

**Select Board Meeting**  
 Thursday, March 27, 2025 6:30 PM  
 Select Board Room, Town Offices  
 36 Bartlet Street Andover, MA 01810

RECEIVED  
 TOWN CLERK'S OFFICE  
 2025 MAR 25 PM 5:22  
 TOWN OF ANDOVER, MA

**I. Call to Order – 6:30 P.M.**

**II. Executive Session**

A. Board to vote to go into Executive Session for confidential communication with Town Counsel pursuant to option 6 to discuss the purchase, exchange, lease or value of real property, for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town; and return to open session.

**III. Opening Ceremonies**

- A. Moment of Silence/Pledge of Allegiance
- B. Proclamation for Motorcycle Awareness Season

**IV. Town Manager Report**

**V. Communications/Announcements/Liaison Reports**

**VI. Public Comment**

**VII. Regular Business**

A. Annual Town Meeting Articles

Board to consider voting to take a position on the following articles:

P6	Financial Housekeeping Articles (A-I)
P31	Essex Street Land Purchase

B. Hartigan Court

Board to discuss and consider voting to accept a grant of easement for Hartigan Court.

C. Select Board Policy Section XI.2.L "Alcoholic Beverages on Town Owned Property"

Board to consider voting to temporarily amend Select Board Policy Section XI.2.L "Alcoholic Beverages on Town Owned Property" to allow for beer and wine to be served on certain Town owned properties.

**VIII. Approval of Minutes**

- A. Board to approve minutes from the following meetings:
  1. March 10, 2025

**IX. Adjourn**

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager's Office at 978-623-8213 or by email at [amy.heidebrecht@andoverma.us](mailto:amy.heidebrecht@andoverma.us)*

March 12, 2025

Andover Town Officials, Manger and Select Board Members:

Please join us in helping to promote the more than 150,000 motorcycles coming out of winter's hibernation, with Governor Healey's Proclamation for the Commonwealth's *"Motorcycle Safety Awareness Period,"* March 23<sup>rd</sup> through April 30<sup>th</sup>, and throughout the 2025 riding season, aimed at increasing awareness and reducing accidents. Year 2024 saw 70 motorcyclists and one (1) passenger killed here in MA, and over 330 crashes resulting in "serious bodily injuries," and more than 1,600 with "minor injuries" as reported by MA DOT.

We request our Select Board again issue its own local Proclamation for the benefit of the "Citizen Bikers / Citizen Riders" and owners of 463\* registered motorcycles in Andover, as the Mayors of Amesbury, Beverly, Haverhill, Lowell, Peabody, Salem, and Weymouth last year, along with several Town Select Boards, including Andover, Danvers, Georgetown, and Salisbury.

And, we can arrange with your Staff a 'presentation' event with you at Town Hall from March 12<sup>th</sup> through early April, inviting the 463\* Andover Citizen-Bikers, maybe 'recognizing' a couple of them actively involved in the Community and/or who lost a loved one, with advance joint media release and social page marketing if this is something you may be interested in, perhaps in conjunction with the Andover Police Department's Safety Officer or any other municipal departments that may be interested in helping to spread Governor Healy's message of Motorcycle awareness.

This period will be kick-started Sunday, March 23<sup>rd</sup> at the Ipswich Masonic Lodge with a Pancake Breakfast remembering Nelson Selig, killed in May of 2000 – that kickstarted our mission. Last year Governor Healy with Lt. Governor Driscoll issued a video asking others to "Check Twice – Save a Life, Motorcycles are Everywhere" as the bikes come out of winter's hibernation and back onto the roads.

Thank you in advance for your help with our mission. I can be reached at the above numbers and / or e-mail – please have a member of your TEAM contact me this month for advanced planning.

Regards,



\* RMV 07/11/2024

**PROCLAMATION**

**WHEREAS:** The motorcycle is a popular means of transportation for commuting, as well as for touring and recreation; and

**WHEREAS:** There is a growing need for cooperation among drivers of automobiles and trucks, motorcyclists, bicyclists and pedestrians who use our streets, roads and highways - to reduce accidents, injuries and fatalities; and

**WHEREAS:** It is critical for all to increase their knowledge of the rules of the road and the rights and responsibilities of all roadway users; and

**WHEREAS:** Over 460 motorcycles are owned and operated by our fellow bikers, homeowners and residents of Andover and the tens of thousands more visiting and touring our Town from neighboring communities and all over this Commonwealth; and

**WHEREAS:** Numerous Departments and organizations are committed to making our streets and highways safe for all motor vehicle-related transportation, urging and reminding drivers to - "Check Twice – Save a Life, Motorcycles are Everywhere;" "Check Twice" when pulling out and backing out from parked positions; "Check Twice" when making left turns; "Check Twice" when changing traffic lanes; "Check Twice" for our fellow bikers of Andover and visitors to our Town on motorcycles.

**NOW, THEREFORE:** We, the Town of Andover Select Board hereby proclaims March 23, 2025 to April 30, 2025, to be a Motorcycle Safety Awareness Period in the Town of Andover and wish all who ride, an enjoyable and safe riding season.

**IN WITNESS WHEREOF,** we have hereunto set our hands and caused the seal of the Town of Andover to be affixed this twenty-seventh day of March in the year two thousand twenty-five.

