



BOARD OF SELECTMEN and FINANCE COMMITTEE

ANDOVER TOWN OFFICES
36 BARTLET STREET
ANDOVER, MA 01810
WWW.ANDOVERMA.GOV

MEETING AGENDA

SATURDAY, MARCH 4, 2017 at 9:00 A.M.

MEMORIAL HALL LIBRARY, MEMORIAL HALL, 2 North Main Street

- I. Call to Order/Roll Call – 9:00 A.M.
 - II. Opening Ceremonies – 9:00 A.M.
 - A. Moment of Silence/Pledge of Allegiance
 - III. Opening Remarks – 9:05 A.M.
 - A. Town Manager – 9:05 A.M.
 - IV. FY-2018 Budget Presentations - 9:30 A.M.
 - A. Public Safety – 9:30 A.M.
 - Police Department – 9:30 A.M.
 - Fire Rescue Department – 10:00 A.M.
 - B. Library Services – 10:15 A.M.
 - C. Community Services – 10:30 A.M.
 - Department of Community Services (Elder, Recreation, Veterans, Patriotic Celebrations and Youth) – 10:30A.M.
 - D. General Government – 11:30 A.M.
 - Community Development and Planning – 11:30 A.M.
 - E. Lunch Break – 12:00 P.M.
 - F. General Government Continued – 12:30 P.M.
 - IT Department – 12:30 P.M.
 - Finance Department – 1:15 P.M.
 - G. Municipal Services – 1:30 P.M.
 - V. Adjournment – 3:30 P.M.
-
-

View documents associated with this agenda: www.AndoverMA.gov/Selectmen

Meetings are televised on Comcast Channel 22 and Verizon Channel 45 or may be viewed online at www.AndoverTV.org If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Wendy Adams at 978-623-8210 or wadams@andoverma.gov in the Town Manager's Office.

Town of Andover



Overview of Town Manager's Recommended
FY18 Operating Budget & Capital
Improvement Program

March 4, 2017



FY 2018 Budget Goals

- Develop a FY 2018 budget that is within the limitations of Proposition 2 ½ and in compliance with Town and Board of Selectmen financial policies;
- Maintain a level service budget, while identifying opportunities to improve service delivery through efficiency and a commitment to collaboration and innovation;
- Maintain employee compensation in a manner that provides opportunities for equity through modest adjustments and is consistent with the Town's long term financial planning efforts;
- Continue to aggressively manage employee benefits and associated impacts, both short and long term;

FY 2018 Budget Goals (cont.)

- Continue towards developing a long term financial model that provides for predictability and the opportunity to plan for sustainability of operations;
- Establish a capital program that is based on an annual spending target for cash and debt appropriations that provides the Town with the ability to expand capital capacity and fund investments in both infrastructure and facilities within the limitations of Proposition 2 ½ ; and
- Develop a budget document consistent with the recommended guidelines and best practices set forth by the Government Finance Officers Association (GFOA).

FY 2018 Revenue Assumptions

- **Tax Levy** to increase by the 2.5% (less Excess Levy Capacity) as allowed by Proposition 2 ½ plus New Growth.
- **New Growth (\$2,039,798)** and **Local Receipt (\$11,492,300)** estimates are based on five year averages of actual growth and collections.
- **State Aid** projections (**\$12,149,038**) have been adjusted to reflect the Governor's Budget (H1).
- **Free Cash (\$500,000)** to be appropriated only for one time capital expenditures while maintaining a balance that will provide for a stable amount of Free Cash in future years.

