



Select Board Meeting – Agenda Amended 09/19/2025

Monday, September 22, 2025 at 6:30 PM

Select Board Room, Town Offices

36 Bartlet Street Andover, MA 01810

I. Call to Order – 6:30 P.M.

II. Executive Session

- A. Board to vote to go into Executive Session pursuant purpose 3 to discuss strategy with respect to litigation filed by William Fahey; for the Chair to declare that an open session may have a detrimental effect on the litigation position of the Town; and
- B. Board to vote to go into Executive Session pursuant purpose 7 to approve and release Executive Session minutes of August 11, 2025 and August 20, 2025; for the Chair to declare that an open session may have a detrimental effect on the negotiating position of the Town; and to return to open session.

III. Opening Ceremonies

- A. Moment of Silence/Pledge of Allegiance

IV. Town Manager Report

V. Communications/Announcements/Liaison Reports

VI. Public Comment

VII. Public Hearing

- A. Class II Dealer’s License – Henriquez Auto Sales LLC
Board to review and consider voting to approve the application of Henriquez Auto Sales LLC, 43 Lupine Road, Suite 45, Andover, MA, for a Class II Motor Vehicle Dealer’s License, with Darlin Henriquez, 530 Eastern Avenue, Lynn, MA, as the proposed manager of the business.

VIII. Regular Business

- A. Andover MassEconomix Data Review
Board to review an Economic Development Study on Andover.
- B. Participatory Project Update
Board to receive an overview of the Participatory Budget Program.
- C. Alcoholic Beverages License – Event on Town Owned Property
Board to consider voting to approve an application from Marble Ridge Farm, LLC, doing business as Marble Ridge Winery, located at 11 Marble Ridge Road, North Andover, for a Wine and Malt One-Day Liquor License for use on Town property for Howl-O-Ween on October 25, 2025.
- D. Alcoholic Beverages License – Event on Town Owned Property
Board to discuss and consider voting to approve an application from Oak & Iron Brewing Co., located at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property for Howl-O-Ween on October 25, 2025.

E. Alcoholic Beverages License – Event on Town Owned Property
 Board to discuss and consider voting to approve an application from Oak & Iron Brewing Co., located at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property for Run for the Troops on November 9, 2025.

F. Discussion and Authorization
 Authorization to seek from the Commonwealth Opioid Settlement from Purdue Pharma and Generic Manufacturers.

G. Andover Home for Aged People
 Board to consider accepting a donation in support of the Robb Center podiatry program from the Andover Home for Aged People.

H. Olympic Village
 Board to review and consider voting to sign a Grant of Restrictions and accept a donation of land for Olympic Village.

I. Halloween Trick-or-Treating
 Board to consider voting to set the date of Trick-or-Treating to October 31, 2025 from 5:00 p.m. to 7:00 p.m.

IX. 2025 and 2026 Select Board Meeting Dates

A. Board to discuss meeting start times and consider voting to accept the following Select Board Meeting Schedule:

- October 6, 2025
- October 20, 2025
- November 3, 2025
- November 17, 2025
- Wednesday, December 3, 2025 Tri-Board
- December 8, 2025
- January 5, 2026
- January 26, 2026
- February 9, 2026
- February 23, 2026
- Saturday, March 7, 2026 Budget Overview
- March 9, 2026
- March 30, 2026

X. Approval of Minutes

A. Board to approve minutes from the following meetings:

1. July 28, 2025
2. August 11, 2025

XI. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Board/Commission	Name	Position	Start Date	Term Expires
Commission on Diversity, Equity & Inclusion	Carolina Bencosme	Member	09/23/2025	06/30/2027

Elderly & Disabled Tax Fund Committee	Mary-Ellen Williams	Member	09/23/2025	06/30/2028
Green Advisory Board	Ashley Fritz	Member	09/23/2025	06/30/2028
Town Tree Committee	Miranda Chave	Conservation Member	09/23/2025	10/31/2026

Summary of Town Manager Staff Appointments

The Town Manager is pleased to announce the following appointments:

Department	Name	Position	Date of Hire	Rate/Term
Community Services – Recreation	Blake Brackett <i>(Kiernan Hopkins)</i>	Program Coordinator	10/06/2025	\$74,486.16/year
Community Services – Recreation	Jalal Alani <i>(Janci Soto)</i>	Program Coordinator	10/06/2025	\$74,486.16/year

XII. Adjourn

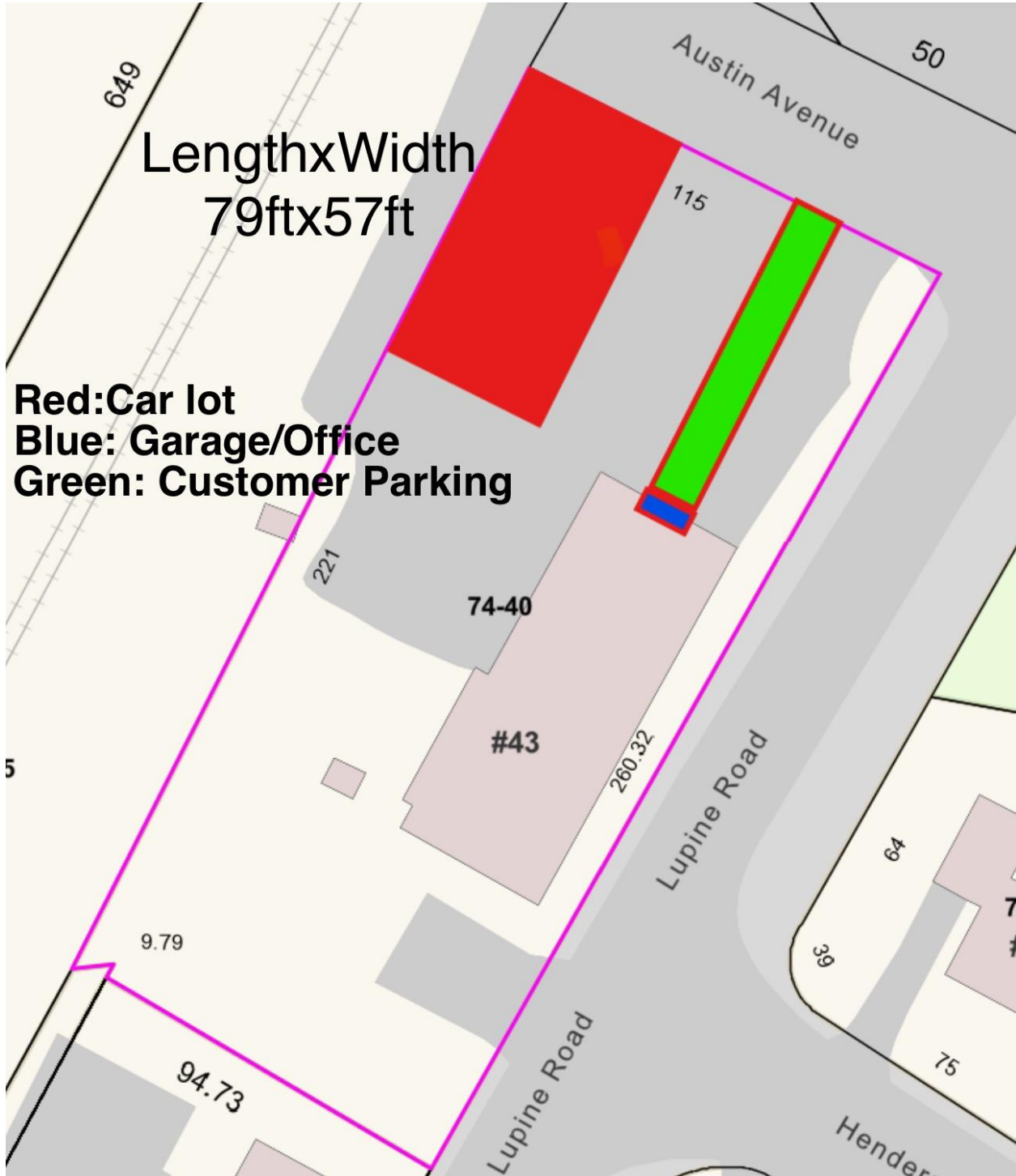
If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Amy Heidebrecht in the Town Manager’s Office at 978-623-8213 or by email at amy.heidebrecht@andoverma.us

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45

Class II Dealer's License – Henriquez Auto Sales LLC

Supplementary Information

Informal sketch plan of the area to be used by the business



The following are narrative responses to the questions posed to the business:

1. What are the boundaries of the space you plan to use? – The boundaries are in areas shown in the provided sketch and photos.
2. Where will the cars be kept? See sketch and photos.
3. Where will oil changes and other maintenance activities be performed? – These activities are not part of the business' planned operations.
4. How will vehicles/customers enter and exit the site? – Vehicles will enter and exit from Lupine Road to 43 Lupine Road.
5. Will the site be paved? Will you make any other changes to the buildings or other exterior features of the site? – The site is currently partially paved. No changes are planned.
6. Please confirm that you plan to have no more than 20 cars on the site at any given time? – Yes, only 20 cars will be on site.
7. Can you confirm what your hours of operation? – The hours of operation will be Monday to Friday 9am-5pm, Saturday 9am-4pm, and closed on Sunday.
8. What are the other businesses located at 43 Lupine Road? – Sport Court, AGR landscape, and Kellogg Construction.

[SPACE INTENTIONALLY LEFT BLANK]

Four photos of the site











**TOWN OF ANDOVER
TOWN CLERK'S OFFICE**

36 Bartlet Street
Andover, MA 01810
978-623-8230
www.andoverma.gov

RECEIVED
TOWN CLERK'S OFFICE
2025 SEP -3 AM 11:16
TOWN OF ANDOVER, MA

**SPECIAL ONE DAY LIQUOR LICENSE FOR AN OUTDOOR EVENT ON TOWN PROPERTY
APPLICATION**

BUSINESS/ORGANIZATION INFORMATION	
BUSINESS/ORGANIZATION NAME:	Marble Ridge Farm LLC (d/b/a Marble Ridge Winery)
BUSINESS/ORGANIZATION ADDRESS:	11 Marbleridge Road, North Andover, MA 01845
IS THIS A BUSINESS OR NON PROFIT ORGANIZATION?	<input checked="" type="checkbox"/> BUSINESS <input type="checkbox"/> NON PROFIT ORGANIZATION
SOCIAL SECURITY/FID #:	[REDACTED]
INDIVIDUAL APPLICANT INFORMATION (THIS INFORMATION IS REQUIRED FOR ALL APPLICATIONS)	
NAME:	Elbridge "Brig" Leland II
ADDRESS:	11 Marbleridge Road, North Andover, MA 01845
PHONE:	804-801-4114
EMAIL:	brig@marbleridgewinery.com
DRIVER'S LICENSE #/STATE OF ISSUE:	[REDACTED]
DATE OF BIRTH:	[REDACTED]
EVENT INFORMATION	
DATE OF EVENT:	10/25/25 (rain date: 10/26/25)
TIME:	Start Time 12 : 00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM End Time 4 : 00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
PURPOSE OF EVENT:	Community Event hosted by Town of Andover
LOCATION OF LICENSED ACTIVITY:	The Park at Bartlet St and Chestnut St.
DESCRIPTION OF OUTDOOR AREA:	Wine Garden will be situated within the same cordoned off area as other drink and food vendors. This area was identified by the Town of Andover. Please see attached Plot Plan.
WILL THERE BE ENTERTAINMENT?	Not at the Wine Garden but next to our area
IS THE EVENT BEING CATERED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If no, will food be served? <input type="checkbox"/> YES <input type="checkbox"/> NO) Food will be available for purchase at food vendors.
APPROX NUMBER OF PEOPLE ATTENDING:	Adults 200 Children 200

PURCHASE AND SERVICE	
IS THE ALCOHOL BEING DONATED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
WHERE IS THE LIQUOR BEING PURCHASED FROM?	Marble Ridge Winery
ARE THEY A LICENSED WHOLESALER?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
WHO WILL BE SERVING THE ALCOHOL?	Marble Ridge Winery
IS AT LEAST ONE SERVER TIPS CERTIFIED OR HAVE COMPARABLE SAFETY TRAINING?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

SECURITY PLAN
1. DESCRIBE A PLAN FOR CROWD CONTROL.
Please see attached.
2. DESCRIBE A PLAN FOR DEALING WITH UNRULY PATRONS.
Please see attached.
3. DESCRIBE A PLAN FOR EMERGENCY EVACUATIONS.
Please see attached.
4. DESCRIBE A PLAN FOR CONTROLLING ACCESS TO ALCOHOL BY UNDER AGED PATRONS.
Please see attached.