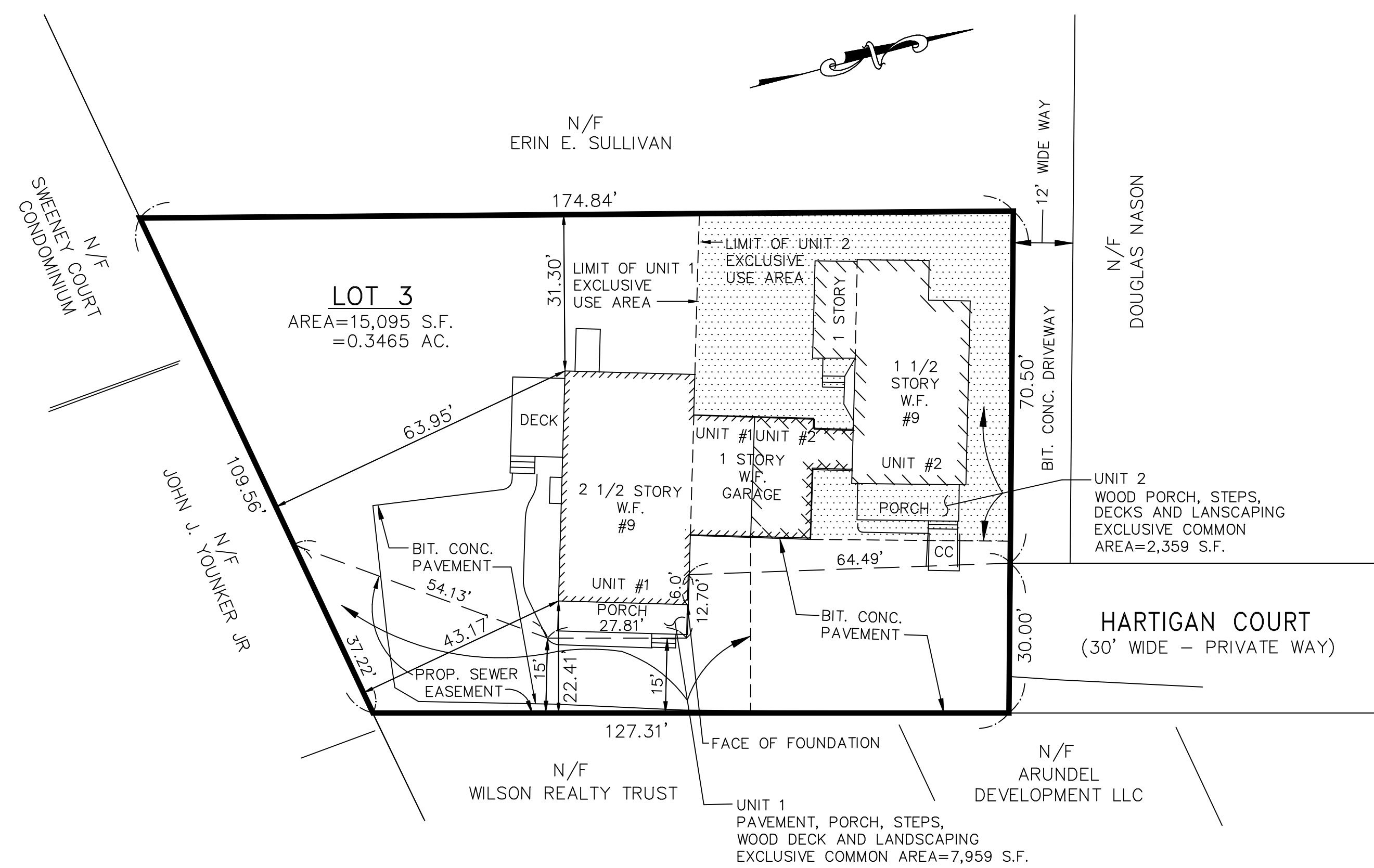
\_\_\_\_\_  
Laura M. Gregory, Chair

\_\_\_\_\_  
Alex J. Vispoli, Vice Chair

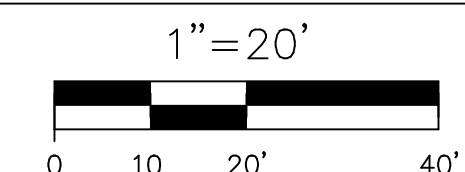
\_\_\_\_\_  
Ellen Townson, Clerk

\_\_\_\_\_  
Kevin Coffey

\_\_\_\_\_  
Melissa Morris Danisch



SITE PLAN



LENGEND

N/F	NOW OR FORMERLY
S.F.	SQUARE FEET
AC.	ACRES
BIT. CONC.	BITUMINOUS CONCRETE
W.F.	WOOD FRAME
DN.	DOWN
CLO.	CLOSET
CC	CEMENT CONCRETE

FOR REGISTRY USE

		<p>THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTRY OF DEEDS "I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIP AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.</p>	
		<p>3/7/25 DATE</p>	
		<p>STEPHEN E. STAPINSKI, R.L.S.</p>	