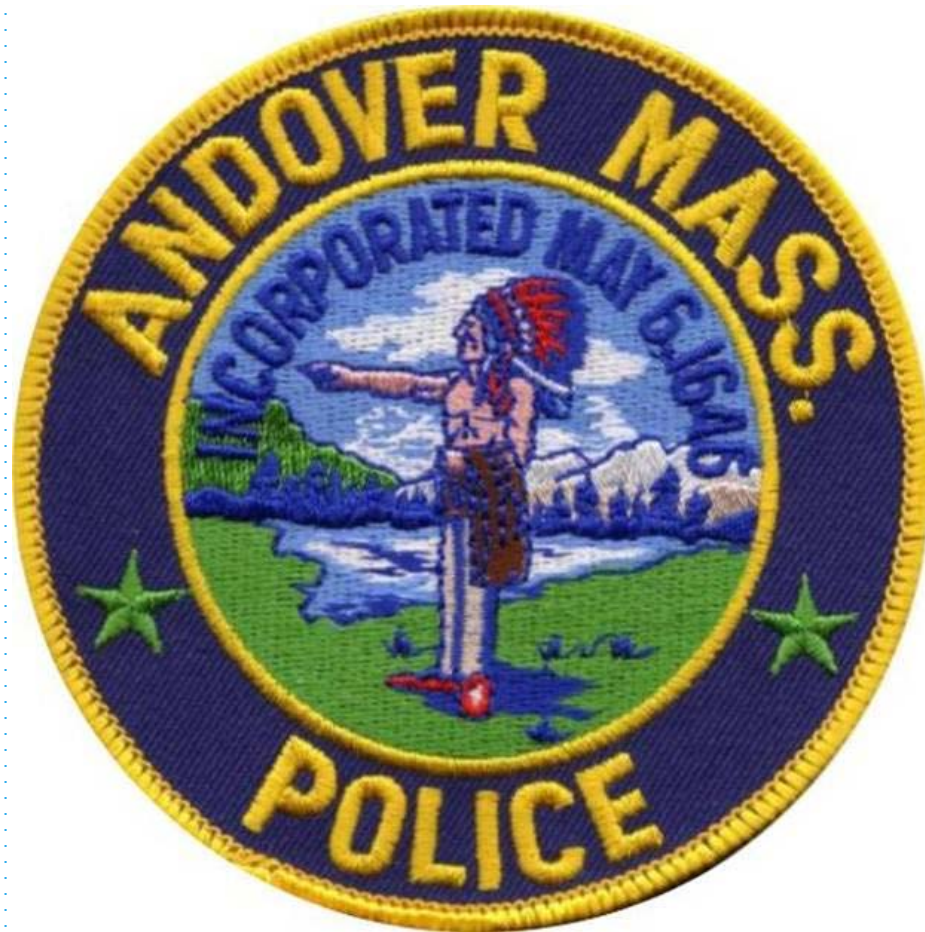
FY 2018 Expenditure Assumptions

- **Town and School Operating Budgets** to increase only by the amount of funds available after meeting the funding requirements of all obligations.
- **Retirement** contribution to increase by 10% from current budget per the existing funding schedule.
- General Fund **Other Post Employment Benefit (OPEB)** funding will be based on a percentage of budget; with a target set of 0.4%. Additionally, the incremental savings in health insurance resulting from the OPEB Funding Plan will be appropriated into the trust.
- **Employee Health Insurance** expense to increase by 8%.
- Total appropriation to fund **Capital Expenditures** (cash and non-exempt debt) will be based on a percentage of budget (5.52%).
- Total Town budget to increase by 3.11%

Police Department

Patrick E. Keefe, Police Chief

FY18 Budget Request *(Pages 94 – 102)*



Police Department FY18 Budget Summary

	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personnel Services:	\$6,377,490	\$6,371,543	\$-5,947
Expenses:	\$1,013,800	\$977,400	\$-36,400
Detail Fees	\$80,000	\$75,000	\$5,000
Parking Rcpts.	\$210,000	\$170,816	\$-39,814
TOTAL:	\$7,234,243	\$7,233,943	\$-300

Police Department Personnel Summary

FTEs	FY17 Budget Approved	FY18 TM's Budget Rec.	FY17 - FY18 FTE +/-
Sworn	53	53	
Dispatch	11	11	
Civilian	6	6	
Alternative Sent/New Horizons	.5	.5	
Animal Control	1	1	
Parking	1.5	1.5	
TOTAL FTE	73.0	73.0	

Police Department CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
POL-1* Police Vehicle Replacement	\$215,000	\$195,000	\$215,000	\$225,000	\$225,000	\$235,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports \$195k for this purpose for FY18

Police Department CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
POL-2* Police Firearms/DT Scenario Trainer	\$78,500	\$78,500

*Source: General Fund Revenue (Capital Projects Fund)

TM Comments: Supports \$78,500 for this purpose for FY18

Police Department CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
POL-4* Roadside Message Board	\$20,000	\$20,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports \$20,00 for this purpose for FY18