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Andover.

SIGNATURE: Ebridge Leland AA

DATE: 8/25/25

This application must be pre-approved by the Police Department, Fire Department, Health Department, Building Division, and Treasurer before final approval by the Select Board.

Marble Ridge Winery
Howl-O-Ween
October 2025

Security Plan

Controlling Alcohol Perimeter

- 4' high security barrier on all sides.
- At the front, a controlled entrance/exit station.

Controlling Access to Alcohol

- Anyone may come in, only 21 YO+ served.
- Server checks ID before serving.
- Server responsibility: 1. Only serve 21+. 2. Ensure no 3rd party. 1 drink per person at a time. 3. Don't serve intoxicated.

Controlling Unruly Customers

- Highly unlikely (audience, nature of event)
- All servers TIPS certified
- Ally (Event Manager and TIPS Certified) and 1-2 Servers (TIPS Certified)
- Police nearby if needed. 911 if needed.

Provisions for Crowd Control

- Manager determines inflow of people to ensure controlled area is not overcrowded
- Space identified based on past experience with Town of Andover and Oak & Iron

Emergency Evacuation

- Out the exit / entrance
- Knock down the security fencing

Howl-O-Ween 2025 Plot Plan





**TOWN OF ANDOVER
TOWN CLERK'S OFFICE**

36 Bartlet Street
Andover, MA 01810
978-623-8230
www.andoverma.gov

TAX FORM

APPLICANT NAME: Marble Ridge Farm LLC (d/b/a Marble Ridge Winery)

I certify under penalties of perjury that the above named applicant has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Signature of Individual or Corporate Name:
(Required for all applicants)

Elbridge C Leland II

Name of Corporate Officer:
(Required if applicant is a corporation)

Elbridge C Leland II, Manager

Social Security #:
(Required if applicant is an individual)

Federal Identification Number (FID #):
(Required if applicant is a corporation or non-profit):

[REDACTED]

This license will not be issued unless the certification clause is signed by the applicant.

Your social security or FID number will be furnished to the Massachusetts Department of Revenue to determine if you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass General Laws c. 62, s. 49A.



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 1 Congress Street, Suite 100
 Boston, MA 02114-2017
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
 TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: Marble Ridge Farm LLC

Address: 11 Marbleridge Road

City/State/Zip: North Andover, MA 01845 Phone #: 804-801-4114

<p>Are you an employer? Check the appropriate box:</p> <p>1. <input type="checkbox"/> I am an employer with _____ employees (full and/ or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input checked="" type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p>Business Type (required):</p> <p>5. <input type="checkbox"/> Retail</p> <p>6. <input type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input checked="" type="checkbox"/> Other <u>Farmer Winery</u></p>
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*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.
 **If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Ebridge Leland AA Date: 9/3/25

Phone #: 804-801-4114

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: Andover Permit/License # _____

Issuing Authority (circle one):
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
 6. Other _____

Contact Person: Austin Simko, Town Clerk Phone #: 978-623-8230



CERTIFICATE OF COMPLETION

This certifies that

Elbridge Leland II

is awarded this certificate for

TIPS On-Premise Alcohol Server Training

Hours
3.00



Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.681.2235 | www.360training.com

(CUT HERE)

(CUT HERE)

TIPS On-Premise **CERTIFIED**

Elbridge Leland II
11 Marbleidge Road
North Andover MA 01845

TIPS | **360 TRAINING**
A 360 TRAINING COMPANY

Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Allison Procopio

is awarded this certificate for

TIPS On-Premise Alcohol Server Training

Hours
3.00



Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



CERTIFIED



Allison Procopio



Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



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**SPECIAL ONE DAY LIQUOR LICENSE FOR AN OUTDOOR EVENT ON TOWN PROPERTY
APPLICATION**

BUSINESS/ORGANIZATION INFORMATION	
BUSINESS/ORGANIZATION NAME:	OAK & IRON BREWING Co.
BUSINESS/ORGANIZATION ADDRESS:	18 RED SPRING RD ANDOVER MA 01810
IS THIS A BUSINESS OR NON PROFIT ORGANIZATION?	<input checked="" type="checkbox"/> BUSINESS <input type="checkbox"/> NON PROFIT ORGANIZATION
SOCIAL SECURITY/FID #:	[REDACTED]
INDIVIDUAL APPLICANT INFORMATION (THIS INFORMATION IS REQUIRED FOR ALL APPLICATIONS)	
NAME:	James Cass
ADDRESS:	[REDACTED]
PHONE:	[REDACTED]
EMAIL:	Jim@OAK&IRONBrewing.com
DRIVER'S LICENSE #/STATE OF ISSUE:	[REDACTED]
DATE OF BIRTH:	[REDACTED]
EVENT INFORMATION	
DATE OF EVENT:	10.25.2025
TIME:	Start Time 12 :00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM End Time 5 :00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
PURPOSE OF EVENT:	Pooches, Pizza, Pumpkins, Pours
LOCATION OF LICENSED ACTIVITY:	Behind "OLD TOWN Hall"
DESCRIPTION OF OUTDOOR AREA:	all the activities will take place in the parking lot behind OLD TOWN hall including: music, food, beer, wine, dog PARADE. Managed by Andover Rec.
WILL THERE BE ENTERTAINMENT?	Yes
IS THE EVENT BEING CATERED?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If no, will food be served? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO)
APPROX NUMBER OF PEOPLE ATTENDING:	Adults ~ 500 Children ~ 200

* FOODTRUCK(S)

PURCHASE AND SERVICE	
IS THE ALCOHOL BEING DONATED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
WHERE IS THE LIQUOR BEING PURCHASED FROM?	OAK & IRON Brewing Co.
ARE THEY A LICENSED WHOLESALER?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
WHO WILL BE SERVING THE ALCOHOL?	OAK & IRON CERTIFIED TIPS TRAINED ASSC.
IS AT LEAST ONE SERVER TIPS CERTIFIED OR HAVE COMPARABLE SAFETY TRAINING?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

SECURITY PLAN
1. DESCRIBE A PLAN FOR CROWD CONTROL.
See Attachments
2. DESCRIBE A PLAN FOR DEALING WITH UNRULY PATRONS.
See Attachments
3. DESCRIBE A PLAN FOR EMERGENCY EVACUATIONS.
See Attachments
4. DESCRIBE A PLAN FOR CONTROLLING ACCESS TO ALCOHOL BY UNDER AGED PATRONS.
See Attachments

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Andover.

SIGNATURE: James R. Cass DATE: 09.16.2025

This application must be pre-approved by the Police Department, Fire Department, Health Department, Building Division, and Treasurer before final approval by the Select Board.

Security Plan

Controlling Alcohol Perimeter

- 4' high metal security fencing supplied by Town of Andover along the perimeter of parking lot behind old town hall.
- Andover Rec. Dept will staff entrance / exit to ensure alcohol does not leave the event area.

Controlling Access to Alcohol

- Anyone may enter the event area, only 21 y.o.+ served
- ID station @ each alcohol booth. Proper ID = right hand stamp
- Server checks for stamp before serving. Max three (3) stamps per person
- Server responsibility: 1. Only serve 21+. 2. Ensure no 3rd party. 3. Don't serve intoxicated

Controlling Unruly Customers

- Highly unlikely (audience, time of day, nature of event)
- All servers TIPS certified
- Police nearby if needed. 911 if needed

Provisions for Crowd Control

- Andover Rec. Dept. will manage inflow of people

Emergency Evacuation

- Out the entrance / Exit
- Knock down the security fencing

TAX FORM

APPLICANT NAME: James Cass

I certify under penalties of perjury that the above named applicant has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

James R. Cass OAK & IRON BREWING Co
Signature of Individual or Corporate Name (Mandatory)

James R. Cass
By: Corporate Officer (if corporation)


Social Security# (if individual)


Federal Identification Number (FID# if Corporation or Non Profit#)

This license will not be issued unless the certification clause is signed by the applicant.

Your Social Security or FID number will be furnished to the Massachusetts Department of Revenue to determine if you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. General Laws C. 62c s.49A.



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

James Cass

is awarded this certificate for

TIPS On-Premise Alcohol Server Training

Hours
3.00



Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 877.881.2235 | www.360training.com

FRONT (CONTINUED)

BACK (CONTINUED)



CERTIFIED



James Cass



Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



TOWN OF ANDOVER
TOWN CLERK'S OFFICE

36 Bartlet Street
Andover, MA 01810
978-623-8230
www.andoverma.gov

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**SPECIAL ONE DAY LIQUOR LICENSE FOR AN OUTDOOR EVENT ON TOWN PROPERTY
APPLICATION**

BUSINESS/ORGANIZATION INFORMATION	
BUSINESS/ORGANIZATION NAME:	OAK & IRON Brewing Co.
BUSINESS/ORGANIZATION ADDRESS:	18 Red Spring Rd Andover MA 01810
IS THIS A BUSINESS OR NON PROFIT ORGANIZATION?	<input checked="" type="checkbox"/> BUSINESS <input type="checkbox"/> NON PROFIT ORGANIZATION
SOCIAL SECURITY/FID #:	[REDACTED]
INDIVIDUAL APPLICANT INFORMATION (THIS INFORMATION IS REQUIRED FOR ALL APPLICATIONS)	
NAME:	James Cass
ADDRESS:	[REDACTED]
PHONE:	[REDACTED]
EMAIL:	Jim@OAKandIRONBrewing.com
DRIVER'S LICENSE #/STATE OF ISSUE:	[REDACTED]
DATE OF BIRTH:	[REDACTED]
EVENT INFORMATION	
DATE OF EVENT:	11.09.2025
TIME:	Start Time 9:00 <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM End Time 12:00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
PURPOSE OF EVENT:	Run for the Troops
LOCATION OF LICENSED ACTIVITY:	Town Park
DESCRIPTION OF OUTDOOR AREA:	All Festivities for Run for the Troops Takes place @ the Park. OAK & IRON will set up a beer garden in the general area of the gazebo.
WILL THERE BE ENTERTAINMENT?	No
IS THE EVENT BEING CATERED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If no, will food be served? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO)
APPROX NUMBER OF PEOPLE ATTENDING:	Adults 500 Children 100

* SNACKS DONATED FROM VARIOUS FOOD SHOPS

PURCHASE AND SERVICE	
IS THE ALCOHOL BEING DONATED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
WHERE IS THE LIQUOR BEING PURCHASED FROM?	OAK & IRON BREWING Co.
ARE THEY A LICENSED WHOLESALER?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
WHO WILL BE SERVING THE ALCOHOL?	OAK & IRON TRAINED, CERTIFIED STAFF
IS AT LEAST ONE SERVER TIPS CERTIFIED OR HAVE COMPARABLE SAFETY TRAINING?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

SECURITY PLAN	
1. DESCRIBE A PLAN FOR CROWD CONTROL.	See Attached
2. DESCRIBE A PLAN FOR DEALING WITH UNRULY PATRONS.	See Attached
3. DESCRIBE A PLAN FOR EMERGENCY EVACUATIONS.	See Attached
4. DESCRIBE A PLAN FOR CONTROLLING ACCESS TO ALCOHOL BY UNDER AGED PATRONS.	See Attached

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Andover.

SIGNATURE:

James R. Case

DATE:

09.16.2025

This application must be pre-approved by the Police Department, Fire Department, Health Department, Building Division, and Treasurer before final approval by the Select Board.

Security Plan

Controlling Alcohol Perimeter

- Barricade fencing surrounding the beer garden
 - excluding: entrance, exit & supply chain pathway controlled by O & I staff

Controlling Access to Alcohol

- ID: (2) ID stations. Proper ID = right hand stamp
- Serving: server checks for stamp before serving
- Server responsibility: 1. serve 21+. 2. no 3rd party. 3. Don't serve intoxicated

Controlling Unruly Customers

- Highly unlikely (audience, time of day, nature of event)
- All servers TIPS certified
- Julie, Jim, Mario & Justin “manage the space”, police nearby if needed

Provisions for Crowd Control

- ID Checker manage inflow of people into the pouring area
- History suggests adequate space for estimated max. capacity (200)

Emergency Evacuation

- Out the Entrance / Exit
- Knock down / move the security fencing


TAX FORM

APPLICANT NAME: James Cass

I certify under penalties of perjury that the above named applicant has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

James R. Cass Oak & Iron Breunig Co
Signature of Individual or Corporate Name (Mandatory)

James R. Cass
By: Corporate Officer (if corporation)


Social Security# (if individual)


Federal Identification Number (FID# if Corporation or Non Profit#)

This license will not be issued unless the certification clause is signed by the applicant.