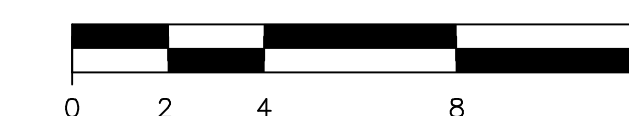
REVISED CONDOMINIUM PLAN  
9 HARTIGAN COURT CONDOMINIUM

IN  
ANDOVER, MASSACHUSETTS

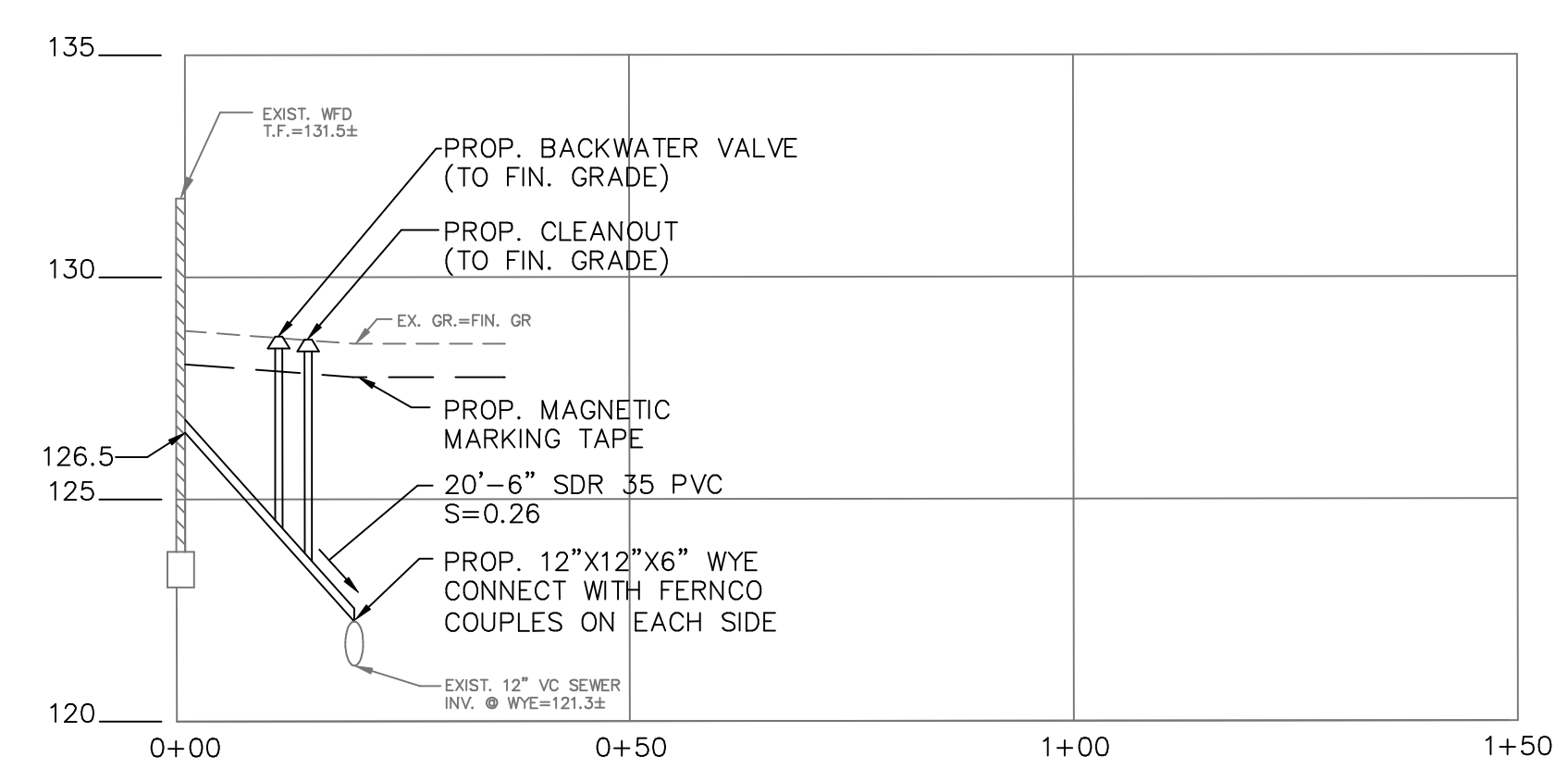
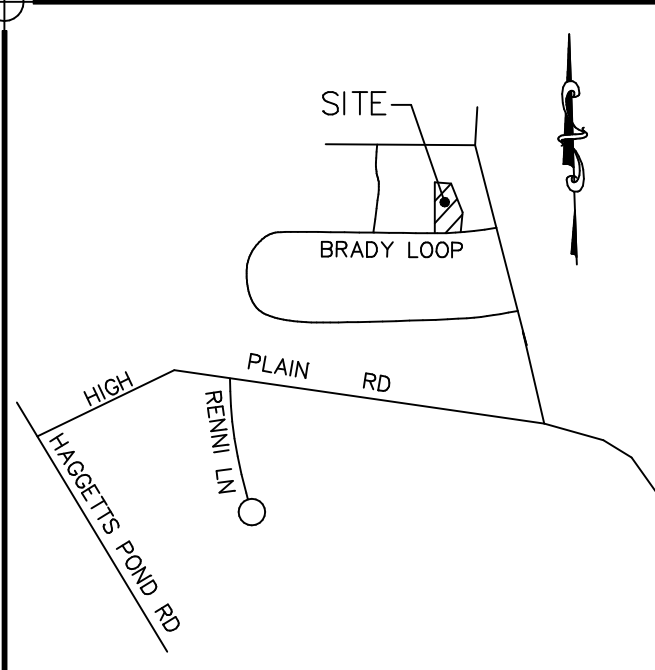
AS DRAWN FOR