Fire-Rescue

Michael B. Mansfield, Fire Chief

FY18 Budget Request *(Pages 104 – 111)*



Fire Rescue FY18 Budget Summary



	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personal Services:	\$6,998,718	\$7,081,875	\$83,157
Expenses:	\$498,338	\$489,188	-\$9,150
Sale of Service: (Revenue)	\$1,250,000	\$1,300,000	\$50,000
TOTAL:	\$6,247,056	\$6,271,063	\$24,007

Fire Rescue Personnel Summary



FTEs	FY17 Budget Approved	FY18 TM's Budget Rec.	FY17 - FY18 FTE +/-
Full- Time:	72.0	72.0	0.0
Part- Time:	0.0	0.0	0.0
TOTAL FTEs:	72.0	72.0	0.0

Fire Rescue CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
FR-1* Fire Rescue Vehicles	\$323,000	\$323,000	\$345,000	\$865,000	\$753,000	\$285,000

*Source: General Fund Borrowing

TM Comments: Supports the use of \$323,000K of GFB for this purpose for FY18

**Fire Rescue
CIP FY18 – FY22
Town Manager's Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
FR-2* Emergency Services Call Box for Pumps Pond	\$10,500	\$10,500

***Source: General Fund Revenue (capital Projects Fund)**

TM Comments: Supports department's request for FY18

Memorial Hall Library

Beth Mazin, Director

FY18 Budget Request *(Pages 88 – 93)*



Memorial Hall Library FY18 Budget Summary

	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personal Services:	\$2,063,922	\$2,011,697	-\$52,225
Expenses:	\$671,575	\$655,825	\$-15,750
TOTAL:	\$2,735,497	\$2,667,522	-\$67,975

Memorial Hall Library Personnel Summary

FTEs	FY17 Budget Approved	FY18 TM's Budget Rec.	FY17 - FY18 FTE +/-
Full-Time:	21.0	21.0	0.0
Part-Time:	6.5	6.5	0.0
TOTAL:	27.5	27.5	0.0

Department of Community Services

FY18 Budget Request *(Pages 72-87)*



Joseph Connelly, Director of
Community Services

Annmary Connor, Director of
Elder Services

Kim Stamas, Director of
Recreation

Bill Fahey, Director of Youth
Services

Mike Burke, Director of Veterans
Services



Department of Community Services FY18 Operating Budget Summary

<u>Division</u>	FY17 <u>Budget</u>	FY18 <u>TM Rec.</u>	<i>FY17-FY18</i> <u>\$ Change</u>
Elder Services	\$648,284	\$596,313	(\$51,971)
Recreation	\$203,549	\$207,924	\$4,375
Youth Services	\$469,715	\$467,796	(\$1,919)
Veterans	\$215,743	\$186,541	(\$29,202)
Administration	\$0	\$127,440	\$127,440
	\$1,537,291	\$1,586,014	\$48,723

Department of Community Services FY18 Budget Summary

	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personal Services:	\$1,550,246	\$1,642,941	\$92,695
Expenses:	\$656,045	\$649,485	(\$6,560)
Sales of Service:	669,000	706,412	\$37,412
TOTAL:	\$1,537,291	\$1,586,014	\$48,723

Department of Community Services

Personnel Summary

FTEs	FY17 Approved	FY18 TM's Rec.	FTE +/- FY17 - FY18
Elder Services	11.95	10.26	-1.69
Recreation	5.0	6.0	+1.0
Youth Services	5.0	5.52	+0.52
Veterans Services	1.0	1.0	0.0
Administration	1.0	1.0	0.0
TOTAL:	23.95	23.78	-0.17

Community Services CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
CS-1* Center at Punchard – Feasibility Study	\$40,000	\$40,000	\$0	\$160,000	\$0	\$1,732,600

*Source: General Fund Revenue/Borrowing

TM Comments: Supports funding this request for all years

Community Services

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
CS-2*Rec Park/Pomps Pond Security Monitoring System	\$65,000	\$65,000

*Source: Cable Funds

TM Comments: Supports funding this request for FY18

Community Services

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
CS-3* Phillips Auditorium Tables & Chairs	\$32,214	\$32,214

