



## BOARD OF SELECTMEN AGENDA

MONDAY, APRIL 23, 2018

SELECTMEN MEETING 7:00 P.M.

SELECTMEN'S CONFERENCE ROOM TOWN OFFICES, 3<sup>rd</sup> FLOOR

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I. Call to Order– 7:00 P.M.

II. Opening Ceremonies – 7:00 P.M.

A. Moment of Silence/Pledge of Allegiance

III. Communications/Announcements/Liaison Reports – 7:05 P.M.

IV. Citizens Petitions and Presentations – 7:10 P.M.

V. Continued Public Hearing – 7:15 P.M.

A. National Grid and Verizon New England – (10 minutes)

This hearing is being held on the petition of National Grid and Verizon New England requesting permission to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way: **#25512099-1, Rattlesnake Hill Road** – National Grid to install 2 poles, down guys, and anchors with a 6 foot lead from pole 3842 & 4579. Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked Rattlesnake Hill Road. Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

VI. Public Hearing – 7:25 P.M.

A. Columbia Gas – (10 minutes)

This hearing is being held on a petition of Bay State Gas Company d/b/a Columbia Gas of Massachusetts, requesting permission to excavate for the purpose of replacing and/or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows: Install new 6" Plastic – Intermediate Pressure gas main on Highland Road from the North Andover Town Line to Chestnut Street to retire the existing 6" bare steel main. Install new 4" Plastic – Intermediate Pressure gas main on Highland Road from Highland Ave. to Woodland Road to retire the existing 4" cast iron main. Install new 4" Plastic – Intermediate Pressure gas main on Salem Street from Highland Road to Main Street to retire the existing 4" cast iron main on Salem Street. Job # - 17-0849580-00 (Phase 1), Job # - 17-0841709-00 (Phase 2)  
Job # - 17-0841711-00 (Phase 3)

B. Columbia Gas – (10 minutes)

This hearing is being held on a petition of Bay State Gas Company d/b/a Columbia Gas of Massachusetts, requesting permission to excavate for the purpose of replacing and/or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said

extensions, as follows: Replace 785 feet of four inch, cast iron, low pressure gas main on Castle Heights Road and Joyce Terrace. The proposed installation is for 795 feet of four inch, high-density plastic, low pressure gas main. Job # 17-0841724-00

VII Regular Business of the Board – 7:45 P.M.

A. Ultimate Perk – (10 minutes)

Board of Selectmen to consider to vote to approve the application of Ultimate Perk, Inc. d/b/a Ultimate Perk, 96 ½ Main Street, for an Outdoor Dining License of 8 seats, 4 tables.

B. Zoning Board of Appeals – (15 minutes)

Board of Selectmen to discuss the process for appointments to the Zoning Board of Appeals.

C. Zoning Bylaw Study Committee – (10 minutes)

Selectmen Vispoli to present Draft Zoning Bylaw Study Committee Proposal for potential vote and discussion.

D. West Elementary School – (5 minutes)

Board of Selectmen to consider to vote and authorize the Town Manager to sign the Initial Compliance Certification – West Elementary: Now that the Mass School Building Authority has invited West Elementary to be part of the eligibility period, the Board needs to approve submission of the Initial Compliance Certification.

VIII. 2018 Annual Town Meeting – 8:25 P.M.

A. Board to discuss the following warrant articles:

42 Prohibition of Marijuana Establishment

43 Amend Zoning Bylaw – Section 10.0 Definitions

44 Amend Zoning Bylaw – Table of Use Regulations

57 Change from Appointed Planning Board to Elected Planning Board

IX. Consent Agenda – 9:00 P.M.

A. APPOINTMENTS – (Town Manager)

**That the following appointments by the Town Manager be approved:**

| DEPARTMENT/<br>COMMITTEE     | NAME                           | POSITION                            | RATE/<br>TERM | DOH     |
|------------------------------|--------------------------------|-------------------------------------|---------------|---------|
| Finance                      | Michael Morse<br>v. D. Reilly  | Treasurer/Collector                 | \$114,000     | 5/28/18 |
| Community Dev. &<br>Planning | Gina Decareau<br>v. P. D'Agata | Administrative<br>Secretary IE-14-1 | \$46,160.58   | 5/07/18 |
| Recreation                   | Sean Donahue                   | Co-Director Outer<br>Limits         | \$21.00/hr.   | 6/1/18  |

- X. Approval of Minutes from Previous Board of Selectmen Meetings – 9:05 P.M.  
March 5, 2018 (Regular Meeting), March 19, 2018 (Regular Meeting), March 22, 218 (Regular Minutes), March 26, 2018 (Regular Meeting), April 3, 2018 (Regular Meeting) and April 9, 2018 (Regular Meeting)
- XI. Executive Session – 9:10 P.M.  
Board Purpose 7, to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (Open Meeting Law, G.L. c. 30A, s. 22); specifically, to perform a review and approval of executive session minutes and to determine whether all or portions thereof may be publicly released and not to return to Open Session.
- XII. Adjournment – 9:30 P.M.

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Wendy Adams at 978-623-8210 or [wadams@andoverma.gov](mailto:wadams@andoverma.gov) in the Town Manager's Office.*

National Grid and Verizon New England Motion Rattlesnake Hill Road

I move that the Board approve the application of National Grid and Verizon New England for the purposes of locating poles, wires, and fixtures, including the necessary sustaining and protecting fixtures along Rattlesnake Hill Road and to approve and adopt the proposed “Order for Joint or Identical Pole Locations” submitted by the petitioner provided that:

- Prior to construction, a street opening permit is obtained from the Department of Public Works
- All other conditions of the Town are met prior to construction.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Voted \_\_\_\_\_ to \_\_\_\_\_



# TOWN OF ANDOVER

## Town Clerk's Office

36 Bartlet Street  
Andover, MA 01810  
978-623-8235  
townclerk@andoverma.gov

### NOTICE OF CONTINUATION

You are hereby notified that a Public Hearing will be held by the Andover Board of Selectmen on Monday, April 23, 2018 in the 3<sup>rd</sup> Floor Conference Room, 36 Bartlet Street, at 7 p.m.

This hearing is being held on the continuation of National Grid and Verizon New England's petition requesting permission to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

**#25512099-1, Rattlesnake Hill Road** – National Grid to install 2 poles, down guys, and anchors with a 6 foot lead from pole 3842 & 4579.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked Rattlesnake Hill Road.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Plan(s) of the proposed work can be found on the Town of Andover web site at [www.andoverma.gov](http://www.andoverma.gov) in the Open Meeting Calendar by searching under the public hearing date.

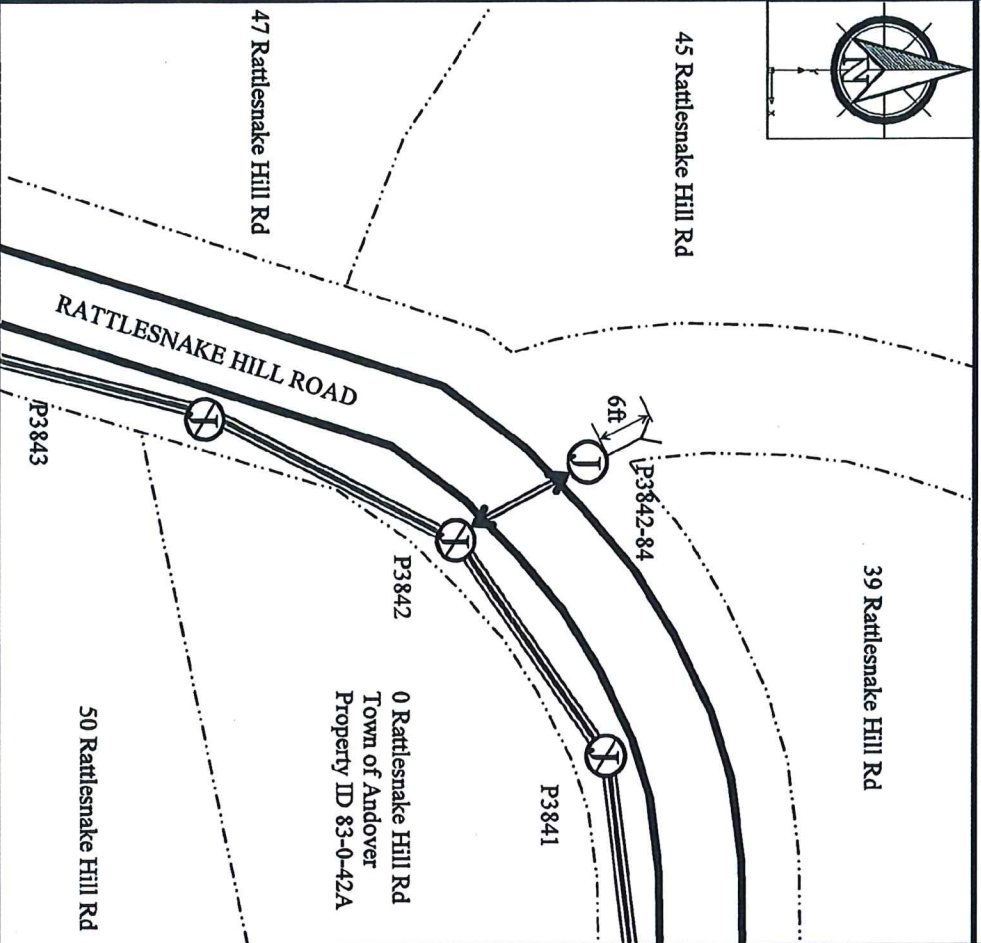
Should you have any major concerns about this proposal, please call Prasad Nair at National Grid, (774) 275-4761, prior to the above-mentioned Selectmen's meeting date. Representatives from the utility company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