JDA LLC  
62 ARGILLA ROAD  
ANDOVER, MA 01810

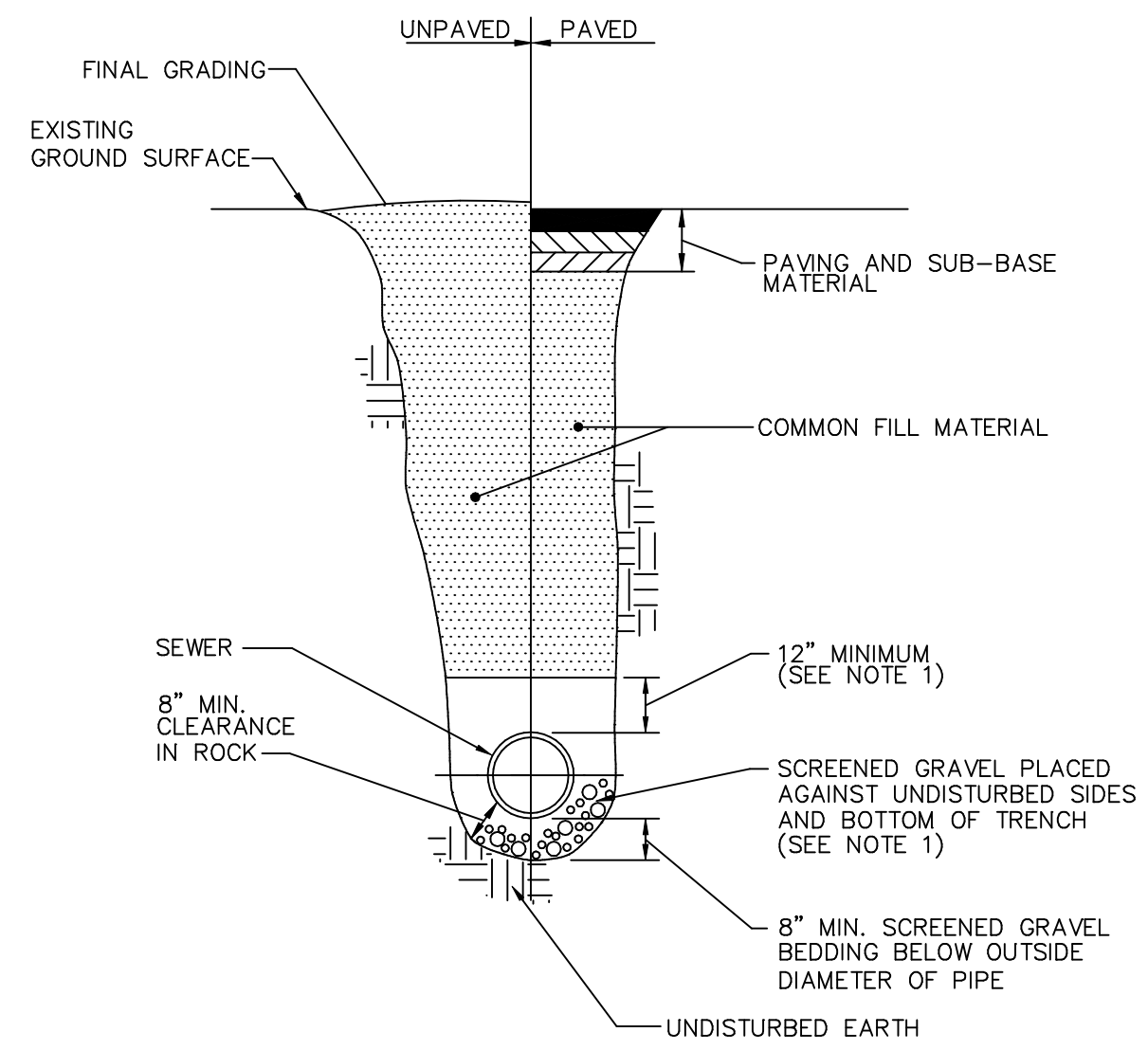
DATE: MARCH 7, 2025  
SCALE: AS NOTED



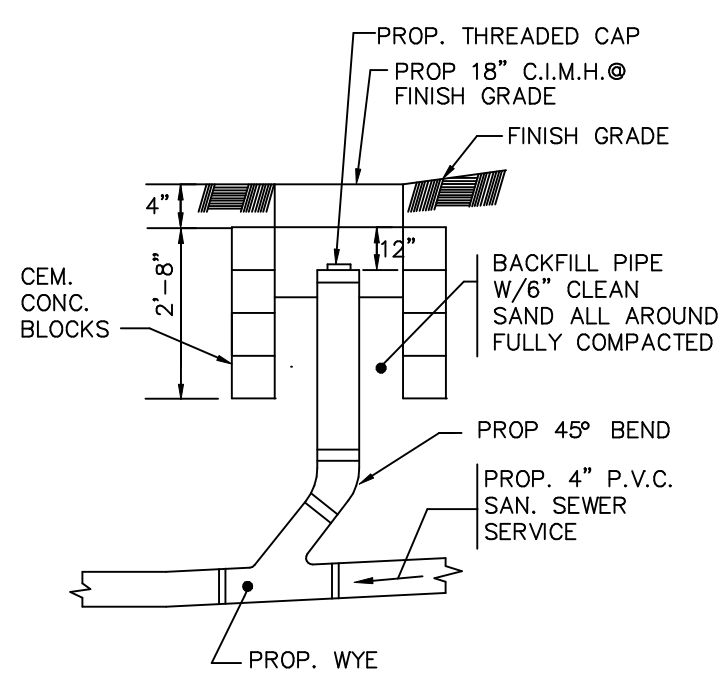
MERRIMACK ENGINEERING SERVICES  
66 PARK STREET  
ANDOVER, MASSACHUSETTS 01810



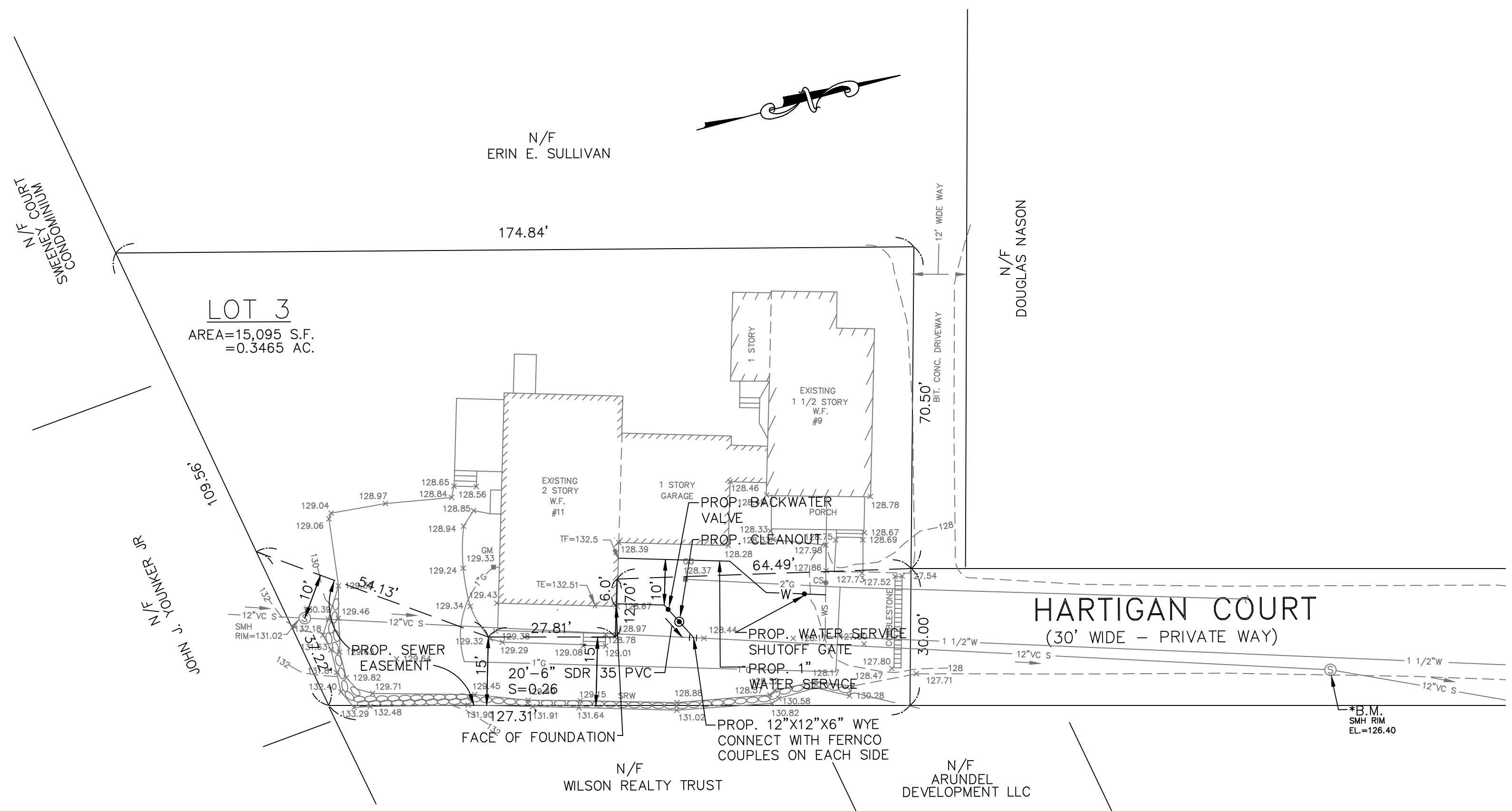
PROFILE SCALE: HOR: 1" = 20'  
VER: 1" = 4'



