



BOARD OF SELECTMEN AGENDA

TUESDAY, APRIL 3, 2018

SELECTMEN MEETING 7:00 P.M.

SELECTMEN'S CONFERENCE ROOM TOWN OFFICES, 3rd FLOOR

REGULAR MEETING – BOARD OF SELECTMEN – Selectmen Conference Room

- I. Call to Order– 7:00 P.M.
- II. Opening Ceremonies – 7:00 P.M.
 - A. Moment of Silence/Pledge of Allegiance
- III. Communications/Announcements/Liaison Reports – 7:05 P.M.
- IV. Citizens Petitions and Presentations – 7:10 P.M.
- V. Special Town Meeting – 7:15 P.M.
 - A. Board to discuss and consider voting on the following Warrant Article:
 - 1 Intermunicipal Agreement with the Town of North Reading for Potable Water Service
- VI. 2018 Annual Town Meeting – 7:25 P.M.
 - A. Board to discuss and consider voting on the following Warrant Articles:
 - 4 Fiscal Year 2019 Budget
 - 5 Fiscal Year 2019 Capital Projects Fund
 - 8 Stabilization Fund
 - 9 Free Cash
 - 31 Purchase of Conservation Land Lowell Junction Road
 - 36 Major School Projects
 - 38 Parking Study Implementation
 - 39 Downtown Improvements
 - 46 Information Technology Platforms and Infrastructure
 - 47 Student Device Refresh
 - 53 Amend Section 5.2 of the Andover Zoning Bylaw Related to Signs
 - B. Board to discuss and consider voting on the following Private Warrant Articles:
 - 54 Ledge Road Landfill
 - 55 Thin Film Single Use Plastic Checkout Bag Reduction Bylaw
 - 57 Change from Appointed Planning Board to Elected Planning Board
 - 58 Reduce Planning Board Members from Five Years to Three Years
 - 59 Blasting Notification
 - 60 Improved Financial Transparency in Annual Report
 - 61 Amend Andover Zoning Bylaw Article VIII, Section 8.7.6.1
 - 62 Amend Andover Zoning Bylaw Article VIII, Section 8.7.6.1
 - 64 Date of Town Elections – Home Rule Legislation
 - 65 Allow Planned Developments in ID2 Zoning District
 - 66 Dascomb Road Project Planned Development Master Plan

C. Board to discuss and consider voting on additional warrant articles, if time permits.

VII. Regular Business of the Board – 9:15 P.M.

A. New Meeting Dates – (5 minutes)

Board to consider to vote on the following meeting dates: May 7th, 21st 2018, June 4th, 18th 2018.

B. Statement of Interest Form for AHS – (10 minutes)

Board of Selectmen to discuss and consider to voting to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 5, 2018 for the Andover High School located at 80 Shawsheen Road which describes and explains deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority.

C. Board of Selectmen Retreat – (5 minutes)

Board of Selectmen to discuss and vote to authorize the Town Manager to develop a process and a program for a Board of Selectmen Retreat.

VIII. Consent Agenda – 9:35 P.M.

A. APPOINTMENTS – (Town Manager)

That the following appointments by the Town Manager be approved:

DEPARTMENT/ COMMITTEE	NAME	POSITION	RATE/ TERM	DOH
Recreation Services	Laurie Tetreault	Kid Care Group Leader	\$17.00/hr.	4/2/18
Recreation Services	Jessica Downing v. K. Stamas	Director of Recreation IE26-6	\$88,739.15	4/4/18
Facilities Department	Janet Nicosia	Director of Facilities	\$115,000	4/4/18

IX. Approval of Minutes from Previous Board of Selectmen Meetings – 9:40 P.M.

January 11, 2018 (Regular meeting)

February 5, 2018 (Regular meeting)

February 28, 2018 (Joint meeting with North Reading)

X. Adjournment –10:00 P.M.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Wendy Adams at 978-623-8210 or wadams@andoverma.gov in the Town Manager's Office.

REQUIRED FORM OF VOTE TO SUBMIT A STATEMENT OF INTEREST

REQUIRED VOTES

If the SOI is being submitted by a City or Town, a vote in the following form is required from both the City Council/Board of Aldermen **OR** the Board of Selectmen/equivalent governing body **AND** the School Committee.