Your Social Security or FID number will be furnished to the Massachusetts Department of Revenue to determine if you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. General Laws C. 62c s.49A.



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

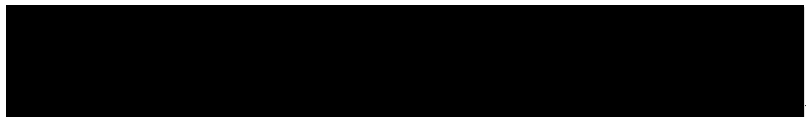
This certifies that

James Cass

is awarded this certificate for

TIPS On-Premise Alcohol Server Training

Hours
3.00



Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 877.891.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



CERTIFIED



James Cass



Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____

New National Opioids Settlement: Secondary Manufacturers
Opioids Implementation Administrator
opioidsparticipation@rubris.com

ANDOVER TOWN, MA
Reference Number: CL-1770800

TO LOCAL POLITICAL SUBDIVISIONS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SECONDARY MANUFACTURERS SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: October 8, 2025

A new proposed national opioids settlement ("*Secondary Manufacturers Settlements*") has been reached with eight opioids manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus ("*Settling Defendants*"). This *Combined Participation Package* is a follow-up communication to the *Notice of National Opioids Settlement* recently received electronically by your subdivision.

You are receiving this *Combined Participation Package* because the Commonwealth of Massachusetts is participating in the Secondary Manufacturers Settlements.

If a state is not eligible to or does not participate in the settlement with a particular manufacturer, the subdivisions in that state are not eligible to participate in that manufacturer's settlement.

This electronic envelope contains:

- A *Combined Participation Form* for the *Secondary Manufacturers Settlements* that your subdivision is eligible to join, including a release of any claims.

The *Combined Participation Form* must be executed, without alteration, and submitted on or before October 8, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the *Secondary Manufacturers Settlement*.

Based upon *Combined Participation Forms* received on or before October 8, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for each settlement to move forward and whether a state earns its maximum potential payment under each settlement. If a settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also

reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *Secondary Manufacturers Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for this new settlement the same as they did for the prior opioids settlements but states may choose to treat this settlement differently.

Information and documents regarding the *Secondary Manufacturers Settlements*, implementation in your state, and how funds will be allocated within your state can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

This *Participation Packet* is different than the participation packet you recently received from Rubris concerning a settlement with Purdue Pharma, L.P, and the Sackler Family. The *Secondary Manufacturers Settlements* discussed in this *Participation Packet* are different than the settlement with Purdue and the Sacklers, and you may participate in the *Secondary Manufacturers Settlements* regardless of whether you join the Purdue and Sackler settlement.

How to return signed forms:

There are three methods for returning the executed *Combined Participation Form* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Combined Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Combined Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Combined Participation Form* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Combined Participation Form* using DocuSign, the signed *Combined Participation Form* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and

reference ID of your subdivision in the body of the email and use the subject line Combined Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Combined Participation Form*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com/additional-settlements/>. You may also contact opioidsparticipation@rubris.com.

The sign-on period for subdivisions ends on October 8, 2025.

If you have any questions about executing the *Combined Participation Form*, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or the Attorney General's Office's Opioid Settlement Team at maopioidsettlements@mass.gov.

Thank you,

Secondary Manufacturers Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the Secondary Manufacturers Settlements and to manage the collection of the Combined Participation Form.

EXHIBIT K

Secondary Manufacturers’ Combined Subdivision Participation and Release Form
(“Combined Participation Form”)

Governmental Entity: ANDOVER TOWN	State: MA
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to each of the settlements which are listed in paragraph 1 below (each a “Secondary Manufacturer’s Settlement” and collectively, “the Secondary Manufacturers’ Settlements”), and acting through the undersigned authorized official, hereby elects to participate in each of the Secondary Manufacturers’ Settlements, release all Released Claims against all Released Entities in each of the Secondary Manufacturers’ Settlements, and agrees as follows.

1. The Participating Entity hereby elects to participate in each of the following Secondary Manufacturers’ Settlements as a Participating Entity:
 - a. Settlement Agreement for Alvogen, Inc. dated April 4, 2025.
 - b. Settlement Agreement for Apotex Corp. dated April 4, 2025.
 - c. Settlement Agreement for Amneal Pharmaceuticals LLC dated April 4, 2025.
 - d. Settlement Agreement for Hikma Pharmaceuticals USA Inc. dated April 4, 2025.
 - e. Settlement Agreement for Indivior Inc. dated April 4, 2025.
 - f. Settlement Agreement for Viatrix Inc. (“Mylan”) dated April 4, 2025.
 - g. Settlement Agreement for Sun Pharmaceutical Industries, Inc. dated April 4, 2025.
 - h. Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. dated April 4, 2025.

2. The Governmental Entity is aware of and has reviewed each of the Secondary Manufacturers’ Settlements, understands that all capitalized terms not defined in this Combined Participation Form have the meanings defined in each of the Secondary Manufacturers’ Settlements, and agrees that by executing this Combined Participation Form, the Governmental Entity elects to participate in each of the Secondary Manufacturers’ Settlements and become a Participating Subdivision as provided in each of the Secondary Manufacturers’ Settlements.

3. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed against any Released Entity in each of the Secondary Manufacturers’ Settlements. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity



authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice for each of the manufacturers listed in paragraph 1 above substantially in the form found at <https://nationalopioidsettlement.com/additional-settlements/>.

4. The Governmental Entity agrees to the terms of each of the Secondary Manufacturers' Settlements pertaining to Participating Subdivisions as defined therein.
5. By agreeing to the terms of each of the Secondary Manufacturers' Settlements and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through each of the Secondary Manufacturers' Settlements solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court and agrees to follow the process for resolving any disputes related to each Secondary Manufacturer's Settlement as described in each of the Secondary Manufacturers' Settlements.¹
8. The Governmental Entity has the right to enforce each of the Secondary Manufacturers' Settlements as provided therein.
9. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in each of the Secondary Manufacturers' Settlements, including without limitation all provisions related to release of any claims,² and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in each of the Secondary Manufacturers' Settlements in any forum whatsoever. The releases provided for in each of the Secondary Manufacturers' Settlements are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities in each of the Secondary Manufacturers' Settlements the broadest possible bar against any liability relating in any way to Released

¹ See Settlement Agreement for Alvogen, Inc. Section VII.F.2; Settlement Agreement for Apotex Corp. Section VII.F.2; Settlement Agreement for Amneal Pharmaceuticals LLC Section VII.F.2; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section VII.F.2; Settlement Agreement for Indivior Section VI.F.2; Settlement Agreement for Mylan Section VI.F.2; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section VII.F.2; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section VII.F.2.

² See Settlement Agreement for Alvogen, Inc. Section XI; Settlement Agreement for Amneal Pharmaceuticals LLC Section X; Settlement Agreement for Apotex Corp. Section XI; Settlement Agreement for Hikma Pharmaceuticals USA Inc. Section XI; Settlement Agreement for Indivior Section X; Settlement Agreement for Mylan Section X; Settlement Agreement for Sun Pharmaceutical Industries, Inc. Section XI; Settlement Agreement for Zydus Pharmaceuticals (USA) Inc. Section XI.



Claims and extend to the full extent of the power of the Governmental Entity to release claims. Each of the Secondary Manufacturers' Settlements shall be a complete bar to any Released Claim against that manufacturer's Released Entities.

10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in each of the Secondary Manufacturers' Settlements.
11. In connection with the releases provided for in each of the Secondary Manufacturers' Settlements, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims in each of the Secondary Manufacturers' Settlements, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in each of the Secondary Manufacturers' Settlements.

12. The Governmental Entity understands and acknowledges that each of the Secondary Manufacturers' Settlements is an independent agreement with its own terms and conditions. Nothing herein is intended to modify in any way the terms of any of the Secondary Manufacturers' Settlements, to which Governmental Entity hereby agrees, aside from the exceptions in paragraph 13 below. To the extent this Combined Participation Form is interpreted differently from any of the Secondary Manufacturers' Settlements in any respect, the individual Secondary Manufacturer's Settlement controls.
13. For the avoidance of doubt, in the event that some but not all of the Secondary Manufacturers' Settlements proceed past their respective Reference Dates, all releases and other commitments or obligations shall become void *only as to* those Secondary Manufacturers' Settlements that fail to proceed past their Reference Dates. All releases and other commitments or obligations (including those contained in this Combined Participation Form) shall remain in full effect as to each Secondary Manufacturer's Settlement that proceeds past its Reference Date, and this Combined Participation Form need not be modified, returned, or destroyed as long as any Secondary Manufacturer's Settlement proceeds past its Reference Date.



I have all necessary power and authorization to execute this Combined Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____





Douglas W. Heim
Town Counsel

36 Bartlet Street
Andover, MA 01810
douglas.heim@andoverma.us

Town of Andover
Legal Department

To: Conservation Commission

Cc: Robert Douglas, Director of Conservation; Benjamin Meade Conservation Agent;
Michael Murray, Conservation Land Manager; Austin Simko, Deputy Town
Manager/Town Clerk

Date: August 4, 2025

Re: **90 River Street and 115 Woburn Street Parcels**

Members of the Conservation Commission,

The owner of undeveloped parcels located at 90 River Street and 115 Woburn Street (12.83 acre and 25.83 acre parcels respectively), also known as the “Olympic Village” cluster subdivisions including Parthenon Circle, Messinia Way, Odyssey Way, and Nicoll Drive seeks to donate the parcels to the Conservation Commission consistent with the condition of 1981 subdivisions permits and later 1985 restrictions. The land in question is identified as parcels “86 and “87” on the 1980 Definitive Plan annexed hereto as Attachment “A.”

While it is not immediately clear why the parcels were not deeded to the Town/Conservation Commission when the subdivision was completed by the TDJ Development Corporation, various efforts were made to rectify unrecorded interests from TDJ in the ensuing decades. In 1991 Town Meeting approved takings of the roadways and easements in the subdivisions, which was apparently completed. In 2003, Town Meeting authorized the Select Board to “*take by gift, purchase or eminent domain*” the open space parcels at issue, however such action was never completed. *See* Vote on Article 55 of the 2003 Andover Town Meeting annexed here to as Attachment “B.” It is likely the dissolution of TDJ Development Corp., the status of the parcels as registered land, and the cost of acquisition even by eminent domain frustrated such efforts. Further complicating such efforts, the chief executive of TDJ, Arthur Kalogianis passed away in 2015.

