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March 28, 2024  
Jacki Byerley, Planner  
Town of Andover  
36 Bartlet Street  
Andover, MA 01810

Re: 3000 Minuteman Road – Request to Extend SP22-03 and SP22-07

Dear Jacki:

On behalf of ARE- MA Region No 93, LLC, this letter requires an extension of the following special permits for an additional year:

- SP 22-03 – Special Permit for Major Non-Residential Project to renovate more than 40% of existing Building 3, and
- SP 22-07 – Special Permit to reduce the number of parking spaces at Building 3 without reserve parking.

Demolition work has commenced pursuant to demolition permit (B-22-294) and my client continues to work on a plan for the buildout of the site, including this building. <sup>1</sup>

I would appreciate the planning board considering this request at its meeting on April 9<sup>th</sup>. Please let me know if you have any questions.

Very truly yours,  
JOHNSON & BORENSTEIN, LLC

Mark B. Johnson  
MBJ~klb

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<sup>1</sup>To avoid any question as to whether the permits have been exercised by the issuance of the demolition permit, my client requests an extension.