TYPICAL TRENCH DETAIL FOR SEWER PIPE NOT TO SCALE



CLEANOUT DETAIL (PAVED) NOT TO SCALE



PLAN SCALE: 1" = 20'

- NOTES**
- FOR PROPERTY LINES SEE BOOK #17,455, PAGE #197 AND PL #1539 RECORDED IN ESSEX NORTH DISTRICT REGISTRY OF DEEDS. FOR SITE REFERENCE SEE TOWN OF ANDOVER ASSESSORS MAP #77, LOT #38.
  - TOPOGRAPHIC BENCHMARK IS RIM OF EXISTING SEWER MANHOLE EL.=131.02 (ASSUMED)
  - UTILITIES SHOWN FROM EXISTING RECORDS WHERE NOT VISIBLE IN THE FIELD.
  - ALL WORK SHALL CONFORM TO ANDOVER D.P.W. STANDARDS ALL NON-PAVED DISTURBED AREAS TO BE LOAMED AND SEEDED.
  - CONTRACTOR SHALL APPLY FOR AND OBTAIN ALL NECESSARY APPROVALS AND PERMITS PRIOR TO START OF WORK.
  - THRUST BLOCKS OR RESTRAINTS SHALL BE INSTALLED AT EACH FORCEMAIN FITTING WHERE A CHANGE IN DIRECTION IS REQUIRED, TO PREVENT MOVEMENT OF THE PIPES OR PUMP.
  - CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS TO PRE-CONSTRUCTION CONDITIONS UNLESS OTHERWISE SHOWN OR NOTED.
  - EROSION CONTROL DEVICES SHALL BE MAINTAINED DURING ALL PHASES OF SITE WORK.

**PLAN OF SANITARY SEWER CONNECTION**

11 HARTIGAN ROAD  
ANDOVER, MASSACHUSETTS  
IN  
**ANDOVER, MASSACHUSETTS**  
FOR  
**DJA LLC**  
62 ARGILLA ROAD  
ANDOVER, MASSACHUSETTS

DATE: FEBRUARY 24, 2025 REVISED: FEBRUARY 24, 2025  
SCALE: AS SHOWN REVISED: MARCH 7, 2025  
TM: 77 TL: 38 ADDRESS: 11 HARTIGAN ROAD

**MERRIMACK ENGINEERING SERVICES**  
66 PARK STREET  
ANDOVER, MASSACHUSETTS 01810  
PHONE: (978) 475-3555 FAX: (978) 475-1448  
EMAIL: MERRRENG@AOL.COM



## SEWER EASEMENT TO THE TOWN OF ANDOVER

DJA, LLC, of 62 Argilla Road , Andover, Essex County, Massachusetts ("Grantor"), for consideration paid in the amount of One Dollar (\$ 1.00), hereby grant to the Town of Andover, of 36 Bartlet Street, Andover, Essex County, Massachusetts Attention: Department of public Works ("Grantee"), a permanent non-exclusive Easement ("Easement") for the purpose of maintaining, repairing and relocating a certain sewer main located on Grantor's property at 9 Hartigan Court, Andover, Essex County, Massachusetts (the "Premises") as shown on the attached recordable plan entitled "Proposed Sewer Easement Plan Prepared for Owner/s of Record [insert developer condominium association], 9 Hartigan Court, Andover, Essex County MA" and dated March \_\_\_\_, 2025 to be recorded herewith. The area of the Easement is shown on the attached plan ("Easement Area").

The Easement herein granted shall be limited to the inspection, repair, maintenance, relocation and/or replacement of the underground sewer main with access points within the Easement Area, all at the sole cost and expense of the Grantee. The Grantee shall have the right, upon ten-days' written notice to the Grantor, except in the case of emergency which would require no notice, to enter the Premises Area in order to inspect the sewer main, to insure the main is functioning, and/or to perform repair, relocation or replacement work on the main in the Easement Area.

In taking such action, the Grantee shall insure that the Easement Area is kept in good condition, and that it is restored to its previous condition after any such inspection, repair, maintenance, relocation or replacement, including paving, loaming and/or seeding, as appropriate, but not including removal or replacement of any structures or temporary structures as described herein placed on the easement area by the Grantor. In the event that the Grantee hires a private contractor to complete any inspection, repair, maintenance, relocation and/or replacement of the sewer main, such contractor shall be required to provide to the Grantor written documentation of liability and property damage insurance commensurate with that which is required by the Town to otherwise work on Town property.

Grantor reserves and retains the right to use the Easement Area for all purposes consistent with a shared private way used within the Town of Andover; and the Grantor shall have the right to place, construct and/or affix, at Grantor's sole expense and risk, any temporary structures on or in the Easement Area, including but not limited to landscaping work, planting of shrubs and trees, installation and maintenance of driveways or parking areas which do not interfere with, or damage the Grantee's sewer main and access points.