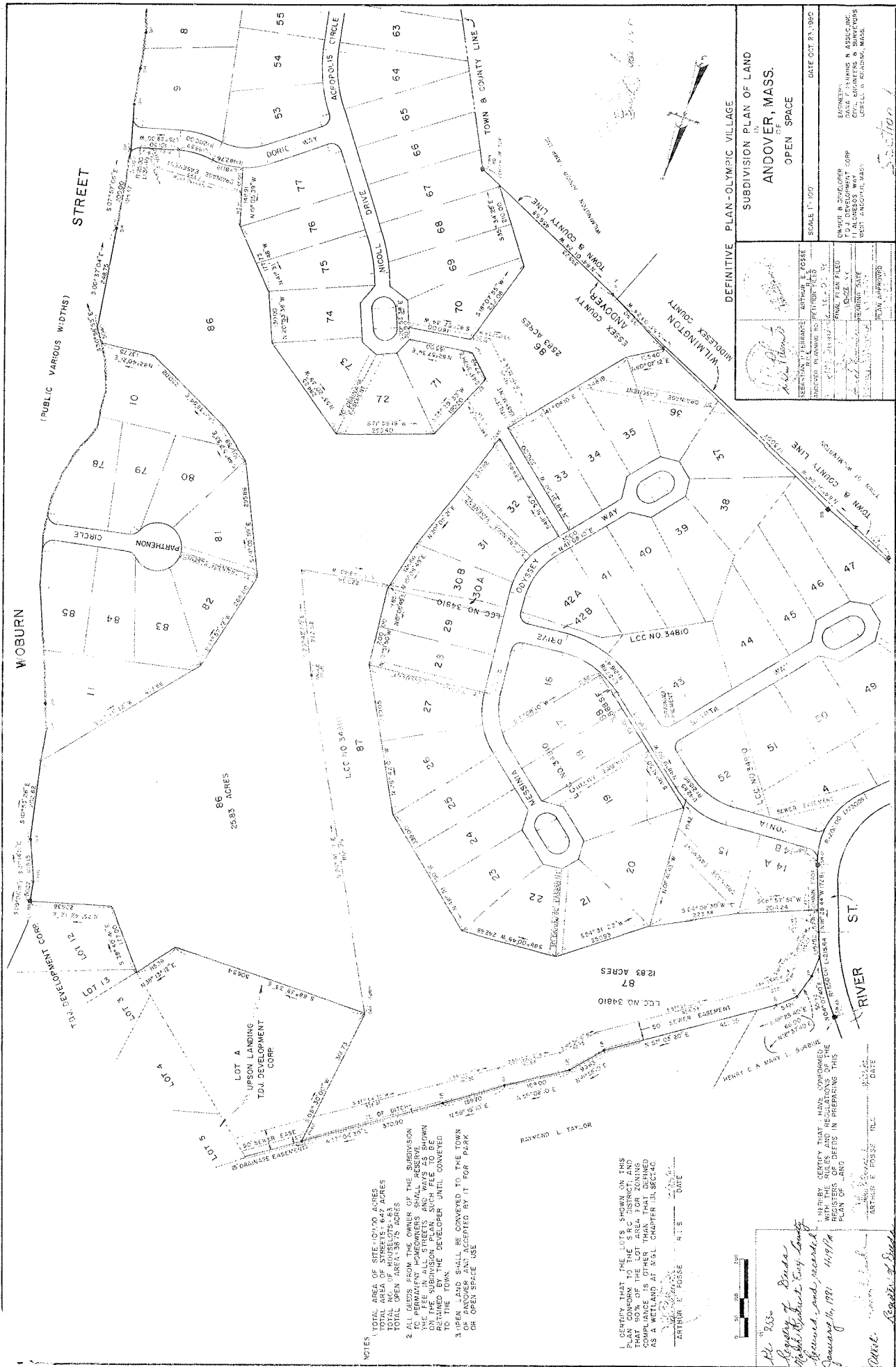
Following his passing, Mr. Kalogianis’ daughter, Ms. JoAnn Kolgianis Spaneas attempted to work with Andover to donate the parcel consistent with the 1985 conditions of the cluster subdivision, reviving the defunct TDJ Corporation for the sole purpose of completing the transaction. Deeds to the Town were executed in 2018 (see 2018 Executed Deeds annexed hereto as Exhibit “C”), but upon information and belief the Registry could not accept them until the parcels at issue were unregistered, and by the time that process was concluded, TDJ had become defunct again, having no purpose but to deed the parcels in question to Andover. Ms. Kologianis

Spaneas has again revived TDJ in the hopes of donating these parcels as conservationland. To my understanding, she requests the open space parcel in some way memorialize her late father.

The subdivision having been completed and residential homes sold nearly 40 years ago by an inactive developer, and given the authorization memorialized by the 2003 vote of Town Meeting, acceptance of a donation is the most efficient way to bring the property into the Commission's hands. However, the Conservation Commission and Select Board should still consider and confirm its willingness to accept the parcels at issue, including with the request posed by Ms. Kolgianis Spaneas, with a focus on the value the parcels present to your portfolio of lands and management of same.

I look forward to aiding your discussion in any way I may be of assistance.

Attachment "A"



NOTES

- TOTAL AREA OF SHEET IS 61.00 ACRES
TOTAL AREA OF LOTS IS 6.47 ACRES
TOTAL OPEN AREA IS 54.53 ACRES
- ALL DEEDS FROM THE OWNER OF THE SUBDIVISION TO PERMANENT HOMEOWNERS SHALL RESERVE DOWN ON THE SUBDIVISION PLAN SUCH FEE TO BE RETAINED BY THE DEVELOPER UNLESS CONVEYED TO THE TOWN.
- PERMITS SHALL BE OBTAINED TO THIS TOWN OF ANDOVER AND ACCEPTED BY IT FOR PARK OR OPEN SPACE USE.

I HEREBY CERTIFY THAT THE LOTS SHOWN ON THIS PLAN CONFORM TO THE S.R.C. DISTRICT AND PLAN 90% OF THE LOT AREA FOR ZONING PURPOSES AS SET FORTH IN THE ZONING AS A WETLAND AT V.S.L. CHAPTER 31, SECTION 10.

ARTHUR E. FOSSE 4.1.5 DATE

Bl. 2556
 Registry of Deeds
 100 State Street, 3rd Floor
 Boston, MA 02109
 January 16, 1991 11:19 AM
 [Signature]
 Registrar of Deeds

DEFINITIVE PLAN - OLYMPIC VILLAGE	
SUBDIVISION PLAN OF LAND	
ANDOVER, MASS.	
OPEN SPACE	
SCALE: 1" = 100'	DATE: OCT 21, 1980
OWNER & DEVELOPER UPSON LANDING TDJ DEVELOPMENT CORP WEST ANDOVER, MASS.	ENGINEER ARTHUR E. FOSSE CIVIL ENGINEER & SURVEYOR WEST ANDOVER, MASS.

Attachment "B"

ANNUAL TOWN MEETING – APRIL 28, 29, 2003

information about the proposed development or activity as per questions and comments of the reviewing boards and agencies. Such additional information shall be submitted within ten days after notice by the Planning Boards.

8.6.9. Decision. The Board may grant a special permit for land use within the GWPOD hereunder only if it finds that the applicant has met the general requirements of Sections 8.6 and 9.4 and that the applicant has demonstrated the following:

1. That the plan will in no way, during construction or thereafter, adversely affect the existing or potential quality of quantity of water that is available in the Groundwater Protection District; and
2. That the plan will be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.

8.6.10. Conditions and Restrictions. The Planning Board may impose any conditions and restrictions required to mitigate any potential damage to groundwater resources and, in reaching its decision, will consider the simplicity, reliability and effectiveness of these mitigating measures and the damage likely to result if these measures were to fail. If the Planning Board disagrees with the recommendations of the Conservation Commission or the Board of Health, the reasons shall be stated in writing.”

or take any other action related thereto.

On request of the Board of Health and Conservation Commission

Upon motion made and duly seconded it was voted to approve Article 54 as printed in the Warrant.

VOTE: Declared more than a 2/3 vote by the Moderator A 2/3 vote required

Board of Selectmen Report: No Position
Planning Board Report: Approval
Conservation Commission Report: Approval

ARTICLE 55. To see if the Town will authorize the Board of Selectmen to take by gift, purchase or eminent domain, to be held in the care, custody and control of the Conservation Commission, two parcels of land shown on a plan of land entitled “Definitive Plan – Olympic Village – Subdivision Plan of Land in Andover, Mass.”, drawn for T.D.J. Development Corp., Scale 1” = 100’, dated October 23, 1980, drawn by Dana F. Perkins & Assoc., Inc.,” which plan is recorded with the Essex North District Registry of Deeds as Plan No. 8556. The parcels to be taken are shown as Lot 86 on said plan, containing 25.83 acres of land; and Lot 87 on said plan, containing 12.83 acres of land, which is registered land and is also shown as Lot 22 on the plan filed with Land Court Case No. 34810A; and to award no damages for said eminent domain taking; or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was voted to approve Article 55 as printed in the Warrant.

VOTE: YES: 242 NO: 53 A 2/3 vote required

Board of Selectmen Report: Approval
Planning Board Report: Approval

Attachment "C"

(Space Above this Line Reserved for Registry of Deeds)

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, that T.D.J. Development Corporation, a Massachusetts Corporation with a usual place of business at 7 Howe Road, Nahant, Massachusetts

for consideration paid of less than \$100,

grants to the Inhabitants of the Town of Andover under the care, custody and control of the Andover Conservation Commission pursuant to Massachusetts General Laws Chapter 40, Section 8C solely for passive recreation and conservation purposes, having an address of 36 Bartlet Street, Andover, MA 01810 (together with its successors and assigns with respect to the real property, easements and rights granted herein, "Grantee"),

with Quitclaim Covenants

the parcel of Registered Land situated in Andover, Essex County, Massachusetts, consisting of the Open Space Parcel associated with the Olympic Village Cluster Subdivision and comprising so much of the land as shown on Land Court Plan No. 34810A dated April 26, 1966 (a copy of a portion of which is filed with Certificate of Title No. 7791, Book 52, Page 369 at the Essex North Registry District) as remains after the Subdivision of said land shown on Land Court Plan No. 34810B dated October 23, 1980, a copy of a portion of which is filed with Certificate of 9975, Book 70 Page 305 of said Essex North Registry District.

The above described land is subject to such rights as may exist in the Ditch, approximately as shown on said Plan No. 34810A.

The above described land is subject to any rights which may exist in the Pond as shown on said Plan No. 34810A, at the date of original decree.

Title reference: Certificate No. 8446, Registration Book 56 Page 589 in Essex North Registry District, and Deed of the Trustees of Andrew Cir., Realty Trust of North Andover, said Deed being dated March 14, 1980 and filed with Essex North Registry District as Document No. 29849.

Meaning and intending hereby to convey all of the premises described in said Certificate No. 8446, Registration Book 56 Page 589 as remains after the Subdivision of said land shown on Land Court Plan No. 34810B dated October 23, 1980, a copy of a portion of which is filed with Certificate of 9975, Book 70 Page 305 of said Essex North Registry District.

Said Open Space Parcel is also shown as Lot 87 containing 12.83 acres on a Plan recorded in the Northern Essex District Registry of Deeds as Plan No. 8556, and reference may be made to said Plan No. 8556 for a more particular description of said Lot 87.

Said property is subject to the following easements, restrictions, and takings of record:

- A. Order of Conditions dated February 27, 1981 and registered as Document No. 31780.
- B. Easement from T.D.J. Development Corporation to New England Telephone and Telegraph Company dated April 8, 1981 and registered as Document No. 31788.
- C. Easement from T.D.J. Development Corporation to Massachusetts Electric Company dated April 27, 1981 and registered as Document No. 31870.
- D. Order of Taking by the Town of Andover dated April 2, 1991 and registered as Document No. 51637.

By execution and delivery of this deed, Grantor hereby confirms that Grantor does hereby release any and all claims associated with any and all Eminent Domain Takings of the above described land by the Inhabitants of the Town of Andover, including without limitation the taking authorized by Article 55 of the 2003 Andover Annual Town Meeting.

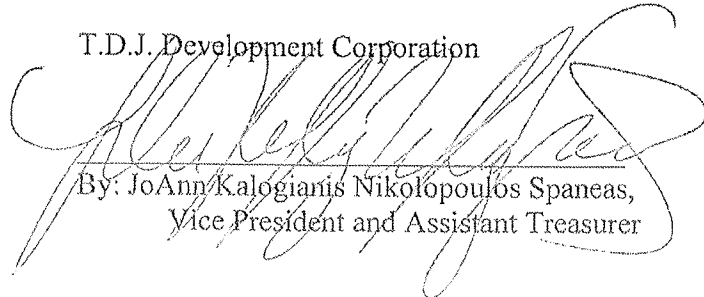
By execution and delivery of this Deed, Grantor hereby further confirms that this conveyance is in the ordinary course of Grantor's business.

As evidenced by certificates recorded herewith, T.D.J. Development Corporation was voluntarily dissolved in 1998, but in accordance with Massachusetts Gen. Laws Chapter 156, Section 108, the said T.D.J. Development Corporation has been revived for the limited purpose of conveying the above described land to Grantee, in order to facilitate Grantee's Eminent Domain Taking of the above described parcels of land authorized by Article 55 of the 2003 Andover Annual Town Meeting.

REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.

Signed as a sealed instrument this 12th day of July, 2018, intending the same to take effect as of the date that T.D.J. Development Corporation is revived by the Massachusetts Secretary of State's Office.

T.D.J. Development Corporation

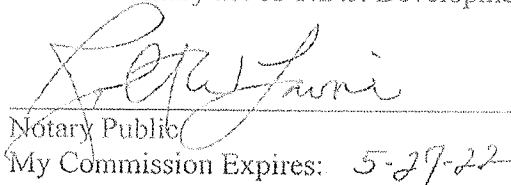


By: JoAnn Kalogianis Nikolopoulos Spaneas,
Vice President and Assistant Treasurer

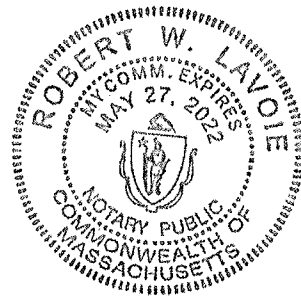
COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this 12th day of July, 2018, before me, the undersigned Notary Public, personally appeared JoAnn Kalogianis Nikolopoulos Spaneas, Vice President and Assistant Treasurer of Olympic Construction, Inc., who proved to me through satisfactory evidence of identification, which was photographic identification with signature issued by a federal or state governmental agency, oath or affirmation of a credible witness, personal knowledge of the undersigned to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily in her capacity as said corporate officers, for its stated purpose as the voluntary act of T.D.J. Development Corporation



Notary Public
My Commission Expires: 5-27-22



ACCEPTANCE OF GRANT BY CONSERVATION COMMISSION

By their signatures below, the undersigned members of the Conservation Commission for the Town of Andover acknowledge acceptance of the foregoing grant on the terms and conditions outlined therein.