***Source: General Fund Revenue**

TM Comments: Supports funding this request for FY18

Community Services

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
CS-4* Design Services for Park, Playstead & Municipal Complex	\$75,000	\$75,000

*Source: General Fund Revenue

TM Comments: Supports funding this request for FY18

Community Development & Planning

FY18 Budget Request *(Pages 62-70)*



John Mangiaratti, Deputy Town Manager, CD&P Department Head

Thomas Carbone, Director of Public Health

Paul Materazzo, Director of Planning

Robert Douglas, Director of Conservation

Christopher Clemente, Inspector of Buildings

Community Development & Planning FY18 Budget Summary

	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personal Services:	\$1,567,518	\$1,601,557	\$34,039
Expenses:	\$174,495	\$176,240	\$1,745
Salaries: (From Reserve Funds)	(\$25,000)	(\$25,000)	\$0
TOTAL:	\$1,717,013	\$1,752,797	\$35,784

**Includes adding 3.25 hrs. to Registered Nurse position, 10 hrs. to the Sanitarian position and 6 hrs. a week for the Alternate Electrical Inspector & 6 hrs. a week for the Plumbing and Gas Inspectors.*

Community Development & Planning Personnel Summary

FTEs	FY17 Approved	FY18 TM's Rec.	FTE +/- FY17 - FY18
Full-Time:	18.0	18.0	0.0
Part-Time:	1.7	2.0	+0.30
TOTAL:	19.7	20.0	0.30
<i>*Includes adding .1 fte to Registered Nurse position and adding .2 fte the Sanitarian position.</i>			

Community Development & Planning - Conservation CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
CON-1* Conservation Land Management	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports department's request for FY18 – FY22

Community Development & Planning CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
PRK-1*Parking Study Implementation	\$123,000	\$123,000	\$75,000	\$75,000	\$75,000	\$75,000

*Source: Parking Funds

TM Comments: Supports department's request for FY18 – FY22

Information Technology

Paul Puzzanghera, CIO

FY18 Budget Request *(Pages 58 – 61)*

Andover Town and Schools Information and Technology Organization



Information Technology FY18 Budget Summary

	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personnel Services:	\$1,434,566	\$1,476,234	\$41,668
Expenses:	\$403,381	\$432,136	\$28,755
TOTAL:	\$1,837,947	\$1,908,370	\$70,423

Information Technology Personnel Summary

FTEs	FY17 Budget Approved	FY18 TM's Budget Rec.	FY17 - FY18 FTE +/-
Chief Information Officer (CIO)	1.0	1.0	0.0
Enterprise Application Architect	1.0	0.0	-1.0
Enterprise Platform Architect	1.0	2.0	1.0
Bus. Solutions Leader	0.0	1.0	1.0
Network Administrator	2.0	1.0	-1.0
Public Safety Network Admin.	1.0	1.0	0.0
Customer Service Manager	1.0	1.0	0.0
GIS Coordinator	1.0	1.0	0.0
Tech Specialist II	1.0	3.0	2.0
Application Specialist – Finance	1.6	1.6	0.0
Tech Specialist	4.0	3.7	-0.3
Asset Coordinator	1.0	1.0	0.0
Administrative Asst.	1.0	0.0	-1.0
Office Coordinator	0.0	1.0	1.0
Senior Application Specialist	0.5	0.0	-0.5
Unclassified	-	-	-
TOTAL FTE	17.1	18.3	1.2

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
IT-1* Annual PC Leasing Program	\$442,018	\$442,018	\$437,500	\$437,686	\$442,266	\$446,845

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports funding this request for FY18 – FY22

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
IT-2* Student Fleet Refresh	\$278,143	\$278,143	\$217,343	\$217,343	\$217,343	\$607,723

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports funding this request for FY18 – FY22

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
IT-3* Elementary School Projector Refresh	\$336,647	\$200,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports funding \$200,000 for this request for FY18

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
IT-4* Selectmen & SC Room Upgrades	\$100,000	\$50,000

***Source: Cable Funds**

TM Comments: Supports funding \$50,000 for this request for FY18

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
IT-5* Safety & Communications Upgrade – Phase 2	\$300,000	\$300,000

***Source: General Fund Borrowing**

TM Comments: Supports funding \$300,000 for this request for FY18

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
IT-6 *Redundant Fiber	\$300,000	\$300,000