Lawrence J. Murphy  
Town Clerk

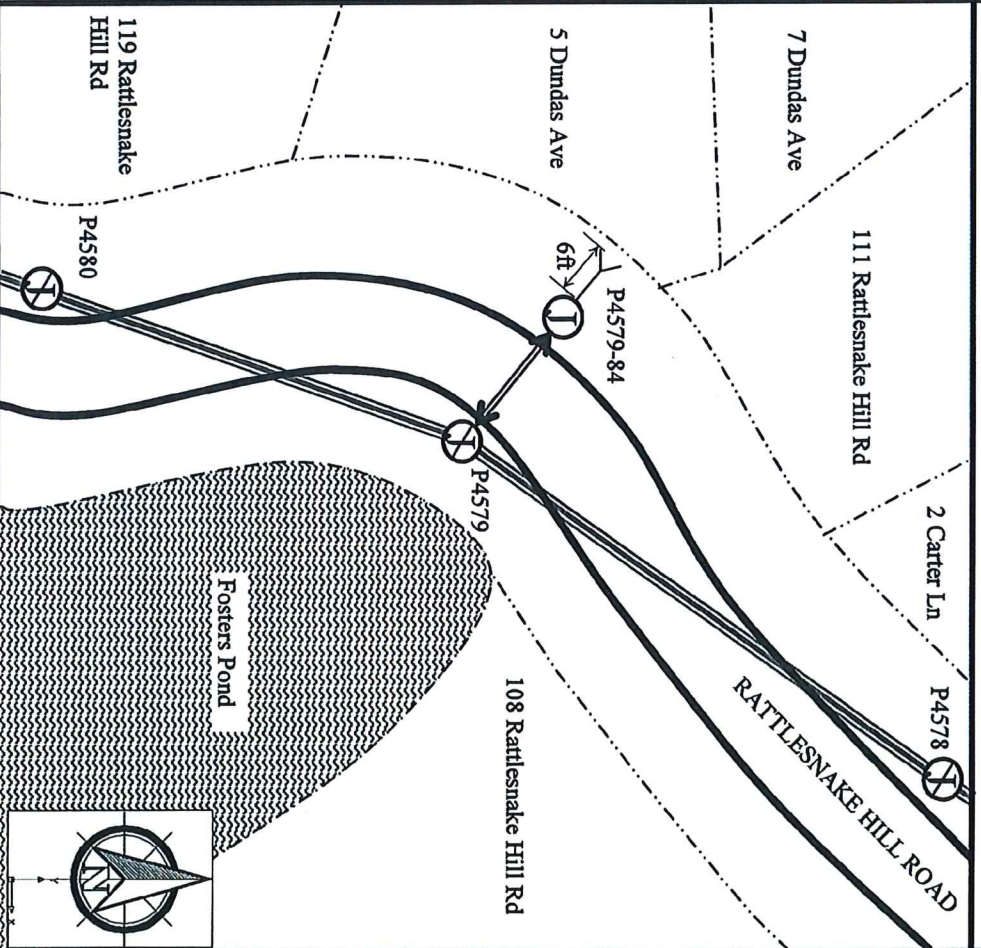
**CONSTRUCTION DETAILS:**

Install 35ft class 3 pole, down guy and anchor with an 6ft lead across from pole 3842 Rattlesnake Hill Rd. Pole and anchor will be located on town property on the north side of Rattlesnake Hill Rd. Pole will be labeled 3842-84.



**CONSTRUCTION DETAILS:**

Install 35ft class 3 pole, down guy and anchor with an 6ft lead across from pole 4579 Rattlesnake Hill Rd. Pole and anchor will be located on town property on the west side of Rattlesnake Hill Rd. Pole will be labeled 4579-84.



**Petition #:**

**Petition Sketch**

nationalgrid

**Designer:** Prasad Nair

**Date:** 12/27/17

**Work Order #:** 25512099

**Town:** Andover, MA

**Legend:**

Existing Pole (O/SO)-



Conductor-



Property Line-



New Pole (O/SO)-



New Guy Wire-



New Anchor and Down Guy-



Fence/Stone Wall-



**Exhibit A-Not to Scale**

The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

Columbia Gas – Highland Road & Salem Street

I move that the Board approve the application of Bay State Gas Company d/b/a Columbia Gas of Massachusetts for the purposes of replacing and or extending its gas mains located on Highland Road and Salem Street as submitted by the petitioner provided that:

- Prior to construction, a street opening permit is obtained from the Department of Public Works
- All other conditions of the Town are met prior to construction.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Voted \_\_\_\_\_ to \_\_\_\_\_



# TOWN OF ANDOVER

## Town Clerk's Office

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
townclerk@andoverma.gov

### NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Board of Selectmen at the Town Offices, 36 Bartlet Street, in the third floor Selectmen's Conference Room on Monday, April 23 at 7:00 P.M.

This hearing is being held on a petition of Bay State Gas Company d/b/a Columbia Gas of Massachusetts, requesting permission to excavate for the purpose of replacing and/or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

- Install new 6" Plastic – Intermediate Pressure gas main on Highland Road from the North Andover Town Line to Chestnut Street to retire the existing 6" bare steel main.
- Install new 4" Plastic – Intermediate Pressure gas main on Highland Road from Highland Ave. to Woodland Road to retire the existing 4" cast iron main.
- Install new 4" Plastic – Intermediate Pressure gas main on Salem Street from Highland Road to Main Street to retire the existing 4" cast iron main on Salem Street.

Job # - 17-0849580-00 (Phase 1)

Job # - 17-0841709-00 (Phase 2)

Job # - 17-0841711-00 (Phase 3)

Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Should you have any major concerns about this proposal, please call Veena Kothapalli, 978-314-8061, prior to the above-mentioned Selectmen's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

Lawrence J. Murphy  
Town Clerk

Date: April 13, 2018

Job #s 17-0849580-00, 17-0841709-00 and 17-0841711-00

# Columbia Gas<sup>®</sup> of Massachusetts

A NiSource Company

**JOB ORDER NUMBER (INSTALL) 17-0841711-00**  
**JOB ORDER NUMBER (ABANDON) 17-0841712-00**

**PROJECT ID 17-48267**  
**HIGHLAND RD. - PHASE 3**  
**JOB TYPE: BUDGET NAME (557/558)**

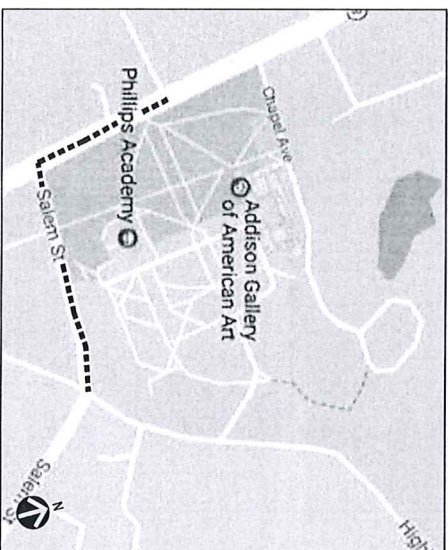
## PROJECT INFORMATION

FIELD ENGINEER/CONTRACTOR: LONE PLOWAYS  
 CONSTRUCTION FILE: FL  
 PERMITS: 01/19/2018 STATE/PERMITS ENVIRONMENTAL PERMIT  
 TCC#: TCC#  
 TCC#: ESSEX 0001  
 TAX DISTRICT: 401  
 COUNTY: MAP #  
 MAP NUMBER: 8003012  
 SYSTEM NUMBER: COLUMBIA GAS OF MASSACHUSETTS  
 148005-8222  
 24 HR. EMERGENCY LINE:

