Funds for West Elementary to install a security vestibule and design HVAC improvements at West Middle School for \$200,000 and some repairs and improvements to the Wood Hill turf for \$100,000. General Fund Borrowing has been pretty consistent over the past few years.

Special Dedicated Funds: Chapter 90 funding for sidewalks

Water and Sewer Enterprise Funds for a total of \$10,300,000. Includes granular activated carbon, and the pumping stations at Wood Hill, Fish Brook, Shawsheen and Water Treatment Plant Raw water pumping station. (Major water main replacement/distribution improvements and pumping stations).

A summary of the 5-year plan reflects programmed requests for future years.

VI. Regular Business

A. [Lincoln Street](#)

Deputy Town Manager Mike Lindstrom provided an overview of proposed pedestrian safety improvements for Lincoln Street and supporting initiatives including Lincoln Street current conditions and the responses from the survey and data.

They will not be recommending a permanent one-way but have other alternative approaches. Complete Streets commits the Town to advocating designs and connectivity through safety achieved in different ways. The Complete Streets Working Group will provide a presentation in December 2024 and in January 2025; there were 445 responses to the survey.

The presentation included the options evaluated and the public process to date including vehicle volume. They are not recommending making Lincoln Street a permanent one way or a shared use path but to construct a 5' sidewalk along Lincoln Street. This will require the relocation of six utility poles and a fire hydrant. Pedestrian safety is a priority.

Lynn Delaney, 4 Lincoln Street asked if they still have the restrictive turn coming in from Lowell Street. Yes, they will still have the restrictive turn.

B. [Polyfluoroalkyl Substances \(PFAS\) Regulation Letter to MassDEP and Legislators](#)

Board to review and consider voting to sign a letter to Massachusetts Department of Environmental Protection and State Legislators.

The Board discussed their letter regarding PFAS regulations to be sent to MassDEP and Legislators (State and Federal) including a cover letter.

Public comment: Maria Bartlet said their group of citizens is meeting with Gillette and DEP to see if they can come to some agreement on how to proceed and how DEP can help.

Alex Vispoli moved that with the suggested edits that the Board accepts, endorses and sign the regulation letter to the Massachusetts Department of Environmental Protection and State Legislators and Representatives. Motion seconded by Melissa Danisch.

Laura Gregory asked that a cover letter be enclosed. To the Federal and State delegation. Motion moved by Alex Vispoli seconded by Melissa Danisch and voted 5-0 to approve.

C. [Andover Means Tested Senior Tax Exemption](#)

Board to consider voting to set the exemption amount for the Andover Means Tested Senior Tax Exemption as voted in the 2018 ATM Article 37. The exemption may be up to a 100% match but no less than a 50% match of the amount of the circuit breaker income tax credit that the applicants received in the previous year.

Patrick Lawlor and Tristen Hoare presented the information on the Andover Means Tested Senior Tax Exemption. Tristen Hoare, Chief Assessor, explained the Andover Means Testing and impacts of the exemptions. The Board has voted 100% every single year. In 2023 Gov. Baker signed the Act to improve the Commonwealth's affordability and dependability which doubled the tax credit to \$2,590 so the eligibility exemption has doubled with 113 applicants qualifying for this exemption this year. Eligibility is means tested and residential value of the property at state level only includes the first acre of the property.

Presentation included an overview of the details of the exemption criteria exemption including funding and tax impact of the exemption.

Melissa Danisch moved to establish the Andover Means Tested Senior Tax Exemption for FY-2025 to be 100%% of the Massachusetts Income Tax Circuit Breaker tax credit earned on their 2023 tax filing. Motion seconded by Ellen Townson and voted 5-0 to approve.

D. [Sustainability Update](#)

Board to receive an update on Specialized Stretch Code from the Director of Sustainability and members the Andover Green Advisory Board.