***Source: Cable Funds**

TM Comments: Supports funding \$300,000 for this request for FY18

Information Technology CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	FY19 TM Rec.	FY20 TM Rec.	FY21 TM Rec.	FY22 TM Rec.
IT-7 *Website Development Phase 2	\$30,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

***Source: General Fund Revenue**

TM Comments: Supports funding \$10,000 for this request for each year of FY18 – FY22

General Government

FY18 Budget Request *(Pages 32 – 57)*



General Government FY18 Operating Budget Summary

	<u>FY17 Budget</u>	<u>FY18 TM Rec.</u>	<i>FY17-FY18 \$ Change</i>
Town Moderator	\$250	\$250	\$0
Board of Selectmen	\$32,650	\$32,950	\$300
Town Manager's Office	\$413,454	\$451,622	\$38,168
Town Counsel	\$420,000	\$420,000	\$0
Commission on Disabilities	\$6,600	\$7,000	\$400
Finance Committee	\$26,900	\$26,900	\$0
Finance Administration	\$309,334	\$370,077	\$60,743
Collector/Treasurer	\$447,781	\$446,691	(\$1,090)
Assessing Office	\$390,146	\$392,990	\$2,844
Central Purchasing	\$131,324	\$134,841	\$3,517
Central Services	\$103,450	\$103,200	(\$250)
Town Accountant	\$539,303	\$465,654	(\$73,649)
Town Clerk	\$453,483	\$384,612	(\$68,871)
Damages to Property	\$2,000	\$2,000	\$0
Employee Benefits	<u>\$842,161</u>	<u>\$899,139</u>	<u>\$56,978</u>
	\$4,118,836	\$4,137,926	\$19,090

General Government Personnel Summary

Office	FY17 Budget Approved	FY18 TM's Budget Rec.	FY17 - FY18 FTE +/-
Town Manager	3	3	0
Finance Admin.	2	3	+1
Collector/Treasurer	5	5	0
Assessing	5	5	0
Central Purchasing	1.6	1.6	0
Town Accountant	6	5	-1
Town Clerk	4	4	0
TOTAL	26.6	26.6	0

**General Government – Town Clerk
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
TC-2* Vault Shelving	\$30,000	\$30,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports department’s request for FY18

**General Government – Finance
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
FIN-1* MUNIS Software	\$35,000	\$35,000	\$15,000	\$15,000	\$15,000	\$15,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports department’s request for FY18 – FY22

**General Government – Town Manager
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
TM-1* New Municipal Services Facility – 5 Campanelli Drive	\$17,500,000	\$17,500,000

***Source: General Fund Borrowing**

TM Comments: Supports funding this request for FY18

**General Government – Town Manager
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
TM-2* Design & Reconstruction of Ballardvale Fire Station	\$300,000	\$300,000

***Source: Free Cash**

TM Comments: Supports funding this request for FY18

**General Government – Town Manager
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
TM-3* Town Offices Customer Service Bldg. Improvement Study	\$40,000	\$40,000

***Source: General Fund Revenue**

TM Comments: Supports funding this request for FY18

**General Government – Town Manager
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
TM-4* High Plain/Wood Hill Accessibility	\$200,000	\$200,000

***Source: Free Cash**

TM Comments: Supports funding this request for FY18

**General Government – Town Manager
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
TM-5* Town Yard Site Evaluation	\$65,000	\$50,000