## LEGEND

|   |  |   |                          |
|---|--|---|--------------------------|
| ○ | EXISTING GAS MAIN TO BE ABANDONED            | ○ | TEST WELL                |
| ○ | PROPOSED GAS MAIN                            | ○ | REGULATOR STATION        |
| ○ | PROPOSED GAS MAIN WITH COATED STEEL GAS MAIN | ○ | SMALL CUSTOMER REGULATOR |
| ○ | CAST IRON GAS MAIN                           | ○ | METER WITH REGULATOR     |
| ○ | WHOLESALE IRON GAS MAIN                      | ○ | TEST POINT STATION       |
| ○ | HIGH RESISTIVITY POLYETHYLENE GAS MAIN       | ○ | REGULATOR WITH METER     |
| ○ | LOW PRESSURE POLYETHYLENE GAS MAIN           | ○ | GAS SERVICE RELOCATION   |
| ○ | METER MANHOLE                                | ○ | METER MOVE OUT           |
| ○ | INTERMEDIATE PRESSURE                        | ○ | DIAM. MANHOLE            |
| ○ | HIGH PRESSURE                                | ○ | ELECTRIC MANHOLE         |
| ○ | ATTACHED                                     | ○ | SEWER MANHOLE            |
| ○ | BUILDING WAGER                               | ○ | FIRE HYDRANT             |
| ○ | DIRECTIONAL BORE                             | ○ | GAS VALVE                |
| ○ | OPEN CUT                                     | ○ | PRESSURE CONTROL         |
| ○ | PRELIMINARY BORE                             | ○ | TRANSITION               |
| ○ | POCKET                                       | ○ | ROAD                     |
| ○ | EXISTING                                     | ○ | ROAD CUT                 |
| ○ | PROPOSED                                     | ○ | ELECTRIC MANGER          |
| ○ | WELD LOCATION                                | ○ | GAS MANTLE IN LOCATION   |

## VICINITY MAP



## PROJECT DESCRIPTION

\* HOPE IS TO BE INSTALLED ON SULEST ST. AND MAIN ST. FROM THE INTERSECTION OF HIGHLAND RD. AND SULEST ST. TO THE INTERSECTION OF MAIN ST. AND PHILLIPS ST.

## SHEET INDEX

| DWG.    | DESCRIPTION          |
|---------|----------------------|
| T-1     | TITLE SHEET          |
| O-1     | OVERVIEW SHEET       |
| L-1-L-2 | LAYOUT PLANS         |
| D-1     | CONSTRUCTION DETAILS |

## PROJECT SUMMARY TABLE

| LENGTH (FT) | SIZE (IN) | TYPE                      | LENGTH (FT) | SIZE (IN) | TYPE                     |
|-------------|-----------|---------------------------|-------------|-----------|--------------------------|
| 1,217       | 4"        | HDPE                      | 296         | 4"        | P                        |
|             |           |                           |             |           |                          |
|             |           |                           |             |           |                          |
|             |           |                           |             |           |                          |
| 1,217       |           | TOTAL INSTALLATION (FEET) | 1,025       |           | TOTAL ABANDONMENT (FEET) |
|             |           | PROPOSED GAS SERVICES     |             |           | METER CUTS               |
|             |           | REPLACEMENTS              |             |           | TOTAL SERVICES           |
|             |           | THE COVERS                |             |           |                          |

## GENERAL NOTES

1. THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
2. PROPERTY LINE, STRUCTURES, STREET LINE, ETC. WAS COMPILED BY THE COLUMBIA GAS OF MASSACHUSETTS FROM AERIAL PHOTOGRAPHS AND FIELD SURVEY DATA.
3. EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. COLUMBIA GAS DOES NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN OR THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.



Know what's below.  
Call before you dig.



## PROPOSED

### REVISIONS

| NO. | DATE    | DESCRIPTION            |
|-----|---------|------------------------|
| 1   | 2/20/18 | ISSUE FOR CONSTRUCTION |

SITE NAME:  
**JO# 17-0841711-00**  
**JO# 17-0841712-00**  
**PROJECT ID# 17-48267**  
 HIGHLAND RD PHASE 3  
 ANDOVER, ESSEX COUNTY

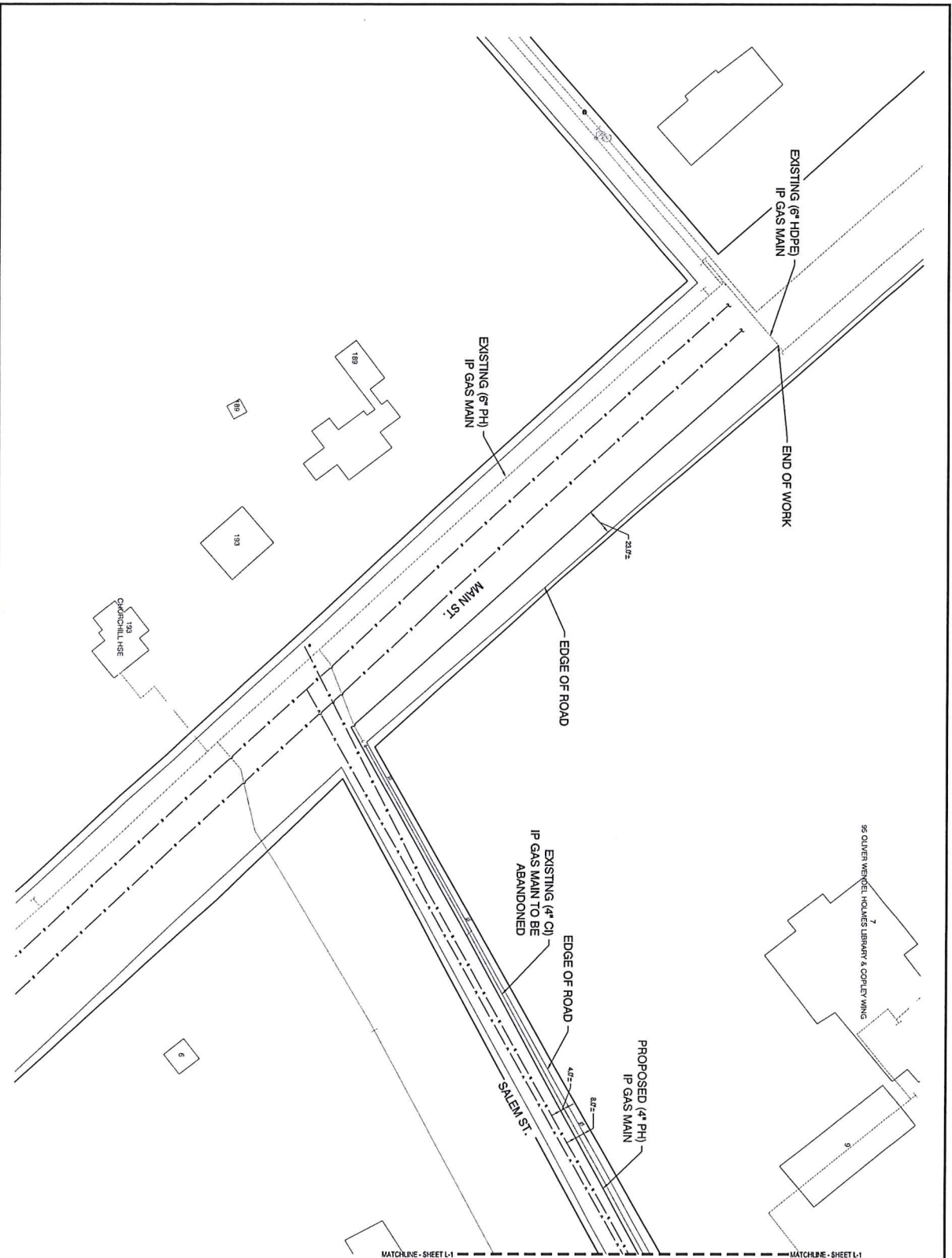
## TITLE SHEET

### DRAWING NO.

T-1







MATCHLINE - SHEET L-1



Know what's below.  
Call before you dig.