Joyce Losick-Yang provided an introduction of the Specialized Energy Code. What it is, what is different, engagements to date and next steps. It does not ban gas or oil and only applies to new construction. The Specialized Energy Code are regulations designed to ensure homes and other buildings are built to be energy efficient and fully compatible with technologies of tomorrow. HERS and Passive House is a benchmark established in 2006. The lower the HERS code is, the more efficient it is. Passive House standard is among the most advanced and significantly reduces energy usage based on design.

Residential buildings can be built all electric or adopt mixed fuel pathways which is a specialized code, and to offset fuel usage for larger homes you would have to install solar systems. Multi-family there is a HERS 45 to meet. Commercial buildings all electric no change, but a mixed use would have to meet passive house standards for pre-wiring.

Average home HERS scores in Andover are doing better however, Andover homes tend to be larger than the national average which will drive the score higher. Forty-six Massachusetts communities have adopted the specialized codes as of October 26, 2024. Additional public hearings will be held.

E. Amended Conservation Restriction

Board to review and consider signing the Amended Conservation Restriction for Clubview Estates.

Attorney Mark Johnson and Town Counsel Doug Heim provided information on the amended conservation restriction for Clubview Estates and the type of conservation restrictions that ought to be implemented and how. The restrictions will be perpetual.

Alex Vispoli moved that the Board accepts and signs the Amended Conservation Restriction as presented. Motion seconded by Melissa Danisch and voted 4-1 to approve.

F. Central Street Historic District

Board to receive a presentation regarding the work of the Central Street Historic District Study Committee.

Austin Simko provided the information on the discussion topics provided by the Study Committee for The Central Street Historic District, that included boundaries of a District and regulated activities. The Committee submitted a Preliminary Report.

Local Historic Districts approve exterior changes but do not regulate exterior features that cannot be seen in the front of the house and includes building additions, accessory structures, roofing and trim and interior changes. If homeowners want to do something, it could be subject for review if it is a change from the status quo. Meetings have been held with Central Street properties holders, a walking tour conducted, and they worked with the state liaisons to make sure everything is correct.

They submitted the report to the Massachusetts Historical Commission, the Planning Board and provided an update to the Select Board and Planning Board and held forums with area churches. They will be meeting with abutters on January 13, 2025 and also plan to submit a Warrant Article for the Annual Town Meeting in April 2025. presentation included boundaries of the Central Street Historic District.

G. Select Board Policy Review

Board to review and consider changes and/or additions to the Select Board Policy Manual. Policies to be reviewed include the Code of Conduct, Meeting and Hearing Procedures (2nd Reading).

Town Counsel Doug Heim explained revisions for the first three chapters of the Board's Policy Manual, including excerpts of policy guideline documents for new policies, revised policies, and policies to remove. He will provide a revised copy to the Board for discussion at an upcoming meeting.

Remove the following:

1. Introduction to the Select Board Governance, Practices and Procedures

2. Board Code of Conduct
 3. Basic Board Meeting and Hearing Procedures
 4. Policy Library
 5. Curated policies of specific subjects and statutory authority of the Board.
- No action taken at this time. The Board will send feedback to Town Counsel by the end of the day on Thursday.

VII. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Alex Vispoli moved to approve the appointments by the Town Manager as listed in the consent agenda. Motion seconded by Melissa Danisch and voted 5-0 to approve.

Department	Name	Position	Rate/Term	Date of Hire
Innovation & Technology	Vickie Stringfellow <i>(Maryjane Burwell)</i>	Solutions Manager	\$108,112.29/year	12/09/2024
Preservation Commission	James McCarthy	Member	Term Expires 06/30/2026	11/19/2024

VIII. Approval of Minutes

A. Board to approve minutes from the following meetings:

1. September 23, 2024
2. September 30, 2024
3. October 23, 2024

Alex Vispoli moved to approve the meeting minutes from September 23, 2024, September 30, 2024 and October 23, 2024 changes. Motion seconded by Ellen Townson and voted 5-0 to approve.

IX. Adjourn

At 10:44 PM on a motion by Melissa Danisch and seconded by Ellen Townson, The Select Board voted 5-0 to adjourn the meeting of November 18, 2024.

Respectfully submitted,
Dee DeLorenzo
Recording Secretary