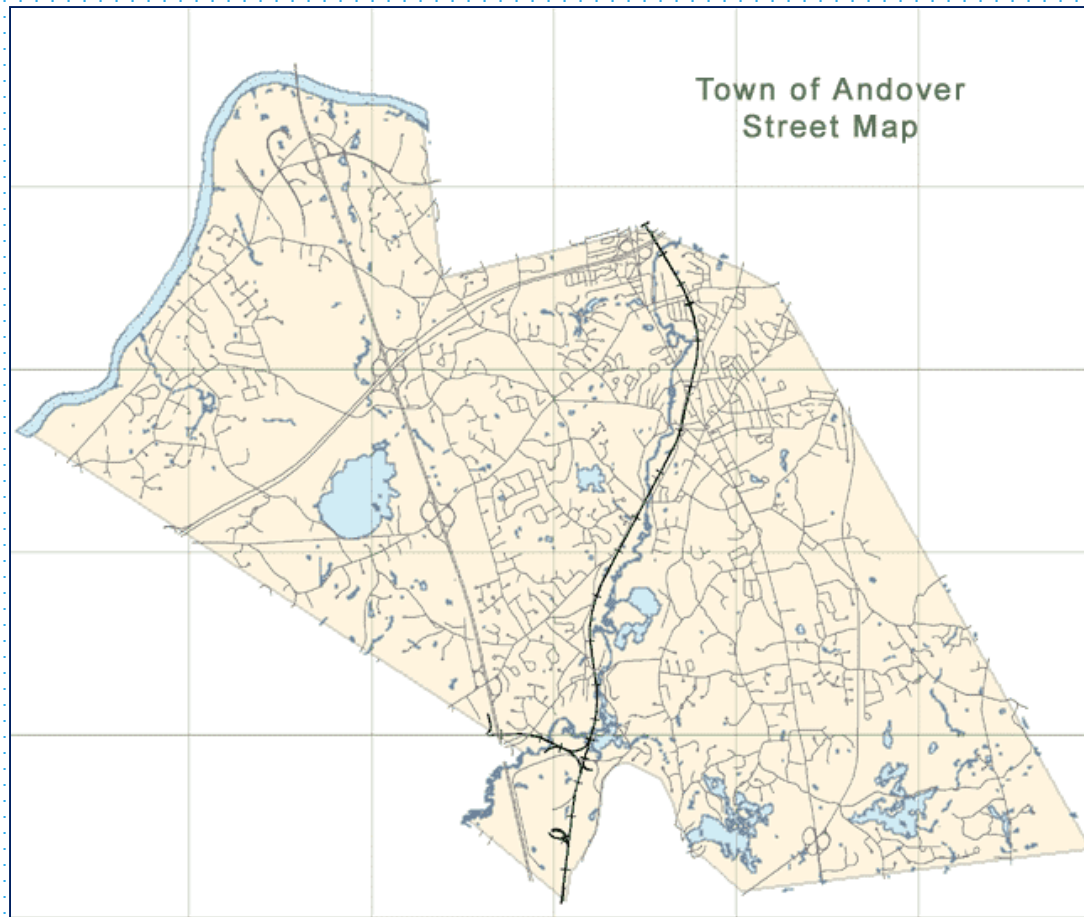
***Source: General Fund Revenue**

TM Comments: Supports funding \$50,000 for this request for FY18

Municipal Services

Christopher M. Cronin, Director

FY18 Budget Request *(Pages 112 – 135)*



Municipal Services FY18 Budget Summary

	FY17 Budget	FY18 TM's Rec.	FY17-FY18 \$ +/-
Personal Services:	\$5,365,929	\$5,537,270	\$171,341
Expenses:	\$5,927,979	\$6,299,099	\$371,120
Sale of Service: (Revenue)	\$106,000	\$101,600	-\$4,400
TOTAL:	\$11,187,908	\$11,734,769	\$546,861

Municipal Services Personnel Summary

FTEs (Gen. Fund Budget)	FTEs FY2017	TM REC FY2018	FY16-17 + / -
PW ADMIN	3.0	3.0	0.0
ENGINEERING	3.0	3.0	0.0
HIGHWAY	15.0	15.0	0.0
FORESTRY	4.0	4.0	0.0
SPRING GROVE CEMETERY	3.0	3.0	0.0
PARKS & GROUNDS	7.0	7.0	0.0
P&F ADMIN	7.6	7.6	0.0
FACILITIES SERVICES	9.4	9.4	0.0
BUILDING MAINTENANCE	6.5	6.5	0.0
MECHANICAL/ELECTRICAL	9.0	9.0	0.0
VEHICLE MAINTENANCE	4.0	4.0	0.0
TOTAL FTEs	71.5	71.5	0.0

Municipal Services – Public Works CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-1* Major Annual Road Maintenance (CH.90)	\$1,376,288	\$1,376,288	\$1,376,288	\$1,376,288	\$1,376,288	\$1,376,288

***Source: State Chapter 90 Funds**

TM Comments: Supports department's request from Ch. 90 funding

Municipal Services – Public Works

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-2* Minor Sidewalk Repairs	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