NET PLAN



L-1

PROPOSED

REVISIONS

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SITE NAME  
 JO# 17-084171-00  
 JO# 17-084171-00  
 PROJECT ID# 17-48267  
 HIGHLAND RD PHASE 2  
 ANDOVER, ESSSEX COUNTY

PROJECT TITLE  
 LAYOUT SHEET

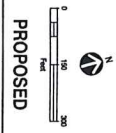
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 L-2







Know what's below,  
Call before you dig.



**PROPOSED**

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**SITE VALUES**

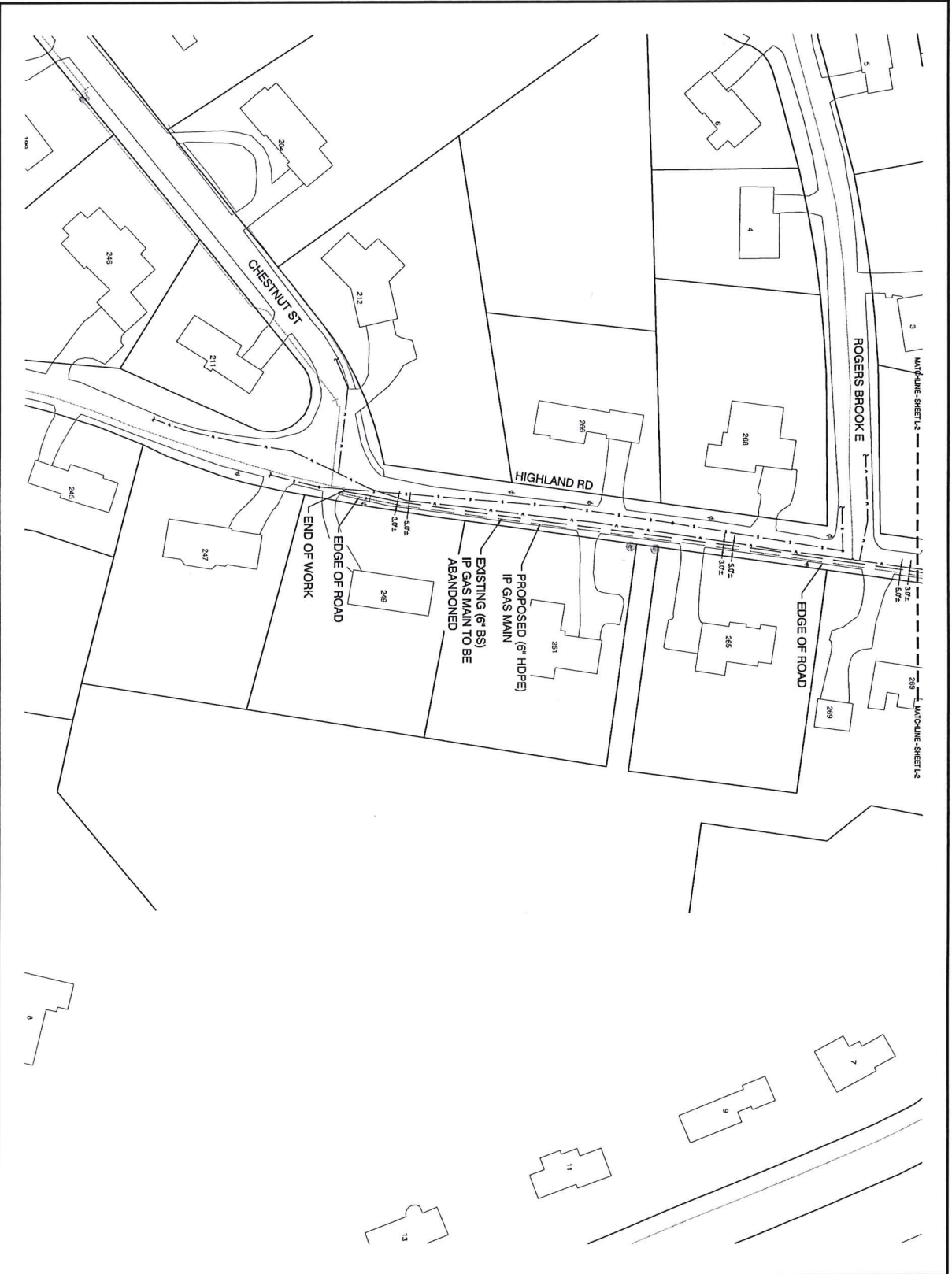
**JO# 17-0849580-00**  
**JO# 17-0849581-00**  
 HIGHLAND RD, PHASE 1  
 ANDOVER, ESSEX COUNTY

**PROJECT TITLE**  
 OVERVIEW SHEET

**DRAWING NO.**  
 O-1







**811**  
Know what's below.  
Call before you dig.

KEY PLAN  
L-1  
L-2  
L-3

**PROPOSED**

REVISIONS

| NO. | DATE | DESCRIPTION             |
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| 0   |      | ISSUED FOR CONSTRUCTION |

**JO# 17-0849580-00**  
**JO# 17-0849581-00**

HIGHLAND RD, PHASE 1  
ANDOVER, ESSEX COUNTY

**PROJECT TITLE:**  
LAYOUT SHEET

**DRAWING NO.:**  
L-3

**SITE NAME:**

| OWNER    | DATE | NO. | DESCRIPTION |
|----------|------|-----|-------------|
| NEW      |      | X   | CH          |
| REVISION |      | X   | CH          |
| REVISION |      | X   | CH          |
| REVISION |      | X   | CH          |



# Columbia Gas<sup>®</sup> of Massachusetts

A NiSource Company

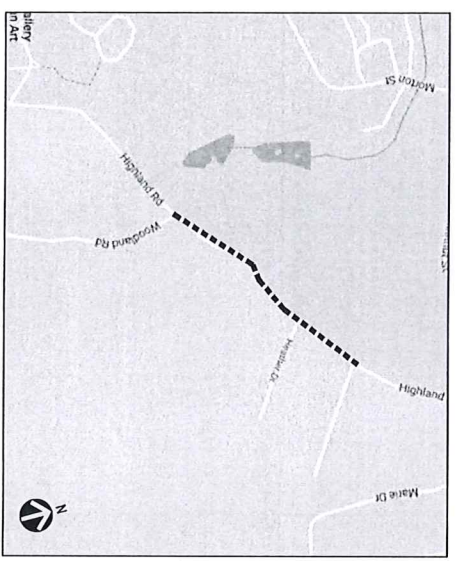
**JOB ORDER NUMBER (INSTALL) 17-0841709-00**  
**JOB ORDER NUMBER (ABANDON) 17-0841710-00**

**PROJECT ID 17-48266**  
**HIGHLAND RD. - PHASE 2**  
**JOB TYPE: BUDGET NAME (557/558)**

### PROJECT INFORMATION

FIELD ENGINEER/CONTRACTOR: LONE DR/BOYS  
 CONSTRUCTION FILE: FL  
 PERMITS: CITY PERMIT  
 TCC#: TCC#  
 COUNTY: ESSEX (000)  
 TAX/DISTRICT: 401  
 MAP NUMBER: MAP #  
 SYSTEM NUMBER(S): 60001012  
 24 HR. EMERGENCY LINE: 1-800-545-4222  
 COLUMBIA GAS OF MASSACHUSETTS

### VICINITY MAP



### SHEET INDEX

| DWG.      | DESCRIPTION          |
|-----------|----------------------|
| T-1       | TITLE SHEET          |
| O-1       | OVERVIEW SHEET       |
| L-1 - L-2 | LAYOUT PLANS         |
| D-1       | CONSTRUCTION DETAILS |

### PROJECT SUMMARY TABLE

| PROPOSED INSTALLATION | TYPE                      | LENGTH (FT) | SIZE (IN)                | TYPE |
|-----------------------|---------------------------|-------------|--------------------------|------|
| 1720'                 | 4"                        | 1524'       | 4"                       | CI   |
|                       |                           | 120'        | 4"                       | R    |
|                       |                           | 120'        | 4"                       | BS   |
| 1720'                 | TOTAL INSTALLATION (FEET) | 1800'       | TOTAL ABANDONMENT (FEET) |      |
|                       | PROPOSED GAS SERVICES     |             | WATER CUTS               |      |
|                       | REPLACEMENTS              | 9           | TOTAL SERVICES           | 4    |
|                       | THE OVERS                 | 13          |                          |      |

### GENERAL NOTES

1. THE PROPOSED GAS MAIN SHOWN IS APPROXIMATE AND SUBJECT TO CHANGE.
2. PROPERTY LINE STRUCTURES, STREET LINE, ETC. WAS COMPILED THE COLUMBIA GAS GIS DATA BASE AND ARE TO BE CONSIDERED APPROXIMATE.
3. EVIDENCE ONLY AND ARE TO BE CONSIDERED APPROXIMATE. CONTRACTOR SHALL VERIFY AND NOT GUARANTEE THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN ON THAT ALL EXISTING UTILITIES AND/OR SUBSURFACE STRUCTURES ARE SHOWN.