IN WITNESS WHEREOF the undersigned hereunto sets its hand and seal this 17th day of July, 2018.

Grantee
Conservation Commission
Town of Andover

Donald Cooper

Floyd Greenwood

Ellen Townson

Alexandra Driscoll

Kevin J. Porter

[Signature]

Commonwealth of Massachusetts

County of Essex, ss.

On this 17th day of July, 2018, before me, the undersigned notary public, personally appeared Donald Cooper, Ellen Townson, Kevin J. Porter, Jon Hunca, Floyd Greenwood and Alexandra Driscoll all being members of the Conservation Commission for the Town of Andover, Massachusetts, each of whom proved to me through satisfactory evidence of identification, which were that they are personally know to me to be the persons whose names are signed on the preceding or attached document, and who swore or affirmed to me that each executed the foregoing document as his or her free act and deed, as aforesaid.

Stephen M. Viselli
Notary Public

My commission expires 8/31/18

ACCEPTANCE OF GRANT BY BOARD OF SELECTMEN

By their signatures below, the undersigned members of the Board of Selectmen for the Town of Andover acknowledge acceptance of the foregoing grant on the terms and conditions outlined therein.

IN WITNESS WHEREOF the undersigned hereunto sets its hand and seal this 30th day of JULY, 2018.

Grantee
Board of Selectmen
Town of Andover

[Signature]
[Signature]
[Signature]

[Signature]
[Signature]

Commonwealth of Massachusetts
County of Essex, ss.

On this 30th day of JULY, 2018, before me, the undersigned notary public, personally appeared ALEX J. VISIOLI, CHARITABLE TRUSTEE, ANNE GILBERT, PAUL SALAFIA & LAURA GREGORY all being members of the Board of Selectmen for the Town of Andover, Massachusetts, each of whom proved to me through satisfactory evidence of identification, which were that they are personally know to me to be the persons whose names are signed on the preceding or attached document, and who swore or affirmed to me that each executed the foregoing document as his or her free act and deed as aforesaid.

[Signature]
Notary Public LAWRENCE J. MURPHY

My commission expires 8-30-2018

(Space Above this Line Reserved for Registry of Deeds)

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, that T.D.J. Development Corporation, a Massachusetts Corporation with a usual place of business at 7 Howe Road, Nahant, Massachusetts

for consideration paid of less than \$100,

grants to the Inhabitants of the Town of Andover under the care, custody and control of the Andover Conservation Commission pursuant to Massachusetts General Laws Chapter 40, Section 8C solely for passive recreation and conservation purposes, having an address of 36 Bartlet Street, Andover, MA 01810 (together with its successors and assigns with respect to the real property, easements and rights granted herein. "Grantee").

with Quitclaim Covenants

the land situated in Andover, Essex County, Massachusetts, consisting of an Open Space Parcel associated with the Olympic Village Cluster Subdivision and being shown as Lot 86 containing 25.83 acres on a plan recorded in the Northern Essex District Registry of Deeds as Plan No. 8556. Reference may be made to said Plan No. 8556 for a more particular description said Lot 86.

Said property conveyed hereby is subject to the following easements, restrictions, and takings of record:

- A. Order of Conditions dated July 22, 1980 and recorded in Book 1444, Page 68.
- B. Planning Board Restriction dated January 16, 1981 and recorded in Book 1482, Page 150.
- C. Planning Board Restriction dated May 31, 1985 and recorded in Book 1979, Page 157.
- D. Order of Conditions dated February 27, 1981 and recorded in Book 1490, Page 127.
- E. Easement to New England Telephone and Telegraph Company dated March 13, 1981 and recorded in Book 1492, Page 96.
- F. Easement to Massachusetts Electric Company dated April 27, 1981 and recorded in Book 1503, Page 70.
- G. Subject to a driveway easement as noted in Deed dated October 16, 1984 and recorded in Book 1892, Page 40, and shown on plan recorded as Plan No. 9282.

- H. Easement to Bay State Gas Company dated May 30, 1984 and recorded in Book 1816, Page 331.
- I. Benefit of Utility Easement as shown on Plan recorded as Plan No. 9674.
- J. Order of Taking dated December 9, 1991 and recorded in Book 3362, Page 134.
- K. Order of Conditions dated January 16, 2001 and recorded in Book 6030, Page 350.
- L. Order of Taking dated March 12, 2001 and recorded in Book 6090, Page 122, and shown on Plan No. 13984.
- M. Drainage and Utility Easements as shown on Plan No. 8556.

For title reference, see the following deeds:

Deed of the Trustees of Andover Circle Realty Trust of North Andover dated March 14, 1980 and recorded with said deeds at book 1425 page 142;

Deed of George Chongris dated May 13, 1980 and recorded with said Deeds at Book 1434, Page 267.

Confirmation Decree issued by the Land Court dated November 9, 1981 and recorded at Book 1545 Page 319.

By execution and delivery of this deed, Grantor hereby confirms that Grantor does hereby release any and all claims associated with any and all Eminent Domain Takings of the above described land by the Inhabitants of the Town of Andover, including without limitation the taking authorized by Article 55 of the 2003 Andover Annual Town Meeting.

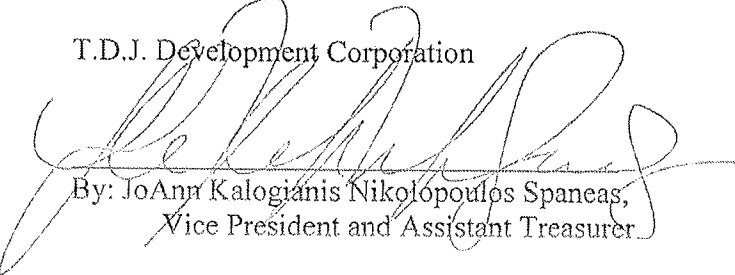
By execution and delivery of this Deed, Grantor hereby further confirms that this conveyance is in the ordinary course of Grantor's business.

As evidenced by certificates recorded herewith, T.D.J. Development Corporation was voluntarily dissolved in 1998, but in accordance with Massachusetts Gen. Laws Chapter 156, Section 108, the said T.D.J. Development Corporation has been revived for the limited purpose of conveying the above described land to Grantee, in order to facilitate Grantee's Eminent Domain Taking of the above described parcels of land authorized by Article 55 of the 2003 Andover Annual Town Meeting.

THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.

Signed as a sealed instrument this 12th day of July, 2018, intending the same to take effect as of the date that T.D.J. Development Corporation is revived by the Massachusetts Secretary of State's Office.

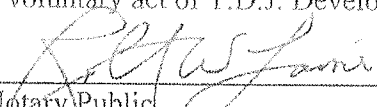
T.D.J. Development Corporation

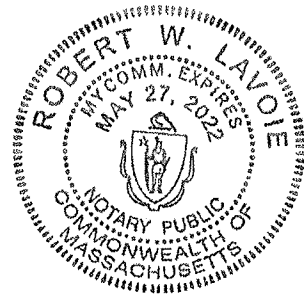

By: JoAnn Kalogianis Nikolopoulos Spaneas,
Vice President and Assistant Treasurer

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this 12th day of July, 2018, before me, the undersigned Notary Public, personally appeared JoAnn Kalogianis Nikolopoulos Spaneas, Vice President and Assistant Treasurer of Olympic Construction, Inc., who proved to me through satisfactory evidence of identification, which was photographic identification with signature issued by a federal or state governmental agency, oath or affirmation of a credible witness, personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily in her capacity as said corporate officers, for its stated purpose as the voluntary act of T.D.J. Development Corporation


Notary Public
My Commission Expires: 5-27-22



ACCEPTANCE OF GRANT BY CONSERVATION COMMISSION

By their signatures below, the undersigned members of the Conservation Commission for the Town of Andover acknowledge acceptance of the foregoing grant on the terms and conditions outlined therein.

IN WITNESS WHEREOF the undersigned hereunto sets its hand and seal this 17th day of July, 2018.

Grantee
Conservation Commission
Town of Andover

Donald B. Cooper

Jon Honca

Ellen Townson

Alexandra Driscoll

Kevin J. Porter

[Signature]

Commonwealth of Massachusetts

County of Essex, ss.

On this 17th day of July, 2018, before me, the undersigned notary public, personally appeared Donald Cooper, Ellen Townson, Kevin J. Porter, Jon Honca, Floyd Greenwood and Alexandra Driscoll all being members of the Conservation Commission for the Town of Andover, Massachusetts, each of whom proved to me through satisfactory evidence of identification, which were that they are personally know to me to be the persons whose names are signed on the preceding or attached document, and who swore or affirmed to me that each executed the foregoing document as his or her free act and deed as aforesaid.

Stephen M. Veselli
Notary Public

My commission expires 8/31/18



Select Board Meeting

Wednesday, July 28, 2025 at 5:30 PM

Select Board Room, Town Offices

36 Bartlet Street Andover, MA 01810

Meetings are televised on Comcast Channel 22 and Verizon Channel 45

I. Call to Order – 5:30 P.M.

Chair Vispoli called the meeting of July 28, 2025 to order at 7:00 PM in the Select Board Meeting Room on the third floor of the Town Offices.

Members in attendance: Vice Chair Ellen Townson, Selectman Kevin Coffey, and Melissa Danisch. Laura Gregory was not in attendance.

Others in attendance: Town Manager Andrew Flanagan, Deputy Town Manager Mike Lindstrom, Deputy Town Manager & Town Clerk, Austin Simko, and Town Counsel Doug Heim.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

Austin Simko recognized Rita Arcenau, a long-time resident of Andover who passed away at the age of 98 years old and would have been 99 years of age in December.

III. Town Manager Report

The Town Manager provided an update on automated trash and recycling recognizing the Department of Public Works for moving this along. The first round of cart distribution had over 2,000 requests for either a second or third barrel. The goal is to distribute the second recycling container right after that there was a lot. Those looking to more demand than expected. Anyone looking for additional recycling bins can pick one up at the DPW at 5 Campanili Drive.

The Town Manager recognized the Department of Recreation for the following: The newly improved Ballardvale Playground which is the result of the partnership between private and public donations, the State, the Office of Disabilities, and the Town for making the resources available and which is consistent with our commitment to and For the Concerts in the Park held this summer with over 1,200 people attending this past Wednesday.

IV. Communications/Announcements/Liaison Reports

Town Counsel, Doug Heim reported that the Haggetts Pond Litigation has been resolved. The plaintiffs voluntarily withdrew that action with prejudice closing that chapter.

Melissa Danisch attended the flag raising ceremony at the State House which was a major event. She and Chair Vispoli attended the E-Bike training provided by the Andover Police Department which was very informative with a lot of kids and parents in

attendance. Helmets are required if you are under age 16 and they must know the rules of the road.

Ellen Townson attended the most recent Commission on Disability Meeting with Co-Chairs Judy Armitage and Stephen Surette who are updating the public relations and communications. In addition, they are looking for volunteers to help maintain a Sensory Garden at Chandler Field Park as well as people to volunteer once a month for the Council on Aging and she looks forward to its completion. Ellen also attended the Ballardvale Playground Renovation Grand Opening Ceremony.

Chair Vispoli thanked the Police Dept for the E-Bike Training which is a great undertaking to ensure people know the rules of the road and he looks forward to additional sessions with Public Safety.

V. Public Comment:

Mr. Sen Sarma, a resident who lives on Red Spring, spoke about the increase in traffic in the area and his concern about students crossing and driving in that area. Alex Vispoli said they will ask the team to look at the traffic.

David Morgan, 8 Crescent Drive, proposed the idea of the Town developing their own infrastructure instead of working with Verizon and Comcast due to the exorbitant prices they are charging. There should be more competition, which the Town should investigate and decouple from corporate interest.

VI. Regular Business

A. Alcoholic Beverages License – Event on Town Owned Property

The Board to discuss and consider voting to approve an application from Oak & Iron Brewing Co., located at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property for a ride for the Troops event on August 24, 2025.

Jim Cass from Oak and Iron Brewing and Bill Pennington, organizer of Run for the Troops, spoke to this agenda item. Funds raised will go to victims of families with Alzheimer's and dementia for the victims and their families. Jim Cass provided a presentation on the setup of the area and the security plan for selling alcohol at the event. All servers are tips certified and if needed a police detail will be on site. Austin Simko said all information and paperwork is in order.