*Source: General Fund Revenue (Capital Projects Fund)

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Public Works

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-6* Storm Water Management	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

*Source: General Fund Revenue (Capital Projects Fund)

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Public Works CIP FY18 – FY22 Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
DPW-7* Public Works Highway Vehicles	\$665,000	\$215,000/ \$450,000	\$169,000/ \$455,000	\$136,000/ \$550,000	\$205,000/ \$485,000	\$103,000/ \$400,000

***Source: General Fund Revenue (Capital Projects Fund) & General Fund Borrowing**

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Public Works CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-12* Water & Sewer Vehicles	\$100,000	\$100,000	\$158,000	\$273,000	\$245,000	\$80,000

*Source: Water Reserves

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Public Works CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-14* Water Main Replacement /Distribution Improvement Projects	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000

*Source: Water Enterprise Borrowing

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Public Works CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-17* Hydrant Replacement Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

*Source: Water Enterprise Reserves

TM Comments: Supports this funding request for FY18 – Fy22

Municipal Services – Public Works CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20
DPW-21* WTP Electrical Sub-stations Replacement	\$500,000	\$500,000	\$2,500,000	\$2,500,000

*Source: Water Enterprise Borrowing

TM Comments: Supports funding this request for FY18 – FY20

Municipal Services – Public Works CIP FY18 – FY22 Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
DPW-22* WTP – Bancroft High Lift Pumps	\$750,000	\$750,000

*Source: Water Enterprise Borrowing

TM Comments: Supports this funding request for FY18

Municipal Services – Public Works

CIP FY18 – FY22

Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
DPW-24* Minor Sanitary Sewer Collection System Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

*Source: Sewer Enterprise Reserves

TM Comments: Supports this funding request for FY18 – FY22

Municipal Services – Public Works

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.
DPW-25* Enmore Street Reconstruction	\$1,230,000	\$1,230,000

***Source: Various**

TM Comments: Supports funding this request for FY18

**Municipal Services – Public Works
CIP FY18 – FY22
Town Manager’s Recommended Projects**

	FY18 Dept. Req.	FY18 TM Rec.
DPW-27* WTP – New Heating System	\$300,000	\$300,000

***Source: Water Enterprise Borrowing**

TM Comments: Supports funding this request for FY18

Municipal Services – Public Works

CIP FY18 – FY22

Town Manager's Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	TM's Plan FY20	TM's Plan FY21	TM's Plan FY22
DPW-28* Spring Grove Cemetery Maintenance	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

*Source: General Fund Revenue

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Plant & Facilities

CIP FY18 – FY22

Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
P&F-1* Town Projects - Buildings	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports department’s request for FY18 – FY22

Municipal Services – Plant & Facilities CIP FY18 – FY22 Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
P&F-2* Town Projects – Mechanical & Electrical	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports department’s request for FY18 – FY22

Municipal Services – Plant & Facilities

CIP FY18 – FY22

Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
P&F-4* Town Vehicles	\$105,000	\$105,000	\$101,000	\$139,000	\$143,000	\$96,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports department’s request for FY18 – FY22

Municipal Services – Plant & Facilities

CIP FY18 – FY22

Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
P&F-6* Major Town Projects	\$320,000	\$320,000	\$345,000	\$375,000	\$240,000	\$205,000

***Source: General Fund Borrowing**

TM Comments: Supports funding for FY18 – FY22

Municipal Services – Plant & Facilities CIP FY18 – FY22 Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM's Plan FY19	Tm's Plan FY20	TM's Plan FY21	TM's Plan FY22
P&F-7* Town & School Energy Initiatives	\$420,500	\$420,000	\$430,000	\$430,000	\$550,000	\$330,000

*Source: General Fund Borrowing

TM Comments: Supports funding this request for FY18 – FY22

Municipal Services – Plant & Facilities

CIP FY18 – FY22

Town Manager’s Recommended Projects

	FY18 Dept. Req.	FY18 TM Rec.	TM’s Plan FY19	TM’s Plan FY20	TM’s Plan FY21	TM’s Plan FY22
P&F-8* Town Playground Replacements	\$75,000	\$75,000	\$200,000	\$400,000	\$250,000	\$200,000

***Source: General Fund Revenue (Capital Projects Fund)**

TM Comments: Supports funding this request for FY18 – FY22