### LEGEND

|   |                                      |   |                               |
|---|--------------------------------------|---|-------------------------------|
| ○ | EXISTING GAS MAIN TO BE ABANDONED    | ○ | TEST WELL                     |
| ○ | PROPOSED GAS MAIN                    | ○ | REGULATOR STATION             |
| ○ | PROPOSED GAS MAIN                    | ○ | SMALL CUSTOMER REGULATOR      |
| ○ | COATED STEEL GAS MAIN                | ○ | METER WITH REGULATOR          |
| ○ | CAST IRON GAS MAIN                   | ○ | TEST POINT STATION            |
| ○ | WELDED IRON GAS MAIN                 | ○ | REGULATOR                     |
| ○ | HIGH RESISTANT POLYETHYLENE GAS MAIN | ○ | GAS SERVICE REPAIR/ABANDON    |
| ○ | LOW PRESSURE                         | ○ | METER ABOVE GROUND            |
| ○ | INTERMEDIATE PRESSURE                | ○ | DRAIN MANHOLE                 |
| ○ | HIGH PRESSURE                        | ○ | ELECTRIC MANHOLE              |
| ○ | ATTACHED                             | ○ | SEWER MANHOLE                 |
| ○ | ATTACHED                             | ○ | FIRE HYDRANT                  |
| ○ | BUILDING NUMBER                      | ○ | WELL                          |
| ○ | PRELIMINARY BORE                     | ○ | GAS VALVE                     |
| ○ | OFFSHOOT                             | ○ | PARALLEL GAS VALVE            |
| ○ | PRELIMINARY BORE                     | ○ | TRANSITION                    |
| ○ | PROPOSED                             | ○ | ROAD CUT                      |
| ○ | PROPOSED                             | ○ | ROAD CUT                      |
| ○ | PROPOSED                             | ○ | ELECTRIC MANHOLE              |
| ○ | PROPOSED                             | ○ | GAS MAIN TIE IN LOCATION      |
| ○ | PROPOSED                             | ○ | GAS MAIN ABANDONMENT LOCATION |

NOTE: TO BE INSTALLED ON HIGHLAND RD. FROM HIGHLAND AVE. TO WOODLAND RD.

NI SOURCE  
GAS DISTRIBUTION

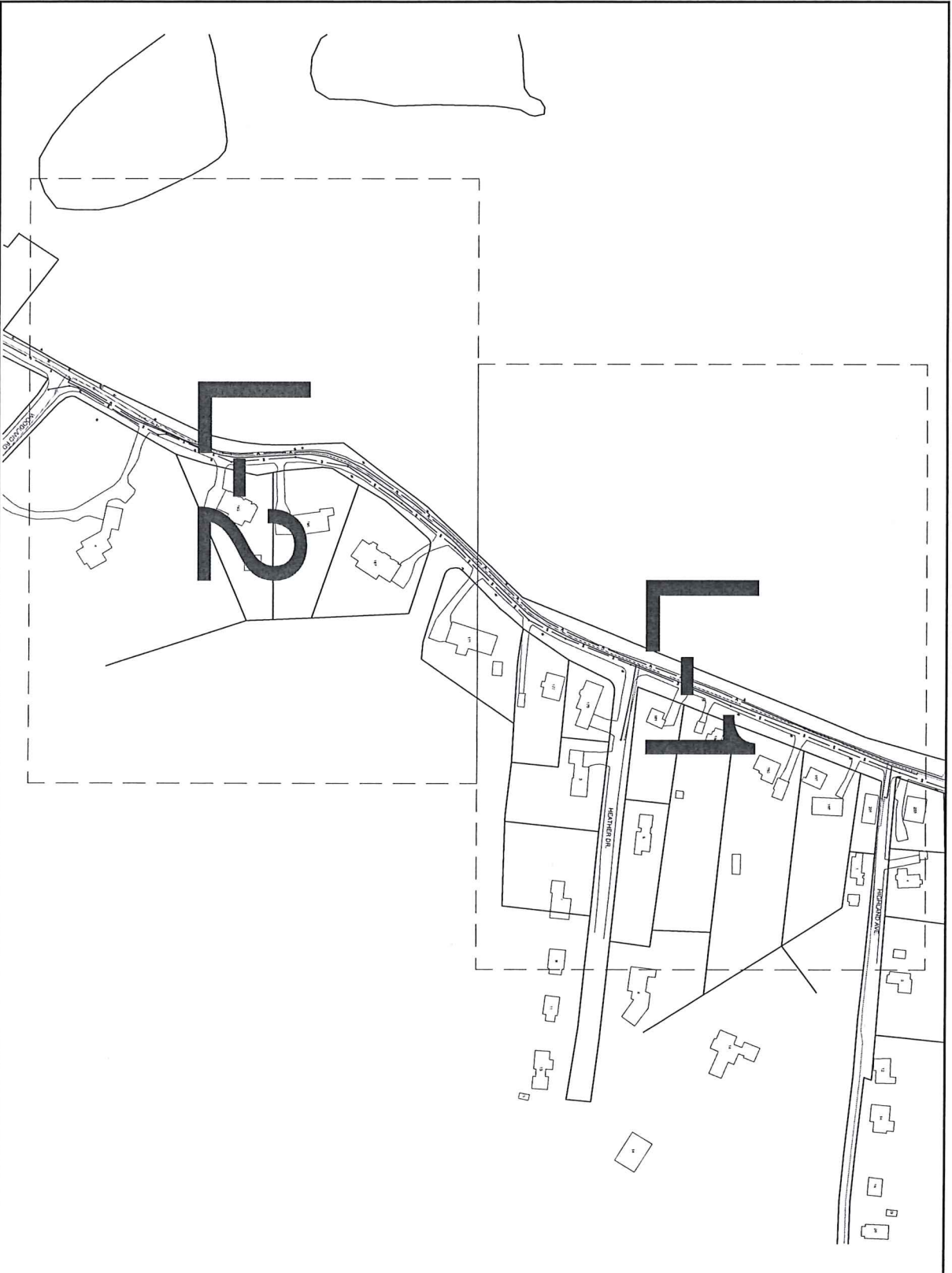
811  
 Know what's below.  
 Call before you dig.

### PROPOSED

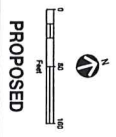
| NO. | DATE    | DESCRIPTION             | BY | CHKD |
|-----|---------|-------------------------|----|------|
| 1   | 2/20/24 | DESIGN FOR CONSTRUCTION |    |      |

**JOB # 17-0841709-00**  
**JOB # 17-0841710-00**  
**PROJECT ID# 17-48266**  
 ANDREW ESSER COUNTY

**TITLE SHEET**  
**T-1**



Know what's below.  
Call before you dig.