In the event Grantor elects to construct or affix any such structures the Grantor shall, at Grantor's sole expense, remove and replace such structures as may be necessary to enable the Grantee to perform inspection, repair, relocation or replacement work on the sewer main. If the Grantor causes any damages to the Grantee's sewer main Grantor shall pay to the Grantee the full amount of the cost for Grantee's repairs to the sewer main within 10 days of the Grantee's demand for payment.

This Easement shall inure to the benefit of and be an obligation to the Grantor and the Grantee and their successors, heirs and assigns.

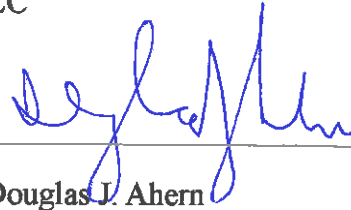
Notwithstanding anything in this document to the contrary, if the purpose of the sewer main is no longer functional, necessary, or desirable to the Grantee, then, at the Grantee's sole discretion and upon proper notice to the Grantor the Grantee shall abandon and terminate the Easement and Grantee shall record an appropriate document confirming such abandonment and termination.

For Grantor's title, see deed recorded with the Essex North Registry of Deeds in Book 17443, Page 184.

In Witness Whereof, the Grantor and the Grantee have set their hands and seals to this document on this 11 day of March, 2025

Signed as a sealed instrument this 11 day of March, 2025.

DJA, LLC



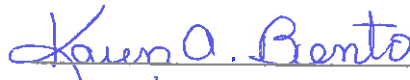
By: Douglas J. Ahern

Its: Managing Member

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

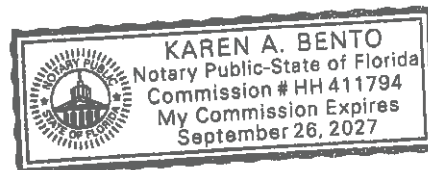
On this 11 day of March, 2025, before me, the undersigned notary public, personally appeared Douglas Ahern of DJA, LLC, who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state governmental agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and has the authority to sign in that capacity.



Name: Karen A Bento

Notary Public

My Commission Expires: 9/26/27



DJA, LLC



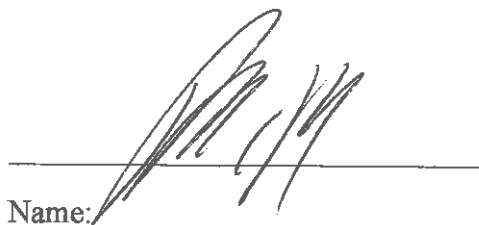
By: Anderson Batista

Its: Managing Member

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

On this 14~~th~~ day of March, 2025, before me, the undersigned notary public, personally appeared Anderson Batista of DJA, LLC, who proved to me through satisfactory evidence of identification, which was  photographic identification with signature issued by a federal or state governmental agency,  oath or affirmation of a credible witness,  personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and has the authority to sign in that capacity.



Name: \_\_\_\_\_

Notary Public

My Commission Expires:



MARK L. MURPHY  
NOTARY PUBLIC  
Commonwealth of Massachusetts  
My Commission Expires  
March 28, 2025

ACCEPTANCE BY SELECT BOARD

The foregoing conveyance is hereby accepted for and on behalf of the Inhabitants of the Town of Andover, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Kevin Coffey

\_\_\_\_\_  
Melissa Danisch

\_\_\_\_\_  
Laura M. Gregory

\_\_\_\_\_  
Ellen Townson

\_\_\_\_\_  
Alexander J. Vispoli

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me, the undersigned notary public, personally appeared Kevin Coffey, Melissa Danisch, Laura M. Gregory, Ellen Townson, and Alexander J. Vispoli who proved to me through satisfactory evidence of identification, which was photographic identification with signature issued by a federal or state government agency, oath or affirmation of a credible witness, personal knowledge of the undersigned, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Name:

Notary Public

My commission expires:

## **First Amendment to Master Deed of the 9 Hartigan Court Condominium**

The 9 Hartigan Court Condominium Master Deed, dated February 17, 2025, recorded with the Essex North Registry of Deeds at Book 18215, Page 251 is hereby amended as follows, with the unanimous consent of Trustees and Unit Owners.


Paragraph 12: Restrictions on Use: Subsection N is hereby added as follows:

N. There shall be no irrigation system(s) installed on the property. This provision may not be amended without prior written consent of the Department of Public Works, of the town of Andover

As amended hereby the Master Deed is hereby ratified and confirmed and remains in full force and effect.

Executed as a sealed instrument this 14 day of March 2025.

DJA, LLC as owner of Units 1 and 2 and as Trustee of the 9 Hartigan Court Condominium Trust



Anderson Batista, Managing Member

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

On this 14 day of March 2025 then personally appeared the above-named, Anderson Batista, and gave satisfactory evidence of identification, which were d. license to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose.



Notary Public.

My commission expires:



MARK L. MURPHY  
NOTARY PUBLIC  
Commonwealth of Massachusetts  
My Commission Expires  
March 28, 2025

Executed as a sealed instrument this 11 day of March 2025.

DJA, LLC as owner of Units 1 and 2 and as Trustee of the 9 Hartigan Court Condominium Trust

Douglas J. Ahern, Managing Member

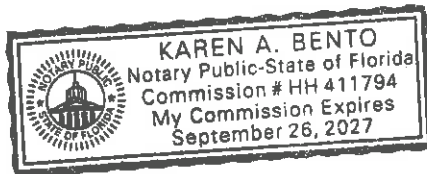
STATE OF Florida

ss

On this 11<sup>th</sup> day of March 2025 then personally appeared the above-named, Douglas H. Ahern, individually as trustee as aforesaid, and gave satisfactory evidence of identification, which were d/llc to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose.

Notary Public:

My commission expires: 9/26/27





## Select Board Meeting

Monday, March 10, 2025 7:00 PM

Select Board Room, Town Offices  
36 Bartlet Street Andover, MA 01810

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### I. Call to Order – 7:00 P.M.