If the SOI is being submitted by a regional school district, a vote in the following form is required from the Regional School Committee only.

**Current votes for each SOI submission are required.*

FORM OF VOTE

Please use the text below to prepare your City's, Town's or District's required vote(s).

Resolved: Having convened in an open meeting on April 3, 2018, prior to the SOI submission closing date, the Board of Selectmen of Andover, Massachusetts, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 5, 2018 for the Andover High School located at 80 Shawsheen Road which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future, herein, described as:

Priority 2: Existing conditions that constitute severe overcrowding

Andover High School has 1782 students and is well over the functional capacity of the building. In its report, MGT assessed the building capacity as 1517. However, an analysis by HMFH Architects finds that the core classrooms have space to accommodate only 1400 students, based on current MSBA standards. With the current enrollment, room utilization exceeds 95%, and 75% of the staff move from classroom to classroom to provide instruction. Twenty-five non-classroom spaces have been converted to classroom use. Teacher workrooms have been converted to small classrooms, teachers are planning lessons in storage closets, and there is almost no space for students or teachers to work in small groups or for staff to meet with parents. Eighty percent of classrooms are smaller than current MSBA standards. The cafeteria, hallways, and common areas were all designed for a lower student enrollment, thereby adding to the overcrowding. There is very limited and inadequate space for current instructional strategies or project-based learning or such programs as career technical programs, engineering, and robotics.

Priority 4: Conditions expected to result in increased enrollment

New/planned housing developments coupled with in-migration will lead to higher enrollment over the next two decades. The MGT study released in April 2017 projects enrollment exceeding 1900 within the decade. The October 2017 Cropper Demographic Study indicates that AHS enrollment will exceed 1800 students in 14 of the next 20 years and could exceed 1900 in some of those years. This added enrollment will create even greater pressure on already overcrowded classrooms and facilities.

Priority 5: Issues surrounding school facility systems that require repair or replacement

Many of the building systems are outdated and in need of replacement. The boilers are 23 years old and will need to be replaced. Nearly all of the windows need replacement, with some stemming from original construction. The electrical distribution system is inadequate and requires upgrading. The academic areas lack thermal comfort,

which impacts teaching and learning. Because of the building's uninsulated masonry walls, the outdated and drafty window systems, and the concrete structure that connects directly to the outside with no thermal break, there is no way to control interior temperatures effectively using through-wall unit ventilators. The vents introduce direct outside air with limited temperature control, exacerbating uncomfortable room temperatures and negatively impacting learning conditions. The cooling equipment uses refrigerant that has a regulatory phase-out in 2020. The main academic building lacks an automatic fire suppression system. The building site has significant issues with traffic congestion, circulation, and parking. Numerous building features are not compliant with ADA accessibility recommendations.

Priority 7: Programs not currently available due to facility constraints

AHS is limited by space constraints from offering important educational programs outside of the basic core curriculum. As a result, AHS provides primarily introductory level courses in the arts, engineering, robotics, and computer programming—despite student demand for advanced coursework. The size of most classrooms limits active engagement and collaborative activities, as well as project-based learning. There is also no space for credit recovery classes to keep students on target to meet their graduation requirements, or for on-site mental health counseling or drug and alcohol counseling. The lack of space limits programming for students with special needs. There is no space to serve students with emotional disabilities. Overcrowded classrooms make it difficult to include special education students in classes co-taught by regular and special education teachers. Space and classroom size limitations compromise all teachers' ability to provide differentiated and engaging instruction, thereby diminishing the quality and depth of student learning. The increase in enrollment over the next decade will significantly exacerbate these problems;

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

DOCUMENTATION OF VOTE

Documentation of each vote must be submitted **in hard copy** to the MSBA as follows:

- 1) For the vote of the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body, a copy of the text of the vote must be submitted **with a certification** of the City/Town Clerk that the vote was duly recorded and the date of the vote must be provided.
- 2) For the vote of the School Committee, Minutes of the School Committee meeting at which the vote was taken must be submitted **with the original signature** of the Committee Chairperson.
- 3)