Kevin Coffey moved the Board approve the application from Oak & Iron Brewing Co. located at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property under Section 11.2.n Special One-Day Alcohol License Policy and application for outdoor events on Town owned property where the event will be Ride for the Troops on August 24, 2025 at the Pomp's Pond Field, 147 Abbot Street and where the Manager of the Liquor License will be Jim Cass provided that all conditions of the event are met prior to issuance. The motion was seconded by Ellen Townson and voted 4-0 to approve Ellen Townson and voted 4-0 to approve.

Board to discuss and consider voting to approve an application from Oak & Iron Brewing Co., located at 18 Red Spring Road, Andover, for a Wine and Malt One-Day Liquor License for use on Town property for the Shawsheen Football Club 100th Anniversary Celebration on September 7, 2025.

Austin Simko said this request arose out of a request for residents who live in the Shawshen area to commemorate the 100th Anniversary of the Shawsheen Football Club winning the National Cup – the best soccer/football Team in the Country presented by the Town and the Andover Center for History and Culture. There will be a brief dedication in the afternoon with a ceremony including two local historians and the author of the book. In addition, there will be soccer scrimmages, soccer skill stations and other games for kids as well as a dunk tank, and other games. Sydney's Rainbows will be there along with Oak & Iron and food trucks. Residents in the neighborhood will receive notification of the event and parking will be available at Brick Stone Square.

Melissa Danisch moved to approve the application from Oak and Iron Brewing Company, 18 Red Spring Road, Andover, Mass for a wine and malt One-day Liquor License for use on Town property under Section 11.N Special One Day Alcohol License Policy and Application for Outdoor Events on Town owned property where the event will be Shawsheen Football Club Anniversary Celebration on September 7, 2025 at the Lower Shawshen Track and Field where the Manage of the Liquor License will be Jim Cass provided that all conditions of the Town are met prior to issuance. Motion seconded by Kevin Coffey and voted 4-0 to approve.

VII. Shawsheen Football Club 100th Anniversary Festival

Board to accept donations in support of the September 7, 2025 Shawsheen Football Club's 100th Anniversary Festival.

Austin Simko reported that they received a donation from Victoria Wood Nagle, who is a descendant of William Wood, to support this event and will include a plaque dedication.

Melissa Danisch moved to approve and accept donations from individuals and entities in support of the September 7, 2025 Shawsheen Football Club 100th Anniversary Festival. Motion seconded by Kevin Coffey and voted 4-0 to approve.

VIII. Elm Square Safety Improvements

Sidney's Rainbow Day on August 30, 2025.

The Board received a presentation to consider voting to endorse a preferred design alternative for Elm Square safety improvements and design prior to the final MA DOT submittal and approval. This has been a two-year process.

Mike Lindstrom, DPW Director Carlos Jacques, and Kevin from TEC reported on the safety audit which included a presentation on the safety actions, a summary of recent planning design tasks, a review of updated intersection alternatives and next steps. Questions and comments can be sent to Elmsquaresafety@andoverma.us

The goal is to keep the vision of the long-term design and goals for pedestrian safety and to introduce a new diagonal crosswalk and maintain pedestrian phasing and minimize

pedestrian exposure. The [presentation](#) included alternatives presented at the Safety Forums conducted. Questions by the Board were addressed by TEC.

Public Comment: None

Melissa Danisch moved that the Board approve Elm Square Safety Improvement and design alternative #3 as presented. Motion seconded by Ellen Townson. The Board voted 4-0 to approve.

IX. Select Board Workshop

A. [Town Manager & Select Board Goals Workshop](#)

Board to review and consider approval of FY2026 Town Manager & Select Board Strategic Goals & Objectives. The final vote by the Board will be held when a full Board is in attendance.

The Town Manager provided a summary of the 2025-2026 Strategic Goals and Objectives which included Administration and Finance, Communications and Engagement, Capital Improvements and Select Board Priorities.

Ellen Townson reported that a bill is coming through the Senate that will have an impact on funding for culverts to stormwater management and any kind of climate events including emergency preparedness funding and a housing component for increasing funding. It is important that the Town Manager stay in touch with our local representatives and provide local feedback.

Plan for the 250th Anniversary: Melissa Danisch spoke about the importance of these celebrations that make Andover the special place to provide various ways to celebrate and organize a committee for events.

Alex Vispoli asked if the Board could get progress updates on 11 Lewis Street. The Town Manager said Minco is being held up by the MBTA and members of the delegation have dedicated staff and expect to receive progress updates at the Select Board at the next meeting.

Kevin Coffey commented that the Board is not focusing as much as they should on the goals and where they want real change, although good work has been done and will continue to be done and is not sure if it makes sense to have the Board make a list of items to be done.

Chair Vispoli said memorialization of the Select Board's priorities should be documented somewhere and suggested having a working group with the Town and a communications category. The Board had a lengthy discussion on goals and prioritizing projects. Brittany will consolidate the goals based on the average that the Select Board members input.

Doug Heim will consult with the Chief People Officer about what the formal position is both on what the law requires and is and what the Select Board's options are.

X. Consent Agenda

A. Appointments by the Town Manager

The Town Manager is pleased to announce the following appointments, including the appointment of Alex McGee as Deputy Town Manager for Administration and Finance. Andrew said that they had over 30 applications for the position which is a high number for Andover and has the direct support of all the Department Managers.

On a motion by Melissa Danisch and seconded by Kevin Coffey, the Select Board unanimously voted to approve the Consent Agenda as presented.

Department, Board or Commission	Name	Position	Start Date	Rate/Term Expires
Administration & Finance	Alex Magee <i>(Patrick Lawlor)</i>	Deputy Town Manager for Administration & Finance	09/02/2025	\$185,000/year
Andover Housing Trust Fund Board of Trustees	Andrew Flanagan	Member	07/01/2025	06/30/2027
Merrimack Valley Planning Commission	Lisa Schwarz	Member	07/01/2025	06/30/2026

XI. Approval of Minutes

A. Board to approve minutes from the following meetings:

1. June 5, 2025

On a motion by Melissa Danisch and seconded by Ellen Townson, the Select Board unanimously voted to approve the minutes from June 5, 2025 as presented.

XII. Adjourn

At 9:48 PM on a motion made by Kevin Coffey to adjourn and seconded by Ellen Townson. The Select Board adjourned the meeting of July 28, 2025.

Respectfully submitted,
Dee DeLorenzo
Recording Secretary



Select Board Meeting

August 11, 2025

Select Board Room, Town Offices

36 Bartlet Street Andover, MA 01810

I. Call to Order

Chairman Alex Vispoli called the Select Board Meeting of August 11, 2025 to order at 7:00 PM. in the Select Board Meeting Room at Town Offices.

Members in attendance: Vice Chair Ellen Townson, Clerk Melissa Danisch, Kevin Coffey and Laura Gregory.

Others in attendance: Town Manager Andrew Flanagan, Deputy Town Manager & Town Clerk Austin Simko and Town Counsel Doug Heim.

II. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Pledge of Allegiance led by the Boy Scouts from Troop 77 and in remembrance of Peter Anderson, a long-time Andover High School Principal who recently passed away.

III. Town Manager Report

The Town Manager reported that he has continued with his "road show" regarding the Long-range Financial Plan completing the first round of workshops with the Select Board, School Committee and the second workshop with the Finance Committee which has been a good process.

The Town Manager also reported that they are in a little bit of a hiatus with the renovations to Andover High school having met with Janet Nicosia, Austin Simko, the Project Team and the School Committee at the end of June to go over the preferred option that came out of the first leg of the process. The School Committee is going to gather additional public input. The Town Manager said he will be providing an update to the Select Board so that they understand where they are now.

Andrew also reported that he and Carlos Jacques met with their counterparts from North Reading to go over the Select Board's adopted water rate plan; the collaborative relationship should continue.

Melissa Danisch reported that she attended the Ballardvale Historic District Commission Meeting on August 6th and it was great to see fresh faces in attendance. They will be kicking off the conversation about by-law review at their September meeting and producing a schedule.

IV. Public Comment

Andrea Desaulniers, of 18 Orchard Street commented on the recent goals put out by the Town Manager. Measurable goals are an important part of any leadership position because they provide an objective background for input. She does not think the Town Manager's Goals address the fundamental needs of the Town that have been raised by residents, including the water quality; tracking sediment in our water, driving those levels down every

year. She also said that participation in the Town Meeting is measured through electronic devices, devices. attendance and that capital improvement planning for sidewalks and Town and School Buildings will need infrastructure improvements over the coming years. She has not heard residents ask about increased riverfront access, and adding kayak launches as a need to have and does not believe that conducting workshops and committees is an acceptable measurable deliverable; it is her opinion, that the current goals are out of touch with resident voices. She asked that the Select Board work with the Town Manager on a revised goal plan as soon as possible.

Mike Silverman, Tewksbury54 Street, spoke about road safety, particularly on Tewksbury Street, which he previously brought to the Board's attention. He attended the Mass DOT meeting about repairing Tewksbury Street Bridge which residents do not feel is safe to walk.

Caroline Cohen, Cricket Circle, thinks the Town Manager's Goals could be more measurable. This year, she has experienced discolored water at her home and would like to see goals around decreasing water discoloration levels. In addition, she would like to see goals on communications from residents; specifically, about increasing participation in workshops, project meetings, and a more formal process in engaging residents.

V. Public Hearings

A. National Grid - Chandler Road

Board to review and consider voting to approve an application from National Grid requesting permission to erect and maintain poles and wires together with such sustaining and protective fixtures as it may find necessary; said poles to be erected substantially in accordance with the plan filed for Chandler Road, Andover, Massachusetts.

National Grid Senior Designer, David Boucher spoke to the request which is to provide better and more reliable electricity. They are requesting approval of a new device for a pole with a post-topper closure. The pole number is 3139-50 located at the intersection of Samos Road and Chandler Street. Austin Simko reported that they have discussed this request with Andover, Police, Fire and DPW.

Ellen Townson questioned the layout of the plan as presented and asked if the pole exists or has been proposed. The layout of where the pole is to be placed is not accurate. It is important the Board can see by looking at a map where the pole is to be replaced. She also asked why the location in front of the home was selected. Kevin Coffey said Mr. Boucher is being sent from National Grid without all the information and in addition to the poles, permission to maintain underground laterals. Is there anything else going on that involves other work that would influence residents there? Mr. Bouchard said he does not believe so.

Mr. Boucher will bring the questions back to National Grid to contact the company who designed this and bring about the mapping mistake. The spot chosen must have been the best spot for the pole. Chair Vispoli suggested they continue the public hearing to the next Select Board Meeting.

Selectman Coffey moved that the Board continue the Public Hearing to the Select Board Meeting scheduled for Monday, September 8, 2025 to give National Grid the opportunity to revise the submission for the proposed pole on Chandler Road. The motion was seconded by Ellen Towson and voted 5-0 to approve.

B. Alcoholic Beverage License for Bandoleros Beverage, Inc.

Chair Vispoli read the request to review and consider voting to approve the application of Bandolero's Andover, Inc, d/b/a as Bandolero's Andover for an on premises All Alcoholic Beverage Pouring License at 429 South Main Street, Andover, Mass. With Gabino Angel, 138 Myrtle Street, Fitchburg, Massachusetts as the proposed designated manager, subject to the condition that all the requirements of the Town are met prior to issuance.

Town Clerk Austin Simko reported that this is a request for a new All Alcoholic Restaurant Pouring License which takes the license surrendered previously by the Tavern on 28 Town Market. This would represent no net change with the issuance of this license. The Town would have eight (8) All Alcoholic Restaurant Pouring Licenses. All the information is in order.

Attorney Andrew Sproule representing Bandolero's Andover, Inc. and the applicant Mr. Elmer Melendez were present to address any public concerns. This is for continuing use of a restaurant and bar. Mr. Melendez is the sole applicant and already uses the trade name for taverns in use in Concord and Devens, Massachusetts. Mr. Melendez owns five liquor licenses and since 2007 there have no violations by the local license authority. No construction or alterations are planned for the premises.

Selectman Coffey asked if the patio area is a noise risk to residents nearby. Austin Simko said it is not a change to the premises under the former owner and does not believe it will be a change under the current owner.

Selectman Coffey moved to approve the application d/b/a as of Bandolero's Andover for an On-premises all-alcoholic Beverages Pouring License at 429 South Main Street, Andover, Mass. with Gabino Angel of 138 Myrtle Avenue, Fitchburg, Massachusetts as the proposed designated manager, subject to the conditions that all requirements of the Town are met prior to issuance. The motion was seconded by Kevin Coffey and voted 5-0 to approve.