The Chair, Laura Gregory called the meeting to order at 7:03 pm

Members in attendance: Vice Chair Alex Vispoli, Clerk Ellen Townson, Melissa Danisch, Kevin Coffey.

Also in attendance: Town Manager Andrew Flanagan, Deputy Town Manager Mike Lindstrom, Deputy Town Manager / Town Clerk Austin Simko, Town Counsel Doug Heim and Chief Administrative & Financial Officer Patrick Lawlor.

### II. Opening Ceremonies

#### A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

### III. Town Manager Report

The Town Manager thanked everyone for their support and assistance at the Budget Meeting held on Saturday.

On Tuesday, March 4<sup>th</sup>, they held the first public meeting for the reuse of Shawsheen School and what the long- and short-term goals would be. Several members of the Select Board were present. All the ideas and concerns were all very good ones which they will be prepared to address at the next meeting. The presentation is available at [Andoverma.gov/Shawsheen](http://Andoverma.gov/Shawsheen), or you can email members involved in the work.

Today is the last day to submit participatory applications for the FY-25 Participatory Capital Budgeting Program; consideration using the on-line expense at [Andoverma.gov/engage](http://Andoverma.gov/engage) in CIP. Projects must be a one-time event and on Town land.

A Public Hearing will host a public hearing on the adoption of the Specialized Energy Code on Wednesday March 26, at 5:00 PM at MHL there is a warrant article on adopting energy codes that will be voted on at Town Meeting. Joyce Losick-Yang has briefed the Board and will be submitting a Warrant Article.

The Planning Division will be holding a coffee with residents to engage in small settings to learn about zoning articles on the Warrant. The next meeting will be held on March 19<sup>th</sup> at 9:00 AM at Old Town Hall.

There will be a public meeting regarding the proposed building of an ADA Kayak Launch at the Ballardvale Fire Station Training Room on Thursday, March 27<sup>th</sup> at 6:30 PM. Funding for this is included in the CIP.

The Town has been awarded a grant in the amount of \$69,754 from the Mass Green Communities Program to support the building at Spring Grove Cemetery.

Mark Johnson, who has served on a number Town Building projects over the past 25 years, will be moving out of Town.

Esme Green has been chosen as the new Library Director. Esme comes to us from the Town of Sudbury where she served for fourteen years and is widely considered one of the leaders in her field of Library Municipal Services. Our library Directors have always been known to have their own spin on projects relating to the library. Long time Director, Barbara McNamara is retiring.

Mike Lindstrom spoke reported on the Lincoln Street proposal. They are looking at a new alternative and have met with residents who would be impacted by the new proposal creating a sidewalk along Lincoln Street from Marilyn Road.

Patrick Lawlor reported there is a new secure Business Dropbox replacing the previous box that will also accept ballots. Thank you to the Business Team for the design and replacement of the box.

Town Clerk Austin Simko said the Annual Town Election will be held in two weeks; residents who need an election application should contact the Town Clerk's Office or look on the Town Website.

Kevin Coffey attended the Community Read-Along that was held at all of the Elementary Schools. The PTO did a great job organizing the event. He also reported that the Service Club is holding a forum tomorrow evening with the candidates for the upcoming elections.

Melissa Danisch spoke about the AVIS Photo Museum held at the Robb Center; the photos were amazing. She also shared that the Diversity, Equity and Inclusion Commission will be meeting March 11<sup>th</sup> at the Robb Center and that the Farmer's Market starting up in June at their new location in The Park at Town Offices.

Ellen Townson reported that the Commission on Disability has opportunities available. For interested residents can fill out a form available on-line.

The Conservation Commission will be talking about invasive plants and how to manage them and opportunities to spend time on outdoor space; this year they will be cleaning up the Merrimack River by canoe.

Laura Gregory thanked the Town Manager, his staff and the library and everyone who helped with the Annual Budget Meeting on Saturday, March 8<sup>th</sup>.

IV. **Public Comment:** -none

V. **Public Hearing:**

Taking and Laying out of Fleming Avenue: Notice is hereby given pursuant to MGL Chapter 82, Section 22. To consider the taking and laying out Fleming Avenue a public way for consideration of approval at the 2025 Annual Town Meeting.

Attorney Heim reported that this hearing is a pre-requisite to accept Fleming Avenue as a public road rather than by eminent domain action. The residents were able to complete the work required. The DPW and Planning Board was satisfied with the work that was completed and are prepared to move forward with the Street acceptance. residents of the subdivision will be responsible for some drainage easements. The Town has already revoked the bond to pave the street and clear and improve the retention basin. The Board recommended approval of the article at their last meeting.

**VI. Public Comment - None**

**VII. Public Hearings**

**A. Taking and Laying Out of Fleming Avenue**

Notice is hereby given that pursuant to M.G.L. Chapter 82, Section 22, a public hearing will be convened to hereby consider the taking and laying out the following street as a public way for consideration at the 2025 Annual Town Meeting: a portion of Fleming Avenue. A copy of the street layout plan is available in the Town Clerk’s Office.

On a motion by Ellen Townson and seconded by Alex Vispoli, The Board voted 5-0. to approve the layout of Fleming Avenue as set forth in the plan and upon approval at Town Meeting.

**VIII. Regular Business**

**A. Annual Town Meeting Articles**

The Town Manager provided a review of the Town Meeting Articles. Board to consider voting to take a position on the following articles:

P4	<p><b>Fiscal Year 2026 Budget in the amount of \$243,785,295 and includes the Town and School Operating Budgets, Water &amp; Sewer and Fixed Costs.</b> Exclusions reported by the Town Manager.</p> <p>Alex Vispoli moved to approve WA P4 FY-2026 Budget in the amount of \$243,785,295. Motion seconded by Melissa Danisch and voted 5-0 to approve.</p>
P5	<p><b>Fiscal Year 2026 Capital Projects Fund in the amount of \$2,603,528.</b></p> <p>Alex Vispoli moved to recommend Town Meeting Approval of Article P5 Fiscal Year 2026 Capital Projects Fund in the amount of \$2,603.528. Motion seconded by Melissa Danisch and voted 5-0 to approve.</p>
P9	<p><b>Minor Financial Articles (A-D)</b></p> <ul style="list-style-type: none"> <li>A. Overlay Surplus Transfer</li> <li>B. Support for Andover Day and Other Civic Events</li> <li>C. Spring Grove Cemetery Maintenance</li> <li>D. Elections and Town Meeting Expenses</li> </ul>

