

| TGSC Recommendation | Stakeholder to Adopt Recommendation | Vehicle |
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| Form of Government | | |
| i. Retain Andover's Open Town Meeting Form of Government | No action required | N/A |
| Open Town Meeting Enhancements & Reforms | | |
| i. Adopt In-Person Electronic Voting | Town Meeting | Bylaw amendment Funding appropriation |
| ii. Consolidate Discussion of Related Articles Even if Separate Votes are Required | Select Board, Town Manager and Moderator | Ordering and signing of warrant |
| iii. Promote Civil, Honest, and Efficient Debate at Town Meeting | Town Meeting and Moderator | Motion at Town Meeting Moderator's conduct of meeting |
| iv. Prohibit Events on Town & School Property During Town Meeting Sessions | Select Board and School Committee | Approved policies of Select Board and School Committee |
| v. Encourage Pre-Submission of Town Meeting Article Amendments | Select Board and Town Meeting | Select Board would announce policy. Town Meeting would vote to hear pre-submitted amendments before "new" amendments |
| vi. Pre-Town Meeting Discussion of Articles | Select Board and Town Manager | Select Board would announce forum. Town Manager would execute concept. |
| vii. Provide Town Meeting Education Resources | Town Manager and Town Clerk | Administrative |
| viii. Provide Welcome Packets to New Residents | Town Manager and Town Clerk | Administrative |

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| ix. Explore Remote Electronic Voting | Town Manager | Monitoring and engagement with legislative delegation and other communities |
| Secondary Study Topics | | |
| i. Adjust Committee Appointment, Existence, Structure, Etc. | | |
| <ul style="list-style-type: none"> As an alternative to fixed term limits, evaluate incumbents in comparison to other applicants | Town Manager | Administrative |
| <ul style="list-style-type: none"> Select Board confirm only appointments for the following positions: Deputy Town Manager, Police Chief, Fire Rescue Chief, and Finance Director | Town Meeting | Charter amendment Bylaw amendment |
| <ul style="list-style-type: none"> Expand the Board of Health from three to five members | Town Meeting | Bylaw amendment |
| ii. Enhance Town Communications | | |
| <ul style="list-style-type: none"> Dedicate a staff person to coordinate internal and external communication | Town Manager | Administrative |
| <ul style="list-style-type: none"> Provide a regular digest to residents conveying information about the administration and public bodies | Town Manager | Administrative |
| <ul style="list-style-type: none"> Tag website videos of public body meetings to allow residents to quickly find portions of meetings | Town Manager | Administrative |
| <ul style="list-style-type: none"> Launch "Citizens Academy" | Town Manager | Administrative |
| <ul style="list-style-type: none"> Share civics information with residents through inserts included in excise tax bills | Town Manager and Select Board | Select Board approval of inserts in certain kinds of bills in accordance with Dept. of Revenue rules |
| <ul style="list-style-type: none"> Aggressively advertise the News Flash service | Town Manager | Administrative |
| <ul style="list-style-type: none"> Boards and committees should live-stream and broadcast their meetings, and take public comment from remote participants | Various Town Boards and Committees Town Manager | Votes/practice of boards Administrative execution |

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| <ul style="list-style-type: none"> Encourage other stakeholders to explore the facilitation of a non-governmental news gathering operation. | Non-governmental | N/A |
| <ul style="list-style-type: none"> iii. Require Town Manager to propose long-term, financially sustainable fiscal planning and forecasting be proposed to the Select Board | Select Board | Policy of Select Board |
| iv. Streamline Government Business Processes | | |
| <ul style="list-style-type: none"> Coordinate reviews by Town public bodies with respective jurisdictions and approvals to allow an efficient permitting/licensing process | Town Manager (Community Development & Planning) Boards and committees (e.g., Planning Board, ZBA, Conservation Commission, Design Review Board) | Inter-departmental reviews recommend sequence and timeline Boards schedule respective reviews accordingly as possible |
| <ul style="list-style-type: none"> Enhance communication with and education of businesses about the municipal regulatory framework. | Town Manager | Administrative |
| <ul style="list-style-type: none"> Require that the Town Manager or his/her designee periodically report to the Select Board on the state of and improvements to the Town's business processes | Select Board and Town Manager | Select Board articulates policy/practice |
| v. Conduct Annual Town Election at its current time of year but change the effective-date for office-taking to be after Annual Town Meeting | Town Meeting | Charter Bylaws |
| vi. Remove the residency requirement for the Town Manager | Town Meeting | Charter |
| vii. Adopt a recall mechanism with high thresholds for calling a recall election | Town Meeting | Charter Bylaws |