VI. Regular Business

A. Alcohol Application Change in Manager

Board to approve the application of 99 Restaurant Holdings LLC for an Alcoholic Beverage Pouring License to Lauren Marino of 464 Lowell Street in Andover, Mass. Ms. Marino reported that they are seeking a change in name as she is now the new manager. Austin Simko reported that information is in order.

Melissa Danisch moved to approve the application of 99 Restaurants Holding LLC d/b/a 99 Restaurants at 464 Lowell Street, Andover, Massachusetts for a change in manager on its All-Alcoholic Beverages Pouring License. The new Manager to be Lauren Marino, of 78 Gorham Street, Chelmsford, Massachusetts, subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Ellen Townson and voted 5-0 to approve.

B. Amendments to Traffic Rules and Regulations

Board to discuss and consider voting on the following changes to the Traffic Rules and Regulations as proposed by the Andover Safety Officer, Mark Ota.

Schedule I, Article 5 Section 2. – Parking locations and prohibitions 79 North Main Street.

The amendment has suggested 15-minute parking on 79 North Main Street for 80 ft. which consists of four spaces. Andover Safety Officer Glen Ota spoke about this request which came from Max Gabriello from Perfecto's. There are several different parking spaces along the Main Street Corridor.

Selectman Coffey said the Board received a letter from a resident regarding this request. There is a parking lot associated with the property shared with the nearby businesses.

All abutters have been notified. Attorney Heim is not aware of any specific special permits and there are occasional uses that have special parking requirements and not considered long-term parking.

Monica Morell of 98 North Main Street said she represents the neighbors in the mixed-use block which is primarily residential. They propose the parking lot remain as it is. The change would only benefit Perfecto's but have an adverse effect on other businesses and residents on North Main Street. It is their belief that this would be further worsened once the Minco Construction project begins. Monica also said the neighbors in the area propose that the parking spots remain as they are and for the benefit of everyone. They firmly believe it will only benefit Perfectos and have an adverse impact on residents and businesses on North Main Street, Lewis Street and Buxton Court.

In terms of parking enforcement, the business owners can alert the Police Department if someone is parking beyond their stay. The Board had a lengthy discussion on alternatives. and times for parking. Chief Keefe said they can look at the parking situation and will come back to the Board with a proposal.

C. Local Initiative Project Application

Hearthstone Realty/Dream Collaborative presented a local initiative project for a condominium complex at 84-88 Andover Street, Andover which is a multi-acre site for friendly housing for seniors and close to the Avis Trails, Bear Mountain Nursing Home, Ballardvale and downtown Andover. Currently, there are two vacant homes on the site and zoned as single residence.

Greg Minot, from Hearthstone Realty Corp/ Dream Collaborative said his company provides housing solutions for communities. They are working on a 40-home mixed-use condominium complex on Andover Street designed for long-time residents who are looking to downsize and stay in Andover. Hearthstone Realty Corporation is a Boston-based MBE Development company focused on delivering high-quality mixed-income housing in Massachusetts. They are offering forty homes at affordable prices specifically designed for downsizing seniors and will have mixed sizes that are comfortable and with easy access to all parts of the building. Mr. Minot provided information on the homes and the site of the business.

They will respect neighbors and provide access for Fire and Safety. There will be 45 parking spaces on the outside as well as indoor parking. The floor plans are designed to accommodate seniors. The project will address 40B requirements. They hope to start construction next year and open in 2028. They are requesting support from the Select Board for this local initiative.

Austin Simko said this is a local initiative brought under Chapter 40B because the Town is over the 40B housing stock; 40B applications must be friendly and go through the Select Board to move forward in the process to the ZBA for a comprehensive permit. The Select Board is at liberty to offer conceptual feedback.

Attorney Heim talked about the 40B process and filing the plans with the ZBA to evaluate the comprehensive permit which is a detailed presentation. The Select Board's role is whether this is a project they want to support. Every project under 40B must attain project eligibility and under the LIP Program. The ZBA asserts Harbor status and means that the applicant must live with whatever the ZBA decides.

Chair Vispoli asked the Board to be notified if there is any public feedback.

Letters have been sent to abutters in the area informing them of the project and they will come back with an official LIP Application if the Board is interested in this project.

The Board would like to see more information on sustainability and energy efficiencies although they are supportive of this initiative. Next steps: there will be a request by the Board for official submission for the project and discussed a MASS Works Grant to help with this initiative.

Comments from the audience:

Irene Ickman, 71 Andover Street, said her driveway is the one blocked by the intersection which is a dangerous intersection that needs sidewalks and which the Town needs to look at.

Carlotta McCarthy, 69 Andover Street, did not get a notification about tonight's Board Meeting. The traffic on Andover Street, Clark Road, and Dascomb Road is dangerous and she has a lot of concerns about that and the flooding that still exists and the Island was never taken care of as promised. You are taking two homes and turning it into forty homes.

The Select Board is in support of the concept for this development. There will be an official submission and a request from the Select Board to approve a LIP with the proper language. and might trigger a Mass Works Grant for the area.

Priya Phillips, 2 Standish Circle did not hear anything about the impact the development would have on the school system and want to be sure the schools will be adversely affected by the additional students enrolling.

Atty. Heim said it is important to note that this is not public hearing but understands why it is important to folks in the area that going forward with this process, under the Fair Housing Act, they are not allowed to consider the impact on schools.

VII. Select Board Workshop

Board to review and consider approval of the [FY-2026 Town Manager and Select Board Strategic Goals and Objectives](#). This is the third discussion the Board has had starting with each Board member having individual conversations with the Town Manager on the jointly agreed upon goals are the basis for his evaluation; the process has been refined over time.

The Town manger provided a slide with information on the 10-Year History of Andover's Goal Setting process and outcomes which include the Town's Goals to continue to address fixed costs and obligations which included outcomes and deliverables and reflects the Community's priorities and systematically invest in public amenities and parking improvements which was achieved and to develop a plan for Town Yard which was a priority. To continue to aggressively and creatively address fixed costs and obligations

throughout the planning address fixed costs and obligations through planning, budgeting and the collective bargaining process.

Goal: to enhance recreation opportunities by increasing access to waterfronts and Open Space, which was achieved and included negotiating an agreement with the Greater Lawrence Technical School to build the Merrimack River Access Road. They designed a boat launch ramp at Nason's Landing.

They developed a new approach and financing plan for the Capital Improvement Program. Funded the purchase for 5 Campanelli Drive and designed a new facility. They developed a concept for Special Legislation that created the Municipal Services Facility fund with the intention of offsetting the cost of the new building with revenue from the redevelopment of 11 Lewis Street.

Goal: Continue to address fixed costs and obligations aggressively and creatively through planning, budgeting and through the collective bargaining process.

Goal: Provide the Select Board with an update on progress and opportunities to further reduce the Town's unfunded liabilities at Select Board and Tri-Board Meetings. Achieved the Pension Obligation Plan (OPEB) that was approved at the Town Meeting.

Andover invested in new sidewalks and repairs.
Appropriated \$30,000,000 for repair/replacement of water mains.

The Town Manager provided a summary of the 2025-2026 Strategic Goals and Objectives that included Administration and Finance, Capital Improvements, Communication and Engagement, and Select Board priorities.
Provide regular review of business activity in the community and plan for the 250th Anniversary of American Independence.

Laura Gregory suggested that the Select Board have regular meetings with our State Representatives and the Town Manager suggested they have regular updates from the local business community.

The presentation also included Select Board Priorities: Trash, Water, Sidewalks Roads, Traffic safety, DPW Coordination, Long Term Financial Plans, and policies, i.e. OPEB, the CIP, and transparency on funds that come into the Town.

Laura Gregory moved that the Board approve the Administration and Finance Goals of the Town Manager for FY-26 as presented. The motion was seconded by Melissa Danisch and voted-4-1 to approve. Kevin Coffey abstained.

Laura Gregory moved that the Board approve the Town Manager FY-26 Capital Improvement Goal as presented. Motion approved on a vote of 4-0. Kevin Coffey abstained.

Communications and Engagement: The Town Manager reported that they are going through a communications protocol launching 2.0 to identify preferred communications methods through a resident survey and to partner with an appropriate organization to develop and distribute a resident survey and present the results to the Select Board.

The meetings should be recorded besides just going through Andover TV. Selectman Kevin asked about the goal of getting a comprehensive review of our communication.

Melissa Danisch moved the Board to accept the Communication Goals as presented. Motion seconded by Laura Gregory and voted 5-0 to approve.

Select Board Priorities: Chair Vispoli asked what the Board can do to make the MBTA move forward so Minco can move forward which is a priority. The developer cannot move beyond the MBTA at this time. The Select Board would like to get our delegation together to meet with them.

Laura Gregory recognized the Town Manger and his team for being careful not to micro manage the Select Board. She would like to add a new Sustainability person to the Board’s goals and access for disabled people to access the river front and completing Nason’s Landing.

The Town Manager said they have conducted a market analysis on when it would be advantageous to post this position.

Ellen Townson moved that the Select Board approve the Select Board’s priorities as discussed with changes. Motion seconded by Laura Gregory and voted 4-1 to approve. Kevin Coffey opposed.

VIII. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Board/Commission	Name	Position	Start Date	Term Expires
Ballardvale Historic District Commission	Veena Kothapalli	Alternate Member	07/29/2025	06/30/2028
Central Street Historic District Commission	Veena Kothapalli	Alternate Member	07/29/2025	06/30/2028

Melissa Danisch moved to approve the Consent Agenda as presented. Motion seconded by Ellen Townson and voted 5-0 to approve.

B. Appointments by the Select Board

Board to vote that the following appointments by the Select Board be approved.

Department	Name	Position	Date of Hire	Rate/Term
Town Clerk	Abigail C. Harris	Election Worker	8/11/2025	\$15.00
Town Clerk	Adel Paulino	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Alexander Iannicelli	Election Worker	8/11/2025	\$15.00
Town Clerk	Alexandra Driscoll	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Alice Friedenson	Election Worker	8/11/2025	\$15.00

Town Clerk	Amanda Gasse	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Amy Belscher	Inspector	8/11/2025	\$15.00
Town Clerk	Amy V. Holland	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Ann Grecoe	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Anne M Feeney	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Annie Gilbert	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Anthony J. Sofia	Inspector	8/11/2025	\$15.00
Town Clerk	Arthur Rousmaniere	Election Worker	8/11/2025	\$15.00
Town Clerk	Barbara Bourgeois	Inspector	8/11/2025	\$15.00
Town Clerk	Barbara Longworth	Inspector	8/11/2025	\$15.00
Town Clerk	Betsy Couture	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Betsy Streeter	Election Worker	8/11/2025	\$15.00
Town Clerk	Bin Wang	Election Worker	8/11/2025	\$15.00
Town Clerk	Bonita Zahorik	Election Worker	8/11/2025	\$15.00
Town Clerk	Brewster LaMacchia	Election Worker	8/11/2025	\$15.00
Town Clerk	Brian Masterson	Deputy Warden	8/11/2025	\$16.00
Town Clerk	C William Kettinger, Jr.	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Calvin Perry	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Carol J. Hopkinson	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Carolyn Hill Page	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Catherine Robie	Election Worker	8/11/2025	\$15.00
Town Clerk	Cathleen Conroy	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Celeste Dascoli	Election Worker	8/11/2025	\$15.00
Town Clerk	Charissa Rigano	Election Worker	8/11/2025	\$15.00
Town Clerk	Charles Bicking	Clerk	8/11/2025	\$15.00
Town Clerk	Charlotte Taylor	Clerk	8/11/2025	\$15.00
Town Clerk	Christina Banta	Inspector	8/11/2025	\$15.00
Town Clerk	Christine Curran	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Christine Hayward	Clerk	8/11/2025	\$15.00
Town Clerk	Christine Preytis	Election Worker	8/11/2025	\$15.00
Town Clerk	Christopher Smith	Election Worker	8/11/2025	\$15.00
Town Clerk	Claire Enos	Election Worker	8/11/2025	\$15.00
Town Clerk	Cynthia Barakatt	Election Worker	8/11/2025	\$15.00
Town Clerk	Cynthia Campbell	Election Worker	8/11/2025	\$15.00
Town Clerk	Cynthia Cohen	Inspector	8/11/2025	\$15.00
Town Clerk	Cynthia Stoltz	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Danielle Crompton	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	David Berman	Election Worker	8/11/2025	\$15.00
Town Clerk	David Brown	Warden	8/11/2025	\$17.00
Town Clerk	David Cleary	Inspector	8/11/2025	\$15.00
Town Clerk	David Lewis	Deputy Inspector	8/11/2025	\$15.00