**PROPOSED**

REVISIONS

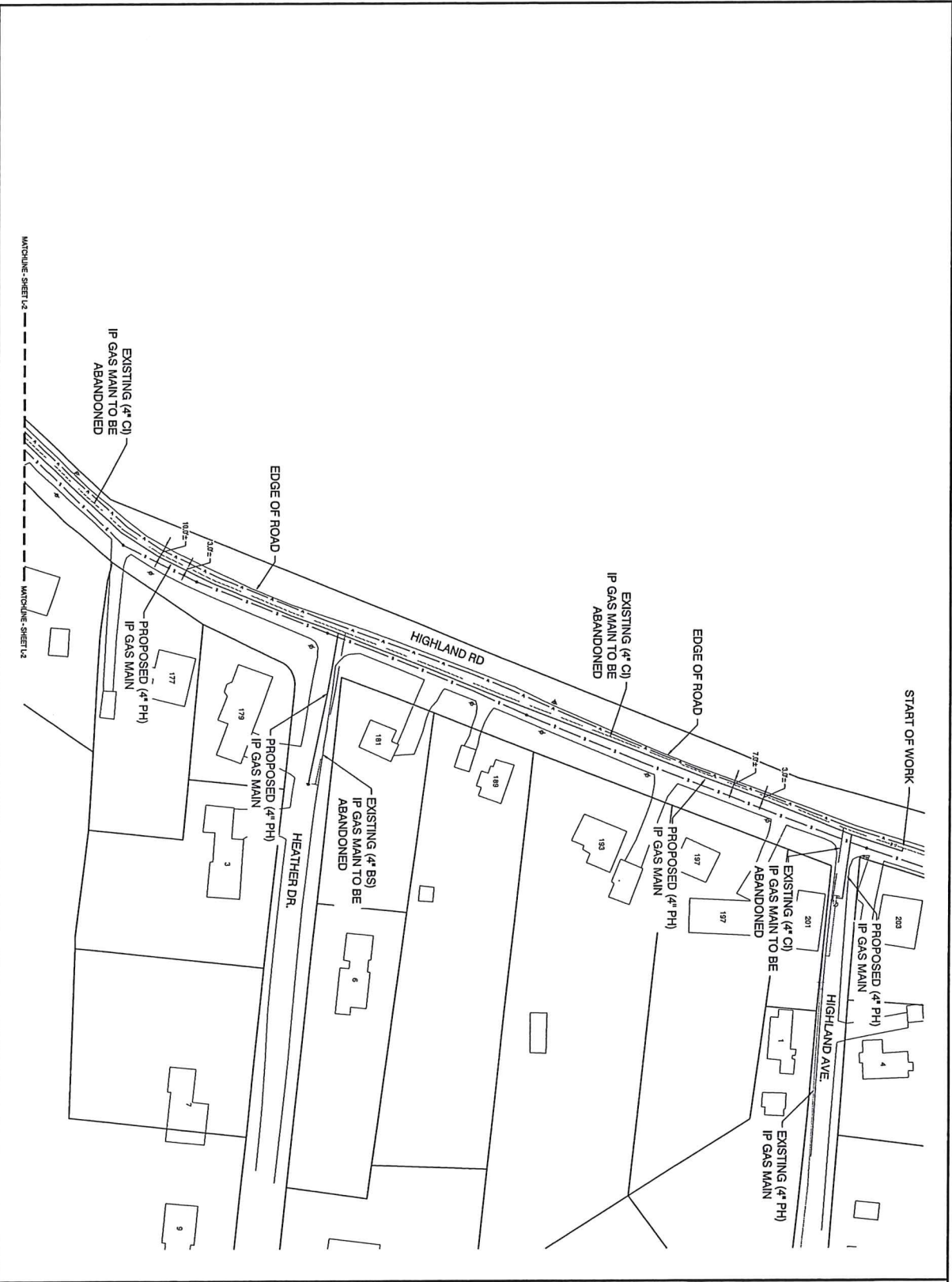
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**SITE NAME**  
 JO# 17-0841709-00  
 JO# 17-0841710-00  
 PROJECT ID# 17-48266  
 HIGHLAND PHASE 2  
 ANDOVER, ESSAY COUNTY

**PROJECT TITLE**  
 OVERVIEW SHEET

**DRAWINGS NO.**  
 O-1



Know what's below.  
Call before you dig.



PROPOSED

REVISIONS

| NO. | DATE | REVISION |
|-----|------|----------|
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SITE NAME:  
 JO# 17-0841709-00  
 JO# 17-0841710-00  
 PROJECT ID# 17-48266  
 HIGHLAND RD, PHASE 2  
 ANDOVER, ESSEX COUNTY

PROJECT TITLE:  
 LAYOUT SHEET

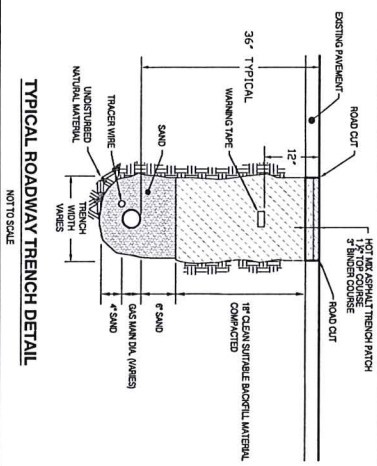
DRAWING NO:  
 L-1



**AS-BUILT NOTES**  
(TO BE COMPLETED DURING CONSTRUCTION)

**PRELIM PRESSURE TEST DATA**

COV  CRT  CMA  CMO  COM  CJA  HEPSCO  
 RECORDING DATA:  YES  NO RECORDER SERIAL NO: \_\_\_\_\_ REQUIRED MAP: \_\_\_\_\_  
 PRESSURE SYSTEM NO: \_\_\_\_\_ TEST POINT: \_\_\_\_\_  
 PRESSURE LOCATION (STREET, CITY, TOWN OR COUNTY): \_\_\_\_\_ LENGTH: \_\_\_\_\_ FEET/FEET  
 TEST DATE: \_\_\_\_\_ TEST MEDIUM: \_\_\_\_\_ TEST PRESSURE: \_\_\_\_\_  
 PRINT NAME: \_\_\_\_\_ STOP TIME: \_\_\_\_\_ CONTRACTOR (if applicable): \_\_\_\_\_  
 REVISION: \_\_\_\_\_  
 \*PRESSURE CONTINUED OR QUALITY STANDS DURING TEST AND THEIR DISPOSITION.  
 NOTE SIGNIFICANT ELEVATION VARIATION ON WATER TESTS. FORM GS 1506.0101 (2-2019)



**811**  
Know what's below,  
Call before you dig.

**PROPOSED**

**REVISIONS**

| REV # | DATE     | DESCRIPTION             |
|-------|----------|-------------------------|
| 0     | 12/20/13 | ISSUED FOR CONSTRUCTION |

**SITE NAME**

| ISSUED BY | DATE     | APPROVED BY | DATE |
|-----------|----------|-------------|------|
| DM        | 12/20/13 | CH          |      |
| DM        | 12/20/13 | CH          |      |
| DM        | 12/20/13 | CH          |      |

**JO# 17-0841709-00**  
**JO# 17-0841710-00**  
**PROJECT ID# 17-48266**  
 HIGHLAND RD, PHASE 2  
 ANDOVER, ESSEX COUNTY

**DRAWING TITLE**  
 CONSTRUCTION  
 DETAILS

**DRAWING NO.**  
**D-1**

Columbia Gas – Castle Heights Road & Joyce Terrace

I move that the Board approve the application of Bay State Gas Company d/b/a Columbia Gas of Massachusetts for the purposes of replacing and or extending its gas mains located on Castle Heights Road and Joyce Terrace as submitted by the petitioner provided that:

- Prior to construction, a street opening permit is obtained from the Department of Public Works
- All other conditions of the Town are met prior to construction.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Voted \_\_\_\_\_ to \_\_\_\_\_



# TOWN OF ANDOVER

## Town Clerk's Office

36 Bartlet Street  
Andover, MA 01810  
978-623-8230  
townclerk@andoverma.gov

### NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Board of Selectmen at the Town Offices, 36 Bartlet Street, in the third floor Selectmen's Conference Room on Monday, April 23 at 7:00 P.M.

This hearing is being held on a petition of Bay State Gas Company d/b/a Columbia Gas of Massachusetts, requesting permission to excavate for the purpose of replacing and/or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

- Replace 785 feet of four inch, cast iron, low pressure gas main on Castle Heights Road and Joyce Terrace. The proposed installation is for 795 feet of four inch, high-density plastic, low pressure gas main.

Job # 17-0841724-00

Plan(s) of the proposed work can be found in the Meeting Packet on the Board of Selectmen page on the Town of Andover website, [www.andoverma.gov](http://www.andoverma.gov).