	Alex Vispoli moved to recommend Town Meeting approval of Article P-9 Minor Financial Articles (A-D) as printed in the Warrant. Motion seconded by Ellen Townson and voted 5-0 to approve.
P10	<p><b>General Housekeeping Articles (A-F)</b></p> <p>Alex Vispoli moved to recommend Town Meeting Approval of Articles A-F:</p> <ul style="list-style-type: none"> <li>A. Grant Program Authorization</li> <li>B. Road Contracts</li> <li>C. Town Report</li> <li>D. Property Tax Exemption</li> <li>E. Contracts in Excess of Three Years</li> <li>F. Accepting Easements</li> <li>G. Rescinding of Bond Authorizations</li> </ul> <p>Motion seconded by Melissa Danisch and voted 5-0 to approve.</p>
P15	<p><b>Water Treatment Plant Maintenance</b></p> <p>Alex Vispoli moved to recommend Town Meeting Approval of Article P15 – Water Treatment Plant Maintenance.</p> <p>Motion seconded by Kevin Coffey and voted 5-0 to approve.</p>
P16	<p><b>Sewer Collection System Maintenance</b></p> <p>Alex Vispoli moved to recommend Town Meeting approval of Article P16 Sewer Collection System Maintenance. Motion seconded by Kevin Coffey and voted 5-0 to approve.</p>
P17	<p><b>Jerry Silverman Fireworks</b></p> <p>Melissa Danisch moved to recommend Town Meeting Approval of Article 17 Jerry Silverman Fireworks in the amount of \$15,000.</p> <p>Motion seconded by Ellen Townson and voted 5-0 to approve.</p>
P18	<p><b>Capital Projects from General Fund Borrowing</b></p> <p>Alex Vispoli moved to recommend Town Meeting Approval of P-18 Capital Projects from General Fund Borrowing. Motion seconded by Melissa Danisch and voted 5-0 to approve.</p>
P19	<p><b>Capital Projects from Free Cash</b></p> <p>Alex Vispoli moved to recommend Town Meeting Approval of Article P-19 Capital Projects from Free Cash. Motion seconded by Melissa Danisch and voted 4-1 to approve. Selectman Coffey voted in the negative.</p>
P20	<p><b>Capital Projects from Water and Sewer Enterprise Funds</b></p> <p>Alex Vispoli moved to recommend Town Meeting Approval of Article P-20 Capital Projects from Water and Sewer Enterprise Funds. Motion seconded by Melissa Danisch and voted 5-0 to approve.</p>
P27	<p><b>Establishing the Central Street Historic District and Bylaw</b></p> <p>Ellen Townson moved to recommend Town Meeting Approval of Article P-27 motion seconded by Melissa Danisch and voted 5-0 to approve.</p>
P37	<p>Ellen Townson moved to recommend Town Meeting Approval of <b>Article P-37</b> moved to recommend Town Meeting Approval of Article Motion seconded by Melissa Danisch and voted 5-0 to approve.</p>

**VII. Consent Agenda**

**A. Appointments by the Select Board**

Board to vote that the following appointments by the Select Board be approved.

Austin Simko said that the rate would be effective as of July 1, 2025.

On a motion by Melissa Danisch and seconded by Alex Vispoli, the Board voted 5-0 to recommend approval of the following appointments as printed in the Consent Agenda.

<b>Department</b>	<b>Name</b>	<b>Position</b>	<b>Rate/Term</b>	<b>Date of Hire</b>
Town Clerk	Roseann Lee	Election Worker	\$ 10.25	03/11/2025
Town Clerk	Charissa Rigano	Election Worker	\$ 10.25	03/11/2025
Town Clerk	Gary Ryan	Election Worker	\$ 10.25	03/11/2025
Town Clerk	Kenneth Tucci	Election Worker	\$ 10.25	03/11/2025

**IX. Approval of Minutes**

A. Board to approve minutes from the following meetings:

1. January 27, 2025
2. February 10, 2025
3. February 24, 2025

On a motion by Alex Vispoli and seconded by Ellen Townson, the Select Board voted to approve Minutes of January 27, 2025, February 10, 2025 and February 24, 2025.

**X. 2025 Select Board Meetings**

A. After much discussion, on a motion by Melissa Danisch and seconded by Ellen Townson, the Select Board voted to approve following meeting schedule 5-0:

- Tuesday, May 13, 2025
- Tuesday, May 27, 2025
- Thursday, June 5, 2025
- Thursday, June 26, 2025

**XI. Executive Session**

On a motion made by Melissa Danisch and seconded by Alex Vispoli the Board to voted by roll call 5-0 to go into Executive Session for confidential communication with Town Counsel pursuant to option 6 to discuss the purchase, exchange, lease or value of real property, for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town; and/or to discuss strategy with respect to impending litigation as an open meeting may have a detrimental effect on the litigating position of the Board, for the Chair to declare an open session may have a detrimental effect on the ligation position of the Town – Notice of Intent under G.L. c. 214 sec. 7A relative to the Haggetts Pond Rail Trail; and not return to open session.

**XII. Adjourn**

At 8:52 PM on a motion made and seconded the Select Board adjourned from Open Session to move to Executive Session not to return to Open Session

## Summary of Town Manager Staff Appointments

The Town Manager is pleased to announce the following appointments:

Department	Name	Position	Rate/Term	Date of Hire
Memorial Hall Library	Esme Green (Barbara McNamara)	Library Director	\$150,000/year	04/07/2025
People & Human Resources	Tracy Conlon (Risa Hassel)	Human Resources Coordinator	\$100,000/year	03/17/2025

*Respectfully submitted*  
*Dee DeLorenzo, Recorder*

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager's Office at 978-623-8213 or by email at [amy.heidebrecht@andoverma.us](mailto:amy.heidebrecht@andoverma.us)*

MEETINGS ARE TELEVISED ON  
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45