Town Clerk	David Waller	Election Worker	8/11/2025	\$15.00
Town Clerk	Debra Lowry	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Denise Doherty	Warden	8/11/2025	\$17.00
Town Clerk	Denise Engelhart	Election Worker	8/11/2025	\$15.00
Town Clerk	Diane Riemer	Election Worker	8/11/2025	\$15.00
Town Clerk	Donna Cooper	Election Worker	8/11/2025	\$15.00
Town Clerk	Dora Volpe	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Dorothy R. Hollenbeck	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Edna Allen	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Eleanor Everett	Warden	8/11/2025	\$17.00
Town Clerk	Elizabeth A. Kochakian	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Elizabeth Shiro	Election Worker	8/11/2025	\$15.00
Town Clerk	Ellen Geiger	Election Worker	8/11/2025	\$15.00
Town Clerk	Emily O'Hara	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Erin Staudt	Election Worker	8/11/2025	\$15.00
Town Clerk	Gail DerAnanian	Election Worker	8/11/2025	\$15.00
Town Clerk	Gail Ralston	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Gale Ross	Election Worker	8/11/2025	\$15.00
Town Clerk	Gary Ryan	Election Worker	8/11/2025	\$15.00
Town Clerk	George Kakridas	Election Worker	8/11/2025	\$15.00
Town Clerk	George Martin	Election Worker	8/11/2025	\$15.00
Town Clerk	George Thomson	Election Worker	8/11/2025	\$15.00
Town Clerk	George Woodward	Election Worker	8/11/2025	\$15.00
Town Clerk	Geraldine Jacobson	Election Worker	8/11/2025	\$15.00
Town Clerk	Gertraud Mosca	Inspector	8/11/2025	\$15.00
Town Clerk	Gisella Spreizer	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Gloria Wager	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Heather Norton	Election Worker	8/11/2025	\$15.00
Town Clerk	Helen Waldruff	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Francis Rittershaus	Clerk	8/11/2025	\$15.00
Town Clerk	Holly Callen	Election Worker	8/11/2025	\$15.00
Town Clerk	Jack Hall	Election Worker	8/11/2025	\$15.00
Town Clerk	James Redmond	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Jane Gifun	Inspector	8/11/2025	\$15.00
Town Clerk	Jane Roberts	Election Worker	8/11/2025	\$15.00
Town Clerk	Janet Arnold	Inspector	8/11/2025	\$15.00
Town Clerk	Jennifer B. Hickman	Election Worker	8/11/2025	\$15.00
Town Clerk	Jennifer O'Neill	Election Worker	8/11/2025	\$15.00
Town Clerk	Jennifer Perigaut	Inspector	8/11/2025	\$15.00
Town Clerk	Jennifer Smith	Inspector	8/11/2025	\$15.00
Town Clerk	Joan Howland	Election Worker	8/11/2025	\$15.00

Town Clerk	John Doherty	Election Worker	8/11/2025	\$15.00
Town Clerk	John Gardner	Election Worker	8/11/2025	\$15.00
Town Clerk	John Hamel	Inspector	8/11/2025	\$15.00
Town Clerk	John J. Sudol	Election Worker	8/11/2025	\$15.00
Town Clerk	John McCarthy	Election Worker	8/11/2025	\$15.00
Town Clerk	Joseph Gifun	Election Worker	8/11/2025	\$15.00
Town Clerk	Joy Sapienza	Warden	8/11/2025	\$17.00
Town Clerk	Judith Birtles	Election Worker	8/11/2025	\$15.00
Town Clerk	Judith Norton	Election Worker	8/11/2025	\$15.00
Town Clerk	Judith Reghitto	Warden	8/11/2025	\$17.00
Town Clerk	Judy Dlesk	Election Worker	8/11/2025	\$15.00
Town Clerk	Julianne Stein	Election Worker	8/11/2025	\$15.00
Town Clerk	Karen Dobbelaar	Election Worker	8/11/2025	\$15.00
Town Clerk	Katherine A. Craig-Comin	Election Worker	8/11/2025	\$15.00
Town Clerk	Katherine Holden	Election Worker	8/11/2025	\$15.00
Town Clerk	Kathleen M. Salvi	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Ken Veznaian	Election Worker	8/11/2025	\$15.00
Town Clerk	Kenneth Gasse	Election Worker	8/11/2025	\$15.00
Town Clerk	Kenneth Ozoonian	Election Worker	8/11/2025	\$15.00
Town Clerk	Kenneth Tucci	Inspector	8/11/2025	\$15.00
Town Clerk	Leo Greene	Election Worker	8/11/2025	\$15.00
Town Clerk	Linda D'Andrea	Election Worker	8/11/2025	\$15.00
Town Clerk	Linda Kosinski	Election Worker	8/11/2025	\$15.00
Town Clerk	Linda O'Connell	Election Worker	8/11/2025	\$15.00
Town Clerk	Lisa Martin Rigoli	Election Worker	8/11/2025	\$15.00
Town Clerk	Lisa Reid	Election Worker	8/11/2025	\$15.00
Town Clerk	Luan Maria Giannone	Election Worker	8/11/2025	\$15.00
Town Clerk	Marcia Jacobs	Inspector	8/11/2025	\$15.00
Town Clerk	Marcia O'Donnell	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Margaret Sullivan	Election Worker	8/11/2025	\$15.00
Town Clerk	Margaret Tenczar	Election Worker	8/11/2025	\$15.00
Town Clerk	Marie Holbrook	Election Worker	8/11/2025	\$15.00
Town Clerk	Marilyn Blumsack	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Mark Thibodeau	Election Worker	8/11/2025	\$15.00
Town Clerk	Martha Mahoney	Election Worker	8/11/2025	\$15.00
Town Clerk	Mary D. Barry	Election Worker	8/11/2025	\$15.00
Town Clerk	Mary Jane Bausemer	Inspector	8/11/2025	\$15.00
Town Clerk	MaryKate Allard	Election Worker	8/11/2025	\$15.00
Town Clerk	Matt Murphy	Election Worker	8/11/2025	\$15.00
Town Clerk	Matthew Gosselin	Election Worker	8/11/2025	\$15.00
Town Clerk	Michael Wartman	Election Worker	8/11/2025	\$15.00

Town Clerk	Myrna L. Zetlan	Election Worker	8/11/2025	\$15.00
Town Clerk	Nancy Buckley	Election Worker	8/11/2025	\$15.00
Town Clerk	Nancy E. Donahue	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Nancy Earnley	Election Worker	8/11/2025	\$15.00
Town Clerk	Nancy Mulvey	Deputy Inspector	8/11/2025	\$15.00
Town Clerk	Nancy Simili	Clerk	8/11/2025	\$15.00
Town Clerk	Nancy Vogel	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Nathan Walkup	Clerk	8/11/2025	\$15.00
Town Clerk	Norma A. Gammon	Election Worker	8/11/2025	\$15.00
Town Clerk	Norman Rice	Warden	8/11/2025	\$17.00
Town Clerk	Pamela Silevitch	Election Worker	8/11/2025	\$15.00
Town Clerk	Patricia Boutin-Skene	Inspector	8/11/2025	\$15.00
Town Clerk	Patricia Dell-Ross	Election Worker	8/11/2025	\$15.00
Town Clerk	Patricia Donahue	Election Worker	8/11/2025	\$15.00
Town Clerk	Patricia Fleming	Warden	8/11/2025	\$17.00
Town Clerk	Patrick Donahue	Inspector	8/11/2025	\$15.00
Town Clerk	Paul Dick	Election Worker	8/11/2025	\$15.00
Town Clerk	Paul G. Ordman	Election Worker	8/11/2025	\$15.00
Town Clerk	Paul Meehan	Election Worker	8/11/2025	\$15.00
Town Clerk	Peter H. Schwind	Election Worker	8/11/2025	\$15.00
Town Clerk	Pratima Jayakumar	Election Worker	8/11/2025	\$15.00
Town Clerk	Prudence Barker	Election Worker	8/11/2025	\$15.00
Town Clerk	Qiong Qiao	Election Worker	8/11/2025	\$15.00
Town Clerk	Rajiv Chopra	Clerk	8/11/2025	\$15.00
Town Clerk	Rebecca Kelley-Morgan	Election Worker	8/11/2025	\$15.00
Town Clerk	Rebecca Tola	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Reginald S. Stapczynski	Clerk	8/11/2025	\$15.00
Town Clerk	Remi Machet	Warden	8/11/2025	\$17.00
Town Clerk	Renee Elaine Manning	Clerk	8/11/2025	\$15.00
Town Clerk	Richard M. Lincoln Vogel	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Robert A. Friedenson	Clerk	8/11/2025	\$15.00
Town Clerk	Robert Banta	Election Worker	8/11/2025	\$15.00
Town Clerk	Robert Decelle	Warden	8/11/2025	\$17.00
Town Clerk	Robin Manning	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Ron Rieder	Election Worker	8/11/2025	\$15.00
Town Clerk	Roseann Lee	Election Worker	8/11/2025	\$15.00
Town Clerk	Rosemary Murphy	Election Worker	8/11/2025	\$15.00
Town Clerk	Ruth Emerton	Inspector	8/11/2025	\$15.00
Town Clerk	Ruth Martin	Election Worker	8/11/2025	\$15.00
Town Clerk	Sanders Witman	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra DiVincenzo	Election Worker	8/11/2025	\$15.00

Town Clerk	Sandra Fay	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra Levine	Election Worker	8/11/2025	\$15.00
Town Clerk	Sandra Minkkinen	Election Worker	8/11/2025	\$15.00
Town Clerk	Sarah Arden Slaughter	Election Worker	8/11/2025	\$15.00
Town Clerk	Sarah Buck	Election Worker	8/11/2025	\$15.00
Town Clerk	Scott Dianis	Election Worker	8/11/2025	\$15.00
Town Clerk	Sharon Magnuson	Inspector	8/11/2025	\$15.00
Town Clerk	Shiva Sheel	Warden	8/11/2025	\$17.00
Town Clerk	Stephanie Yang	Election Worker	8/11/2025	\$15.00
Town Clerk	Steve Buccieri	Election Worker	8/11/2025	\$15.00
Town Clerk	Steven Knapp	Election Worker	8/11/2025	\$15.00
Town Clerk	Steven Rosenfeld	Election Worker	8/11/2025	\$15.00
Town Clerk	Steven Wallingford	Election Worker	8/11/2025	\$15.00
Town Clerk	Susan B. Yavner	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Susan Fried	Election Worker	8/11/2025	\$15.00
Town Clerk	Susan Hunter	Election Worker	8/11/2025	\$15.00
Town Clerk	Susan Rice	Deputy Clerk	8/11/2025	\$15.00
Town Clerk	Susan Thomson	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Susan Wartman	Election Worker	8/11/2025	\$15.00
Town Clerk	Suzanne Hornick	Election Worker	8/11/2025	\$15.00
Town Clerk	Suzanne Soo Hoo	Election Worker	8/11/2025	\$15.00
Town Clerk	Sylvia Stevens	Clerk	8/11/2025	\$15.00
Town Clerk	Sylvia Stevens	Election Worker	8/11/2025	\$15.00
Town Clerk	Thomas Anzuoni	Election Worker	8/11/2025	\$15.00
Town Clerk	Thomas Rando	Election Worker	8/11/2025	\$15.00
Town Clerk	Timothy Carter	Deputy Warden	8/11/2025	\$16.00
Town Clerk	Vicki Keene	Election Worker	8/11/2025	\$15.00
Town Clerk	Wendy Grobicki	Election Worker	8/11/2025	\$15.00
Town Clerk	William Webber	Election Worker	8/11/2025	\$15.00
Town Clerk	Zuhayr Ahmed	Election Worker	8/11/2025	\$15.00

Melissa Danisch moved to approve the Election Officers as printed in the Consent Agenda as submitted by the Board of Registrars of Voters and further approve that the Town Clerk may appoint from time to time from the Election Officers such Wardens, Deputy Clerks, Inspectors and tellers to the various precincts as he deems appropriate. Motion Seconded by Ellen Townson and voted 5-0 to approve.

IX. Approval of Minutes

Approval of Select Board Minutes of June 26, 2025

On a motion by Melissa Danisch seconded by Ellen Townson, the Select Board voted 4-0-1 to adjourn the meeting of July 28, 2025.

On a motion made and seconded the Select Board unanimously voted to go into Executive Session to discuss strategy and not to return to Open Session.

Adjourn unanimously voted to adjourn from Open Session

Respectfully submitted,

Dee DeLorenzo

Dee DeLorenzo, Recording Secretary