Should you have any major concerns about this proposal, please call Veena Kothapalli, 978-314-8061, prior to the above-mentioned Selectmen's meeting date. A representative of the company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the  
Board of Selectmen

Lawrence J. Murphy  
Town Clerk

Date: April 13, 2018  
Job # 17-0841724-00

**Columbia Gas<sup>®</sup>**  
**of Massachusetts**  
*A NISource Company*

RECEIVED  
TOWN CLERK'S OFFICE

2018 APR - 5 A 11: 40

TOWN OF ANDOVER, MASS

**Board of Selectmen**  
**Andover, Massachusetts**

**Date: 4/3/18**

**Gentlemen:**

Columbia Gas of Massachusetts respectfully asks permission to excavate for the purpose of replacing and or extending its gas mains, according to blueprints hereto annexed and made a part of this petition, and to make the necessary house connections along said extensions, as follows:

This project is to replace 785 feet of four inch, cast iron, low pressure gas main on Castle Heights Road and Joyce Terrace in Andover. The proposed installation is for 795 feet of four inch, high-density plastic, low pressure gas main. This replacement project is driven by town paving plans scheduled for 2019. The cast iron gas main within the proposed plan was identified to be in poor condition and is being replaced in an effort to reduce the likelihood of excavations on a moratorium road.

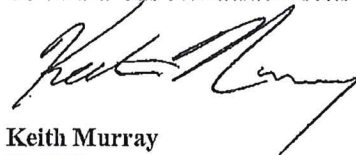
JO #: 17-0841724-00 / 17-0841725-00

Please see attached plans detailing the location of the proposed gas main.

Columbia Gas of Massachusetts agrees to provide and maintain proper barriers, warnings, policing and lights. Excavation and refilling will be done promptly, and to the satisfaction of the Highway Department. The restoration of sidewalk and/street surfaces will be done to the satisfaction of the Highway Department. Columbia Gas of Massachusetts will guarantee refilling and resurfacing for one year from completion of the work.

Columbia Gas of Massachusetts agrees to hold the Town of Andover harmless from claims of any nature by persons alleging to have been injured, in their persons or in their property, as a result of the excavation. Columbia Gas of Massachusetts agrees to defend against all such claims, whether groundless or not.

**Bay State Gas Company d/b/a**  
**Columbia Gas of Massachusetts**



**Keith Murray**  
**Field Engineer**

Columbia Gas of Massachusetts

**Gentlemen:**

Permission is hereby granted the Bay State Gas Company d/b/a Columbia Gas of Massachusetts to excavate and to install and maintain gas service pipe as requested above.

\_\_\_\_\_ Approved by Board of Selectmen - Date: \_\_\_\_\_

\_\_\_\_\_ Issued by Director of Public Works - Date: \_\_\_\_\_





NDS  
NORWICH  
GAS DISTRIBUTION



Know what's below.  
Call before you dig.



PROPOSED

REVISIONS

| NO. | DATE     | DESCRIPTION             |
|-----|----------|-------------------------|
| 0   | 12/22/24 | ISSUED FOR CONSTRUCTION |

| DESIGNED BY | CHECKED BY | DATE | PROJECT NO. |
|-------------|------------|------|-------------|
|             |            |      |             |

| NO. | DATE | BY | DESCRIPTION |
|-----|------|----|-------------|
|     |      |    |             |

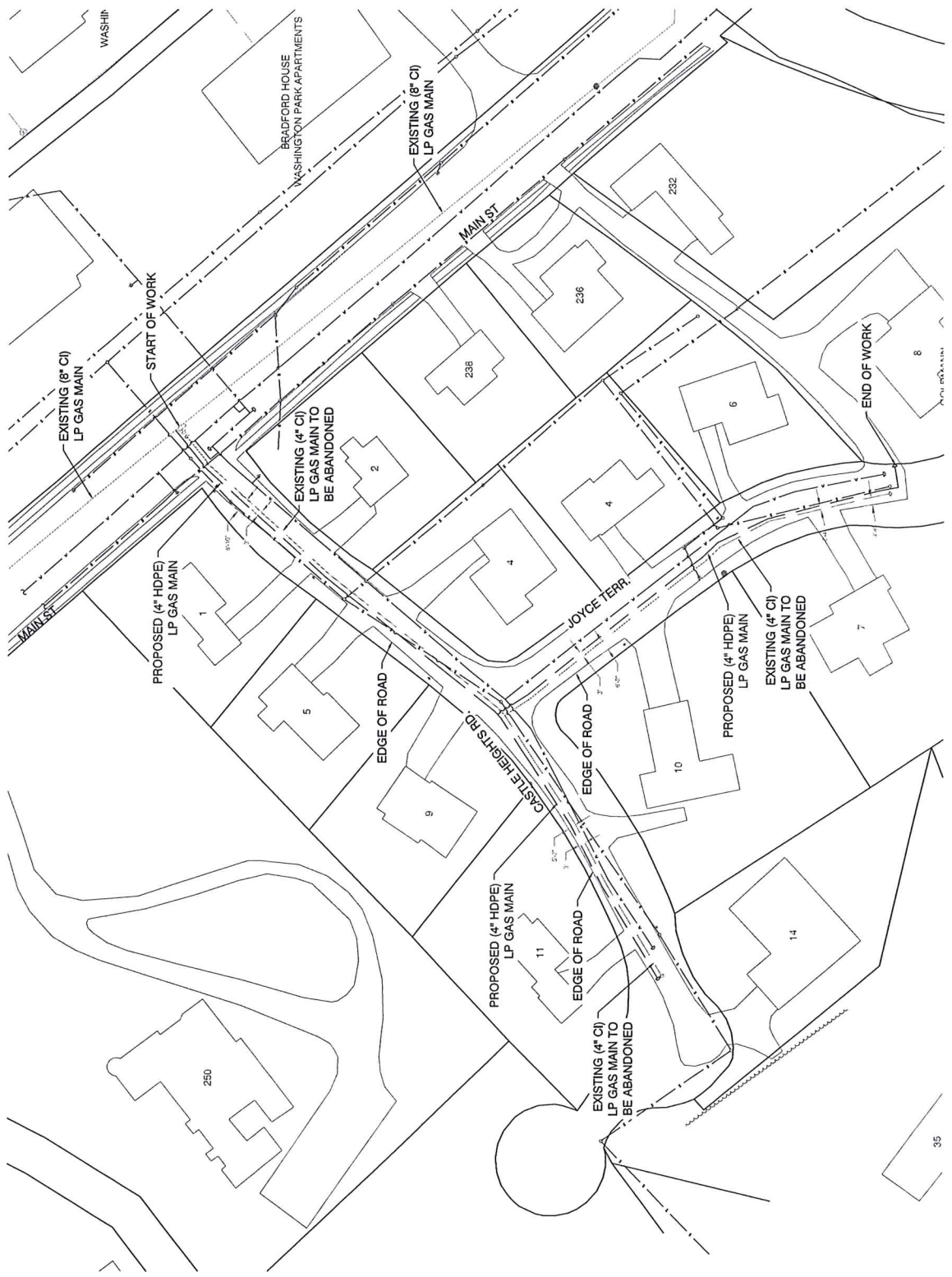
SITE NAME:  
**JO# 17-0841724-00**  
**JO# 17-0841725-00**  
 CASTLE HEIGHTS & JOYCE TERR.  
 ANDOVER ESSEX COUNTY

PROJECT TITLE:

LAYOUT SHEET

DRAWING NO:

L-1



# AS-BUILT NOTES

(TO BE COMPLETED DURING CONSTRUCTION)

**PRESSURE TEST DATA**

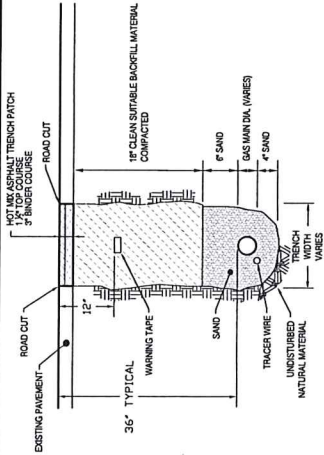
GOV  LOC  SML  CMA  CMAA  MP/SCO  
 LO/VLCC: \_\_\_\_\_ W/L/O/R: \_\_\_\_\_

RECORDING CHART  YES  NO REORDER SERIAL NO.: \_\_\_\_\_ REQUIRED WADP: \_\_\_\_\_  
 PRESSURE SYSTEM NO.: \_\_\_\_\_ TEST ACCEPTABLE  YES  NO  
 PIPELINE LOCATION (STREET, CITY, TOWN OR COUNTY) \_\_\_\_\_ LENGTH \_\_\_\_\_ SIZE \_\_\_\_\_ FEET/INCH \_\_\_\_\_

TEST DATE: \_\_\_\_\_ TEST MEDIUM: \_\_\_\_\_ TEST PRESSURE: \_\_\_\_\_  
 START TIME: \_\_\_\_\_ STOP TIME: \_\_\_\_\_ DURATION: \_\_\_\_\_  
 PRINT NAME: \_\_\_\_\_ CONTRACTOR (IF APPLICABLE): \_\_\_\_\_  
 REMARKS: \_\_\_\_\_

\* DESCRIBE ANY LEAKAGE OR FAILURES FOUND DURING THE TEST AND THEIR DISPOSITION.  
 NOTE SIGNIFICANT ELEVATION VARIATIONS ON WATER TESTS.

FORM GS 150.010-1 (5-2014)



Know what's below.  
Call before you dig.

## PROPOSED

### REVISIONS

| NO. # | DATE      | DESCRIPTION             |
|-------|-----------|-------------------------|
| 0     | 1/22/2014 | ISSUED FOR CONSTRUCTION |

| DESIGNED BY | CHECKED BY | APPROVED BY | DATE | PROJECT # |
|-------------|------------|-------------|------|-----------|
|             |            |             |      |           |

### SITE NAME

JO# 17-0841724-00  
 JO# 17-0841725-00  
 PROJECT ID# 17-48312  
 CASTLE HEIGHTS & JOYCE TERR.  
 ANDOVER, ESSEX COUNTY

### DRAWING TITLE

CONSTRUCTION  
DETAILS

### DRAWING NO.

D-1

# LICENSE AGREEMENT

By and between

**THE TOWN OF ANDOVER**

**And**

Ultimate Perk, Inc.

## **THE OWNER AND OPERATOR OF A RESTAURANT LOCATED WITHIN THE TOWN OF ANDOVER**

This License Agreement (the "Agreement") is entered into as of \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between the Town of Andover and Ultimate Perk, Inc. The Owner and Operator of a Restaurant located within the Town of Andover.

WITNESSETH:

**WHEREAS**, Licensee is owner and operator of a Restaurant facility within the Town of Andover (hereinafter "Restaurant Owner");

**WHEREAS**, Licensor is the Town of Andover (hereinafter the "Town");

**WHEREAS**, the Restaurant Owner desires to provide the public with outdoor dining;

**WHEREAS**, the Town is seeking a manner through which to facilitate the Restaurant Owner's ability to provide the public with outdoor dining;

**WHEREAS**, the Town and the Restaurant Owner desire to cooperate to further the above-stated purpose in a way compatible with the public interest;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. License to Provide Outdoor Dining. The Town of Andover hereby grants the Restaurant Owner a license to provide outdoor dining services at its restaurant facility located within the Town of Andover. The Licensee shall comply with the terms of this Agreement, the License granted by the Board of Selectmen, any other license related to the Restaurant Facility, all applicable laws, regulations, and bylaws and all applicable rules and regulations established by the Board of Selectmen. Within the

licensed area, the licensee may put and maintain no more than 4 tables and 8 chairs. All such services will be provided at the sole cost and expense of the Restaurant Owner. The Town of Andover shall not be liable for such cost nor obligated to reimburse the Restaurant Owner for the same. The Restaurant Owner shall be responsible for obtaining all permits or licenses at its expense for the construction of any improvements necessary to the provision of such services.

2. Indemnification. The Restaurant Owner shall indemnify, defend and save harmless the Town of Andover, its officers, and employees from and against all suits, actions, claims, demands, damages, losses, expenses, and costs of every kind and description to which the Town may be subject or put by reason of injury (including death) to persons or property from the operation, construction, or existence of the outdoor dining facility and service, under this Agreement.

3. Insurance. The Restaurant Owner shall carry or require that there be carried Workers' Compensation Insurance for all employees and those of its contractors and/or subcontractors engaged in work at the outdoor dining facility, in accordance with the State Workers' Compensation Laws. The Restaurant Owner shall furnish a certificate of insurance to the Town evidencing coverage of Workers' Compensation Insurance. In addition, the Restaurant Owner shall carry Comprehensive Public Liability and Property Damages Liability Insurance, and if alcoholic beverages are served Liquor Liability Insurance, with limits hereinafter set forth to cover the Restaurant Owner and its contractors and subcontractors against claim due to accidents which may occur or result from operations under this Agreement. Such insurance shall cover the use of all equipment related to the provision of outdoor dining services. The Comprehensive General Liability Policy, and if applicable, Liquor Liability Insurance Policy, shall insure against all claims and demands for bodily injury and property damage with respect to the outdoor dining facilities and services, with limits of \$5,000,000 per occurrence and \$5,000,000 in the aggregate. The Town shall be named as an "additional insured" in all policies for such insurance. The Restaurant Owner (and their heirs, successors and assigns in interest) shall hold harmless, defend and indemnify the Town of Andover and its employees and agents from any responsibility, liability and claims arising out of or related to the operations under this agreement. The Restaurant Owner shall furnish a certificate of insurance to the Town prior to commencing provision of the facilities and services authorized under this Agreement. Where such insurance is renewed or replaced the Restaurant Owner shall furnish the Town with a certificate of insurance evidencing same.

4. Maintenance. The Restaurant Owner shall maintain the premises utilized for the provision of outdoor dining facilities and services under this Agreement in a clean and orderly condition. The Restaurant Owner assumes responsibility for the removal of any debris generated by the construction, operation, or existence of the outdoor dining facility and service. These duties assumed by the Restaurant Owner include but are not limited to:

Plant maintenance, lawn maintenance, if any;

General maintenance and cleaning of fixtures;

Sweeping;

Trash removal; and

Security, including the removal of any person who becomes disorderly. The Restaurant owner shall be solely responsible for any costs and losses generated by the listed, and any other maintenance duties.

5. Term. The license granted herein shall begin after it is approved by the Board of Selectmen and upon execution of this Agreement and payment of the License Fee and shall expire on the October 31<sup>st</sup> immediately following, unless sooner revoked. At the expiration or revocation of this License, the Licensee shall promptly remove all furniture and articles placed in the outdoor dining area, and return the area to condition at least as good prior to the issuance of this License.

6. Hours of Operation. The License granted hereunder neither extends the physical description of the Premises nor shortens or extends the hours during which the Licensee may carry on other lawful licensed activities in the premises to which the outdoor dining area is auxiliary.

7. Revocation. The parties covenant and agree that this License is not an interest in land and is revocable at will by the Town for any reason whatsoever upon written notice to the Licensee from the Town. The license will terminate upon Licensee's receipt of said written notice described therein. Licensee acknowledges, covenants and agrees that this License is revocable at will by the Town and the Licensee further acknowledges, covenants and stipulates that in the event of such revocation, the Licensee shall have no recourse or claim against the Town for such revocation whether by way of monetary charges, a suit in equity, or otherwise.

**WITNESS**, the execution hereof in counterparts under seal as of the date and year first above written.

By\_\_\_\_\_

Owner and Operator of Restaurant  
Located within the Town of Andover

By\_\_\_\_\_

Chairman, Board of Selectmen

Date: \_\_\_\_\_

CERTIFICATION OF GOOD FAITH

The undersigned certifies under the pains and penalties of perjury that this contract has been obtained in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

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CERTIFICATE OF STATE TAX COMPLIANCE

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A, Ultimate Perk, Inc., whose principal place of business is at 96 ½ Main Street, Andover, MA., does hereby certify under the pains and penalties of perjury that he has paid all Massachusetts taxes and has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

---

Federal Identification No. of Ultimate Perk, Inc.: 56-2324014

ULTIMATE PERK OUTDOOR DINING LICENSE MOTION

MOTION:

I move to approve the application of Ultimate Perk, Inc. d/b/a Ultimate Perk, 96 ½ Main Street, for an Outdoor Dining License of 8 seats, 4 tables as shown on submitted “Ultimate Perk Outdoor Seating Plans” subject to the following conditions:

- 1) that all other requirements of the Town are met prior to issuance and
- 2) maximum of 10 seats combined indoor and outdoor seating

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Yes: \_\_\_\_\_

No: \_\_\_\_\_